



CITY OF LAKE CHARLES

NIC HUNTER
MAYOR

326 Pujo Street • P.O. Box 900
Lake Charles, LA 70602-0900
(337) 491-1440 • FAX (337) 491-1437

MAYOR'S COMMISSION
ON DISABILITY

January 29, 2018

Dear Friend of Mayor's Commission on Disability:

The City of Lake Charles' *Mayor's Commission on Disability* works with individuals, organizations, businesses, and professionals to strengthen public understanding of the needs and potential contributions of persons with disabilities.

As we prepare for the upcoming Biennial Conference that will be held Wednesday, April 11, 2018, at the Lake Charles Civic Center, we ask for your moral and financial support.

WE NEED YOUR HELP!!! Please consider the categories of giving listed below.

_____ Platinum \$1500 and above (includes full page ad, reserved seating for four, free booth, plaque, public recognition, sponsorship recognized on Facebook and website)

_____ Gold \$1000 – \$1499 (includes ½ page ad, reserved seating for two)

_____ Silver \$500 – \$999 (includes ¼ page ad, reserved seating for one)

_____ Door Prizes

_____ All Other Donations

Please make check payable to: **City of Lake Charles**
Memo: Mayor's Commission on Disability

Mail to: Esther D. Vincent, Director
Office of Community Development and Services
City of Lake Charles
P. O. Box 900
Lake Charles, LA 70601
(337) 491-1465

At the opening ceremonies, the sponsors will be recognized by the mayor and featured in the Program Booklet. Your banners will be displayed in the exhibit area. If you have any questions, please do not hesitate to contact Mrs. Adele Mart, Conference Chair, at (337) 802-7273.

Thank you for your continued support. Please respond by March 1, 2018.

Sincerely,

R. Brandon Jones

R. BRANDON JONES
President, Mayor's Commission on Disability



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MAYOR'S COMMISSION ON DISABILITY CONFERENCE WEDNESDAY, APRIL 11, 2018 EXHIBIT BOOTH REGISTRATION AND PROGRAM ADVERTISEMENT FORM

Please complete and return by March 1, 2018 to:

*Adele Mart, Conference Chair
City of Lake Charles
P. O. Box 900
Lake Charles, LA 70602
Tel: (337) 491-1465
Fax: (337) 491-1437
Email: afmart@hotmail.com*

NAME OR CONTACT PERSON _____

ORGANIZATION OR BUSINESS _____

ADDRESS _____

PHONE _____

EXHIBIT BOOTH: Includes 8' table and 8' x 8' booth space, 2 chairs, and one meal ticket. **Each booth is to provide a door prize.**

FOR-PROFIT BUSINESS/AGENCY: _____ booth(s) @ \$100.00 per booth

NOT-FOR-PROFIT BUSINESS/AGENCY: _____ booth(s) @ \$25.00 per booth

You must provide your own skirting and table covering.

Electricity: _____ Yes _____ No

Special requests or needs, i.e. wheelchair accessible, etc. (Please explain)

I will need _____ additional meal tickets @ \$6.00 each (ONE meal ticket included in booth fee).

CONFERENCE PROGRAM ADVERTISEMENT:

I wish to purchase _____ advertisement(s) in the Conference Program as indicated below:

- _____ \$100.00 Full Page
- _____ \$ 75.00 Half Page
- _____ \$ 50.00 Quarter Page
- _____ \$ 25.00 Business Card Size

I have included my camera ready advertisement: YES _____ NO _____

TOTAL COST _____

(Please make check payable to City of Lake Charles)