



CITY OF LAKE CHARLES WATER DIVISION
PHONE: (337)491-1307

AUTOMATIC BILL PAYMENT ENROLLMENT FORM

SIGN AND MAIL THIS FORM WITH A **VOIDED CHECK** TO:
CITY OF LAKE CHARLES WATER DIVISION
P.O. BOX 1727 LAKE CHARLES, LA 70602

With our Bank Draft Program, you can enjoy the dependable convenience of Automatic Bill Payment, courtesy of the Lake Charles Water Division and your financial institution. It's so simple and you will never have to worry about being late with your payment, you will wish you could pay all your bills this way.

Here's how it works: You will still get your monthly bill, but you will not send your payment through the mail. On the bill's due date, the net amount will be deducted automatically from your account, and you just subtract that amount from your checkbook. It's that easy!

BANK DRAFT AUTHORIZATION

I HEREBY AUTHORIZE MY FINANCIAL INSTITUTION TO CHARGE MY ACCOUNT AND REMIT TO LAKE CHARLES WATER DIVISION PAYMENT FOR MY MONTHLY WATER BILLS.

Your name (as shown on your financial institution account) Telephone

Home address: Street Apt City State ZIP

Name of your financial institution Your financial institution account number

Name on water bill (if different from above) Your water division account number

Signature (as you sign your check) Date

*Please attach a **VOIDED CHECK** to this form for verification of bank account number.
*When you see the words "Automatic Payment Service" on your bill, Automatic Billing has taken effect.

The City of Lake Charles fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see the City of Lake Charles' website—www.cityoflakecharles.com or call the Mayor's Action Line at (337) 491-1346, or contact the Water Business Manager at (337) 491-1389, or call the Title VI Coordinator at (337) 491-1440.