

CITY OF LAKE CHARLES



DRAFT

SUBSTANTIAL AMENDMENT TO THE 2019 ANNUAL ACTION PLAN

EXECUTIVE SUMMARY

DRAFT SUBSTANTIAL AMENDMENT TO THE 2019 ANNUAL ACTION PLAN TO ADD COMMUNITY DEVELOPMENT BLOCK GRANT – CORONAVIRUS FUNDS

The Lake Charles Community Development Division (CD) is the overall administrative agent for the Federal Community Development Block Grant (CDBG) Program and HOME Investment Partnerships (HOME) Program, funded through the Federal U.S. Department of Housing & Urban Development (HUD). These programs are intended to support the goals of providing decent housing, providing a suitable living environment and expanding economic opportunities for low and moderate income people.

In order to receive grant funds the Community Development Division must submit a five-year Consolidated Plan to HUD. Each year, throughout the five-year plan, the City must develop an Action Plan describing how these funds will be used. Any substantial changes in funding or activities requires a substantial amendment.

On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security (“CARES”) Act (H.R. 748). The bill provided \$5 billion for CDBG to rapidly respond to the coronavirus pandemic (COVID-19) and the economic and housing impacts caused by it, including activities to prevent, prepare for, and respond to COVID-19.

The City of Lake Charles will receive \$1,005,428 in CARES Act Community Development Block Grant – Coronavirus (CDBG-CV1 and CDBG-CV3) funding. A Substantial Amendment to the 2019 Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) to report on the activities the City of Lake Charles will fund with these additional resources. A fifteen-day (15) day public comment period is required for an action plan amendment per the City’s Citizen Participation Plan.

The CDBG-CV funds allocated under the CARES Act may be used for a range of eligible activities that prevent and respond to the spread of infectious diseases such as COVID-19. The Administration is recommending allocating the CDBG-CV funds as follows:

Project Title	Description	Allocation
Rental/Mortgage Assistance	<p>Funds will be used to provide rental assistance to 125 families/households negatively impacted by COVID-19. All monies will be paid directly to the landlords/apartment complexes on behalf of the affected families/households. Funds will be used to provide mortgage assistance to a maximum 36 families/household negatively impacted by COVID-19.</p> <p>All monies will be paid directly to the lender on behalf of the affected families/households. The City of Lake Charles will partner with local non-profits to administer these programs which will include administrative fees. All recipient families/households must be low-to-moderate income and reside within the city limits of Lake Charles.</p>	\$355,428.00

Mental Health Services	<p>The City of Lake Charles will partner with a local non-profit to provide mental health assistance which will provide outpatient therapy for low-to-moderate income persons and families in relation to the rise in number of mental health cases due to COVID-19. This assistance will support activities that expand mental health services that have experienced an upward trend in mental health needs since local and State “Stay at Home” orders were issued.</p> <p>Funds may also be used for the purchase of PPEs for staff and clients and equipment needed for outpatient therapy sessions. The programs will provide mental health assistance to 100-150 low-to-moderate income families/households.</p>	\$300,000.00
Small Business Stabilization Fund	<p>The City will operate a Small Business Stabilization Fund to provide emergency working capital to assist small businesses impacted by COVID-19. The purpose of this program is to provide immediate financial support to assist in sustaining existing small businesses that have been adversely impacted by COVID-19 and local and State “Stay at Home” orders. The City is making fifty \$5,000 forgivable loans available to local small businesses with twenty or fewer employees.</p> <p>These monies can be used for wages and salaries, lease/mortgage payments, health and safety improvements, utility payments and/or inventory. Business must commit to retaining at least one employee from a low-to-moderate household. If the owner doesn’t employ any low-to-moderate persons the owner(s) must qualify as low-to-moderate in order to receive assistance.</p>	\$250,000.00
UNPROGRAMMED	Funds will be programmed later as a substantial amendment.	\$100,000.00
Total CDBG-CV Allocation		\$1,005,428.00

For the purpose of an expedited use of the CDBG-CV funding and to allow for funds to be utilized to best address the impact that COVID-19 has had on the health and economy of local municipalities, the CARES Act eliminates the cap on the amount of funds a grantee can spend on public services, removes the requirement to hold in-person public hearings in order to comply with national and local social distancing requirements and limitations on public gatherings, and allows grantees to be reimbursed for COVID-19 response activities regardless of the date the costs were incurred.

PUBLIC REVIEW

Pursuant to HUD regulations, the City’s Citizen Participation Plan for grant programs and consolidated plan requires the City of Lake Charles to publish a 15-day comment period. Public comments will be included in the Substantial Amendment to the 2019 Action Plan that will be submitted by HUD. Following submission to HUD, the City will post the final adopted plan on the City’s website.

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:****4. Applicant Identifier:**

72-6000641

5a. Federal Entity Identifier:**5b. Federal Award Identifier:**

B-20-MW-22-0004

State Use Only:**6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:** City of Lake Charles*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

72-6000641

*** c. Organizational DUNS:**

1602826610000

d. Address:*** Street1:** 326 Pujo Street**Street2:***** City:** Lake Charles**County/Parish:**

Calcasieu

*** State:** LA: Louisiana**Province:***** Country:** USA: UNITED STATES*** Zip / Postal Code:** 70601-4269**e. Organizational Unit:****Department Name:****Division Name:**

Community Development

f. Name and contact information of person to be contacted on matters involving this application:**Prefix:** Mrs.*** First Name:** Kimberly**Middle Name:***** Last Name:** Dellafosse**Suffix:****Title:** Assistant City Administrator**Organizational Affiliation:***** Telephone Number:** 337-491-1388**Fax Number:***** Email:** kimberly.dellafosse@cityoflc.us

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

United States Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Amendment to 2019 Annual Action Plan for CARES Act funding

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

7

* b. Program/Project

LA

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

10/01/2020

* b. End Date:

09/30/2021

18. Estimated Funding (\$):

* a. Federal

1,005,428.00

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

1,005,428.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mr.

* First Name:

Nicholas

Middle Name:

E.

* Last Name:

Hunter

Suffix:

* Title:

Mayor

* Telephone Number:

337-491-1381

Fax Number:

* Email:

nhunter@cityoflc.us

* Signature of Authorized Representative:

* Date Signed: