

OUTDOOR USE AGREEMENT PARK AND NORTH BEACH

City of Lake Charles
Department of Recreation and Parks
P.O. Box 900
Office (337) 491-1280

DATE: _____ LOCATION OF EVENT: _____

APPLICANT'S NAME: _____

ADDRESS: _____

TELEPHONE #: _____ FAX #: _____

CONTACT PERSON: _____ TELEPHONE #: _____

SPONSOR/CO-SPONSOR: _____ INDIVIDUAL _____

_____ COMPANY _____

_____ SCHOOL _____

_____ ACTIVITY IS CO-SPONSORED BY RECREATION DEPT.

TYPE OF EVENT: _____

EVENT DATE(S): _____

EVENT TIME: FROM _____ TO _____

FROM _____ TO _____

FEE CHARGED TO ATTEND: _____ YES _____ NO

ANTICIPATED NUMBER ATTENDING: _____ YES _____ NO

ALCOHOLIC BEVERAGES PERMITTED AT NORTH BEACH ONLY: _____ SOLD:

FOOD SERVED: _____ SOLD:

USE OF LOUD SOUND EQUIPMENT: _____ YES _____ NO

MUSIC PLAYED DURING EVENT: _____ YES _____ NO

WILL TENTS, ELEVATED PLATFORMS OR STRUCTURES OF ANY KIND BE USED DURING THIS EVENT?

IF SO, IN DETAIL DESCRIBE:

PERMIT FEE:

(Payable in advance by check or money order only)

PROPERTY DAMAGE/CLEANUP DEPOSIT: \$200.00 (check or money order only)

The **PERMIT HOLDER** agrees to pay the cost of restoring the park, facility, or any of its properties or equipment to its original condition (as approved by the City of Lake Charles) if **DAMAGED** by the permit holder, its guests, employees or agents. **Deposit will be refunded following the event if no property damages occur.**

CLEAN UP :

The Permit Holder is responsible for the total clean-up of the building, including the ground and the restroom facilities, after the rental. If the City of Lake Charles is required to clean-up, the Permit Holder will be charged at the rate of \$50.00 per hour for the services.

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USE TIME RESTRICTIONS:

City Park Curfew is 10:00 PM. At this time, all activities must cease, lights must be extinguished, and the building must be secured. This curfew is strictly enforced.

INSURANCE REQUIREMENTS:

The Permit Holder shall provide a certificate of insurance and proof of **liability insurance** in the **amount of \$1,000,000** with the City of Lake Charles as an additional insured. This document must be received by the Department of Recreation and Parks prior to the issuance of the use permit.

SECURITY - PARKING/CROWD CONTROL:

The **minimum** number of uniformed law enforcement Personnel is required for this event: _____. Security Personnel must be full time uniformed officers. Security must be on duty 30 minutes prior to the event and remain until the public has vacated the premises. A list of the security personnel must be presented to the Office of Recreation and Parks **24 hours prior** to the event, including the name of the officer in charge. **Events may not start until all security personnel are on site.** All security costs are the responsibility of the permit holder.

Special Requirements:

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HOLD HARMLESS:

_____ assumes responsibility for and further agrees to indemnify, defend, and hold the
(Permit Holder)

City of Lake Charles harmless of any loss or liability for or on account of injury to (including death of) persons or damages to property, including costs, attorney=s fees and expenses incidental thereto, arising from its use of the park, its facilities and equipment. It being the intent of _____ to defend, indemnify and hold the city
(Permit Holder)

harmless of any lawsuits, damages or liability arising from its use of the park, its facilities and equipment.

ORDINANCES:

THE FOLLOWING POLICIES WILL BE IN EFFECT DURING THIS EVENT, AND WILL BE ENFORCED:

- _____ A) USE OF GLASS CONTAINERS IS PROHIBITED.
- _____ B) IT SHALL BE UNLAWFUL TO OPERATE MOTORIZED VEHICLES WITHIN THE BOUNDARIES OF PARK PROPERTY EXCEPT IN DESIGNATED PARKING SPACES.
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- _____ C) OPEN FIRES ARE PROHIBITED, HOWEVER, USE OF BAR-B-QUE GRILLS ARE APPROVED, A MINIMUM OF 25 FEET AWAY FROM THE BUILDING.
- _____ D) IT IS UNLAWFUL TO CONDUCT PUBLIC MEETINGS, ASSEMBLIES, DISCUSSIONS, OR SPEECHES ON ANY SUBJECT WITHOUT FIRST OBTAINING A SPECIAL PERMIT FROM THE RECREATION AND PARKS DEPARTMENT.
- _____ E) IT SHALL BE UNLAWFUL TO INTERFERE WITH ANY SUPERVISOR, OR EMPLOYEE OF THE RECREATION DEPARTMENT, IN THE DISCHARGE OF HIS OR HER DUTIES OR TO REFUSE TO OBEY ANY LAWFUL COMMAND OF THE AFORE MENTIONED.
- _____ F) ALCOHOLIC BEVERAGES WILL BE STRICTLY PROHIBITED.

**ANY INFRACTIONS OF THE CITY ORDINANCES OR OTHER RULES WILL
RESULT IN INDIVIDUAL OR GROUP EVICTION FROM THE FACILITY.**

Permit Holder=s initials:

**THIS CONTRACT IS INVALID UNTIL FINAL APPROVAL IS
GRANTED.**

UTILITY COST: \$

- TOTAL FEE PAID: \$

- CHECK#: _____

CASH:

DEPOSIT:

AUTHORIZATION TO REFUND DEPOSIT:

- DEPOSIT REFUNDED TO :

DATE:

- SIGNATURE OF PERMIT HOLDER:

- APPROVED BY: