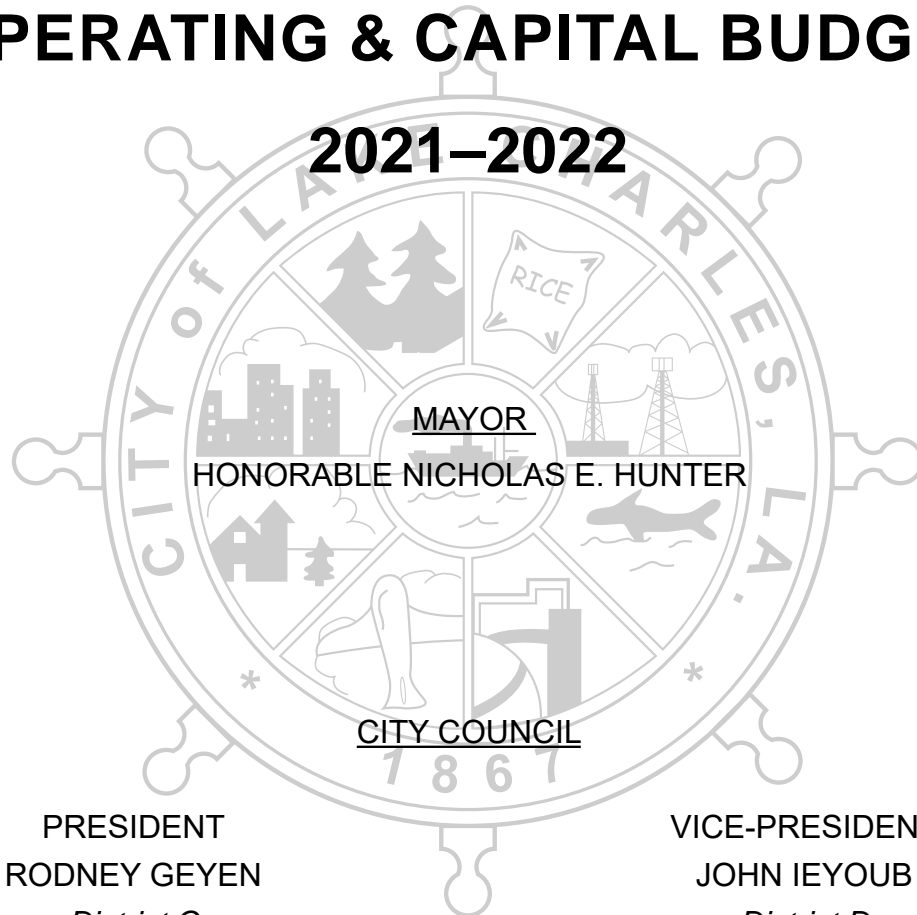


CITY OF LAKE CHARLES, LOUISIANA

# **ADOPTED OPERATING & CAPITAL BUDGET**

**2021–2022**



PRESIDENT  
RODNEY GEYEN  
*District C*

VICE-PRESIDENT  
JOHN IEYOUB  
*District D*

MARY MORRIS  
*District A*

LUVERTHA AUGUST  
*District B*

STUART WEATHERFORD  
*District E*

CRAIG MARKS  
*District F*

MARK ECKARD  
*District G*

Prepared By: Finance Administration

Karen D. Harrell, Director of Finance

August 2021

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**CITY OF LAKE CHARLES  
2021-2022 ANNUAL BUDGET**

**ELECTED CITY OFFICIALS**

	<u>PRESENT TERM BEGINS</u>	<u>PRESENT TERM EXPIRES</u>	<u>BEGAN AS MEMBER</u>
<b><u>MAYOR</u></b>			
Nicholas Hunter	July 1, 2021	June 30, 2025	July 2017

<b><u>CITY COUNCIL</u></b>			
Rodney Geyen, President	July 1, 2021	June 30, 2025	July 1997
John Ieyoub, Vice President	July 1, 2021	June 30, 2025	July 2009
Luvertha August	July 1, 2021	June 30, 2025	January 2008
Mark Eckard	July 1, 2021	June 30, 2025	July 2009
Craig Marks	July 1, 2021	June 30, 2025	July 2021
Mary Morris	July 1, 2021	June 30, 2025	July 2013
Stuart Weatherford	July 1, 2021	June 30, 2025	July 2005

<b><u>CITY JUDGES</u></b>			
Jamie B. Bice	January 1, 2021	December 31, 2026	January 2015
Ronald C. Richard	January 1, 2021	December 31, 2026	January 2021

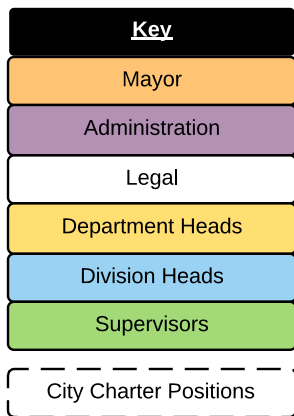
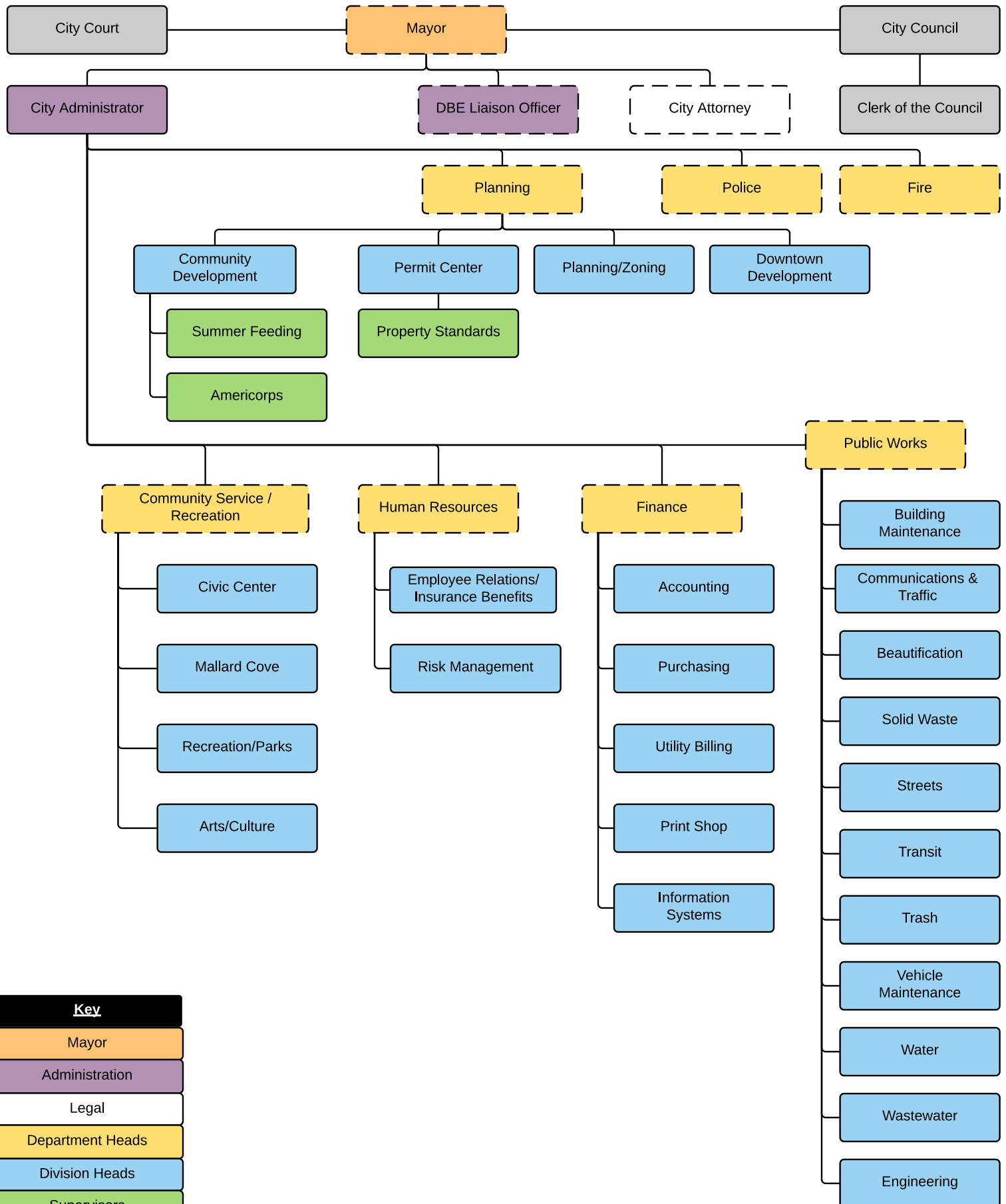
<b><u>WARD 3 MARSHAL</u></b>			
Nathan Keller	January 1, 2021	December 31, 2026	January 2021

**CITY OF LAKE CHARLES  
2021-2022 ANNUAL BUDGET**

**DEPARTMENT HEADS**

<b>EMPLOYEE</b>	<b>DEPARTMENT</b>
John Cardone	Mayor's Office
David Morgan	Legal
Karen Harrell	Finance
Wendy Goodwin	Human Resources
Keith Murray	Fire
Shawn Caldwell	Police
Jeff Jones	Public Works
Clarence Ceasar	Community Services
Mike Huber	Planning

# City of Lake Charles Organization Chart





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

**PRESENTED TO**

**City of Lake Charles  
Louisiana**

For the Fiscal Year Beginning

**October 01, 2020**

*Christopher P. Morill*

**Executive Director**

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

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# INTRODUCTORY SECTION

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## CITY OF LAKE CHARLES

NICHOLAS E. HUNTER  
MAYOR

326 Pujo Street • P.O. Box 3706  
Lake Charles, LA 70602-3706  
(337) 491-1251 • FAX (337) 491-1225

DEPARTMENT OF FINANCE  
KAREN D. HARRELL, DIRECTOR

August 13, 2021

Members of the Lake Charles City Council  
P.O. Box 1178  
Lake Charles, LA 70602

RE: Fiscal Year 2021 – 2022 Operating and Capital Budget

Dear City Council Members:

Attached is the City's proposed Operating and Capital Budget for the 2021 - 2022 fiscal year, which is submitted for your review and consideration as provided under Article VI, Section 6-03 of our Home Rule Charter.

The Operating and Capital Budget for fiscal year 2020-2021 was prepared during the first few months of the worldwide coronavirus pandemic. These were uncertain times and we had concerns because we did not know how our economy would be affected.

Little did we know that only two weeks later, on August 27, 2020, our City would be decimated by Hurricane Laura, the fifth largest hurricane ever to hit the United States. The strong category 4 hurricane caused unimaginable damage to Southwest Louisiana. It will take years to recover from this storm and the long term consequences are unknown.

Hurricane Delta followed six weeks later, causing additional damage to already compromised structures and infrastructure. Mid-February Winter Storm Uri blanketed the City of Lake Charles and wreaked havoc on the City's water system and once again our citizens were struggling to find normalcy in their lives. In May, within a few hours, heavy rains flooded Lake Charles. The National Weather Service calls the May 17 Flood a "1,000 Year Rain Event."

**With four federally declared natural disasters within nine months, the City of Lake Charles has, unfortunately, set a record, all while under the blanket of the COVID-19 declared disaster.**

The initial financial impact of these disasters are reflected within this budget document. The long-term recovery costs to repair and rebuild City buildings and infrastructure, as well as assist our citizens and businesses in their recovery, will continue years into the future.

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

The fiscal year 2020 budget was amended in July 2020 to provide for expenditures associated with combating the Coronavirus, loss of operating revenue and funding from the Coronavirus Aid Relief and Economic Security (CARES) Act. The budget was subsequently amended to account for the first 35 days following Hurricane Laura. Expenses incurred from the date of the storm through September 30, 2020 were \$54 million. Anticipated insurance and Federal Emergency Management Agency (FEMA) proceeds were added to \$10.8 million from General Fund reserves to cover the costs.

The Operating and Capital Budget for fiscal year 2020-2021 has been amended to provide for spending and anticipated revenues for the disasters. It is projected that recovery cost for all disasters combined will be \$99 million in fiscal year 2021. Insurance, FEMA and an additional infusion of \$7.8 million of reserve funds will be needed to cover those expenses, much of which is for debris pickup.

The debris pickup will end in August and most emergency preparedness measures have been completed. Although some of the initial repairs to City facilities have been completed, lack of materials and contract labor has delayed projects and increased prices well above estimates. The proposed fiscal year 2021-2022 Hurricane Laura operating fund anticipates \$14 million will be spent on continued repairs of City facilities.

Repairs to some large buildings, such as the civic center, will take a few years to complete. No less than eight City buildings are considered completely destroyed by Hurricane Laura. New construction for buildings will cross over into multiple years. It is anticipated to cost hundreds of millions of dollars.

Careful consideration will be given to ensure the best use of funds provided for the rebuilding of structures. The City and our consultants are working closely with FEMA to determine eligibility, maximize funding and ensure proper reimbursement. The City has reached the maximum \$50 million limit of our insurance reimbursement and those funds have been received in the Hurricane Laura Recovery Fund and will be disbursed as needed to cover capital projects. There is \$15 million included in the Capital Budget for these recovery projects. Insurance proceeds, FEMA reimbursements and City reserves will be used to fund these projects. Other various revenue sources and grants will be sought.

The City Council recently approved a drainage proposal to issue up to \$20 million in bonds to address the drainage problem within the City boundaries. The City has had a very aggressive drainage program since 2017; but the May floods and subsequent minor rain events demonstrated that there remains major problems that will not be solved by annual funding allocations and normal cleaning of drain lines.

The City is leading the charge, working with local, state and national representatives to push for Federal allocations beyond FEMA Public Assistance. Many areas with less severe disasters have received federal funds to help all aspects of a community rebuild, recover and come back more resilient than ever.

The City has always been fiscally responsible, finding a balance between serving the needs of the City, while still retaining reserves sufficient to weather the storms, literally, that can adversely affect a community located so near the Gulf of Mexico. This past year

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

has put us to the ultimate test. So far, we believe our financial future is stable, but total cost and funding sources will not be known for several years. With an eye on long term recovery, the following budget has been prepared.

**Economic Climate**

The Southwest Louisiana economy seems to be a classic case of supply versus demand. Just as Coronavirus has affected the nation with increased costs and employment challenges, the added demands placed on our area by the storms have had immediate adverse repercussions on our economy.

Hurricane Laura recovery is slow and steady. The lack of supplemental Federal aid, costs of materials and availability of labor is hampering the rebuilding of Southwest Louisiana. Residents, businesses and governments are all struggling to have affordable repairs done in a timely manner. Many projects are delayed because bids received exceed estimated cost, sometimes twice as much as anticipated. Some projects, although packaged in various ways, do not receive any bids.

The Lake Charles economy has historically been heavily supported by the petrochemical industry. Although the damages to the industrial facilities are significant, the plants continue to operate while being repaired and most importantly workers continue to be employed. One plant that was destroyed by a fire after Hurricane Laura recently broke ground on a new \$170 million renovation.

Billions of dollars were spent on Liquefied Natural Gas (LNG) projects in the past decade and those facilities are currently operating. Venture Global in Cameron Parish is currently under construction and several other LNG projects are under final investment consideration. As anticipated, construction jobs declined when these projects were completed. The storms brought about the need for a different type of workers and those seem harder to find.

Many small local restaurants and retail stores are suffering from COVID-19, hurricane recovery and severe staffing shortages. Although many employers are offering increased wages, there still are many businesses that cannot open their doors, or operate normal business hours. The City of Lake Charles has more vacant positions than ever before. Local trade schools and McNeese State University are offering scholarships for workforce training. The Louisiana Workforce Commission report for June 2021 states that the Lake Charles Metropolitan Statistical Area has an unemployment rate of 7.5 percent.

There are many jobs available, so where are the workers? Affordable housing is believed to be part of the problem for workers in the lower wage category. Enhanced unemployment benefits provided due to the Coronavirus may also encourage lower wage earners to remain out of the workforce. Many workers have ventured out on their own, trying to capitalize on the current surge in available work.

But there are some bright spots in our area. Phase one of the lakefront boardwalk project is complete. A groundbreaking ceremony was held on the lakefront in July for the

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

construction of Port Wonder, which will house the Children's Museum of Lake Charles and the Louisiana Department of Wildlife and Fisheries Science Center and Educational Complex. The Crying Eagle Lakefront Restaurant and Micro Brewery is still planned and will also be on the lakefront. The renovations to the lakefront parking garage will begin soon. Each of these projects were delayed by the disasters but are proceeding as planned.

Economic development continues to be a major goal of the City. The Enterprise Boulevard Economic Development District has recently seen the opening of Acadian Ambulance's EMS training facility and regional headquarters. This was a long-time blighted property that was repurposed into a beautiful facility and brings life to the area. Several other new businesses are under construction in the area, encouraged to move into the district by incentives provided by the City of Lake Charles. In short, the Economic Development District has produced results.

In February 2021, the State of Louisiana approved a Tax Increment Financing Agreement with the City of Lake Charles, allocating 45 percent of the State's sales tax increment within the City's three Economic Development Districts. The incremental increase in sales taxes for 30 years will be used for public infrastructure and projects within the districts. The City plans to offer incentives that will result in the creation of jobs, stimulate economic development and increase sales and use tax receipts within the geographic area comprising the District, serving an integral public purpose for local and state citizens and all traveling through Lake Charles on Interstate 10.

Lake Charles has a diverse economy and we will not be defined by these disasters. We plan to build back smarter, stronger and more economically stable than ever before.

**Current Financial Outlook**

The proposed General Fund budget for fiscal year 2021-2022 projects revenues of \$79.1 million. Operational expenses and subsidies to other funds total \$80.9 million. General Fund reserves of \$4.5 million are budgeted to cover all expenses, including \$2.8 million for needed capital improvements to the City's infrastructure.

The total combined budget of \$227.6 million includes a Capital Budget of \$67 million in projects that will be combined with funds authorized in previous years for numerous large projects, ongoing rehabilitation of existing infrastructure and long term disaster recovery projects.

Sales tax is the City's largest revenue source, accounting for 35 percent of all proposed revenues. The total collections projected for FY 2021 is \$77.5 million, an increase of 23 percent from FY 2020 collections of \$62.8 million. A large increase such as this is typical following a storm and reflects the increase in sales tax on material and supplies needed to rebuild the community. It should be noted however, that sales tax collections in FY 2020 were reduced by seven percent over FY2019 due to the effects of the pandemic and the adopted budget for fiscal year 2021 anticipated a drop in sales tax. Some increase in sales tax revenue have been included in recent budget amendments.



CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

The proposed fiscal year 2022 sales tax revenues of \$67.6 million is a reduction of 13 percent from FY 2021 projected revenues, but closely aligns with FY 2019 collections. Sales tax forecasting is difficult because of the uncertainty of the long-term consequences of the pandemic and especially the natural disasters. The General Fund receives \$51.8 million or 76.7 percent of all sales tax, with the remaining amounts dedicated to wastewater, recreation, debt service and capital needs.

The primary focus of our initial budget discussion centers on the General Fund since it is used for the general operations of the City. This is the City's primary source of funds to cover the departmental expenses of General Government, Finance, Human Resources, Fire, Police, Public Works, Planning and Development and other general services.

Wastewater and Recreation are special revenue funds which account for various restricted revenues and related expenditures. Grant funds such as Community Development and Housing and Urban Development Programs are accounted for in individual special revenue funds. The budget includes a special revenue fund that was created to separately identify revenue and expenses related to Hurricanes Laura.

Transit, Water Utility, Civic Center and Golf Course Funds are considered enterprise funds and are funded by revenues generated by their activities as well as operating subsidies when necessary.

The City operates two internal service funds: 1) Risk Management Fund which includes coverage for property, auto, general liability and workmen's compensation insurance; and 2) Employee Insurance Fund which accounts for employee health benefits. The City retains most of the risk for insurance coverage.

**General Fund**

**Overview**

The City amended the FY 2020 budget to allow for a transfer of \$10.8 million of reserves to cover the initial cost of Hurricane Laura expenses incurred from August 27 through September 30, 2020. FY 2020 ended with fund balance reserves of \$30 million, which equaled 38 percent of expenditures and operational transfers. The FY 2021 budget was amended to provide funding for disaster recovery expenditures. The amendment anticipated additional revenues and decreased departmental spending. Due to higher than anticipated sales taxes, an ending fund balance of \$31.8 million is projected for fiscal year 2021.

The proposed General Fund budget forecasts revenues of \$79,177,128. Departmental expenditures and operating subsidies are budgeted at \$80,892,956. \$2.8 million will be transferred to the Capital Project Fund for wastewater basin work and Hurricane Laura long term projects, resulting in an estimated ending fund balance in the General Fund of \$27.3 million at fiscal year-end 2022. This projected ending balance is 34 percent of budgeted expenditures and non-capital transfers. While the City's policy is a minimum balance of 30 percent, we have normally maintained a level well above that target.

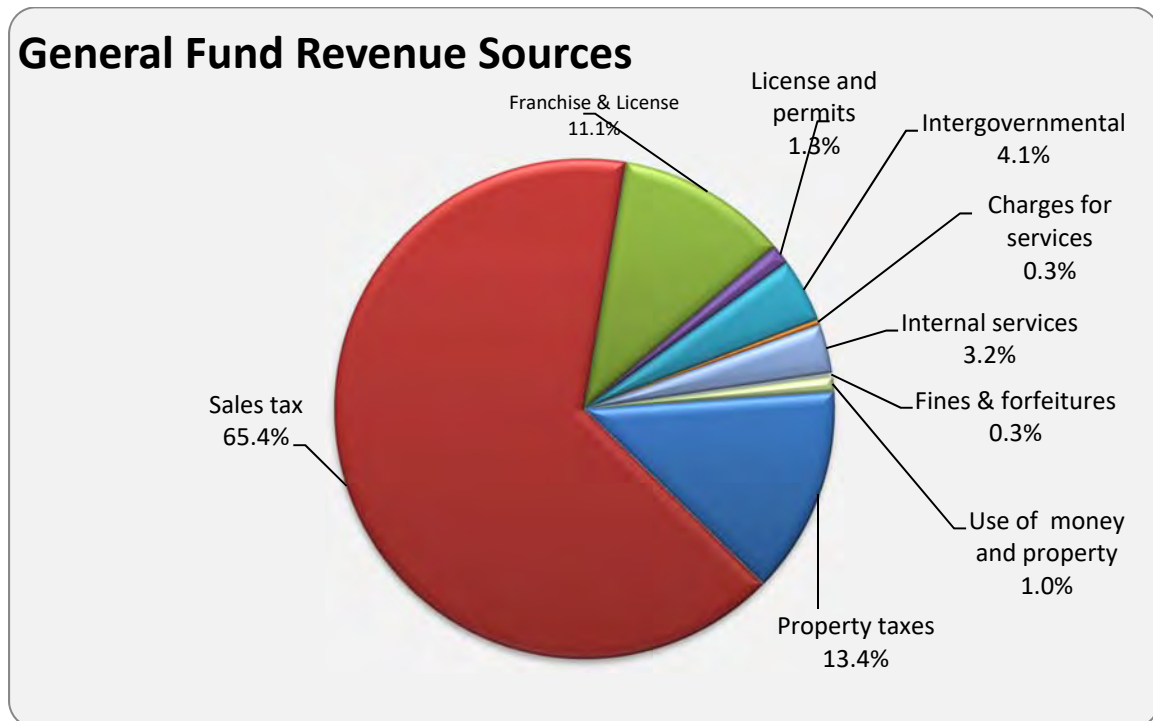
CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

The Louisiana Local Government Budget Act (R.S. 39:1301-1315) requires that all governments include year-to-date revenues and expenditures as well as the projected fiscal year-end totals. This data is included in this document and will be discussed as a part of this budget letter. Additional annual revenue and expenditure comparisons are displayed in the Exhibit section.

**Discussion of General Fund Revenues**

The proposed fiscal year 2022 General Fund revenues of \$79.2 million reflect an increase of 4 percent when compared to the adopted FY 2021 budget of \$76.2 million. Total revenue projections for fiscal year 2021 estimate \$85.5 million will be collected.

The chart below displays the City's General Fund revenues by various sources.



**Sales Tax**

Proposed sales tax revenue of \$51.8 million accounts for 65.4 percent of all General Fund revenues and includes \$5 million from the sales tax levy that was implemented in 2016. The proposed revenue is a decrease of 13 percent over the projected 2021 amount of \$59.4 million. Actual sales tax collected in the General Fund in fiscal year 2020 was \$48 million. Projections are based on past history and current year trends, but are uncertain given the current economic climate.

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

**Property Tax**

Proposed property tax revenue of \$10.6 million will account for 13.4 percent of all General Fund revenues in fiscal year 2022. Property tax collections in fiscal year 2021 are projected to be down 9 percent from the previous year due to the drop in taxable values for storm damaged properties. The City rolled back the millage rate for 2020 to 15.05 from the previous rate of 15.23 mils. The recently adopted mileage for 2021 will be 15.12 mils.

**Franchise and License Taxes**

Franchise and license taxes of \$8.8 million make up 11 percent of General Fund revenue. The electric franchise tax accounts for 47 percent of this category. Total franchise revenues are budgeted at \$5.3 million for FY 2022. Also included in this category is the occupational and insurance licenses tax, estimated at \$3.5 million. Annual license payment is based on the prior year sales of the business.

**Internal Charges for Services**

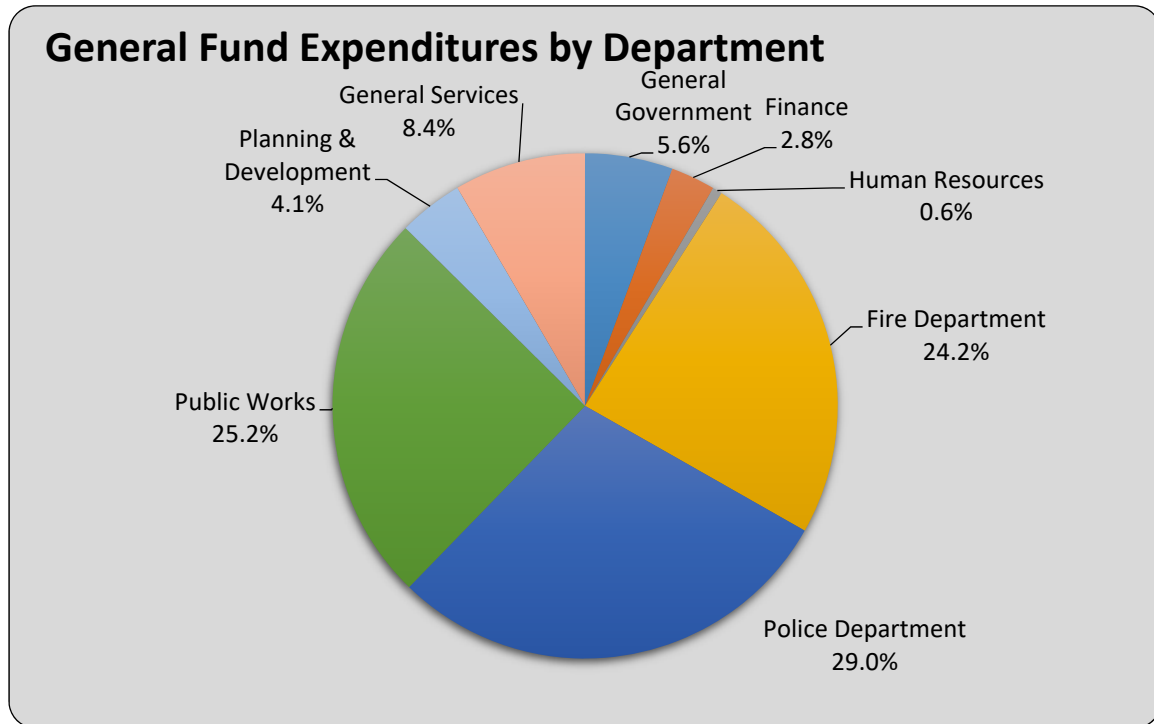
Each year the City records revenue in the General Fund from other funds to account for the indirect cost of providing support services to other departments within the City, such as the Transit, Water and Wastewater Divisions. Services provided to those departments include financial and technical support, such as purchasing, payroll and IT; maintenance support for all facilities and equipment from the Public Works Department; and administrative support from Human Resources and others. The City contracts annually with a consulting firm to formulate a Cost Allocation Plan, which is used to calculate the value of these services. The General fund should receive \$2.5 million in fiscal year 2022.

**Discussion of General Fund Expenditures**

The proposed General Fund departmental expenditures are proposed to be \$76,211,170 and compares to the adopted budget of \$75,059,295. Operating subsidies annually transferred to special revenue, debt service and enterprise funds are proposed at \$4,681,786. That amount combined with a \$2,770,000 transfer to the Capital Project Fund brings the total proposed General Fund expenditures to \$83,662,956 for the fiscal year 2022 budget.

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
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The chart below displays the City's General Fund expenditures by department without the operating and capital subsidies to other funds.



Departmental expenditures of \$76 million is a 1.5 percent increase from the \$75 million adopted in the FY 2021 budget. The Police Department's expenditures of \$22 million account for 24.2 percent of the City's departmental expenditures and are consistent with the FY 2021 adopted budget.

The Public Works Department expenditures of \$19.2 million account for 25.2 percent of General Fund departmental expenditures and is an increase of 5.6 percent over FY 2021. The increase is due to large equipment purchases that were deferred in fiscal year 2020 due to the uncertainty of the pandemic.

Fire Department expenditures of \$18.4 million account for 24.2 percent of the General Fund and decreased by 3 percent over the current year's adopted budget. The decrease is directly related to a onetime \$1.2 million allocation for the purchase of breathing apparatuses in fiscal year 2021.

The operating transfer from the General Fund is needed each year to help fund the operations of community service activities such as Recreation, Civic Center and Golf Course. General Fund revenues are also needed for the City's share of Transit operations as well as other intergovernmental grants that require city matches. Current year transfers to those functions were affected by the pandemic and storms, with less being needed for shuttered facilities such as the civic center, golf course and recreation centers. Also reduced is the transfer to the Transit Fund due to the additional operating funds provided by the CARES Act – FTA funds. However, funds for disaster recovery have been transferred to the disaster recovery funds in amounts of \$10.8 million in fiscal year 2020,

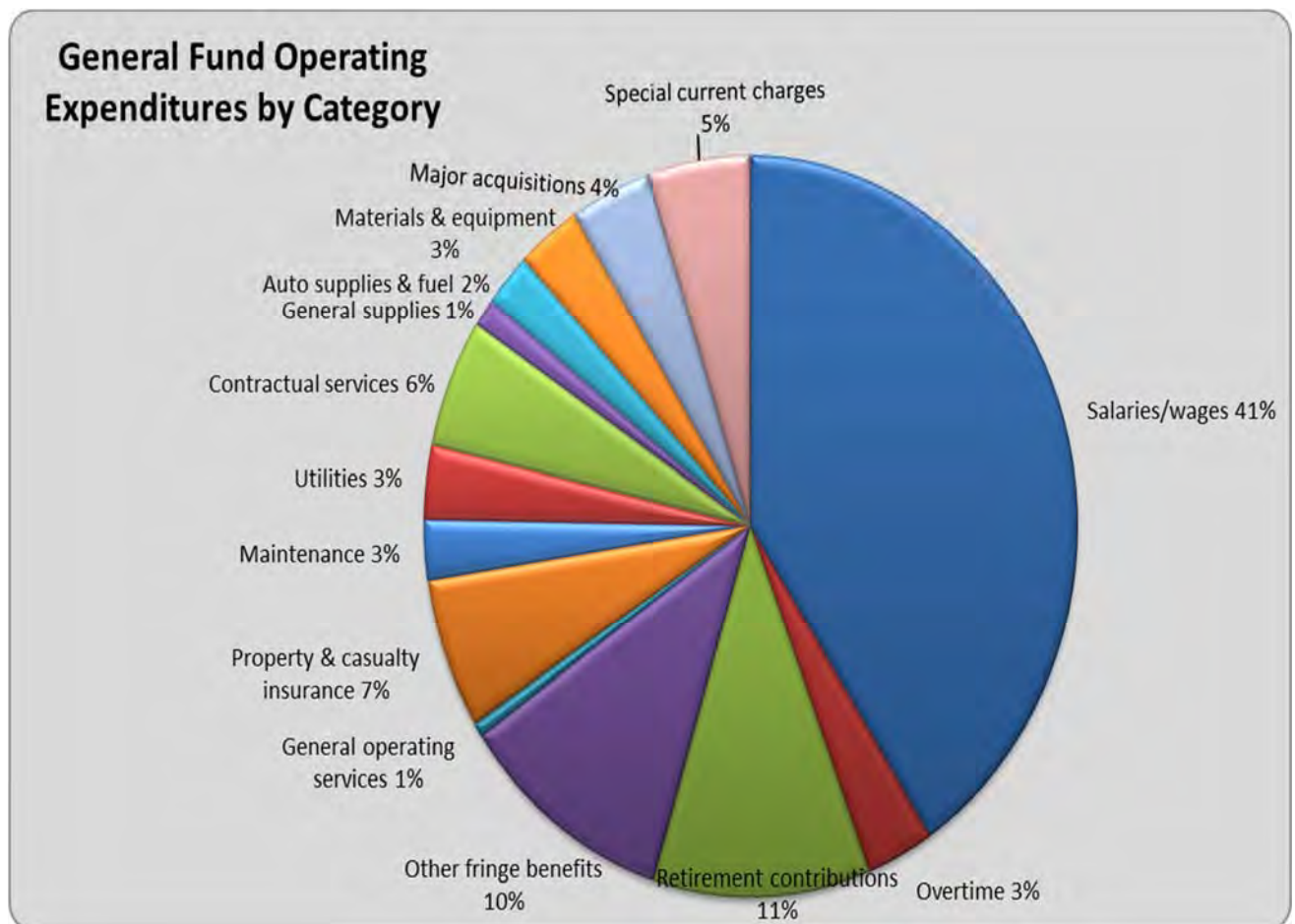
CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

\$5.8 million in 2021, and budgeted amount of \$2.2 million in the proposed budget. Included in the 2021 transfer is \$3 million specifically for emergency drainage work.

Included in the proposed budget is a transfer of \$676,000 to the Wastewater and Water funds from the 2016 sales tax levy, and will be used in those funds to offset the salary and fringe benefit cost related to the pay increases that were implemented in January 2016. Most all other funds are already subsidized by the General Fund and their increase in personnel cost are already included in their subsidy.

The fiscal year 2022 budget include a transfer of \$1.5 million from the General Fund to the Capital Project Fund. These funds will be used to pay for wastewater rehabilitation programs.

Below is a chart followed by a discussion of the major category of expenditures for the General Fund and does not include operating or capital transfers:



CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

**Personnel Summary**

- The cost of salaries and fringe benefits accounts for 65 percent of the General Fund's operational expenses. Included in the proposed FY 2022 budget is the two percent longevity pay added every year for eligible employees.
- Various departments have requested additional personnel. The City eliminated 30 positions in 2011, and the personnel count has remained nearly the same since that time. There are 872 full time positons and 78 part-time positions in the proposed budget.
- Health insurance premiums increased by ten percent in January 2021 and are budgeted to increase by five percent in January 2022. Claims cost have risen significantly over the last several years. All part-time City employees receive the same health care insurance coverage as do full-time employees.
- The City implemented a limited health insurance premium subsidy for eligible retirees that took effect January 2019.

**Salaries / Wages / Overtime**

- The proposed \$33.6 million budgeted for salaries, wages and overtime is increased by one percent over the \$33.2 million adopted FY 2021 figures and includes the annual two percent longevity increase for eligible employees. State statute requires that most fire and police personnel receive an annual two percent longevity pay increase; therefore, a two percent longevity increase has been included in the proposed budget for all eligible employees, including non-public safety employees.
- Overtime is budgeted at over \$2.5 million in the proposed budgets (\$1,260,000 for Fire Department; \$975,500 for Police Department and the remaining for other departments). Actual overtime expenses in fiscal year 2020 exceeded \$3.4 million and included \$2 million for the Fire Department and \$1 million for the Police Department. Overtime expenses for seven weeks of the pandemic quarantine were recorded in the Disaster Recovery Fund and 35 days of overtime related to Hurricane Laura were accounted for in that funds. Although amounts recorded in the General Fund were less, more expenses were incurred but accounted for in a separate cost center. The projected overtime expense in the current fiscal year in the General Fund to \$4.3 million.

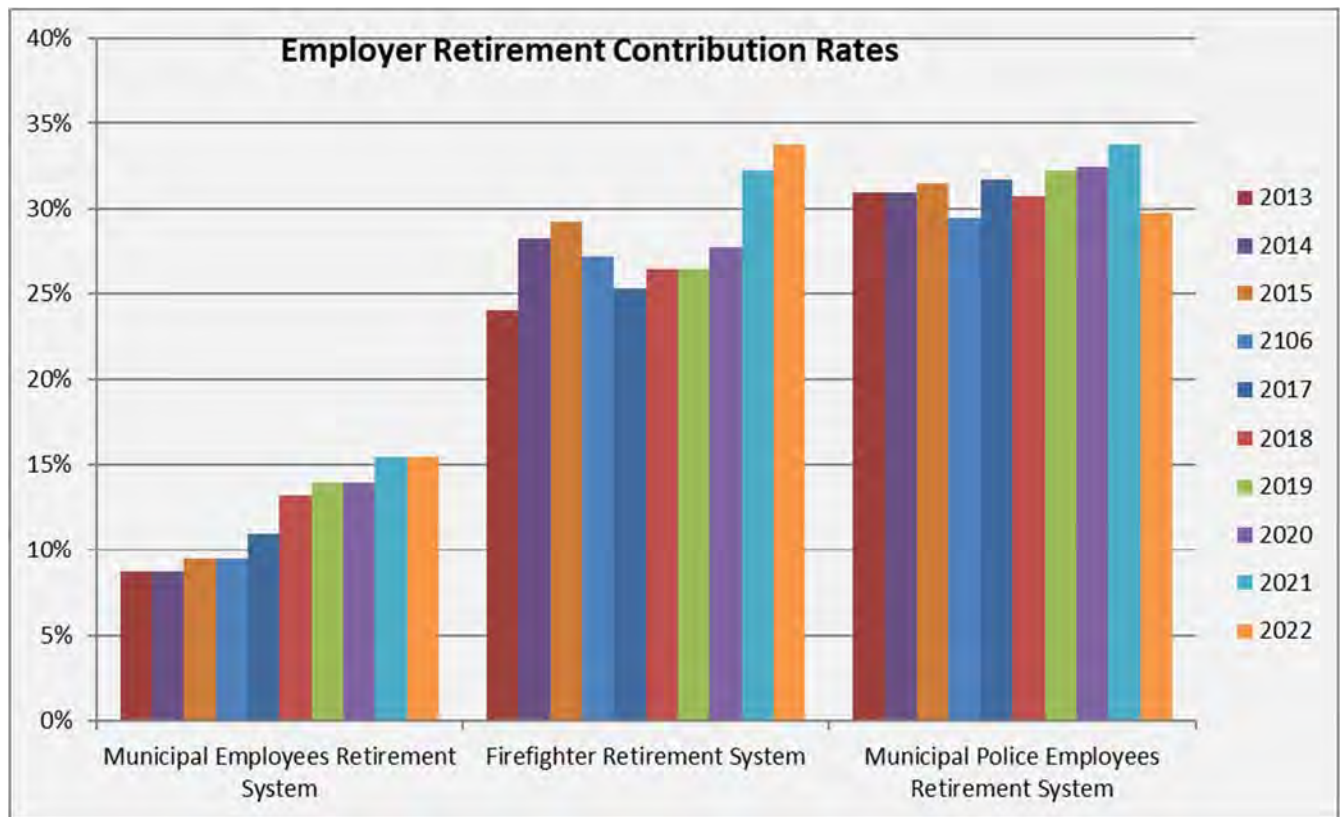
The Fire Department has averaged nineteen vacant positions and the Police Department has averaged seventeen vacant positons this fiscal year, which accounts for much of the overtime paid to meet the needs of the department. The funds budgeted for salaries and fringe benefits for the unfilled positions are used to cover the unbudgeted overtime.

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

**Retirement Contributions and Other Fringe Benefits**

The fringe benefit category expense of \$16.2 million makes up 21 percent of all expenses and increased by 2.4 percent. Actual FY 2020 expenditures were \$13 million.

Retirement contributions make up 50 percent of the expenditures in this category, and 11 percent of all operating expenditures. Retirement contribution rates have continually increased for the last decade in all City retirement systems: Municipal Employee Retirement System (MERS), Firefighter Retirement System (FRS) and the Municipal Police Employee Retirement System (MPERS).



- MERS contribution rates for all non-public safety employees had consistently increased over the last several years but has remained at 15.5 percent since 2020.
  - Retirement contributions were budgeted at \$1.7 million in the last two fiscal years. The City additionally contributes 6.2 percent for social security for employees in this system. The above total reflects only the General Fund's employees. The total paid to this system from all funds is budgeted at \$3.1 million in FY 2022.
- Retirement contribution rates for the Fire Department payments into FRS increased to 32.25 percent on July 1, 2020 and to 33.75 percent on July 1, 2021.

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- Retirement contributions are budgeted at \$3.3 million in the proposed budget compared to \$3.1 million in the adopted 2021 budget.
- The MPERS retirement contribution rate for the Police Department decreased on July 1, 2021 to 29.75 percent, from 33.75 percent in 2020.
  - The proposed retirement expense for the Police Department of \$3.2 million is a decrease of \$3.5 million from the adopted FY 2021 budget.
- The City pays the retirement contributions for the Fire and Police personnel's State Supplemental pay. Eligible employees receive \$6,000 per year from the State. We are currently paying \$2,025 for each eligible fireman and \$1,785 for each eligible police officer, amounting to over \$500,000 in additional retirement contributions, which the City must budget for these eligible employees.
- Medicare is paid at 1.45 percent of total payroll for most employees in all three retirement systems.
- The City is self-insured for employee health benefits. The premiums were increased by ten percent in January 2021. The City anticipates, and therefore has budgeted, an additional premium increase of five percent in January 2022. All part-time employees are provided health insurance. The City's share of insurance premiums is budgeted at \$6.6 million in FY 2022 in the General Fund and \$8.8 million for all funds.

**Insurance – Auto, General and Workman's Compensation Liability**

- The City is self-insured for most liability, with some coverage for catastrophic claims. All divisions are charged a prorated share of funds needed for the Risk Management Internal Service Fund, where all claim costs, insurance premiums and administrative fees are paid. The General Fund's cost were \$4.3 million in fiscal year 2020. Due to increased insurance premiums for property insurance, there was a fifteen percent increase in self-insurance charges across all city departments. Total cost in the General Fund will be \$5 million in fiscal year 2022.

**Other Operational Expenses**

- Other operational expenses, such as maintenance, materials and supplies were relatively unchanged. Capital expenditures in the General Fund primarily include the purchase of automobiles and heavy equipment. The proposed budget includes \$3 million for new equipment and is a decrease of 16 percent from the adopted 2021 budget. The reduction is primarily related to a one-time expense in the Fire Department. It is anticipated that most vehicles and heavy equipment currently ordered will not be received in the current fiscal year and will have to be reappropriated next year.



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**Operating Transfers from General Fund**

- The actual operating transfers in fiscal year 2020 to subsidize special revenue funds and enterprise funds was \$2.4 million and compares to \$4 million in 2019. The City's transfer to the Transit Fund, was reduced by \$1 million. The CARES Act – FTA award of \$5.3 million covered 100 percent of operations to allow uninterrupted service to City ridership. The transfers to other facilities were reduced in both fiscal years 2020 and 2021 due to limited operations.
- As previously mentioned, transfers to the disaster recovery funds were \$10.8 million in fiscal year 2020, and are budgeted at \$5.8 million in 2021. Fiscal year 2022 proposed transfers are \$1 million for operational expenses and \$1.3 million for capital.
- The transfers from the General Fund to the Wastewater and Water Funds are included to fund the increase in salaries and fringe benefits related to the pay increases authorized by the sales tax referendum. Most other funds receive subsidies from the General Fund, and therefore do not receive separate funding.

**Capital Transfer from General Fund:**

The General Fund will transfer \$1.5 million for the rehabilitation of wastewater basins that flow into Wastewater Treatment Plant (WWTP) A.

**Summary of General Fund Balance Adjustments**

It is the City's policy to have a minimum ending fund balance target of 30 to 35 percent of expenditures and non-capital transfers, but historically we exceeded the target. These reserves enabled the City to respond to disasters with assurance that we could provide for our employees and our citizens during uncertain economic times.

Given our proximity to the Gulf of Mexico, the reserves could be needed in the event of a natural disaster, which could adversely affect the City's infrastructure and properties. It is our goal to balance the need to have sufficient reserves to allow for uninterrupted City services during economic downturns and unforeseen emergencies while at the same time recognizing that major capital improvements need to be funded.

When accumulated fund balance reserves are well above our target, such as the \$40 million balance in fiscal year 2018, \$11.8 million was transferred to the Capital Project Fund in FY 2019 for drainage, wastewater, roadways and transportation improvements. Fiscal year 2020 and 2021 budgets allocated \$3.5 million in fund balance reserves for needed capital projects.

The August 13, 2020 proposed budget projected an ending fund balance of \$37.5 million. Little did we know there was a storm lurking and we would instead draw down on those reserves and end the year with only \$30 million.

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An increase in sales tax revenue is a small consolation for challenges faced during the current fiscal year. This influx of revenue, although not sustainable, will help replenish the reserves needed during this initial phase of recovery. Based on the projected 2021 and proposed 2022 budget, the General Fund will have a fund balance reserve of \$27 million at the end of the 2021-2022 fiscal year. This total is 34 percent of budgeted expenditures and non-capital transfers.

General Fund Fund Balance Projections	Actual Fiscal Year 2017-2018	Actual Fiscal Year 2018-2019	Actual Fiscal Year 2019-2020	Projected Results EOY 2020-2021	Proposed Budget 2021-2022
Beginning fund balance	\$ 35,009,807	\$ 39,792,757	\$ 37,092,202	\$ 30,357,152	\$ 31,804,951
Fund balance (used) added operations	10,772,950	9,057,945	7,569,950	10,747,799	(715,828)
Fund balance used for capital transfers	(5,990,000)	(11,758,500)	(3,500,000)	(3,500,000)	(1,500,000)
Fund balance used for disaster recovery			(10,805,000)	(5,800,000)	(2,270,000)
Total fund balance (used) added	4,782,950	(2,700,555)	(6,735,050)	1,447,799	(4,485,828)
Ending fund balance	\$ 39,792,757	\$ 37,092,202	\$ 30,357,152	\$ 31,804,951	\$ 27,319,123

### Special Revenue Funds

#### **Wastewater Fund**

The City maintains and operates a wastewater system, which includes treatment plants, lift stations, trunk lines and sewer basins. Existing facilities and infrastructure have to be replaced or repaired while simultaneously meeting demands for new services.

Total revenues in the Wastewater Fund are budgeted at \$17.4 million for FY 2022, a one percent increase from the adopted FY 2021 revenues. The Wastewater Fund receives 16 percent of a one percent sales tax levy, and is projected to increase by eight percent from the adopted FY 2021 budget. Current year revenue collections have been affected by the loss of the City's meter reading system during Hurricane Laura and again by the loss of unbilled water use caused by the February winter freeze. Implemented initially because of COVID-19, and continued due to the disasters and unreliable meter readings, the City has continued waiving penalties and late fees for our utility customers.

Proposed operating expenditures are budgeted at \$12.7 million, in both the current adopted and proposed budgets. Salaries and fringe benefits costs increased but other costs were reduced where possible while still addressing needed maintenance programs for pumps and other equipment at the two older sewer plants.

The Capital Budget includes \$7.9 million in wastewater projects which are partially funded in fiscal year 2022 by a transfer of \$4 million from the Wastewater Fund. A transfer to the Capital Project Fund is included each year, with the amount dependent on the current reserve in the fund, which must remain sufficient to cover operational needs.

Total debt service transfers from the Wastewater Fund are \$1.5 million to repay a portion of the Lake Charles Public Improvement Bonds and the 2011 LDEQ loan. This compares to \$3.2 million in 2020, which included \$1.6 million for the final payment of the 2009 Refunding Bonds for Plant D construction.

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**Riverboat Gaming Fund**

The City participates in a Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury which pools all gaming revenues collected within the parish. The casinos were completely closed for two months due to the Coronavirus in 2020. The gaming floors closed again in August due to the storms but the hotel rooms were needed to house essential workers during and immediately after Hurricanes Laura and Delta. Once again, the casinos are currently operating under restricted guidelines due to a surge in the Coronavirus. Actual collections for FY 2020 were \$9.4 million compared to \$11 million in fiscal year 2019. The projections for the current year anticipates further reductions in revenue to \$7.9 million. Based on current trends in gaming revenue in calendar year 2021, proposed revenues total \$10 million. Transfers of gaming funds for capital projects will be \$5.5 million in the 2022 fiscal year.

The City of Lake Charles has issued \$75 million in bonds as authorized in November 2006 for public improvement projects. Up to 60 percent of the gaming revenues can be used to repay the debt. \$2.9 million is needed in the FY 2022 budget for the annual debt service payment, which represents 28 percent of the gaming funds.

As in prior years, the Riverboat Fund includes a transfer of \$854,220 to other special revenue funds to pay for utilities and maintenance costs associated with the lakefront promenade and other arts and cultural facilities and events.

**Recreation Fund**

The Recreation Fund receives both sales and property taxes that are dedicated to this program. Revenues are normally generated for services provided by the different activities, but those programs and rentals ceased in March 2020. Fiscal year 2021 projected tax revenues of \$3.7 million will exceed operating expenses. A subsidy is not needed from the General Fund in the current year and excess funds will be placed in reserves. \$400,000 is allocated for capital projects in fiscal year 2022. It is anticipated that operations will return to normal in the new year and therefore a subsidy of \$423,426 from the General Fund will be transferred to fund recreation expenditures of \$4 million.

The Lakefront/Downtown Division of the Recreation Fund is used to track the cost of utilities and maintenance of the lakefront promenade and other downtown areas. The projected cost of \$529,220 is included in the transfer from the Riverboat Gaming Fund.

**Grant Programs**

Individual fund displays are included for Community Development Block Grant and HUD Housing Programs. Total proposed revenues in these grant funds are \$2 million for fiscal year 2022 and \$91,700 is transferred from the General Fund for needed matching funds.

Community Development Block Grant was amended in fiscal year 2021 to show funds awarded through the Community Development Block Grant Coronavirus Aid Relief and Economic Security (CARES) Act (CDBG-CV) in the amount of \$1,005,428. These funds are to be used for small business stabilization, rental and mortgage assistance, support of mental health services and the establishment of an un-programmed fund. Payments of

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\$100,000 in fiscal year 2021 were made to eligible business under the small business stabilization program. Remaining grant funds are included in the proposed budget.

Summer Food Service and AmeriCorps programs were suspended due to the Coronavirus and were further effected by the natural disasters. Grant funds and expenditures for these two programs are not included in the proposed budget.

The COPS Hiring grant is a federally funded program which covers the salary and fringe benefits for additional police officers. The City was awarded a COPS Hiring grant in 2014 to fund 75 percent of the personnel cost of 7 additional officers. The grant has expired and the proposed cost of \$215,200 will be paid from reserves in the fund. A cooperative endeavor agreement with the Calcasieu Parish Sheriff Office provided that in lieu of prisoner boarding fees of \$175,000 the City could use those funds as the 25 percent cash match. The transfer of those funds has been made for the last several years and remains in the Public Safety Grant Fund and will be used to fund salaries and fringe benefits for the two positions which are currently filled.

### **Disaster Recovery Fund**

The Disaster Recovery Fund was established in 2005, following Hurricane Rita. It has since been used to account for expenses incurred during natural disasters and other emergencies, such as Hurricane Harvey and the pandemic. The revenue to cover those expenditures comes from sources such as FEMA and insurance reimbursements. Programs for mitigation purposes are also accounted for in this fund. Accumulated balances in the fund are available to use during a City emergency.

The costs associated with the City's response to the coronavirus are recorded in this fund and are reflected in the prior and current year expenditures. The City has received reimbursement from the CARES Act. Additional expenditures are not included in the proposed budget.

The adopted and proposed budgets include \$1.2 million from a Homeland Security Hazard Mitigation program for a homeowner elevation program. The funds have not been spent and appropriations are still available.

The Disaster Recovery Fund also includes cost associated with Hurricane Delta, Winter Storm Uri and the floods of May 2021. The expenses and revenues anticipated for Hurricane Delta were included in a budget amendment in February 2021. The majority of expenditures related to Hurricane Delta will be completed by the end of the current fiscal year. The proposed budget includes \$175,000 in expenditures with \$131,250 being reimbursed by FEMA and the remainder being transferred from the Hurricane Laura Fund.

As with Hurricane Delta, most expenditures related to Winter Storm Uri and the May floods will be completed by the end of the current fiscal year. The proposed budget includes \$100,000 in expenditures, all of which will be covered by fund balance reserves in the Disaster Recover Fund.

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**Disaster Recovery – Hurricane Laura**

Hurricane Laura made landfall on August 27, 2020 and was the strongest hurricane to hit Louisiana in more than 150 years. It is considered the fifth strongest hurricane to ever make landfall in the United States. Described as a 30 mile wide tornado, with winds in excess of 150 miles per hour, the destruction wrought on our area has been unimaginable. Funds to track the expenditures are accounted for in a separate special revenue fund. The fund was used to track expenses of \$54 million incurred in 35 days immediately following the storm, falling within fiscal year 2020. Costs incurred in those initial days, considered Category B Emergency Preparedness Measures by FEMA, totaled \$33 million and includes payroll costs for emergency pay, restoration of water and wastewater systems, and remediation of city buildings and structures. The portion of these costs deemed eligible will be reimbursed at 100%. Debris costs of \$21 million were recorded in fiscal year 2020 and is eligible for 90 percent reimbursement from FEMA. Funding in 2020 was recorded at \$35.7 million from FEMA, \$7.3 million from insurance and \$10.8 million from the transfers from City reserves.

The current fiscal year projections show expenses of \$92 million. The cost for debris pickup is estimated to exceed \$60 million, with more than 4.3 million cubic yards being pickup up to date. Only 30 days will be reimbursed at 100 percent, leaving up to \$6 million to be paid from City funds. Debris pickup is required to be monitored at a cost of approximately \$6.7 million. An additional \$32 million will be spent in fiscal year 2021 on repairs to buildings, including \$8.7 million for new roofs. Other estimated costs will be for repairs to water and wastewater systems, interior building repairs, repairs to ball fields, repairs to traffic signals and replacement of street signs. Damaged equipment and furniture are being repaired or replaced. Funds are spent to lease or purchase temporary office space to replace buildings that were completely destroyed by the storm. At least eight buildings are considered a total loss. FEMA reimbursement for 2021 expenses are estimated at \$75 million and an additional transfer of \$7 million will come from other funds. Included is \$3 million from the General Fund, specifically dedicated to drainage cleanup.

The City has reached the maximum reimbursement of \$50 million for our insurance carrier, and those proceeds have been received. City deductibles totaled nearly \$7 million. Preliminary calculations indicate that \$34 million of those funds will remain in reserves in the Hurricane Laura fund to be used in subsequent years for ongoing repairs.

The proposed Hurricane Laura expenses for fiscal year 2022 total \$14.4 million. All curbside debris removal will be completed; but a Public Property Debris Removal program is underway and it is estimated that \$1 million will be spent to assist residents with much needed cleanup and possible demolition of damaged structures. Other expenses will be for ongoing repairs and rehabilitation to existing buildings and facilities. Reimbursement from FEMA is estimated at \$8.6 million, an additional \$1 million will be transferred from the General Fund and \$4.8 million from insurance reserves will be used to cover all expenses.

The City's proposed Capital Budget includes \$14.7 million to rebuild destroyed buildings and to fund repairs, such as the Civic Center, that will take multiple years to complete. Those expenses are anticipated to be funded by \$6.8 million insurance proceeds which are in reserves of the Hurricane Laura fund, \$6.6 million FEMA reimbursement and \$1.3

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million transfer from the General Fund.

**Debt Service Funds**

The City issued LCDA Public Improvement Project Bonds, Series 2007 and Series 2010. These bonds were refunded in Series 2014 and Series 2017. Outstanding debt from those issues is \$29.8 million. The City has additional debt of \$16.6 million, primarily for sewer projects, for a total outstanding debt of \$46.4 million. Debt will be paid for with funds accumulated and transferred into the various debt service funds. Principal payments of \$5.7 million and interest payments of \$1.5 million are funded through transfers from the Wastewater Fund, the Riverboat Gaming Fund, and the Capital Projects Fund.

**Enterprise Funds**

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public are to be financed through user charges.

**Transit Fund**

The City's transit program costs are budgeted at \$3.8 million for FY 2022. Historically, 50 percent of operations and 80 percent of planning and maintenance costs are funded by the Federal Transit Administration (FTA), however, as previously mentioned, the CARES Act – FTA funds will cover all costs of operations in fiscal year 2021. Some of those funds remain for use in fiscal year 2022. The CARES FTA revenues are budgeted at \$1.3 million in FY 2022, with additional FTA funds of \$1.4 million. State transit revenue, ridership and other revenue are estimated at \$217,000. Revenues from ridership have declined the last several years. The City receives rental revenue for the second floor of the transit facility. The City's Water Billing Office which was damaged in Hurricane Laura is currently operating out of the Transit building. The City's share needed to cover expenditures is \$878,720 for fiscal year 2022.

The Transit Capital account is used to capture all revenue and costs associated with facility construction and acquisition of equipment. The proposed budget includes \$1.5 million for the purchase of 3 new buses and various other equipment. FTA will provide 85 percent reimbursement and a transfer of \$225,000 from the Riverboat Gaming Fund will provide the City's share. Capital amounts authorized in previous budgets are automatically re-appropriated in the following year.

**Water Fund**

The Water Fund accounts for the operation and maintenance cost of providing water services to Lake Charles' citizens and businesses. Proposed water service revenues of \$12.7 million is higher than anticipated current year projections. As mentioned in the Wastewater Fund discussion, the meter reading system was destroyed in the storm and although it has been replaced, the contracted meter reading service is struggling with staffing problems. The winter freeze caused additional loss of unbilled water usage.

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The City currently has a request for proposals for an automated meter reading program. It is anticipated that installation of automated meters will begin early next year and will provide more accurate monthly bills and increase revenue to above pre-storm figures. The City has not charged late fees or penalties since March 2020, nor have we disconnected service for nonpayment. Although unpopular, those policies will have to be put back into place in the near future. The fund will receive a pro-rata General Fund allocation of \$331,000 from the 2016 sales tax proceeds to help offset the cost of salary increases given the last several years. Also included is \$425,000 from the Wastewater Fund to cover some of the cost associated with the operations of the water business office.

Operating expenditures are budgeted at \$12.5 million for the business office, production and distribution, and engineering divisions. This is a reduction of seven percent from the current year budget. Funds budgeted in the current year for implementation of a structured maintenance program for filters, water tanks and wells at the various water plants have been moved to the capital budget, rather than operating budget due to costs.

Capital expenditures are budgeted at \$17.8 million in the proposed budget. Engineers have been engaged in the design of a new water plant with an estimated construction budget of \$21 million. The City plans to enter into a contract within the upcoming year so all funding must be provided in this budget cycle. The City has authorization from the Department of Health and Hospitals (DHH) for a \$20 million loan from the Drinking Water Revolving Loan Fund (DWRLF) to help fund this project. Previously adopted budgets have included revenues of \$8 million from the loan but none have been received. An additional \$7 million is budgeted from loan proceeds in the proposed budget, a portion of will be used for distribution lines needed for the plant.

The City has received funds from the American Rescue Plan Act totaling \$8.4 million. The restricted spending categories outlined in the Act allows the funds to be used for infrastructure improvements to water and wastewater systems. It is estimated that up to \$5.8 million will be authorized for water projects in fiscal year 2022.

As mentioned above, the City Council adopted a new sewer and water rate schedule in December 2017, with rate changes effective July 1, 2018 through January 1, 2023. The capital improvement fee, which had previously been dedicated for water improvements can now also be used for wastewater system improvements. The fee is expected to generate \$1 million in fiscal year 2022, and are budgeted for water capital projects.

### **Civic Center Fund**

The Lake Charles Civic Center was shutdown for most of the year as mandated by the COVID-19 guidelines. Just when it appeared that reopening was possible, the facility was hit by Hurricane Laura. The damage was substantial but activities are being scheduled in certain areas of the facility. The adopted budget indicated that some operating costs and revenues would be provided by a management service. However due to the unforeseen circumstances that agreement has been suspended.

The budget for fiscal year 2022 anticipates operations with proposed operating expenses of \$2.4 million. The City receives annual revenue from the Louisiana Department of Treasury for hotel taxes dedicated to the Lake Charles Civic Center. Although the annual

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allocation in the current fiscal year was \$3.1 million only \$1.2 million is budgeted to be received in the proposed budget. Facility generated revenues of \$558,700 will be combined with a General Fund operational subsidy of \$698,720 to cover total operating expenses.

The City has approval from the State Bond Commission to issue up to \$6 million in bonds for improvements to the facility, grounds, pedestrian access and lakefront adjacent to the Civic Center property. Portions of the dedicated tax collections from the state will be used to repay the bonds.

### **Golf Course Fund**

The new Mallard Golf Club – Lake Charles is nearly completed and should be open fall 2021. Construction is nearing completion on the entrance road, maintenance building and cart barn.

The City entered into an agreement with Chennault Industrial Airpark Authority (CIAA) for a new municipal golf course within the Morganfield development and will allow the CIAA to utilize the land of the existing course, which is adjacent to the airpark. The course closed following damages sustained in Hurricane Laura. The agreement provides that the City will provide for various aspects of the new course and that Chennault will repay the City for those improvements in future years.

The Golf Course budget for fiscal year 2022 proposes operating revenues of \$769,000, given that the course will open without a club house and there will be limited concessions and golf course merchandise for sale. Operating expenses are budgeted at \$1.7 million. It is estimated that \$913,220 will be needed from the General Fund to help cover expenses.

The club house has been designed and construction bids were received but the bids well exceeded budget estimates due to inflated material and labor costs. As the City has done with numerous other projects, bids were rejected. Design changes will be considered and hopefully with time, the construction market will return to normal. However, additional funds are being provided in the capital portion to help cover increased costs.

## **Internal Service Funds**

### **Risk Management Fund**

The Risk Management Fund is used to account for self-insured general liability, auto liability and workmen's compensation liability claims. Property and various other types of purchased insurance coverage are paid for out of this fund. The financing of services provided is funded through insurance charges to all City departments. The insurance premium charged to the various City departments has totaled \$7 million since fiscal year 2019.



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The City's property insurance premiums which renewed in May 2021 more than tripled to \$2 million, as anticipated due to Hurricane Laura. The estimated damages to City property exceeded our policy limits of \$50 million. All other categories of umbrella coverage for other liability categories increased as well. Based on these numbers, a 15 percent increase in departmental insurance premium is included in the proposed budget, providing \$8 million to the Risk Management Fund. Proposed expenses total \$8.7 million but sufficient net assets are available to fund the gap.

**Employee Group Insurance Fund**

The City of Lake Charles has a self-funded plan for employee health insurance managed by Blue Cross/Blue Shield since January 2013. All full time and part time City employees are provided health insurance at no cost to them. Employees may elect to contribute \$70 per month in order to have lower out of pocket expenses, such as co-pays and deductibles.

Total expenses of the fund include premiums for stop loss coverage and administrative fees in addition to the actual costs of medical claims paid by the City on behalf of our employees and their covered dependents. Total costs are projected at \$11.4 million in the proposed budget, a four percent increase over the current year. The City's health care claims increased by 26 percent in FY 2018, 10 percent in FY2019 and 20 percent in FY 2020. The City has individual stop loss coverage of \$150,000.

The employee and employer insurance premium rates increased by ten percent in January 2021 and an increase of five percent is included in the budget and is planned for the 2022 renewal period. The City adopted a policy effective January 2019 which provides a limited health insurance supplement to eligible retirees.

**Capital Budget**

**General Capital Projects**

The fiscal year 2022 Capital Budget is \$54.7 million and includes street, drainage and stormwater, wastewater and water projects. It also includes authorizations for various City facilities and properties.

**Financing Sources**

The Capital Project Fund receives 28 percent of one cent of the City's current sales tax levy and is proposed at \$7.6 million in the FY 2022 budget. The City's 2016 sales tax levy authorized that funds deposited in the Sales Tax Debt Reserved Fund in one year be allocated to capital projects in the subsequent year if not needed to repay the debt. Accordingly, \$1.7 million is allocated in the proposed capital budget from that fund.

The City has authorization for a \$20 million loan from the DHH Drinking Water Revolving Loan Fund. The capital budgets for fiscal years 2019 through 2021 included a total of \$8

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million from this source and another \$7 million is included in the FY 2022 budget. The City has not received any loan proceeds.

Each year riverboat gaming revenues are allocated for the City's capital projects. A total of \$5.5 million is budgeted in the proposed FY 2022 budget for various projects. The General Fund is providing \$1.5 million for capital projects and the Wastewater fund is allocating \$4 million from operating surplus for projects.

New revenue sources included in the proposed budget include \$8.4 million from the American Rescue Plan Act, which are proposed to be used for water and wastewater projects. The Federal Highway Administration (FHWA) through the Metropolitan Planning Office (MPO) has awarded \$5.3 million and will be used for road improvements to Enterprise Boulevard south of Broad Street. Although not a new source, the Federal Transit Administration has provided \$1.3 million for transit buses.

The City Council authorized that up to \$20 million in bonds be issued to fund a Drainage Improvement program. The proposed budget anticipates that \$10 million will be issued in fiscal year 2022.

### **Project Categories**

Funding for streets, sidewalks, bridges and other road improvements totals \$9 million. The City and Calcasieu Parish Police Jury (CPPJ) have a cooperative endeavor agreement to share the cost of the Prien Lake Road improvement project. Total project costs exceeded original budgets and it was anticipated that the Parish would provide additional funding and those amounts were included in the adopted fiscal year 2021 budget. The parish did not increase their funding so therefore a reduction of revenue is reflected as a in the proposed budget. Due to excess costs and limited revenue, the City has decided to delay the Ihles Road project. \$1 million allocated in previous years from that project will be moved to the Prien Lake Road project to cover the shortfall.

Enterprise Boulevard south of Broad Street to 12<sup>th</sup> Street is another large project and funds have been accumulated for the past several years. The award of \$5.3 million from FHWA will allow this project to proceed in the upcoming year and previous funding can be moved to other street and drainage projects within the district. Bridge projects total \$3.3 million in the proposed budget. These projects are often identified and required by DOTD inspections.

The budget includes \$10 million for evaluation, rehabilitation and rebuilding of drain lines that will be identified by the City's Program Manager. Specific projects have been identified and funds will be used as studies are completed and plans laid out for long term solutions for a comprehensive drainage plan.

Wastewater system improvement projects have been identified and are funded at \$8 million in the proposed budget. Annual work includes lift station rebuilds as well as basin and transport line rehabilitation. The City has approval for a \$15 million DEQ revolving loan and will use those proceeds over the next several years to provide relief to overburdened existing lines within the City and possible expansion of the system.

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Water System improvements total \$17.8 million in the proposed budget, with the largest project being the construction of a 6 million gallons per day (MGD) water plant located in southeast Lake Charles and the distribution lines associated with that plant. This new 6 MGD water plant will improve water service throughout the entire City. The budget will authorize Riverboat Gaming Funds to be transferred into the Water Fund to cover necessary projects costs that exceed current funds available from Water revenues.

Community service projects total \$5.6 million for parks, lakefront development and the golf course, as well as the purchase of 3 transit buses. The General Government category of \$1.2 million includes funds for the technology upgrades and improvements to Historic City Hall. Funds are budgeted to contribute to McNeese State University's LNG Center for Excellence.

An additional \$2,349,665 is budgeted in the Capital Project Fund to repay a portion of the debt service requirements for the Public Improvement Bonds. Under the terms of the November 2006 bond referendum, up to 60% of the sales tax revenues dedicated to this fund can be used to repay the funds borrowed. The current debt service payments of \$2.4 million represent 34% of the dedicated sales tax funds.

Capital projects are budgeted on a project basis rather than annual basis. Included with this budget is a reauthorization schedule that lists projects that have previously authorized capital projects funding. Funds that have been authorized and unspent are classified as "assigned" on the financial statements and can be reallocated by a vote of the City Council. Details of the capital projects can be found in that section of the budget.

As discussed in the Disaster Recovery Hurricane Laura fund, there is a separate display in the Capital Budget that authorizes \$14.7 million for projects in the proposed fiscal year. These projects include a new police building, multiple public works buildings, major repairs to the civic center and possible repurposing of recreation complexes.

### **5-Year Capital Improvement Plan**

Included in this budget document is a copy of the 5-Year Capital Improvement Plan. This document demonstrates the magnitude of the infrastructure needs of the City. The plan outlines the infrastructure projects for roads, wastewater and water as well as plans for other projects. Projects included in the plan are categorized as follows: Ongoing: Design, bid or construction; Category A: 1<sup>st</sup> or 2<sup>nd</sup> year; Category B: 3<sup>rd</sup> to 5<sup>th</sup> year; Category C: 6<sup>th</sup> year or later and Category D: Contingent on external funding. So although it is referenced as a five year plan, it extends beyond that period. A copy of the plan is included in this document.

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**SUMMARY**

Total expenses calculated to be spent on Hurricane Laura related charges from August 27, 2020 through September 30, 2022 total \$175 million with another \$10 million for the pandemic, Hurricane Delta, Winter Storm Uri and the May floods. This is the estimated costs of five federally declared disasters! The originally proposed budget for all funds for fiscal year 2021 was \$180 million. The total proposed budget for all funds for 2022 totals \$228 million, an increase of 27 percent.

This is a lot of money, but what it represents is a year of hard work, heartache and commitment to rebuilding our community. As Lake Charles employees and citizens have demonstrated time after time, we are survivors. But we are weary and the long term repercussions of these disaster are not yet known. How many of our citizens are still displaced or have relocated? Will citizens and businesses be able to rebuild their homes and properties? The City administration is working to ensure that people can return and that we will rebuild better and more resilient.

The General Fund has taken a hit but we are still financially stable. Fund balance reserves are proposed to total \$27 million at the end of fiscal year 2022, which is within the City's targeted balance. City wages are lower than competing employers and there are more vacant positions than ever before. An across the board increase needed to be included in this budget but uncertain long term sales tax revenues and the unknown cost of restoring and rebuilding facilities prevented such a large, recurring expense.

The City departments limit their spending where possible and operational expenses were increased by only 1.5 percent over last year's adopted budget. Most of the increase relates to higher fringe benefits and property insurance costs.

The capital budget is larger than previous years but anticipated bond proceeds and federal dollars make up more than half of all revenues. Capital budget authorizations are approved on a project basis because it often takes many years for planning and construction. Streets, drainage, wastewater and water projects identified in the 5-Year Capital Improvement plan are prioritized and considered in each year's annual appropriations.

The four natural disasters caused unprecedented damage to our City. If you look out today and see the remaining damage, you may think that nothing has been done. Quite the contrary. So much has been cleaned up, so much has already been repaired compared to that scene on the morning of August 28, 2020. John, Karen and I rode out that monster hurricane right here in downtown Lake Charles. It is a night we will never forget!

"Louisiana Strong", "Rebuilding SWLA", "Help Southwest Louisiana Now" are not just slogans or mottos. These are grassroots efforts to fight for every available dollar, from every available source, to help every person, every business and every agency recover from these disasters. The City stands at the forefront of those efforts.

CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022  
BUDGET MESSAGE

We are available to meet with each of you in the coming weeks. We will hold a public hearing to discuss the proposed budget on Tuesday August 24, 2021, in conjunction with our scheduled agenda meeting. We welcome any suggestions you may have for changes in the budget and can discuss them with you prior to final adoption of the budget at our regular council meeting on Wednesday September 1, 2021; or if necessary, a special meeting can be held on Tuesday September 7, 2021 for final budget adoption.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Nick Hunter", with a long horizontal flourish extending to the right.

Nicholas E. Hunter  
Mayor

A handwritten signature in blue ink, appearing to read "John Cardone", written in a cursive style.

John Cardone  
City Administrator

A handwritten signature in blue ink, appearing to read "Karen Domingue Harrell", written in a cursive style.

Karen Domingue Harrell  
Director of Finance

## **CITY OF LAKE CHARLES STRUCTURE AND BUDGETARY ORGANIZATION**

### **ORGANIZATION**

The City of Lake Charles was incorporated in 1867 and is the principal city and trade center of Southwestern Louisiana, which is comprised of a five parish area with a population of 299,229. The census count for the City of Lake Charles was a population of 71,993 in 2010. The estimated population was 78,001 as of July 2018 within the corporate limits of the City which includes 55 square miles. Lake Charles, which is in Calcasieu Parish, is located on Interstate 10, approximately two hours east of Houston, Texas and west of Baton Rouge, Louisiana.

Lake Charles is a deep water port with a 30-mile ship channel to the Gulf of Mexico, and has developed an economic base dominated by petrochemical manufacturing and refining since the 1940's. Southwest Louisiana has diversified its economy as is evident when you consider the following major economic drivers.

The Port of Lake Charles is the 12<sup>th</sup> busiest seaport in the United States. Chennault Industrial Airpark and the Lake Charles Regional Airport support a growing aviation industry. Lake Charles is home to McNeese State University and SOWELA Technical Community College. Riverboat Gaming was introduced in 1993 and has provided funding for major capital improvements since that time. Retail businesses within the City provide goods and services to a five parish regional area. Annual art events and over 75 annual festivals provide entertainment to both locals and visitors.

The City operates under a mayor-council form of government pursuant to a 1961 home rule charter, and provides a full range of traditional municipal services such as public safety, construction and maintenance of municipal infrastructure including water and wastewater, parks and recreation, planning and zoning, trash collection and solid waste disposal and public transportation. The City also has specialized facilities such as a municipal golf course, a civic center coliseum and theater complex, and two art centers. All of these activities are integral parts of the city government and are included in this report.

The accounting and financial reporting policies of the City conform to generally accepted accounting principles as applicable to governments. Such policies also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audit of State and Local Governmental Units. Following is a summary of the more significant accounting policies.

## **BUDGETARY STRUCTURE**

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows:

### **Governmental Fund Types**

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government. The following special revenue funds are included in the budget:

Waste Water Fund	Riverboat Gaming Fund
2016 Sales Tax Debt Reserve Fund	Recreation Fund
Central School Fund	Special Event Fund
Community Development Fund	HUD Housing Programs
Summer Food Service Grant	Americorps Grant
Miscellaneous Public Safety Grants	D.A.R.E. Grant
COPS Hiring Grant	Disaster Recovery Fund
Disaster Recovery Fund – Hurricane Laura	Facility Renewal Fund
Morganfield Economic Development Dist.	Lakefront Economic Development Dist.
Nelson Market Economic Development Dist.	

Debt Service Fund – This fund is used to account for the accumulation of resources and the payments made for principal, interest, and related costs on long-term debt obligations of governmental funds.

Capital Projects Fund – This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds.)

### **Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs for providing goods or services to the general public are financed through user charges. Enterprise funds contained in this budget are:

Transit Fund	Water Utility Fund
Civic Center Fund	Golf Course Fund

Internal Service Funds - Internal Service Funds are used to account for the insurance needs provided to other departments of the City, or to other governments, on a cost reimbursement basis. Internal service funds contained in this budget are:

Risk Management Fund	Employee Group Insurance Fund
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## **Basis of Budgeting**

Budgets shall be prepared on the same basis of accounting as that used in the financial statements. The basis of budgeting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds are maintained and budgeted on the modified accrual basis of accounting.

The Enterprise and Internal Service Funds are maintained on the full accrual basis of accounting. Budgets for these funds serve as a management tool but are not required by GAAP or Louisiana state law.

## **LEGAL REQUIREMENTS**

### **Budgetary Information**

The City annually adopts and implements an operating and capital budget in accordance with requirements of the City Charter and applicable state law for the General Fund and all Special Revenue and Proprietary Funds. The Capital Projects Fund's budget is a project based capital budget. Policies and procedures with respect to budget adoption and budgetary control are as follows:

1. The Mayor submits the proposed operating budget for the fiscal year commencing October 1 to the City Council no later than August 15. This budget includes proposed expenditures and the means of financing them.
2. A summary of the proposed budget and notices of public hearing are published in accordance with statutory requirements.
3. The proposed budget is subject to one or more public hearings before the City Council prior to adoption by ordinance, which must occur no later than September 15. The City Charter requires a two-thirds vote of the City Council to amend the proposed budget submitted by the Mayor.
4. Expenditures are legally restricted to budgetary appropriations at the department level within the General Fund and at the fund level for Special Revenue Funds, which are not departmentalized. Revisions, which alter the total expenditures of any such department or fund, must be approved by budget amendment ordinance adopted by the City Council at the request of the Mayor. Transfers of budgeted amounts between expenditure objects or programs within the same department and fund are authorized to be made administratively by the Director of Finance.
5. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds, and the Capital Projects Fund, which is budgeted on a project basis. A budget is included for the Debt Service Funds although budgetary control is achieved through the respective bond indentures and provisions.
6. Budgets for the General, Special Revenue, and Capital Projects Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The



capital budget is presented on the basis of cumulative as opposed to annual budget amounts.

7. A budgetary appropriations except capital project budgets lapse at the end of each fiscal year.

### **FUND RELATIONSHIPS**

Certain special revenue funds and enterprise funds are dependent upon subsidies from the General Fund to provide the funding gap between program generated revenues and operational expenses. The Recreation Fund has dedicated property and sales taxes and also collects charges for services and other revenue; but the General Fund provides the additional funding to cover the general recreation operations and the Riverboat Gaming Fund covers all expenses related to the Lakefront/Downtown program.

All special revenue grant funds are subsidized by the General Fund as needed to provide the City's share of cash matches that are required by the various grants.

The Transit Enterprise Fund accounts for the operations of the City's transit program. Fifty percent of operational expenses and eighty percent of planning and maintenance expenses are funded by the Federal Transit Administration. The required cash match is covered by an operating subsidy from the General Fund.

The Civic Center and Golf Course Enterprise funds receive an annual subsidy from the General Fund equal to amount needed to cover any shortfall of revenues needed to cover all operational expenses. These funds may also receive funds from the Riverboat Fund to cover capital improvements.

### **METHODS OF FINANCING INFRASTRUCTURE AND MAJOR CAPITAL IMPROVEMENTS**

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, stormwater, wastewater and water systems. The following will describe some of the methods which may be or have been utilized by the City of Lake Charles to finance the maintenance and expansion of the City infrastructure.

1. The Mayor shall submit the capital budget and program requests to the planning commission prior to June 15 of each year. Each request shall be accompanied by substantiation in detail of need and cost. The Mayor shall submit to the planning commission an estimate of all revenues available for capital purposes, for the next fiscal year and the five years following, a statement of debt, and in the event of proposed new debt, the amount of millage necessary for debt service, if applicable.
2. The Planning Commission, prior to July 15 shall submit to the Mayor its recommendations for capital expenditures to be included in the next year's capital budget and its yearly recommendations of the capital improvements to be made for the subsequent five years. This report shall include a listing by priority of projects not

included by reason of financing and a list of projects disapproved together with the reasons therefore.

3. The recommendation of the mayor on the capital budget is included in the "Operating and Capital Budget" document presented to the City Council as per the above outline by August 15 of each year.
4. The City Council, no later than September 15, shall adopt the annual operating and capital budget.

The major recurring sources of revenue for capital projects are sales tax revenues that are dedicated for capital projects and gaming revenues that are primarily used for non-recurring capital expenses and debt service payments. The City also receives funds from other intergovernmental entities that pay for portions of certain capital projects.

The City of Lake Charles is empowered to incur bonded debt in accordance with the constitution and statutes of the state. All proposals for the issuance of revenue bonds must be approved by a majority of the voters of the City voting in a referendum called for that purpose.

## **STATEMENT OF BUDGETARY AND FINANCIAL POLICY**

### **Auditing, Accounting and Financial Reporting**

The City accounting and financial reporting systems are maintained in conformance with generally accepted accounting principles and the standards of the Governmental Accounting Standards Board (GASB). A capital asset system is maintained to identify all City assets, their location, historical cost, useful life, depreciation method, depreciation to date, and the responsible department for asset control.

The City will contract with an independent accounting firm, which will issue an audit opinion on the official Comprehensive Annual Financial Report. The City will maintain a good credit rating in the financial community.

### **Fund Balance**

During the budget process for the 1997-1998 fiscal year budget, the City included a statement that the amount of fund balance reserved or designated for catastrophic purposes is based on a percentage of total General Fund revenues and operating transfers. The target at that time was 20 percent. The attached budget and the current City policy state that the City has a target fund balance reserve of 30 percent of operating expenditures and operating transfers. This goal has been reached and maintained since 1998.

The projections for fiscal year 2021 is that revenues will exceed expenditures by \$1.4 million and result in an ending fund balance of \$31.8 million will be 39 percent of operating expenditures and transfers.

The proposed budget for fiscal year 2022 projects that revenues are below operating expenses and transfer. Funds are also allocated for capital improvements and disaster recovery. The proposed ending fund balance of \$27.3 million at year end 2022 will be 34 percent of operating expenditures and transfers.

The administration is required by state law and city policy to submit a balanced budget. A balanced budget is defined as, “a budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund.”

Many of the special revenue funds maintain a fund balance, but there is not a specific reserve target required for these funds. Several of these funds require a subsidy from the General Fund to cover operational expenditures. The subsidy for the grant funds is normally needed to cover cash-match requirements of the various grants.

All enterprise funds receive an operating subsidy from the General Fund. The Transit Fund receives intergovernmental revenues from the Federal Transit Administration (FTA) as well as self-generated revenues. The General Fund provides the cash-match needed to cover unreimbursed expenditures. The Civic Center event center and Mallard Cove Golf Course have revenues they generate for charges for services provided but have historically not covered their operating expenses. Both of these facilities were not opened to the public for most of 2021. The additional funding needed is provided by a transfer from the General Fund. The Water Fund receives funding from the General Fund to subsidize for pay increases authorized by the 2015 sales tax referendum and will receive fund from gaming revenue in the 2022 budget.

Each individual fund presented in the enclosed adopted budget has met the definition of a balanced budget.

## **BUDGETARY PROCESS**

The City of Lake Charles prepares an Annual Operating and Capital Budget. In May of each fiscal year the Finance Department staff begins the compilation of data necessary for the preparation of the operating budget. A formal Budget Request Package is sent out to the various departments and division heads in late May or early June, and it is due back to Finance at the end of June.

### **Revenue Review**

While the departments are compiling their expenditure/expense requests, the Finance Department staff begins preparing the revenue estimates for the upcoming fiscal year.

All revenues are reviewed annually in regard to factors relevant to past, present and projected future collections. Sales tax is the City's largest revenue source and is closely monitored. Extensive data is provided by the Parish's tax collector and is used in the annual budget projections. Total assessed property tax values are provided by the Sheriff's Office, and once the millage rate has been set, property tax revenue projections are calculated. Sewer and water rate changes, as well as past history are considered in the projections of revenues for the Wastewater and Water Funds. Other revenue projections are based on current trends and past history.

The Wastewater and Recreation Special Revenue Funds have sales and property tax revenues that are projected as described above. The revenues for the Riverboat Gaming Fund are based on the trend information that is available from the State of Louisiana Gaming Division. Most of the other funds are grant funds, and their revenues are based on anticipated intergovernmental awards. These funds receive subsidies from the General Fund as needed.

## **Expenditure Budget**

The Accounting Manager is responsible for working with the Finance Director to estimate salary and fringe benefit costs for all City employees. Projected salary costs will include any pay increases that are scheduled to be implemented in the new fiscal year. Retirement contribution rates are based on the information provided by the various state retirement systems of which all City employees participate. Projected rates for employee health insurance are based on current cost trends.

Each department may submit a request for additional positions. They must also justify the need to retain funding for all vacant positions. They must estimate the amount of funds needed for temporary wages and for overtime costs.

Requests for travel budgets have to be substantiated with a list including the employee name, the nature of the business, the place of travel and a cost estimate for each budget.

The departments work closely with their various divisions to review their current operation budgets. Any change from the current year's operation costs have to be justified in writing to the Finance Department. Any request for vehicles and other capital outlay requests must be specifically outlined with information regarding whether it is a new (additional) asset or a replacement for an existing item. If it is a replacement, justification for the need to be replaced is required.

It is the City's policy to plan for replacement of rolling stock and heavy equipment in a manner that allows for relatively level expenditures from year to year based on the fleet size and life cycle of the equipment.

## **Balancing the Operating Budget**

Once all of this information is gathered, group and individual department head meetings are held with the Mayor's Office and other administrative personnel to work out a budget that fits into the available revenue constraints. Department heads can be required to outline reduction in expenditures if the cumulative total of all department expenditures exceeds the budgeted revenues by an amount that would require an unacceptable use of available fund balance.

It is the City's policy that the General Fund reserves must be maintained at no less than 30 percent of expenditures and operating transfers. If the current year projections and the proposed budget fall within 10 percent of that target, revisions will be done to the proposed budget.

## **Capital Improvement Budget**

The City's goal is to maintain a capital improvement program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. In March of each year, the administration requests that each City Councilman submit a list of projects that they would like planned for their respective districts or for the City as a whole.

The Mayor, the City Administrator, the Public Works' and Finance Department's Directors and the City Engineer work to develop the Five-Year Capital Improvement Plan, which is submitted to the Planning Commission as discussed above. Each year all existing projects in the Plan are reviewed, and the cost estimates are reassessed based on current market trends. Projects may be added, deleted or revised based on current cost estimates and community and departmental

needs. The City Council is very active in the process. Projects are prioritized based upon a critical needs assessment.

The annual Capital Improvement Budget is based on the projects that are listed as current projects in the Five-Year Plan and the funding availability. Revenues are based on current projections for gaming tax and sales tax projections and include any local, state or federal revenues that are anticipated, as well as any transfers that are available for other funds, such as the General Fund when excess fund balance reserves have been accumulated.

Once all of the information has been compiled the proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the City Council by August 15 of each year.

### **City Council Review**

Meetings are held with various council members to review the proposed operating and capital budgets. Fund balance reserves are carefully analyzed to ensure that the City remains stable into future years. Public hearings are held that provide an opportunity for public input to be received on the proposed budget. Formal budget presentations are made at the regularly scheduled council meetings. The City Charter requires that the budget be adopted no later than September 15 of each year.

A two-thirds vote by the City Council is needed to amend the proposed budget that is submitted on August 15.

### **Amendments to Adopted Budget**

An annual budget amendment is submitted at fiscal year end. Revenue and expenditures are annualized based on the previous months' trend to determine where adjustments are needed. If sufficient funds are available, additional transfers for capital may be provided. If the analysis of revenues should find that revenues are not being received as anticipated, budget reductions may be proposed by the administration. The budget amendment is submitted to the City Council for approval.

Other amendments may be made periodically as needed throughout the year. For example, if the City is awarded a grant for the purchase of capital equipment, the effected special revenue fund would be amended.

The current fiscal year's Operating Budget has been amended multiple times by the City Council to provide for spending and revenues related Hurricanes Laura, Delta and other disasters.

Grant funds are normally amended at fiscal year-end, primarily due to the various grant programs whose revenues fluctuate based on actual expenditures. Council approval is not needed for adjustments between categories of expenditures within the various departments, which is allowed by the legal level of adoption, which is at the department level within the General Fund and at the fund level in the Special Revenue Funds.

State statute requires an amendment to any General Fund or special revenue fund that fails to meet revenue projections by 5 percent or more or if expenditures exceed budget by more than 5 percent.

## **Budget Calendar for Fiscal Year 2022**

May 17, 2021	Budget Request forms distributed to departments with guidelines for annual submission.
June 24, 2021	Completed budget requests must be received by the Finance Department.
June 28 – July 9, 2021	Budget requests reviewed and compiled by Finance Department.
July 12 – July 23, 2021	Administrative review and meetings with departments to discuss and revise submitted budgets.
August 13, 2021	Budgets to be distributed to Lake Charles City Council members.
August 24, 2021	Public hearing and budget presentation to City Council.
September 1, 2021	Formal adoption of budget by City Council.

## **DEBT STATEMENT**

In 2006, the City of Lake Charles passed a \$90 million bond referendum for public improvements which pledged the following revenues to be used to service the debt:

### **Primary Revenues:**

- Riverboat gaming revenue of which the City has allocated up to 60 percent of such revenues to make payments
- Existing sales tax currently dedicated to capital projects of which the City has allocated up to 60 percent of such revenues to make payments
- Existing utility usage fees in the Waste Water Fund, not to exceed \$500,000 of which the City has allocated such revenues to make payments

### **Standby Revenues:**

The 2006 referendum provided that if the Primary Revenues are insufficient at any time to make the payments under the agreement, the City has the authority to levy and collect the following taxes to the extent necessary to make up any shortfall in the following order:

- First: 1/4 of 1% sales and use tax provided within the bond proposition and
- Second: An additional 2.5 mill ad valorem property tax provided for within the bond proposition

As part of the \$90 million public improvement project the City, through the LCDA, issued \$35 million in bonds in 2007. The City received its first ever bond ratings of A+ from Fitch and a rating of A from Standard and Poor's. In 2010 the City, through the LCDA, issued \$40 million for Public Improvements Series 2010 with an underlying rating of A+ from Standard and Poor's for this debt. S&P affirmed that same rating for the 2007 debt.

The City issued Revenue Refunding bonds of \$15,825,000 in 2014 and \$24,140,000 and the City continues to pay the debt service for these two issues. All of the 2007 bond issue and 2010 issue have been fully refunded. S&P Global Ratings assigned its 'AA-' long-term rating to the series and affirmed that same rating on the authority's parity debt outstanding. The outlook is stable.

The City has an implied unlimited tax general obligation rating (ULTGO) of AA. The Rating Outlook is Stable.

In October 2015, the voters of Lake Charles, recognizing that the "standby" sales tax levy had not been needed, nor levied, agreed that a 1/4 of 1% sales tax could be levied. The proposition states that the City's debt will be secured and primary to the City's use of these proceeds. Therefore, no less than 25 percent of the collections of this tax will be placed annually in a reserve fund. If those proceeds are not needed to repay the City's debt in the year of collection, the funds may be allocated to capital expenditures in the subsequent year.

The City of Lake Charles in 2014 entered into a \$21 million, low interest loan with Department of Environmental Quality for improvements to the Wastewater System. The City has authorization

for an additional \$20 million loan. The revenues of the Wastewater Special Revenue Fund are dedicated for the repayment of these debts.

The City has authorization to borrow \$20 million from the Louisiana Department of Health and Hospitals loan pool and the funds will be used for improvements to the City's waterworks system. The debt will be serviced by revenues from the Water Enterprise Fund.

The City has State Bond Commission approval to issue no more than \$6 million in bonds for improvements to the Civic Center facility, grounds, pedestrian access and adjacent lakefront improvements. Proceeds from state dedicated hotel taxes will be used to secure this debt.

The City is currently seeking State Bond Commission approval to issue no more than \$20 million in bonds to be used for drainage improvements within the City of Lake Charles.

The City will continue to demonstrate strong financial practices and work with the rating agencies to prove our creditworthiness.

### **AWARDS AND ACKNOWLEDGEMENTS**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Lake Charles, Louisiana for its annual budget for the fiscal year beginning October 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

This is the tenth year that the City of Lake Charles has received the budget award. Special acknowledgements are given to the commitment and hard work of the Finance Department staff as they worked to achieve this goal. We would like to thank the various departments for their participation and commitment to providing superior service to the City within the financial boundaries established each year.

Our elected City officials began a new term on July 1, 2021. Mayor Hunter was soundly reelected and six of seven council members retained their seats for a four year term. Thank you to the City Council for their service to the community. We appreciate their involvement, commitment and dedication to the City and its solid financial health.

Special thanks to Mayor Nicholas Hunter. His efforts on behalf of the City and its citizens in the aftermath of these disasters have been relentless. He and his staff have dealt with the immediate repercussion brought on by major disasters, all the while keeping an eye on the long term positive impact that can be brought about by such rebuilding opportunities.





City of Lake Charles

326 Pujo Street  
P.O. Box 1178  
Lake Charles, LA  
70602-1178

Signature Copy

Ordinance: 18958

File Number: 320-21

Enactment Number: 18958

An ordinance adopting the Operating and Capital Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE CHARLES, LOUISIANA, in regular session convened, that:

SECTION 1: The presented detailed estimate of Revenues for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022 be and the same is hereby adopted to serve as an Operating Budget of Revenues for the City of Lake Charles, Louisiana, during the said period.

SECTION 2: The presented lump sum estimate of expenditures by department for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022, be and the same is hereby adopted to serve as a Budget of Expenditures for the City of Lake Charles, Louisiana, during the said period.

SECTION 3: The adoption of this Operating Budget of Expenditures be, and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: The presented information setting forth the estimated Revenues for the Capital Budget for the Fiscal Year 2021-2022 and Expenditures for the Capital Budget for the Fiscal Year 2021-2022, and said Budget of Capital Revenues and Expenditures for the Fiscal Year 2021-2022, is hereby adopted.

SECTION 5: Expenditures are legally restricted to budgetary appropriations at the department level within the General Fund and at the fund level for Special Revenue Funds, which are not departmentalized. Revisions, which alter the total expenditures of any such department or fund, must be approved by budget amendment ordinance adopted by the City Council at the request of the Mayor. Transfers of budgeted amounts between expenditure objects or programs within the same department and fund are authorized to be made administratively by the Director of Finance.

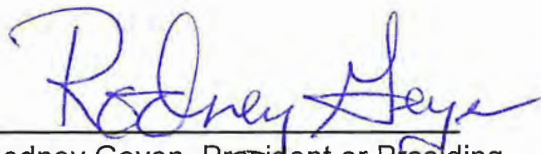
At a meeting of the City Council on 9/1/2021, this Ordinance was adopted by the following vote.

For: 7 Mark Eckard, Rodney Geyen, John Ieyoub, Craig Marks, Marshall Simien Jr., Stuart Weatherford, and Luvertha August

Against: 0

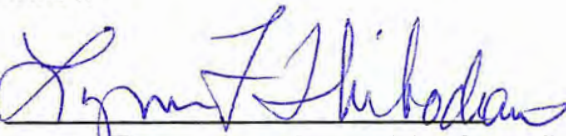
Absent: 0

Passed and Adopted

  
Rodney Geyen, President or Presiding Officer


Date 9-1-21

Attest

  
Lynn F. Thibodeaux, Clerk of the Council

Date 9-1-21

Approved by

  
Nicholas E. Hunter, Mayor  
City of Lake Charles, Louisiana

Date 9-2-21

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# BUDGET SUMMARY

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**COMBINED ANNUAL BUDGET SUMMARY**

	General Fund	Special Revenue Funds	General Debt Service	Capital Projects *	Enterprise Funds *	Internal Service Funds	Combined Total
<b>Revenues:</b>							
Property taxes	\$ 10,619,193	\$ 1,326,274	\$ -	\$ -	\$ -	\$ -	\$ 11,945,467
Sales tax	51,772,500	8,274,500	-	7,560,000	-	-	67,607,000
Franchise, license and gaming taxes	8,770,000	10,000,000	-	-	-	-	18,770,000
License and permits	1,003,200	-	-	-	-	-	1,003,200
Intergovernmental	3,283,040	12,166,255	180,875	15,235,000	11,106,624	-	41,971,794
Charges for services	264,600	13,314,200	-	-	14,604,200	18,935,860	47,118,860
Internal services	2,509,245	-	-	-	-	-	2,509,245
Fines and forfeitures	200,000	-	-	-	5,000	-	205,000
Use of money and property	755,350	507,126	6,000	-	98,000	603,000	1,969,476
Total operating revenues	79,177,128	45,588,355	186,875	22,795,000	25,813,824	19,538,860	193,100,042
<b>Expenditures:</b>							
<b>Current operating:</b>							
General Government	4,278,480	-	-	-	-	-	4,278,480
Finance	2,170,680	-	-	-	1,419,804	-	3,590,484
Human Resources	465,200	-	-	-	-	-	465,200
Fire Department	18,405,020	-	-	-	-	-	18,405,020
Police Department (exluding transfers)	22,134,715	396,947	-	-	-	-	22,531,662
Public Works	19,172,015	27,279,531	-	-	14,913,340	-	61,364,886
Planning & Development	3,158,260	11,750	-	-	-	-	3,170,010
Community Services	-	8,747,104	-	-	4,141,640	-	12,888,744
General Services	6,426,800	-	-	-	-	20,204,690	26,631,490
<b>Capital projects:</b>							
Fire Department	-	-	-	-	-	-	-
Police Department	-	-	-	1,300,000	-	-	1,300,000
Public Works	-	-	-	35,085,335	19,350,000	-	54,435,335
Community Services	-	-	-	3,450,000	1,700,000	-	5,150,000
General Services	-	-	-	6,250,000	-	-	6,250,000
Debt Principal and Interest	-	-	7,178,590	-	-	-	7,178,590
Total operating & capital expenditures	76,211,170	36,435,332	7,178,590	46,085,335	41,524,784	20,204,690	227,639,901
<b>Other financing sources:</b>							
Transfers from other funds	-	2,413,096	-	-	2,490,660	-	4,903,756
Operating transfers to other funds	(4,005,786)	(897,970)	-	-	-	-	(4,903,756)
Transfer Sales tax revenue for salaries	(676,000)	345,000	-	-	331,000	-	-
Transfer to Debt Service accounts	-	(4,353,160)	6,702,825	(2,349,665)	-	-	-
Capital transfer - 2016 sales tax reserves	-	(1,700,000)	-	1,700,000	-	-	-
Capital transfers-General Capital Projects	-	(750,000)	-	750,000	-	-	-
Capital transfers-Disaster Capital Projects	(1,270,000)	(6,845,000)	-	8,115,000	-	-	-
Capital transfers-Enterprise Funds	-	(5,350,000)	-	(425,000)	5,775,000	-	-
Capital transfers-Waste Water	(1,500,000)	(4,000,000)	-	5,500,000	-	-	-
Total transfers	(7,451,786)	(21,138,034)	6,702,825	13,290,335	8,596,660	-	-
Issuance of Debt	-	-	-	10,000,000	7,000,000	-	17,000,000
Net Income (loss)	\$ (4,485,828)	\$ (11,985,011)	\$ (288,890)	\$ -	\$ (114,300)	\$ (665,830)	\$ (17,539,859)
Projected Beginning fund balance	\$ 31,804,951	\$ 46,440,125	\$ 4,678,572				
Total fund balance (used) added	(4,485,828)	(11,985,011)	(288,890)				
Ending fund balance	\$ 27,319,123	\$ 34,455,114	\$ 4,389,682				

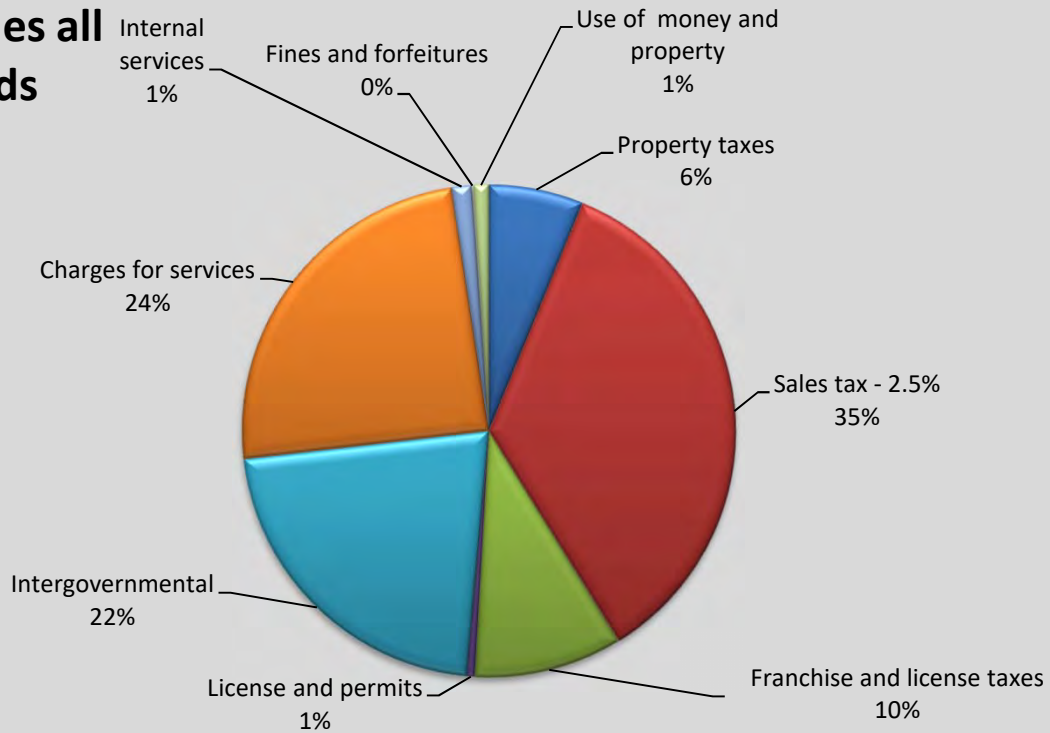
\* Capital Project expenditures do not include previously authorized projects.

\* Enterprise Fund authorizations included in the Capital Budget Authorization Schedule are shown above in Enterprise Funds rather than Capital Projects.

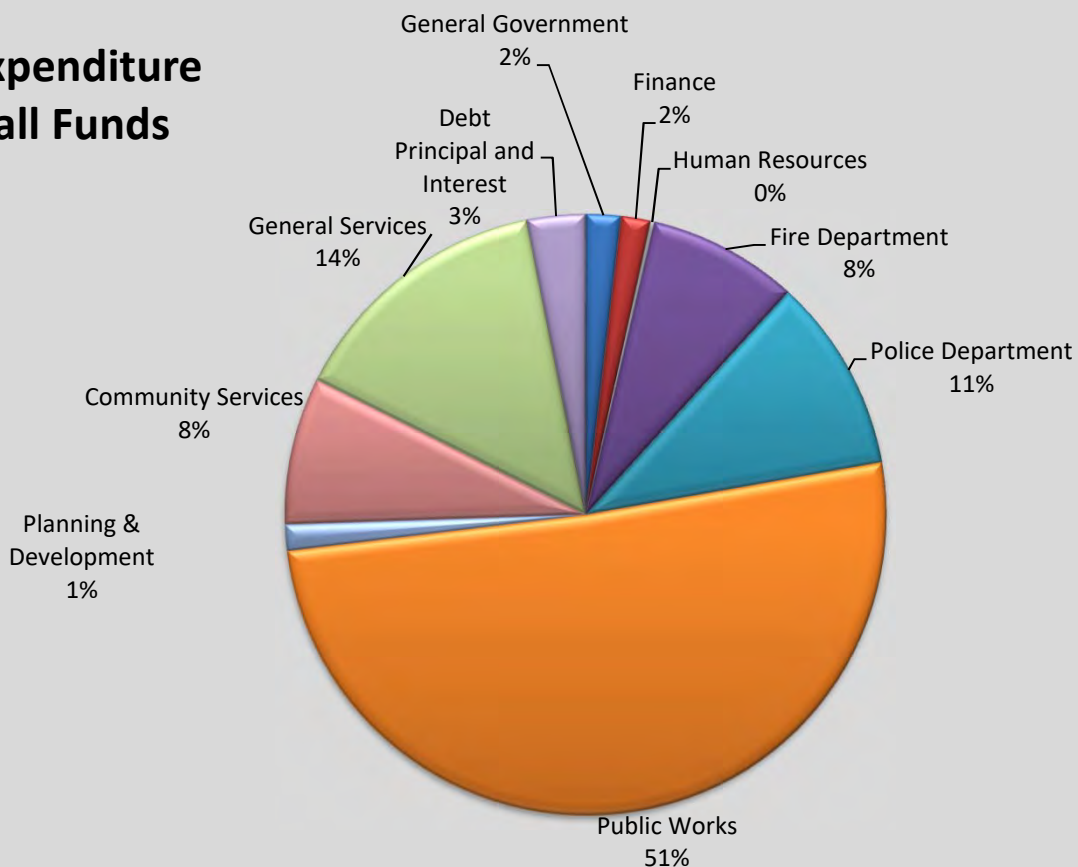
# CITY OF LAKE CHARLES FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

## COMBINED ANNUAL BUDGET SUMMARY

### Revenues all Funds



### Expenditure all Funds



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# GENERAL FUND

GENERAL GOVERNMENT  
FINANCE  
HUMAN RESOURCES  
FIRE  
POLICE  
PUBLIC WORKS  
PLANNING & DEVELOPMENT  
GENERAL SERVICES  
INTERFUND TRANSFERS

The General Fund is the principal operating fund of the City and accounts for most major tax revenues and public services. All activities which are not required to be included in other specific funds are accounted for in the General Fund.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**GENERAL FUND SUMMARY**

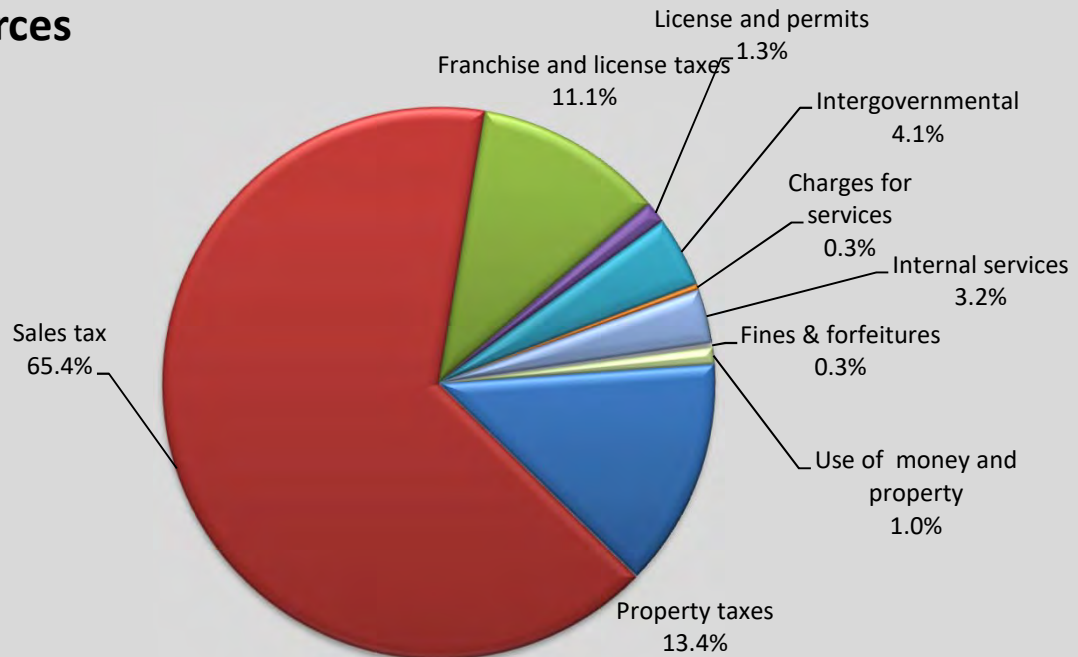
	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected FY 2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>Revenues:</b>								
Property taxes	\$ 10,342,277	\$ 10,605,066	\$ 9,605,066	\$ 9,406,384	\$ 9,415,779	2.5%	\$ 10,619,193	0.1%
Sales tax - 1%	25,125,185	25,000,000	27,600,000	24,594,248	31,000,000	-0.5%	27,000,000	8.0%
Additional sales tax levy portions	18,298,960	18,250,000	20,148,000	17,953,795	22,630,000	-0.3%	19,710,000	8.0%
Additional sales tax levy 2016	4,659,610	4,687,500	5,175,000	4,610,149	5,812,500	0.6%	5,062,500	8.0%
Franchise and license taxes	8,852,855	9,155,000	9,155,000	6,362,177	7,934,177	3.4%	8,770,000	-4.2%
License and permits	893,452	915,200	1,415,200	1,502,387	1,569,262	2.4%	1,003,200	9.6%
Intergovernmental	3,384,574	3,448,540	3,448,540	3,141,090	3,279,090	1.9%	3,283,040	-4.8%
Charges for services	357,782	370,400	370,400	145,181	235,581	3.5%	264,600	-28.6%
Internal services	2,641,939	2,627,939	2,627,939	2,602,939	2,602,939	-0.5%	2,509,245	-4.5%
Fines and forfeitures	195,363	185,000	185,000	184,259	200,359	-5.3%	200,000	8.1%
Use of money and property	1,343,347	959,150	959,150	819,193	863,393	-28.6%	755,350	-21.2%
Total operating revenues	76,095,344	76,203,795	80,689,295	71,321,802	85,543,080	0.1%	79,177,128	3.9%
<b>Expenditures by department:</b>								
General Government	3,695,076	3,990,010	3,990,010	2,998,474	3,877,789	8.0%	4,278,480	7.2%
Finance	1,900,721	2,149,835	2,149,835	1,527,664	2,043,795	13.1%	2,170,680	1.0%
Human Resources	413,019	461,755	461,755	319,806	408,557	11.8%	465,200	0.7%
Fire Department	16,947,807	18,980,120	18,980,120	15,504,980	18,921,182	12.0%	18,405,020	-3.0%
Police Department	19,568,439	22,057,413	21,557,413	16,236,681	21,137,232	12.7%	22,134,715	0.4%
Public Works	16,102,483	18,149,512	17,149,512	11,757,883	16,206,582	12.7%	19,172,015	5.6%
Planning & Development	2,239,620	2,714,315	2,714,315	1,968,583	2,687,191	21.2%	3,158,260	16.4%
General Services	5,233,605	6,556,335	6,556,335	3,536,205	5,872,212	25.3%	6,426,800	-2.0%
Total operating exp by dept	66,100,770	75,059,295	73,559,295	53,850,276	71,154,540	13.6%	76,211,170	1.5%
<b>Expenditures by category:</b>								
Salaries, wages overtime	31,168,220	33,244,180	32,907,750	25,862,193	32,060,533	6.7%	33,577,360	1.0%
Fringe benefits	13,039,170	15,890,450	14,781,450	11,081,825	13,740,823	21.9%	16,268,660	2.4%
Insurance - AL, GL, WC	4,371,955	4,387,037	4,397,037	4,371,646	5,245,975	0.3%	5,031,980	14.7%
Other operational expenses	14,525,897	17,911,028	18,339,458	10,890,845	17,000,889	23.3%	18,300,170	2.2%
Capital Expenditures	2,995,535	3,626,600	3,133,600	1,643,767	3,106,322	21.1%	3,033,000	-16.4%
Total operating exp by category	66,100,777	75,059,295	73,559,295	53,850,276	71,154,542	13.6%	76,211,170	1.5%
Excess(deficiency) revenues/exp	9,994,574	1,144,500	7,130,000	17,471,526	14,388,540	-88.5%	2,965,958	159.1%
<b>Other financing uses:</b>								
Operating transfers to other funds	1,486,523	2,955,741	2,955,741	63,662	2,955,741	98.8%	3,005,786	1.7%
Trsfr sales tax rev to VWW and Water	645,000	635,000	635,000	-	635,000	-1.6%	676,000	6.5%
Transfer to Debt Service accounts	293,101	50,000	50,000	-	50,000	-82.9%	-	-100.0%
Transfer to Disaster or Hurricane Funds	10,805,000	-	5,800,000	-	5,800,000	-100.0%	1,000,000	N/A
Total operating trsfr to other funds	13,229,624	3,640,741	9,440,741	63,662	9,440,741	-72.5%	4,681,786	28.6%
GF Operating Exp and transfers	79,330,394	78,700,036	83,000,036	53,913,938	80,595,281	-0.8%	80,892,956	2.8%
Excess(def) of revenues/exp/trsfr	(3,235,050)	(2,496,241)	(2,310,741)	17,407,864	4,947,799	22.8%	(1,715,828)	31.3%
<b>Other uses of fund balance:</b>								
Capital transfer-Wastewater	1,500,000	1,800,000	1,800,000	-	1,800,000	20.0%	1,500,000	-16.7%
Capital transfer-Drainage	1,500,000	1,700,000	1,700,000	-	1,700,000	13.3%	-	-100.0%
Capital transfer - Disaster Capital	-	-	-	-	-	N/A	1,270,000	N/A
Capital transfers-Enterprise Funds	500,000	-	-	-	-	-100.0%	-	N/A
Total capital transfers to other funds	3,500,000	3,500,000	3,500,000	-	3,500,000	0.0%	2,770,000	-20.9%
Net Income (loss)	\$ (6,735,050)	\$ (5,996,241)	\$ (5,810,741)	\$ 17,407,864	\$ 1,447,799	11.0%	\$ (4,485,828)	25.2%
Beginning fund balance	\$ 37,092,202	\$ 30,357,152	\$ 30,357,152		\$ 30,357,152		\$ 31,804,951	
Total fund balance (used) added	(6,735,050)	(5,996,241)	(5,810,741)		1,447,799		(4,485,828)	
Ending fund balance	\$ 30,357,152	\$ 24,360,911	\$ 24,546,411		\$ 31,804,951		\$ 27,319,123	



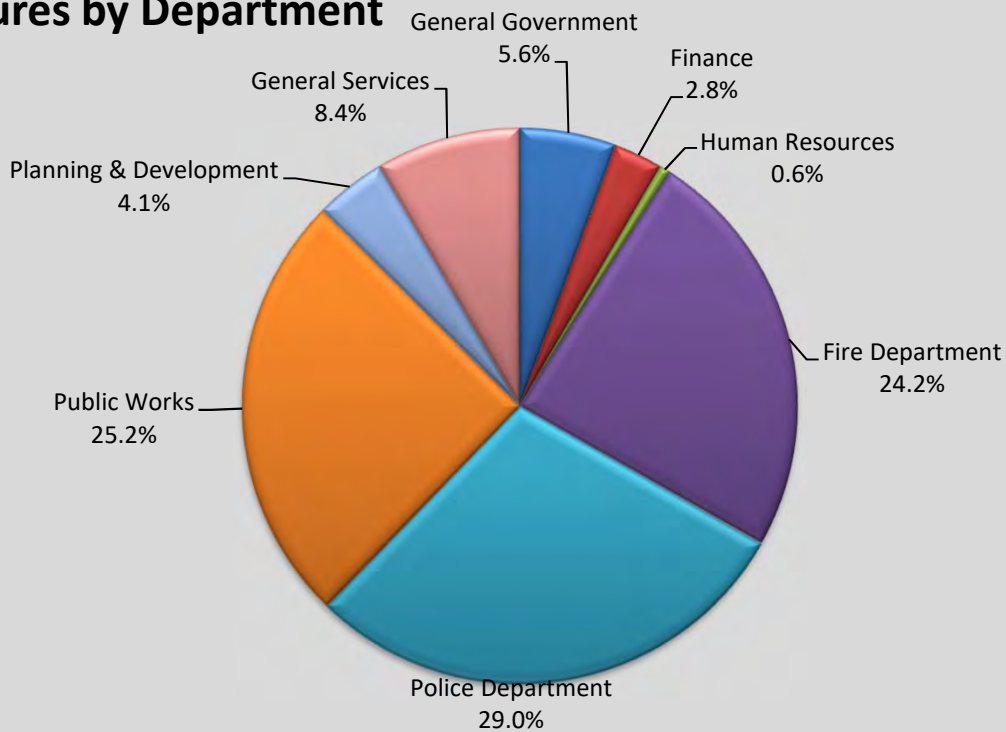
**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**GENERAL FUND SUMMARY**

**General Fund  
Revenue Sources**



**General Fund  
Expenditures by Department**

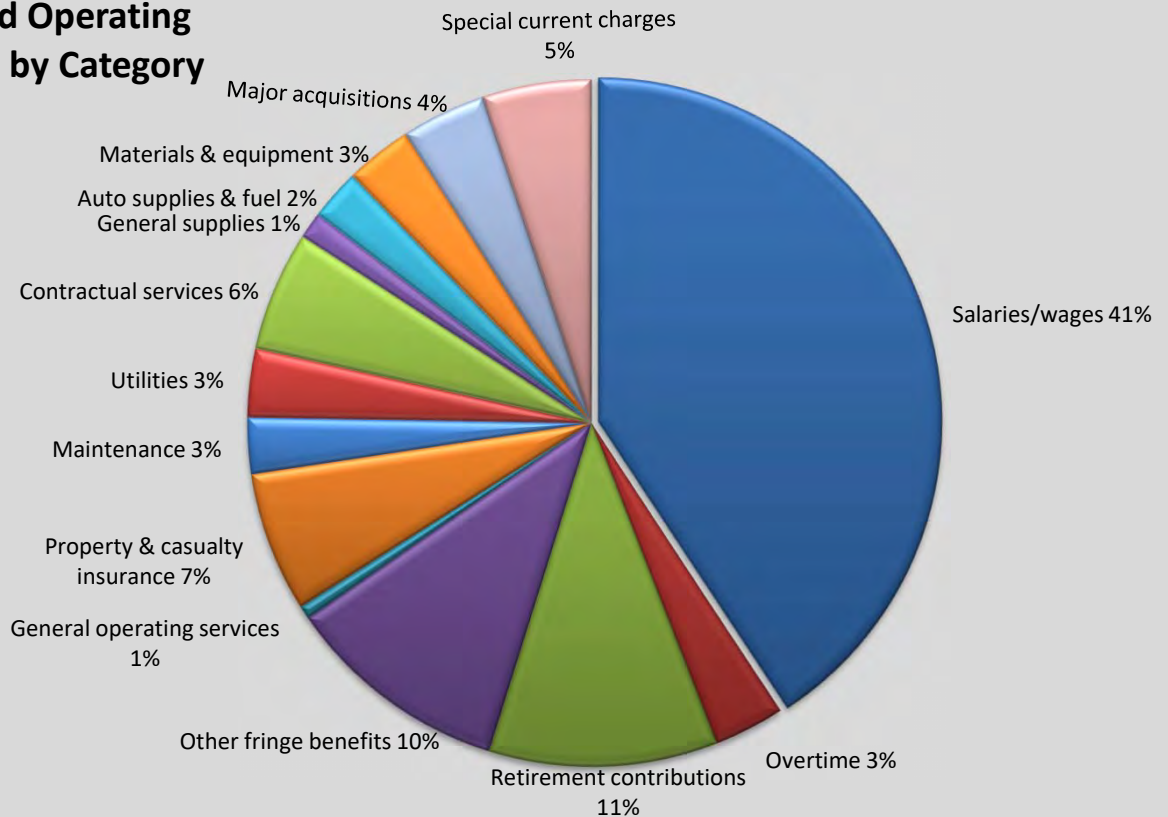


**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**GENERAL FUND SUMMARY**

<b>Category</b>	<b>Proposed 2021 - 2022</b>	<b>% of Budget</b>
Salaries/wages	\$ 31,047,560	41%
Overtime	2,529,800	3%
Retirement contributions	8,192,500	11%
Other fringe benefits	8,076,160	11%
General operating services	472,850	1%
Property & casualty insurance	5,031,980	7%
Maintenance	2,013,810	3%
Utilities	2,457,400	3%
Contractual services	4,303,825	6%
General supplies	951,230	1%
Auto supplies & fuel	1,830,320	2%
Materials & equipment	2,377,435	3%
Major acquisitions	3,033,000	4%
Special current charges	3,893,300	5%
<b>OPERATING EXPENSES</b>	<b>76,211,170</b>	
Operating transfers not included in graph	4,681,786	
Capital transfers not included in graph	2,770,000	
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>\$ 83,662,956</b>	

**General Fund Operating  
Expenditures by Category**



# GENERAL FUND

## SCHEDULE OF REVENUES

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D 2021 7/31/2021	Projected Revenue 2020 - 2021	% Change Adopted '21 to Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>REVENUES</b>								
<b>FUND: 001 GENERAL FUND:</b>								
PRIOR YEAR	\$ 10,532	\$ 6,000	\$ 6,000	\$ 11,686	\$ 11,686	-43.0%	\$ 9,000	50.0%
* PROPERTY TAXES	10,532	6,000	6,000	11,686	11,686	-43.0%	9,000	50.0%
2.31 MILL STREET IMPROVEMENT	1,750,999	1,796,340	1,626,840	1,586,851	1,588,438	2.6%	1,799,943	0.2%
5.27 MILL EMPLOYEE SALARY	3,989,510	4,092,740	3,706,640	3,630,086	3,633,716	2.6%	4,113,029	0.5%
6.07 MILL GENERAL ALIMONY	4,591,235	4,709,986	4,265,586	4,177,761	4,181,939	2.6%	4,697,221	-0.3%
* DEDICATED TAXES	10,331,744	10,599,066	9,599,066	9,394,698	9,404,093	2.6%	10,610,193	0.1%
SALES TAX - 1%	25,125,185	25,000,000	27,600,000	24,594,248	31,000,000	-0.5%	27,000,000	8.0%
TEN YEAR SALES TX - 0.48%	12,060,089	12,000,000	13,248,000	11,805,239	14,880,000	-0.5%	12,960,000	8.0%
EMPLOYEE PAY STX PORTION - 0.25%	6,238,871	6,250,000	6,900,000	6,148,556	7,750,000	0.2%	6,750,000	8.0%
SALES TAX - 0.25% 2016 LEVY	4,659,610	4,687,500	5,175,000	4,610,149	5,812,500	0.6%	5,062,500	8.0%
* SALES TAX	48,083,755	47,937,500	52,923,000	47,158,192	59,442,500	-0.3%	51,772,500	8.0%
OCCUPATIONAL LICENSES TAX	2,345,473	2,315,000	2,315,000	2,033,166	2,043,166	-1.3%	2,300,000	-0.6%
INSURANCE LICENSES TAX	1,156,411	1,135,000	1,135,000	1,163,200	1,175,200	-1.9%	1,150,000	1.3%
* BUSINESS LICENSES TAXES	3,501,884	3,450,000	3,450,000	3,196,366	3,218,366	-1.5%	3,450,000	0.0%
GAS FRANCHISE	423,927	455,000	455,000	169,527	419,527	7.3%	420,000	-7.7%
ELECTRIC CO FRANCHISE	4,092,816	4,300,000	4,300,000	2,741,963	3,741,963	5.1%	4,100,000	-4.7%
CABLE TV FRANCHISE	834,228	950,000	950,000	254,321	554,321	13.9%	800,000	-15.8%
* FRANCHISE TAXES	5,350,971	5,705,000	5,705,000	3,165,811	4,715,811	6.6%	5,320,000	-6.7%
** TAXES AND SPECIAL ASSESSMENT	67,278,886	67,697,566	71,683,066	62,926,753	76,792,456	0.6%	71,161,693	5.1%
TAXI PERMITS	230	600	600	30	30	160.9%	-	-100.0%
ALCOHOLIC BEVERAGE APP FEE	1,872	2,000	2,000	1,065	1,065	6.8%	1,800	-10.0%
LIQUOR PERMITS	136,000	130,000	130,000	124,250	124,750	-4.4%	130,000	0.0%
BEER PERMITS	21,169	20,000	20,000	18,525	18,600	-5.5%	20,000	0.0%
RESTAURANT ENDORSEMENTS	9,200	9,000	9,000	8,000	8,100	-2.2%	9,000	0.0%
SPECIAL PERMITS	2,850	4,000	4,000	200	200	40.4%	300	-92.5%
BINGO PERMITS	1,275	1,500	1,500	675	675	17.6%	1,200	-20.0%
MISCELLANEOUS	928	6,000	6,000	29	29	546.6%	300	-95.0%
DOOR TO DOOR PERMITS	420	500	500	462	462	19.0%	300	-40.0%
ENTERTAINER/STREET PERFORMER	50	-	-	-	-	-100.0%	-	N/A
* OCCUPATIONAL PERMITS	173,994	173,600	173,600	153,236	153,911	-0.2%	162,900	-6.2%
BUILDING PERMITS	478,598	500,000	1,000,000	1,115,427	1,165,427	4.5%	600,000	20.0%
ELECTRICAL PERMITS	73,552	75,000	75,000	73,840	78,840	2.0%	75,000	0.0%
STREET CUTTING PERMITS	40	-	-	10	10	-100.0%	-	N/A
CULVERT PERMIT	266	600	600	390	390	125.6%	300	-50.0%
REINSPECTION FEES - BLDG	6,566	4,000	4,000	4,245	4,345	-39.1%	4,000	0.0%
PLUMBING PERMITS	58,719	60,000	60,000	42,639	48,639	2.2%	54,000	-10.0%
MECHANICAL PERMITS	44,370	40,000	40,000	30,980	34,980	-9.8%	40,000	0.0%
WIRELESS TOWER PERMITS	1,020	500	500	600	600	-51.0%	600	20.0%
* BLDG,STRCTR &EQUIP PERMIT	663,131	680,100	1,180,100	1,268,131	1,333,231	2.6%	773,900	13.8%
ELECTRICAL LICENSES	12,135	13,000	13,000	22,250	22,750	7.1%	16,000	23.1%
GAS FITTERS LICENSES	4,200	4,000	4,000	4,910	5,010	-4.8%	4,400	10.0%
PLUMBING LICENSES	6,355	6,500	6,500	7,725	7,825	2.3%	7,000	7.7%
MECHANICAL LICENSES	7,400	8,000	8,000	11,320	11,620	8.1%	9,000	12.5%
PLAN CHECKING FEE	26,237	30,000	30,000	34,815	34,915	14.3%	30,000	0.0%
* BUILDING LICENSES	56,327	61,500	61,500	81,020	82,120	9.2%	66,400	8.0%
** LICENSES AND PERMITS	893,452	915,200	1,415,200	1,502,387	1,569,262	2.4%	1,003,200	9.6%
2% FIRE INSURANCE TAX	292,795	290,000	290,000	294,107	294,107	-1.0%	290,000	0.0%
BEER TAXES	126,042	135,000	135,000	129,235	129,235	7.1%	130,000	-3.7%
DEPT OF TRANSPORTATION	37,540	37,540	37,540	37,540	37,540	0.0%	37,540	0.0%
MISCELLANEOUS REIMBURSEMENT	-	3,000	3,000	-	-	N/A	1,500	-50.0%
* STATE REVENUE	456,377	465,540	465,540	460,882	460,882	2.0%	459,040	-1.4%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D 2021 7/31/2021	Projected Revenue 2020 - 2021	% Change Adopted '21 to Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>REVENUES</b>								
WARD 3 CAL PAR FIRE PROT	2,594,400	2,670,000	2,670,000	2,479,730	2,479,730	2.9%	2,500,000	-6.4%
HOUSING AUTHORITY LIEU TAX	93,185	80,000	80,000	-	80,000	-14.1%	84,000	5.0%
CAL PARISH POLICE JURY	231,699	230,000	230,000	171,908	229,908	-0.7%	230,000	0.0%
SW DIST LAW ENFORCE PLANNING	4,500	3,000	3,000	28,570	28,570	-33.3%	2,000	-33.3%
CAL PARISH DISTRICT ATTORNEY OFFI	4,413	-	-	-	-	-100.0%	8,000	N/A
* LOCAL REVENUE	2,928,197	2,983,000	2,983,000	2,680,208	2,818,208	1.9%	2,824,000	-5.3%
<b>** INTERGOVERNMENTAL</b>	3,384,574	3,448,540	3,448,540	3,141,090	3,279,090	1.9%	3,283,040	-4.8%
COMPLIANCE FEES	20,850	23,000	23,000	21,235	22,235	10.3%	24,000	4.3%
ZONING HEARINGS	25,975	30,000	30,000	23,864	25,864	15.5%	26,000	-13.3%
STORMWATER GRADING PERMIT	325	800	800	575	575	146.2%	600	-25.0%
* ZONING	47,150	53,800	53,800	45,674	48,674	14.1%	50,600	-5.9%
ACCIDENT REPORT SALES	13,883	20,000	20,000	16,510	18,510	44.1%	20,000	0.0%
POLICE PHOTOGRAPHIC SERVICE	690	2,800	2,800	-	-	305.8%	600	-78.6%
MOTORCYCLE ESCORT FEES	575	6,000	6,000	-	-	943.5%	1,800	-70.0%
FALSE ALARM FEES	3,100	4,000	4,000	100	100	29.0%	600	-85.0%
FIRE REPORT, INSPECTION & PERMITS	810	900	900	330	330	11.1%	300	-66.7%
SEX OFFENDER REGISTRATION	10,985	12,000	12,000	8,760	8,960	9.2%	12,000	0.0%
SOUND SOURCE VARIANCE	1,615	1,500	1,500	490	490	-7.1%	1,200	-20.0%
* PUBLIC SAFETY CHARGES	31,658	47,200	47,200	26,190	28,390	49.1%	36,500	-22.7%
GENERAL INSPECTION FEES	25	300	300	25	25	1100.0%	-	-100.0%
* INSPECTION FEES	25	300	300	25	25	1100.0%	-	-100.0%
GRASS CUTTING	161,989	200,000	200,000	12,351	87,351	23.5%	100,000	-50.0%
* GRASS CUTTING & CLEANING	161,989	200,000	200,000	12,351	87,351	23.5%	100,000	-50.0%
DEMOLITION CHARGES	96,695	50,000	50,000	52,447	62,447	-48.3%	60,000	20.0%
INCINERATOR FEES	9,265	11,000	11,000	3,476	3,576	18.7%	10,000	-9.1%
ADMINISTRATIVE HEARING CITATIONS	11,000	7,500	7,500	5,018	5,118	-31.8%	7,500	0.0%
* PHYS ENV-CHG FOR SERVICE	116,960	68,500	68,500	60,941	71,141	-41.4%	77,500	13.1%
INDIRECT COST COMMUNITY DEVLPMN	15,000	15,000	15,000	15,000	15,000	0.0%	15,000	0.0%
INDIRECT COST TRANSIT	920,554	920,554	920,554	920,554	920,554	0.0%	872,324	-5.2%
INDIRECT COST CIVIC CENTER	72,000	40,000	40,000	50,000	50,000	-44.4%	50,000	25.0%
INDIRECT COST GOLF COURSE	67,000	50,000	50,000	50,000	50,000	-25.4%	25,000	-50.0%
INDIRECT COST WATER UTILITY	798,236	798,236	798,236	798,236	798,236	0.0%	774,640	-3.0%
INDIRECT COST SUMMER FOOD SERVIC	-	35,000	35,000	-	-	N/A	-	-100.0%
INDIRECT COST WASTE WATER	769,149	769,149	769,149	769,149	769,149	0.0%	772,281	0.4%
* INDIRECT COSTS	2,641,939	2,627,939	2,627,939	2,602,939	2,602,939	-0.5%	2,509,245	-4.5%
SERVICES OF PLANNING DEPT	-	600	600	-	-	N/A	-	-100.0%
* INTERNAL SERVICES	-	600	600	-	-	N/A	-	-100.0%
<b>** CHARGES FOR SERVICES</b>	2,999,721	2,998,339	2,998,339	2,748,120	2,838,520	0.0%	2,773,845	-7.5%
CITY COURT FINES	147,990	144,000	144,000	149,245	164,245	-2.7%	160,000	11.1%
* CITY COURT FINES	147,990	144,000	144,000	149,245	164,245	-2.7%	160,000	11.1%
PARKING VIOLATION - \$10.00	5,923	8,000	8,000	1,230	1,330	35.1%	3,000	-62.5%
HANDICAP - \$275.00	4,475	12,000	12,000	7,550	8,050	168.2%	10,000	-16.7%
* PARKING VIOLATIONS	10,398	20,000	20,000	8,780	9,380	92.3%	13,000	-35.0%
RESTITUTION	1,475	2,000	2,000	2,884	2,884	35.6%	2,000	0.0%
PRE-TRIAL DIVERSIONS DWI	2,300	2,000	2,000	-	-	-13.0%	2,000	0.0%
MISC CODE VIOLATION FEE	6,450	4,000	4,000	1,350	1,350	-38.0%	3,000	-25.0%
SALE OF ALCOHOL TO MINOR	26,750	13,000	13,000	22,000	22,500	-51.4%	20,000	53.8%
* MISC FINES FORFEITURES	36,975	21,000	21,000	26,234	26,734	-43.2%	27,000	28.6%
<b>** FINES AND FORFEITURES</b>	195,363	185,000	185,000	184,259	200,359	-5.3%	200,000	8.1%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D 2021 7/31/2021	Projected Revenue 2020 - 2021	% Change Adopted '21 to Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>REVENUES</b>								
INTEREST ON INVESTMENTS	186,155	80,000	80,000	36,789	36,789	-57.0%	36,000	-55.0%
DEMAND DEPOSIT ACCOUNTS	253,284	145,000	145,000	53,551	63,551	-42.8%	75,000	-48.3%
INTEREST-PROPERTY TAXES	23,861	20,000	20,000	8,168	8,668	-16.2%	10,000	-50.0%
INTEREST-OCCUPATIONAL LICENSES	21,353	15,000	15,000	6,618	7,118	-29.8%	9,000	-40.0%
INTEREST-SALES TAX	227,861	170,000	170,000	288,138	298,138	-25.4%	210,000	23.5%
UNREALIZED GAIN/LOSS INVEST	7,715	-	-	-	-	-100.0%	-	N/A
INTEREST-GRASS ASSESSMENT	15,453	16,000	16,000	8,690	8,790	3.5%	12,000	-25.0%
INTEREST-ADMIN HEARING CITATIONS	42	-	-	184	184	-100.0%	-	N/A
INTEREST -DEMOLITIONS	722	-	-	2,545	2,545	-100.0%	1,000	N/A
* INTEREST	736,446	446,000	446,000	404,683	425,783	-39.4%	353,000	-20.9%
PENALTY-OCCUPATION LICENSE	43,113	36,000	36,000	28,713	29,213	-16.5%	36,000	0.0%
PENALTY-SALES TAX	188,001	195,000	195,000	159,087	179,087	3.7%	180,000	-7.7%
PENALTY-GRASS ASSESSMENTS	10,804	7,500	7,500	1,242	1,342	-30.6%	6,000	-20.0%
PENALTY-DEMOLITIONS	722	-	-	584	584	-100.0%	-	N/A
* PENALTIES	242,640	238,500	238,500	189,626	210,226	-1.7%	222,000	-6.9%
OIL & GAS LEASE ROYALTIES	150	150	150	150	150	0.0%	150	0.0%
PIONEER BUILDING RENTS	1,894	2,000	2,000	-	-	5.6%	-	-100.0%
* RENTS AND ROYALTIES	2,044	2,150	2,150	150	150	5.2%	150	-93.0%
OLD EQUIPMENT	165,858	100,000	100,000	78,416	78,416	-39.7%	80,000	-20.0%
PROPERTY	-	-	-	77,000	77,000	N/A	-	N/A
GARBAGE CANS	7,425	7,000	7,000	2,625	2,625	-5.7%	4,200	-40.0%
* SALE OF FIXED ASSETS	173,283	107,000	107,000	158,041	158,041	-38.3%	84,200	-21.3%
MISCELLANEOUS DONATIONS	2,975	10,000	10,000	1,000	1,000	236.1%	1,000	-90.0%
FIRE DEPARTMENT DONATIONS	1,144	-	-	10,000	10,000	-100.0%	1,000	N/A
* DONATIONS	4,119	10,000	10,000	11,000	11,000	142.8%	2,000	-80.0%
GENERAL REVENUES	72,505	21,000	21,000	10,654	11,154	-71.0%	21,000	0.0%
ATTORNEY FEES	90	-	-	60	60	-100.0%	-	N/A
PUBLIC WORKS	11,920	7,500	7,500	4,345	4,345	-37.1%	6,000	-20.0%
SPECIAL EVENT REVENUE	7,500	15,000	15,000	3,750	3,750	100.0%	5,000	-66.7%
TEAM GREEN	1,550	2,000	2,000	1,500	1,500	29.0%	2,000	0.0%
* MISCELLANEOUS REVENUE	93,565	45,500	45,500	20,309	20,809	-51.4%	34,000	-25.3%
MISC INSURANCE CLAIMS	91,251	110,000	110,000	35,384	37,384	20.5%	60,000	-45.5%
* INSURANCE REVENUES	91,251	110,000	110,000	35,384	37,384	20.5%	60,000	-45.5%
** USE OF MONEY & PROPERTY	1,343,348	959,150	959,150	819,193	863,393	-28.6%	755,350	-21.2%
TOTAL OPERATING REVENUES	76,095,344	76,203,795	80,689,295	71,321,802	85,543,080	0.1%	79,177,128	3.9%
EXCESS OF REV OVER/UNDER EXP	6,735,050	5,996,241	5,810,741	-	(1,447,799)	-11.0%	4,485,828	-25.2%
** NON-OPERATING REVENUE	6,735,050	5,996,241	5,810,741	-	(1,447,799)	-11.0%	4,485,828	-25.2%
TOTAL GENERAL FUND	<u>\$ 82,830,394</u>	<u>\$ 82,200,036</u>	<u>\$ 86,500,036</u>	<u>\$ 71,321,802</u>	<u>\$ 84,095,281</u>	-0.8%	<u>\$ 83,662,956</u>	1.8%

# GENERAL FUND

## OPERATING EXPENDITURES AND TRANSFERS

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 01 GENERAL GOVERNMENT  
**DIVISION:**

**GOAL MISSION STATEMENT:**

To enhance the quality of life for our citizens, our neighbors, and visitors and to provide a foundation for the growth and prosperity of future generations by providing community services and facilitating orderly growth and development.

**FUNCTION DESCRIPTION:**

General Government Department is comprised of the executive, legislative and judicial branches of the governmental body of the City of Lake Charles.

General Government Department Divisions:

Mayor's Office  
City Council  
City Marshal  
City Court  
Legal Services

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
Full-Time	40	41	41	41
Part-Time	13	11	11	11



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Expenditures FY 2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 001 GENERAL FUND</b>								
<b>DEPT: 01 GENERAL GOVERNMENT</b>								
Salaries/ Wages/ OT	\$ 2,007,036	\$ 2,110,200	\$ 2,104,270	\$ 1,702,255	\$ 2,127,819	5.1%	\$ 2,132,580	1.1%
Fringe Benefits	829,124	957,600	957,600	732,792	915,990	15.5%	1,037,100	8.3%
General Operating Services	83,954	116,200	116,560	63,925	83,103	38.4%	123,400	6.2%
Insurance - Property, AL, GL, WC	221,619	221,710	221,710	220,869	265,043	0.0%	253,800	14.5%
Maintenance & Rentals	49,520	54,950	59,450	43,549	63,146	11.0%	85,950	56.4%
Utilities	50,389	61,500	64,070	45,691	63,967	22.1%	62,800	2.1%
Contractual Services & Projects	18,874	49,000	48,500	33,074	49,611	159.6%	66,100	34.9%
General Supplies	20,531	34,150	33,250	17,535	30,686	66.3%	38,700	13.3%
Automotive Supplies & Gasoline	19,176	28,150	28,450	22,555	29,322	46.8%	30,300	7.6%
Materials & Equipment	7,016	24,600	16,700	355	17,355	250.6%	44,000	78.9%
Major Acquisitions & Improvements	22,873	-	-	-	-	-100.0%	75,000	N/A
Special Current Charges	364,963	331,950	339,450	115,874	231,748	-9.0%	328,750	-1.0%
GENERAL GOVERNMENT DEPT	<u>\$ 3,695,075</u>	<u>\$ 3,990,010</u>	<u>\$ 3,990,010</u>	<u>\$ 2,998,474</u>	<u>\$ 3,877,789</u>	8.0%	<u>\$ 4,278,480</u>	7.2%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 01 GENERAL GOVERNMENT  
**DIVISION:** 01 MAYOR'S OFFICE

**GOAL MISSION STATEMENT:**

To work with the City Council to carry out policy direction for the City of Lake Charles and enforce all laws and ordinances of the City of Lake Charles.

**FUNCTION DESCRIPTION:**

The Mayor's Office Division provides for the operating costs of the Office of the Mayor. It includes support personnel and is the administrative branch of government under the direction and supervision of the Mayor. This division is to provide policy making and support services on a day-by-day basis as necessary for the overall management of City operations. It serves as the focal point for information about the City and its activities. Other functions include attending meetings, delivering proclamations, coordinating special projects and initiatives and providing accurate information to the news media. The Mayor, as head of the executive branch, is responsible for proposing policies regarding levels of City services and for communicating these policies to the City Council and Department Heads.

This division also oversees numerous Initiatives and Commissions. Current Initiatives are: Partners in Parks, Teen Connection, Love Your City, Community Connection, and Mayor's Mentoring Award. Current Commissions are: Mayor's Armed Forces Commission; Mayor's Youth Partnership; Inclusion, Diversity, Equity, and Awareness Council (IDEA); Planning & Zoning Commission; Historic Preservation Commission; Downtown Development Authority; and the Alcohol Review Board. Some commissions are facilitated through other departments with oversight by a Mayor's Office representative.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 – 2022 Estimated
Mayor's Action Line	753	824	900
Mayor's Initiatives	5	5	5
Mayor's Commissions	7	7	7

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	5	5	5	5

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 01 GENERAL GOVERNMENT</b>							
<b>DIV: 01 MAYOR'S OFFICE</b>							
Salaries/ Wages/ OT	\$ 447,330	\$ 473,100	\$ 473,100	\$ 374,647	5.8%	\$ 478,380	1.1%
Fringe Benefits	144,348	166,700	166,700	129,898	15.5%	171,800	3.1%
General Operating Services	3,915	13,500	13,500	1,980	244.8%	13,500	0.0%
Insurance - Property, AL, GL, WC	3,025	3,025	3,025	3,025	0.0%	3,480	15.0%
Maintenance & Rentals	1,980	4,450	5,950	892	124.7%	6,050	36.0%
Utilities	4,267	6,000	7,000	6,346	40.6%	7,000	16.7%
Contractual Services & Projects	-	10,000	7,500	-	N/A	10,000	0.0%
General Supplies	5,478	11,200	10,900	3,300	104.5%	11,200	0.0%
Automotive Supplies & Gasoline	786	1,150	1,150	632	46.3%	1,300	13.0%
Materials & Equipment	500	10,500	10,800	345	2000.0%	20,800	98.1%
Major Acquisitions & Improvements	22,873	-	-	-	-100.0%	-	N/A
Special Current Charges	-	200	200	-	N/A	200	0.0%
<b>MAYOR'S OFFICE</b>	<b>\$ 634,502</b>	<b>\$ 699,825</b>	<b>\$ 699,825</b>	<b>\$ 521,065</b>	<b>10.3%</b>	<b>\$ 723,710</b>	<b>3.4%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 01 GENERAL GOVERNMENT  
**DIVISION:** 02 CITY COUNCIL

**GOAL MISSION STATEMENT:**

To serve as the legislative arm of the City. The City Council is here to serve the citizens of Lake Charles. The Council is divided into seven (7) districts with representatives for each district who come together and meet on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of every month. Agenda meetings are held on the Tuesday of the week prior to the regular City Council meeting.

**FUNCTION DESCRIPTION:**

The City Council conducts the legislative business of the City which includes the consideration and adoption of ordinances and resolutions (City departments makes recommendations to full council). The Division provides for the operational costs of the City Council, including the Office of the Clerk of Council. There are two agenda meetings and two regular City Council meetings per month.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 – 2022 Estimated
Agenda Factsheets	475	404	450
Ordinances adopted	300	238	275
Resolutions adopted	275	179	225
Request to Appear Forms	2	0	0

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	1	1	1	1
Part-Time	8	7	7	7

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 01 GENERAL GOVERNMENT</b>							
<b>DIV: 02 CITY COUNCIL</b>							
Salaries/ Wages/ OT	\$ 207,716	\$ 212,900	\$ 212,900	\$ 173,182	2.5%	\$ 214,400	0.7%
Fringe Benefits	83,669	104,900	104,900	71,193	25.4%	109,200	4.1%
General Operating Services	20,963	33,700	33,700	14,379	60.8%	34,700	3.0%
Insurance - Property, AL, GL, WC	1,250	1,250	1,250	1,250	0.0%	1,440	15.2%
Maintenance & Rentals	11,686	12,500	12,500	10,754	7.0%	13,400	7.2%
Utilities	3,435	5,000	5,000	2,666	45.6%	5,000	0.0%
Contractual Services & Projects	-	500	500	-	N/A	500	0.0%
General Supplies	614	2,700	2,700	928	339.7%	2,700	0.0%
Materials & Equipment	-	4,700	4,700	10	N/A	3,700	-21.3%
Special Current Charges	-	300	300	-	N/A		-100.0%
CITY COUNCIL	<u>\$ 329,333</u>	<u>\$ 378,450</u>	<u>\$ 378,450</u>	<u>\$ 274,362</u>	14.9%	<u>\$ 385,040</u>	1.7%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 01 GENERAL GOVERNMENT  
**DIVISION:** 03 CITY MARSHAL

**GOAL MISSION STATEMENT:**

The Marshal and his deputies seek to protect and serve while treating all people in a fair and equitable manner. By enforcing the law and preserving the peace, the Marshal's Office enhances the quality of life for all.

**FUNCTION DESCRIPTION:**

The City Marshal Division provides for the Marshal's Office operational costs which are funded by the City's General Fund. This includes personnel costs for deputies and a portion for the elected Ward Three Marshal as provided by law. This Office is a part of the judicial system and operates in conjunction with Lake Charles City Court. This is the enforcement officer of the Court, and the duties include service of papers, garnishments, and warrants.

Although legally separate, the Marshal's Office is fiscally dependent upon the City, and therefore, is included as a Component Unit in the City's Comprehensive Annual Financial Reports (CAFR). The information included in the CAFR is obtained from the Marshal's Office's separately audited financial statement.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 – 2022 Estimated
Warrants cleared	3,106	3,322	3,488
Papers served	5,310	6,500	6,825
Garnishments processed	1,770	1,960	2,058

\*This does not include condemnation letters and other documents served for City Hall.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	12	12	12	12

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT 01: GENERAL GOVERNMENT</b>							
<b>DIV: 03 CITY MARSHAL</b>							
Salaries/ Wages/ OT	\$ 452,407	\$ 455,000	\$ 450,000	\$ 382,930	0.6%	\$ 457,900	0.6%
Fringe Benefits	192,256	207,700	207,700	176,974	8.0%	258,200	24.3%
General Operating Services	1,709	2,400	1,900	1,432	40.4%	4,200	75.0%
Insurance - Property, AL, GL, WC	172,125	172,975	172,975	172,720	0.5%	198,800	14.9%
Maintenance & Rentals				-	N/A	25,500	N/A
Utilities	333	500	500	271	50.2%	500	0.0%
Contractual Services & Projects	4,800	5,000	8,000	7,680	4.2%	8,000	60.0%
General Supplies	-	500	-	-	N/A	1,000	100.0%
Automotive Supplies & Gasoline	18,390	27,000	27,000	21,923	46.8%	29,000	7.4%
Materials & Equipment	2,040	5,000	-	-	145.1%	5,000	0.0%
Major Acquisitions & Improvements				-	N/A	75,000	N/A
Special Current Charges	14,369	18,500	26,500	590	28.7%	23,000	24.3%
CITY MARSHAL	<u>\$ 858,429</u>	<u>\$ 894,575</u>	<u>\$ 894,575</u>	<u>\$ 764,520</u>	4.2%	<u>\$ 1,086,100</u>	21.4%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 01 GENERAL GOVERNMENT  
**DIVISION:** 04 CITY COURT

**GOAL MISSION STATEMENT:**

To provide courteous and efficient judicial service to the citizens of Lake Charles and Calcasieu Parish.

**FUNCTION DESCRIPTION:**

The City Court Division provides for the division's operational costs funded through the City's General Fund, including personnel costs of court clerks, deputies, and a portion of elected City Judges' compensation. Civil Court is held on Wednesday and Thursday of each week. The following types of suits/claims within its \$50,000 jurisdictional limits and within the confines of Ward 3 are evictions, damage claims, note agreements, executor process, wage, redhibition, contracts and overdrafts/NS. Traffic/criminal arraignments and trials for matters within the City of Lake Charles are handled on Mondays and Tuesdays. Some juvenile traffic arraignments are handled on Tuesday. Traffic/criminal arraignments and trials for some matters within the confines of Ward 3 are handled on Fridays. The criminal jurisdiction of Lake Charles City Court is limited to the trial of offenses committed within their respective territorial jurisdictions which are not punishable by imprisonment by hard labor. Lake Charles City Court Judges may also require bonds to keep the peace; issue warrants of arrest; examine, commit, and admit to bail and discharge; and hold preliminary examinations in all cases not capital.

Although legally separate, the City Court is fiscally dependent upon the City, and therefore, is included as a Component Unit in the City's Comprehensive Annual Financial Report (CAFR). The information included in the CAFR is obtained from the City Court's separately audited financial statement.

**DEMAND PERFORMANCE INDICATORS:**

<b>Description</b>	<b>2019 - 2020 Actual</b>	<b>2020 - 2021 Estimated</b>	<b>2021 – 2022 Estimated</b>
Civil cases filed/disposed	4,130/3,195	2,160/1,772	3,000/2,460
Criminal cases filed/disposed	3,074/3,470	901/2,553	1,500/1,695
Traffic cases filed/disposed	9,318/7,269	4,817/4,276	8,000/6,240
Juvenile cases filed/disposed	162/87	128/46	138/75

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
Full-Time	16	16	16	16
Part-Time	2	2	2	2



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 01 GENERAL GOVERNMENT</b>							
<b>DIV: 04 CITY COURT</b>							
Salaries/ Wages/ OT	\$ 561,964	\$ 622,900	\$ 622,900	\$ 488,867	10.8%	\$ 630,800	1.3%
Fringe Benefits	275,114	328,500	328,500	245,323	19.4%	350,800	6.8%
General Operating Services	25,077	28,900	28,900	20,952	15.2%	32,800	13.5%
Insurance - Property, AL, GL, WC	41,794	41,035	41,035	40,449	-1.8%	46,140	12.4%
Maintenance & Rentals	32,343	34,500	37,000	29,689	6.7%	38,000	10.1%
Utilities	40,810	48,300	48,300	34,366	18.4%	48,300	0.0%
Contractual Services & Projects	14,074	33,500	33,500	25,394	138.0%	47,600	42.1%
General Supplies	11,723	15,600	15,600	10,628	33.1%	19,800	26.9%
Materials & Equipment	4,267	4,000	1,500	-	-6.3%	10,500	162.5%
Special Current Charges	32,262	25,650	25,650	159	-20.5%	25,550	-0.4%
<b>CITY COURT</b>	<b>\$ 1,039,428</b>	<b>\$ 1,182,885</b>	<b>\$ 1,182,885</b>	<b>\$ 895,827</b>	<b>13.8%</b>	<b>\$ 1,250,290</b>	<b>5.7%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 01 GENERAL GOVERNMENT  
**DIVISION:** 05 LEGAL SERVICES

**GOAL MISSION STATEMENT:**

To provide legal advice to the Mayor, City Council, and all the officers, departments, boards and agencies of the City.

**FUNCTION DESCRIPTION:**

This division includes the function of the City Attorney's and City Prosecutor's Offices and their support staff. In addition to general legal services, the City Attorney's Office also supervises the defense of any claims by outside counsel against the City, including those accounted for by the Risk Management Fund. The head of this division is the City Attorney who supervises the conduct of the legal affairs of the City. The functions also include the handling of all legal instruments; representing the City in litigation; preparing ordinances upon the request of the Mayor or City Council members; providing legal advice concerning the affairs of the City when requested by the Mayor or City Council members; rendering written opinions as to the legality of all contracts, franchises and other legal instruments.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 – 2022 Estimated
Requests for legal action	106	115	100
Administrative Hearing Cases	109	110	110
Public Records Requests *	398	430	400

\* This includes requests that are received or forwarded to the Legal Department; other departments, such as the Lake Charles City Police, may be processed within their department.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	6	7	7	7
Part-Time	3	2	2	2

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 01 GENERAL GOVERNMENT</b>							
<b>DIV: 05 LEGAL SERVICES</b>							
Salaries/ Wages/ OT	\$ 337,619	\$ 346,300	\$ 346,300	\$ 282,629	2.6%	\$ 351,100	1.4%
Fringe Benefits	133,737	149,800	149,800	109,404	12.0%	147,100	-1.8%
General Operating Services	32,290	37,700	37,700	25,182	16.8%	38,200	1.3%
Insurance - Property, AL, GL, WC	3,425	3,425	3,425	3,425	0.0%	3,940	15.0%
Maintenance & Rentals	3,511	3,500	3,500	2,214	-0.3%	3,000	-14.3%
Utilities	1,544	1,700	2,000	2,042	10.1%	2,000	17.6%
General Supplies	2,716	4,150	4,150	2,679	52.8%	4,000	-3.6%
Materials & Equipment	209	400	100	-	91.4%	4,000	900.0%
Special Current Charges	318,332	287,300	287,300	115,125	-9.7%	280,000	-2.5%
LEGAL SERVICES	833,383	834,275	834,275	542,700	0.1%	833,340	-0.1%
<b>GENERAL GOVERNMENT</b>	<b>\$ 3,695,075</b>	<b>\$ 3,990,010</b>	<b>\$ 3,990,010</b>	<b>\$ 2,998,474</b>	<b>8.0%</b>	<b>\$ 4,278,480</b>	<b>7.2%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 001 GENERAL FUND  
DEPARTMENT: 02 FINANCE  
DIVISION:**

**GOAL MISSION STATEMENT:**

To provide fair and responsible stewardship of City resources and related support to other City operations, for both the present and future benefit of the public. To provide reliable, transparent financial reports and disclosures to City officials, other financial institutions, rating agencies and the citizens of Lake Charles.

**FUNCTION DESCRIPTION:**

The Director of Finance supervises the Accounting, Purchasing, Print Shop, Water Billing, and Information Technology Divisions of the City.

Finance Department Divisions:

Administration Services  
Accounting  
Purchasing

The Finance Department has received the Government Finance Officers Association Certificate of Achievement in Financial Reporting for the past 33 years and has received the Association's Distinguished Budget Presentation Award for the past eight years.

The City issued bonds in 2017 with an S&P Global Rating assignment of "AA-/Stable" which indicates the financial stability and prudent financial practices of the City of Lake Charles.

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
Full-Time	18	18	18	18

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Amended Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>Projected Expenditures FY 2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 to '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>								
<b>DEPT: 02 FINANCE</b>								
Salaries/ Wages/ OT	\$ 934,974	\$ 967,900	\$ 967,900	\$ 737,615	\$ 922,019	3.5%	\$ 975,200	0.8%
Fringe Benefits	349,613	398,860	398,860	274,699	343,374	14.1%	397,560	-0.3%
General Operating Services	33,562	43,900	43,900	22,652	29,448	30.8%	44,050	0.3%
Insurance - Property, AL, GL, WC	22,345	24,345	24,345	22,345	26,814	9.0%	27,640	13.5%
Maintenance & Rentals	5,090	7,800	9,300	2,705	5,410	53.2%	9,250	18.6%
Utilities	4,519	5,500	6,500	4,894	7,341	21.7%	6,500	18.2%
Contractual Services & Projects	52,786	66,000	65,500	45,690	77,673	25.0%	65,000	-1.5%
General Supplies	13,003	19,530	19,830	11,356	18,170	50.2%	19,680	0.8%
Materials & Equipment	6,098	9,600	7,300	2,029	8,029	57.4%	9,600	0.0%
Special Current Charges	478,730	606,400	606,400	403,679	605,519	26.7%	616,200	1.6%
<b>FINANCE DEPARTMENT</b>	<b>\$ 1,900,720</b>	<b>\$ 2,149,835</b>	<b>\$ 2,149,835</b>	<b>\$ 1,527,664</b>	<b>\$ 2,043,795</b>	<b>13.1%</b>	<b>\$ 2,170,680</b>	<b>1.0%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 02 FINANCE  
**DIVISION:** 01 ADMINISTRATION SERVICES

**GOAL MISSION STATEMENT:**

To provide fair and responsible stewardship of City resources and related support to other City operations, for both the present and future benefit of the public.

**FUNCTION DESCRIPTION:**

This division provides for the general management and supervision, budget administration, asset management, and related functions not specifically assigned to other divisions within this department. The Director of Finance is charged with custody of City funds, integrity of financial statements, accounting systems, collection and disbursements of all monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget. Further, the responsibilities include debt administration, cash management and investing; inventory and fixed asset control; internal control system; coordinating the annual audit; bond sales; and supervision of division operations; collection of all taxes, license and permit fees and all other monies due the City; negotiate agreements subject to Council approval with depository banks; procure all real and personal property, materials, supplies and services required by the City; maintain perpetual inventory; account for and manage all property, real and personal owned by the City; maintain and supervise all accounts for all funds, operating, capital, trust or otherwise; permit no expenditure except on proper authorization in accordance with Charter, applicable state law or Council ordinance; prepare and execute under the supervision of the Mayor or Administrative Officer, the operating and capital budgets of the City; prepare and issue all checks of the City; provide such information pertaining to fiscal matters as requested by the Mayor or Council; do and perform such other actions as may be directed by the Mayor or the terms of the Charter.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 - 2021 Estimated	2021 – 2022 Estimated
Annual budget	1	1	1
Budget amendments	6	5	4
CAFR (annual financial statements)	1	1	1
Bond issues	0	0	1

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	3	3	3	3

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 02 FINANCE</b>							
<b>DIV: 01 ADMINISTRATION SERVICES</b>							
Salaries/ Wages/ OT	\$ 256,152	\$ 261,200	\$ 261,200	\$ 217,630	2.0%	\$ 269,500	3.2%
Fringe Benefits	83,358	95,500	95,500	73,701	14.6%	99,800	4.5%
General Operating Services	5,188	7,500	7,500	2,832	44.6%	7,500	0.0%
Insurance - Property, AL, GL, WC	1,870	3,870	3,870	1,870	107.0%	4,100	5.9%
Maintenance & Rentals	1,070	1,300	1,800	735	21.5%	1,800	38.5%
Utilities	1,108	1,500	2,500	1,696	35.4%	2,500	66.7%
Contractual Services & Projects	49,422	55,000	55,000	45,690	11.3%	55,000	0.0%
General Supplies	14	900	900	133	6328.6%	900	0.0%
Materials & Equipment	-	2,000	500	-	N/A	2,000	0.0%
Special Current Charges	1,235	20,200	20,200	750	1535.6%	20,200	0.0%
ADMINISTRATION SERVICES	<u>\$ 399,417</u>	<u>\$ 448,970</u>	<u>\$ 448,970</u>	<u>\$ 345,037</u>	12.4%	<u>\$ 463,300</u>	3.2%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 02 FINANCE  
**DIVISION:** 02 ACCOUNTING

**GOAL MISSION STATEMENT:**

To collect all revenue and manage all disbursements in a timely and efficient manner, ensure accurate and efficient accounting of all financial transactions, and provide customers with accurate, timely, and courteous service.

**FUNCTION DESCRIPTION:**

The Accounting function is a division of the Finance Department. The main responsibilities of the division are to maintain the general ledger accounts; process accounts receivable, accounts payable, and payroll; establish and monitor internal controls; account for all fixed assets and capital projects; process and maintain occupational licenses within the City limits; oversee and provide support services to the Alcohol Review Board, a Mayor appointed five-member Board, in reviewing applications for permits for the sale and distribution of alcoholic beverages; oversee and provide assistance in grants management and reporting; assist in the preparation of the City's financial statements in accordance with Generally Accepted Accounting Principles (GAAP); monitor debt service, bond payments and other long-term liabilities; and assist in the preparation of the City's yearly budget.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 - 2021 Estimated	2021 – 2022 Estimated
Accounts payable checks issued	11,540	9,206	11,500
Payroll checks issued/direct deposits	340/24,002	152/23,498	277/25,847
Occupational licenses processed	5,056	4,845	5,000
Accounts Receivable invoices processed	1,086	286	700
Capital Projects managed	78	137	125
Number of New Applicants for Alcohol Licenses	35	25	30

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	10	10	10	10



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 02 FINANCE</b>							
<b>DIV: 02 ACCOUNTING</b>							
Salaries/ Wages/ OT	\$ 478,918	\$ 500,500	\$ 500,500	\$ 357,191	4.5%	\$ 514,700	2.8%
Fringe Benefits	178,644	204,660	204,660	132,510	14.6%	199,860	-2.3%
General Operating Services	25,225	32,500	32,500	18,337	28.8%	33,000	1.5%
Insurance - Property, AL, GL, WC	2,960	2,960	2,960	2,960	0.0%	3,400	14.9%
Maintenance & Rentals	2,743	5,500	5,500	795	100.5%	5,800	5.5%
Utilities	2,457	3,000	3,000	2,392	22.1%	3,000	0.0%
Contractual Services & Projects	3,364	7,000	7,000	-	108.1%	7,000	0.0%
General Supplies	11,660	15,350	15,350	10,095	31.6%	15,350	0.0%
Materials & Equipment	5,958	5,500	5,500	1,119	-7.7%	5,500	0.0%
Special Current Charges	477,495	586,000	586,000	402,876	22.7%	596,000	1.7%
ACCOUNTING	<u>\$ 1,189,424</u>	<u>\$ 1,362,970</u>	<u>\$ 1,362,970</u>	<u>\$ 928,275</u>	14.6%	<u>\$ 1,383,610</u>	1.5%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND  
DEPARTMENT: 02 FINANCE  
DIVISION: 03 PURCHASING**

**GOAL MISSION STATEMENT:**

To provide efficient and responsive procurement practices while providing quality service through teamwork and communication with City departments, divisions, and vendors. The Purchasing Division is dedicated to providing the City with the most effective and efficient centralized means for procuring quality goods and services in an economical and timely manner, while staying within the laws and regulations of the State of Louisiana and the City of Lake Charles.

**FUNCTION DESCRIPTION:**

The Purchasing Division provides direction and support in identifying sources capable of providing a continuous supply of goods and services in a quality and cost efficient manner. The division works closely with the Disadvantaged Business Enterprise-Small Business Opportunity Program to encourage the growth of small businesses owned and operated by socially or economically disadvantaged persons. The division's functions include processing departmental and divisional requisitions for goods and services; processing invoices for payment; processing telephone and other communication needs; soliciting and analyzing bids consistent with good purchasing policies and in accordance with applicable state and local laws and policies; maintaining purchasing card program; maintaining electronic bid process; maintaining procurement document imaging system; disposal of surplus property; providing centralized procurement of services for all City departments under the direction of the Purchasing Manager; purchasing all materials and services for the City in accordance with applicable state and local laws, policies and requirements; assisting in maintaining related delivery and payment records.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 – 2021 Estimated	2021 – 2022 Estimated
Purchase orders processed	2,528	3,000	3,500
Processed requisitions	2,247	2,500	3,000
Sent out RFP*/public/in house bids	34	45	50

\* In 2019 - 2020 13 State of Louisiana contracts and 6 piggyback contracts were utilized in lieu of city issued bids and Request for Proposals.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	5	5	5	5

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 02 FINANCE</b>							
<b>DIV: 03 PURCHASING</b>							
Salaries/ Wages/ OT	\$ 199,904	\$ 206,200	\$ 206,200	\$ 162,794	3.1%	\$ 191,000	-7.4%
Fringe Benefits	87,611	98,700	98,700	68,488	12.7%	97,900	-0.8%
General Operating Services	3,149	3,900	3,900	1,483	23.8%	3,550	-9.0%
Insurance - Property, AL, GL, WC	17,515	17,515	17,515	17,515	0.0%	20,140	15.0%
Maintenance & Rentals	1,277	1,000	2,000	1,175	-21.7%	1,650	65.0%
Utilities	954	1,000	1,000	806	4.8%	1,000	0.0%
Contractual Services & Projects	-	4,000	3,500	-	N/A	3,000	-25.0%
General Supplies	1,329	3,280	3,580	1,128	146.8%	3,430	4.6%
Materials & Equipment	140	2,100	1,300	910	1400.0%	2,100	0.0%
Special Current Charges	-	200	200	53	N/A	-	-100.0%
PURCHASING	<u>311,879</u>	<u>337,895</u>	<u>337,895</u>	<u>254,352</u>	8.3%	<u>323,770</u>	-4.2%
FINANCE DEPARTMENT	<u>\$ 1,900,720</u>	<u>\$ 2,149,835</u>	<u>\$ 2,149,835</u>	<u>\$ 1,527,664</u>	13.1%	<u>\$ 2,170,680</u>	1.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 03 HUMAN RESOURCES  
**DIVISION:** 01 HUMAN RESOURCES ADMINISTRATION

**GOAL MISSION STATEMENT:**

The Human Resources Department creates, encourages, and maintains a working environment that strives to promote a harmonious, high-performing, diverse work force to meet the City's growing needs. Human Resources does this by being a knowledgeable, approachable, professional resource in providing quality services in the areas of employee relations, benefits, recruitment and retention, organizational development, compensation, and human resource information management. The Department develops and communicates sound policies and procedures that balance the needs of employees and the needs of the city while ensuring compliance with federal and state law. The Department provides strategic leadership, modeling excellence, honesty, integrity, and teamwork.

**FUNCTION DESCRIPTION:**

The Human Resources Department provides personnel administration, recruitment, and training services, maintains employment records, and administers the Personnel Policies and Employee Benefit Programs.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Applications received	1,192	1,016	850
New hires	438	385	73

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 - 2022
Full-Time	4	4	4	4
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 03 HUMAN RESOURCES</b>							
Salaries/ Wages/ OT	\$ 272,057	\$ 296,180	\$ 296,180	\$ 213,110	8.9%	\$ 298,880	0.9%
Fringe Benefits	99,381	113,200	113,200	80,251	13.9%	118,000	4.2%
General Operating Services	7,615	11,600	11,600	9,810	52.3%	12,700	9.5%
Insurance - Property, AL, GL, WC	1,525	1,525	1,525	1,525	0.0%	1,750	14.8%
Maintenance & Rentals	1,660	4,150	4,150	1,091	150.0%	3,400	-18.1%
Utilities	1,369	2,500	2,500	1,286	82.6%	2,000	-20.0%
Contractual Services & Projects	3,597	8,000	8,000	4,072	122.4%	9,000	12.5%
General Supplies	8,412	12,500	12,500	5,563	48.6%	11,300	-9.6%
Automotive Supplies & Gasoline	88	400	900	805	354.5%	670	67.5%
Materials & Equipment	-	1,500	1,000	-	N/A	2,400	60.0%
Special Current Charges	17,314	10,200	10,200	2,293	-41.1%	5,100	-50.0%
<b>HUMAN RESOURCES DEPT</b>	<b>\$ 413,018</b>	<b>\$ 461,755</b>	<b>\$ 461,755</b>	<b>\$ 319,806</b>	<b>11.8%</b>	<b>\$ 465,200</b>	<b>0.7%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 001 GENERAL FUND  
DEPARTMENT: 04 FIRE DEPARTMENT  
DIVISION:**

**GOAL MISSION STATEMENT:**

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations. to be accomplished through training, public education, inspection, and quality assurance.

**FUNCTION DESCRIPTION:**

The functions of the overall Fire Department include fire prevention, fire extinguishments and salvage operations; inspections and recommendations concerning fire code; investigation of fires and their causes; conduct fire safety and prevention programs. The department performs fire suppression and prevention services within the City; it also provides fire protection services for Ward 3 of Calcasieu Parish through a joint services agreement with the Calcasieu Parish Police Jury.

Fire Department Divisions:

Fire Administration  
Fire Suppression  
Cajun Country  
Fire Support (includes Fire Prevention, Fire Training, Fire Dispatch, Maintenance Divisions)

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 - 2022</b>
Full-Time	182	182	182	182

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Expenditures FY 2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 001 GENERAL FUND</b>								
<b>DEPT: 04 FIRE DEPARTMENT</b>								
Salaries/ Wages	\$ 8,049,427	\$ 8,962,700	\$ 9,539,700	\$ 6,565,847	\$ 8,010,333	11.3%	\$ 8,963,600	0.0%
Overtime	2,045,808	1,260,000	1,260,000	2,341,105	2,856,148	-38.4%	1,260,000	0.0%
Retirement Contributions	2,415,615	3,069,400	3,069,400	2,251,523	2,746,858	27.1%	3,321,400	8.2%
Other Fringe Benefits	1,661,237	1,984,800	1,477,100	1,463,754	1,785,780	19.5%	2,185,260	10.1%
General Operating Services	19,408	20,250	13,650	6,842	8,895	4.3%	14,400	-28.9%
Insurance - Property, AL, GL, WC	737,651	744,520	744,520	733,480	880,176	0.9%	848,460	14.0%
Maintenance & Rentals	423,253	409,900	340,350	158,955	246,380	-3.2%	402,500	-1.8%
Utilities	265,572	273,650	294,200	245,202	294,242	3.0%	304,000	11.1%
Contractual Services & Projects	120,527	200,100	202,750	108,170	129,804	66.0%	210,800	5.3%
General Supplies	99,603	123,700	117,400	53,342	85,347	24.2%	127,000	2.7%
Automotive Supplies & Gasoline	197,504	256,550	288,050	206,854	289,596	29.9%	272,550	6.2%
Materials & Equipment	194,053	315,750	241,200	69,456	208,368	62.7%	318,450	0.9%
Major Acquisitions & Improvements	647,945	1,332,000	1,364,000	1,280,762	1,344,800	105.6%	145,000	-89.1%
Special Current Charges	70,203	26,800	27,800	19,688	34,454	-61.8%	31,600	17.9%
<b>FIRE DEPARTMENT</b>	<b>\$ 16,947,806</b>	<b>\$ 18,980,120</b>	<b>\$ 18,980,120</b>	<b>\$ 15,504,980</b>	<b>\$ 18,921,182</b>	<b>12.0%</b>	<b>\$ 18,405,020</b>	<b>-3.0%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 04 FIRE DEPARTMENT  
**DIVISION:** 01 ADMINISTRATION

**GOAL MISSION STATEMENT:**

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations; to maintain a desirable ISO fire suppression rating\*; all to be accomplished through training, public education, inspection, and quality assurance.

\*ISO Rating: "ISO" stands for the Insurance Services Office, a private corporation that evaluates industries for insurance rating purposes. For the fire service, the ISO uses the Public Protection Classification (PPCTM) program, in which the ISO conducts periodic audits of every fire department in the United States on a constantly rotating basis, usually about every 10 years. Every audit results in a rating from 1 to 10 for the audited department; this is known as the department's PPC number. A rating of 1 is the best; 10 is the worst. Insurance companies use this rating to determine proper insurance rates for structures in the fire district. The current ISO rating for the City of Lake Charles is 2.

**FUNCTION DESCRIPTION:**

This division is the administration component of the Fire Department.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Fire reports	5,017	5,500	6,000

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 - 2022
Full-Time	5	5	5	5



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 04 FIRE DEPARTMENT</b>							
<b>DIV: 01 ADMINISTRATION</b>							
Salaries/ Wages/ OT	\$ 282,918	\$ 292,600	\$ 286,600	\$ 235,203	3.4%	\$ 296,500	1.3%
Fringe Benefits	96,757	95,900	83,300	66,012	-0.9%	103,900	8.3%
General Operating Services	15,789	14,700	6,400	1,686	-6.9%	7,700	-47.6%
Insurance - Property, AL, GL, WC	28,705	28,705	28,705	28,705	0.0%	33,010	15.0%
Maintenance & Rentals	1,082	3,300	2,100	622	205.0%	1,800	-45.5%
Utilities	242,458	248,000	267,700	229,281	2.3%	278,000	12.1%
Contractual Services & Projects	11,169	9,200	9,250	6,398	-17.6%	9,200	0.0%
General Supplies	-	100	500	404	N/A	600	500.0%
Materials & Equipment	1,529	3,750	2,600	-	145.3%	3,750	0.0%
Special Current Charges	35	300	300	-	757.1%	100	-66.7%
<b>FIRE ADMINISTRATION</b>	<b>\$ 680,442</b>	<b>\$ 696,555</b>	<b>\$ 687,455</b>	<b>\$ 568,311</b>	<b>2.4%</b>	<b>\$ 734,560</b>	<b>5.5%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 04 FIRE DEPARTMENT  
**DIVISION:** 02 FIRE SUPPRESSION

**GOAL MISSION STATEMENT:**

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

**FUNCTION DESCRIPTION:**

This is the largest division in the Fire Department. The employees are qualified to control and extinguish fires, respond to hazardous material emergencies, provide high quality first responder service, and quickly act in response to life threatening situations. They respond to hundreds of extrications and thousands of emergency line calls a year. They support and maintain a safe, healthy, well-trained, and high performing workforce to better serve the Lake Charles community.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Calls for service	5,017	5,500	6,000

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 - 2022
Full-Time	161	161	161	161

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 04 FIRE DEPARTMENT</b>							
<b>DIV: 02 FIRE SUPPRESSION</b>							
Salaries/ Wages	\$ 6,209,011	\$ 6,961,500	\$ 6,112,500	\$ 5,059,628	12.1%	\$ 6,943,500	-0.3%
Overtime	1,599,006	1,000,000	2,438,000	2,004,577	-37.5%	1,000,000	0.0%
Fringe Benefits	3,244,351	4,041,140	3,614,040	2,960,195	24.6%	4,438,500	9.8%
General Operating Services	1,944	3,550	5,250	3,581	82.6%	4,700	32.4%
Insurance - Property, AL, GL, WC	598,858	604,165	604,165	598,382	0.9%	691,540	14.5%
Maintenance & Rentals	378,617	372,200	305,200	153,473	-1.7%	371,200	-0.3%
Contractual Services & Projects	53,086	114,500	112,900	35,911	115.7%	122,000	6.6%
General Supplies	91,563	112,000	110,500	51,192	22.3%	115,500	3.1%
Automotive Supplies & Gasoline	169,122	218,000	244,500	174,575	28.9%	231,000	6.0%
Materials & Equipment	189,108	302,000	230,100	68,854	59.7%	304,500	0.8%
Major Acquisitions & Improvements	437,095	1,332,000	1,364,000	1,281,762	204.7%	145,000	-89.1%
Special Current Charges	68,870	26,000	27,000	19,643	-62.2%	31,000	19.2%
<b>FIRE SUPPRESSION</b>	<b>\$ 13,040,631</b>	<b>\$ 15,087,055</b>	<b>\$ 15,168,155</b>	<b>\$ 12,411,773</b>	<b>15.7%</b>	<b>\$ 14,398,440</b>	<b>-4.6%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 04 FIRE DEPARTMENT  
**DIVISION:** 03 CAJUN COUNTRY

**GOAL MISSION STATEMENT:**

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

**FUNCTION DESCRIPTION:**

This division was established in 2008 to better track costs attributable to the Ward 3 Fire District agreement with Calcasieu Parish which serves areas in Ward 3 outside the City limits. Fire support personnel are not specifically assigned to this station. The personnel costs are recorded in this division as they are incurred through the payroll process.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Fire Reports	714	800	850
Calls for service	714	800	850

**AUTHORIZED PERSONNEL:**

There are no personnel that are directly charged to this division. Various employees' payroll cost is recorded in this division as they are incurred.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 04 FIRE DEPARTMENT</b>							
<b>DIV: 03 CAJUN COUNTRY</b>							
Salaries/ Wages	\$ 616,165	\$ 669,200	\$ 659,200	\$ 551,660	8.6%	\$ 684,200	2.2%
Overtime	357,004	200,000	320,000	256,460	-44.0%	200,000	0.0%
Fringe Benefits	310,210	354,860	341,860	286,046	14.4%	378,060	6.5%
Insurance - Property, AL, GL, WC	86,588	88,150	88,150	82,893	1.8%	96,880	9.9%
Maintenance & Rentals	41,435	32,800	30,250	3,393	-20.8%	27,500	-16.2%
Utilities	22,156	24,150	24,300	15,297	9.0%	24,200	0.2%
Contractual Services & Projects	6,074	6,400	9,300	5,353	5.4%	7,600	18.8%
General Supplies	1,406	2,600	2,600	764	84.9%	2,600	0.0%
Automotive Supplies & Gasoline	13,918	22,050	22,050	14,259	58.4%	21,050	-4.5%
Materials & Equipment	-	2,000	1,500	-	N/A	1,500	-25.0%
CAJUN COUNTRY	<u>\$ 1,454,956</u>	<u>\$ 1,402,210</u>	<u>\$ 1,499,210</u>	<u>\$ 1,216,125</u>	-3.6%	<u>\$ 1,443,590</u>	3.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 04 FIRE DEPARTMENT  
**DIVISION:** 04 FIRE SUPPORT

**GOAL MISSION STATEMENT:**

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

**FUNCTION DESCRIPTION:**

This division was broken out separately from fire suppression for the first time in the adopted 2011 budget. It includes the Training Division, Maintenance Division, Communication Division, and Prevention and Planning.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Code inspections	1,086	1,100	1,100
Fire Stations in City Limits	8	8	8
Fire Stations outside City Limits	2	2	2

\*The data provided represents a twelve-month time period from January to December.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	16	16	16	16

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 04 FIRE DEPARTMENT</b>							
<b>DIV: 04 FIRE SUPPORT</b>							
Salaries/ Wages	\$ 942,332	\$ 1,039,400	\$ 873,400	\$ 719,368	10.3%	\$ 1,039,400	0.0%
Overtime	88,799	60,000	110,000	80,056	-32.4%	60,000	0.0%
Fringe Benefits	425,534	562,300	507,300	403,024	32.1%	586,200	4.3%
General Operating Services	1,675	2,000	2,000	1,575	19.4%	2,000	0.0%
Insurance - Property, AL, GL, WC	23,500	23,500	23,500	23,500	0.0%	27,030	15.0%
Maintenance & Rentals	2,119	1,600	2,800	1,467	-24.5%	2,000	25.0%
Utilities	958	1,500	1,500	624	56.6%	1,800	20.0%
Contractual Services & Projects	50,198	70,000	72,000	60,508	39.4%	72,000	2.9%
General Supplies	6,739	9,000	3,800	982	33.6%	8,300	-7.8%
Automotive Supplies & Gasoline	14,464	16,500	21,500	17,020	14.1%	20,500	24.2%
Materials & Equipment	3,311	8,000	7,000	602	141.6%	8,700	8.8%
Major Acquisitions & Improvements	210,850	-	-	-	-100.0%	-	N/A
Special Current Charges	1,298	500	500	45	-61.5%	500	0.0%
FIRE SUPPORT	<u>1,771,777</u>	<u>1,794,300</u>	<u>1,625,300</u>	<u>1,308,771</u>	1.3%	<u>1,828,430</u>	1.9%
FIRE DEPARTMENT	<u>\$ 16,947,806</u>	<u>\$ 18,980,120</u>	<u>\$ 18,980,120</u>	<u>\$ 15,504,980</u>	12.0%	<u>\$ 18,405,020</u>	-3.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 05 POLICE  
**DIVISION:**

**GOAL MISSION STATEMENT:**

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

**FUNCTION DESCRIPTION:**

The functions of this department are the prevention of crime; law enforcement; assistance to the courts and other law enforcement officials; and maintain the peace of the City.

Police Department Divisions:

Police Administration  
Police Service

**AUTHORIZED PERSONNEL: (does not include Police Hiring Grant)**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	188	188	188	188



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Expenditures FY 2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 001 GENERAL FUND</b>								
<b>DEPT: 05 POLICE</b>								
Salaries/ Wages	\$ 9,049,733	\$ 9,991,000	\$ 9,601,000	\$ 7,304,605	\$ 9,130,756	10.4%	\$ 10,130,500	1.4%
Overtime	1,071,437	975,500	975,500	977,276	1,221,595	-9.0%	975,500	0.0%
Retirement contributions	2,924,290	3,533,800	3,533,800	2,413,056	3,016,320	20.8%	3,177,900	-10.1%
Other Fringe Benefits	1,720,148	2,144,120	1,642,120	1,414,469	1,768,086	24.6%	2,153,220	0.4%
General Operating Services	63,306	61,500	61,500	24,138	36,207	-2.9%	64,000	4.1%
Insurance - Property, AL, GL, WC	1,666,609	1,669,305	1,669,305	1,667,937	2,001,524	0.2%	1,916,860	14.8%
Maintenance & Rentals	284,892	446,800	503,500	322,088	499,236	56.8%	429,700	-3.8%
Utilities	198,164	159,988	258,588	193,527	232,232	-19.3%	246,100	53.8%
Contractual Services & Projects	224,430	272,100	246,800	196,060	274,484	21.2%	275,000	1.1%
General Supplies	82,798	99,800	104,800	57,613	92,181	20.5%	98,000	-1.8%
Automotive Supplies & Gasoline	305,208	475,200	475,200	317,150	444,010	55.7%	460,100	-3.2%
Materials & Equipment	983,302	1,010,800	1,227,800	814,144	1,221,216	2.8%	1,079,835	6.8%
Major Acquisitions & Improvements	547,451	772,500	812,500	325,369	780,886	41.1%	683,000	-11.6%
Special Current Charges	446,671	445,000	445,000	209,249	418,498	-0.4%	445,000	0.0%
<b>POLICE DEPARTMENT</b>	<b>\$ 19,568,439</b>	<b>\$ 22,057,413</b>	<b>\$ 21,557,413</b>	<b>\$ 16,236,681</b>	<b>\$ 21,137,232</b>	<b>12.7%</b>	<b>\$ 22,134,715</b>	<b>0.4%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 05 POLICE  
**DIVISION:** 01 POLICE ADMINISTRATION

**GOAL MISSION STATEMENT:**

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

**FUNCTION DESCRIPTION:**

This division is the administration component of the Police Department. It includes the Office of the Chief of Police, his secretary, the positions of Deputy Chiefs, and the Professional Standards Division. These positions are responsible for the overall management and operation of the department and its respective divisions and include policies and procedures, rules and regulations, and personnel matters administration.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Calls for service			
Administrative Investigations			
Crime Clearance Rate (Rape & Homicide only)			

**AUTHORIZED PERSONNEL: (does not include Police Hiring Grant)**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	6	6	6	6

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 05 POLICE</b>							
<b>DIV: 01 ADMINISTRATION</b>							
Salaries/ Wages/ OT	\$ 423,279	\$ 509,500	\$ 509,500	\$ 406,694	20.4%	\$ 526,000	3.2%
Fringe Benefits	164,170	222,700	222,700	162,859	35.7%	229,500	3.1%
General Operating Services	31,331	46,500	46,500	17,216	48.4%	43,000	-7.5%
Insurance - Property, AL, GL, WC	197,120	197,120	197,120	197,120	0.0%	226,690	15.0%
Maintenance & Rentals	18,294	23,800	23,800	12,590	30.1%	20,200	-15.1%
Utilities	182,571	140,500	238,500	179,411	-23.0%	225,500	60.5%
Contractual Services & Projects	26,059	25,500	25,500	23,521	-2.1%	27,000	5.9%
General Supplies	17,130	18,100	18,100	8,735	5.7%	19,000	5.0%
Materials & Equipment	3,037	2,800	2,800	2,278	-7.8%	1,800	-35.7%
Special Current Charges	2,625	-	-	-	-100.0%		N/A
ADMINISTRATION	<u>\$ 1,065,616</u>	<u>\$ 1,186,520</u>	<u>\$ 1,284,520</u>	<u>\$ 1,010,424</u>	11.3%	<u>\$ 1,318,690</u>	11.1%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

---

**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 05 POLICE  
**DIVISION:** 02 POLICE SERVICE

**GOAL MISSION STATEMENT:**

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

**FUNCTION DESCRIPTION:**

This division consists of police personnel and the operational needs of the police force. It consists of three units, Operations, Administrative Support, and Investigations. "Operations" contains the operational functions of the police services to the public and falls under the purview of a Deputy Chief. Components falling under this title include the patrol division and K-9 function, the traffic division, and the personnel training division. "Administrative Support" contains the functions classified as support positions falling under the purview of a Deputy Chief. The components include budget positions, narcotics task force personnel, communications, clerical, information desk personnel, neighborhood policing, criminal intelligence, and crime analysis. "Investigations" includes the functions classified as investigative positions falling under the purview of a Deputy Chief. Components of this include all sub-classifications of investigations such as violent crimes, property crimes, etc., the investigative clerical personnel, and the property and evidence function.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Calls for service	84,227	95,000	100,000
Arrests	1,060	1,650	1,650
Citations	4,670	6,175	6,250

**AUTHORIZED PERSONNEL: (does not include Police Hiring Grant)**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	182	182	182	182

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 05 POLICE</b>							
<b>DIV: 02 POLICE SERVICE</b>							
Salaries/ Wages/ OT	\$ 8,626,454	\$ 9,482,000	\$ 8,692,000	\$ 6,897,939	9.9%	\$ 9,605,000	1.3%
Overtime	1,071,437	975,000	1,375,000	977,248	-9.0%	975,000	0.0%
Retirement	-	3,382,800	3,382,800	2,292,383	N/A	3,012,900	-10.9%
Fringe Benefits	4,480,268	2,072,420	2,070,420	1,372,283	-53.7%	2,088,720	0.8%
General Operating Services	31,975	15,000	15,000	6,922	-53.1%	21,000	40.0%
Insurance - Property, AL, GL, WC	1,469,489	1,472,185	1,472,185	1,470,817	0.2%	1,690,170	14.8%
Maintenance & Rentals	266,598	423,000	479,700	309,498	58.7%	409,500	-3.2%
Utilities	15,593	19,488	20,088	14,116	25.0%	20,600	5.7%
Contractual Services & Projects	198,371	246,600	221,300	172,539	24.3%	248,000	0.6%
General Supplies	65,668	81,700	86,700	48,878	24.4%	79,000	-3.3%
Automotive Supplies & Gasoline	305,208	475,200	475,200	317,150	55.7%	460,100	-3.2%
Materials & Equipment	980,265	1,008,000	1,225,000	811,866	2.8%	1,078,035	6.9%
Major Acquisitions & Improvements	547,451	772,500	812,500	325,369	41.1%	683,000	-11.6%
Special Current Charges	444,046	445,000	445,000	209,249	0.2%	445,000	0.0%
POLICE SERVICE	18,502,823	20,870,893	20,272,893	15,226,257	12.8%	20,816,025	-0.3%
POLICE DEPARTMENT	\$ 19,568,439	\$ 22,057,413	\$ 21,557,413	\$ 16,236,681	12.7%	\$ 22,134,715	0.4%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:**

**GOAL MISSION STATEMENT:**

To ensure the highest quality of services are provided to the residents of the City of Lake Charles in the maintenance of public infrastructure and the carrying out of services as provided by the divisions as outlined below.

**FUNCTION DESCRIPTION:**

Per the City Charter, the Director of Public Works is responsible for emergency services for all agencies of the City; contract construction supervision, maintenance of City property; maintenance of city map and mapping and survey work; construction of streets and sidewalks and bridges and street drainage connected therewith; traffic engineering; garbage and trash collection and disposal; street cleaning; storm water collection and disposal systems. In addition, the Director of Public Works oversees City Wastewater and Water systems; the City Transit system; the Vehicle Maintenance Division; and the Grounds Maintenance Division.

Public Works Department Divisions:

Administration

Streets

Solid Waste-Trash Collection

Solid Waste General

Engineering

Vehicle Maintenance

Building Maintenance

Communication & Traffic

Grounds Maintenance

\*\*\* Wastewater, Transit, and Water Division are in separate funds listed elsewhere in the budget.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	157	157	157	156
Part-Time	17	17	17	17

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Expenditures FY 2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 001 GENERAL FUND</b>								
<b>DEPT: 06 PUBLIC WORKS</b>								
Salaries/ Wages	\$ 5,220,865	\$ 5,791,400	\$ 5,260,400	\$ 3,967,271	\$ 4,959,089	10.9%	\$ 5,793,900	0.0%
Overtime	238,578	290,500	270,500	192,255	240,319	21.8%	251,500	-13.4%
Retirement contributions	718,804	833,000	833,000	593,108	741,385	15.9%	837,300	0.5%
Other Fringe Benefits	1,571,480	1,903,960	1,797,660	1,232,268	1,540,335	21.2%	1,972,060	3.6%
General Operating Services	14,349	24,550	44,000	29,870	38,831	71.1%	36,250	47.7%
Insurance - Property, AL, GL, WC	1,527,904	1,525,317	1,535,317	1,530,365	1,836,438	-0.2%	1,754,120	15.0%
Maintenance & Rentals	341,179	538,210	593,860	357,542	518,436	57.8%	545,560	1.4%
Utilities	1,512,114	1,521,050	1,522,550	1,220,850	1,465,020	0.6%	1,611,500	5.9%
Contractual Services & Projects	1,650,291	2,026,775	2,262,295	1,446,125	2,169,188	22.8%	2,119,275	4.6%
General Supplies	358,153	562,800	559,080	208,457	364,800	57.1%	533,500	-5.2%
Automotive Supplies & Gasoline	831,328	1,051,150	1,007,150	702,192	983,069	26.4%	1,020,350	-2.9%
Materials & Equipment	271,413	412,000	415,980	224,187	336,281	51.8%	446,500	8.4%
Major Acquisitions & Improvements	1,732,621	1,476,100	911,100	37,636	937,636	-14.8%	2,055,000	39.2%
Special Current Charges	113,404	192,700	136,620	15,757	75,757	69.9%	195,200	1.3%
<b>PUBLIC WORKS DEPARTMENT</b>	<b>\$ 16,102,483</b>	<b>\$ 18,149,512</b>	<b>\$ 17,149,512</b>	<b>\$ 11,757,883</b>	<b>\$ 16,206,582</b>	<b>12.7%</b>	<b>\$ 19,172,015</b>	<b>5.6%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 01 ADMINISTRATION

**GOAL MISSION STATEMENT:**

To ensure the highest quality of service is given to the residents of the City of Lake Charles.

**FUNCTION DESCRIPTION:**

The Administration Division provides for the general management of the Public Works Department and the coordination and scheduling of work performed by its various operating divisions. This includes, but is not limited to, the City Engineering functions and other government agencies such as Gravity Drainage, Calcasieu Parish Police Jury, and Department of Transportation & Development.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Work orders completed	1,540	1,500	1,500

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	11	11	11	10



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 01 ADMINISTRATION</b>							
Salaries/ Wages/ OT	\$ 430,043	\$ 517,000	\$ 467,000	\$ 335,725	20.2%	\$ 466,500	-9.8%
Fringe Benefits	177,125	223,500	223,500	146,066	26.2%	207,200	-7.3%
General Operating Services	4,276	6,900	6,900	1,404	61.4%	6,900	0.0%
Insurance - Property, AL, GL, WC	114,220	114,220	114,220	114,220	0.0%	131,350	15.0%
Maintenance & Rentals	8,846	37,150	37,150	10,791	320.0%	37,150	0.0%
Utilities	27,299	32,100	32,100	13,891	17.6%	28,000	-12.8%
Contractual Services & Projects	15,416	33,100	33,100	10,107	114.7%	33,100	0.0%
General Supplies	8,738	19,550	19,550	7,224	123.7%	19,550	0.0%
Automotive Supplies & Gasoline	4,493	8,850	8,850	5,883	97.0%	8,850	0.0%
Materials & Equipment	2,599	19,350	19,350	2,064	644.5%	57,600	197.7%
Major Acquisitions & Improvements	20,995	40,000	-	-	90.5%	-	-100.0%
Special Current Charges	66,072	60,500	60,500	2,740	-8.4%	50,500	-16.5%
ADMINISTRATION	<u>\$ 880,122</u>	<u>\$ 1,112,220</u>	<u>\$ 1,022,220</u>	<u>\$ 650,115</u>	26.4%	<u>\$ 1,046,700</u>	-5.9%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 02 STREETS

**GOAL MISSION STATEMENT:**

To maintain safe roadways and sidewalks for pedestrian and vehicular traffic and to maintain City infrastructure drainage systems.

**FUNCTION DESCRIPTION:**

The Streets Division performs general roadway maintenance (maintaining, repairing, improving City streets) and drainage on public streets. Street sweepers insure streets are free of dirt, leaves, and debris. The maintenance of City streets includes surface treatment and overlay; correction of street failures including handicap ramps, curbs, and gutters, construction catch basins, drainage boxes, and patching potholes. (This budget also includes the cost of street lighting.)

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Work orders completed	300 (Estimated)*	360 (Estimated)	655
Work orders completed-drainage	890 (Estimated)	900 (Estimated)	1,262
Storm Sewers maintenance (miles)	450	450	450

\*Estimated: Information no longer accessible due to computer being destroyed by Hurricane Laura.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	25	25	25	25
Part-Time	3	3	3	3

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 02 STREETS</b>							
Salaries/ Wages/ OT	\$ 889,082	\$ 947,400	\$ 847,400	\$ 637,520	6.6%	\$ 931,100	-1.7%
Fringe Benefits	366,822	420,600	420,600	282,540	14.7%	437,000	3.9%
General Operating Services	403	850	850	279	110.9%	1,100	29.4%
Insurance - Property, AL, GL, WC	372,896	370,685	370,685	369,685	-0.6%	426,140	15.0%
Maintenance & Rentals	29,775	54,610	50,960	16,952	83.4%	44,710	-18.1%
Utilities	1,409,381	1,403,000	1,403,320	1,152,882	-0.5%	1,503,000	7.1%
Contractual Services & Projects	91,345	252,425	249,425	100,414	176.3%	241,425	-4.4%
General Supplies	121,412	225,050	226,230	73,644	85.4%	196,550	-12.7%
Automotive Supplies & Gasoline	31,648	51,300	51,300	20,056	62.1%	47,300	-7.8%
Materials & Equipment	19,822	47,000	49,150	16,226	137.1%	42,000	-10.6%
Major Acquisitions & Improvements	122,640	48,250	51,250	-	-60.7%	307,000	536.3%
Special Current Charges	16,413	17,700	17,700	5,196	7.8%	17,700	0.0%
<b>STREETS</b>	<b>\$ 3,471,639</b>	<b>\$ 3,838,870</b>	<b>\$ 3,738,870</b>	<b>\$ 2,675,394</b>	<b>10.6%</b>	<b>\$ 4,195,025</b>	<b>9.3%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 03 SOLID WASTE - TRASH

**GOAL MISSION STATEMENT:**

To collect and dispose of trash from the residents in the City limits of Lake Charles in the most economical and environmentally safe manner.

**FUNCTION DESCRIPTION:**

The primary function of the Solid Waste (Trash) Division is the collection of trash, which consists of brush, debris, and other residential waste not handled by the automated garbage system. These items are collected from City residences once a week and delivered to the disposal sites. There are nine trash routes that run four (4) days per week, which averages approximately 642 homes per route.

Included in the disposal sites is the City-owned Incinerator (Wood Waste Processing Facility). This Division also operates all recycling collection sites, as well as having a roving recycling truck at various locations throughout the City.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Tons incinerated	4,266	4,800	5,000
Tons trash collected	7,752	7,800	8,000
Team Green Recycling Tons	494	510	525

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 - 2022
Full-Time	29	29	29	29
Part-Time	9	9	9	9

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 03 TRASH COLLECTION</b>							
Salaries/ Wages/ OT	\$ 904,548	\$ 1,106,500	\$ 1,016,500	\$ 735,516	22.3%	\$ 1,133,700	2.5%
Fringe Benefits	385,283	514,160	474,160	315,648	33.4%	539,160	4.9%
General Operating Services	1,429	2,350	2,350	305	64.5%	2,350	0.0%
Insurance - Property, AL, GL, WC	355,337	354,600	359,600	357,481	-0.2%	408,220	15.1%
Maintenance & Rentals	74,165	115,300	80,300	37,602	55.5%	105,300	-8.7%
Utilities	7,091	6,650	6,830	2,805	-6.2%	6,600	-0.8%
Contractual Services & Projects	351,868	377,400	577,220	357,411	7.3%	486,700	29.0%
General Supplies	938	3,700	3,700	336	294.5%	3,700	0.0%
Automotive Supplies & Gasoline	113,101	173,000	173,000	90,913	53.0%	173,000	0.0%
Materials & Equipment	30,372	30,550	30,550	21,644	0.6%	30,550	0.0%
Major Acquisitions & Improvements	268,812	441,200	296,200	-	64.1%	60,000	-86.4%
Special Current Charges	23,176	21,000	21,000	4,709	-9.4%	20,000	-4.8%
<b>TRASH COLLECTION</b>	<b>\$ 2,516,120</b>	<b>\$ 3,146,410</b>	<b>\$ 3,041,410</b>	<b>\$ 1,924,370</b>	<b>25.1%</b>	<b>\$ 2,969,280</b>	<b>-5.6%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 04 SOLID WASTE – GENERAL

**GOAL MISSION STATEMENT:**

To clean all streets of garbage in the most economical and environmentally safe manner.

**FUNCTION DESCRIPTION:**

The Solid Waste (Garbage) Division includes the cost of operation of the City's automated garbage collection service, including related equipment costs, contractual cost of waste disposal, and expenses of transportation to disposal sites. Its primary function is the collection of garbage from City residences once a week and delivery of the items to the dump sites. There are nine routes that run four (4) days per week, which averages 642 homes per route.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 – 2022 Estimated
Tons garbage collected	26,615	27,500	28,000
Work orders completed	7,138	7,900	7,000

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	14	14	14	14

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 04 SOLID WASTE-GENERAL</b>							
Salaries/ Wages/ OT	\$ 482,431	\$ 528,600	\$ 508,600	\$ 402,858	9.6%	\$ 538,300	1.8%
Fringe Benefits	200,564	239,000	239,000	167,564	19.2%	249,000	4.2%
General Operating Services	1,391	2,200	2,200	325	58.2%	2,200	0.0%
Insurance - Property, AL, GL, WC	313,291	314,291	314,291	314,472	0.3%	361,290	15.0%
Maintenance & Rentals	92,702	101,100	134,100	115,593	9.1%	129,100	27.7%
Utilities	5,901	6,600	6,800	4,926	11.8%	6,700	1.5%
Contractual Services & Projects	1,112,116	1,200,200	1,250,200	939,359	7.9%	1,200,200	0.0%
General Supplies	4,424	14,500	13,300	6,703	227.8%	13,700	-5.5%
Automotive Supplies & Gasoline	273,722	337,000	303,000	242,854	23.1%	320,000	-5.0%
Materials & Equipment	109,331	154,550	161,550	120,063	41.4%	154,550	0.0%
Major Acquisitions & Improvements	438,980	226,650	237,650	-	-48.4%	729,000	221.6%
Special Current Charges	1,716	8,000	2,000	1,136	366.2%	6,000	-25.0%
<b>SOLID WASTE-GENERAL</b>	<b>\$ 3,036,569</b>	<b>\$ 3,132,691</b>	<b>\$ 3,172,691</b>	<b>\$ 2,315,853</b>	<b>3.2%</b>	<b>\$ 3,710,040</b>	<b>18.4%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 05 VEHICLE MAINTENANCE

**GOAL MISSION STATEMENT:**

To provide quality repairs and maintenance at the most economical cost to sustain the City's fleet of vehicles and off-road equipment and to provide these services in a professional, and courteous manner; to promote the reduction of idle time and improve fuel mileage through preventative maintenance; to provide information on technology advances in alternative fuels and vehicles.

**FUNCTION DESCRIPTION:**

The Vehicle Maintenance Division accounts for the operational costs to establish and maintain a high standard of performance and accountability for Public Works, Police, Recreation, and City Hall fleets. This includes vehicle and equipment repairs, parts, tire and fuel management, and vendor support to ensure the maximum readiness of the City of Lake Charles fleet.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Work orders	4,367	5,000	5,500
Invoices Processed*	N/A	N/A	
Vehicle/Equipment Intakes	58	60	70

\*Information not available; destroyed by Hurricane Laura

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	24	24	24	24



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 05 VEHICLE MAINTENANCE</b>							
Salaries/ Wages/ OT	\$ 949,476	\$ 1,007,100	\$ 925,100	\$ 723,651	6.1%	\$ 1,014,000	0.7%
Fringe Benefits	374,592	422,700	421,400	308,595	12.8%	440,400	4.2%
General Operating Services	5,390	6,550	8,050	6,757	21.5%	12,050	84.0%
Insurance - Property, AL, GL, WC	51,060	51,060	51,060	51,550	0.0%	58,720	15.0%
Maintenance & Rentals	63,459	93,100	93,600	21,833	46.7%	83,600	-10.2%
Utilities	29,811	32,500	33,300	19,420	9.0%	33,200	2.2%
Contractual Services & Projects	4,813	18,000	17,200	4,498	274.0%	17,200	-4.4%
General Supplies	23,662	51,500	51,500	17,929	117.6%	43,500	-15.5%
Automotive Supplies & Gasoline	45,876	92,500	92,500	51,830	101.6%	92,500	0.0%
Materials & Equipment	42,314	72,400	71,700	20,695	71.1%	72,900	0.7%
Major Acquisitions & Improvements	126,117	75,000	-	-	-40.5%	75,000	0.0%
Special Current Charges	1,523	3,000	3,000	406	97.0%	2,000	-33.3%
<b>VEHICLE MAINTENANCE</b>	<b>\$ 1,718,093</b>	<b>\$ 1,925,410</b>	<b>\$ 1,768,410</b>	<b>\$ 1,227,164</b>	<b>12.1%</b>	<b>\$ 1,945,070</b>	<b>1.0%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 06 BUILDING MAINTENANCE

**GOAL MISSION STATEMENT:**

To provide healthy, safe, and usable buildings and facilities through maintenance, repairs, as well as, completing renovations in a timely and cost-effective manner.

**FUNCTION DESCRIPTION:**

The Building Maintenance Division provides the maintenance of air/heating systems and plumbing systems, as well as, repairs including carpentry, electrical, and painting for approximately 108 city facilities. This division also oversees the Building Services Division which maintains City Hall, 1911 Arts & Cultural Center, and Central School Arts & Humanities Center. Building Maintenance is in charge of installing and removing of the Holiday Décor in the City. Material costs are charged to various departments; personnel and other operational costs are funded through the Building Maintenance Division's budget.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Work orders completed	938 (Estimate)	610	620

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	13	13	13	13

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 06 BUILDING MAINTENANCE</b>							
Salaries/ Wages/ OT	\$ 413,212	\$ 464,500	\$ 434,500	\$ 324,766	12.4%	\$ 471,100	1.4%
Fringe Benefits	183,233	212,000	212,000	155,064	15.7%	221,500	4.5%
General Operating Services	243	300	300	377	23.5%	450	50.0%
Insurance - Property, AL, GL, WC	51,576	51,576	56,576	53,945	0.0%	59,310	15.0%
Maintenance & Rentals	5,182	17,950	15,450	6,654	246.4%	15,300	-14.8%
Utilities	5,490	6,400	6,400	5,314	16.6%	6,400	0.0%
General Supplies	15,327	29,300	29,300	6,408	91.2%	37,800	29.0%
Automotive Supplies & Gasoline	12,951	18,400	18,400	10,446	42.1%	18,200	-1.1%
Materials & Equipment	12,535	18,250	20,750	11,388	45.6%	20,750	13.7%
Major Acquisitions & Improvements		-	-	-	N/A	34,000	N/A
Special Current Charges	556	800	800	35	43.9%	800	0.0%
<b>BUILDING MAINTENANCE</b>	<b>\$ 700,305</b>	<b>\$ 819,476</b>	<b>\$ 794,476</b>	<b>\$ 574,397</b>	<b>17.0%</b>	<b>\$ 885,610</b>	<b>8.1%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 07 COMMUNICATION AND TRAFFIC

**GOAL MISSION STATEMENT:**

To do the best job the division can to maintain the safety of the motoring public through the maintenance of signs, signals, and communications; to promote the City in its mission and to respond to public concerns within the scope of the division's responsibilities.

**FUNCTION DESCRIPTION:**

The Communication and Traffic Division installs and maintains traffic control devices and markings and maintains radio communication equipment used by other departments and divisions. (The cost of utility service to City-maintained traffic signals is also charged to this division.) Its functions consist of maintaining, replacing, and adding traffic signs and signals in the City; maintaining, replacing, and adding traffic signals; street striping; and hanging banners for holidays and special events.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Communications/work orders completed	822	500	500
Traffic/sign work completed	3,963	7,400	6,000
Traffic/signal work completed	395	530	400

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	8	8	8	8

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 07 COMMUNICATION &amp; TRAFFIC</b>							
Salaries/ Wages/ OT	\$ 328,045	\$ 339,500	\$ 339,500	\$ 250,407	3.5%	\$ 339,500	0.0%
Fringe Benefits	133,590	147,500	147,500	102,982	10.4%	152,700	3.5%
General Operating Services	365	600	600	114	64.4%	600	0.0%
Insurance - Property, AL, GL, WC	142,775	142,775	142,775	142,775	0.0%	164,200	15.0%
Maintenance & Rentals	10,433	15,600	26,300	18,799	49.5%	20,600	32.1%
Utilities	21,829	27,300	27,300	17,348	25.1%	22,000	-19.4%
Contractual Services & Projects	4,223	5,000	5,000	4,802	18.4%	5,000	0.0%
General Supplies	134,521	137,000	137,300	76,464	1.8%	137,000	0.0%
Automotive Supplies & Gasoline	14,624	22,600	22,600	17,308	54.5%	22,600	0.0%
Materials & Equipment	10,716	12,400	12,400	3,626	15.7%	12,400	0.0%
Major Acquisitions & Improvements	140,532	323,000	-	-	129.8%	373,000	15.5%
Special Current Charges	35	25,700	14,700	117	73328.6%	18,700	-27.2%
COMMUNICATION & TRAFFIC	<u>\$ 941,688</u>	<u>\$ 1,198,975</u>	<u>\$ 875,975</u>	<u>\$ 634,742</u>	27.3%	<u>\$ 1,268,300</u>	5.8%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 14 GROUNDS MAINTENANCE

**GOAL MISSION STATEMENT:**

To provide and maintain the aesthetic quality of the City. The Drainage area of the Division is to maintain the City's infrastructure drainage system.

**FUNCTION DESCRIPTION:**

The Grounds Maintenance/Beautification Division performs grounds maintenance functions such as mowing and landscape management. Its functions include seeding, fertilizing, mowing, grooming, trimming, flower beds, and grass cutting on medians, neutral grounds, city right of ways, boulevards, city owned facilities and two (2) city-owned cemeteries. The Drainage system, consisting of approximately 425 miles includes underground drainage, surface drainage, and open ditch drainage. These drainage systems are inspected on an annual basis. The City's Litter Abatement Program is accounted for in this division also.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Work orders completed	1,525 (Estimate)	1,450	1,500

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	30	30	30	30
Part-Time	5	5	5	5

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 14 GROUNDS MAINTENANCE</b>							
Salaries/ Wages/ OT	\$ 912,503	\$ 1,016,200	\$ 837,200	\$ 624,905	11.4%	\$ 993,500	-2.2%
Fringe Benefits	415,977	496,200	431,200	300,774	19.3%	496,600	0.1%
General Operating Services	607	1,300	700	276	114.2%	1,300	0.0%
Insurance - Property, AL, GL, WC	125,849	125,210	125,210	125,337	-0.5%	143,850	14.9%
Maintenance & Rentals	55,886	102,400	154,000	128,125	83.2%	108,300	5.8%
Utilities	4,968	5,900	5,900	4,029	18.8%	5,200	-11.9%
Contractual Services & Projects	70,510	140,650	130,150	29,534	99.5%	135,650	-3.6%
General Supplies	47,702	78,000	74,500	18,735	63.5%	77,500	-0.6%
Automotive Supplies & Gasoline	331,921	343,500	333,500	259,051	3.5%	333,500	-2.9%
Materials & Equipment	43,724	54,500	50,500	28,451	24.6%	50,500	-7.3%
Major Acquisitions & Improvements	590,895	322,000	326,000	37,636	-45.5%	442,000	37.3%
Special Current Charges	3,843	5,500	2,500	1,418	43.1%	4,000	-27.3%
<b>GROUNDS MAINTENANCE</b>	<b>\$ 2,604,385</b>	<b>\$ 2,691,360</b>	<b>\$ 2,471,360</b>	<b>\$ 1,558,271</b>	<b>3.3%</b>	<b>\$ 2,791,900</b>	<b>3.7%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 001 GENERAL FUND  
DEPARTMENT: 06 PUBLIC WORKS  
DIVISION: 15 ENGINEERING**

**GOAL MISSION STATEMENT:**

To provide the residents of the City of Lake Charles, as well as other departments of the City, technical Services in the design, development and maintenance of city-wide infrastructure, capital improvement projects and subdivision developments with the highest level of expertise in a timely and efficient manner.

**FUNCTION DESCRIPTION**

Design, assist, supervise and check designs of proposed projects; prepare engineering plans, cost estimates and specifications for construction projects; review designs by private professional engineers; review plans for City paving and storm drainage projects to determine work adjustment or relocation of utilities; interpret plans and specifications of contract work; review and make bid recommendations; direct studies of existing and proposed storm drainage, water, sewer, and road capabilities; provide information concerning location of existing utilities; supervise the utility permit program; perform preconstruction estimates on proposed City projects and maintain cost records during construction; maintain as-built plans; supervise maintenance of City maps, construction plans and related information; attend City Council and other public meetings to explain services and requirements, to solve problems, or to dispose of complaints; maintain records; prepare periodic and progress reports, summaries, and recommendations and annual budget.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Projects Completed	33	65	50
Active A&E's* / Task Orders	75	53	99

\* Architectural and Engineering Agreements

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	3	3	3	3



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 06 PUBLIC WORKS</b>							
<b>DIV: 15 ENGINEERING</b>							
Salaries/ Wages/ OT	\$ 150,103	\$ 155,100	\$ 155,100	\$ 124,178	3.3%	\$ 157,700	1.7%
Fringe Benefits	53,098	61,300	61,300	46,143	15.4%	65,800	7.3%
General Operating Services	245	3,500	22,050	20,033	1328.6%	9,300	165.7%
Insurance - Property, AL, GL, WC	900	900	900	900	0.0%	1,040	15.6%
Maintenance & Rentals	731	1,000	2,000	1,193	36.8%	1,500	50.0%
Utilities	344	600	600	235	74.4%	400	-33.3%
General Supplies	1,429	4,200	3,700	1,014	193.9%	4,200	0.0%
Automotive Supplies & Gasoline	2,992	4,000	4,000	3,851	33.7%	4,400	10.0%
Materials & Equipment	-	3,000	30	30	N/A	5,250	75.0%
Major Acquisitions & Improvements	23,650	-	-	-	-100.0%	35,000	N/A
Special Current Charges	70	50,500	14,420	-	72042.9%	75,500	49.5%
ENGINEERING	<u>233,562</u>	<u>284,100</u>	<u>264,100</u>	<u>197,577</u>	21.6%	<u>360,090</u>	26.7%
 PUBLIC WORKS DEPARTMENT	 \$ 16,102,483	 \$ 18,149,512	 \$ 17,149,512	 \$ 11,757,883	 12.7%	 \$ 19,172,015	 5.6%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 001 GENERAL FUND  
DEPARTMENT: 07 PLANNING AND DEVELOPMENT  
DIVISION:**

**GOAL MISSION STATEMENT:**

To strive to administer safe, balanced, aesthetically pleasing and sustainable physical development to Lake Charles while protecting the larger public interest and improving quality.

Through the Planning Commission, the Planning Department is tasked with the principle authority to evaluate, formulate, plan, and execute the basic ingredients of the “City’s Urban Policy.”

**FUNCTION DESCRIPTION:**

The Planning and Development Department administers programs that influence the quality of life within the City of Lake Charles. These include zoning and land use enforcement, subdivision administration, and floodplain management. The planning department monitors current trends and has several community plans to foster development in all areas of the City. Partnering with the SWLA Economic Development Alliance, the City of Lake Charles is dedicated to improving the economic reinvestment of the Lake Charles community.

Planning and Development Department Divisions:

Administration  
Permit Center  
Downtown/Lakefront Development

**AUTHORIZED PERSONNEL:**

	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
<b>Total Personnel Count</b>				
Full-Time	21	21	22	27
Part-Time	4	4	3	3

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Amended Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>Projected Expenditures FY 2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 to '22 Budget</b>
<b>FUND: 001 FUND: 001 GENERAL FUND</b>								
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>								
Salaries/ Wages/ OT	\$ 1,160,696	\$ 1,248,200	\$ 1,291,700	\$ 1,029,794	\$ 1,287,243	7.5%	\$ 1,476,300	18.3%
Fringe Benefits	413,209	484,960	491,960	387,701	484,626	17.4%	600,060	23.7%
General Operating Services	72,206	105,400	100,175	51,583	77,375	46.0%	103,950	-1.4%
Insurance - Property, AL, GL, WC	90,193	91,205	91,205	89,205	107,046	1.1%	104,600	14.7%
Maintenance & Rentals	15,755	25,600	39,400	26,025	40,339	62.5%	31,100	21.5%
Utilities	18,938	19,500	21,500	15,383	19,998	3.0%	21,500	10.3%
Contractual Services & Projects	322,480	446,500	517,500	298,094	506,760	38.5%	491,500	10.1%
General Supplies	12,081	22,850	20,850	9,531	15,250	89.1%	20,650	-9.6%
Automotive Supplies & Gasoline	14,445	23,450	23,450	18,271	23,752	62.3%	25,450	8.5%
Materials & Equipment	955	16,000	15,425	10,472	16,755	1575.4%	15,500	-3.1%
Major Acquisitions & Improvements	44,645	46,000	46,000	-	43,000	3.0%	75,000	63.0%
Special Current Charges	74,017	184,650	55,150	32,524	65,048	149.5%	192,650	4.3%
<b>PLANNING &amp; DEVELOPMENT DEPT</b>	<b>\$ 2,239,620</b>	<b>\$ 2,714,315</b>	<b>\$ 2,714,315</b>	<b>\$ 1,968,583</b>	<b>\$ 2,687,191</b>	<b>21.2%</b>	<b>\$ 3,158,260</b>	<b>16.4%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 07 PLANNING AND DEVELOPMENT  
**DIVISION:** 01 ADMINISTRATION

**GOAL MISSION STATEMENT:**

To provide for the overall planning and coordination of the City's planning needs through customer service, prompt and adequate responses to telephone inquiries, efficient handling and resolution of zoning disputes and complaints; handling comprehensive planning, zoning, site plan development questions.

**FUNCTION DESCRIPTION:**

This division performs general City planning activities, administers zoning and other land development regulations, and carries out economic development programs. It processes zoning compliance, site plans, annexation request, subdivision plans, and planned developments. It oversees and administers programs that directly influence the quality of life within the City. Other functions include historic preservation, downtown development, subdivision management, and floodplain management.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Annexations	6	6	5
Subdivisions	28	32	25
Planning Commission			
Major Conditional Use Permits	9	14	10
Minor Conditional Use Permits	13	17	25
Special Exception or Variance Permits	26	40	50
Rezoning	3	4	5

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	5	5	5	6

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>							
<b>DIV: 01 ADMINISTRATION</b>							
Salaries/ Wages/ OT	\$ 349,218	\$ 357,500	\$ 390,000	\$ 312,512	2.4%	\$ 446,700	25.0%
Fringe Benefits	119,645	132,800	132,800	111,661	11.0%	168,400	26.8%
General Operating Services	36,694	55,000	55,000	31,163	49.9%	57,500	4.5%
Insurance - Property, AL, GL, WC	51,485	51,485	51,485	51,485	0.0%	59,210	15.0%
Maintenance & Rentals	847	5,100	4,100	3,130	502.1%	7,100	39.2%
Utilities	3,855	4,000	4,000	2,714	3.8%	4,000	0.0%
Contractual Services & Projects	4,250	5,000	5,000	4,250	17.6%	5,000	0.0%
General Supplies	1,553	4,550	3,550	1,391	193.0%	4,550	0.0%
Automotive Supplies & Gasoline	1,483	2,850	2,850	1,171	92.2%	2,850	0.0%
Materials & Equipment	520	6,500	3,500	650	1150.0%	4,500	-30.8%
Major Acquisitions & Improvements	-	-	-	-	N/A	25,000	N/A
Special Current Charges	55,557	135,500	39,500	27,609	143.9%	145,500	7.4%
ADMINISTRATION	<u>\$ 625,107</u>	<u>\$ 760,285</u>	<u>\$ 691,785</u>	<u>\$ 547,736</u>	21.6%	<u>\$ 930,310</u>	22.4%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 07 PLANNING AND DEVELOPMENT  
**DIVISION:** 02 PERMIT CENTER

**GOAL MISSION STATEMENT:**

To provide information to the public and contractors; review development and single structure designs; conduct plan reviews and inspections; manage the structure demolition process; and preserve health, safety, and welfare of the City.

**FUNCTION DESCRIPTION:**

The Permit Center is a centralized location for obtaining development permits and for acquiring information on all construction, zoning, and land-use requirements for the City of Lake Charles. It establishes rules and regulations for construction, alteration, repair, removal, relocation, demolition, and the use and occupancy of buildings, structures, and premises. It is also responsible for the following: review plans for compliance of new construction and alteration of existing structures; issue building, electrical plumbing, gas, and mechanical permits; perform inspections of various trades on new and altered buildings to assure compliance with codes; license various construction trades such as building, electrical, plumbing, gas, and mechanical contractors; investigate all complaints dealing with building, electrical, plumbing, gas, mechanical, zoning or property standards, such as junk vehicles, junk materials, garbage and trash, or tall grass on private property; and handle condemnation procedures.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Building permits	1,603	2,766	2,700
Electrical permits	1,876	1,185	3,000
Mechanical permits	829	644	1,000
Plumbing permits	1,171	902	1,500
Total Inspections	14,640	14,295	16,000
Property Standards Inspections	8,847	8,000	8,000

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	14	14	16	19
Part-Time	4	4	3	3

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>							
<b>DIV: 02 PERMIT CENTER</b>							
Salaries/ Wages/ OT	\$ 707,641	\$ 783,800	\$ 794,800	\$ 630,089	10.8%	\$ 920,600	17.5%
Fringe Benefits	256,930	308,460	315,460	243,876	20.1%	386,660	25.4%
General Operating Services	33,962	47,300	42,075	18,957	39.3%	43,000	-9.1%
Insurance - Property, AL, GL, WC	38,088	39,100	39,100	37,100	2.7%	44,670	14.2%
Maintenance & Rentals	14,908	20,500	35,300	22,895	37.5%	24,000	17.1%
Utilities	14,868	15,000	17,000	12,486	0.9%	17,000	13.3%
Contractual Services & Projects	318,230	435,500	511,500	293,844	36.9%	480,500	10.3%
General Supplies	9,782	15,500	14,500	8,140	58.5%	13,300	-14.2%
Automotive Supplies & Gasoline	12,962	20,600	20,600	17,100	58.9%	22,600	9.7%
Materials & Equipment	435	9,500	11,925	9,822	2083.9%	11,000	15.8%
Major Acquisitions & Improvements	44,645	46,000	46,000	-	3.0%	50,000	8.7%
Special Current Charges	15,079	22,500	12,500	4,331	49.2%	22,500	0.0%
PERMIT CENTER	<u>\$ 1,467,530</u>	<u>\$ 1,763,760</u>	<u>\$ 1,860,760</u>	<u>\$ 1,298,640</u>	20.2%	<u>\$ 2,035,830</u>	15.4%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 07 PLANNING AND DEVELOPMENT  
**DIVISION:** 13 DOWNTOWN/LAKEFRONT DEVELOPMENT

**GOAL MISSION STATEMENT:**

To define the parameters, characteristics, aesthetics, and mission of the Downtown Development District with focus on customer and stakeholder needs. The Lakefront Development Sub-district, established in 2007 by Ordinance Number 14114, was created to create a special taxing district and political subdivision of the state to provide for the commercial and/or residential development of designated areas along the lakefront in accordance with a comprehensive plan for development of property within the boundaries of the downtown development district in accordance with the provisions of R.S. 33:9038.57. Two Historic Districts are adjacent to Downtown. The "Charpentier Historic District" encases a 50-block area of homes dating back to the late 1800's and 1900's. This district encompasses some of the finest renovated architecture in Louisiana which was included in the 1990 National Historic Register.

**FUNCTION DESCRIPTION:**

This division was established in the 2010-2011 fiscal year to perform the planning and development function for the downtown and lakefront districts of the City. Its functions include beautification/aesthetics; budget, funding, operations; economic development; historic preservation; planning and coordination; transportation; and safety and security, including management of the capital improvement program (LDAP) within the district. In addition to the Downtown Lakefront division's specific duties, the division coordinates several other city wide planning and implementation functions.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Development reviews	17	20	18
Historic preservation Projects	17	20	18

**AUTHORIZED PERSONNEL:**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
<b>Total Personnel Count</b>				
Full-Time	2	2	2	2



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>							
<b>DIV: 13 DOWNTOWN/LAKEFRONT DEVLPMNT</b>							
Salaries/ Wages/ OT	\$ 103,837	\$ 106,900	\$ 106,900	\$ 87,193	2.9%	\$ 109,000	2.0%
Fringe Benefits	36,634	43,700	43,700	32,164	19.3%	45,000	3.0%
General Operating Services	1,550	3,100	3,100	1,463	100.0%	3,450	11.3%
Insurance - Property, AL, GL, WC	620	620	620	620	0.0%	720	16.1%
Utilities	215	500	500	183	132.6%	500	0.0%
Contractual Services & Projects	-	6,000	1,000	-	N/A	6,000	0.0%
General Supplies	746	2,800	2,800	-	275.3%	2,800	0.0%
Special Current Charges	3,381	26,650	3,150	584	688.2%	24,650	-7.5%
DOWNTOWN/LAKEFRONT PLAN	<u>146,983</u>	<u>190,270</u>	<u>161,770</u>	<u>122,207</u>	29.5%	<u>192,120</u>	1.0%
PLANNING & DEVELOPMENT DEPT.	<u>\$ 2,239,620</u>	<u>\$ 2,714,315</u>	<u>\$ 2,714,315</u>	<u>\$ 1,968,583</u>	21.2%	<u>\$ 3,158,260</u>	16.4%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:**

**GOAL MISSION STATEMENT:**

To give the highest quality of service to fellow employees and the community of Lake Charles.

**FUNCTION DESCRIPTION:**

General Services Department Divisions:

Administration  
Building Services  
Printing Services

Information Technology  
1911 Arts & Cultural Center  
Community Service Grants

**AUTHORIZED PERSONNEL:**

	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
<b>Total Personnel Count</b>				
Full-Time	20	20	20	20
Part-Time	6	6	6	6

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Expenditures FY 2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 001 GENERAL FUND</b>								
<b>DEPT: 10 GENERAL SERVICES</b>								
Salaries/ Wages/ OT	\$ 1,117,608	\$ 1,350,600	\$ 1,340,600	\$ 831,060	\$ 1,038,825	20.8%	\$ 1,319,400	-2.3%
Fringe Benefits	336,269	466,750	466,750	238,204	297,755	38.8%	468,800	0.4%
General Operating Services	38,764	71,700	71,700	33,484	50,226	85.0%	74,100	3.3%
Insurance - Property, AL, GL, WC	104,110	109,110	109,110	105,920	127,104	4.8%	124,750	14.3%
Maintenance & Rentals	367,476	500,950	450,920	281,267	435,964	36.3%	506,350	1.1%
Utilities	182,282	205,000	211,000	165,962	199,154	12.5%	203,000	-1.0%
Contractual Services & Projects	928,884	1,012,250	1,060,250	820,361	1,066,469	9.0%	1,067,150	5.4%
General Supplies	50,745	108,400	104,680	58,864	94,182	113.6%	102,400	-5.5%
Automotive Supplies & Gasoline	8,097	11,675	11,675	4,900	9,800	44.2%	11,300	-3.2%
Materials & Equipment	303,891	446,000	445,750	124,549	373,647	46.8%	470,750	5.5%
Special Current Charges	1,795,483	2,273,900	2,283,900	871,634	2,179,085	26.6%	2,078,800	-8.6%
GENERAL SERVICES DEPARTMENT	<u>\$ 5,233,609</u>	<u>\$ 6,556,335</u>	<u>\$ 6,556,335</u>	<u>\$ 3,536,205</u>	<u>\$ 5,872,212</u>	25.3%	<u>\$ 6,426,800</u>	-2.0%
 OPERATING EXPENDITURES	 <u>\$ 66,100,770</u>	 <u>\$ 75,059,295</u>	 <u>\$ 73,559,295</u>	 <u>\$ 53,850,276</u>	 <u>\$ 71,154,540</u>	13.6%	 <u>\$ 76,211,170</u>	1.5%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** 01 ADMINISTRATION

**GOAL MISSION STATEMENT:**

To give the highest quality of service to fellow employees and the community of Lake Charles.

**FUNCTION DESCRIPTION:**

This division serves as a cost center for general administrative support and non-departmental charges, operational payments to other agencies pursuant to statutes or agreements, and incidental expenses of boards and commissions. It also provides for education costs and write-offs of uncollectible receivables for the entire General Fund.

This division also oversees the following annual special events: Vietnam Veterans Honor Day, Patriot's Ball, Leaders Against Litter, Shed the Bias and Codofil, all facilitated through the Mayor's Office, with support from a specified Mayor's Commission. Events relative to the City's Sesquicentennial Celebrations and the Louisiana Municipal Association 2018 Annual Conference hosted by the City of Lake Charles, are not included in the 2020 - 2021 demand performance indicators as these events were not reoccurring annual events.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Elections	0	2	0
CPPJ agreements	5	5	5
Special Events	5	5	10

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	6	6	6	6
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 10 GENERAL SERVICES</b>							
<b>DIV: 01 ADMINISTRATION</b>							
Salaries/ Wages/ OT	\$ 211,876	\$ 340,800	\$ 340,800	\$ 116,719	60.8%	\$ 325,300	-4.5%
Fringe Benefits	73,188	139,250	139,250	46,578	90.3%	138,400	-0.6%
General Operating Services	25,143	60,800	60,800	29,829	141.8%	62,800	3.3%
Insurance - Property, AL, GL, WC	2,825	7,825	7,825	2,945	177.0%	8,250	5.4%
Maintenance & Rentals	33,840	45,050	55,050	41,314	33.1%	46,050	2.2%
Utilities	63,016	67,000	67,000	71,206	6.3%	67,000	0.0%
Contractual Services & Projects	4,839	21,150	15,150	1,282	337.1%	21,150	0.0%
General Supplies	8,529	26,000	22,000	12,711	204.8%	26,000	0.0%
Automotive Supplies & Gasoline	3,945	4,150	4,150	1,903	5.2%	4,150	0.0%
Materials & Equipment	532	2,800	2,800	-	426.3%	2,800	0.0%
Special Current Charges	1,794,978	2,272,200	2,272,200	858,007	26.6%	2,072,200	-8.8%
GENERAL ADMINISTRATION	<u>\$ 2,222,711</u>	<u>\$ 2,987,025</u>	<u>\$ 2,987,025</u>	<u>\$ 1,182,494</u>	<u>34.4%</u>	<u>\$ 2,774,100</u>	<u>-7.1%</u>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** 02 BUILDING SERVICES

**GOAL MISSION STATEMENT:**

To provide maintenance, custodial and security for City Hall, 1911 Arts & Cultural Center, and Central School; Arts & Humanities Center so that each can operate efficiently and safely.

**FUNCTION DESCRIPTION:**

This division is a branch of the Public Works Building Maintenance Division. It maintains and oversees the janitorial services, security, and supplies for City Hall, 1911 Arts & Cultural Center, and Central School Arts & Humanities Center.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Floors to maintain	16	16	16
Work Orders Completed	44	44	44

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	3	3	3	3
Part-Time	3	3	3	3

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 10 GENERAL SERVICES</b>							
<b>DIV: 02 BUILDING SERVICES</b>							
Salaries/ Wages/ OT	\$ 270,037	\$ 323,800	\$ 323,800	\$ 185,145	19.9%	\$ 277,500	-14.3%
Fringe Benefits	59,283	89,150	89,150	39,704	50.4%	88,000	-1.3%
General Operating Services	56	200	200	464	257.1%	200	0.0%
Insurance - Property, AL, GL, WC	85,960	85,960	85,960	87,779	0.0%	98,860	15.0%
Maintenance & Rentals	155,515	214,100	154,100	111,376	37.7%	214,100	0.0%
Utilities	85,684	97,800	97,800	66,705	14.1%	97,800	0.0%
Contractual Services & Projects	44,062	63,000	123,000	65,712	43.0%	78,000	23.8%
General Supplies	17,765	42,700	42,950	26,696	140.4%	38,000	-11.0%
Automotive Supplies & Gasoline	3,273	5,550	5,550	1,998	69.6%	5,150	-7.2%
Materials & Equipment	8,433	9,700	9,450	3,547	15.0%	9,700	0.0%
Special Current Charges	332	1,000	1,000	3,521	201.2%	1,000	0.0%
<b>BUILDING SERVICES</b>	<b>\$ 730,400</b>	<b>\$ 932,960</b>	<b>\$ 932,960</b>	<b>\$ 592,647</b>	<b>27.7%</b>	<b>\$ 908,310</b>	<b>-2.6%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** 03 PRINTING SERVICES

**GOAL MISSION STATEMENT:**

To provide timely and efficient handling of the City's printing needs and mail delivery services for all City departments.

To provide communication services that help promote City activities/successes in the most effective means possible.

**FUNCTION DESCRIPTION:**

This division provides for the various printing needs of all City departments including stationery, envelopes, and forms; works with departments/divisions on printing projects such as the annual budget, certificates, brochures, booklets; maintains a supply of paper for copy machines; and picks up mail from the Post Office and City offices and distributes it to all City divisions. Material and postage costs are charged to the receiving departments/divisions.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Pages printed	551,006	330,000	400,000
Mail metered	58,242	50,000	55,000

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	3	3	3	3



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 10 GENERAL SERVICES</b>							
<b>DIV: 03 PRINTING SERVICES</b>							
Salaries/ Wages/ OT	\$ 94,587	\$ 97,700	\$ 97,700	\$ 66,087	3.3%	\$ 101,900	4.3%
Fringe Benefits	40,794	45,200	45,200	28,064	10.8%	49,600	9.7%
General Operating Services	12,358	6,500	6,500	1,934	-47.4%	6,500	0.0%
Insurance - Property, AL, GL, WC	575	575	575	575	0.0%	660	14.8%
Maintenance & Rentals	78,065	80,450	80,450	54,924	3.1%	80,150	-0.4%
Utilities	734	1,000	1,000	623	36.2%	1,000	0.0%
General Supplies	1,504	1,800	1,800	561	19.7%	1,800	0.0%
Automotive Supplies & Gasoline	622	1,350	1,350	690	117.0%	1,350	0.0%
Materials & Equipment	1,661	5,500	5,500	2,491	231.1%	5,000	-9.1%
Special Current Charges	120	200	200	-	66.7%	200	0.0%
PRINTING SERVICES	<u>\$ 231,020</u>	<u>\$ 240,275</u>	<u>\$ 240,275</u>	<u>\$ 155,949</u>	4.0%	<u>\$ 248,160</u>	3.3%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** 04 INFORMATION TECHNOLOGY

**GOAL MISSION STATEMENT:**

To provide all City employees with the hardware, software, and network resources needed to perform their jobs effectively and efficiently and to provide citizens with the electronic services needed to conduct business with the City.

**FUNCTION DESCRIPTION:**

Functions of the Information Technology Division include application support for ten or more enterprise-class systems used by all City employees or by specific departments; hardware, operating system, and software support for desktop computers and laptops used by approximately 600 employees across all City departments; and management of fifty or more servers housed in a 24x7x365 data center and in other City facilities.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Number of computers in use	660	680	680
Work orders completed	1,063	1,100	1,200

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	4	4	4	4
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

<b>Department / Division</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Y-T-D FY 2021 7/31/2021</b>	<b>% Change Adopted '21 from Actual '20</b>	<b>Budget 2021 - 2022</b>	<b>% Change Adopted '21 from '22 Budget</b>
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 10 GENERAL SERVICES</b>							
<b>DIV: 04 INFORMATION TECHNOLOGY</b>							
Salaries/ Wages/ OT	\$ 331,006	\$ 350,000	\$ 350,000	\$ 300,732	5.7%	\$ 323,500	-7.6%
Fringe Benefits	100,033	113,750	113,750	87,226	13.7%	117,300	3.1%
General Operating Services	12	800	800	33	6566.7%	800	0.0%
Insurance - Property, AL, GL, WC	6,860	6,860	6,860	6,860	0.0%	7,900	15.2%
Maintenance & Rentals	59,425	95,750	95,750	41,087	61.1%	105,250	9.9%
Utilities	8,426	11,000	11,000	6,636	30.5%	9,000	-18.2%
Contractual Services & Projects	859,668	920,000	920,000	750,475	7.0%	960,000	4.3%
General Supplies	16,163	24,700	24,700	12,348	52.8%	24,900	0.8%
Automotive Supplies & Gasoline	247	375	375	92	51.8%	400	6.7%
Materials & Equipment	290,715	425,500	425,500	118,511	46.4%	450,750	5.9%
Special Current Charges	-	100	100	106	N/A	-	-100.0%
<b>INFORMATION TECHNOLOGY</b>	<b>\$ 1,672,555</b>	<b>\$ 1,948,835</b>	<b>\$ 1,948,835</b>	<b>\$ 1,324,106</b>	<b>16.5%</b>	<b>\$ 1,999,800</b>	<b>2.6%</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** 09 1911 CITY HALL

**GOAL MISSION STATEMENT:**

To provide for the operation and maintenance of the restored 1911 City Hall building, now the 1911 Arts & Cultural Center.

**FUNCTION DESCRIPTION:**

This division accounts for the operation and maintenance costs of 1911 Arts & Cultural Center, including wages for temporary employees. The exhibit and event costs at this building are separately budgeted through the Arts/Special Events Fund.

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 10 GENERAL SERVICES</b>							
<b>DIV: 09 1911 CITY HALL</b>							
Salaries/ Wages/ OT	\$ 52,524	\$ 56,800	\$ 56,800	\$ 39,697	8.1%	\$ 56,800	0.0%
Fringe Benefits	4,077	4,600	4,600	3,082	12.8%	4,600	0.0%
General Operating Services	1	200	200	408	19900.0%	-	-100.0%
Insurance - Property, AL, GL, WC	6,830	6,830	6,830	6,830	0.0%	7,860	15.1%
Maintenance & Rentals	38,072	63,300	63,300	31,238	66.3%	58,300	-7.9%
Utilities	23,680	27,400	27,400	20,043	15.7%	27,400	0.0%
Contractual Services & Projects	20,315	8,100	8,100	2,892	-60.1%	8,000	-1.2%
General Supplies	6,395	12,500	12,500	6,381	95.5%	11,000	-12.0%
Special Current Charges	-	200	200	-	N/A	200	0.0%
1911 CITY HALL	<u>\$ 151,894</u>	<u>\$ 179,930</u>	<u>\$ 179,930</u>	<u>\$ 110,571</u>	18.5%	<u>\$ 174,160</u>	-3.2%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND**  
**DEPARTMENT: 10 GENERAL SERVICES**  
**DIVISION: 11 COMMUNITY SERVICE GRANTS**

**GOAL MISSION STATEMENT:**

To administer federally-assisted programs efficiently and timely to help citizens of the city/community, especially lower-income families. It is our goal to ensure that DBEs (Disadvantaged Business Enterprises) have an equal opportunity to receive and participate in DOT (Department of Transportation) assisted contracts.

**FUNCTION DESCRIPTION:**

This division provides administrative support for federally-assisted programs budgeted through other divisions and fund accounts such as AmeriCorps, Summer Food Service Program, the Community Development Block Grant and HOME Programs, See the individual details on these programs at their respective budget sites. Additional areas administered by this division are as follows:

Keep Greater Lake Charles Beautiful-Team Green: Is a Mayor's Commission whose mission is to develop and sponsor projects which will enhance the appearance and quality of the environment in Southwest Louisiana. Keep Greater Lake Charles Beautiful-Team Green is an affiliate of Keep America Beautiful and Keep Louisiana Beautiful and participates in the annual Great American Clean-up. The group is made up of citizens appointed by the mayor to serve on a voluntary basis and also includes a junior division, Jr. Team Green, consisting of youth ranging in ages 12-18.

DBE/SBOP: To assist small and small economically and/or socially disadvantaged businesses seeking to do business with the City of Lake Charles. This program provides small businesses with the opportunity to participate with prime contractors on City contracts and procurements by competing with other businesses. Prime contractors, are encouraged to provide good faith efforts of twenty-five (25) percent of their subcontracted work to socially and economically disadvantaged businesses or small businesses.

Inclusion, Diversity, Equity, and Awareness Council (IDEA): The mission of this Council is to expand the opportunities for all individuals and thus enhance their contributions to our community. This Council will foster awareness, understanding, sensitivity and respect for disability, diversity and cultural harmony in the City of Lake Charles and surrounding areas. This Council, appointed by the Mayor, will utilize the time, talent and skills of a broad base of community leaders and volunteers to enhance partnerships, foster inclusion and provide opportunities for citizens to connect and collaborate.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Keep Greater Lake Charles Beautiful-Team Green activities	4	9	*
DBE/SBOP Educational Outreach/Trainings	3	3	2
Number of DBE/SBOP Businesses Enrolled	126	100	150
IDEA Conferences	0	1	0
IDEA Conference Attendees	0	100	0

\*Activities of this commission is now undertaken by the Recreation Department.

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	4	4	4	4

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 10 GENERAL SERVICES</b>							
<b>DIV: 11 COMMUNITY SERV GRANTS</b>							
Salaries/ Wages/ OT	\$ 157,578	\$ 181,500	\$ 171,500	\$ 122,680	15.2%	\$ 234,400	29.1%
Fringe Benefits	58,894	74,800	74,800	33,550	27.0%	70,900	-5.2%
General Operating Services	1,194	3,200	3,200	816	168.0%	3,800	18.8%
Insurance - Property, AL, GL, WC	1,060	1,060	1,060	931	0.0%	1,220	15.1%
Maintenance & Rentals	2,559	2,300	2,300	1,328	-10.1%	2,500	8.7%
Utilities	742	800	800	749	7.8%	800	0.0%
General Supplies	389	700	700	167	79.9%	700	0.0%
Automotive Supplies & Gasoline	10	250	250	217	2400.0%	250	0.0%
Materials & Equipment	2,550	2,500	2,500	-	-2.0%	2,500	0.0%
Special Current Charges	53	200	10,200	10,000	277.4%	5,200	2500.0%
COMMUNITY SERVICE/GRANTS	<u>225,029</u>	<u>267,310</u>	<u>267,310</u>	<u>170,438</u>	18.8%	<u>322,270</u>	20.6%
GENERAL SERVICES DEPARTMENT	<u>5,233,609</u>	<u>6,556,335</u>	<u>6,556,335</u>	<u>3,536,205</u>	25.3%	<u>6,426,800</u>	-2.0%
GENERAL FUND OPERATING EXP	<u>\$ 66,100,770</u>	<u>\$ 75,059,295</u>	<u>\$ 73,559,295</u>	<u>\$ 53,850,276</u>	13.6%	<u>\$ 76,211,170</u>	1.5%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 001 GENERAL FUND  
**DEPARTMENT:** 21 TRANSFERS  
**DIVISION:** 01 OPERATING TRANSFERS

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This cost center accounts for transfers from General Fund which are not included in departmental operating budgets. The majority of these transfers are made on a recurring basis to supplement revenues received by Special Revenue and Enterprise Funds which would otherwise experience cash deficits. Transfers to Capital Projects may also be made to supplement or match other authorized fund sources for major or multi-year capital acquisitions and improvements.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 from '22 Budget
<b>FUND: 001 GENERAL FUND</b>							
<b>DEPT: 21 TRANSFERS</b>							
<b>DIV: 01 OPERATING TRANSFERS</b>							
Interfund transfer Community Development	\$ 27,836	\$ 5,000	\$ 22,250	\$ 22,250	-82.0%	\$ -	-100.0%
Interfund transfer Disaster Recovery	-	-	-	-	N/A	1,000,000	N/A
Interfund transfer Hurricane Recovery	10,805,000	-	5,800,000	-	-100.0%	-	N/A
Interfund transfer Americorps Grant	89,378	110,545	93,295	-	23.7%	-	-100.0%
Interfund transfer HOME Program	50,876	90,345	90,345	2,558	77.6%	91,700	1.5%
Interfund transfer Recreation		1,043,848	1,043,848		N/A	423,426	-59.4%
Interfund transfer Special Revenue	10,973,090	1,249,738	7,049,738	24,808	-88.6%	1,515,126	21.2%
Interfund trsf School Board STX Dist. 3	293,101	50,000	50,000	38,854	-82.9%	-	-100.0%
Interfund transfer - Debt Service	293,101	50,000	50,000	38,854	-82.9%	-	-100.0%
Interfund transfer Transit Operations	236,750	186,778	186,778	-	-21.1%	878,720	370.5%
Interfund transfer Civic Center Operations	296,778	627,525	627,525	-	111.4%	698,720	11.3%
Interfund transfer Golf Course Operations	784,906	891,700	891,700	-	13.6%	913,220	2.4%
Interfund transfer Proprietary Funds	1,318,434	1,706,003	1,706,003	-	29.4%	2,490,660	46.0%
Interfund transfer sales tax to Wastewater	325,000	319,000	319,000	-	-1.8%	345,000	8.2%
Interfund transfer sales tax to Water	320,000	316,000	316,000	-	-1.3%	331,000	4.7%
Interfund transfer sales tax for salaries	645,000	635,000	635,000	-	-1.6%	676,000	6.5%
<b>DIV: CAPITAL &amp; OTHER TRANSFERS</b>							
Interfund transfer Wastewater improvements	1,500,000	1,800,000	1,800,000	-	20.0%	1,500,000	-16.7%
Interfund transfer Drainage improvements	1,500,000	1,700,000	1,700,000	-	13.3%	-	-100.0%
Interfund transfer Capital projects - Laura	-	-	-	-	N/A	1,270,000	N/A
Interfund transfer Golf Course Fund	500,000	-	-	-	-100.0%	-	N/A
Interfund transfer Water Fund		-	-	-	N/A	-	N/A
Interfund transfer Transit Capital		-	-	-	N/A	-	N/A
Interfund transfer - Capital	3,500,000	3,500,000	3,500,000	-	0.0%	2,770,000	-20.9%
Total transfers	16,729,625	7,140,741	12,940,741	63,662	-57.3%	7,451,786	4.4%
FUND: 001 GENERAL FUND	\$ 82,830,395	\$ 82,200,036	\$ 86,500,036	\$ 53,913,938	-0.8%	\$ 83,662,956	1.8%

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# SPECIAL REVENUE FUNDS

WASTEWATER  
RIVERBOAT GAMING  
DEBT RESERVE FUND – .25% SALES TAX 2016  
RECREATION  
CENTRAL SCHOOL  
SPECIAL EVENTS  
COMMUNITY DEVELOPMENT  
HUD HOUSING PROGRAMS  
SUMMER FEEDING GRANT  
AMERICORPS GRANT  
PUBLIC SAFETY GRANTS  
D.A.R.E. GRANT  
COPS HIRING GRANT  
DISASTER RECOVERY  
DISASTER RECOVERY – HURRICANE LAURA  
FACILITY RENEWAL  
MORGANFIELD ECONOMIC DEVELOPMENT DIST  
LAKEFRONT ECONOMIC DEVELOPMENT DIST  
NELSON MARKET ECONOMIC DEVELOPMENT DIST

Special Revenue Funds are used to account for various restricted revenues and related expenditures which are not readily accountable in another fund type.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**SPECIAL REVENUE FUND SUMMARY**

	<u>Wastewater</u>	<u>Riverboat Gaming</u>	<u>Reserve 2016 STX Levy</u>	<u>Recreation Fund</u>	<u>Central School</u>	<u>Special Event</u>	<u>Community Development</u>	<u>HUD Housing Programs</u>
<b>Revenues:</b>								
Property taxes	\$ -	\$ -	\$ -	\$ 1,326,274	\$ -	\$ -	\$ -	\$ -
Additional sales tax levy portions	4,320,000	-	1,687,500	2,160,000	-	-	-	-
Franchise and license taxes	-	10,000,000	-	-	-	-	-	-
Intergovernmental	-	-	-	65,000	-	-	1,619,702	391,127
Charges for services	13,064,200	-	-	-	-	-	-	-
Use of money and property	40,200	8,000	5,000	25,000	-	33,200	-	-
Total operating revenues	<u>17,424,400</u>	<u>10,008,000</u>	<u>1,692,500</u>	<u>3,576,274</u>	<u>-</u>	<u>33,200</u>	<u>1,619,702</u>	<u>391,127</u>
Operating transfers in	<u>345,000</u>	<u>-</u>	<u>-</u>	<u>952,646</u>	<u>150,000</u>	<u>175,000</u>	<u>-</u>	<u>91,700</u>
<b>Expenditures:</b>								
General Government	-	-	-	-	-	-	-	-
Finance	-	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-
Fire Department	-	-	-	-	-	-	-	-
Police Department	-	-	-	-	-	-	-	-
Public Works	12,703,531	-	-	-	-	-	-	-
Planning & Development	-	-	-	-	-	-	-	-
Community Services	-	-	-	4,528,920	150,700	286,050	1,619,702	482,827
Total operating expenditures	<u>12,703,531</u>	<u>-</u>	<u>-</u>	<u>4,528,920</u>	<u>150,700</u>	<u>286,050</u>	<u>1,619,702</u>	<u>482,827</u>
<b>Other financing uses:</b>								
Operating transfers out	-	854,220	-	-	-	-	-	-
Transfer to Debt Service accounts	1,500,000	2,853,160	-	-	-	-	-	-
Capital transfers-General Capital Projects	4,000,000	5,500,000	1,700,000	400,000	-	-	-	-
Total transfers	<u>5,500,000</u>	<u>9,207,380</u>	<u>1,700,000</u>	<u>400,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>18,203,531</u>	<u>9,207,380</u>	<u>1,700,000</u>	<u>4,928,920</u>	<u>150,700</u>	<u>286,050</u>	<u>1,619,702</u>	<u>482,827</u>
Net Income (loss)	<u>\$ (434,131)</u>	<u>\$ 800,620</u>	<u>\$ (7,500)</u>	<u>\$ (400,000)</u>	<u>\$ (700)</u>	<u>\$ (77,850)</u>	<u>\$ -</u>	<u>\$ -</u>
Projected beginning fund balance	\$ 3,016,979	\$ 202,713	\$ 1,925,612	\$ 1,105,870	\$ 30,760	\$ 152,831	\$ -	\$ 204,759
Fund balance (used) added operations	3,565,869	6,300,620	1,692,500	-	(700)	(77,850)	-	-
Fund balance used for capital transfers	(4,000,000)	(5,500,000)	(1,700,000)	(400,000)	-	-	-	-
Total fund balance (used) added	<u>(434,131)</u>	<u>800,620</u>	<u>(7,500)</u>	<u>(400,000)</u>	<u>(700)</u>	<u>(77,850)</u>	<u>-</u>	<u>-</u>
Ending fund balance	<u>\$ 2,582,848</u>	<u>\$ 1,003,333</u>	<u>\$ 1,918,112</u>	<u>\$ 705,870</u>	<u>\$ 30,060</u>	<u>\$ 74,981</u>	<u>\$ -</u>	<u>\$ 204,759</u>

Summer Feeding	Public Safety Grants	D.A.R.E. Grant	COPS Hiring Grant	Disaster Recovery	Hurr. Laura Rcvry Fund	Facility Renewal	Morganfield Econmc Dist	Lakefront Econmc Dist	Nelson Mkt Econmc Dist	Total Special Revenue
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,326,274
-	-	-	-	-	-	-	75,000	22,000	10,000	8,274,500
-	-	-	-	-	-	-	-	-	-	10,000,000
-	181,747	-	-	1,315,429	8,593,250	-	-	-	-	12,166,255
-	-	-	-	-	250,000	-	-	-	-	13,314,200
-	-	-	-	394,726	-	1,000	-	-	-	507,126
-	181,747	-	-	1,710,155	8,843,250	1,000	75,000	22,000	10,000	45,588,355
-	-	-	-	43,750	1,000,000	-	-	-	-	2,758,096
-	-	-	-	-	1,550,000	-	-	-	-	1,550,000
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	1,603,000	-	-	-	-	1,603,000
-	181,747	-	215,200	-	890,000	-	-	-	-	1,286,947
-	-	-	-	275,000	3,288,000	-	-	-	-	16,266,531
-	-	-	-	-	1,000,000	-	1,750	5,000	5,000	1,011,750
-	-	-	-	1,578,905	6,070,000	-	-	-	-	14,717,104
-	181,747	-	215,200	1,853,905	14,401,000	-	1,750	5,000	5,000	36,435,332
-	-	-	-	-	43,750	-	-	-	-	897,970
-	-	-	-	-	-	-	-	-	-	4,353,160
-	-	-	-	-	6,845,000	200,000	-	-	-	18,645,000
-	-	-	-	-	6,888,750	200,000	-	-	-	23,896,130
-	181,747	-	215,200	1,853,905	21,289,750	200,000	1,750	5,000	5,000	60,331,462
\$ -	\$ -	\$ -	\$ (215,200)	\$ (100,000)	\$ (11,446,500)	\$ (199,000)	\$ 73,250	\$ 17,000	\$ 5,000	\$ (11,985,011)
\$ 126,039	\$ 20,642	\$ 266,951	\$ 367,404	\$ 2,399,831	\$ 34,064,992	\$ 2,342,881	\$ 150,066	\$ 63,731	\$ (1,936)	\$ 46,440,125
-	-	-	(215,200)	(100,000)	(4,601,500)	1,000	73,250	17,000	5,000	6,659,989
-	-	-	-	-	(6,845,000)	(200,000)	-	-	-	(18,645,000)
-	-	-	(215,200)	(100,000)	(11,446,500)	(199,000)	73,250	17,000	5,000	(11,985,011)
\$ 126,039	\$ 20,642	\$ 266,951	\$ 152,204	\$ 2,299,831	\$ 22,618,492	\$ 2,143,881	\$ 223,316	\$ 80,731	\$ 3,064	\$ 34,455,114

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 117 WASTEWATER  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 08 WASTEWATER

**GOAL MISSION STATEMENT:**

To keep the existing sewer system in repair and condition to meet various standards and to insure the production of quality water to be released to the receiving water bodies of the State of Louisiana.

**FUNCTION DESCRIPTION:**

This division accounts for the operating costs of the sanitary sewerage collection, treatment system, and repair systems and provides partial support of system improvements. Its functions include operating 24-hour seven-day-a-week for the collection and treatment of wastewater; installing service taps; building manholes; laying extensions; and maintaining approximately 140 lift stations and 4 treatment facilities. The construction crews maintain and repair existing service lines while laboratory personnel collect daily samples at all facilities to ensure environmental standards are met.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Work orders completed (includes Dottie one-call)	7,039	3,600	4,100
Sanitary sewers (miles)	600	625	650
Storm sewers (miles)	425	450	450
Maximum Dailey Capacity (MGD) Plant A, B/C, D	6.7; 8; 4.95	6.7; 8; 4.95	6; 8; 4.95

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	68	68	68	68
Full-Time Engineering	1	1	1	1
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 117 WASTEWATER</b>								
<b>Revenues:</b>								
Ten Year Sales Tax - 0.16%	\$ 4,020,030	\$ 4,000,000	\$ 4,000,000	\$ 3,935,080	\$ 4,960,000	-0.5%	\$ 4,320,000	8.0%
Taxes and special assessments	4,020,030	4,000,000	4,000,000	3,935,080	4,960,000	-0.5%	4,320,000	8.0%
Physical Environment - Charges for Services	4,466	4,500	4,500	4,375	4,875	0.8%	4,200	-6.7%
Sewer extension charges	81,212	80,000	80,000	36,750	44,100	-1.5%	60,000	-25.0%
Sewer user charges	12,554,333	13,000,000	13,000,000	8,648,795	10,043,466	3.5%	13,000,000	0.0%
Charges for services	12,640,011	13,084,500	13,084,500	8,689,920	10,092,441	3.5%	13,064,200	-0.2%
Interest earnings	62,025	22,500	22,500	13,338	16,006	-63.7%	16,200	-28.0%
Miscellaneous revenue	130,797	108,000	108,000	25,086	30,103	-17.4%	24,000	-77.8%
Use of money and property	192,822	130,500	130,500	38,424	46,109	-32.3%	40,200	-69.2%
Total operating revenues	16,852,863	17,215,000	17,215,000	12,663,424	15,098,550	2.1%	17,424,400	1.2%
<b>Expenditures:</b>								
<b>FUND: 117 WASTEWATER FUND</b>								
<b>DEPT: 06 PUBLIC WORKS</b>								
<b>DIV: 08 WASTEWATER</b>								
Salaries/ Wages/ OT	2,884,191	3,058,600	3,058,600	2,165,037	2,814,548	6.0%	3,056,700	-0.1%
Fringe Benefits	1,024,282	1,221,600	1,221,600	827,913	1,076,287	19.3%	1,272,000	4.1%
General Operating Services	4,307	13,150	13,150	3,385	4,401	205.3%	13,150	0.0%
Insurance - Property, AL, GL, WC	684,125	686,770	686,770	683,561	686,770	0.4%	785,590	14.4%
Maintenance & Rentals	1,194,681	1,376,600	1,376,600	862,504	1,250,631	15.2%	1,408,100	2.3%
Utilities	891,682	1,026,500	1,026,500	639,590	991,365	15.1%	971,600	-5.3%
Contractual Services & Projects	666,382	850,500	850,500	313,507	485,936	27.6%	925,500	8.8%
General Supplies	510,685	595,600	594,600	377,871	529,019	16.6%	599,600	0.7%
Automotive Supplies & Gasoline	126,068	172,300	172,500	136,621	177,607	36.7%	186,300	8.1%
Materials & Equipment	391,622	688,000	683,800	288,632	461,811	75.7%	728,000	5.8%
Major Acquisitions & Improvements	902,370	1,209,500	1,214,500	185,180	486,180	34.0%	977,500	-19.2%
Special Current Charges	1,683,573	1,689,849	1,689,849	1,314,583	2,414,583	0.4%	1,695,281	0.3%
Wastewater operating expenditures	10,963,968	12,588,969	12,588,969	7,798,384	11,379,138	14.8%	12,619,321	0.2%
<b>FUND: 117 WASTEWATER FUND</b>								
<b>DEPT: 06 PUBLIC WORKS</b>								
<b>DIV: 15 ENGINEERING</b>								
Salaries/ Wages/ OT	74,802	77,000	77,000	46,411	62,655	2.9%	60,000	-22.1%
Fringe Benefits	25,693	30,400	30,400	14,874	20,080	18.3%	22,890	-24.7%
General Operating Services	-	800	800	620	930	N/A	800	0.0%
Insurance - Property, AL, GL, WC	450	450	450	339	509	0.0%	520	15.6%
Wastewater engineering expenditures	100,945	108,650	108,650	62,244	84,173	7.6%	84,210	-22.5%
Wastewater operating expenditures	11,064,913	12,697,619	12,697,619	7,860,628	11,463,311	14.8%	12,703,531	0.0%
Interfund transfer-sales tax rev from General Fu	325,000	319,000	319,000	-	319,000	-1.8%	345,000	8.2%
Interfund transfer Capital Projects	3,500,000	2,000,000	2,000,000	-	2,000,000	-42.9%	4,000,000	100.0%
Interfund transfers - Debt Service	3,400,000	3,150,000	3,150,000	-	3,150,000	-7.4%	1,500,000	-52.4%
Wastewater transfers to other funds	6,900,000	5,150,000	5,150,000	-	5,150,000	-25.4%	5,500,000	6.8%
Total expenditures	17,964,913	17,847,619	17,847,619	7,860,628	16,613,311	-0.7%	18,203,531	2.0%
Net change in fund balance	(787,050)	(313,619)	(313,619)		(1,195,761)	60.2%	(434,131)	-38.4%
Beginning fund balance	4,999,790	4,212,740	4,212,740		4,212,740	-15.7%	3,016,979	-28.4%
Ending fund balance	\$ 4,212,740	\$ 3,899,121	\$ 3,899,121		\$ 3,016,979	-7.4%	\$ 2,582,848	-33.8%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 119 RIVERBOAT GAMING FUND  
**DEPARTMENT:** 21 TRANSFERS  
**DIVISION:** 01 OPERATING TRANSFERS

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

The Riverboat Gaming Fund accounts for the revenue received from casino riverboat admission payments. These funds are allocated for designated purposes by interfund transfers primarily for capital projects and debt service payments. The budget reflects revenues from the Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury which established pooling of parish-wide gaming revenues. The only expenses recorded in this fund are the transfers to other City funds for capital and debt service expenses.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 119 RIVERBOAT GAMING FUND</b>								
<b>Revenues:</b>								
Riverboat Admission Taxes	\$ 9,413,068	\$ 8,500,000	\$ 8,500,000	\$ 6,483,980	\$ 7,893,980	-9.7%	\$ 10,000,000	17.6%
Taxes and special assessments	9,413,068	8,500,000	8,500,000	6,483,980	7,893,980	-9.7%	10,000,000	17.6%
Interest earnings	47,566	20,000	20,000	8,019	8,519	-58.0%	8,000	-60.0%
Use of money and property	47,566	20,000	20,000	8,019	8,519	-58.0%	8,000	-60.0%
Total operating revenues	9,460,634	8,520,000	8,520,000	6,491,999	7,902,499	-9.9%	10,008,000	17.5%
<b>Other financing uses</b>								
<b>DEPT: 21 TRANSFERS</b>								
<b>DIV: 01 TRANSFERS</b>								
Interfund transfer Arts/Special Events Fund	200,000	175,000	175,000	-	175,000	-12.5%	175,000	0.0%
Interfund transfer Central School fund	25,000	25,000	25,000	-	25,000	0.0%	150,000	500.0%
Interfund transfer Recreation Fund	378,546	549,640	549,640	-	391,230	45.2%	529,220	-3.7%
Interfund transfer - Special Revenue Funds	603,546	749,640	749,640	-	591,230	24.2%	854,220	14.0%
Interfund transfer 2010 Public Improvmnt Bond	1,413,400	-	-	-	-	-100.0%	-	N/A
Interfund transfer 2014 Refunding Bonds PI	50,000	45,000	45,000	-	45,000	-10.0%	1,062,540	2261.2%
Interfund transfer 2017 Refunding Bonds PI	1,650,300	2,940,000	2,940,000	-	2,940,000	78.1%	1,790,620	-39.1%
Interfund transfer - Debt Service	3,113,700	2,985,000	2,985,000	-	2,985,000	-4.1%	2,853,160	-4.4%
Interfund transfer Capital Projects	5,500,000	5,400,000	5,400,000	-	5,400,000	-1.8%	150,000	-97.2%
Interfund transfer Golf Course	900,000	-	-	-	-	-100.0%	1,075,000	N/A
Interfund transfer Water Capital	-	-	-	-	-	N/A	4,050,000	N/A
Interfund transfer Transit Capital	-	-	-	-	-	N/A	225,000	N/A
Interfund transfers - Capital	6,400,000	5,400,000	5,400,000	-	5,400,000	-15.6%	5,500,000	1.9%
Total transfers to other funds	10,117,246	9,134,640	9,134,640	-	8,976,230	-9.7%	9,207,380	0.8%
Net change in fund balance	(656,612)	(614,640)	(614,640)		(1,073,731)	6.4%	800,620	230.3%
Beginning fund balance	1,933,056	1,276,444	1,276,444		1,276,444	-34.0%	202,713	-84.1%
Ending fund balance	\$ 1,276,444	\$ 661,804	\$ 661,804		\$ 202,713	-48.2%	\$ 1,003,333	51.6%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 105 - .25% SALES TAX 2016  
**DEPARTMENT:** DEBT RESERVE FUND  
**DIVISION:** .25% SALES TAX 2016

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This Fund is to account for the collection of a sales tax levy effective January 1, 2016. The City's covenant resolution authorized at least 25 percent of the taxes collected to be placed in a reserve fund to be used if needed to cover annual debt service payments. These funds can be authorized for transfer to the Capital Project Fund in the subsequent fiscal year. Proposed revenues are budgeted at 25 percent of total tax collections.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 105 RESERVE FUND - 2016 SALES TAX 1/4% LEVY</b>								
<b>Revenues:</b>								
Sales tax	\$ 1,553,203	\$ 1,562,500	\$ 1,562,500	\$ 1,536,716	\$ 1,937,500	0.6%	\$ 1,687,500	8.0%
Taxes and special assessments	1,553,203	1,562,500	1,562,500	1,536,716	1,937,500	0.6%	1,687,500	8.0%
Interest earnings	24,329	12,000	12,000	5,873	6,460	-50.7%	5,000	-58.3%
Use of money and property	24,329	12,000	12,000	5,873	6,460	-50.7%	5,000	-58.3%
Total operating revenues	1,577,532	1,574,500	1,574,500	1,542,589	1,943,960	-0.2%	1,692,500	7.5%
<b>Other financing uses</b>								
<b>DEPT: 21 TRANSFERS</b>								
<b>DIV: 01 TRANSFERS</b>								
Interfund transfer Capital Projects	1,660,000	1,675,000	1,675,000	-	1,675,000	0.9%	1,700,000	1.5%
Total transfers to other funds	1,660,000	1,675,000	1,675,000	-	1,675,000	0.9%	1,700,000	1.5%
Net change in fund balance	(82,468)	(100,500)	(100,500)		268,960	-21.9%	(7,500)	92.5%
Beginning fund balance	1,739,120	1,656,652	1,656,652		1,656,652	-4.7%	1,925,612	16.2%
Ending fund balance	\$ 1,656,652	\$ 1,556,152	\$ 1,556,152		\$ 1,925,612	-6.1%	\$ 1,918,112	23.3%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 127 RECREATION  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:**

**GOAL MISSION STATEMENT:**

To strive to offer the people of Lake Charles a wide variety of activities through team and individual athletic programs, classes, and activities, as well as the individual and family enjoyment of playgrounds, picnics and nature.

**FUNCTION DESCRIPTION:**

This department provides for the operation of the City's parks and recreation programs and facilities, which are partially supported by dedicated revenues and sales tax transfers, and maintains playgrounds, ball parks, and other recreational facilities.

Recreation Department Divisions:

Recreation  
Lakefront/Downtown

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
Full-Time	32	33	31	30
Part-Time	15	15	15	15

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 127 RECREATION FUND</b>								
<b>Revenues:</b>								
1.69 Mills Property Tax Special Rec District	\$ 1,294,656	\$ 1,315,542	\$ 1,315,542	\$ 1,172,581	\$ 1,182,581	1.6%	\$ 1,326,274	0.8%
Ten Year Sales Tax - 0.08%	2,010,017	2,000,000	2,000,000	1,967,540	2,480,000	-0.5%	2,160,000	8.0%
Tax revenue	3,304,673	3,315,542	3,315,542	3,140,121	3,662,581	0.3%	3,486,274	5.1%
Miscellaneous Reimbursement	63,169	63,750	63,750	63,969	126,969	0.9%	65,000	2.0%
Intergovernmental revenue	63,169	63,750	63,750	63,969	126,969	0.9%	65,000	2.0%
Interest Earnings	3,554	4,000	4,000	1,397	1,447	12.5%	1,000	-75.0%
Recreation Program revenues	26,693	82,500	82,500	310	310	209.1%	20,000	-75.8%
Promenade Revenues	7,440	15,350	15,350	725	725	106.3%	4,000	-73.9%
Recreation Donations	2,036	4,000	4,000	25	25	96.5%	-	-100.0%
Sale of Property / Equipment	37,925	32,000	32,000	68	68	-15.6%	-	-100.0%
Miscellaneous revenues	3,275	500	500	27	27	-84.7%	-	-100.0%
Miscellaneous insurance revenues	9,252	4,000	4,000	567	567	-56.8%	-	-100.0%
Use of money and property	90,175	142,350	142,350	3,119	3,169	57.9%	25,000	-82.4%
Total operating revenues	3,458,017	3,521,642	3,521,642	3,207,209	3,792,719	1.8%	3,576,274	1.6%
Recreation Fund total expenditures * details on following pages		5,115,130	5,115,130	2,424,223	3,456,076	N/A	4,928,920	-3.6%
<b>Other financing sources (uses)</b>								
Interfund transfer from General Fund	-	1,043,848	1,043,848	-	-	N/A	423,426	-59.4%
Interfund transfer from Riverboat Gaming Fund	378,546	549,640	549,640	-	391,230	45.2%	529,220	-3.7%
Total transfers from other funds	378,546	1,593,488	1,593,488	-	391,230	320.9%	952,646	-40.2%
Net change in fund balance	69,860	-	-		727,873	-100.0%	(400,000)	N/A
Beginning fund balance	308,137	377,997	377,997		377,997	22.7%	1,105,870	192.6%
Ending fund balance	\$ 377,997	\$ 377,997	\$ 377,997		\$ 1,105,870	0.0%	\$ 705,870	86.7%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 127 RECREATION**  
**DEPARTMENT: 09 COMMUNITY SERVICES**  
**DIVISION: 01 RECREATION**

**GOAL MISSION STATEMENT:**

To strive to offer the people of Lake Charles a wide variety of activities through team and individual athletic programs, classes, and activities, as well as the individual and family enjoyment of playgrounds, picnics and nature.

**FUNCTION DESCRIPTION:**

This division provides for the operation of the City's parks and recreation programs and facilities, which is partially supported by dedicated property tax and sales tax revenues, as well as an annual subsidy from the City's General Fund. Its function is to provide, develop, and maintain recreational and athletic facilities, parks and activities for the community. These activities include but are not limited to athletic programs, camps, public parks, senior activities, youth activities, family structured activities, playground equipment, rental facilities, and instructional activities. It performs all the necessary tasks to provide citizens the recreation needs to meet the public demand. During the last several years a number of recreation centers and ballfields have become the responsibility of Recreation District No. One of Ward 3 of Calcasieu Parish who manage these properties on behalf of the City; hence, the decrease in the projected attendance at City-managed recreation centers.

During 2021 The Recreation Department is coordinating events associated with Keep Greater Lake Charles Beautiful-Team Green, which is a Mayor's Commission whose mission is to develop and sponsor projects which will enhance the appearance and quality of the environment in Southwest Louisiana. Keep Greater Lake Charles Beautiful-Team Green is an affiliate of [Keep America Beautiful](#) and [Keep Louisiana Beautiful](#) and participates in the annual [Great American Clean-up](#). The group is made up of citizens appointed by the mayor to serve on a voluntary basis and also includes a junior division, Jr. Team Green, consisting of youth ranging in ages 12-18.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Total athletic teams/visiting teams	570	100	0
Total participants in athletic teams	10,000	2,000	0
Total summer paid day camp attendance	2,100	0	0
Total summer attendance at recreation centers*	128,000	0	0
Keep American Beautiful – Team Green	4	9	5

\*See explanation in narrative

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	32	31	31	30
Part-Time	11	11	11	11

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 127 RECREATION FUND</b>								
<b>DEPT: 09 COMMUNITY SERVICES</b>								
<b>DIV: 01 RECREATION</b>								
Salaries/ Wages/ OT	\$ 1,496,347	\$ 1,976,000	\$ 1,976,000	\$ 911,751	\$ 1,294,686	32.1%	\$ 1,477,700	-25.2%
Fringe Benefits	506,179	682,400	682,400	368,111	515,355	34.8%	631,460	-7.5%
General Operating Services	2,770	5,350	4,550	1,989	2,566	93.1%	5,200	-2.8%
Insurance - Property, AL, GL, WC	291,680	293,940	293,940	296,776	371,776	0.8%	335,790	14.2%
Maintenance & Rentals	403,975	514,600	514,600	147,831	243,921	27.4%	475,600	-7.6%
Utilities	206,127	246,000	246,800	117,804	164,926	19.3%	237,500	-3.5%
Contractual Services & Projects	130,109	143,100	163,100	87,322	161,546	10.0%	153,600	7.3%
General Supplies	125,758	205,800	205,800	71,727	129,109	63.6%	159,000	-22.7%
Automotive Supplies & Gasoline	51,238	80,600	82,600	56,845	85,268	57.3%	81,100	0.6%
Materials & Equipment	58,830	105,200	103,200	27,037	37,852	78.8%	107,750	2.4%
Major Acquisitions & Improvements	113,124	300,000	280,000	47,019	47,019	165.2%	324,500	8.2%
Special Current Charges	2,019	12,500	12,500	823	10,823	519.1%	10,500	-16.0%
Recreation Division	<u>\$ 3,388,156</u>	<u>\$ 4,565,490</u>	<u>\$ 4,565,490</u>	<u>\$ 2,135,035</u>	<u>\$ 3,064,846</u>	34.7%	<u>\$ 3,999,700</u>	-12.4%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 127 RECREATION  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 31 LAKEFRONT/DOWNTOWN

**GOAL MISSION STATEMENT:**

To enhance the lakefront edge by providing decorative lighting, shade, seating structures, land forms and landscaping, irrigation, educational interpretive signage, viewing devices, a widened promenade of special paving and connecting of this area to downtown in an effort to increase resident and visitor usage.

**FUNCTION DESCRIPTION:**

This division serves as the cost center for the Lakefront Promenade which provides for general public use and enjoyment as a lakefront destination. It furnishes additional amenities for annual festivals and other events. It includes a walking path along the water, the Louisiana Landing Fountain, and the Bord du Lac Marina which has 38 boat slips available for rental. A variety of activities can be held at one time.

The expenditures of this division are funded by a transfer from the Riverboat Gaming Fund.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Promenade vendor rentals	8	6	10
Marina Boat Slip rentals	379	47	3,000

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	1	1	1	1
Part-Time	4	4	4	4



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 127 RECREATION FUND</b>								
<b>DEPT: 09 COMMUNITY SERVICES</b>								
<b>DIV: 31 LAKEFRONT/DOWNTOWN</b>								
Salaries/ Wages/ OT	\$ 94,920	\$ 125,000	\$ 125,000	\$ 45,569	\$ 59,240	31.7%	\$ 97,500	-22.0%
Fringe Benefits	14,906	44,200	44,200	7,698	10,007	196.5%	44,100	-0.2%
General Operating Services	-	200	200	-	100	N/A	200	0.0%
Insurance - Property, AL, GL, WC	135,955	136,990	136,990	135,666	136,990	0.8%	156,670	14.4%
Maintenance & Rentals	39,076	61,000	65,000	54,337	78,789	56.1%	55,000	-9.8%
Utilities	65,210	70,350	70,350	37,368	56,052	7.9%	65,350	-7.1%
Contractual Services & Projects	-	25,000	22,000	-	5,000	N/A	25,000	0.0%
General Supplies	13,822	40,700	40,700	3,651	28,651	194.5%	29,700	-27.0%
Automotive Supplies & Gasoline	12,368	19,300	18,300	2,780	11,780	56.0%	14,300	-25.9%
Materials & Equipment	2,149	23,700	23,700	2,002	4,004	1002.8%	38,200	61.2%
Special Current Charges	141	3,200	3,200	117	617	2169.5%	3,200	0.0%
Lakefront/Downtown Maintenance	<u>378,547</u>	<u>549,640</u>	<u>549,640</u>	<u>289,188</u>	<u>391,230</u>	45.2%	<u>529,220</u>	-3.7%
Recreation Fund total operating expenditures	<u>3,766,703</u>	<u>5,115,130</u>	<u>5,115,130</u>	<u>2,424,223</u>	<u>3,456,076</u>	35.8%	<u>4,528,920</u>	-11.5%
<b>Other financing uses</b>								
<b>DEPT: 21 TRANSFERS</b>								
<b>DIV: 01 TRANSFERS</b>								
Interfund transfers - Capital Project Fund	-	-	-	-	-	N/A	400,000	N/A
Total transfers to other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A	<u>400,000</u>	N/A
Recreation Fund total expenditures	<u>\$ 3,766,703</u>	<u>\$ 5,115,130</u>	<u>\$ 5,115,130</u>	<u>\$ 2,424,223</u>	<u>\$ 3,456,076</u>	35.8%	<u>\$ 4,928,920</u>	-3.6%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 107 CENTRAL SCHOOL  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 07 CENTRAL SCHOOL

**GOAL MISSION STATEMENT:**

Central School Arts & Humanities Center was established to enrich the cultural, educational, and informational environment of the City of Lake Charles.

**FUNCTION DESCRIPTION:**

This division serves as the cost center for the operation and maintenance of Central School as an arts and cultural center. Central School also serves as a platform for exhibits and performances by regional, national, and international artists. It houses the Mardi Gras Museum of Southwest Louisiana, two art galleries along with numerous performing arts organizations. The building is managed by the Arts Council of SWLA through a cooperative endeavor agreement with the City.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Alcove (reception area adjacent to Theatre) Rentals	14	0	25
Theatre Rentals	16	0	40
Room 106 (Meeting Space) Rentals	31	0	75
Room 108 (Meeting Space) Rentals	56	0	90

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 107 CENTRAL SCHOOL FUND</b>								
<b>Revenues:</b>								
Interest earnings	\$ 846	\$ 300	\$ 300	\$ 67	\$ 67	-64.5%	\$ -	-100.0%
Rents and royalties	102,633	114,000	114,000	7,954	7,954	11.1%	-	-100.0%
Miscellaneous revenue	454	-	-	-	-	-100.0%	-	N/A
Use of money and property	103,933	114,300	114,300	8,021	8,021	10.0%	-	-100.0%
Total operating revenue	103,933	114,300	114,300	8,021	8,021	10.0%	-	-100.0%
<b>Expenditures:</b>								
<b>DEPT: 09 COMMUNITY SERVICES</b>								
<b>DIV: 07 CENTRAL SCHOOL</b>								
Insurance - Property, AL, GL, WC	19,120	19,120	19,120	19,120	19,120	0.0%	21,990	15.0%
Maintenance & Rentals	9,629	43,000	43,000	10,166	14,232	346.6%	62,000	44.2%
Utilities	24,279	32,900	32,900	12,516	22,278	35.5%	22,910	-30.4%
Contractual Services & Projects	5,951	8,800	8,800	4,713	6,598	47.9%	5,800	-34.1%
General Supplies	10,098	19,500	19,500	4,422	7,739	93.1%	6,000	-69.2%
Materials & Equipment	11,034	12,000	12,000	-	-	8.8%	-	-100.0%
Special Current Charges	33,641	42,000	42,000	22,271	25,271	24.8%	32,000	-23.8%
Total operating expenditures	113,752	177,320	177,320	73,208	95,239	55.9%	150,700	-15.0%
Transfer from Riverboat Gaming Fund	25,000	25,000	25,000	-	25,000	0.0%	150,000	500.0%
Net change in fund balance	15,181	(38,020)	(38,020)		(62,218)	-350.4%	(700)	98.2%
Beginning fund balance	77,797	92,978	92,978		92,978	19.5%	30,760	-66.9%
Ending fund balance	\$ 92,978	\$ 54,958	\$ 54,958		\$ 30,760	-40.9%	\$ 30,060	-45.3%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 104 SPECIAL EVENTS  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 22 ARTS/SPECIAL EVENTS

**GOAL MISSION STATEMENT:**

To provide quality arts and cultural events for the citizens of Lake Charles.

**FUNCTION DESCRIPTION:**

This division provides for the arts and cultural activities of the City which include: exhibits at the 1911 Arts & Cultural Center; Downtown at Sundown (May-June); Catch a Concert Series (June); Red, White, Blue and You activities which include fireworks (July) and Light up the Lake Christmas activities (December).

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Traveling and local exhibits in gallery	11	12	24
Concerts/events	9	14	20
CEAs art related	7	9	9

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 104 SPECIAL EVENTS FUND</b>								
<b>Revenues:</b>								
Rents and Royalties	\$ 2,179	\$ 2,000	\$ 2,000	\$ 900	\$ 900	-8.2%	\$ 2,000	0.0%
Interest earnings	433	300	300	266	316	-30.7%	200	-33.3%
Miscellaneous Donations	24,556	45,000	45,000	14,300	14,300	83.3%	30,000	-33.3%
Special Event Revenue	964	2,000	2,000	160	160	107.5%	1,000	-50.0%
Total operating revenue	28,132	49,300	49,300	15,626	15,676	75.2%	33,200	-32.7%
<b>Expenditures:</b>								
<b>DIV: 22 ARTS/SPECIAL EVENTS</b>								
General Operating Services	24,713	26,050	26,050	9,022	11,278	5.4%	26,050	0.0%
Insurance - Property, AL, GL, WC	-	1,000	1,000	-	-	N/A	26,000	2500.0%
Maintenance & Rentals	1,745	3,000	3,000	2,257	2,821	71.9%	3,500	16.7%
Contractual Services & Projects	95,915	150,500	135,500	88,968	111,210	56.9%	151,500	0.7%
General Supplies	6,808	10,000	10,000	744	930	46.9%	8,500	-15.0%
Materials & Equipment	3,174	10,000	25,000	6,218	7,773	215.1%	10,000	0.0%
Special Current Charges	60,500	60,500	60,500	27,000	33,750	0.0%	60,500	0.0%
Total operating expenditures	192,855	261,050	261,050	134,209	167,761	35.4%	286,050	9.6%
Transfer from Riverboat Gaming Fund	200,000	175,000	175,000	-	175,000	-12.5%	175,000	0.0%
Net change in fund balance	35,277	(36,750)	(36,750)		22,915	-204.2%	(77,850)	-111.8%
Beginning fund balance	94,639	129,916	129,916		129,916	37.3%	152,831	17.6%
Ending fund balance	\$ 129,916	\$ 93,166	\$ 93,166		\$ 152,831	-28.3%	\$ 74,981	-19.5%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 110 COMMUNITY DEVELOPMENT  
**DEPARTMENT:** 07 PLANNING AND DEVELOPMENT  
**DIVISION:** 04 COMMUNITY DEVELOPMENT

**GOAL MISSION STATEMENT:**

To administer the Community Development Block Grant (CDBG) and the HOME Partnership Grant throughout the City of Lake Charles.

**FUNCTION DESCRIPTION:**

This division is responsible for the day-to-day operations and all federal funds received through the Community Development Block Grant Program, which is principally restricted to capital investment activities in targeting low to moderate income areas of the City. It assures that these funded activities are kept in compliance with program requirements. This budget is subject to grant terms and conditions, including adjustments to carry over prior year funds which remain available for authorized purposes until expended. This includes the Community Development Block Grant Program, capital infrastructural projects, capital park projects, public service, and home buyer assistance programs.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Home buyer assistance	2	6	5
Capital Projects	1	1	2
Public Service Projects	4	4	4
Home Rehabilitations	0	0	47

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	2	2	2	2

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 110 COMMUNITY DEVELOPMENT FUND</b>								
<b>Revenues:</b>								
Community Development	\$ 259,125	\$ 315,125	\$ 315,125	\$ 92,722	\$ 171,629	21.6%	\$ 714,274	126.7%
CARES Act	-	44,989	1,005,428	100,000	100,000	N/A	905,428	1912.6%
Intergovernmental Revenues	259,125	360,114	1,320,553	192,722	271,629	39.0%	1,619,702	349.8%
Miscellaneous Donations	-	-	-	583	583	N/A	-	N/A
Use of money and property	-	-	-	583	583	N/A	-	N/A
Total operating revenues	259,125	360,114	1,320,553	193,305	272,212	39.0%	1,619,702	349.8%
<b>Expenditures:</b>								
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>								
<b>DIV: 04 COMMUNITY DEVELOPMENT</b>								
Salaries/ Wages/ OT	96,153	93,000	93,000	48,098	57,668	-3.3%	83,500	-10.2%
Fringe Benefits	33,532	42,800	42,800	9,602	11,837	27.6%	36,600	-14.5%
General Operating Services	5,258	8,350	8,250	3,465	5,245	58.8%	9,050	8.4%
Insurance - Property, AL, GL, WC	800	800	800	1,099	800	0.0%	920	15.0%
Maintenance & Rentals	-	650	650	75	225	N/A	650	0.0%
Utilities	215	300	300	182	222	39.5%	300	0.0%
General Supplies	1,037	1,600	1,700	850	1,150	54.3%	1,600	0.0%
Automotive Supplies & Gasoline	761	1,900	1,900	669	1,369	149.7%	1,900	0.0%
Special Current Charges	149,205	165,725	165,725	56,726	93,696	11.1%	579,754	249.8%
Total Community Development	286,961	315,125	315,125	120,766	172,212	9.8%	714,274	126.7%
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>								
<b>DIV: 15 CORONAVIRUS (CV)</b>								
Contractual Services & Projects	-	44,989	1,005,428	100,000	100,000	N/A	905,428	1912.6%
Special Current Charges	-	5,000	22,250	22,250	22,250	N/A	-	-100.0%
Total Community Development CV	-	49,989	1,027,678	122,250	122,250	N/A	905,428	1711.3%
Planning and Development operating exp	286,961	365,114	1,342,803	243,016	294,462	27.2%	1,619,702	343.6%
Total operating expenditures	286,961	365,114	1,342,803	243,016	294,462	27.2%	1,619,702	343.6%
<b>Other financing sources</b>								
Interfund transfer from General Fund	27,836	5,000	22,250	22,250	22,250	-82.0%	-	-100.0%
Total transfers from other funds	27,836	5,000	22,250	22,250	22,250	-82.0%	-	-100.0%
Net change in fund balance	-	-	-	-	-	N/A	-	N/A
Beginning fund balance	-	-	-	-	-	N/A	-	N/A
Ending fund balance	\$ -	\$ -	\$ -	-	\$ -	N/A	\$ -	N/A

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 126 HUD-HOUSING PROGRAMS  
**DEPARTMENT:** 07 PLANNING AND DEVELOPMENT  
**DIVISION:** 05 HUD EMERGENCY GRANT SOLUTIONS  
06 HOME OWNER GRANTS  
07 HOME/CHDOS GRANTS

**GOAL MISSION STATEMENT:**

To improve the condition and availability of affordable housing in the City of Lake Charles; to facilitate an expansion of housing and services offered to homeless families and individuals in Lake Charles; to provide support to non-profit agencies that deliver services to non-homeless special needs populations; to increase the inventory of lead-safe housing units under the Rehabilitation Program.

**FUNCTION DESCRIPTION:**

This division account for certain housing assistance programs administered or carried out by the City with funds originating from the U. S. Department of Housing and Urban Development. Revenue sources consist of categorical grant funds and transfers of required local matching funds. Budget levels and fund availability are subject to modification to reflect required carry-overs of unexpended year end balances, and may also be reduced by federal action at any time. Although separated for budget presentation purposes, the HUD Housing Programs Fund and the Community Development Fund are combined into a single Special Revenue Fund for financial reporting purposes. It includes the HUD Emergency Grants, Homeowner Grants and HOME/CHDOS Grants.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
CHDO	2	2	2
Reconstruction	0	7	2
Emergency Solutions Grants	0	0	0
Rehabilitation	0	0	1

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	1	1	1	1



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 126 HUD-HOUSING PROGRAMS</b>								
<b>Revenues:</b>								
Home Program - Federal Funds	\$ 57,384	\$ 367,376	\$ 367,376	\$ 55,629	\$ 97,820	540.2%	\$ 391,127	6.5%
Intergovernmental revenues	57,384	367,376	367,376	55,629	97,820	540.2%	391,127	6.5%
Miscellaneous Revenue	7,818	-	-	6,507	6,507	-100.0%	-	N/A
Total operating revenues	65,202	367,376	367,376	62,136	104,327	463.4%	391,127	6.5%
<b>Expenditures:</b>								
<b>DEPT: 07 PLANNING &amp; DEVELOPMENT</b>								
<b>DIV: 06 HOME OWNER GRANTS</b>								
Salaries/ Wages/ OT	40,352	41,200	41,200	32,364	41,027	2.1%	41,800	1.5%
Fringe Benefits	16,657	19,950	19,950	13,055	16,284	19.8%	20,025	0.4%
Contractual Services & Projects	47,759	383,300	383,300	13,305	40,605	702.6%	353,952	-7.7%
Special Current Charges	3,492	-	-	5,750	5,750	-100.0%	-	N/A
Home Owner Grants	108,260	444,450	444,450	64,474	103,666	310.5%	415,777	-6.5%
<b>DIV: 07 HOME/CHDOS GRANTS</b>								
Contractual Services & Projects	-	62,978	62,978	-	-	N/A	67,050	6.5%
Total operating expenditures	108,260	507,428	507,428	64,474	103,666	368.7%	482,827	-4.8%
<b>Other financing sources</b>								
Interfund transfer from General Fund	50,876	90,345	90,345	2,558	5,846	77.6%	91,700	1.5%
Total transfers from other funds	50,876	90,345	90,345	2,558	5,846	77.6%	91,700	1.5%
Net change in fund balance	7,818	(49,707)	(49,707)		6,507	-735.8%	-	100.0%
Beginning fund balance	190,434	198,252	198,252		198,252	4.1%	204,759	3.3%
Ending fund balance	\$ 198,252	\$ 148,545	\$ 148,545		\$ 204,759	-25.1%	\$ 204,759	37.8%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 122 SUMMER FOOD SERVICE PROGRAM  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 09 SUMMER FOOD SERVICE PROGRAM

**GOAL MISSION STATEMENT:**

This division implements and provides administrative oversight to twenty-plus feeding sites within the City of Lake Charles.

**FUNCTION DESCRIPTION:**

The Summer Food Service Program provides nutritious meals to eligible children 18 years of age or younger or any person over 18 who has been determined by a state education agency or local public educational agency of a state to be mentally or physically handicapped and is enrolled in a public or private nonprofit school program during the summer months when schools are normally closed and the National School Lunch and School Breakfast Programs are not in operation.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Feeding locations			
Meals served			

**AUTHORIZED PERSONNEL:**

Temporary employees only are charged to the division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 122 SUMMER FOOD SERVICE PROGRAM</b>								
<b>Revenues:</b>								
Department of Education	\$ -	\$ 676,473	\$ 676,473	\$ -	\$ -	N/A	\$ -	-100.0%
Intergovernmental revenues	-	676,473	676,473	-	-	N/A	-	-100.0%
Miscellaneous revenue	-	-	-	497	497		-	N/A
Total operating revenues	-	676,473	676,473	497	497	N/A	-	-100.0%
<b>Expenditures:</b>								
<b>DEPT: 09 COMMUNITY SERVICES</b>								
<b>DIV: 09 SUMMER FOOD SERVICE PROGRAM</b>								
Salaries/ Wages/ OT	10,133	210,000	210,000	-	-	1972.4%	-	-100.0%
Fringe Benefits	775	18,510	18,510	-	-	2288.4%	-	-100.0%
General Operating Services	31	3,938	3,938	-	-	12603.2%	-	-100.0%
Insurance - Property, AL, GL, WC	775	775	775	775	775	0.0%	-	-100.0%
Maintenance & Rentals	3,811	20,900	20,900	2,585	3,115	448.4%	-	-100.0%
Utilities	1,325	1,400	1,400	1,181	1,681	5.7%	-	-100.0%
Contractual Services & Projects	-	25,200	25,200	-	-	N/A	-	-100.0%
General Supplies	-	351,750	351,750	-	-	N/A	-	-100.0%
Automotive Supplies & Gasoline	-	2,500	2,500	-	-	N/A	-	-100.0%
Materials & Equipment	-	1,000	1,000	-	-	N/A	-	-100.0%
Special Current Charges	106	40,500	40,500	-	-	38107.5%	-	-100.0%
Total operating expenditures	16,956	676,473	676,473	4,541	5,571	3889.6%	-	-100.0%
Net change in fund balance	(16,956)	-	-		(5,074)	100.0%	-	N/A
Beginning fund balance	148,069	131,113	131,113		131,113	-11.5%	126,039	-3.9%
Ending fund balance	<u>\$ 131,113</u>	<u>\$ 131,113</u>	<u>\$ 131,113</u>		<u>\$ 126,039</u>	0.0%	<u>\$ 126,039</u>	-3.9%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 123 AMERICORPS GRANT  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 47 AMERICORPS GRANT 2020 - 2021

**GOAL MISSION STATEMENT:**

Impact Lake Charles AmeriCorps (ILCA) is a service learning program that gives its members an opportunity to make a positive difference in their lives and the lives of those that they serve. Members of Impact Lake Charles AmeriCorps have an opportunity to assist with meeting the critical needs of our community by educating individuals on various health and safety topics and providing much needed assistance with community service projects.

**FUNCTION DESCRIPTION:**

Impact Lake Charles is supported by a grant from the Corporation for National and Community Service, a federal agency, Volunteer Louisiana in the Office of the Lieutenant Governor Billy Nungesser and the City of Lake Charles.

This program aims to reduce the risk of injury and death by raising awareness, skills and creating good practices in regards to health and safety. Providing education and resources to children and families allows them to make informed decisions regarding their personal safety. Education is provided to 6 Calcasieu Parish Elementary Schools, recreation centers and clients of community partners.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Members	5 Reduced Half-Time	0	0
Service projects	15	15	0
Education facilities served	6	6	0

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	2	2	2	2
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES**  
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	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 123 AMERICORPS GRANT</b>								
<b>Revenues:</b>								
Department of Treasury-Americorps	\$ 62,375	\$ 80,790	\$ 80,790	\$ -	\$ -	29.5%	\$ -	-100.0%
Intergovernmental revenues	62,375	80,790	80,790	-	-	29.5%	-	-100.0%
Total operating revenues	62,375	80,790	80,790	-	-	29.5%	-	-100.0%
<b>Expenditures:</b>								
<b>DEPT: 09 COMMUNITY SERVICES</b>								
<b>DIV: AMERICORPS GRANT</b>								
Salaries/ Wages/ OT	111,412	129,200	129,200	4,909	4,909	16.0%	-	-100.0%
Fringe Benefits	34,189	44,500	44,500	1,323	1,323	30.2%	-	-100.0%
General Operating Services	442	2,376	2,376	-	-	437.6%	-	-100.0%
Insurance - Property, AL, GL, WC	410	410	410	410	410	0.0%	-	-100.0%
Rentals	-	704	704	-	-	N/A	-	-100.0%
Utilities	695	1,680	1,680	-	-	141.7%	-	-100.0%
Contractual Services & Projects	1,310	5,110	5,110	-	-	290.1%	-	-100.0%
General Supplies	1,863	3,920	3,920	-	-	110.4%	-	-100.0%
Materials & Equipment	881	2,200	2,200	-	-	149.7%	-	-100.0%
Special Current Charges	551	1,235	1,235	-	-	124.1%	-	-100.0%
Total operating expenditures	151,753	191,335	191,335	6,642	6,642	26.1%	-	-100.0%
<b>Other financing sources</b>								
Interfund transfer from General Fund	89,378	110,545	110,545	-	6,642	23.7%	-	-100.0%
Total transfers from other funds	89,378	110,545	110,545	-	6,642	23.7%	-	-100.0%
Net change in fund balance	-	-	-	-	-	N/A	-	N/A
Beginning fund balance	-	-	-	-	-	N/A	-	N/A
Ending fund balance	\$ -	\$ -	\$ -	-	\$ -	N/A	\$ -	N/A

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: PUBLIC SAFETY GRANTS**  
**DEPARTMENT: 05 POLICE DEPARTMENT**  
**DIVISION: POLICE GRANTS**

**GOAL MISSION STATEMENT:**

The presented information covers all law enforcement grants which are individually accounted for in special revenue funds but combined for financial reporting purposes.

**FUNCTION DESCRIPTION:**

A combined budget total is proposed for these grants due to the uncertain frequency, size, and terms of potential grant awards. The City has applied to the Department of Justice, Louisiana Highway Safety Commission, United States Treasury, United States Department of Homeland Security, and Louisiana Commission on Law Enforcement, United States Marshal, Calcasieu Parish District Attorney/LACE (Local Agency Compensation Enforcement) Program, and Calcasieu Parish Sheriff's Office/HIDTA (High Intensity Drug Trafficking Area) for funding of overtime, communications, and other equipment purchases.

**AUTHORIZED PERSONNEL:**

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>PUBLIC SAFETY GRANTS</b>								
<b>Revenues:</b>								
US Dept Justice (Formula Grant)	\$ 54,449	\$ 112,656	\$ 112,656	\$ 29,807	\$ 35,227	106.9%	\$ 68,347	-39.3%
Dept of Treasury - Homeland Security	3,681	-	-	-	-	-100.0%	-	N/A
Federal Programs	58,130	112,656	112,656	29,807	35,227	93.8%	68,347	-39.3%
Miscellaneous Reimbursement	71,557	68,400	68,400	76,294	102,394	-4.4%	68,400	0.0%
Highway Safety Commission	20,926	45,000	45,000	22,068	45,469	115.0%	45,000	0.0%
State Revenue	92,483	113,400	113,400	98,362	147,863	22.6%	113,400	0.0%
Total operating revenues	150,613	226,056	226,056	128,169	183,090	50.1%	181,747	-19.6%
<b>Expenditures:</b>								
<b>DEPT: 05 POLICE</b>								
<b>DIV: POLICE GRANTS</b>								
Salaries/ Wages/ OT	92,024	120,000	120,000	93,917	146,738	30.4%	120,000	0.0%
Automotive Supplies & Gasoline	8,400	8,400	8,400	6,300	8,400	0.0%	8,400	0.0%
Materials & Equipment	50,189	97,656	97,656	27,952	27,952	94.6%	53,347	-45.4%
Total Police Grants	150,613	226,056	226,056	128,169	183,090	50.1%	181,747	-19.6%
Total operating expenditures	150,613	226,056	226,056	128,169	183,090	50.1%	181,747	-19.6%
Net change in fund balance	-	-	-	-	-	N/A	-	N/A
Beginning fund balance	20,642	20,642	20,642		20,642	0.0%	20,642	0.0%
Ending fund balance	\$ 20,642	\$ 20,642	\$ 20,642		\$ 20,642	0.0%	\$ 20,642	0.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 131 D.A.R.E. GRANT  
**DEPARTMENT:** 05 POLICE  
**DIVISION:** 06 DARE GRANT

**GOAL MISSION STATEMENT:**

To provide Drug Abuse Resistance Education.

**FUNCTION DESCRIPTION:**

The Drug Abuse Resistance Education (D.A.R.E.) Program was a program administered by the Lake Charles Police Department. It was funded entirely by state grant funds and dedicated court costs, and consisted principally of D.A.R.E. educational supplies and the reimbursement of personnel costs.

Although funding is received from the District Court office, this program has not been active by the City Police Department since fiscal years 2012-2013.

**AUTHORIZED PERSONNEL:**

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 131 D.A.R.E. GRANT</b>								
<b>Revenues:</b>								
Miscellaneous Local Revenue	\$ 7,852	\$ -	\$ -	\$ 6,586	\$ 8,086	-100.0%	\$ -	N/A
Intergovernmental revenue	7,852	-	-	6,586	8,086	-100.0%	-	N/A
Interest earnings	2,843	-	-	567	705	-100.0%	-	N/A
Use of money and property	2,843	-	-	567	705	-100.0%	-	N/A
Total operating revenues	10,695	-	-	7,153	8,791	-100.0%	-	N/A
Net change in fund balance	10,695	-	-		8,791	-100.0%	-	N/A
Beginning fund balance	247,465	258,160	258,160		258,160	4.3%	266,951	3.4%
Ending fund balance	<u>\$ 258,160</u>	<u>\$ 258,160</u>	<u>\$ 258,160</u>		<u>\$ 266,951</u>	0.0%	<u>\$ 266,951</u>	3.4%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 133 COPS HIRING GRANT  
**DEPARTMENT:** 05 POLICE  
**DIVISION:** 45 COPS HIRING GRANT 2014

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

The COPS funding from the United States Department of Justice is designed to facilitate local law enforcement agencies with their Community Policing efforts. While many different programs fall under the umbrella of the COPS program, the City of Lake Charles grant participation is directly related to hiring new police officers. We have been awarded seven (7) positions to be funded at 25 percent match. The grant covered personnel costs through August 2020.

**AUTHORIZED PERSONNEL:**

<b>Total Personnel Count</b>	<b>Actual Fiscal Year 2019 - 2020</b>	<b>Adopted Budget 2020 - 2021</b>	<b>Adjusted Budget 2020 - 2021</b>	<b>Budget 2021 – 2022</b>
Full-Time	7	7	7	7

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 133 COPS HIRING GRANT</b>								
<b>Revenues:</b>								
US Dept Justice Hiring Grant	\$ 143,348	\$ -	\$ -	\$ 33,860	\$ 33,860	-100.0%	\$ -	N/A
Intergovernmental revenue	143,348	-	-	33,860	33,860	-100.0%	-	N/A
Total operating revenues	143,348	-	-	33,860	33,860	-100.0%	-	N/A
<b>Expenditures:</b>								
<b>DEPT: 05 POLICE</b>								
<b>DIV: 45 COPS HIRING GRANT 2014</b>								
Salaries/ Wages/ OT	151,213	307,700	307,700	89,714	108,590	103.5%	142,700	-53.6%
Fringe Benefits	76,717	175,000	175,000	43,489	53,799	128.1%	72,000	-58.9%
Special Current Charges	258	500	500	192,720	192,970	93.8%	500	0.0%
Cops Hiring Grant 2014	228,188	483,200	483,200	325,923	355,359	111.8%	215,200	-55.5%
Total operating expenditures	228,188	483,200	483,200	325,923	355,359	111.8%	215,200	-55.5%
<b>Other financing sources</b>								
Interfund transfer from General Fund	175,000	-	-	-	-	-100.0%	-	N/A
Total transfers from other funds	175,000	-	-	-	-	-100.0%	-	N/A
Net change in fund balance	90,160	(483,200)	(483,200)		(321,499)	-635.9%	(215,200)	55.5%
Beginning fund balance	598,743	688,903	688,903		688,903	15.1%	367,404	-46.7%
Ending fund balance	\$ 688,903	\$ 205,703	\$ 205,703		\$ 367,404	-70.1%	\$ 152,204	-26.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** DISASTER RECOVERY FUND  
**DEPARTMENT:** PUBLIC ASSISTANCE  
**DIVISION:** DISASTER FUND

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This fund was initially established to account for recovery and repair costs resulting from Hurricane Rita, and it will continue to be used to fund any future disasters, excluding hurricanes. Recovery and repair costs resulting from hurricanes since Hurricane Rita are accounted for in this section, but separately, with the exception of Hurricane Delta, which is accounted for in this fund. Fund balance reserves are retained in this fund for use during any future disaster.

Beginning in Fiscal Year 2020, the City used this fund to account for costs associated with the response and mitigation to the COVID-19 pandemic and subsequent reimbursement from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Additionally, associated costs of Hurricane Delta, the February 2021 winter storm (Uri) and the May 2021 historic localized flooding disaster are included in this fund. All of these events prompted state emergency declarations.

Also included in the current and proposed budgets are the revenues and expenditures for Hazard Mitigation Grants for a Home Elevation Program to mitigate repetitive loss due to flooding. Several properties have been identified and approved. Grant funds will be reauthorized as needed until all homes are completed. The City does not incur any cost for this program.

**AUTHORIZED PERSONNEL:**

There are no personnel that are directly charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>Fund: DISASTER RECOVERY FUNDS</b>								
<b>Revenues:</b>								
CARES Act	\$ 4,412,733	\$ 50,000	\$ 50,000	\$ -	\$ -	-98.9%	\$ -	-100.0%
CARES Act Bureau of Justice Assistance Grant	142,762	-	-	-	-	-100.0%	-	N/A
Dept of Military Affairs Hazard Mitigation	-	1,184,179	1,184,179	-	-	N/A	1,184,179	0.0%
Dept of Military Affairs Hurricane Delta	-	-	3,885,000	-	2,600,000	N/A	131,250	N/A
Dept of Military Affairs Hurricane Winter Storm	-	-	-	-	250,000	N/A	-	N/A
CDBG-Ike/Gustav Recovery funds	-	-	-	-	-	N/A	-	N/A
Intergovernmental revenue	4,555,499	1,234,179	5,119,179	-	2,850,000	-72.9%	1,315,429	6.6%
Miscellaneous insurance claims	-	-	2,200,000	49,191	1,749,191	N/A	-	N/A
Miscellaneous revenue	-	394,726	394,726	-	-	N/A	394,726	0.0%
Use of money and property	-	394,726	2,594,726	49,191	1,749,191	N/A	394,726	0.0%
Total operating revenue	4,555,499	1,628,905	7,713,905	49,191	4,599,191	-64.2%	1,710,155	5.0%
<b>Expenditures:</b>								
<b>FUND: 109</b>								
<b>DEPT/DIV: COVID-19</b>								
Salaries/Wages/OT	1,941,137	-	-	-	-	-100.0%	-	N/A
Fringe Benefits	70,761	-	-	-	-	-100.0%	-	N/A
General Operating Services	22	-	-	-	-	-100.0%	-	N/A
Contractual Services & Projects	68,360	-	24,370	32,912	32,912	-100.0%	-	N/A
General Supplies	70,433	25,000	5,580	5,151	5,151	-64.5%	-	-100.0%
Special Current Charges	33,945	25,000	20,050	15,367	30,367	-26.4%	-	-100.0%
COVID-19	2,184,658	50,000	50,000	53,430	68,430	-97.7%	-	-100.0%
<b>FUND: 124</b>								
<b>DEPT/DIV: HAZARD MITIGATION PROGRAM</b>								
Contractual Services & Projects	-	1,578,905	1,578,905	-	-	N/A	1,578,905	0.0%
Hazard Mitigation Program	-	1,578,905	1,578,905	-	-	N/A	1,578,905	0.0%
<b>FUND: 152</b>								
<b>DEPT/DIV: HURRICANE DELTA</b>								
Salaries/ Wages/ OT	-	-	825,183	825,162	825,162	N/A	-	N/A
Fringe Benefits	-	-	26,318	26,285	26,285	N/A	-	N/A
General Operating Services	-	-	600	575	675	N/A	-	N/A
Maintenance & Rentals	-	-	2,325,600	1,550,469	1,860,563	N/A	-	N/A
Contractual Services & Projects	-	-	3,240,135	1,832,767	2,474,235	N/A	175,000	N/A
General Supplies	-	-	1,850	1,180	1,280	N/A	-	N/A
Automotive Supplies & Gasoline	-	-	55,044	53,683	59,051	N/A	-	N/A
Materials & Equipment	-	-	102,544	102,392	112,631	N/A	-	N/A
Special Current Charges	-	-	302,726	146,006	204,408	N/A	-	N/A
Total operating expenditures	-	-	6,880,000	4,538,519	5,564,291	N/A	175,000	N/A
<b>FUND: 153</b>								
<b>DEPT/DIV: WINTER STORM &amp; FLOOD RECOVERY</b>								
Salaries/ Wages/ OT	-	-	-	167,893	167,893	N/A	-	N/A
Fringe Benefits	-	-	-	7,339	7,339	N/A	-	N/A
Maintenance & Rentals	-	-	-	172,840	250,618	N/A	50,000	N/A
Contractual Services & Projects	-	-	-	266,079	585,374	N/A	50,000	N/A
General Supplies	-	-	-	9,930	10,923	N/A	-	N/A
Automotive Supplies & Gasoline	-	-	-	36,236	39,860	N/A	-	N/A
Materials & Equipment	-	-	-	407	10,407	N/A	-	N/A
Major Acquisitions & Improvements	-	-	-	-	7,500	N/A	-	N/A
Special Current Charges	-	-	-	54,755	82,133	N/A	-	N/A
Total operating expenditures	-	-	-	715,479	1,162,046	N/A	100,000	N/A
Total operating expenditures	2,184,658	1,628,905	8,508,905	5,307,428	6,794,767	-25.4%	1,853,905	13.8%
<b>Other financing sources (uses)</b>								
Interfund transfer from General Fund	-	-	800,000	-	800,000	N/A	-	N/A
Interfund transfer from Hurricane Laura Fund	-	-	-	-	464,291	N/A	43,750	N/A
Total transfers from other funds	-	-	800,000	-	1,264,291	N/A	43,750	N/A
<b>Other financing uses</b>								
<b>DEPT: 21 TRANSFERS</b>								
<b>DIV: 01 TRANSFERS</b>								
Interfund transfer - Hurricane Laura Fund	2,000,000	-	-	-	-	-100.0%	-	N/A
Total transfers to other funds	2,000,000	-	-	-	-	-100.0%	-	N/A
Net change in fund balance	370,841	-	5,000		(931,285)	-100.0%	(100,000)	N/A
Beginning fund balance	2,960,275	3,331,116	3,331,116		3,331,116	12.5%	2,399,831	-28.0%
Ending fund balance	\$ 3,331,116	\$ 3,331,116	\$ 3,336,116		\$ 2,399,831	0.0%	\$ 2,299,831	-31.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 150 DISASTER RECOVERY FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** HURRICANE LAURA

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

On August 27, 2020 Hurricane Laura made landfall. It has been described as a 30-mile wide tornado with 150-mile-an-hour sustained winds and has entered the record books as the strongest storm to hit Louisiana since the Franklin Pierce Administration (1856). One year later, due to a shortage of contractors, building materials and supplies, along with the events previously and hereafter described, recovery is still ongoing. Associated recovery and repair costs resulting from this disaster are accounted for in this fund.

**AUTHORIZED PERSONNEL:**

There are no personnel that are directly charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 150 DISASTER RECOVERY HURRICANE LAURA</b>								
<b>Revenues:</b>								
Dept of Military Affairs	\$ 35,724,346	\$ -	\$ 59,689,000	\$ 32,293,086	\$ 75,000,000	-100.0%	\$ 8,593,250	N/A
Intergovernmental revenue	35,724,346	-	59,689,000	32,293,086	75,000,000	-100.0%	8,593,250	N/A
Charges for services - demolitions	-	-	-	-	-	N/A	250,000	N/A
Miscellaneous Donations	40,000	-	-	6,000	6,000	-100.0%	-	N/A
Miscellaneous Insurance Claims	7,300,000	-	27,350,000	42,700,000	42,700,000	-100.0%	-	N/A
Use of money and property	7,340,000	-	27,350,000	42,706,000	42,706,000	-100.0%	-	N/A
Total operating revenues	43,064,346	-	87,039,000	74,999,086	117,706,000	-100.0%	8,843,250	N/A
<b>Expenditures:</b>								
<b>DEPT: 10 GENERAL SERVICES</b>								
<b>DIV: HURRICANE LAURA</b>								
Salaries/ Wages/ OT	4,187,218	-	29,605	28,623	28,623	-100.0%	-	N/A
Fringe Benefits	124,836	-	395	393	393	-100.0%	-	N/A
General Operating Services	-	-	32,808	19,591	26,448	N/A	-	N/A
Insurance - Property, AL, GL, WC	-	-	3,000	2,006	3,006	N/A	-	N/A
Maintenance & Rentals	10,426,669	-	3,314,551	877,086	1,859,422	-100.0%	561,000	N/A
Utilities	-	-	20,000	12,813	12,813	N/A	-	N/A
Contractual Services & Projects	36,599,604	-	67,460,095	37,317,929	69,781,515	-100.0%	4,660,000	N/A
General Supplies	31,429	-	296,260	158,621	206,207	-100.0%	-	N/A
Automotive Supplies & Gasoline	387,641	-	30,100	22,436	26,923	-100.0%	-	N/A
Materials & Equipment	85,514	-	1,094,380	457,222	891,583	-100.0%	80,000	N/A
Major Acquisitions & Improvements	-	-	11,313,228	6,512,771	10,420,434	N/A	9,100,000	N/A
Special Current Charges	2,059,136	-	12,215,578	6,386,649	8,886,649	-100.0%	-	N/A
Total operating expenditures	53,902,047	-	95,810,000	51,796,140	92,144,016	-100.0%	14,401,000	N/A
<b>Other financing sources (uses)</b>								
Interfund transfer from General Fund	10,805,000	-	5,000,000	-	5,000,000	-100.0%	1,000,000	N/A
Interfund transfer from Disaster Recovery Fund	2,000,000	-	-	-	-	-100.0%	-	N/A
Interfund transfer from Risk Management Fund	-	-	2,000,000	-	2,000,000	N/A	-	N/A
Total transfers from other funds	12,805,000	-	7,000,000	-	7,000,000	-100.0%	1,000,000	N/A
Interfund transfer to Capital - Laura Recovery	-	-	-	-	-	N/A	(6,845,000)	
Interfund transfer to Hurricane Delta Fund	-	-	-	-	(464,291)	N/A	(43,750)	
							(6,888,750)	
Net change in fund balance	1,967,299	-	(1,771,000)		32,097,693	-100.0%	(11,446,500)	N/A
Beginning fund balance	-	-	1,967,299		1,967,299	N/A	34,064,992	N/A
Ending fund balance	\$ 1,967,299	\$ -	\$ 196,299		\$ 34,064,992	-100.0%	\$ 22,618,492	N/A

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 120 FACILITY RENEWAL FUND  
**DEPARTMENT:** 21 TRANSFERS  
**DIVISION:** 02 CAPITAL TRANSFERS

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This fund was established in fiscal year 1997 with an initial transfer of \$1.6 million which was previously accumulated as a reserve from Riverboat Gaming revenues. The purpose of this fund is to accumulate resources for future repairs and replacement of the City's public facilities. As capital project funding is reduced, this fund will be considered when major repairs and improvements are needed for City facilities.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 120 FACILITY RENEWAL FUND</b>								
<b>Revenues:</b>								
Interest earnings	\$ 34,921	\$ 10,800	\$ 10,800	\$ 4,185	\$ 4,285	-69.1%	\$ 1,000	-90.7%
Use of money and property	34,921	10,800	10,800	10,800	4,285	-69.1%	1,000	-90.7%
Total operating revenues	34,921	10,800	10,800	10,800	4,285	-69.1%	1,000	-90.7%
<b>Other financing uses</b>								
<b>DEPT: 21 TRANSFERS</b>								
<b>DIV: 01 TRANSFERS</b>								
Interfund transfers - Capital Project Fund	650,000	150,000	150,000	-	150,000	-76.9%	200,000	33.3%
Total transfers to other funds	650,000	150,000	150,000	-	150,000	-76.9%	200,000	33.3%
Net change in fund balance	(615,079)	(139,200)	(139,200)		(145,715)	77.4%	(199,000)	-43.0%
Beginning fund balance	3,103,675	2,488,596	2,488,596		2,488,596	-19.8%	2,342,881	-5.9%
Ending fund balance	<u>\$ 2,488,596</u>	<u>\$ 2,349,396</u>	<u>\$ 2,349,396</u>		<u>\$ 2,342,881</u>	-5.6%	<u>\$ 2,143,881</u>	-8.7%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 141 MORGANFIELD ECONOMIC DEVELOPMENT DISTRICT**  
**DEPARTMENT: 10 GENERAL SERVICES**  
**DIVISION: 14 MISCELLANEOUS**

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

State law authorizes the City of Lake Charles to create special economic development districts and political subdivisions of the State to be designated by an ordinance which shall designate the boundaries of the district. The district may levy new sales taxes that can be used to fund a portion of the costs of an economic development project within the defined district.

Pursuant to this state statute, the MorganField Economic Development District was created by Ordinance 17866, adopted June 7, 2018 by the Lake Charles City Council.

The owners of the property within the district are developing the project as identified as property within the district as a mixed use project, which includes a Traditional Neighborhood Development, other residential communities and commercial developments within the MorganField development generally consisting of residential units, office, commercial space, civic and institutional space and open space.

The District is empowered to levy ad valorem taxes, sales taxes or hotel occupancy taxes within the District up to five mills of ad valorem taxes, up to two percent (2%) of sales taxes, or up to two percent (2%) of hotel occupancy taxes, or any combination of such taxes, above and in addition to any other ad valorem taxes, sales taxes, or hotel occupancy taxes, or combination of such taxes, then in existence or permitted to be in existence in the EDD District

Owners of the property within the district requested that the Board of the MorganField District authorize (a) the levy of one (1%) percent of sales and use taxes upon the sale at retail, the use, the lease or rental, the consumption and storage for use or consumption of tangible personal property and on sales of services in the MorganField District and one (1%) percent of hotel occupancy taxes within the MorganField District commencing January 1, 2018; and (b) the pledge and the disbursement of the new tax for the benefit of the Owners in completing operating the project..

Any funds collected by the City as a result of the new tax will be dedicated to the MorganField Economic Development District to assist in the construction, development and operation of the project.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 141 MORGANFIELD ECONOMIC DEVELOPMENT DISTRICT</b>								
<b>Revenues:</b>								
Sales tax	\$ 47,558	\$ 36,000	\$ 36,000	\$ 70,344	\$ 94,344	-24.3%	\$ 75,000	108.3%
Taxes and special assessments	47,558	36,000	36,000	70,344	94,344	-24.3%	75,000	108.3%
Interest earnings	256	-	-	213	233	-100.0%	-	N/A
Use of money and property	256	-	-	213	233	-100.0%	-	N/A
Total operating revenues	47,814	36,000	36,000	70,557	94,577	-24.7%	75,000	108.3%
<b>Expenditures:</b>								
<b>DEPT: 10 GENERAL SERVICES</b>								
<b>DIV: 14 MISCELLANEOUS</b>								
Special Current Charges	1,391	1,700	1,700	1,545	1,645	22.2%	1,750	2.9%
Total operating expenditures	1,391	1,700	1,700	1,545	1,645	22.2%	1,750	2.9%
Net change in fund balance	46,423	34,300	34,300		92,932	-26.1%	73,250	113.6%
Beginning fund balance	10,711	57,134	57,134		57,134	433.4%	150,066	162.7%
Ending fund balance	\$ 57,134	\$ 91,434	\$ 91,434		\$ 150,066	60.0%	\$ 223,316	144.2%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 142 LAKEFRONT ECONOMIC DEVELOPMENT DISTRICT**  
**DEPARTMENT: 10 GENERAL SERVICES**  
**DIVISION: 14 MISCELLANEOUS**

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

State law authorizes the City of Lake Charles to create special economic development districts and political subdivisions of the State to be designated by an ordinance which shall designate the boundaries of the district. The district may levy new sales taxes that can be used to fund a portion of the costs of an economic development project within the defined district.

Pursuant to this state statute, the Lakefront Economic Development District was created by Ordinance 18188, adopted June 20, 2018 by the Lake Charles City Council. As provided by the Act, the governing body of the District is the City Council.

The economic development district has the power to levy ad valorem taxes, sales taxes, or hotel occupancy taxes within the district up to five mills of ad valorem taxes, up to two percent of sales taxes, or up to two percent of hotel occupancy taxes, or any combination of such taxes, above and in addition to any other ad valorem taxes, sales taxes, or hotel occupancy taxes, or combination of such taxes, then in existence or permitted to be in existence within the district.

The District, in cooperation with the executive branch of the City, are developing and formulating economic development plans to be presented to the District for approval. Such economic development plans may include financial incentives to public or private entities for projects in the District that utilize (i) revenues of sales taxes and/or hotel occupancy taxes levied by the District, (ii) lawfully available sales tax revenues provided by the City of Lake Charles, and (iii) any other funds, whether public or private, that may be available for such purposes.

Pursuant to state law, a special trust fund titled "Lakefront Economic Development District Trust Fund" (the "Trust Fund") was created for the purpose of paying costs in connection with economic development projects as defined in *La.R.S. 33:9038.34(M)* and *La.R.S. 33:9038.36*. The Fund was established by the Chief Financial Officer of the City and is maintained as a separate fund, apart from other funds and accounts of the City or other entities, and shall be used strictly for the purposes set forth in the Act.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 142 LAKEFRONT ECONOMIC DEVELOPMENT DISTRICT</b>								
<b>Revenues:</b>								
Sales tax	\$ 23,317	\$ 20,000	\$ 20,000	\$ 20,115	\$ 24,615	-14.2%	\$ 22,000	10.0%
Taxes and special assessments	23,317	20,000	20,000	20,115	24,615	-14.2%	22,000	10.0%
Interest earnings	265	-	-	126	146	-100.0%	-	N/A
Use of money and property	265	-	-	126	146	-100.0%	-	N/A
Total operating revenues	23,582	20,000	20,000	20,241	24,761	-15.2%	22,000	10.0%
<b>Expenditures:</b>								
<b>DEPT: 10 GENERAL SERVICES</b>								
<b>DIV: 14 MISCELLANEOUS</b>								
Special Current Charges	110	500	500	82	92	354.5%	5,000	900.0%
Total operating expenditures	110	500	500	82	92	354.5%	5,000	900.0%
Net change in fund balance	23,472	19,500	19,500		24,669	-16.9%	17,000	-12.8%
Beginning fund balance	15,590	39,062	39,062		39,062	150.6%	63,731	63.2%
Ending fund balance	\$ 39,062	\$ 58,562	\$ 58,562		\$ 63,731	49.9%	\$ 80,731	37.9%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 143 NELSON MARKET ECONOMIC DEVELOPMENT DISTRICT**  
**DEPARTMENT: 10 GENERAL SERVICES**  
**DIVISION: 14 MISCELLANEOUS**

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

State law authorizes the City of Lake Charles to create special economic development districts and political subdivisions of the State to be designated by an ordinance which shall designate the boundaries of the district. The district may levy new sales taxes that can be used to fund a portion of the costs of an economic development project within the defined district.

Pursuant to this state statute, the Nelson Market Economic Development District was created by Ordinance 18486, adopted August 7, 2019 by the Lake Charles City Council. As provided by the Act, the governing body of the District is the City Council.

The purpose of the District will be to provide funds to assist in the cost of construction of a Traditional Neighborhood Development, other residential communities and commercial developments within the District generally consisting of residential units, commercial space, civic and institutional space and open space, which may be developed in multiple phases.

The economic development district has the power to levy ad valorem taxes, sales taxes, or hotel occupancy taxes within the district up to five mills of ad valorem taxes, up to two percent (2%) of sales taxes, or up to two percent (2%) of hotel occupancy taxes, or any combination of such taxes, above and in addition to any other ad valorem taxes, sales taxes, or hotel occupancy taxes, or combination of such taxes, then in existence or permitted to be in existence within the district.

Owners of the property within the district requested that the Board of the Nelson Market Economic Development District authorize (a) the levy of one (1%) percent of sales and use taxes upon the sale at retail, the use, the lease or rental, the consumption and storage for use or consumption of tangible personal property and on sales of services within the District and a one (1%) percent hotel occupancy tax within the District commencing April 1, 2020 (collectively, the "new tax") and (b) the pledge and the disbursement of the New Tax for the benefit of the Owners and the Project to assist in the construction, development, and operation of the project.

Any funds collected by the City as a result of the new tax will be dedicated to the Nelson Market Economic Development District to be used to assist with the Project Development pursuant to the terms and conditions of the Cooperative Endeavor Agreement entered into between The City of Lake Charles, EVT Lake Charles, LLC, Palma Properties Investment, L.L.C. and the Nelson Market Economic Development District on January 1, 2020.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Amended Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	Projected Actual Results EOY	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 143 NELSON MARKET ECONOMIC DEVELOPMENT DISTRICT</b>								
<b>Revenues:</b>								
Sales tax	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 2,000	N/A	\$ 10,000	100.0%
Taxes and special assessments	-	5,000	5,000	-	2,000	N/A	10,000	100.0%
Total operating revenues	-	5,000	5,000	-	2,000	N/A	10,000	100.0%
<b>Expenditures:</b>								
<b>DEPT: 10 GENERAL SERVICES</b>								
<b>DIV: 14 MISCELLANEOUS</b>								
Special Current Charges	1,425	1,500	1,500	2,011	2,511	5.3%	5,000	233.3%
Total operating expenditures	1,425	1,500	1,500	2,011	2,511	5.3%	5,000	233.3%
Net change in fund balance	(1,425)	3,500	3,500		(511)	345.6%	5,000	42.9%
Beginning fund balance	-	(1,425)	(1,425)		(1,425)	N/A	(1,936)	-35.9%
Ending fund balance	\$ (1,425)	\$ 2,075	\$ 2,075		\$ (1,936)	245.6%	\$ 3,064	47.7%

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# DEBT SERVICE

Debt Service Funds account for the accumulation of resources for, and the retirement of, general long-term debt principal and interest.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**DEBT SERVICE SUMMARY**

	<b>Sewer Bond</b>	<b>2015 \$15.825M Public Improvement Refunding Bond</b>	<b>2017 \$24M Public Improvement Refunding Bond</b>
<b>Revenues:</b>			
Intergovernmental	\$ -	\$ -	\$ -
Use of money and property	-	1,000	-
Total operating revenues	-	1,000	-
<b>Expenditures:</b>			
Debt service principal	-	2,035,000	2,375,000
Debt service interest & fiscal charge	-	402,575	890,250
Total operating expenditures	-	2,437,575	3,265,250
<b>Other financing sources:</b>			
Transfers from other funds	-	2,437,575	3,265,250
Total transfers	-	2,437,575	3,265,250
Net Income (loss)	\$ -	\$ 1,000	\$ -
Projected ending fund balance	\$ 8,396	\$ 908,233	\$ 1,413,686
Fund balance (used) added operations	-	1,000	-
Ending fund balance	\$ 8,396	\$ 909,233	\$ 1,413,686

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<b>2011 \$21M Wastewater DEQ Loan</b>	<b>2011 \$3M City Court CPPTA</b>	<b>Total</b>
\$ -	\$ 180,875	\$ 180,875
5,000	-	6,000
<u>5,000</u>	<u>180,875</u>	<u>186,875</u>
1,167,000	150,000	5,727,000
127,890	30,875	1,451,590
<u>1,294,890</u>	<u>180,875</u>	<u>7,178,590</u>
1,000,000	-	6,702,825
<u>1,000,000</u>	<u>-</u>	<u>6,702,825</u>
<u>\$ (289,890)</u>	<u>\$ -</u>	<u>\$ (288,890)</u>
\$ 2,219,002	\$ 129,255	\$ 4,678,572
<u>(289,890)</u>	<u>-</u>	<u>(288,890)</u>
<u>\$ 1,929,112</u>	<u>\$ 129,255</u>	<u>\$ 4,389,682</u>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 210 LCDA SEWER BONDS  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

Part of the City's long-term debt, the \$17,735,000 proceeds of the Series 2009 Revenue Refunding Bonds, were used by the City to refund the Revenue Bonds-Capital Projects and Equipment Acquisition Program Series 2003A Bonds (the "Refunded Bonds"). Those bonds were originally issued in the amount of \$25,000,000 for the purpose of funding the construction, acquisition and installation of the City's wastewater treatment facility improvements. Amounts due for the Refunding Bonds will range from \$1,270,000 to \$1,750,000 through 2021 with interest rates ranging from 2 percent to 4 percent. The current debt as of August 1, 2021 is \$0.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 210 SEWER BOND FUND</b>						
<b>Revenues:</b>						
Interest on investments	\$ 285	\$ -	\$ 14	-100.0%	\$ -	N/A
Interest on demand deposit accounts	6,702	-	172	-100.0%	-	N/A
Total operating revenues	6,987	-	186	-100.0%	-	N/A
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	1,680,000	1,750,000	1,750,000	4.2%	-	-100.0%
Interest payment	137,200	70,000	70,000	-49.0%	-	-100.0%
Fiscal agent fees	2,200	2,200	2,200	0.0%	-	-100.0%
Total expenditures	1,819,400	1,822,200	1,822,200	0.2%	-	-100.0%
<b>Other financing sources:</b>						
Interfund transfers from Wastewater Fund	1,700,000	1,650,000	-	-2.9%	-	-100.0%
Total transfers from other funds	1,700,000	1,650,000	-	-2.9%	-	-100.0%
Net change in fund balance	(112,413)	(172,200)		-50.5%	-	100.0%
Beginning fund balance	293,009	180,596		-38.4%	8,396	-95.4%
Ending fund balance	\$ 180,596	\$ 8,396		-95.3%	\$ 8,396	0.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 213 2014 \$15.825M REFUNDING PUBLIC IMPROVEMENT BONDS  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

The proceeds of the Series 2014 Bonds are to be used for the purpose of (i) advance refunding the LCDA's \$34,480,000 Revenue Bonds (City of Lake Charles Public Improvement Projects) Series 2007 maturing May 1, 2018; May 1, 2019, May 1, 2022; May 1, 2024; and May 1, 2027; and (II); paying the costs of issuance of the Series 2014 Bonds. The Series 2007 Bonds were issued for the purpose of providing funds to the City to (i) acquire, construct, or improve streets and roads, parks and recreational facilities, water and waste water systems, downtown and/or lakefront development infrastructure and economic development facilities within the City and pursuant to cooperative endeavor agreements with Calcasieu Parish; (ii) purchase a reserve fund surety bond; and (iii) pay the costs of issuance of the Series 2007 Bonds, including the premium for a bond insurance policy insuring the Series 2007 Bonds. The current debt as of August 1, 2021 is \$11,590,000 with interest rates of 4 percent to 3 percent.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 213 2014 \$15.825M REFUNDING PUBLIC IMPROVEMENT BONDS</b>						
<b>Revenues:</b>						
Interest on demand deposit accounts	\$ 7,484	\$ 3,000	\$ 1,181	-40.0%	\$ 1,000	-66.7%
Total operating revenues	<u>7,484</u>	<u>3,000</u>	<u>1,181</u>	-40.0%	<u>1,000</u>	-66.7%
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	165,000	170,000	170,000	3.0%	2,035,000	1097.1%
Interest payment	408,625	403,675	403,675	-1.2%	398,575	-1.3%
Fiscal agent fees	<u>2,750</u>	<u>4,000</u>	<u>-</u>	0.0%	<u>4,000</u>	0.0%
Total expenditures	<u>576,375</u>	<u>577,675</u>	<u>573,675</u>	0.0%	<u>2,437,575</u>	322.0%
<b>Other financing sources:</b>						
Interfund transfers from Wastewater Fund	500,000	500,000	-	0.0%	500,000	0.0%
Interfund transfers from Riverboat Fund	50,000	45,000	-	-10.0%	1,062,540	2261.2%
Interfund transfers from Capital Project Fund	35,000	35,000	-	0.0%	875,035	2400.1%
Total transfers from other funds	<u>585,000</u>	<u>580,000</u>	<u>-</u>	-0.9%	<u>2,437,575</u>	320.3%
Net change in fund balance	16,109	5,325		-57.0%	1,000	-81.2%
Beginning fund balance	<u>886,799</u>	<u>902,908</u>		1.8%	<u>908,233</u>	0.6%
Ending fund balance	<u>\$ 902,908</u>	<u>\$ 908,233</u>		1.0%	<u>\$ 909,233</u>	0.1%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 214 2010 \$40M LCDA PUBLIC IMPROVEMENT BONDS  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This issue is the second (two of two issues) issue authorized as part of a \$90,000,000 bond issue approved in 2006. The proceeds of this Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series 2010 for \$40,000,000 will provide phase two funding for the purpose of acquiring, constructing, or improving streets and roads, parks and recreational facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. It is due in amounts of \$1,575,000 to \$3,200,000 through 2027, and interest rates range from 2 percent to 4.125 percent. The City refunded all bonds except for the years 2018, 2019, 2020 and the current debt as of August 1, 2021 is \$0.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 214 2010 \$40M PUBLIC IMPROVEMENT BONDS</b>						
<b>Revenues:</b>						
Interest on demand deposit accounts	\$ 12,527	\$ -	\$ -	-100.0%	\$ -	N/A
Total operating revenues	12,527	-	-	-100.0%	-	N/A
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	2,315,000	-	-	-100.0%	-	N/A
Interest payment	115,750	-	-	-100.0%	-	N/A
Fiscal agent fees	2,500	-	-	-100.0%	-	N/A
Total expenditures	2,433,250	-	-	-100.0%	-	N/A
<b>Other financing sources (uses):</b>						
Interfund transfers from Riverboat Fund	1,413,400	-	-	-100.0%	-	N/A
Interfund transfers from Capital Project Fund	1,021,400	-	-	-100.0%	-	N/A
Interfund transfer to DS '17 Refund Bond	(1,081,525)	-	-	N/A	-	
Interfund transfer to Bond Capital Project Fund	(50,121)	-	-	N/A	-	
Total transfers from other funds	1,303,154	-	-	-100.0%	-	N/A
Net change in fund balance	(1,117,569)	-		-100.0%	-	N/A
Beginning fund balance	1,117,569	-		-100.0%	-	N/A
Ending fund balance	\$ -	\$ -		-100.0%	\$ -	N/A

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 215 REFUNDING '07 & '10 LCDA BONDS – 2017 \$24M  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This issue is the refunding of the remaining balance (\$5,920,000) of 2007 and refunding portions of 2010 outstanding balance (\$19,720,000). The proceeds of this Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series will provide phase two funding for the purpose of acquiring, constructing, or improving streets and roads, parks and recreational facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. The current debt as of August 1, 2021 is \$18,200,000.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 215 2017 \$24M REFUNDING PUBLIC IMPROVEMENT BONDS</b>						
<b>Revenues:</b>						
Interest on demand deposit accounts	\$ 9,559	\$ -	\$ 515	-100.0%	\$ -	N/A
Total operating revenues	<u>9,559</u>	<u>-</u>	<u>515</u>	-100.0%	<u>-</u>	N/A
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	1,715,000	4,225,000	4,225,000	146.4%	2,375,000	-43.8%
Interest payment	1,123,850	1,055,250	1,055,250	-6.1%	886,250	-16.0%
Fiscal agent fees	<u>4,000</u>	<u>6,500</u>	<u>9,250</u>	0.0%	<u>4,000</u>	-38.5%
				N/A		
Total expenditures	<u>2,842,850</u>	<u>5,286,750</u>	<u>5,289,500</u>	85.8%	<u>3,265,250</u>	-38.2%
<b>Other financing sources:</b>						
Interfund transfers from Riverboat Fund	1,650,300	2,940,000	-	78.1%	1,790,620	-39.1%
Interfund transfers from Capital Project Fund	1,192,600	2,350,000	-	97.0%	1,474,630	-37.2%
Interfund transfers from DS '10 Bond	<u>1,081,525</u>	<u>-</u>	<u>-</u>		<u>-</u>	N/A
Total transfers from other funds	<u>3,924,425</u>	<u>5,290,000</u>	<u>-</u>	86.1%	<u>3,265,250</u>	-38.3%
Net change in fund balance	1,091,134	3,250		822.2%	-	-100.0%
Beginning fund balance	<u>319,302</u>	<u>1,410,436</u>		341.7%	<u>1,413,686</u>	0.2%
Ending fund balance	<u>\$ 1,410,436</u>	<u>\$ 1,413,686</u>		343.4%	<u>\$ 1,413,686</u>	0.0%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 216 2011 \$21M DEQ SEWER LOAN  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This Department of Environmental Quality \$21,000,000 sewer loan was used for wastewater system improvements. Phase I included improvements to Wastewater Treatment Plant A involving headworks improvements, preliminary treatment improvement, final clarification improvements, digester improvements, electrical system upgrades and automation of process equipment and vales and miscellaneous structural rehabilitation and improvements. Phase II of DEQ spending was for the Rebuild of Wastewater Treatment Plant B/C, with a total cost of \$42 million. The entirety of this loan was drawn down in fiscal year 2018. The first annual interest cost of \$199,500 was due December 1, 2011, and the interest rate per annum is 0.95%. The current debt as of August 1, 2021 is \$13,462,000.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 216 2011 \$21M WASTEWATER DEQ LOAN</b>						
<b>Revenues:</b>						
Interest on demand deposit accounts	\$ 28,048	\$ 6,000	\$ 6,253	-60.0%	\$ 5,000	-16.7%
Total operating revenues	<u>28,048</u>	<u>6,000</u>	<u>6,253</u>	-60.0%	<u>5,000</u>	-16.7%
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	1,024,000	1,156,000	1,156,000	12.9%	1,167,000	1.0%
Interest payment	70,389	65,781	65,781	-6.6%	60,580	-7.9%
Administrative fee	<u>78,210</u>	<u>73,090</u>	<u>73,090</u>	-14.0%	<u>67,310</u>	-7.9%
Total expenditures	<u>1,172,599</u>	<u>1,294,871</u>	<u>1,294,871</u>	9.8%	<u>1,294,890</u>	0.0%
<b>Other financing sources:</b>						
Interfund transfers from Wastewater Fund	<u>1,200,000</u>	<u>1,000,000</u>	-	-16.7%	<u>1,000,000</u>	0.0%
Total transfers from other funds	<u>1,200,000</u>	<u>1,000,000</u>	-	-16.7%	<u>1,000,000</u>	0.0%
Net change in fund balance	55,449	(288,871)		-911.4%	(289,890)	-0.4%
Beginning fund balance	<u>2,452,424</u>	<u>2,507,873</u>		2.3%	<u>2,219,002</u>	-11.5%
Ending fund balance	<u>\$ 2,507,873</u>	<u>\$ 2,219,002</u>		-10.8%	<u>\$ 1,929,112</u>	-13.1%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 225 SCHOOL BOARD SALES TAX DISTRICT 3  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

On October 1, 2001 a Cooperative Endeavor Agreement among the City of Lake Charles, Sales Tax District No. Three of Calcasieu Parish, Louisiana, and Wai-Mart Stores, Inc., was signed to ensure that the Sales Tax District did not sustain a sudden and significant loss of tax revenues as a result of the relocation of the Wai-Mart Super Center to the City of Lake Charles. The District issued its Public School Improvement Sales Tax Revenue Bonds based on a 20 year 1.5 percent sales and use tax for schools and school related facilities to begin October 1, 2000. Since the acquisition and construction of the new Wai-Mart in the City would result in the closure of the existing Wal-Mart facility within the District, there would, therefore, be a loss of revenue. Therefore, the agreement was done to replace the loss of sales tax revenues occasioned by the closure of the existing Wal-Mart store and the potential financial difficulties relative to the District's bonds arising from the closure of the existing Wal-Mart located in the District. It was, therefore, agreed to have the City of Lake Charles remit to the Sales Tax District an amount equal to 25 percent of the sales taxes collected for Wal-Mart attributable to this project, not to exceed \$350,000 in any one calendar year. The City would not be liable for payments after November 23, 2020 (which follows the expiration of the Sales Tax District's 1.5 percent tax). This debt has been paid.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 225 SCHOOL BOARD SALES TAX DIST 3</b>						
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	\$ 293,101	\$ 50,000	\$ 38,854	-83.3%	\$ -	-100.0%
Total expenditures	293,101	50,000	38,854	-83.3%	-	-100.0%
<b>Other financing sources:</b>						
Interfund transfers from General Fund	293,101	50,000	38,854	-83.3%	-	-100.0%
Total transfers from other funds	293,101	50,000	38,854	-83.3%	-	-100.0%
Net change in fund balance	-	-		N/A	-	N/A
Beginning fund balance	-	-		N/A	-	N/A
Ending fund balance	\$ -	\$ -		N/A	\$ -	N/A

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 232 2011 \$3M CPPTA CITY COURT COMPLEX  
**DEPARTMENT:** 16 OTHER DEBT  
**DIVISION:** 01 OTHER DEBT

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

The Series 2011 Calcasieu Parish Public Trust Authority Revenue Bonds (Lake Charles City Court Project) are for the purpose of financing the acquisition and construction of a new Lake Charles City Court/Ward Three Judicial Complex ("City Court") and infrastructure improvements, including all furniture, fixtures, equipment, and other improvements incidental or necessary in connection therewith, to be located at 100 Mill Street, Lake Charles, Louisiana. An early payment in the amount of \$1,000,000 was made by City Court in December 2018. The new payment amounts through 2027 will range from \$15,000 to \$175,000 with an interest rate of 3.783 percent. The current debt as of August 1, 2021 is \$825,000.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '20 to '21 Budget	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 232 2011 \$3M CITY COURT CPPTA</b>						
<b>Revenues:</b>						
City Court building fund	\$ 185,849	\$ 176,400	\$ 78,609	-3.3%	\$ 180,875	2.5%
Intergovernmental revenue	185,849	176,400	78,609	-3.3%	180,875	2.5%
Interest on demand deposit accounts	834	-	11	N/A	-	N/A
Total operating revenues	186,683	176,400	78,620	-3.3%	180,875	2.5%
<b>Expenditures:</b>						
<b>DEPT: 16 OTHER DEBT</b>						
<b>DIV: 01 OTHER DEBT</b>						
Principal payment	140,000	140,000	140,000	0.0%	150,000	7.1%
Interest payment	39,154	33,900	33,858	-15.3%	28,375	-16.3%
Fiscal agent fees	2,500	2,500	2,083	0.0%	2,500	0.0%
Total expenditures	181,654	176,400	175,941	-3.3%	180,875	2.5%
Net change in fund balance	5,029	-		N/A	-	
Beginning fund balance	124,226	129,255		4.0%	129,255	0.0%
Ending fund balance	\$ 129,255	\$ 129,255		4.0%	\$ 129,255	0.0%

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# ENTERPRISE FUNDS

TRANSIT

WATER UTILITY

CIVIC CENTER

GOLF COURSE

Enterprise Funds are used for public services which are similar in nature to business enterprises or are required to be accounted for in a similar manner.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**ENTERPRISE FUNDS SUMMARY**

	<u>Transit</u>	<u>Water</u>	<u>Civic Center</u>	<u>Golf Course</u>	<u>Total</u>
<b>Revenues:</b>					
Intergovernmental	\$ 4,106,624	\$ 5,800,000	\$ 1,200,000	\$ -	\$ 11,106,624
Charges for services	102,900	13,177,600	558,700	765,000	14,604,200
Internal services	-	-	-	-	-
Fines and forfeitures	-	5,000	-	-	5,000
Use of money and property	4,000	88,000	2,000	4,000	98,000
Total operating revenues	<u>4,213,524</u>	<u>19,070,600</u>	<u>1,760,700</u>	<u>769,000</u>	<u>25,813,824</u>
<b>Operating Expenditures:</b>					
Finance	-	1,419,804	-	-	1,419,804
Public Works	3,817,244	11,096,096	-	-	14,913,340
Community Services	-	-	2,459,420	1,682,220	4,141,640
Total operating expenditures	<u>3,817,244</u>	<u>12,515,900</u>	<u>2,459,420</u>	<u>1,682,220</u>	<u>20,474,784</u>
<b>Capital Expenditures:</b>					
Public Works	1,500,000	17,850,000	-	-	19,350,000
Community Services	-	-	200,000	1,500,000	1,700,000
Total capital expenditures	<u>1,500,000</u>	<u>17,850,000</u>	<u>200,000</u>	<u>1,500,000</u>	<u>21,050,000</u>
Total expenditures	<u>5,317,244</u>	<u>30,365,900</u>	<u>2,659,420</u>	<u>3,182,220</u>	<u>41,524,784</u>
<b>Other financing sources:</b>					
Operating transfers from other funds	878,720	-	698,720	913,220	2,490,660
Operating transfers sales tax for salaries	-	331,000	-	-	331,000
Capital transfers from other funds	225,000	4,050,000	-	1,500,000	5,775,000
Total transfers	<u>1,103,720</u>	<u>4,381,000</u>	<u>698,720</u>	<u>2,413,220</u>	<u>8,596,660</u>
Issuance of debt	-	7,000,000	-	-	7,000,000
Net Income (loss)	<u>\$ -</u>	<u>\$ 85,700</u>	<u>\$ (200,000)</u>	<u>\$ -</u>	<u>\$ (114,300)</u>

Note: Capital revenues, expenditures and transfer are included in above totals.  
All capital expenses are detailed in the Capital Budget.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

**FUND:** 401 TRANSIT  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 09 TRANSIT-OPERATION  
 10 TRANSIT-PLANNING

**GOAL MISSION STATEMENT:**

To provide dependable means of transportation to the general public.

**FUNCTION DESCRIPTION:**

**Transit-Operations:** This division includes the administrative and operations segment of Transit. Major capital acquisition costs are budgeted separately for purposes of federal capital grant funds. Depreciation expense is recorded in this fund but excluded for budget presentation and control purposes. Operating expenses other than depreciation are normally eligible for fifty percent federal reimbursement from FTA and are included in this division. This division provides bus transportation for residents within the City of Lake Charles. There are currently five fixed routes operating within the City which run Monday through Friday from 5:45 a.m. through 5:45 p.m. except on City holidays. The Para Transit service offers a special mode of transportation to disabled persons who have met federal eligibility guidelines. The transit system is equipped with vans with wheelchair access and can transport passengers from origin to destination, such as hospital clinics, doctor's offices, medical centers, grocery stores, pharmacies, and more.

Future milestones include extending weekday hours and providing service on weekends.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Bus riders	225,228	281,535	281,535
Number of Special Needs Passengers Served	4,551	5,689	5,689

**FUNCTION DESCRIPTION:**

**Transit-Planning:** This division functions as the planning and maintenance arm of the Transit operation. Expenses in this division are reimbursed by FTA at 80 percent.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Number of Public Buses	5	5	5
Number of Para-Transit Buses	2	2	2
Number of Trolley Buses	1	1	1

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 – 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	19	19	19	19
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 401 TRANSIT FUND REVENUES</b>						
FEDERAL TRANSIT-OPERATION	\$ 309,463	\$ 117,670	\$ -	-62.0%	\$ 689,420	485.9%
FEDERAL TRANSIT-PLAN/MAIN	96,019	69,108	-	-28.0%	757,204	995.7%
FEDERAL TRANSIT-CARES FTA	2,488,992	3,109,594	1,681,209	24.9%	1,275,000	-59.0%
FEDERAL PROGRAMS	2,894,474	3,296,372	1,681,209	13.9%	2,721,624	-17.4%
DEPT OF TRANSPORTATION	116,271	110,000	98,698	-5.4%	110,000	0.0%
STATE REVENUE	116,271	110,000	98,698	-5.4%	110,000	0.0%
INTERGOVERNMENTAL	3,010,745	3,406,372	1,779,907	13.1%	2,831,624	-16.9%
RENTALS/LEASES	24,205	50,000	18,418	106.6%	50,000	0.0%
SALE OF OLD EQUIPMENT	6,300	-	-	-100.0%	-	N/A
BUS FARES	60,944	60,000	11,407	-1.5%	20,000	-66.7%
TRANSIT ADVERTISING	20,214	10,000	22,156	-50.5%	30,000	200.0%
PARA-TRANSIT FARES	3,049	4,000	1,266	31.2%	2,400	-40.0%
WASH RACK FEES	705	1,000	-	41.8%	500	-50.0%
TRANSIT	91,212	75,000	34,829	-17.8%	52,900	-29.5%
MISC INSURANCE CLAIMS	54,184	4,000	16,886	-92.6%	4,000	0.0%
INSURANCE REVENUES	54,184	4,000	16,886	-92.6%	4,000	0.0%
NON-EMPLOYER PENSION CONTRIBUTIONS	23,553	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	23,553	-	-	-100.0%	-	N/A
USE OF MONEY & PROPERTY	193,154	129,000	70,133	-33.2%	106,900	-17.1%
IF TRSF GENERAL FUND	236,750	186,778	-	-21.1%	878,720	370.5%
INTERFUND TRSF - GENERAL FUND	236,750	186,778	-	-21.1%	878,720	370.5%
NONREVENUE RECEIPTS	236,750	186,778	-	-21.1%	878,720	370.5%
EXCESS OF REV OVER/UNDER EXP	(500,829)	-	-	100.0%	-	N/A
NON-OPERATING REVENUE	(500,829)	-	-	100.0%	-	N/A
TRANSIT FUND	\$ 2,939,820	\$ 3,722,150	\$ 1,850,040	26.6%	\$ 3,817,244	2.6%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 401 TRANSIT</b>						
<b>DEPT: 06 PUBLIC WORKS</b>						
<b>DIV: 09 TRANSIT-OPERATION</b>						
Salaries/ Wages/ OT	\$ 795,963	\$ 808,800	\$ 608,887	1.6%	\$ 800,900	-1.0%
Fringe Benefits	362,777	344,300	226,720	-5.1%	410,000	19.1%
General Operating Services	3,863	6,700	2,667	73.4%	5,500	-17.9%
Insurance - Property, AL, GL, WC	838,278	841,456	838,786	0.4%	964,700	14.6%
Maintenance & Rentals	45,616	44,200	43,633	-3.1%	54,000	22.2%
Utilities	43,132	46,100	37,276	6.9%	46,200	0.2%
Contractual Services & Projects	2,449	10,000	1,877	308.3%	6,000	-40.0%
General Supplies	20,770	24,200	13,119	16.5%	21,900	-9.5%
Automotive Supplies	111,756	169,000	86,616	51.2%	162,000	-4.1%
Materials & Equipment	18,582	28,500	20,370	53.4%	24,000	-15.8%
Major Acquisitions & Improvements	-	-	-	N/A	60,000	N/A
Special Current Charges	303,590	304,075	304,171	0.2%	315,539	3.8%
TRANSIT OPERATIONS	<u>2,546,776</u>	<u>2,627,331</u>	<u>2,184,122</u>	3.2%	<u>2,870,739</u>	9.3%
<b>DIV: 10 TRANST-PLANNING/MAINTENANCE</b>						
Salaries/ Wages/ OT	39,800	40,500	33,151	1.8%	43,200	6.7%
Fringe Benefits	17,146	20,250	13,313	18.1%	19,850	-2.0%
Insurance - Property, AL, GL, WC	490	490	490	0.0%	570	16.3%
Maintenance & Rentals	154,086	210,000	113,785	36.3%	180,000	-14.3%
Contractual Services & Projects	-	52,000	-	N/A	22,000	-57.7%
General Supplies	-	8,000	-	N/A	7,000	-12.5%
Automotive Supplies	110,311	120,000	55,823	8.8%	100,000	-16.7%
Special Current Charges	623,479	643,579	623,479	3.2%	573,885	-10.8%
TRANSIT PLANNING/MAINTENANCE	<u>945,312</u>	<u>1,094,819</u>	<u>840,041</u>	15.8%	<u>946,505</u>	-13.5%
 TRANSIT OPERATIONS & PLAN & MAINT	 3,492,088	 3,722,150	 3,024,163	 6.6%	 3,817,244	 2.6%
Capitalization of Fixed Assets	(1,249,096)	-	-	100.0%	-	N/A
Depreciation Expense	696,828	-	-	-100.0%	-	N/A
TRANSIT OPERATING FUND	<u>\$ 2,939,820</u>	<u>\$ 3,722,150</u>	<u>\$ 3,024,163</u>	26.6%	<u>\$ 3,817,244</u>	2.6%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 411 TRANSIT CAPITAL  
**DEPARTMENT:** 15 CAPITAL GENERAL GOVERNMENT  
**DIVISION:** 05 TRANSIT CAPITAL GRANTS

**GOAL MISSION STATEMENT:**

**FUNCTION DESCRIPTION:**

This fund is used for budget control purposes to account for Transit capital contributions from the Federal Transit Authority (FTA) and City sources. The construction of a bus storage facility was authorized in the previous fiscal year and was completed in May 2020. We currently have one bus on order and will be making additional purchases with previously authorized funds.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 411 TRANSIT - CAPITAL REVENUES</b>						
FEDERAL TRANSIT-CAPITAL	\$ 1,065,036	\$ -	\$ 414,031	-100.0%	\$ 1,275,000	N/A
FEDERAL TRANSIT-CARES ACT	-	-	26,866	N/A	-	N/A
FEDERAL PROGRAMS	1,065,036	-	440,897	-100.0%	1,275,000	N/A
INTERGOVERNMENTAL	1,065,036	-	440,897	-100.0%	1,275,000	N/A
INTEREST ON INVESTMENTS	449	-	22	-100.0%	-	N/A
DEMAND DEPOSIT ACCOUNTS	1,942	-	180	-100.0%	-	N/A
INTEREST	2,391	-	202	-100.0%	-	N/A
USE OF MONEY & PROPERTY	2,391	-	202	-100.0%	-	N/A
IF TRSF RIVERBOAT GAMING FUND	-	-	-	N/A	225,000	N/A
NONREVENUE RECEIPTS	-	-	-	N/A	225,000	N/A
EXCESS OF REV OVER/UNDER EXP	205,837	-	-	-100.0%	-	N/A
NON-OPERATING REVENUE	205,837	-	-	-100.0%	-	N/A
TRANSIT - CAPITAL	\$ 1,273,264	\$ -	\$ 441,099	-100.0%	\$ 1,500,000	N/A
<b>FUND: 411 TRANSIT - CAPITAL EXPENDITURES</b>						
DEPT: 15 CAPITAL-GENERAL GOVERNMENT						
DIV: 05 TRANSIT CAPITAL GRANTS						
Contractual Services & Projects	\$ 336,471	\$ -	\$ -	-100.0%	\$ -	N/A
Materials & Equipment	22,928	-	20,685	-100.0%	-	N/A
Major Acquisitions & Improvements	904,878	-	495,123	-100.0%	1,500,000	N/A
Special Current Charges	8,987	-	-	-100.0%	-	N/A
TRANSIT CAPITAL	\$ 1,273,264	\$ -	\$ 515,808	-100.0%	\$ 1,500,000	N/A

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 405 WATER FUND  
**DEPARTMENT:** 02 FINANCE  
**DIVISION:** 04 WATER BUSINESS OFFICE

**GOAL MISSION STATEMENT:**

To provide customers with a clean, safe, and dependable supply of drinking water at a reasonable rate; to provide services relative to meter reading, billing, and payment options in the most efficient manner possible utilizing technology to the extent available and affordable; and to provide the highest quality customer service when interacting with the public.

**FUNCTION DESCRIPTION:**

The Water Business Office is responsible for the reading of the water meters, monthly billing of the water and sewer customers, and the collection of those fees. The Water Utility Fund accounts for the operation and improvement of the public water system. All expenses and outlays are funded entirely by water system revenues or specifically authorized capital contributions for specified improvements. The Water Utility Fund includes the Water Business Office, Water Production and Distribution, and capital expenditures.

The Water Business Office provides citizens with online account access and several bill payment options. Customers can pay their water bills via online, telephone, and automatic bank draft. Additionally, both City Hall and the Transit Center on Clarence Street have walk-up kiosks located inside of each building.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Water customers	31,901	30,000	30,500

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	12	12	12	12

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 405 WATER FUND  
**DEPARTMENT:** 06 PUBLIC WORKS  
**DIVISION:** 11 WATER PRODUCTION AND DISTRIBUTION

**GOAL MISSION STATEMENT:**

To provide our customers with a clean, safe, and dependable supply of drinking water at a reasonable rate; to provide the highest standard of customer service when dealing with the public; to ensure compliance with all governmental standards; to provide a safe and rewarding work environment for all City of Lake Charles employees.

**FUNCTION DESCRIPTION:**

The Water Production and Distribution areas are responsible for operation and maintenance of the six water treatment plants, distribution of all water to our citizens, and repair of water mains, hydrants, and services. There are approximately 525 miles of water mains, 3,350 fire hydrants, and 22 wells currently in use. Water is provided to approximately 25,000 households and businesses.

The Water Services and East McNeese Water Lab areas perform meter reading, repairs to water services, and monitor the water quality on a daily basis.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Work Orders/Service Orders completed	34,572	35,000	35,844
Water mains (miles)	525	525	525
Fire hydrants	3,300	3,350	3,400
Maximum Daily Capacity (million gallons per day)	22	22	22

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	55	55	55	55
Full-Time Engineering	2	2	2	1
Part-Time	7	7	7	7

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 405 WATER UTILITY FUND REVENUES</b>						
VENDOR'S COMPENSATION	\$ 611	\$ 800	\$ 554	30.9%	\$ 600	-25.0%
AMERICAN RESCUE PLAN	-	-	-	N/A	5,800,000	N/A
** INTERGOVERNMENTAL	-	-	-	N/A	5,800,000	N/A
WATER SERVICE	11,092,016	11,000,000	7,722,250	-0.8%	11,000,000	0.0%
TAPPING FEES	243,140	270,000	136,790	11.0%	210,000	-22.2%
RECONNECT FEES	10,720	22,000	2,885	105.2%	6,000	-72.7%
SERVICE CHARGES	77,413	100,000	49,812	29.2%	100,000	0.0%
WATER MAIN EXTENSIONS	5,780	7,000	6,890	21.1%	8,000	14.3%
MISCELLANEOUS	27,806	28,000	7,531	0.7%	18,000	-35.7%
SAFE DRINKING WATER ADMIN FEE	385,074	375,000	275,665	-2.6%	360,000	-4.0%
LATE FEES	186,090	200,000	-	7.5%	50,000	-75.0%
CAPITAL IMPROVEMENT FEES	56,716	200,000	770,670	252.6%	1,000,000	400.0%
CHARGES FOR SERVICES	12,084,755	12,202,000	8,972,493	1.0%	12,752,000	4.5%
WATER VIOLATIONS-BACKFLOW	50,200	10,000	-	-80.1%	5,000	-50.0%
MISC FINES & FORFEITURES	50,200	10,000	-	-80.1%	5,000	-50.0%
SERVICES PROVIDED BILLING SERVICES	470,000	447,700	447,700	-4.7%	425,000	-5.1%
INTEREST ON INVESTMENTS	113,908	50,000	15,818	-56.1%	15,000	-70.0%
DEMAND DEPOSIT ACCOUNTS	169,728	72,000	28,207	-57.6%	30,000	-58.3%
UNREALIZED GAIN/LOSS INVEST	735	-	1,993	-100.0%	-	N/A
INTEREST	284,371	122,000	46,018	-57.1%	45,000	-63.1%
PENALTY-WATER UTILITY	62,733	100,000	(25)	59.4%	25,000	-75.0%
GENERAL MISCELLANEOUS REVENUE	12,919	10,000	8,109	-22.6%	10,000	0.0%
MISC INSURANCE CLAIMS	-	-	658	N/A	-	N/A
SALE OF OLD EQUIPMENT	25,429	10,000	630	-60.7%	8,000	-20.0%
MISCELLANEOUS REVENUE	101,081	120,000	9,372	18.7%	43,000	-64.2%
NON-EMPLOYER PENSION CONTRIBUTIONS	84,069	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	84,069	-	-	-100.0%	-	N/A
USE OF MONEY & PROPERTY	469,521	242,000	55,390	-48.5%	88,000	-63.6%
IF TRSF GENERAL FUND	320,000	316,000	-	-1.3%	331,000	4.7%
IF TRSF RIVERBOAT GAMING FUND	-	-	-	N/A	4,050,000	N/A
TRANSFERS FROM OTHER FUNDS	320,000	316,000	-	-1.3%	4,381,000	1286.4%
ISSUANCE OF DEBT - DHH LOAN	-	1,000,000	-	N/A	7,000,000	600.0%
NONREVENUE RECEIPTS	320,000	1,316,000	-	311.3%	11,381,000	764.8%
EXCESS OF REV OVER/UNDER EXP	(1,358,732)	5,994,281	-	541.2%	(85,700)	-101.4%
** NON-OPERATING REVENUE	(1,358,732)	5,994,281	-	541.2%	(85,700)	-101.4%
FUND 405 WATER UTILITY FUND	\$ 12,036,355	\$ 20,212,781	\$ 9,476,137	67.9%	\$ 30,365,900	50.2%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 405 WATER FUND</b>						
<b>DEPT: 02 FINANCE</b>						
<b>DIV: 04 WATER BUSINESS OFFICE</b>						
Salaries/ Wages/ OT	\$ 465,570	\$ 519,700	\$ 368,161	11.6%	\$ 511,000	-1.7%
Fringe Benefits	175,715	220,100	144,105	25.3%	211,100	-4.1%
General Operating Services	216,254	245,550	157,454	13.5%	235,550	-4.1%
Insurance - Property, AL, GL, WC	5,739	5,105	2,446	-11.0%	5,670	11.1%
Maintenance & Rentals	3,986	10,500	1,353	163.4%	10,500	0.0%
Utilities	2,336	3,000	2,481	28.4%	5,200	73.3%
Contractual Services & Projects	144,691	163,500	109,720	13.0%	154,000	-5.8%
General Supplies	4,635	8,750	4,083	88.8%	8,750	0.0%
Materials & Equipment	6,571	18,200	1,763	177.0%	19,200	5.5%
Special Current Charges	255,451	232,260	96,420	-9.1%	258,834	11.4%
WATER BUSINESS OFFICE	<u>1,280,948</u>	<u>1,426,665</u>	<u>887,986</u>	11.4%	<u>1,419,804</u>	-0.5%
<b>FUND: 405 WATER FUND</b>						
<b>DEPT: 06 PUBLIC WORKS</b>						
<b>DIV: 11 WATER PRODUCTION&amp;DIST</b>						
Salaries/ Wages/ OT	2,167,702	\$ 2,353,200	1,688,021	8.6%	\$ 2,341,300	-0.5%
Fringe Benefits	1,146,038	1,339,200	693,252	16.9%	1,368,200	2.2%
General Operating Services	18,058	29,050	17,094	60.9%	24,050	-17.2%
Insurance - Property, AL, GL, WC	598,724	604,005	598,213	0.9%	691,260	14.4%
Maintenance & Rentals	569,712	991,100	213,770	74.0%	761,100	-23.2%
Utilities	865,553	1,030,300	836,797	19.0%	1,084,800	5.3%
Contractual Services & Projects	869,047	1,005,500	137,415	15.7%	978,000	-2.7%
General Supplies	982,212	1,182,050	702,312	20.3%	1,026,050	-13.2%
Automotive Supplies & Gasoline	103,048	142,900	100,282	38.7%	132,900	-7.0%
Materials & Equipment	222,708	815,000	183,484	266.0%	626,000	-23.2%
Major Acquisitions & Improvements	-	1,372,600	23,436	N/A	1,008,500	-26.5%
Special Current Charges	886,634	1,029,476	750,344	16.1%	921,306	-10.5%
WATER PRODUCTION&DISTRIBUTION	<u>8,429,436</u>	<u>11,894,381</u>	<u>5,944,420</u>	41.1%	<u>10,963,466</u>	-7.8%
<b>DEPT: 06 PUBLIC WORKS</b>						
<b>DIV: 15 ENGINEERING</b>						
Salaries/ Wages/ OT	94,344	158,200	80,109	67.7%	98,500	-37.7%
Fringe Benefits	27,931	61,400	24,573	119.8%	32,000	-47.9%
General Operating Services	-	800	-	N/A	500	-37.5%
Insurance - Property, AL, GL, WC	935	935	935	0.0%	1,080	15.5%
Utilities	344	400	237	16.3%	400	0.0%
General Supplies	-	-	74	N/A	150	N/A
ENGINEERING	<u>123,554</u>	<u>221,735</u>	<u>105,928</u>	79.5%	<u>132,630</u>	-40.2%
WATER OPERATIONS	<u>9,833,938</u>	<u>13,542,781</u>	<u>6,938,334</u>	37.7%	<u>12,515,900</u>	-7.6%
<b>CAPITAL EXPENDITURES</b>						
Capital Project Expenses	4,874,945	6,670,000	3,053,386	36.8%	17,850,000	167.6%
Capitalization of Fixed Assets	(4,874,945)	-	-	100.0%	-	N/A
Depreciation Expense	2,202,417	-	-	-100.0%	-	N/A
TOTAL WATER FUND	<u>\$ 12,036,355</u>	<u>\$ 20,212,781</u>	<u>\$ 9,991,720</u>	67.9%	<u>\$ 30,365,900</u>	50.2%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 402 CIVIC CENTER  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 02 CIVIC CENTER

**GOAL MISSION STATEMENT:**

To increase revenue; to increase the number of quality acts; to provide a clean, pleasant, safe, well maintained, and accessible atmosphere for all visitors; ensure each and every event is successful by working to accomplish the needs of all our customers in a friendly yet professional manner.

The mission of the Lake Charles Civic Center is to expand the cultural environment of Southwest Louisiana by providing a multi-purpose entertainment, meeting, and convention complex.

**FUNCTION DESCRIPTION:**

This division accounts for the operational costs of the Civic Center. Capital acquisitions and improvements are funded by capital contributions from other sources. Depreciation expense and accounting entries necessary for capitalization of fixed assets are recorded in the Civic Center Fund.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Rentals	\$183,051	\$80,000	\$400,000
Events	156	90	300
Event Days	267	187	480

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	21	21	21	21
Part-Time	8	8	8	8

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 402 CIVIC CENTER FUND REVENUES</b>						
VENDOR'S COMPENSATION	\$ 312	\$ -	\$ 5	-100.0%	\$ -	N/A
VENDOR'S COMPENSATION	312	-	5	-100.0%	-	N/A
GEN APPR-SALES TAX DED TO LCCC-STATE	1,158,003	1,158,000	3,158,003	0.0%	1,200,000	3.6%
INTERGOVERNMENTAL	1,158,003	1,158,000	3,158,003	0.0%	1,200,000	3.6%
<b>CIVIC CENTER OPERATING REVENUES:</b>						
SALE OF OLD EQUIPMENT	166	-	-	-100.0%	-	N/A
RENTAL INCOME	183,051	-	82,480	-100.0%	260,000	N/A
FOOD CONCESSIONS	31,874	-	38	-100.0%	35,000	N/A
EQUIPMENT RENTALS	42,472	-	1,156	-100.0%	30,000	N/A
FOOD CATERER	12,830	-	2,473	-100.0%	14,000	N/A
SOUVENIRS - NON FOOD ITEM	464	-	-	-100.0%	3,000	N/A
COMMISSIONS	1,106	-	625	-100.0%	1,000	N/A
SIGN RENTAL	200	-	-	-100.0%	-	N/A
TICKET SALES COMMISSIONS	5,260	-	-	-100.0%	5,000	N/A
BEER CONCESSIONS	36,657	-	724	-100.0%	40,000	N/A
LIQUOR CONCESSIONS	60,432	-	2,039	-100.0%	60,000	N/A
SOFT DRINK CONCESSIONS	40,530	-	67	-100.0%	40,000	N/A
CORKAGE FEE	53,155	-	-	-100.0%	45,000	N/A
FREE-POUR LABOR	3,225	-	220	-100.0%	3,000	N/A
MISCELLANEOUS	2,501	-	4	-100.0%	2,700	N/A
FACILITY FEE-TICKET SALES	9,908	-	238	-100.0%	20,000	N/A
CIVIC CENTER	483,831	-	90,064	-100.0%	558,700	N/A
<b>ASM OPERATING REVENUES:</b>						
DIRECT EVENT INCOME-RENTALS	-	422,999	-	N/A	-	-100.0%
DIRECT EVENT INCOME-SERVICE	-	57,439	-	N/A	-	-100.0%
FOOD & BEVERAGE CONCESSIONS	-	205,438	-	N/A	-	-100.0%
TICKET REBATES & FACILITY FEES	-	74,500	-	N/A	-	-100.0%
OTHER OPERATING INCOME	-	35,000	-	N/A	-	-100.0%
TOTAL ASM REVENUES	-	795,376	-	N/A	-	-100.0%
NON-EMPLOYER PENSION CONTRIBUTIONS	29,291	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	29,291	-	-	-100.0%	-	N/A
INTEREST ON INVESTMENTS	5,000	-	-	-100.0%	-	N/A
DEMAND DEPOSIT ACCOUNTS	11,517	1,000	7,965	-91.3%	2,000	100.0%
INTEREST	16,517	1,000	7,965	-93.9%	2,000	100.0%
USE OF MONEY & PROPERTY	529,639	1,000	98,029	-99.8%	560,700	55970.0%
IF TRSF GENERAL FUND	296,778	627,525	-	111.4%	698,720	11.3%
IF TRSF CIVIC CENTER CAPITAL FUND	71,300	-	-	-100.0%	-	N/A
NONREVENUE RECEIPTS	368,078	627,525	-	70.5%	698,720	11.3%
EXCESS OF REV OVER/UNDER EXP	954,211	-	-	-100.0%	-	N/A
NON-OPERATING REVENUE	954,211	-	-	-100.0%	-	N/A
				N/A		N/A
CIVIC CENTER FUND	\$ 3,010,243	\$ 2,581,901	\$ 3,256,037	-14.2%	\$ 2,459,420	-4.7%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 402 CIVIC CENTER</b>						
<b>DEPT: 09 COMMUNITY SERVICES</b>						
<b>DIV: 02 CIVIC CENTER</b>						
Salaries/ Wages/ OT	\$ 779,505	\$ 682,000	\$ 484,947	-12.5%	\$ 835,500	22.5%
Fringe Benefits	373,135	283,700	201,826	-24.0%	454,200	60.1%
General Operating Services	4,215	-	719	-100.0%	6,050	N/A
Insurance - Property, AL, GL, WC	123,071	125,100	123,013	1.6%	142,520	13.9%
Maintenance & Rentals	155,797	-	105,617	-100.0%	225,500	N/A
Utilities	249,630	418,000	136,097	67.4%	422,000	1.0%
Contractual Services & Projects	102,230	-	57,344	-100.0%	85,100	N/A
General Supplies	44,836	-	37,306	-100.0%	77,100	N/A
Automotive Supplies & Gasoline	1,363	-	2,242	-100.0%	3,050	N/A
Materials & Equipment	64,278	-	17,916	-100.0%	107,400	N/A
Major Acquisitions & Improvements	-	-	-	N/A	37,000	N/A
Special Current Charges	134,718	190,000	50,025	41.0%	64,000	-66.3%
Civic Center Operations Paid by City	2,032,778	1,698,800	1,217,052	-16.4%	2,459,420	44.8%
Civic Center Operations Paid by ASM						
Wages & benefits	-	452,372	-	N/A	-	-100.0%
Contracted service	-	11,000	-	N/A	-	-100.0%
General Admin	-	77,349	-	N/A	-	-100.0%
Operations	-	324,880	-	N/A	-	-100.0%
Utilities	-	17,500	-	N/A	-	-100.0%
CIVIC CENTER OPERATIONS PD BY ASM	-	883,101	-	N/A	-	-100.0%
Capitalization of Fixed Assets	(317,542)	-	-	100.0%	-	N/A
Depreciation Expense	1,295,007	-	-	-100.0%	-	N/A
<b>CIVIC CENTER FUND</b>	<b>\$ 3,010,243</b>	<b>\$ 2,581,901</b>	<b>\$ 1,217,052</b>	<b>-14.2%</b>	<b>\$ 2,459,420</b>	<b>-4.7%</b>



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 410 CIVIC CENTER CAPITAL  
**DEPARTMENT:** 15 CAPITAL-GENERAL GOVERNMENT  
**DIVISION:**

**GOAL MISSION STATEMENT:**

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**FUNCTION DESCRIPTION:**

Civic Center Capital is utilized for budget control purposes to account for Civic Center capital contributions and the related improvements. One of the most recent FY20 projects completed was Amphitheatre electrical upgrades for which the city received a PEG (Project Enhancement Grant) from the Lake Charles/Southwest Louisiana Convention and Visitors Bureau. Rosa Hart Theatre rigging repairs are in progress.

Resolution 1-19 was adopted by the Lake Charles City Council on January 2, 2019 and allows the City to issue bonds not to exceed \$6,000,000 for the purpose of financing City of Lake Charles public improvement projects. Plans are being developed to extend the Lakefront Boardwalk from Veteran's Park toward the beach to enhance walkability and enjoyment of the lake for citizens and visitors.

**AUTHORIZED PERSONNEL:**

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 410 CIVIC CENTER CAPITAL FUND REVENUES</b>						
INTEREST ON INVESTMENTS	\$ 27,456	\$ -	\$ -	-100.0%	\$ -	N/A
DEMAND DEPOSIT ACCOUNTS	6,301	-	1,133	-100.0%	-	N/A
UNREALIZED GAIN/LOSS INVEST	2,728	-	2,189	-100.0%	-	N/A
INTEREST	36,485	-	3,322	-100.0%	-	N/A
USE OF MONEY & PROPERTY	36,485	-	3,322	-100.0%	-	N/A
EXCESS OF REV OVER/UNDER EXP	352,357	200,000	-	-43.2%	200,000	0.0%
NON-OPERATING REVENUE	352,357	200,000	-	-43.2%	200,000	0.0%
CIVIC CENTER CAPITAL PROJECTS	\$ 388,842	\$ 200,000	\$ 3,322	-48.6%	\$ 200,000	0.0%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 410 CIVIC CENTER CAPITAL</b>						
DEPT: 15 CAPITAL-GENERAL GOVERNMENT						
Contractual Services & Projects	\$ 297,511	\$ 200,000	\$ 531	-32.8%	\$ 200,000	0.0%
Special Current Charges	20,031	-	12,176	-100.0%		N/A
Capital expenses	<u>317,542</u>	<u>200,000</u>	<u>12,707</u>	-37.0%	<u>200,000</u>	0.0%
Interfund transfers - Civic Center operations	<u>71,300</u>	<u>-</u>		-100.0%	<u>-</u>	N/A
CIVIC CENTER CAPITAL	<u>\$ 388,842</u>	<u>\$ 200,000</u>	<u>\$ 12,707</u>	-48.6%	<u>\$ 200,000</u>	0.0%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 403 MALLARD COVE  
**DEPARTMENT:** 09 COMMUNITY SERVICES  
**DIVISION:** 03 GOLF COURSE

**GOAL MISSION STATEMENT:**

. To provide the citizens of the Lake Area and visitors the best possible facility and services needed to enjoy the game of golf at the most reasonable cost to the players

**FUNCTION DESCRIPTION:**

Mallard Cove Golf Course serves its citizens and visitors with a value-oriented recreation experience for those who enjoy the game of golf. The fees are designed for public access and affordability. To satisfy the demands of typical golfers, major emphasis is put on the condition of the golf course. A commitment has been made to provide this recreation option to citizens and guests for a long time in the future. Mallard Cove Golf Course consistently provides a golf experience that exceeds the expectations for the cost. The budget includes the operation and maintenance of Mallard Cove which is a municipally-owned golf course. Capital acquisitions and major improvements that are funded from facility revenues as well as from other sources are also listed as capital expenditures and are identified in the Capital Budget.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 – 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Rounds of golf			
Full Service Dining			
Fully Stocked Pro Shop			

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	10	10	10	10
Part-Time	6	6	6	6

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 403 GOLF COURSE REVENUES</b>						
VENDOR'S COMPENSATION	\$ 525	\$ 800	\$ -	52.4%	\$ -	-100.0%
DEMAND DEPOSIT ACCOUNTS	17,622	5,000	4,756	-71.6%	4,000	-20.0%
INTEREST EARNINGS	17,622	5,000	4,756	-71.6%	4,000	-20.0%
GREEN FEES	181,249	325,000	-	79.3%	250,000	-23.1%
TOBACCO SALES	3,834	5,000	-	30.4%	-	-100.0%
VENDING CONCESSIONS	458	2,000	-	336.7%	-	-100.0%
CART RENTALS	187,151	325,000	-	73.7%	300,000	-7.7%
FOOD - BEVERAGES	33,359	70,000	-	109.8%	55,000	-21.4%
BEER	52,444	75,000	-	43.0%	60,000	-20.0%
ANNUAL MEMBERSHIP FEE	49,577	80,000	-	61.4%	50,000	-37.5%
DRIVING RANGE	19,922	35,000	-	75.7%	20,000	-42.9%
GOLF ACCESSORIES	42,955	125,000	-	191.0%	25,000	-80.0%
PULL CART RENTALS	730	300	-	-58.9%	-	-100.0%
CITY CHAMPIONSHIP TOURNAMENT	-	25,000	-	N/A	-	-100.0%
LOCKER RENTAL & CLUB STORAGE	-	500	-	N/A	-	-100.0%
GOLF CLUB RENTAL	452	2,000	-	342.5%	-	-100.0%
MISCELLANEOUS	268	200	-	-25.4%	-	-100.0%
CONCESSION CART REVENUE	4,545	20,000	-	340.0%	5,000	-75.0%
* GOLF COURSE	576,944	1,090,000	-	88.9%	765,000	-29.8%
GOLF COURSE REVENUES	594,566	1,095,000	4,756	84.2%	769,000	-29.8%
NON-EMPLOYER PENSION CONTRIBUTIONS	13,544	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	13,544	-	-	-100.0%	-	N/A
IF TRSF GENERAL FUND - OPERATIONS	784,906	891,700	-	13.6%	913,220	2.4%
IF TRSF GENERAL FUND - CAPITAL	500,000	-	-	-100.0%	-	N/A
IF TRSF RIVERBOAT FUND - CAPITAL	900,000	-	-	-100.0%	1,075,000	N/A
IF TRSF WASTEWATER FUND - CAPITAL	400,000	-	-	-100.0%	-	N/A
IF TRSF CAPITAL PROJECT FUND	1,000,000	-	-	-100.0%	425,000	N/A
TOTAL TRANSFERS	3,584,906	891,700	-	-75.1%	2,413,220	170.6%
NONREVENUE RECEIPTS	3,584,906	891,700	-	-75.1%	2,413,220	170.6%
EXCESS OF REV OVER/UNDER EXP	(366,960)	-	-	100.0%	-	N/A
NON-OPERATING REVENUE	(366,960)	-	-	100.0%	-	N/A
GOLF COURSE FUND	\$ 3,826,581	\$ 1,987,500	\$ 4,756	-48.1%	\$ 3,182,220	60.1%

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY 2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 403 MALLARD COVE</b>						
<b>DEPT: 09 COMMUNITY SERVICES</b>						
<b>DIV: 03 GOLF COURSE</b>						
Salaries/ Wages/ OT	\$ 551,603	\$ 602,800	\$ 268,575	9.3%	\$ 493,900	-18.1%
Fringe Benefits	201,091	223,500	101,458	11.1%	232,800	4.2%
General Operating Services	1,432	3,400	576	137.4%	4,700	38.2%
Insurance - Property, AL, GL, WC	37,750	38,250	42,668	1.3%	55,420	44.9%
Maintenance & Rentals	195,867	258,200	81,753	31.8%	206,500	-20.0%
Utilities	68,291	70,000	34,835	2.5%	58,000	-17.1%
Contractual Services & Projects	32,575	48,050	18,541	47.5%	44,000	-8.4%
General Supplies	130,999	210,900	93,566	61.0%	174,400	-17.3%
Automotive Supplies & Gasoline	14,999	25,000	15,299	66.7%	22,000	-12.0%
Materials & Equipment	99,384	169,800	30,394	70.9%	168,500	-0.8%
Major Acquisitions & Improvements	-	221,100	107,835	N/A	100,000	-54.8%
Special Current Charges	139,474	116,500	119,007	-16.5%	122,000	4.7%
Total operating expenses	<u>1,473,465</u>	<u>1,987,500</u>	<u>914,507</u>	34.9%	<u>1,682,220</u>	-15.4%
Capital Expenses	1,266,559	-	1,135,533	-100.0%	1,500,000	N/A
Capitalization of Fixed Assets	(127,841)	-	143,225	100.0%	-	N/A
Depreciation Expense	<u>230,194</u>	<u>-</u>	<u>-</u>	-100.0%	<u>-</u>	N/A
<b>Other financing uses</b>						
<b>DEPT: 21 TRANSFERS</b>						
<b>DIV: 01 TRANSFERS</b>						
Interfund transfer - Capital Projects	984,204	-	-	-100.0%	-	N/A
Total transfers to other funds	<u>984,204</u>	<u>-</u>	<u>-</u>	-100.0%	<u>-</u>	N/A
MALLARD COVE	<u>\$ 3,826,581</u>	<u>\$ 1,987,500</u>	<u>\$ 2,193,265</u>	-48.1%	<u>\$ 3,182,220</u>	60.1%

# INTERNAL SERVICE FUNDS

RISK MANAGEMENT

EMPLOYEE GROUP INSURANCE

Internal Service Funds provide a means for internal financing and cost distribution for services which the City furnishes to itself. The resources of these funds consist of internal service charges which are received from other departments and included in those departments' expenditures. Internal Service Funds therefore represents a revolving of other budgeted funds rather than a net increase in the City's total budget.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

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**INTERNAL SERVICE FUND SUMMARY**

	<b>Risk Management</b>	<b>Employee Health</b>	<b>Total</b>
<b>Revenues:</b>			
Charges for services	\$ 8,045,860	\$ 10,890,000	\$ 18,935,860
Use of money and property	80,000	523,000	603,000
Total operating revenues	<u>8,125,860</u>	<u>11,413,000</u>	<u>19,538,860</u>
<b>Expenditures:</b>			
General Services	<u>8,752,150</u>	<u>11,452,540</u>	<u>20,204,690</u>
Total operating expenditures	<u>8,752,150</u>	<u>11,452,540</u>	<u>20,204,690</u>
Net Income (loss)	<u>\$ (626,290)</u>	<u>\$ (39,540)</u>	<u>\$ (665,830)</u>



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND: 501 RISK MANAGEMENT FUND**  
**DEPARTMENT: 10 GENERAL SERVICES**  
**DIVISION: 06 RISK MANAGEMENT**

**GOAL MISSION STATEMENT:**

The Risk Management Division strives to create a safe working environment for all city employees and the public while eliminating, reducing, or minimizing risk exposure through the use of innovative risk control, claims management, and a variety of strategic programs designed to provide a safe, healthy, and environmentally-sound working environment.

