



City of Lake Charles
Historic Preservation Commission
326 Pujo Street
Lake Charles, Louisiana 70601



You are invited to a presentation on the
Certificate of Appropriateness Application Process
With the Historic Preservation Commission (HPC)
Monday, October 15, 2018 at 5:00 p.m.
City Council Chambers

Your client's property/structure is in a historic district recognized by the City of Lake Charles. Margaret Place and Charpentier historic districts provide a physical connection to our shared history while continuing to offer an exceptional quality of life. The unique architecture of these neighborhoods showcases the historical development of Lake Charles, and protecting these irreplaceable resources creates a sense of place for residents and visitors alike.

STOP, READ, and CALL HPC before making any exterior changes to your property. Penalties, permit delays and fines may apply if unauthorized work is performed.

The City of Lake Charles fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act, and related statutes, executive orders, and regulations in all programs and activities. The City operates without regard to race, color, national origin, income, gender, age, and disability. Any person who believes him/herself or any specific class of persons, to be subjected to discrimination prohibited by Title VI/Americans with Disabilities Act may by him/herself or by representative file a written complaint with the City of Lake Charles. The City's Title VI Coordinator/ADA Coordinator may be reached by phone at (337) 491-1440, the Mayor's Action Line at (337) 491-1346, or contact the appropriate Department Head.

ALL exterior changes to properties within the historic districts must be reviewed, including:

ROUTINE MAINTENANCE

For example, re-roofing with the same material, repairing a rotten porch railing with the same material and details, or repairing rotten wood siding with the same material.

MINOR WORK

For example, installation of awnings, additions or changes to accessory structure, restoring a porch railing to an original, historic appearance.

MAJOR WORK

For example, window replacement, home additions, new construction, demolition or relocation of a historic building or structure, replacing any historic materials (e.g. replacing wood siding, foundation repairs).

WHAT ARE THE STEPS OF THE REVIEW PROCESS?

- Pre-application conference with City staff
- Submission of completed application
- Public hearing if necessary



Is financial assistance available? Absolutely!

- Louisiana State Historic Preservation Tax Credit
- Federal Historic Preservation Tax Credit

Please visit the City of Lake Charles HPC webpage for additional information, including the design guidelines, at <http://www.cityoflakecharles.com/departments/board.php?structureid=170>.