**FUNCTION DESCRIPTION:**

The Risk Management Division handles all Workers' Compensation claims along with all property and liability claims. This division functions to minimize the financial burden incurred by the citizens and taxpayers as a result of fortuitous or accidental losses to which the City is exposed and to protect the assets, operations, and employees of the city. This division is also responsible for conducting employee new driver driving assessments and safe driving training sessions.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 - 2021 Estimated	2021 - 2022 Estimated
Accident reports/investigations	480	480	350
Claims	270	260	200

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Full-Time	7	7	7	6
Part-Time	0	0	0	0

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 501 RISK MANAGEMENT FUND</b>						
<b>Operating Revenues:</b>						
Services Provided	\$ 7,000,000	\$ 6,975,000	\$ 6,975,000	-0.4%	\$ 8,045,860	15.4%
Internal Services	7,000,000	6,975,000	6,975,000	-0.4%	8,045,860	15.4%
Miscellaneous revenue	572	-	975	-100.0%	-	N/A
Insurance revenue	572	-	975	-100.0%	-	N/A
Total Use of Money and Property	572	-	975	-100.0%	-	N/A
Total Operating Revenue	7,000,572	6,975,000	6,975,975	-0.4%	8,045,860	15.4%
<b>Expenses:</b>						
<b>DEPT: 10 GENERAL SERVICES</b>						
<b>DIV: 06 RISK MANAGEMENT</b>						
Salaries/ Wages/ OT	493,952	538,500	409,922	9.0%	504,100	-6.4%
Fringe Benefits	239,224	265,400	148,140	10.9%	244,100	-8.0%
General Operating Services	1,372	5,200	2,373	279.0%	5,200	0.0%
Insurance - Property, AL, GL, WC	1,350,152	1,596,000	1,985,945	18.2%	3,375,000	111.5%
Maintenance & Rentals	195	1,700	1,237	771.8%	2,200	29.4%
Utilities	2,398	3,000	2,557	25.1%	3,500	16.7%
Contractual Services	-	8,000	-	N/A	5,000	-37.5%
General Supplies	1,976	4,000	1,847	102.4%	3,550	-11.3%
Automotive Supplies & Gasoline	2,194	3,550	1,775	61.8%	3,350	-5.6%
Materials & Equipment	-	10,000	680	N/A	1,000	-90.0%
Special Current Charges	3,485,138	5,140,500	559,114	47.5%	4,605,150	-10.4%
Total operating expenses	5,576,601	7,575,850	3,113,590	35.9%	8,752,150	15.5%
Operating income	1,423,971	(600,850)	3,862,385	-142.2%	(706,290)	-17.5%
<b>Nonoperating Revenues:</b>						
Interest on Investments	36,312	12,000	13,981	-67.0%	10,000	-16.7%
Demand Deposit Accounts	213,902	84,000	56,121	-60.7%	70,000	-16.7%
Unrealized Gain/Loss on Investments	632	-	-	-100.0%	-	N/A
Interest earnings	250,846	96,000	70,102	-61.7%	80,000	-16.7%
Non-employer pension contributions	15,613	-	-	-100.0%	-	N/A
Non-employer revenues	15,613	-	-	-100.0%	-	N/A
Change in net assets	1,690,430	(504,850)		-129.9%	(626,290)	-24.1%
Net assets - beginning of fiscal year	17,705,918	19,396,348		9.5%	18,891,498	-2.6%
Net assets - ending of fiscal year	\$ 19,396,348	\$ 18,891,498		-2.6%	\$ 18,265,208	-3.3%

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FUND:** 503 EMPLOYEE GROUP INSURANCE FUND  
**DEPARTMENT:** 10 GENERAL SERVICES  
**DIVISION:** 08 EMPLOYEE GROUP INSURANCE

**GOAL MISSION STATEMENT:**

The Wellness Division strives to promote health and wellness to the employees of the City by encouraging habits of wellness, increasing awareness of factors and resources contributing to wellness, and inspiring and empowering employees to take responsibility for their own wellness.

**FUNCTION DESCRIPTION:**

The goal of the Wellness Division is to increase the employees' awareness of a healthy lifestyle.

**DEMAND PERFORMANCE INDICATORS:**

Description	2019 - 2020 Actual	2020 – 2021 Estimated	2021 - 2022 Estimated
Employee health fair participation	340	100	150
Health Seminars Held (2x per month)	8	2	6
Wellness Program	150	100	100
Health Insurance- Avg. # of Member Enrollment	850	800	850

**AUTHORIZED PERSONNEL:**

Total Personnel Count	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Adjusted Budget 2020 - 2021	Budget 2021 – 2022
Part-Time	1	1	1	1

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**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

	Actual Fiscal Year 2019 - 2020	Adopted Budget 2020 - 2021	Y-T-D FY2021 7/31/2021	% Change Adopted '21 from Actual '20	Budget 2021 - 2022	% Change Adopted '21 to '22 Budget
<b>FUND: 503 EMPLOYEE GROUP INSURANCE FUND</b>						
<b>Operating Revenues:</b>						
Employee Share - Group Health	1,591,948	\$ 1,770,000	\$ 1,427,111	11.2%	\$ 1,700,000	-4.0%
Employer Share - Group Health	6,690,631	8,406,500	5,777,941	25.6%	8,800,000	4.7%
Retiree Share - Group Health	340,327	375,000	341,798	10.2%	380,000	1.3%
COBRA Share - Group Health	12,774	30,000	6,508	134.9%	10,000	-66.7%
Retiree Medicare - Group Health	27	-	-	-100.0%	-	N/A
Internal Service Charges	8,635,707	10,581,500	7,553,358	22.5%	10,890,000	2.9%
Misc Insurance Refunds	536,671	375,000	622,338	-30.1%	500,000	33.3%
Total operating Revenue	9,172,378	10,956,500	8,175,696	19.5%	11,390,000	4.0%
<b>Expenses:</b>						
<b>DEPT: 10 GENERAL SERVICES</b>						
<b>DIV: 08 EMPLOYEE GROUP INSURANCE</b>						
Salaries/ Wages/ OT	-	55,000	-	N/A	40,000	-27.3%
Fringe Benefits	37,957	74,300	13,974	95.7%	45,400	-38.9%
General Operating Services	-	800	-	N/A	400	-50.0%
Insurance - Stop Loss Coverage	752,191	840,250	617,574	11.7%	922,000	9.7%
Maintenance & Rentals	3,229	4,000	2,484	23.9%	4,000	0.0%
Utilities	215	250	183	16.3%	240	-4.0%
Contractual Services	1,896	25,000	-	1218.6%	25,000	0.0%
General Supplies	2,166	15,500	496	615.6%	15,500	0.0%
Material & Supplies	-	-	-	N/A	10,000	N/A
Special Current Charges	10,120,684	10,007,000	4,485,976	-1.1%	10,390,000	3.8%
Total operating expenses	10,918,338	11,022,100	5,120,687	1.0%	11,452,540	3.9%
Operating income	(1,745,960)	(65,600)	3,055,009	96.2%	(62,540)	4.7%
<b>Nonoperating Revenues/Expenses:</b>						
Interest on Investments	33,816	12,000	1,130	-64.5%	5,000	-58.3%
Demand Deposit Accounts	60,423	25,000	15,345	-58.6%	18,000	-28.0%
Unrealized Gain/Loss on investments	6,345	-	-	-100.0%	-	N/A
Interest earnings	100,584	37,000	16,475	-63.2%	23,000	-37.8%
Change in net assets	(1,645,376)	(28,600)		98.3%	(39,540)	-38.3%
Net assets - beginning of fiscal year	6,408,859	4,763,483		-25.7%	4,734,883	-0.6%
Net assets - ending of fiscal year	\$ 4,763,483	\$ 4,734,883		-0.6%	\$ 4,695,343	-0.8%

# CAPITAL BUDGET

SCHEDULE OF CAPITAL PROJECTS  
AUTHORIZATIONS

SCHEDULE OF FINANCING SOURCES

SCHEDULE OF HURRICANE LAURA RECOVERY  
CAPITAL PROJECTS AUTHORIZATIONS

ADDITIONAL SCHEDULES

IMPACT OF CAPITAL IMPROVEMENTS ON  
OPERATION BUDGET

CAPITAL IMPROVEMENT PROGRAM  
FY 21-22 through FY 25-26

The Capital Budget is used for budgeting of contract construction projects and capital acquisitions having a cost of \$100,000 or more and an expected life of ten (10) or more years.

**CITY OF LAKE CHARLES**  
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**CAPITAL BUDGET**

The City of Lake Charles Capital Budget section includes the fiscal year 2022 Annual Appropriations Budget, the Schedule of Financing Sources, the Project Reauthorization Schedule, Description of Major Financing Sources, the Impact of Capital Improvements on Operating Budget Statement, and the Five Year Capital Improvement Plan. These plans set forth proposed expenditures for constructing, maintaining, upgrading, expanding and replacing the city's facilities, equipment and infrastructure.

Projects included are typically major expenditures. They can be either infrequent projects or systematic improvements, such as street overlays. Regular street maintenance is not considered a capital improvement nor is routine maintenance of city facilities. These and other maintenance items will not be found in this section, rather they are funded, scheduled and completed within the Operating Budget section of this budget document.

**Five Year Capital Improvement Plan**

The Five Year Capital Improvement Plan identifies current as well as long term plans for the City of Lake Charles. Rather than a schedule of expenditures, it serves as a planning document and a tool to accomplish the adopted goals and policies of the City Council and current administration.

Projects are developed through the course of the fiscal year. The process involves council, citizens, and staff proposing needed projects. Staff then coordinates the project with other related projects, conducts reviews for compatibility with the City's goals, identifies funding sources and develops a project schedule. Projects are reviewed and graded. Completed projects are removed, new projects are proposed, and scheduled projects move forward in the plan or out to later years. The timing of the project is dependent upon the current conditions, need/use of the facility (or infrastructure) and funding availability.

After the plan has been reviewed and developed by staff, the next step is to submit it to the Planning Commission by June 15 of each year. The plan must be approved by the Commission by July 15. The plan is then included in the annual Operating and Capital Budget and is approved by the City Council along with the entire budget contained in this document.

**Capital Budget Authorization Schedule, Capital Project Funds and Related Sources**

The Capital Budget Authorization Schedule is the annual appropriations of funds for capital projects. This schedule is developed based on the Category A projects that have been identified in the Five Year Capital Improvement Plan. Category A includes projects that will be funded in the first or second year of the plan.

The Category A projects are prioritized by each of the responsible departments. The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. Projects can be funded by city, state or federal funds and

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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other inter-agency agreements. City funds legally restricted for capital projects include sales tax and property tax. Portions of gaming funds are also dedicated, depending on annual allocations.

Many projects are on a pay-as-you-go basis and require that funding be accumulated over several years before sufficient funds are available. Most projects are also multi-year projects, with design and construction taking place over several fiscal years. Construction contracts are not entered into unless all funds are available for the project.

The City has issued bonds to pay for voter-approved projects. They include road, water and sewer projects as well as downtown development projects. Most of these projects have been completed. The bonds have a maximum of 20 year term; therefore all will be repaid by 2027. Gaming revenue and sales tax revenues are the primary sources to repay the debt.

The City maintains “contingency” funds within the Capital Project Fund to cover any emergency projects that arise during the year. There are also “unallocated” funds within the Capital Project Fund, which is an accumulation of annual interest earnings, sales and property tax revenues that exceed budget forecast and other unbudgeted revenues, as well as funds from projects that have balances remaining at the completion of the project. Unallocated funds can be used to cover budget shortfalls in project allocations. If the fund has built up substantial reserves, a portion may be allocated in the proposed budget.

The City also has a Facility Renewal Special Revenue Fund. This fund was created by council authority in 1996 and holds funds that can be used to rehabilitate and renovate current city facilities.

Beginning in the 2022 Fiscal Year, the City is providing an additional Capital Budget Schedule dedicated to the many disaster recovery projects needed in the aftermath of Hurricane Laura. These projects are expected to be funded through a combination of FEMA, Insurance proceeds, and City Funds.

# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### CAPITAL BUDGET AUTHORIZATION SCHEDULE CAPITAL PROJECTS FUNDS AND RELATED SOURCES

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2021 - 2022	CUMULATIVE TOTAL	REMARKS
<b><u>STREETS</u></b>				
Enterprise Blvd Extension	\$ 45,000	\$ 100,000	\$ 145,000	Continuing accumulation
Prien Lake Road (Cove Lane to Sale Road)	960,000	1,000,000	1,960,000	Continuing accumulation
Prien Lake Road (CPPJ)		(1,075,000) *	(1,075,000)	Reduce authorization
Ihles Road (Prien Lake Road to Country Club Road)	1,150,000	(1,000,000)	150,000	Reallocate authorization
Enterprise Blvd Rebuild (12th St to Broad Street)	2,600,000	4,550,000 *	7,150,000	Continuing accumulation
Opelousas Street at Bank Street Intersection	400,000	50,000	450,000	Continuing accumulation
Clooney St. Improvements	365,000	660,000	1,025,000	Continuing accumulation
Ford St Rehabilitation (Division to Pine)	-	200,000	200,000	New authorization
Ham Reid Rd/ Common St Connector Rd	-	25,000	25,000	New authorization
Reconstruct 18th Street	-	150,000	150,000	New authorization
Grein Ave/Shaw St Improvements	-	400,000	400,000	New authorization
Asphalt Overlay Program	1,730,000	250,000	1,980,000	Continuing program
Sidewalk Repair	170,000	135,335	305,335	Continuing program
2019 Supplemental Sidewalks	674,000	200,000	874,000	Continuing accumulation
Power Center Sidewalk	200,000	150,000	350,000	Continuing accumulation
Sale at Ryan St Intersection	225,000	(185,000)	40,000	Reallocate authorization
Bridge Replacement/Repairs	445,000	500,000	945,000	Continuing program
Bridge Repairs Kirkman Street at Contraband Bayou	1,060,000	1,500,000	2,560,000	Continuing accumulation
LA Ave Bridge	-	250,000	250,000	New authorization
Nelson Rd Bridge Streetlights	-	750,000	750,000	New authorization
18th St Bridge	-	350,000	350,000	New authorization
Subtotal Streets		<u>8,960,335</u>		
<b><u>DRAINAGE AND STORMWATER</u></b>				
Miscellaneous Drainage Improvements	950,000	5,000,000 *	5,950,000	Continuing program
Open Lateral Maintenance	1,950,000	(1,000,000)	950,000	Reallocate authorization
Citywide CCTV Work	410,000	5,000,000 *	5,410,000	Continuing program
Enterprise Blvd Drainage Phase I (12th St. to 15th St.)	315,000	200,000	515,000	Continuing accumulation
Enterprise Blvd Drainage Phase II (16th St. to Alamo)	-	400,000	400,000	New authorization
Legendre Street Drainage	565,000	50,000	615,000	Continuing accumulation
LA Ave drainage south of McNeese	560,000	200,000	760,000	Continuing accumulation
West Oak Lane Drainage	360,000	50,000	410,000	Continuing accumulation
Oak Park Drainage Rehab	755,000	350,000	1,105,000	Continuing accumulation
Kirkman Drainage (North of Broad)	-	50,000	50,000	New authorization
Riverridge Drive Drainage	-	475,000	475,000	New authorization
Subtotal Drainage and Stormwater		<u>10,775,000</u>		

\* Indicates that authorization includes funds from one or more outside funding sources.



# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### CAPITAL BUDGET AUTHORIZATION SCHEDULE CAPITAL PROJECTS FUNDS AND RELATED SOURCES

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2021 - 2022	CUMULATIVE TOTAL	REMARKS
<b><u>WASTEWATER SYSTEMS</u></b>				
Sewer Collection System Rehabilitation	1,215,000	520,000	1,735,000	Continuing program
Wastewater System Improvement	1,370,000	800,000	2,170,000	Continuing program
Wastewater Plant A Basins	470,000	1,500,000	1,970,000	Continuing accumulation
University Place Line & Basin Rehabilitation	590,000	1,250,000	1,840,000	Continuing accumulation
McNeese at Corbina Liftstation	1,950,000	400,000	2,350,000	Continuing accumulation
Nelson Road Lift Station and Force Main Enlargement	520,000	(520,000)	-	Reallocate authorization
18th Street Line Rehabilitation (Sewer Plant East)	150,000	300,000	450,000	Continuing accumulation
Lake Street Sewer Rehabilitation (College Street north)	150,000	50,000	200,000	Continuing accumulation
Chennault Sewer Upgrades & Extension	350,000	50,000	400,000	Continuing accumulation
Sallier Wastewater	400,000	400,000	800,000	Continuing accumulation
W. Prien Lake Rd Sewer Loop (Nelson to Cove Ln)	740,000	(200,000) *	540,000	Reduce authorization
Upgrade liftstation electrical equipment	250,000	250,000	500,000	Continuing accumulation
Asphalt Overlays - Wastewater rehab	-	500,000	500,000	New authorization
UV Retrofit for Wastewater Plants	-	2,600,000 *	2,600,000	New authorization
Subtotal Wastewater Systems		<u>7,900,000</u>		
<b><u>WATER SYSTEMS</u></b>				
Water System Improvements	2,740,000	800,000	3,540,000	Continuing accumulation
New 6 MGD Water Treatment Plant Southeast LC	10,550,000	13,000,000 *	23,550,000	Continuing accumulation
New 6 MGD Water Distribution Lines	4,460,000	(1,500,000) *	2,960,000	Reallocate authorization
George West Plant - Transmission Lines	965,000	50,000	1,015,000	Continuing accumulation
Chlorine Containment	815,000	200,000	1,015,000	Continuing accumulation
Automated Meter Reading System Phase I	850,000	1,300,000 *	2,150,000	Continuing accumulation
Sallier Water	100,000	100,000	200,000	Continuing accumulation
Water Well at SW Plant	750,000	(500,000)	250,000	Reallocate authorization
Chemical Feed System Improvements	690,000	800,000	1,490,000	Continuing accumulation
Upgrade Electrical Equipment at Various Plants	250,000	250,000	500,000	Continuing accumulation
Asphalt Overlays - Water rehab	-	500,000	500,000	New authorization
Repair water main at Hwy 14 & Prien Lake Rd	-	300,000	300,000	New authorization
Corbina Rd Water Line Extension (E. Prien to McNeese)	-	850,000	850,000	New authorization
Purchase Property near GHW plant	-	350,000	350,000	New authorization
Center St Replace Emergency Generator	-	400,000	400,000	New authorization
SW WTP Replace Generator & Auto Trsf Switch	-	650,000	650,000	New authorization
McNeese Plant Emergency Generator	-	300,000	300,000	New authorization
Subtotal Water Systems		<u>17,850,000</u>		

\* Indicates that authorization includes funds from one or more outside funding sources.

# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### CAPITAL BUDGET AUTHORIZATION SCHEDULE CAPITAL PROJECTS FUNDS AND RELATED SOURCES

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2021 - 2022	CUMULATIVE TOTAL	REMARKS
<b><u>COMMUNITY SERVICES AND RECREATION</u></b>				
Anita Park	350,000	300,000	650,000	Continuing accumulation
Parking Garage Renovations & Area Improvements	2,200,000	1,250,000	3,450,000	Continuing accumulation
Lakefront Boardwalk - Phase II	1,850,000	800,000 *	2,650,000	Continuing accumulation
Civic Center Major Improvements	635,000	200,000	835,000	Continuing accumulation
Transit Bus Purchase	-	1,500,000 *	1,500,000	Continuing program
New Muni. Golf Course: Club House, Cart Barn & Other Amenities	1,345,000	1,500,000	2,845,000	Continuing accumulation
Goosport Center Parking	-	100,000	100,000	New authorization
Subtotal Community Services and Recreation		<u>5,650,000</u>		
<b><u>GENERAL GOVERNMENT AND OTHER</u></b>				
Infrastructure Improvements- Economic Development & Tourism	1,640,000	450,000	2,090,000	Continuing program
Technology Upgrades	1,735,000	350,000	2,085,000	Continuing program
Historic City Hall Waterproofing	-	200,000	200,000	New authorization
McNeese LNG Center for Excellence	-	250,000	250,000	New authorization
Subtotal General Government and Others		<u>1,250,000</u>		
<b>Total all Projects</b>		<u><b>52,385,335</b></u>		
<b><u>DEBT SERVICE REQUIREMENTS</u></b>				
2014 Bond Refunding of portions of 2007 issue		875,035		
2017 Bond Refunding of 2007 & portions of 2010 issue		1,474,630		
<b>Total all Debt Service Requirements</b>		<u><b>2,349,665</b></u>		
<b>Total 2020-2021 authorization</b>		<u><b>\$ 54,735,000</b></u>		

\* Indicates that authorization includes funds from one or more outside funding sources.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CAPITAL BUDGET SCHEDULE OF FINANCING SOURCES  
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

<b>PROJECT TYPE AND FINANCING SOURCE</b>	<b>TOTAL 2021-2022 AUTHORIZATIONS</b>
<b><u>Streets</u></b>	
Ten-Year Sales Tax - 0.28%	\$ 4,685,335
Calcasieu Parish Police Jury	(1,075,000)
Federal Highway Administration	5,350,000
Subtotal	<u>8,960,335</u>
<b><u>Drainage and Stormwater</u></b>	
Ten-Year Sales Tax - 0.28%	525,000
2016 Sales Tax Levy - 1/4% Transfer	250,000
Loan Proceeds - Drainage Initiative	10,000,000
Subtotal	<u>10,775,000</u>
<b><u>Wastewater Systems</u></b>	
General Fund Transfer	1,500,000
Transfer from Waste Water Fund	4,000,000
Calcasieu Parish Police Jury	(200,000)
American Rescue Plan	2,600,000
Subtotal	<u>7,900,000</u>
<b><u>Water Systems</u></b>	
Transfer from Riverboat Gaming Fund:	
Water Projects	4,050,000
Capital Improvement Fee - Water	1,000,000
Department of Health & Hospitals	7,000,000
American Rescue Plan	5,800,000
Subtotal	<u>17,850,000</u>
<b><u>Community Services and Recreation</u></b>	
Transfer from Riverboat Gaming Fund:	
Mallard Cove Capital contribution	1,075,000
Transit Capital contribution	225,000
Recreation Fund Transfer	400,000
2016 Sales Tax Levy - 1/4% Transfer	1,250,000
Civic Center Fund Balance	200,000
State Capital Outlay	800,000
Federal Transit Administration	1,275,000
State revenue - video poker taxes	425,000
Subtotal	<u>5,650,000</u>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CAPITAL BUDGET SCHEDULE OF FINANCING SOURCES  
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

<b>PROJECT TYPE AND FINANCING SOURCE</b>	<b>TOTAL 2021-2022 AUTHORIZATIONS</b>
<b><u>General Government and Other</u></b>	
Transfer from Riverboat Gaming Fund	
General Capital Projects	150,000
2016 Sales Tax Levy - 1/4% Transfer	200,000
Facility Renewal	200,000
Hotel Tax	700,000
Subtotal	1,250,000
<b><u>Debt Service Requirements</u></b>	
Ten-Year Sales Tax - 0.28%	2,349,665
Subtotal	2,349,665
<b>TOTAL FINANCING SOURCES</b>	<b>\$ 54,735,000</b>

**SUMMARIZED TOTAL FINANCING SOURCES**

Ten-Year Sales Tax - 0.28%	\$ 7,560,000
2016 Sales Tax Levy - 1/4% Transfer	1,700,000
Riverboat Gaming transfers Capital	150,000
Riverboat Gaming transfers Mallard Cove	1,075,000
Riverboat Gaming transfers Transit	225,000
Riverboat Gaming transfers Water	4,050,000
General Fund Transfer	1,500,000
Wastewater Transfer	4,000,000
Recreation Fund Transfer	400,000
Facility Renewal Fund Transfer	200,000
Capital Improvement Fee - Water	1,000,000
Hotel Occupancy Tax	700,000
Civic Center Fund Balance	200,000
State Capital Outlay	800,000
Federal Highway Administration	5,350,000
Federal Transit Administration	1,275,000
State Revenue - video poker	425,000
Calcasieu Parish Police Jury	(1,275,000)
Department of Health & Hospitals	7,000,000
Loan Proceeds - Drainage Initiative	10,000,000
American Rescue Plan Act	8,400,000
<b>TOTAL FINANCING SOURCES</b>	<b>\$ 54,735,000</b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

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**CAPITAL BUDGET ADDITIONAL SCHEDULES AND EXHIBITS  
HURRICANE LAURA RECOVERY CAPITAL PROJECTS AUTHORIZATION SCHEDULE**

The following schedule includes capital projects which have been identified by City staff as being essential in the recovery efforts for the City of Lake Charles. Final determination will soon be made to demolish these buildings. Estimated costs below are preliminary and each project will have funding sources determined and City Council approval before moving forward to design and bid each project.

<b>Project Description</b>	<b>Estimated Costs</b>
Police Annex Building	\$ 1,300,000
Public Works Administration Building	1,300,000
Public Works Streets and Solid Waste Building	900,000
Public Works Traffic & Communications Building	1,550,000
Wastewater Facilities	1,700,000
Water Administration and Lab Building	2,000,000
Purple Heart Renovations	1,000,000
Civic Center repairs - interior and exterior	5,000,000
<b>Total Hurricane Laura Recovery Capital Projects</b>	<b>\$ 14,750,000</b>

**Summarize Total Funding Sources**

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Federal Emergency Management Agency	\$ 6,635,000
Disaster Recovery Fund Transfer - Insurance proceeds	6,845,000
General Fund Transfer	1,270,000
<b>Total Hurricane Laura Recovery Capital Projects Revenue</b>	<b>\$ 14,750,000</b>

**CAPITAL BUDGET ADDITIONAL SCHEDULES AND EXHIBITS**  
**PROJECT REAUTHORIZATION SCHEDULE**  
**CAPITAL PROJECTS FUND AND RELATED SOURCES**

The following schedule lists additional previously authorized capital projects which are reauthorized and continued for the 2021-2022 fiscal year. Enterprise Fund projects are subject to separate accounting treatment and are therefore excluded from this schedule. Projects currently committed for completion by awarded contracts are also excluded from this listing, as no budgetary reauthorization is required to fulfill such commitments.

- City Wide Street Paving/Reconstruction ( Arterial Street Accumulation, Miscellaneous Minor Streets, Lisle Peters Road, Common St., Ann Street, 12th Street Corridor, Goos Boulevard, Sale Road, 2nd Street, 6th Avenue, Rosteet Street, Legendre Street, Fitzenreiter Road, Sallier Street, Gill Street Extension, North Lyons Street, CDBG Infrastructure, Chennault Infrastructure Contribution)
- Various Intersection Improvements – (unexpended balance, including 12<sup>th</sup> Street, Goos & Mill Streets, Kirkman & Oppelousas Streets, Sallier Street & Ryan Street)
- Ryan Street Energy Pole Improvements
- Downtown Streetscape Phase II – Bilbo Street between Division & Mill Streets
- Sidewalk Construction – (unexpended balance, including 2019 Sidewalks including Madeline Street, Canal Street, Nelson Road, Bilbo Street, & Illinois Street)
- Pedestrian Trails, Enhancements & Beautification – (1st Avenue Multi-Use Trail, Hwy 385 Pedestrian & Bike Trail, Interstate Corridor Beautification, City-Wide Striping, Bike Path Striping, and Safe Routes to School)
- Various Drainage Improvements –(unexpended balances, including Drainage & Detention Ponds, Missouri Pacific Lateral Erosion, St. Louis High School Area, 3<sup>rd</sup> Street, Kayouchee Coulee & Terrace Drainage, East Prien Lake Rd & 5<sup>th</sup> Avenue)
- Wastewater System Line and Facility Improvements (unexpended balances, including Treatment Plant A Clarifier Chain, Treatment Plant A Influent Wetwell, Treatment Plant BC Auger, Treatment Plant D Expansion, Wastewater Basins, Southern Wastewater Loop, Timberly Subdivision Sewer, Reroute line from Ryan Street to Front Street, Extension of Sewer Services (including, unexpended balances, Country Club Road, Ham Reid Road, Salene Road, Lawrence Lane, and A. Miller Road), Esplanade Street Lift Station & Force Main, Hollyhill Line Rehab, Chennault Sewer Contribution)
- City Park Improvements (Various Recreation Site Improvements, Hillcrest/Bellard Park, College Oaks Park, General Moore Park, Millenium Park, Huber Park, Tuten Park, Nelson Road Park, Nellie Luther Pocket Park, North Beach Area Improvements, and Partners in Parks)
- Recreation Storage Facility
- New Fire Station and Station Renovations
- City Hall, Historic 1911 City Hall, and Central School Improvements
- North Lake Charles Seed Center Satellite Office
- Public Works Yard Improvements
- Transit Bus Storage Facility
- Economic Development Districts
- Port Wonder Museum & Educational Complex
- Fire Truck Acquisitions
- City Wide Alarm System
- Christmas Lighting

**Enterprise Fund Capital Projects**

Previously authorized capital contributions to the Transit, Golf Course and Civic Center funds will remain available for the authorized purposes until expended. All water system revenues in excess of the system's operating cash flow requirements are available for system improvements as authorized by contract awards.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**ADDITIONAL SCHEDULES AND EXHIBITS – CAPITAL BUDGET  
Description of Major Financing Sources – Capital Projects Fund  
And Related Sources**

**TEN-YEAR SALES TAX REVENUE**

Revenue consists of a 28 percent portion of collections from a one percent sales tax levy originally approved in 1986. This tax was reauthorized in 2016 for an additional ten years through 2026. Previously, this 28 percent portion has been designated for street and drainage improvement projects within the Capital Budget. Beginning with fiscal year 2007, up to 60 percent of these revenues can be used to repay the debt of the \$90 million bond issue approved by voter referendum in November, 2006.

**2016 1/4 PERCENT SALES TAX LEVY TRANSFERS**

Funds transferred from the 2016 1/4 Percent Sales Tax Levy Fund to the Capital Projects fund for infrastructure improvements. The City's covenant resolution authorized at least 25 percent of the taxes collected to be placed in a reserve fund to be used if needed to cover annual debt service payments. These funds can be authorized for transfer to the Capital Projects Fund in the subsequent fiscal year.

**HOTEL OCCUPANCY TAX**

Collected through the Convention and Visitors Bureau, revenue consists of a 1 percent hotel occupancy tax levy effective October 1, 2018. The revenue generated by this tax has been designated for infrastructure improvements which are of vital importance for the continued support and expansion of tourism and economic development for the City.

**RIVERBOAT GAMING TRANSFERS**

Funds transferred from the Riverboat Gaming Fund to the Capital Projects fund or other capital outlay budgets (such as Recreation, Transit and Civic Center) for construction of public improvements and acquisition of long-term capital assets. City Policy requires that riverboat gaming revenues be used for primarily for capital investment rather than recurring operational costs.

**WASTEWATER TRANSFERS**

Funds provided by the Wastewater Special Revenue Fund for specified wastewater system improvement projects in the Capital Budget.

**GENERAL FUND TRANSFERS**

General Fund transfers may be budgeted for specific capital projects which support general government operations, or for which other sources of capital funding are inadequate or unavailable. The General Fund supports the major portion of on-going City operations, and has relatively limited capacity to provide additional funding for capital projects.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**FACILITY RENEWAL FUND TRANSFERS**

Transfers from this fund are budgeted for specific repairs, renovations and replacement of the City's public facilities.

**CAPITAL IMPROVEMENT FEE**

A rate schedule went into effect on January 1, 2010 allowing for the collection of a Capital Improvement Fee. This fee is based on monthly water consumption. Beginning July 1, 2018, the City increased the fee and the revenue generated can be used for either water or wastewater system improvements.

**STATE REVENUE – VIDEO POKER**

A portion of state tax collections from video poker gaming devices is distributed to local governments, based on gaming device locations and revenue volumes. As a matter of policy, all revenue which the City receives from this source is credited to the Capital Projects Fund and used solely for public improvements. Although not formally restricted to any particular improvement category, these funds have been allocated primarily for improvements to the parks and recreation system.

**DEPARTMENT OF HEALTH AND HOSPITALS**

This consists of a low interest loan from the Drinking Water Revolving Loan Fund program (DWRLF). The issuance amount is not to exceed \$20,000,000 for a 22-year period. Loan proceeds will be dedicated for the additions and improvements to the City's current water system.

**STATE REVENUE – CAPITAL OUTLAY FUNDS**

The State Capital Outlay Act includes funding for non-state entity capital projects. Funds are administered through the Office of Facility Planning and Control (FP&C) within the Louisiana Division of Administration. The State Bond Commission approves the priority of funding for each project. Only Priority 1 Cash Lines of Credit are included in the Capital Budget.

**OTHER INTERGOVERNMENTAL REVENUE SOURCES**

These may include a variety of project grants or funding commitments which may be obtained from other governments for specific City projects. Such sources are usually restricted to funding a portion of specified project costs, and their inclusion as Capital Budget financing sources is dependent on approved grants or likely approvals of pending requests.

**FEDERAL TRANSIT ADMINISTRATION**

This consists of federal funds awarded for capital expenditures by the Federal Transit Administration (FTA). FTA covers capital expenditures at 85%.



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**AMERICAN RESCUE PLAN ACT**

This consists of federal funds awarded for State, local, & tribal governments in response to the COVID-19 pandemic. These funds can be used to invest in infrastructure, including water, sewer, and broadband services.

**FEDERAL HIGHWAY ADMINISTRATION**

This consists of federal funds awarded for capital expenditures by the Federal Highway Administration (FHWA) through the Surface Transportation Program. FHWA covers capital expenditures at 80%.

**2021 BOND ISSUE – DRAINAGE INITIATIVE**

The City is seeking authority to issue bonds for the purpose of financing City of Lake Charles public improvement projects that will include funding for drainage & drainage improvements. The issuance amount is not to exceed \$20,000,000 for a 20-year period.

**DISASTER RECOVERY FUND TRANSFERS**

Insurance proceeds received for Hurricane Laura damage are recorded in the Hurricane Laura Disaster Recovery Fund. The City is transferring insurance proceeds received in the prior fiscal year to the Hurricane Laura Recovery Capital Fund.

**FEDERAL EMERGENCY MANAGEMENT AGENCY**

FEMA is expected to reimburse some portion of eligible expenses related to Hurricane Laura. Permanent disaster recovery work expected to occur is shown in this section. FEMA covers eligible expenditures at a minimum of 75%, although FEMA declared a 90% cost share for Hurricane Laura would be granted due to the magnitude of damages.

**RECREATION FUND TRANSFERS**

The recreation fund receives tax revenue specifically for recreation & park programs. Revenues greatly exceeded expenses this year allowing for a transfer to fund capital improvements.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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**IMPACT OF CAPITAL IMPROVEMENTS ON OPERATING BUDGET**

When a new capital improvement project is undertaken, consideration is given to the fiscal or operational impact of the project, which includes additional cost for staff, maintenance, debt and other expenses. The fiscal or operational impact depends on the nature of the capital improvement. These costs must be funded in the appropriate operating budget and factored into the total cost of the project.

Below is the operational impact of each category of projects outlined in the Capital Budget Authorization Schedule:

- **Streets, Drainage and Stormwater**

Projects are funded primarily through annual sales tax allocation, gaming funds, Community Development grants and other intergovernmental funding.

The maintenance costs for the streets and drainage improvements included in the authorizations will have very little operational impact because most are existing roads in need of repair. The maintenance costs for these roads are currently budgeted through the Department of Public Works operating budget, and these improvements should reduce the maintenance needs in the Street Division. The improvements to the striping of streets, intersection improvements and sidewalk repairs and construction should make the streets safer.

The City plans to issue debt in the form of a \$20 million low interest loan to quickly address the City's drainage needs in response to the historic flooding of May 2021. The City will also issue a request for proposals to hire a City drainage planner.

- **Wastewater and Water Systems**

Projects for wastewater projects are funded primarily with Wastewater Funds but can also include General and Riverboat Gaming Funds. Water projects are funded primarily through annual allocations from the Water Fund.

The annual appropriation for sewer collection line repairs is needed to minimize the maintenance cost of such lines, which are accounted for in the Wastewater Fund. A minimum of \$1 million is appropriated from the operating funds of the Wastewater Fund each year to pay for larger project. An additional \$1 million is allocated annually to fund needed repairs to the City's lift stations and transport lines. The proposed budget includes a transfer from the General Fund for the basin rehabilitation program.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 – 2022 ANNUAL BUDGET**

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The construction of a new Southeast Water Plant is needed to adequately provide water service to the existing, planned, and future commercial and residential developments in the area. The City has received authorization from DHH for a \$20 million low interest loan from the DWRLF to help fund the project. Funds received through the American Rescue Plan Act are proposed to be used towards Wastewater & Water projects. This project is currently under design so the impact on the operational expenses of the Water Fund have not yet been determined.

- **Community Services and Recreation**

Projects are funded through various sources.

The annual appropriation for the various recreation sites is needed to cover major repairs and improvements and generally does not have an economic impact on the operational budget of the Recreation Fund.

The annual appropriation for the Lakefront/Downtown area improvements are needed as the City pursues the development of the lakefront and is not expected to have an economic impact on the operational budget of the Recreation and/or General Fund. The Port Wonder museum and education center project will not be owned nor operated by the City of Lake Charles.

Annual appropriations for the Civic Center are needed to cover major repairs and improvements and generally have a minimal impact of each of their operational budgets. The City plans to issue debt for renovations to the facility, grounds and pedestrian access. The City is in early stages of design and the impact is not yet known.

A new municipal golf course is currently under construction to replace the current course at Chennault Airpark. Once opened, it is anticipated that the operational cost will be consistent with the current facility.

- **General Government and Others**

These projects are funded primarily through gaming funds. Facility Renewal Funds can be used for renovations and restoration of existing facilities.

Fire truck acquisitions are funded on an annual basis with the goal of replacing units in a manner that funds them within a useful life cycle. The maintenance costs for fire trucks are accounted for in the Fire Department of the General Fund. The truck included in the current budget is a replacement of an older truck.

All other projects listed in this category could be classified as major improvements/maintenance to city facilities that are larger in nature than is customarily accounted for as maintenance within the operating funds.

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# FIVE YEAR CAPITAL IMPROVEMENT PLAN

# **CITY OF LAKE CHARLES**



## **CAPITAL IMPROVEMENT PROGRAM**

**FY 21-22 thru FY 25-26**

CITY OF LAKE CHARLES  
CAPITAL IMPROVEMENT PLAN  
PROJECTED AVAILABLE FUNDS

Description	Current Fiscal Year	Subsequent Years Projections					
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Sales tax .28% revenue	\$ 7,000,000	\$ 7,280,000	\$ 7,280,000	\$ 7,280,000	\$ 7,280,000	\$ 7,280,000	\$ 7,280,000
2016 Sales tax .25% revenue	1,675,000	1,562,500	1,625,000	1,625,000	1,625,000	1,625,000	1,625,000
Hotel Occupancy Tax	760,000	798,000	829,920	829,920	829,920	829,920	829,920
Riverboat gaming tax available for Capital Projects	5,400,000	5,300,000	5,512,000	5,594,680	5,678,600	5,763,779	5,850,236
Interest earnings	300,000	200,000	225,000	225,000	225,000	225,000	225,000
Wastewater Fund transfer	2,000,000	2,000,000	2,000,000	3,000,000	2,000,000	3,000,000	2,000,000
Facility Renewal Fund	150,000	-	-	-	-	-	-
General Fund transfer	3,500,000	1,500,000	2,000,000	2,000,000	3,000,000	3,000,000	3,000,000
Capital Improvement Fee - water/wastewater fee	1,200,000	1,000,000	1,030,000	1,060,900	1,092,727	1,136,436	1,181,894
Water Fund	5,470,000	4,000,000	3,000,000	2,500,000	2,500,000	2,000,000	2,000,000
Civic Center Capital Fund	200,000	300,000	-	250,000	-	250,000	-
Community Development Block Grant Funds	396,473	325,000	325,000	325,000	325,000	325,000	325,000
LA - Video Poker revenue	525,000	425,000	425,000	425,000	425,000	425,000	425,000
LA Department of Transportation (LTAP Funding)	-	4,500,000	-	-	-	-	-
State of LA - Dept. Culture, Recreation & Tourism	100,000	-	-	-	-	-	-
American Rescue Plan Act	-	8,400,000	8,400,000	-	-	-	-
LA Capital Outlay Funds	200,000	800,000	1,000,000	-	-	-	-
Parish Transportation Fund	-	500,000	500,000	-	500,000	500,000	-
Calcasieu Parish Police Jury	4,400,000	1,600,000	800,000	-	-	-	-
Donations and other miscellaneous revenue	200,000	-	-	-	-	-	-
Capital Project fund balance reserves	1,053,527	-	-	-	-	-	-
Loan Proceeds Department of Health & Hospitals	1,000,000	5,000,000	7,000,000	-	-	-	-
Loan Proceeds-Dept Environment Quality loan	-	3,000,000	6,000,000	6,000,000	3,000,000	-	-
Loan Proceeds - Drainage Initiative	-	10,000,000	10,000,000	-	-	-	-
Total	\$ 35,530,000	\$ 58,490,500	\$ 57,951,920	\$ 31,115,500	\$ 28,481,247	\$ 26,360,135	\$ 24,742,049

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Asphalt Overlay Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Overlay	Road Base	Drainage
Ongoing Program - \$1,000,000							
Ongoing	\$1,000,000	Ongoing: Asphalt Overlay Program			x		
Ongoing	\$250,000	Preventive maintenace of asphalt streets			x		
Ongoing	\$141,200	Riverridge Drive	Lisle Peters Road	Dead End	x	x	
Ongoing	\$1,500,000	River Road - Phase 1	Ryan Street	Dead End	x		x
Ongoing	\$55,000	Commercial Street	N. Lincoln Street	N. Malcolm Street	x		
Ongoing	\$296,000	Hodges Street	Clarence Street	12th Street	x		
Ongoing	\$36,000	East Street	Bilbo Street	Ryan Street	x		
A	\$844,800	Broad Street	Lakeshore Drive	Enterprise Boulevard			
A	\$128,000	East Prien Lake Road - 50% Cost Share with Calcasieu Parish	Parish Limits (before Carver Road)	Curve on East Prien Lake Road	x		
A	\$212,000	Commercial Street (2020 CDBG)	N. Prater Street	N. Lincoln Street	x		
A	\$256,000	N. Grace	Opelousas Street	N. and S. to Dead End	x		
A	\$144,000	N. Railroad Avenue	Kirkman Street	N. Bilbo Street	x		
A	\$31,520	Orrin Street (2020 CDBG)	Harless Street	Knapp Street	x		
A	\$283,200	Central Parkway - East and West	University Drive	South to Dead Ends	x		
A	\$250,000	Plant B/C WW - overlay interior roads			x		
A	\$245,700	Whispering Woods Drive and Lane	Dead Ends		x		
A	\$45,500	Belle Aleee Lane	Hollyhill	Dead End	x		
A	\$68,880	Booker Street (2020 CDBG)	Ray Street	Harless Street	x		
A	\$64,000	General Moore Park parking lot and entrance					
A	\$32,000	Mary Belle Williams parking lot			x		
A	\$16,000	Franklin Street	Gieffers Street	St. John Street	x		
A	\$96,000	Pack Road	Old 171	Habibi Center	x		
A	\$86,000	Kinder Street	Hwy 171	East to Dead End	x		
A	\$120,000	N. Grace Street	Kinder Street	Poe Street	x		
A	\$84,000	Colfax Street	Hwy 171	East to Dead End	x		
A	\$84,000	Lynn Street	Hwy 171	East to Dead End	x		
A	\$100,000	Mary Street	Hwy 171	East to Dead End	x		
A	\$120,000	Guinn Street (2020 CDBG)	N. Grace Street	Cathy Street	x		
A	\$96,000	Division Street	Bilbo Street	Lakeshore Drive	x		
A	\$40,950	Macy Street	N. Hodges Street	N. Moss Street	x		
A	\$40,950	Macy Street	N. Ford Street	Kirkman Street	x		
A	\$120,000	Common Street	Kirby Street	Cleveland Street			
A	\$104,000	Country Club Court	Country Club Road	South to Dead End	x		
B	\$108,000	S. Prien Lake Road	Country Club Road	Dead End	x		
B	\$120,000	Fernwood Drive	Lisle Peters Road	Dead End	x		
B	\$32,000	Lucas Lane	Fernwood Drive	Dead End	x		
B	\$132,000	Riverside Drive	Shell Beach Drive	Sallier Street	x		
B	\$320,760	Shellbeach Drive	Lake Street	Marine Street	x		
B	\$92,820	Marine Street	Shell Beach Drive	Sallier Street	x		
B	\$249,600	Mill Street	Enterprise Boulevard	Hodges Street	x		
B	\$805,000	Mill Street	Kirkman Street	Enterprise Boulevard	x		
B	\$64,320	9th Avenue	3rd Street North	Dead End	x		
B	\$64,320	Crockett Street	Highway 171	Ory Street	x		
B	\$55,000	Plant B/C WW - parking for employees			x		
B	\$72,000	S. Division Street	Kirkman Street	Bank Street	x		
B	\$54,000	Maynard Street	N. Cherry Street	N. Booker Street	x		
B	\$144,000	Pear Street	Commercial Street	Gieffers Streect	x		

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding



## FY21-22 through FY25-26 Asphalt Overlay Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Overlay	Road Base	Drainage
B	\$176,000	N. Franklin Street	Gieffers Street	N. Railroad Avenue	x		
B	\$56,000	Sally Mae Street	Cessford Street	Commercial Street	x		
B	\$21,600	Prater Street	Cline Street	Elder Street	x		
B	\$38,000	Franklin Street	Gieffers Street	St. John Street			
C	\$805,000	Ford Street	Division Street	Pryce Street	x		
C	\$70,240	Booker Street	Opelousas Street	Jackson Street	x		
C	\$63,280	Opelousas Street	Bank Street	Kirkman Street	x		
C	\$100,386	Kirkman Street	Fournet Street	Dead End	x		
C	\$48,720	N. Lincoln Street	Channel Street	Dead End	x		
C	\$680,000	Kirkman Street	Opelousas Street	7th Street	x		

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Street and Road Improvement Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
Ongoing	\$100,000	Ongoing: Citywide misc. Intersection Improvements			x		x			x							
Ongoing	\$100,000	Ongoing: Misc. Bridge Replacements and Repairs					x										
Ongoing	\$75,000	Ongoing: Citywide striping - bike paths									x						
Ongoing	\$1,250,000	Ongoing: Citywide street striping															
Ongoing	\$250,000	Preventive maintenance of streets															
Ongoing	\$75,000	Upgrade Traffic Signal Sensor Systems															
Ongoing	\$20,837,176	W. Prien Lake Road (Parish Participation)	Cove Lane	Ihles Road	x				x							x	x
Ongoing	\$2,710,257	Sale Road	Rue Chan Ann	Prien Lake Road	x				x		x						
Ongoing	\$715,000	Install street lights on Nelson Road extension bridge										x					
Ongoing	\$750,000	2nd Street	6th Avenue	8th Avenue				x	x		x						
Ongoing	\$420,000	Sally Mae Street	Medora Street	Dead End				x	x								
Ongoing	\$4,200,000	Enterprise Boulevard	Broad Street	12th Street			x		x								
Ongoing	\$500,000	Sale Road at Ryan Street	Intersection				x			x	x						
Ongoing	\$11,000,000	Sallier Street	Lake Street	Marine Street			x		x	x						x	x
Ongoing	\$2,000,000	Ryan Street at Sallier/12th Street	Intersection							x							
Ongoing	\$12,000,000	Ihles Road (Parish Participation)	Ihles Road	Country Club Road (384)	x				x							x	x
Ongoing	\$1,740,000	6th Avenue	6th Street	3rd Street			x		x								
Ongoing	\$425,000	Kirkman Street at Opelousas Street	Intersection				x			x							
Ongoing	\$882,155	Clooney Street	Louie Street	Rosalie Street			x		x								
Ongoing	\$260,000	Louisiana Avenue Bridge Rehabilitation															
A	\$2,400,000	Bridge: Kirkman Street Rebuild	Kirkman Street on Contraband Bayou				x										
A	\$814,800	Commercial Street	Prater Street	Booker Street				x	x								
A	\$1,008,000	North Lyons Street	St. John Street	Jackson Street				x	x		x						
A	\$175,000	Bauer Street @ Bank Street	Intersection							x							
A	\$1,000,000	City major corridor beautification program	Ryan, Broad, 14, Prien														
A	\$6,000,000	Fitzenreiter Road widening	Highway 171	Goos Boulevard	x				x								
A	\$100,000	Repair Kirkman Street crossing at RR Avenue															
A	\$258,750	Division Street	Bank Street	Reid Street			x										
A	\$400,000	Clement Street	Reid Street	Louisiana Avenue			x										
A	\$500,000	Chennault Infrastructure Contribution				x	x										
A	\$2,000,000	Bridge: 18th Street Rebuild	W. 18th Street				x										
A	\$98,500	Railroad Crossing on Jackson Street								x							

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

## FY21-22 through FY25-26 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
A	\$930,500	Reconstruct 18th Street	Lake Street	Creole Street			x				x						
A	\$517,500	Reconstruction - Ford Street	Division Street	Pine Street			x										
A	\$2,587,500	Reconstruction - 12th Street	Enterprise Boulevard	Ryan Street			x										
B	\$40,000,000	Enterprise Boulevard (complete extension)	Katherine Street	Highway 171/MLK	x		x		x		x					x	x
B	\$350,000	Re-time all traffic signals in the city										x					
B	\$450,000	Bridge: W. Sale Road Rehabilitation	East Fork of Contraband Bayou				x										
B	\$750,000	Install right-turn lane on Southpark Drive	McNeese Street		x												
B	\$1,647,459	12th Street	Ryan Street	1st Avenue			x	x									
B	\$201,000	N. Adams Street	Moeling Street	Commercial Street				x	x								
B	\$194,400	N. Adams Street	Opelousas Street	Dead End				x	x								
B	\$433,800	N. Grace Street	Medora Street	Poe Street				x	x								
B	\$945,588	Sale Road	Lake Street	Common Street			x		x		x						
B	\$1,000,000	N. Lyons Street	Jackson Street	St. Johns Street				x	x								
B	\$385,200	Sallier Street at Lake Street Intersection	Intersection		x					x							
B	\$134,000	Ann St connection to I-10 service road	Intersection							x							
B	\$403,800	Commercial Street	Lincoln Street	N. Malcolm Street				x	x								
B	\$150,000	Commercial Street	Enterprise Blvd	1st Avenue				x	x								
B	\$4,233,600	W. Prien Lake Road	Cove Lane	Nelson Road	x		x		x							x	x
B	\$364,420	Hagan Street	Highway 171/MLK	Graham Street				x	x								
B	\$325,000	Blackwell Street	N. Grace Street	Highway 171/MLK				x	x								
B	\$349,200	Harless Street	Goos Blvd	Dead End				x	x								
B	\$508,875	Drew Street	Kirkman Street	Moss Street			x										
B	\$805,000	Mill Street	Kirkman Street	Hodges Street			x										
B	\$500,000	Opelousas Street @ Bank Street	Intersection							x							
B	\$685,975	10th Street	Common Street	Bilbo			x		x								
B	\$200,000	Realign 1st Ave. at 12th Street	Intersection							x							
B	\$2,400,000	Barbe Street	Sallier Street	Shell Beach Drive			x		x				x		x		
B	\$500,000	Install right-turn lane on Sale Road at Nelson	Intersection														
B	\$1,516,275	Orchid Street	4th Avenue	7th Avenue			x										
B	\$755,550	15th Street	5th Avenue	7th Avenue			x										
B	\$738,875	18th Street	4th Avenue	7th Avenue			x										
B	\$258,400	7th Avenue	2nd Street	Dead End				x	x								
B	\$193,800	4th Street	Rosteet	Dead End				x	x								
B	\$316,250	10th Street	Hodges Street	Bilbo Street			x										
B	\$8,372,000	Prien Lake Road	Kirkman Street	5th Avenue			x										
B	\$765,063	1st Avenue	See Street	Dead End			x										

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

## FY21-22 through FY25-26 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
B	\$747,500	Kirkman Street	Opelousas Street	N. Railroad Avenue			x										
B	\$8,000,000	Sallier Street	Lake Street	Ryan Street			x		x		x						
B	\$431,250	Repair Bilbo Street	Transit Center	Kirby Street			x										
B	\$800,000	Opelousas Street	Kirkman Street	Bank Street			x		x								
B	\$500,000	Install left turn lane (WB) on Power Centre Parkway at Highway 14															
B	\$2,500,000	Bridge: Louisiana Avenue Rebuild	Louisiana Avenue on Contraband Bayou				x										
B	\$2,400,000	Bridge: Henderson Bayou Road Rebuild	Henderson Bayou Road on Henderson Bayou				x										
B	\$1,860,000	Reconstruct 18th Street	Creole Street	Ryan Street			x				x						
B	\$792,000	Donateil Street	Dead End	Dead End					x		x						
B	\$1,008,000	Griffin Street	North Lincoln Street	Highway 171				x	x		x						
B	\$1,512,000	North Adams Street	North Woodard Street	Medora Street				x	x		x						
B	\$747,500	Reconstruction - Walters Street	Louisiana Avenue	Kirkman Street			x										
B	\$2,472,500	Reconstruction - 18th Street	Ryan Street	Lake Street			x										
B	\$9,200,000	Reconstruction - Louisiana Avenue	McNeese Street	Prien Lake Road			x										
B	\$4,945,000	Reconstruction- Sallier Street	Ryan Street	Lake Street			x										
B	\$2,530,000	Reconstruction - Sale Road	Ryan Street	Lake Street			x										
B	\$864,000	North Grace Street	Opelousas Street	South to Dead End				x	x		x						
B	\$780,000	Griffin Street	Highway 171/MLK	N. Lincoln Street				x	x								
B	\$1,440,000	Guinn Street	North Grace Street	Carney Street				x	x		x						
B	\$324,000	Tasca Street	Medora Street	Guinn Street				x	x		x						
B	\$540,000	North Grace Street	Medora Street	Poe Street				x	x		x						
B	\$630,000	Poe Street	Highway 171	Walker Street				x	x		x						
B	\$792,000	Mary Street	Graham Street	Highway 171				x	x		x						
B	\$882,000	Mary Street	Highway 171	East to Dead End				x	x		x						
B	\$1,200,000	River Road - Phase 2	The Curve	Dead End				x	x								
BD	\$1,750,000	Install traffic circle at E. Prien and Derek Drive				x											
C	\$690,000	Orrin Street	Opelousas Street south	Dead End			x		x								
C	\$474,375	13 <sup>th</sup> Street	2nd Avenue	3rd Avenue			x										
C	\$473,800	13 <sup>th</sup> Street	3rd Avenue	4th Avenue			x										
C	\$770,500	13 <sup>th</sup> Street	4th Avenue	5th Avenue			x										
C	\$414,000	Courtney Street	North Goos Blvd	Prater Street				x	x								
C	\$603,000	N. Adams Street	Gieffers Street North	Dead End				x	x								
C	\$243,000	N. Adams Street	Gieffers Street South	Dead End				x	x								

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

## FY21-22 through FY25-26 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
C	\$765,000	Commercial Street	Booker Street	Lincoln Street				x	x								
C	\$414,000	Hagan Street	N. Goos Blvd	Prater Street				x	x								
C	\$492,200	Ernest Street	Glen Street	W. 18th Street			x										
C	\$867,000	Woodard Street	N. Goos Blvd	Pear Street				x	x								
C	\$9,500,000	Goos Boulevard	Harless Street	Fitzenreiter Road		x					x					x	x
C	\$613,200	N. Booker Street	Ray Street	Dead End				x	x								
C	\$1,297,775	St. Mary Drive (Loop)	Shattuck	Shattuck			x		x								
C	\$307,800	Boston Alley	Broad Street	Mill Street			x	x									
C	\$626,750	Winnie St.	Sallier St.	Louie St.			x										
C	\$189,750	6th Street	Ford Street	Kirkman Street			x										
C	\$1,076,975	Common Street	Prien Lake	Alamo			x				x						
C	\$780,000	Hagan Street	Prater Street	Shattuck Street				x	x								
C	\$649,200	N. Grace Street	Highway Street	Medora Street				x	x								
C	\$888,000	Guinn Street	N. Grace Street	Carney Street				x	x								
C	\$247,200	Tasca Street	Guinn Street	Medora Street				x	x								
C	\$189,000	Carney Street	Carney Street	onateil to Guinn Street				x	x								
C	\$7,000,000	5th Avenue	McNeese Street	Prien Lake Road			x										
C	\$488,750	Legion Street	4th Avenue	Dead End													
C	\$330,000	9th Avenue	2nd Street	3rd Street				x	x								
C	\$1,000,000	School Street at Ryan Street Intersection					x										
C	\$532,800	Walker Street	Poe Street	Medora Street				x	x		x						
C	\$360,000	Blackwell Street	Highway 14	North Grace Street				x	x		x						
C	\$4,860,000	Mill Street	Enterprise Boulevard	Ryan Street			x		x		x						
C	\$1,296,000	Ford Street	Belden Street	Division Street				x	x		x						
C	\$4,860,000	Pryce Street	Enterprise Boulevard	Ryan Street			x		x		x						
C	\$1,944,000	Kirkman Street	Belden Street	Broad Street				x	x		x						
C	\$1,800,000	North Kirkman Street	Opelousas Street	Belden Street				x	x		x						
C	\$486,000	N. Junior Street	Katherine Street	Moeling Street				x	x		x						
C	\$252,000	Woodard Street	North Simmons Street	North Adams Street				x	x		x						
C	\$234,000	North Booker Street	North Adams Street	North Booker Street				x	x		x						
C	\$234,000	Ray Street	North Adams Street	North Booker Street				x	x		x						
C	\$1,890,000	Hagan Street	North Booker	Highway 171				x	x		x						
C	\$648,000	North Malcolm Street	Hagan Street	Mary Street				x	x		x						
C	\$468,000	Poe Street	North Malcolm Street	Highway 171				x	x		x						
C	\$756,000	Lynn Street	Highway 171	East to Dead End				x	x		x						
C	\$1,890,000	Hagan Street	Highway 171	East to Dead End				x	x		x						

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

## FY21-22 through FY25-26 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
C	\$756,000	Colfax Street	Highway 171	East to Dead End				x	x		x						
C	\$756,000	Kinder Street	Highway 171	East to Dead End				x	x		x						
C	\$1,512,000	Fitzenreiter Road	Highway 171	East to Dead End				x	x		x						
C	\$648,000	Brammer Lane	Opelousas Street	South to Dead End				x	x		x						
C	\$468,000	Byrne Street	North Grace Street	East to Dead End				x	x		x						
C	\$1,008,000	North Grace Street	Opelousas Street	Cessford Street				x	x		x						
C	\$468,000	Cessford Street	North Grace Street	East to Dead End				x	x		x						
C	\$270,000	Casey Street	Opelousas Street	North to Dead End				x	x		x						
C	\$864,000	Belden Street	Highway 171	East to Dead End				x	x		x						
C	\$864,000	Church Street	Highway 171	East to Dead End				x	x		x						
C	\$270,000	Center Drive	Belden Street	Church Street				x	x		x						
C	\$486,000	Railroad Avenue	Holmes Street	Armstrong Street				x	x		x						
C	\$792,000	Holmes Street	Railroad Avenue	Frugé Street				x	x		x						
C	\$792,000	South Grace Street	Railroad Avenue	Frugé Street				x	x		x						
C	\$792,000	Armstrong Street	Railroad Avenue	Frugé Street				x	x		x						
C	\$450,000	Malcolm Street	Frugé Street	North to Dead End				x	x		x						
C	\$792,000	Shasta Street	Pamco Road	Dead End				x	x		x						
C	\$504,000	Timberline Drive	Dead End	Dead End				x	x		x						
C	\$360,000	Leblanc Lane	Varney Circle	West to Dead End				x	x		x						
C	\$1,476,000	Varney Circle	Broad Street	Dead End				x	x		x						
C	\$234,000	Liles Lane	Falconer Lane	West to Dead End				x	x		x						
C	\$720,000	Falconer Lane	Broad Street	Dead End				x	x		x						
C	\$810,000	Calcasieu Street	Opelousas Street	Jackson Street				x	x		x						
C	\$810,000	North Lincoln Street	Opelousas Street	Jackson Street				x	x		x						
C	\$432,000	North Jake Street	I-10 Service Road	Jackson Street				x	x		x						
C	\$720,000	Jackson Street	Calcasieu Street	North Simmons Street				x	x		x						
C	\$216,000	North Simmons Street	Jackson Street	I-10 Service Road				x	x		x						
C	\$223,200	Maynard Street	North Booker Street	I-10 Service Road				x	x		x						
C	\$486,000	Maynard Street	North Cherry Street	North Booker Street				x	x		x						
C	\$234,000	Adams Street	Opelousas Street	Clarinda Street				x	x		x						
C	\$216,000	North Simmons Street	Opelousas Street	I-10 Service Road				x	x		x						
C	\$720,000	North Booker Street	Opelousas Street	Jackson Street				x	x		x						
C	\$936,000	North Cherry Street	Opelousas Street	Dead End				x	x		x						
C	\$450,000	Clarinda Street	North Booker Street	I-10 Service Road				x	x		x						
C	\$486,000	Jackson Street	North Cherry Street	North Booker Street				x	x		x						

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

## FY21-22 through FY25-26 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
C	\$504,000	Spencer Street	Clarinda Street	Jackson Street				x	x		x						
C	\$1,944,000	Harless Street	North Shattuck Street	North Booker Street				x	x		x						
C	\$666,000	North Shattuck Street	Harless Street	North to Dead End				x	x		x						
C	\$432,000	Hagan Street	North Shattuck Street	North Goos Boulevard				x	x		x						
C	\$306,000	Ruley Street	Hagan Street	Dead End				x	x		x						
C	\$648,000	Rena Street	Theriot Street	Harless Street				x	x		x						
C	\$468,000	Hagan Street	North Goos Boulevard	North Prater Street				x	x		x						
C	\$468,000	Courtney Street	North Goos Boulevard	North Prater Street				x	x		x						
C	\$1,476,000	Theriot Street	North Goos Boulevard	North Booker Street				x	x		x						
C	\$828,000	Woodard Street	North Goos Boulevard	Pear Street				x	x		x						
C	\$756,000	South Pack Road	Dead End	Dead End				x	x		x						
C	\$1,044,000	Pack Road	Old Highway 171	South Pack Road				x	x		x						
C	\$1,440,000	Old Highway 171	Conoco Street	North to Dead End				x	x		x						
C	\$306,000	Old Highway 171	Highway 171	Conoco Street				x	x		x						
C	\$756,000	Conoco Street	Ory Road	Wingate Street				x	x		x						
C	\$540,000	Wingate Street	Hager Street	Dead End				x	x		x						
C	\$5,256,000	Fitzenreiter Road	Highway 171	West to Dead End				x	x		x						
C	\$5,807,500	Reconstruction - Common Street	Prien Lake Road	Kirby Street			x										
C	\$6,325,000	Reconstruction - Kirkman Street	Prien Lake Road	Broad Street			x										
C	\$4,600,000	Reconstruction - Ernest Street	18th Street	Sale Road			x										
C	\$9,315,000	Reconstruction - 5th Avenue	McNeese Street	Prien Lake Road			x										
CD	\$25,000,000	Country Club Road	Big Lake Road	Ihles Road	x				x		x					x	x
CD	\$15,000,000	Country Club Road	Ihles Road	Weaver Road	x				x		x					x	x
CD	\$30,000,000	Country Club Road	Nelson Road	Lake Street	x				x		x					x	x
CD	\$30,000,000	Big Lake Rd	Country Club Road	Gauthier Road	x				x		x					x	x
CD	\$10,000,000	W. Prien Lake Road Bridge	Contraband Bayou	Holly Hill Traffic Circle	x						x						
CD	\$15,500,000	Enterprise Boulevard	Katherine Street	Goos Blvd		x					x					x	x
CD	\$15,500,000	Elliott Road	Country Club Road	Ham Reid Road	x				x		x						
CD	\$16,000,000	Lake Street	Country Club Road	Ham Reid Road	x				x		x						x
CD	\$14,010,450	E. Prien Lake St.	Ryan St.	Hwy 14			x		x	x	x						

Ongoing: Design, bid, or construction  
A-1st or 2nd year  
B-3rd to 5th year  
C- 6th or later year  
D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Water and Wastewater Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
<b>Water Projects</b>				
Ongoing	\$1,000,000	Ongoing: Citywide Water System Improvements		
Ongoing	\$1,000,000	Ongoing - Extend Water Services		
Ongoing	\$1,000,000	Upgrade electrical cabinets at all water plants		
Ongoing	\$500,000	Install security measures at all water plants		
Ongoing	\$8,000,000	Disaster Recovery - Water Facilities		
Ongoing	\$21,202,000	SE - New 6.0 MGD Water Plant		
Ongoing	\$6,000,000	SE - New 6.0 MGD Water Plant Distribution Lines		
Ongoing	\$943,106	GW - Enlarge Transmission Lines Leaving Site		
Ongoing	\$1,500,000	Center - Overhaul filter media beds		
Ongoing	\$500,000	CH - Overhaul filter media beds		
Ongoing	\$700,000	GW - Chemical feed system improvements		
Ongoing	\$1,640,000	McN - Sedimentation Basin and controls		
A	\$850,000	Corbina Waterline Extension	McNeese Street	E. Prien Lake Road
A	\$300,000	Install water loop on W. Prien Lake Road	Burton Lane	Swanson Street
A	\$1,250,000	Chennault Water	Legion Street	East Prien Lake Road
A	\$650,000	CH - Chlorine Containment		
A	\$800,000	SW - Chemical feed system improvements		
A	\$1,000,000	McN - Overhaul filter media beds		
A	\$350,000	Purchase Ryan Street property near GW water plant		
A	\$750,000	SW - Replace water well		
A	\$500,000	SW - Backwash recovery system improvements		
A	\$550,000	GW - Backwash recovery system improvements		
A	\$300,000	McN - Replace emergency generator		
A	\$300,000	Center - Replace emergency generator		
A	\$200,000	SW - Install ATS on generator and SCADA signal (2)		
A	\$200,000	Upgrade Water Systems' SCADA System		
A	\$410,000	CenterW - Starter and Controls upgrade		
AD	\$400,000	Extend water to parish area along Big Lake Road, Lafanette, and Nelson		
B	\$650,000	GW - Chlorine Containment		
B	\$780,000	GW - Replace transmission lines near HSPS and WTP		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding



## FY21-22 through FY25-26 Water and Wastewater Projects

B	\$400,000	GW - Install new Distribution office building and facilities		
B	\$2,230,000	CH - Sedimentation Basin and Filters		
B	\$450,000	GW - Demolition of abandoned clearwell and HSPS		
B	\$450,000	GW - Install Generator		
B	\$2,000,000	McN - MCC/Pump and Cl2 buildings and chlorine containment		
B	\$11,550,000	CH - New 4 mgd plant		
B	\$10,000,000	Install electronic water meters		
B	\$900,000	SW - Overhaul elevated storage tank		
B	\$1,000,000	McN - Replace original sedimentation tank system		
B	\$2,000,000	Water - Southpark Water Extension	Red Davis Road	North to Water Main
B	\$1,500,000	Water - Cove Lane Water Extension	Cove Lane	Golden Nugget Entrance
B	\$1,500,000	Rebuild administration building		
B	\$100,000	Upgrade flouride storage systems to eliminate corrosion		
B	\$650,000	Center - Chlorine Containment		
B	\$60,000	CH - Remodel building		
B	\$60,000	Center - Remodel building		
B	\$1,500,000	Upgrade water service lines in Henry Heights area (Harvard, Center, Auburn)		
B	\$1,500,000	Upgrade water service lines in Enterprise area (9th, 10th, 11th: 1st Ave to Kirkman)		
B	\$750,000	CH - Install new water well		
B	\$3,000,000	Water - New Tower on Ham Reid Road		
B	\$2,500,000	McN - Install Water Tower		
B	\$500,000	Water - Assume Port of LC Water Tower		
C	\$500,000	McN - Shut down water production		
C	\$500,000	CH - Shut down water production		
C	\$10,220,000	Center - Build new 6 MGD plant		
C	\$650,000	McN - Install Generator		
C	\$500,000	Install alternate water supply to River Road		
C	\$5,000,000	GW - Convert to 480 volt power		
C	\$12,000,000	Water - New Corbina Road Water Plant		
<b>Wastewater Projects</b>				
Ongoing	\$1,000,000	Ongoing: Citywide sewer collection rehab		
Ongoing	\$1,000,000	Ongoing: Citywide wastewater system improvements (LS)		
Ongoing	\$1,000,000	Ongoing - Extend Sewer Services		
Ongoing	\$14,000,000	Disaster Recovery - Wastewater Facilities		
Ongoing	\$4,000,000	University Place Basins: sewer line rehabs		
Ongoing	\$2,000,000	Basin A-7 rehab		
Ongoing	\$1,400,000	Esplanade LS: re-build/expand		
Ongoing	\$19,250,000	Install Southern Loop WW extension		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Water and Wastewater Projects

Ongoing	\$1,400,000	Line Holly Hill LS WW Line	Holly Hill LS	Holly Hill Traffic Circle
Ongoing	\$2,200,000	Morganfield lift station upgrade		
Ongoing	\$100,000	Contraband LS Generator		
A	\$1,300,000	Plant A - UV Retrofit		
A	\$1,300,000	Plant D - UV Retrofit		
A	\$900,000	Install sewage lines on W. Prien Lake Road	Nelson Road	Burton Lane
A	\$700,000	Install lift station system near Prien Lake and Heard Roads		
A	\$5,000,000	Chennault Sewage - Phase 1	Mallard Drive	East Prien Lake Road
A	\$3,500,000	WWTP A Influent wetwell and Pump Rehab		
A	\$190,000	Install sewerage: Salene, Lawrence, and A Miller roads		
A	\$660,000	18th Street - Line sewerage trunk	Lake Street	BC Treatment Plant
A	\$4,500,000	Plant D - Install coarse (bar) feed screens		
A	\$500,000	Plant A - rebuild clarifier chain and flights		
A	\$1,000,000	Install sewerage: along Country Club Road	Nelson Road	Prien Lake Road
A	\$1,000,000	Install sewerage in Lafanette Road area	Elliott Road	S. Prien Lake Road
A	\$1,000,000	Install sewerage in Westridge Subdivision		
A	\$500,000	Plant A - replace final clarifier wiers		
A	\$250,000	Plant B/C - Install auger spreader system at belt presses		
A	\$2,500,000	Upgrade electrical systems at lift stations		
B	\$5,000,000	Reroute Chennault and Broad Street lift stations to Southern Loop		
B	\$2,250,000	WWTP A Final Clarifier Upgrade		
B	\$250,000	Timberly Terrace sewage improvements	Raintree Cove	Carriage Lane
B	\$1,340,000	Lake Street - Line sewerage trunk	College Street	18th Street
B	\$200,000	Enlarge Nelson Road LS forcemain	Ham Reid LS	30 inch force main
B	\$10,000,000	Plant A - Install circular clarifiers		
B	\$300,000	Install sewerage on Arvilla Lane		
B	\$1,000,000	Install sewerage in Turnberry, Fairway Lane area		
B	\$1,500,000	Reroute force main from Ryan Street to Front Street		
B	\$250,000	Plant B/C - Install Equipment Storage Pole Barn		
B	\$1,500,000	Plant D - redesign and build grit system		
B	\$60,000,000	Plant A - Rebuild Plant to new standards		
B	\$5,000,000	Chennault Sewage - Phase 2	Legion Street	Mallard Drive
BD	\$21,000,000	Plant D - Phase 2 to enlarge capacity to ease other plants		
BD	\$10,000,000	Install sewerage: along Red Davis Road	Highway 14	Common Street
C	\$20,000,000	Basins: A-1 through A-11, minus A-4 and A-3		
C	\$5,000,000	Oak Park area: sewer line rehab		
C	\$1,500,000	St. Pat's area: sewer line rehab		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Water and Wastewater Projects

C	\$500,000	Extend sewerage: River Road housing	Ryan Street	Dead End
C	\$250,000	Extend sewerage to west end Lisle Peters		
C	\$275,000	Install sewerage in Kara Bay subdivision		
C	\$500,000	Plant B/C - Install second sludge thickener tank system		
C	\$1,750,000	Plant D - Install fine feed screens		
<b>Water/Wastewater Projects</b>				
Ongoing	\$5,000,000	Water/wastewater extensions and loopings		
B	\$5,000,000	Extend water and sewerage to LNG area		
C	\$260,000	Adrienne Lane - Install water and sewerage		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Drainage Improvement Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$1,000,000	Ongoing: Citywide misc. drainage improvements		
Ongoing	\$1,000,000	Ongoing: Citywide Ditch and Drainage Lateral Maintenance		
Ongoing	\$1,000,000	Ongoing: Detention Ponds, Drainage Initiatives		
Ongoing	\$1,000,000	Ongoing: Citywide CCTV work on stormwater drains		
Ongoing	\$500,000	Ongoing - Detention Pond Maintenance		
Ongoing	\$25,000,000	Disaster Recovery - Drainage		
Ongoing	\$1,400,000	4th Avenue - replace drainage lateral	1st Street	6th Street
Ongoing	\$220,000	River Road drainage	Ryan Street west	
Ongoing	\$433,000	Replace Kirkman Street drainage outfall	Kirkman/Opelousas Intersection	River
Ongoing	\$300,000	3rd Avenue	S. of Oak Park Boulevard	
Ongoing	\$800,000	Oak Park Boulevard Lateral (2nd Avenue) - Repairs		
Ongoing	\$600,000	Drainage project - Louisiana Avenue	McNeese Street	s. to dead end
A	\$400,000	Kirkman Street Drainage Outfall Study and Repairs		
A	\$325,000	West Oak Lane Drainage		
A	\$245,050	Enterprise Blvd Drainage - Phase 1	12th Street	15th Street
A	\$200,000	Barbe Street Drainage Rehabilitation		
A	\$172,500	End of 1st Avenue off Mitchell Street		
A	\$1,500,000	Legendre Street Drainage Phase 3		
A	\$75,000	Improve Drainage on Riverview Drive		
AD	\$350,000	Install detention pond at Louisiana Avenue		
B	\$300,000	Goos Blvd and Mill Street	Intersection	
B	\$250,000	7th Avenue	2nd Street	Dead End
B	\$1,250,000	Common Street	College Street	Prien Lake Road
B	\$473,800	Morgan & Shaw Street	Grein	8th Street
B	\$1,600,800	3rd Street	Rosteet Street	6th Avenue
B	\$250,000	Improve drainage near Opelousas and Jake Streets	Opelousas Street Interchange	Jake Street
B	\$250,000	Improve drainage at Enterprise Boulevard and Mill Street		
B	\$350,000	Michael Debakey Drive at Griffith Coulee lateral crossing		
B	\$400,000	Opelousas Outfall	Jackson Street	Kirkman/Opelousas Intersection
B	\$371,800	Enterprise Blvd Drainage - Phase 2	16th Street	Alamo Street

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Drainage Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
B	\$321,100	Enterprise Blvd Drainage - Phase 3	Alamo Street	Prien Lake Road
B	\$275,000	Improve drainage on River Lane	Timberly Drive	Raintree Cove
BD	\$750,000	Repair Missouri-Pacific Lateral Erosion	Highway 14	Russell Street
C	\$1,000,000	Foster Street	Michael Debakey Drive	Shell Beach Drive
C	\$2,357,500	3rd Avenue and 2nd Street - 11th Street		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Downtown and Lakefront Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
<b>Civic Center Area Projects</b>				
Ongoing	\$1,500,000	Ongoing: Civic Center facility and grounds improvements		
Ongoing	\$5,000,000	Civic Center Plaza and Boardwalk Extension		
Ongoing	\$440,000	Replace Rosa Hart Theatre rigging systems and fire curtain		
B	\$3,300,000	Civic Center Westside Festival Plaza -Bord du Lac Blvd.		
B	\$250,000	Upgrade Rosa Hart Theatre lighting to LED		
C	\$3,500,000	Bord du Lac Park Amphitheatre		
C	\$500,000	Civic Center Eastside Entrance - lighting, landscaping, fountain upgrade, irrigation		
C	\$20,000,000	Parking Garage for the DT/Civic Center area		
<b>Road and Pedestrian Projects</b>				
Ongoing	\$250,000	Ongoing: Beautification of Interstate Exchanges	Cove Lane, Holly Hill, I-10 Ryan St off-ramp	
A	\$300,000	Econ. Dev. - I-10 Corridor		
A	\$300,000	Econ. Dev. - Enterprise Boulevard		
A	\$60,000	Landscaping - State at University streets		
B	\$100,000	Gill Street	Ryan Street	Lakeshore Drive
B	\$2,200,000	Lakeshore Drive Traffic Calming (Phase 2): Beautification - medians, turn lanes, lights	Clarence Street	Broad Street
B	\$2,000,000	Additional Downtown Streetscaping Projects		
C	\$1,500,000	East Civic Center Dr. - connector	Lakeshore Drive	Bord du Lac
C	\$1,500,000	North Civic Center Dr. - connector	Lakeshore Drive	Bord du Lac
C	\$1,500,000	Tract One A: South Civic Center Dr./ Kirby St. connector	Kirby Street	Civic Center
C	\$2,500,000	Pine St. and Pryce St. connector including storm drainage	Veteran's Memorial	Lakefront
C	\$1,500,000	North Bord du Lac Dr. reconfigure		
<b>Other Downtown/Lakefront Projects</b>				
Ongoing	\$3,500,000	Port Wonder		
Ongoing	\$2,500,000	Lakefront/Downtown Improvements		
A	\$100,000	Econ. Dev. - Lakefront District (Hotel Tax)		
A	\$2,200,000	Lakefront Boardwalk Phase 2		
B	\$200,000	Christmas lighting for Downtown		
B	\$5,000,000	Raise Elevation on Pinnacle Tract		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Downtown and Lakefront Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
BD	\$400,000	Community Incubator in NLC		
C	\$1,250,000	Pithon Coulee Walking Trail	Common Street	Ryan Street
C	\$20,000,000	Harbor/Marina		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Pedestrian Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
<b>Trail Projects</b>					
Ongoing	#REF!	1st Avenue Trail (Phase 3)	Broad Street north	10 Service Road	
B	\$2,000,000	Pedestrian & Bike Trail - Phase 2 Citywide			
BD	\$54,000	Rock trail south of Crest Subdivision	Corbina Road	E. approx. 1200 feet	
<b>Sidewalk Projects</b>					
Ongoing	\$1,200,000	Ongoing: Sidewalks new construction - citywide			
Ongoing	\$400,000	Ongoing: Sidewalk repairs - citywide			
Ongoing	\$50,000	Ongoing: Install, restripe street pedestrian crossings			
Ongoing	\$350,000	Safe Routes Program	Barbe Elementary		
Ongoing	\$22,947	Frugé St. South Side	Malcolm St	Hwy 14	
Ongoing	\$241,626	1st Ave. West Side	12th St	E. Prien Lake	
Ongoing	\$196,470	Sale Road	Lake Street	Ryan Street	
Ongoing	\$58,950	Madeline St South Side	Common Street	Kirkman Street	
Ongoing	\$46,712	Illinois St. South Side	Brentwood	Walton	
Ongoing	\$72,780	Kirkman St East Side 2	Walters	McCall St	
Ongoing	\$241,617	Weaver Rd. West Side	McNeese St	Country Club Rd	
Ongoing	\$75,000	Bilbo Street	Clarence Street	Kirby Street	
Ongoing	\$250,000	E. McNeese Street (North Side)	Corbina Road	Lake Crest Blvd	
Ongoing	\$124,425	Canal Street	Sale Road	W. McNeese Street	
Ongoing	\$45,000	Nelson Road (west side)	McNeese south	Apartment Complex	
Ongoing	#REF!	W. Sale Rd North Side	W. Prien	Existing Sidewalk	
Ongoing	#REF!	W. Sale Rd South Side	W. Prien	Existing Sidewalk	
A	\$121,500	Power Center Parkway	5th Avenue	Highway 14	
A	\$65,295	Mt Talbot St South Side	McNabb St	Ball Fields	
A	\$321,480	Kirkman St West Side	Prien Lake Road	Walters Street	
A	\$81,000	Nelson Road	Evergreen Apts	Country Club Road	
B	\$135,000	Rebuild sidewalks as necessary on Broad Street	Enterprise Blvd	Highway 14	
B	\$20,025	Pear St. East Side	Knapp St	Harless	
B	\$13,578	VE Washington Ave West Side	I-10 Service Road	Belden St	
B	\$20,389	University Dr. West Side	McNeese St	Existing Sidewalk	
B	\$150,000	Bilbo Street	Broad Street	Belden Street	
B	\$529,403	Lisle Peters Road	E. Saint Charles	Riverview Lane	
B	\$31,500	Sidewalk Extension	Anita Drive	6th Street	
B	\$600,000	Lisle Peters Road sidewalks - Phase 2	E. St. Charles	west to end of road	
B	\$308,595	Lake Street	Country Club Road South (east side)	South to City Limits	
C	\$117,000	Nelson Rd - north	Prien Lake Road	Contraband Bayou	
C	\$119,351	N. Simmons St. East Side 2	Medora St.	Fitzenreiter	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding



## FY21-22 through FY25-26 Pedestrian Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
C	\$26,775	Woodring St North Side	N Booker St	N. Simmons	
C	\$26,775	Woodring St South Side	N Booker St	N. Simmons	
C	\$58,268	Medora St. North Side	N. Prater St.	N. Booker	
C	\$85,255	N. Blake St. East Side	Moeling St	Gieffers	
C	\$126,000	N. Booker St. East Side	Moeling St.	Knapp St	
C	\$59,265	Katherine St South Side	N Prater St	N. Booker	
C	\$60,660	N. Blake St. West Side	Commercial St	Gieffers	
C	\$26,010	N. Shattuck St. East Side	Moeling St.	Martha	
C	\$117,316	N. Simmons St. West Side	Moeling	Opelousas	
C	\$117,465	N. Simmons St. East Side	Moeling	Opelousas	
C	\$46,350	Griffin St South Side	N. MLK Hwy	Sally Mae	
C	\$17,767	Pine St. South Side	Bank St	Louisiana Ave	
C	\$3,737	Connecting Pedestrian Path	N. Shattuck	Fournet	
C	\$26,730	N. Ryan St East Side	S Railroad Ave	Jackson	
C	\$19,305	Church St. North	Ford St	Kirkman	
C	\$47,221	Fitzenreiter Rd South Side	N. Lincoln	Hwy 171	
C	\$28,466	Courtney St. South Side	N. Goos Blvd	N. Prater	
C	\$57,956	N. Goos Blvd. East Side	Courtney St	Existing Sidewalk	
C	\$96,165	Fournet St North Side	N. Enterprise Blvd	N. Shattuck	
C	\$134,595	Jackson St South Side	N. Bank	N. Ryan	
C	\$237,600	1st Ave. East Side 2	Broad St	12th Street	
C	\$60,300	Evans St South Side	S Shattuck St.	Prater St	
C	\$41,811	12th St. North Side	1st Ave	2nd Ave	
C	\$121,500	Winterhalter St. South Side	S. Shattuck St	Albert	
C	\$9,029	I-10 Srv. Rd North	Belden St	Albert	
C	\$33,570	Cline St South Side	Holmes St	S MLK Hwy	
C	\$29,102	6th St. North Side 2	5th Ave	6th Ave	
C	\$99,120	S Shattuck St East Side	Belden St	Carter St	
C	\$12,243	Broad St. North Side	VE Washington	1st Ave	
C	\$9,429	Broad St. North Side 2	S Lyon	Existing Sidewalk	
C	\$53,150	12th St. North Side 2	Gerstner Memorial Dr	Russell St	
C	\$51,317	12th St. South Side	Gerstner Memorial Dr	Russell St	
C	\$47,618	6th Ave. East Side	6th St	9th St	
C	\$56,241	6th Ave. East Side 2	Legion St	12th Street	
C	\$117,847	3rd St. North Side	6th Ave	Gerstner Memorial	
C	\$118,074	3rd St. South Side 2	6th Ave	Gerstner Memorial	
C	\$56,070	3rd St South Side 3	Gerstner Memorial Dr	McNabb St	
C	\$339,153	5th Ave West Side	College St	E. McNeese	
C	\$270,540	Hwy 14 West Side 2	Rail Road Tracks	Taylor	
C	\$274,800	Gerstner Memorial Dr East Side 2	E. Prien	McNeese Farm	
C	\$165,240	E Prien Lake Rd North Side 4	5th Ave	Hwy 14	
C	\$232,076	Hwy 14 West Side	Coolidge	McNeese St	
C	\$115,466	Gerstner Memorial Dr. East Side	Broad St	4th St	
C	\$179,746	Gerstner Memorial Dr. West Side	Broad St	Existing Sidewalk	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Pedestrian Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
C	\$317,847	E McNeese St. North Side	Gerstner Memorial Dr	Existing Sidewalk	
C	\$28,980	Louisiana Ave West Side	Division St	Clements St	
C	\$18,900	Division St South Side	Bank St	Louisiana Ave	
C	\$8,328	5th St. South Side	Louisiana Ave	Existing Sidewalk	
C	\$267,440	Common St. West Side	Clarence St	17th St	
C	\$75,600	2nd St South Side	Enterprise Blvd	2nd Ave	
C	\$14,524	4th St. South Side	Louisiana Ave	Enterprise Blvd	
C	\$19,314	6th St North Side	Bank St	Louisiana Ave	
C	\$35,902	6th St South Side	Bank St	Enterprise Blvd	
C	\$226,695	Common St. East Side	6th St	17th St	
C	\$186,647	W. Sallier St. North Side	Lake St	Ryan St	
C	\$129,076	E. Sallier St. North Side	Ryan St	Kirkman St	
C	\$113,101	3rd St. South Side	Enterprise Blvd	3rd Ave	
C	\$42,882	E. Sallier St. North Side 2	Bank St	Enterprise Blvd	
C	\$176,967	Burton Ln. West Side	W. Prien	W. Sale Rd	
C	\$177,191	Burton Ln. East Side	W. Prien	W. Sale Rd	
C	\$16,811	Enterprise Blvd. East	Broad St	Existing Sidewalk	
C	\$92,820	Cypress St West Side	Louie St	18th St	
C	\$92,820	Cypress St East Side	Louie St	18th St	
C	\$11,467	Enterprise Blvd. West Side 2	Broad St	Existing Sidewalk	
C	\$45,300	Hazel St West Side	W. 18th St	Penn St	
C	\$45,300	Hazel St East Side	W. 18th St	Penn St	
C	\$73,934	Broad St. South Side	1st Ave	Louisiana Ave	
C	\$254,940	Prien Lake Rd. North Side	Lake St	Ryan St	
C	\$317,340	W. Prien Lake Rd. South Side 2	Lake St	Nelson Rd	
C	\$235,753	W. Prien Lake Rd. East Side	W. Prien	W. Sale Rd	
C	\$313,558	W. Prien Lake Rd South Side	Nelson Rd	W. Prien Lake	
C	\$556,250	Nelson Rd. West Side	W. Prien	Country Club Rd	
C	\$66,050	Nelson Rd. East Side	W. Prien	W. Prien Lake	
C	\$172,821	Bank St. West Side	Gulf St	12th Street	
C	\$62,271	Moss St. East Side	12th St	15th Street	
C	\$172,341	Bank St. East Side	Gulf St	12th Street	
C	\$63,423	18th St. South Side	Ryan St	Common St	
C	\$63,277	18th St. North Side	Ryan St	Common St	
C	\$62,368	Moss St. West Side	12th St	15th Street	
C	\$106,423	13th St. North Side	Enterprise Blvd	Moss St	
C	\$106,322	13th St South Side	Moss	Enterprise Blvd	
C	\$58,500	Azalea St South	Kirkman St to Existing Side	Louisiana Ave	
C	\$118,684	15th St. North Side	Hodges St	Bank St	
C	\$118,860	15th St. South Side	Hodges St	Bank St	
C	\$196,470	W. Sale Rd. North Side 2	Lake St	Ryan St	
C	\$43,980	14th St North Side	Bank St	Enterprise Blvd	
C	\$43,787	14th St South Side	Bank St	Enterprise Blvd	
C	\$48,953	Creole St. East Side	W. College	Julius St	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Pedestrian Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
C	\$62,274	W. LaGrange St. North Side	Lake St	Creole St	
C	\$41,700	E Prien Lake Rd North Side 2	Kirkman St.	Existing Sidewalk	
C	\$155,220	E Prien Lake Rd North Side 3	Buston	2nd Ave	
C	\$92,820	Kirkman St West Side 2	Gayle	McCall St	
C	\$81,756	E. McNeese St South Side	Ryan St	Common St	
C	\$312,125	W. McNeese St. North Side 3	Lake St	Ryan St	
C	\$255,805	W. McNeese St South Side 4	Lake St	Ryan St	
C	\$35,505	Overhill Dr North Side	Central Pkwy	Existing Sidewalk	
C	\$35,505	Overhill Dr South Side	Central Pkwy	Existing Sidewalk	
C	\$30,825	Jefferson Dr North Side	Existing Sidewalk to Nelson	University Dr	
C	\$145,319	University Dr South Side	Lake St	Jefferson Dr	
C	\$241,827	Weaver Rd. East Side	McNeese Street	Country Club Rd	
C	\$244,909	Ihles Rd. East Side	W. Sale	Country Club Rd	
C	\$126,459	W. McNeese St. North 2	Eileen St	Nelson Rd	
C	\$1,155,582	Country Club Rd. North Side	Jefferson Dr.	Big Lake Rd	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Recreation Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$450,000	Ongoing: Recreation facility renovations & improvements		
Ongoing	\$200,000	Partners in Parks		
Ongoing	\$10,000,000	Disaster Recovery - Recreation Facilities		
Ongoing	\$2,000,000	Install club house, cart barn, road, parking lot at Mallard Golf Club		
Ongoing	\$500,000	Nellie Lutcher District Linear Park (CDBG 2019)	Enterprise Boulevard @ S. Division Street	
A	\$200,000	Storage facility/ maintenance barn on Goodman Road		
A	\$300,000	Install parking at Goosport Recreation Center		
A	\$400,000	North Beach - Replace Restrooms		
A	\$42,400	Tuten Park - overlay parking lot		
AD	\$300,000	New park near Anita Drive, partner with Ward 3 and Housing Authority		
B	\$950,000	North Beach Improvements (sand)		
B	\$75,000	General Moore Park - Install new restrooms		
B	\$400,000	Henry Heights - Lighting, concession, restrooms		
B	\$150,000	College Oaks - Renovate concession		
B	\$500,000	New park for SW LC		
B	\$200,000	Riverside Park Erosion - Relocate Trail		
C	\$250,000	Riverside Rec Center - outdoor deck		

**FY21-22 through FY25-26 Bike Path Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
A	\$10,000	Install bike lanes on Mill Street	Veteran's Memorial Dr	Highway 171/MLK
B	\$5,000	Install bike lanes on Hodges Street	Alamo Street	Belden Street
B	\$50,000	Install bike lanes on Kirby Street	Ryan Street	Louisiana Avenue
B	\$300,000	Install bike lanes on 7th Street	Ryan Street	4th Avenue
B	\$5,000	Install bike lanes on 11th Street	Ryan Street	4th Avenue
B	\$10,000	Install bike lanes on 18th Street	Common Street	Highway 14

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 City Building Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$1,000,000	Ongoing City technology upgrades		
Ongoing	\$150,000	Misc. City Hall Improvements		
Ongoing	\$12,000,000	Disaster Recovery - Public Works Facilities		
Ongoing	\$20,000,000	Disaster Recovery - City Buildings		
Ongoing	\$250,000	Disaster Recovery - Trees and Plants		
Ongoing	\$100,000	Transit Passenger Shelters		
Ongoing	\$250,000	Concrete Transit Storage Building access drives		
A	\$1,250,000	Historic City Hall waterproofing/repairs		
A	\$500,000	Waterproof exterior of City Hall		
A	\$3,200,000	Public Works complex improvements		
A	\$150,000	Transit Surveillance and Security Equipment		
B	\$600,000	Replace City Hall Elevators		
B	\$300,000	Citywide Alarm System Improvements		
B	\$1,500,000	Locate a police substation in SLC		
B	\$5,000,000	Civic Center Walk Way Evaluation/Replacement		
C	\$15,000,000	New City Hall		

## FY21-22 through FY25-26 Fire Protection Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$1,000,000	Ongoing: Fire equipment purchases		
Ongoing	\$1,000,000	Misc. Fire Station Improvements		
Ongoing	\$6,000,000	Disaster Recovery - Fire Facilities		
A	\$1,600,000	Fire Station Expansion - Enterprise Blvd		
AD	\$2,250,000	Fire Station - Ham Reid Road		
B	\$2,250,000	Fire Station - Morganfield		
C	\$2,250,000	Firestation - Southpark area		
C	\$2,500,000	Firestation - NLC + Land		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES**  
**CAPITAL IMPROVEMENT PLAN**  
**FY21-22 through FY25-26 Major Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
> \$5 Million CIP Long-term Projects (Previously Listed)				
B	\$60,000,000	Plant A - Rebuild Plant to new standards		
AD	\$40,000,000	Enterprise Boulevard (complete extension)	Katherine Street	Highway 171/MLK
CD	\$30,000,000	Country Club Road	Nelson Road	Lake Street
CD	\$30,000,000	Big Lake Rd	Country Club Road	Gauthier Road
Ongoing	\$25,000,000	Disaster Recovery - Drainage		
CD	\$25,000,000	Country Club Road	Big Lake Road	Ihles Road
Ongoing	\$21,202,000	SE - New 6.0 MGD Water Plant		
BD	\$21,000,000	Plant D - Phase 2 to enlarge capacity to ease other plants		
Ongoing	\$20,000,000	Disaster Recovery - City Buildings		
C	\$20,000,000	Basins: A-1 through A-11, minus A-4 and A-3		
C	\$20,000,000	Harbor/Marina		
C	\$20,000,000	Parking Garage for the DT/Civic Center area		
Ongoing	\$19,537,176	W. Prien Lake Road (Parish Participation)	Cove Lane	Ihles Road
Ongoing	\$19,250,000	Install Southern Loop WW extension		
CD	\$16,000,000	Lake Street	Country Club Road	Ham Reid Road
CD	\$15,500,000	Enterprise Boulevard	Katherine Street	Goos Blvd
CD	\$15,500,000	Elliott Road	Country Club Road	Ham Reid Road
C	\$15,000,000	New City Hall		
CD	\$15,000,000	Country Club Road	Ihles Road	Weaver Road
CD	\$14,010,450	E. Prien Lake St.	Ryan St.	Hwy 14
Ongoing	\$14,000,000	Disaster Recovery - Wastewater Facilities		
Ongoing	\$12,000,000	Ihles Road (Parish Participation)	Ihles Road	Country Club Road (384)
Ongoing	\$12,000,000	Disaster Recovery - Public Works Facilities		
C	\$12,000,000	Water - New Corbina Road Water Plant		
B	\$11,550,000	CH - New 4 mgd plant		
Ongoing	\$11,000,000	Sallier Street	Lake Street	Marine Street
C	\$10,220,000	Center - Build new 6 MGD plant		
Ongoing	\$10,000,000	Disaster Recovery - Recreation Facilities		
B	\$10,000,000	Plant A - Install circular clarifiers		
B	\$10,000,000	Install electronic water meters		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

## FY21-22 through FY25-26 Major Projects

BD	\$10,000,000	Install sewerage: along Red Davis Road	Highway 14	Common Street
CD	\$10,000,000	W. Prien Lake Road Bridge	Contraband Bayou	Holly Hill Traffic Circle
C	\$9,500,000	Goos Boulevard	Harless Street	Fitzenreiter Road
C	\$9,315,000	Reconstruction - 5th Avenue	McNeese Street	Prien Lake Road
B	\$9,200,000	Reconstruction - Louisiana Avenue	McNeese Street	Prien Lake Road
Ongoing	\$8,500,000	Disaster Recovery - Police Facilities		
B	\$8,372,000	Prien Lake Road	Kirkman Street	5th Avenue
Ongoing	\$8,000,000	Disaster Recovery - Water Facilities		
B	\$8,000,000	Sallier Street	Lake Street	Ryan Street
C	\$7,000,000	5th Avenue	McNeese Street	Prien Lake Road
C	\$6,325,000	Reconstruction - Kirkman Street	Prien Lake Road	Broad Street
Ongoing	\$6,000,000	SE - New 6.0 MGD Water Plant Distribution Lines		
Ongoing	\$6,000,000	Disaster Recovery - Fire Facilities		
A	\$6,000,000	Fitzenreiter Road widening	Highway 171	Goos Boulevard
C	\$5,807,500	Reconstruction - Common Street	Prien Lake Road	Kirby Street
C	\$5,256,000	Fitzenreiter Road	Highway 171	West to Dead End
Ongoing	\$5,000,000	Civic Center Plaza and Boardwalk Extension		
Ongoing	\$5,000,000	Water/wastewater extensions and loopings		
A	\$5,000,000	Chennault Sewage - Phase 1	Mallard Drive	East Prien Lake Road
B	\$5,000,000	Extend water and sewerage to LNG area		
B	\$5,000,000	Reroute Chennault and Broad Street lift stations to Southern Loop		
B	\$5,000,000	Civic Center Walk Way Evaluation/Replacement		
B	\$5,000,000	Raise Elevation on Pinnacle Tract		
B	\$5,000,000	Chennault Sewage - Phase 2	Legion Street	Mallard Drive
C	\$5,000,000	Oak Park area: sewer line rehab		
C	\$5,000,000	GW - Convert to 480 volt power		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

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# EXHIBITS

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

SUMMARY OF BUDGETED PERSONNEL AND  
POSITION TOTALS

GLOSSARY OF TERMS

## **DEPARTMENTAL CAPITAL OUTLAY SUMMARY**

The Department Capital Outlay Summary is the list of vehicle and equipment purchases that were approved for the fiscal year. It also lists major repairs and improvements that are smaller in nature and do not meet the threshold to be considered a capital project. These funds are included in the operating budget of the department, division or fund as listed in the summary.

All items on this list have been specifically justified in writing during the budget process. Rolling stock must identify if it is a new piece of equipment or a replacement. If a replacement, the unit number, age, mileage and other pertinent information is required. This list is used during the year to verify prior to purchasing.

## **IMPACT OF DEPARTMENTAL CAPITAL OUTLAY ON OPERATING BUDGET**

As part of the annual budget process, each department is required to submit a list of needed capital equipment acquisitions (items in excess of \$5,000) and major repairs and improvements for facilities.

Vehicles and equipment purchases must indicate if the item is an additional item or the replacement of existing equipment. If it is an addition, justification is required along with a cost estimate. If it is a replacement, the unit number, age of the unit and the current mileage must be provided along with the justification. Nearly all equipment and vehicles are replacements of older units rather than an increase to the current fleet. When vehicles are not replaced timely within their useful life, maintenance cost can become cost prohibitive.

The City operates a Vehicle Maintenance Garage that is a separate division which is budgeted in the General Fund Public Works Department. Charges are allocated on a monthly basis to the various city departments for the cost of automotive supplies. Costs that are incurred for automotive maintenance that is done by outside vendors are charged directly to the department when the cost is incurred. A Cost Allocation Plan is done annually, and the indirect costs that are identified for this service are charged to the various funds, primarily the Enterprise Funds.

In the adopted fiscal year 2019 budget, the Finance Department and the Vehicle Maintenance Division collaborated to update the City's existing vehicle replacement plan. The objective of this plan was to reduce, over time, the average age and mileage of the City's fleet of vehicles; which will ultimately increase fuel efficiency, reduce maintenance costs and increase resale values. This replacement plan has been carried into the proposed budget.

The City entered into an agreement in 2012 with the Calcasieu Parish Sheriff's Office that provides for the maintenance of the Police Department's fleet. The City reimburses the Sheriff's Office for the cost of parts and pays an annual amount of \$66,448 for the cost of a mechanic.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

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**DEPARTMENTAL CAPITAL OUTLAY SUMMARY**

	<b>Budgeted Amount</b>
<b>GENERAL FUND</b>	
<b><u>MARSHAL'S OFFICE</u></b>	
2 Full Sized SUV (Non-pursuit)	\$ 75,000
	<u>75,000</u>
<b><u>FIRE DEPARTMENT</u></b>	
1 3/4 Ton 4 Door Crew Cab Pickup Truck	35,000
North Lake Charles Fire Station Upgrades	110,000
Total Fire Department	<u>145,000</u>
<b><u>POLICE DEPARTMENT</u></b>	
6 Full-Size Sport Utility Vehicle (Pursuit)	207,000
7 1/2 Ton Pusuit Pickup Truck	245,000
3 Full Sized SUV (Non-pursuit)	84,000
1 Motorcycle	17,000
Portable Radios	100,000
Server Room Renovation	30,000
Total Police Department	<u>683,000</u>
<b><u>PUBLIC WORKS</u></b>	
<b><u>GENERAL FUND DIVISIONS</u></b>	
<b>Streets:</b>	
2 3/4 Ton Crew Cab Pickup Truck	76,000
1 Hot Patch Asphalt Truck	231,000
Total Streets	<u>307,000</u>
<b>Trash Collection:</b>	
Incinerator Diversion Panel Repair	60,000
Total Solid Waste-Trash	<u>60,000</u>
<b>Solid Waste-General:</b>	
3 30 Yard Side Loader Truck	729,000
Total Solid Waste-General	<u>729,000</u>
<b>Vehicle Maintenance:</b>	
GPS Tracking System	75,000
Total Vehicle Maintenance	<u>75,000</u>
<b>Building Maintenance:</b>	
1 1/2 Ton Extended Cab SWB Pickup Truck	34,000
Total Building Maintenance	<u>34,000</u>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

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**DEPARTMENTAL CAPITAL OUTLAY SUMMARY**

	<b>Budgeted Amount</b>
<b>Communication and Traffic:</b>	
Traffic System Updates	\$ 200,000
Replace Signal Cabinets	23,000
1 1 Ton Sign Service Body Truck	112,000
1 3/4 Ton Cargo Van	38,000
Total Communication and Traffic	<u>373,000</u>
<b>Grounds Maintenance:</b>	
1 Mechanical Sweeper (3 wheel)	270,000
1 4x4 Backhoe	92,000
1 3/4 Ton Crew Cab Pickup Truck	38,000
3 Zero Turn Radius Mower	42,000
Total Grounds Maintenance	<u>442,000</u>
<b>Engineering</b>	
1 Mid-Size SUV	35,000
Total Engineering	<u>35,000</u>
Total Public Works	<u>2,055,000</u>
<b><u>PLANNING AND DEVELOPMENT</u></b>	
<b>Planning Admin:</b>	
1 Small SUV	25,000
Total Planning Admin	<u>25,000</u>
<b>Permit Center:</b>	
2 Small SUV	50,000
Total Permit Center	<u>50,000</u>
Total Planning and Development	<u>75,000</u>
<b>TOTAL GENERAL FUND</b>	<b><u>\$ 3,033,000</u></b>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

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**DEPARTMENTAL CAPITAL OUTLAY SUMMARY**

		<b>Budgeted Amount</b>
<b>SPECIAL REVENUE FUNDS</b>		
<b><u>WASTEWATER FUND</u></b>		
1	1/2 Ton Regular Cab Pickup Truck, Short Wheel Base	\$ 25,000
1	1/2 Ton Cargo Van	27,500
1	Jet Rodder Truck	125,000
	Miscellaneous Wastewater System Improvements	800,000
	Total Wastewater Fund	<u>977,500</u>
<b><u>RECREATION FUND</u></b>		
<b>Recreation Division:</b>		
1	3/4 Ton Pickup	38,000
1	Two Person Golf Cart	7,500
3	Zero Turn Radius Mower	37,500
3	Bleachers	15,000
3	Metal Shade System	36,000
1	Stand Behind Mower	7,500
1	20' Trailer	6,000
	Playground Equipment	75,000
2	Treadmill	14,000
1	Inflatable Slide/Jump	8,000
	Miscellaneous Improvements Various Parks	80,000
	Total Recreation Fund	<u>324,500</u>
<b><u>STORM DISASTER RECOVERY FUND</u></b>		
	Fire Department Recovery Projects	1,000,000
	Police Department Recovery Projects	700,000
	Public Works Recovery Projects	500,000
	Water Recovery Projects	1,000,000
	Recreation Department Recovery Projects	750,000
	Civic Center & Promenade Recovery Projects	2,050,000
	Central School Recovery Projects	2,000,000
	1911 City Hall Recovery Projects	800,000
	City Hall Recovery Projects	300,000
		<u>9,100,000</u>

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

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**DEPARTMENTAL CAPITAL OUTLAY SUMMARY**

		<b>Budgeted Amount</b>
<b>ENTERPRISE FUNDS</b>		
<b><u>TRANSIT FUND</u></b>		
3	35' Passenger Bus	\$ 1,500,000
1	10 Passenger Van	60,000
	Total Transit Fund	<u>1,560,000</u>
<b><u>WATER FUND</u></b>		
<b>Water Production and Distribution:</b>		
3	1/2 Ton Regular Cab Pickup Truck, Short Wheel Base	75,000
1	3/4 Ton Pickup Truck with Service Body and Headache Rack	42,000
1	15 yd Flatbed Dump Truck	94,000
1	Mini Excavator	72,500
	Casino Meter Replacements	25,000
	Miscellaneous Water System Improvements	700,000
	Total Water Fund	<u>1,008,500</u>
<b><u>CIVIC CENTER FUND</u></b>		
	Walk-through Metal Detectors	25,000
	Air Conditioner	12,000
	Total Civic Center Fund	<u>37,000</u>
<b><u>GOLF COURSE FUND</u></b>		
	Miscellaneous Golf Course Improvements	100,000
	Total Golf Course Fund	<u>100,000</u>
<b>TOTAL ALL FUNDS</b>		<b><u><u>\$ 16,140,500</u></u></b>

BUDGETED  
PERSONNEL  
AND  
POSITION TOTALS

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**SUMMARY BUDGETED PERSONNEL AND POSITION TOTALS**  
**ALL DEPARTMENTS AND FUNDS**

	BUDGETED 2012-2013		BUDGETED 2013-2014		BUDGETED 2014-2015		BUDGETED 2015-2016		BUDGETED 2016-2017		BUDGETED 2017-2018		BUDGETED 2018-2019		BUDGETED 2019-2020		BUDGETED 2020-2021		PROPOSED 2021-2022	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>GENERAL FUND</b>																				
<b>GENERAL GOVERNMENT</b>																				
Mayor's Office	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0
City Council	1	8	1	8	1	8	1	8	1	8	1	8	1	8	1	7	1	7	1	7
City Marshal	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0
City Court	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2
Legal Services	6	3	6	3	6	3	6	3	6	3	6	3	6	3	7	2	7	2	7	2
General Government	<b>40</b>	<b>13</b>	<b>40</b>	<b>13</b>	<b>40</b>	<b>13</b>	<b>40</b>	<b>13</b>	<b>40</b>	<b>13</b>	<b>40</b>	<b>13</b>	<b>40</b>	<b>13</b>	<b>41</b>	<b>11</b>	<b>41</b>	<b>11</b>	<b>41</b>	<b>11</b>
<b>FINANCE</b>																				
Administration Services	2	0	2	0	2	0	2	0	3	0	3	0	3	0	3	0	3	0	3	0
Accounting	11	0	11	0	11	0	11	0	10	0	10	0	10	0	10	0	10	0	10	0
Purchasing	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0
Finance	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>
<b>HUMAN RESOURCES-TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>
<b>FIRE - TOTAL</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>182</b>	<b>0</b>
<b>POLICE</b>	187	0	187	0	187	0	187	0	187	0	187	0	188	0	188	0	188	0	188	0
<b>POLICE - TOTAL</b>	<b>187</b>	<b>0</b>	<b>187</b>	<b>0</b>	<b>187</b>	<b>0</b>	<b>187</b>	<b>0</b>	<b>187</b>	<b>0</b>	<b>187</b>	<b>0</b>	<b>188</b>	<b>0</b>	<b>188</b>	<b>0</b>	<b>188</b>	<b>0</b>	<b>188</b>	<b>0</b>
<b>PUBLIC WORKS</b>																				
Administration	14	0	14	0	14	0	14	0	14	0	14	0	11	0	11	0	11	0	10	0
Streets	25	0	25	0	25	0	25	3	25	3	25	3	25	3	25	3	25	3	25	3
Recycling/Trash Collection	29	0	29	0	29	0	29	9	29	9	29	9	29	9	29	9	29	9	29	9
Solid Waste - General	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0
Vehicle Maintenance	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0
Building Maintenance	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0
Communication & Traffic	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0
Grounds Maintenance	30	0	30	0	30	0	30	5	30	5	30	5	30	5	30	5	30	5	30	5
Engineering	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3	0	3	0	3	0
Public Works	<b>157</b>	<b>0</b>	<b>157</b>	<b>0</b>	<b>157</b>	<b>0</b>	<b>157</b>	<b>17</b>	<b>157</b>	<b>17</b>	<b>157</b>	<b>17</b>	<b>157</b>	<b>17</b>	<b>157</b>	<b>17</b>	<b>157</b>	<b>17</b>	<b>156</b>	<b>17</b>
<b>PLANNING &amp; DEVELOPMENT</b>																				
Planning Administration	6	0	6	0	6	0	5	0	5	0	5	0	5	0	5	0	5	0	6	0
Permit Center	11	2	11	2	12	2	13	4	13	4	13	4	14	4	14	4	16	3	19	3
Downtown Development	3	0	3	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0
Planning & Development	<b>20</b>	<b>2</b>	<b>20</b>	<b>2</b>	<b>20</b>	<b>2</b>	<b>20</b>	<b>4</b>	<b>20</b>	<b>4</b>	<b>20</b>	<b>4</b>	<b>21</b>	<b>4</b>	<b>21</b>	<b>4</b>	<b>23</b>	<b>3</b>	<b>27</b>	<b>3</b>

FT= Full-time    PT = Regular Part-Time Positions



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**SUMMARY BUDGETED PERSONNEL AND POSITION TOTALS**  
**ALL DEPARTMENTS AND FUNDS**

	BUDGETED 2012-2013		BUDGETED 2013-2014		BUDGETED 2014-2015		BUDGETED 2015-2016		BUDGETED 2016-2017		BUDGETED 2017-2018		BUDGETED 2018-2019		BUDGETED 2019-2020		BUDGETED 2020-2021		PROPOSED 2021-2022	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
GENERAL FUND CONTINUED																				
GENERAL SERVICES																				
Administration	6	0	4	0	4	0	6	0	6	0	6	0	6	1	6	1	6	1	6	1
Building Services	3	2	3	2	3	2	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Printing Services	3	0	5	0	5	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0
Information Systems	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1
Downtown Dev. District	0	0	0	0	0	0	0	1	0	1	0	1	0	1	0	1	0	1	0	1
Community Service Grants	3	0	3	0	3	0	3	0	4	0	4	0	4	0	4	0	4	0	4	0
General Services	19	3	19	3	19	3	19	5	20	5	20	5	20	6	20	6	20	6	20	6
SUBTOTAL-GENERAL FUND																				
	627	18	627	18	627	18	627	39	628	39	628	39	630	41	631	39	633	38	636	38
OTHER FUNDS																				
Wastewater (Public Works)	65	0	65	0	65	0	65	1	65	1	65	1	68	1	68	1	68	1	68	1
Wastewater Engineering (Public Works)	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	1	0	1	0
Recreation (Comm. Services)	37	0	37	0	37	0	37	14	37	14	37	14	36	14	32	11	31	11	30	11
Recreation (Lakefront/Downtown)	1	0	1	0	1	0	1	4	1	4	1	4	1	4	1	4	1	4	1	4
Police Grants	2	0	2	0	2	0	9	0	9	0	9	0	7	0	7	0	7	0	7	0
Community Development (Planning)	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0
AmeriCorps Grant (Comm. Services)	1	0	1	0	1	0	1	1	2	0	2	1	2	1	2	1	2	1	2	1
Transit (Public Works)	19	0	19	0	19	0	19	1	19	1	19	1	19	1	19	1	19	1	19	1
Civic Center (Comm. Services)	21	0	21	0	21	0	21	8	21	8	21	8	21	8	21	8	21	8	21	8
Golf Course (Comm. Services)	10	2	10	2	10	2	10	6	10	6	10	6	10	6	10	6	10	6	10	6
Water Utility (Public Works)	55	2	55	2	55	2	55	7	55	7	55	7	55	7	55	7	55	7	55	7
Water Engineering (Public Works)	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2	0	2	0	1	0
Water Business Office (Finance)	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0
Risk Management (General Services)	7	0	7	0	7	0	7	1	7	1	7	1	6	1	7	0	7	0	6	0
Employee Group Ins (General Services)	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	1	
SUBTOTAL - OTHER FUNDS																				
	233	4	233	4	233	4	240	43	241	42	241	43	243	44	240	40	239	40	236	40
TOTAL																				
	860	22	860	22	860	22	867	82	869	81	869	82	873	85	871	79	872	78	872	78

NOTE: Personnel counts exclude temporary and seasonal employees.

FT = Full-time PT = Regular Part-time Positions

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

**GLOSSARY OF TERMS**

**ACCOUNTING SYSTEM:** The total structure of records and procedures that record, classify, and report information on the financial position and operations of the City of Lake Charles.

**AL:** Auto Liability (relating to insurance)

**APPROPRIATION:** An amount placed in the budget to be expended for a particular project or category of expenditure.

**ARRA:** American Recovery and Reinvestment Act

**AUDIT:** An investigation of the accuracy and correct operation of an agency's accounting system, including validation of inventories and existing equipment, documentation of proper legal authority to carry out agency activities, adequacy of controls on fraud, waste, and mismanagement, and the effectiveness of the agency's programs.

**BALANCED BUDGET:** A budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund.

**BEGINNING FUND BALANCE:** The excess assets of a fund over its liabilities and reserves at the beginning of the fiscal year.

**BUDGET:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**CAPITAL BUDGET:** The Capital Budget is used for the budgeting of contract construction projects and capital acquisitions having a cost of \$100,000 or more and an expected life of ten (10) or more years.

**CAPITAL BUDGET AUTHORIZATION SCHEDULE:** This form shows the annual appropriation of funds for capital projects.

**CAPITAL PROJECTS FUND:** This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

**CDBG:** This is the Community Development Block Grant program that is a source of federal funds used by the City for projects such as infrastructure improvements and housing rehabilitation.

**D.A.R.E.:** This stands for the Drug Abuse Resistance Education Program which provides drug abuse education to local schools.

**DEBT SERVICE FUND:** This fund accounts for the accumulation of resources and the payments made for principal, interest, and related costs on long-term debt obligations of governmental funds.

**DEPARTMENT CAPITAL OUTLAY SUMMARY:** This is a list of vehicle and equipment purchases that was approved for the fiscal year. It also lists major repairs and improvements that are smaller in nature and do not meet the threshold to be considered as a capital project.

**DHH-DWRLF:** Department of Health and Hospitals – Drinking Water Revolving Loan Fund

**EMPLOYEE (FRINGE) BENEFITS:** Amounts paid on behalf of employees; these amounts are included in the gross salary, but are in addition to that amount. Such payments are fringe benefit payments and, while not paid directly to employees, nevertheless are parts of the cost of personnel services.

**ENDING FUND BALANCE:** The excess assets of a fund over its liabilities and reserves at the end of the budget or fiscal year.

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

**GLOSSARY OF TERMS**

**ENTERPRISE FUNDS:** These funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs for providing goods or services to the general public are financed through user charges.

**EXPENDITURES:** Decreases in net financial resources

**FACILITY RENEWAL SPECIAL REVENUE FUND:** This fund holds money that can be used to rehabilitate and renovate current City facilities. This fund was created by City Council authority in 1996.

**FISCAL YEAR:** For the City of Lake Charles, the period of time from October 1 through September 30 of each year. This is a twelve month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operation.

**FRS:** Firefighters Retirement System (also noted as SFRS)

**FTA:** This is the Federal Transit Administration, the primary funding source for the City's transit system.

**FUND:** A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources. (e.g., General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund)

**FUND BALANCE:** This is the excess of expenditures over revenues (the difference between assets and liabilities) reported in a governmental fund.

**GAAP:** This is generally accepted accounting principles.

**GASB:** Governmental Accounting Standards Board

**GENERAL FUND:** The General Fund is the principal operating fund of the City and accounts for most major tax revenues and public services. All activities which are not required to be included in other specific funds are accounted for in the General Fund.

**GFOA:** Government Finance Officers Association

**GL:** General Liability (relating to insurance)

**HUD:** U.S. Department of Housing and Urban Development

**INDIRECT COSTS:** The transfer of funds from federally assisted programs to the General Fund for those indirect costs that are not readily identifiable but are nevertheless incurred for the joint benefit of those activities and other activities and programs of the organization.

**INTEREST:** Money paid for the use of money that is borrowed.

**INTERNAL SERVICE FUNDS:** These funds are used to account for the insurance needs provided to other departments of the City, or to other governments, on a cost reimbursement basis.

**LINE ITEM BUDGET:** A budget format that presents the exact amount to be spent for every separate good or service purchased.

**LONG-TERM DEBT:** A financial obligation maturing more than one year after the date of issuance.

**LDEQ-CWSRF:** Louisiana Department of Environmental Quality – Clean Water State Revolving Fund

**CITY OF LAKE CHARLES  
FISCAL YEAR 2021-2022 ANNUAL BUDGET**

**GLOSSARY OF TERMS**

**MERS:** Municipal Employees Retirement System

**MILL:** The thousandth part of a dollar used in calculating property taxes.

**MGD:** Million gallons per day

**MILLAGE:** A sum or total number of mills.

**MPERS:** Municipal Police Employee Retirement System

**MSA:** Metropolitan Statistical Areas

**OPERATING TRANSFERS:** Transfers from the General Fund which are not included in departmental operating budgets. The majority of these transfers are made on a recurring basis to supplement revenues received by Special Revenue and Enterprise funds which would otherwise experience cash deficits. Transfers to Capital Projects may also be made to supplement or match other authorized fund sources for major or multi-year capital acquisitions and improvements.

**PROPRIETARY FUNDS:** These are funds used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

**RESERVE (FUND BALANCE):** This represents the portion of a governmental fund's net assets that is not available for appropriation.

**RESERVED FUND BALANCE:** Those portions of a fund balance that are not appropriated for expenditure or that are legally segregated for a specific future use.

**REVENUES:** An item or source of income

**SALARIES:** Amounts paid to both permanent and temporary employees, including personnel substituting for those in permanent positions.

**SALES TAX REVENUES:** This is a source of income derived from City sales taxes.

**SPECIAL REVENUE FUND:** Special Revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

**WC:** Workmen's Compensation

# MISCELLANEOUS STATISTICS

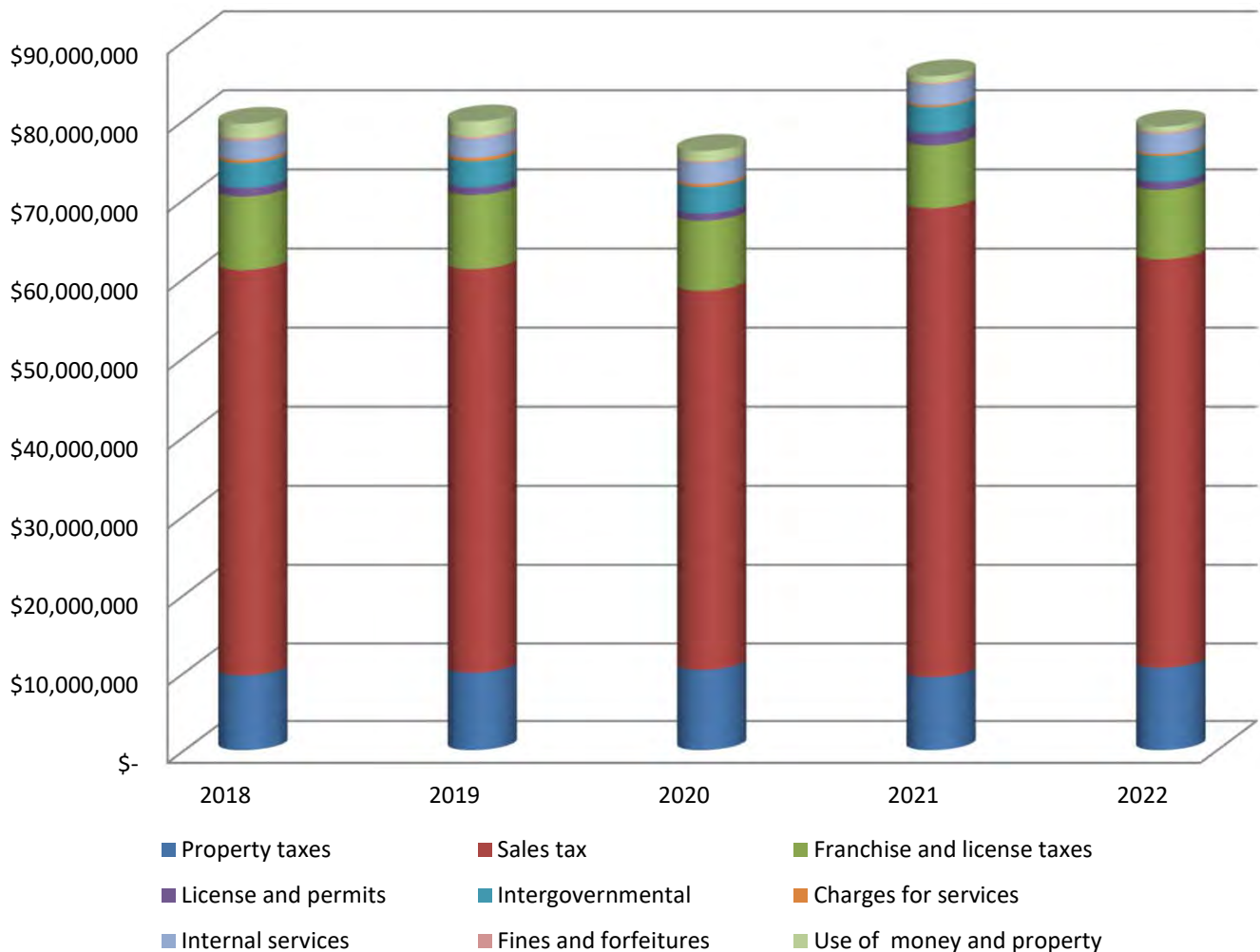
# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### GENERAL FUND REVENUE COMPARISON

Revenue	Actual Fiscal Year 2017-2018	Actual Fiscal Year 2018-2019	Actual Fiscal Year 2019-2020	Projected Results EOY 2020-2021	Budget 2021-2022
Property taxes	\$ 9,636,345	\$ 9,979,513	\$ 10,342,277	\$ 9,415,779	\$ 10,619,193
Sales tax	51,399,334	51,174,939	48,083,755	59,442,500	51,772,500
Franchise and license taxes	9,302,203	9,373,012	8,852,855	7,934,177	8,770,000
License and permits	1,084,907	1,008,386	893,452	1,569,262	1,003,200
Intergovernmental	3,140,270	3,255,237	3,384,574	3,279,090	3,283,040
Charges for services	396,195	431,709	357,782	235,581	264,600
Internal services	2,362,410	2,381,846	2,641,939	2,602,939	2,509,245
Fines and forfeitures	275,630	242,224	195,363	200,359	200,000
Use of money and property	1,936,519	1,979,538	1,343,347	863,393	755,350
Total operating revenues	<u>\$ 79,533,813</u>	<u>\$ 79,826,404</u>	<u>\$ 76,095,344</u>	<u>\$ 85,543,080</u>	<u>\$ 79,177,128</u>

### General Fund Revenues

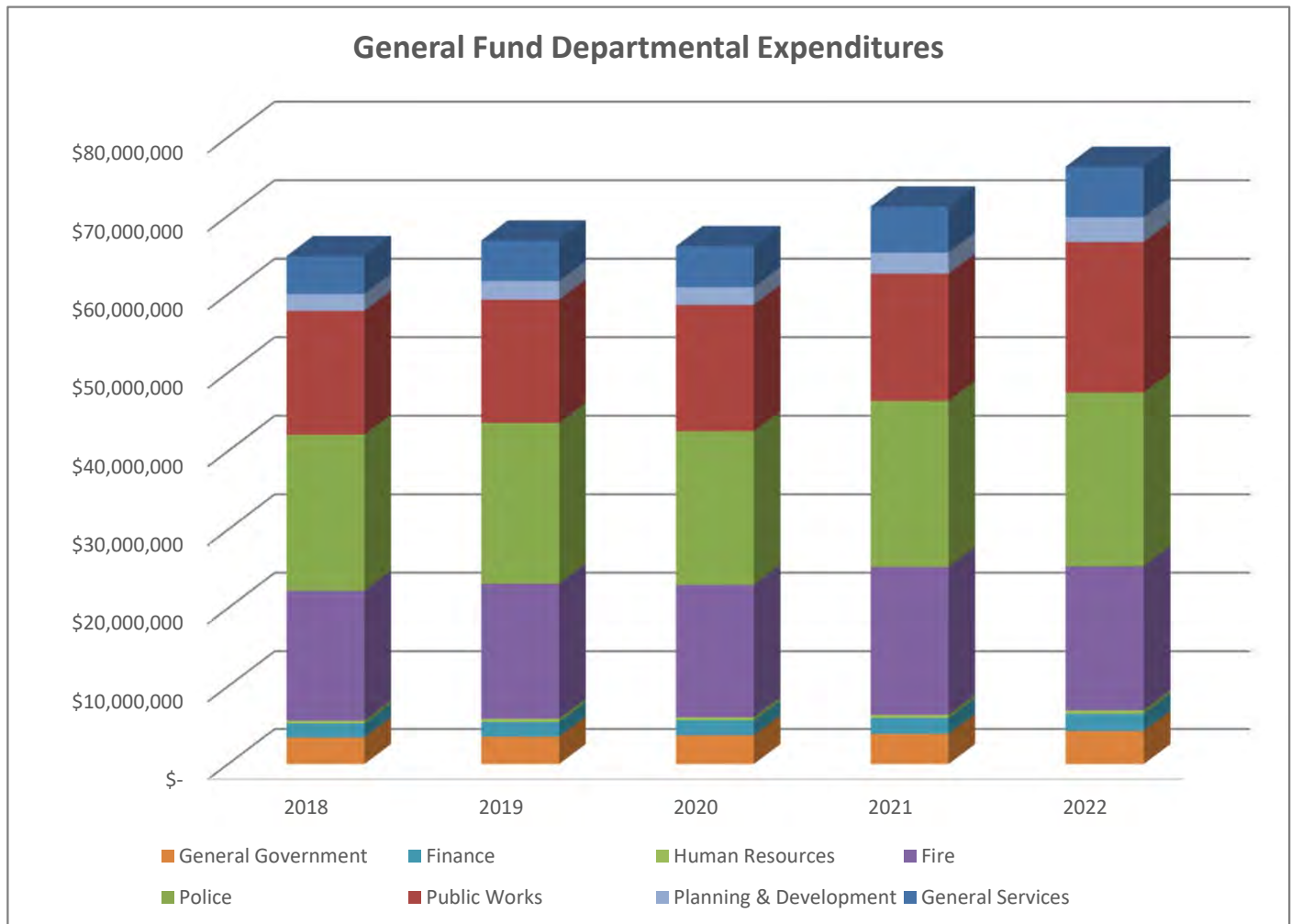


# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### GENERAL FUND EXPENDITURE COMPARISON BY DEPARTMENT

Department	Actual Fiscal Year 2017-2018	Actual Fiscal Year 2018-2019	Actual Fiscal Year 2019-2020	Projected Results EOY 2020-2021	Budget 2021-2022
General Government	\$ 3,425,711	\$ 3,529,417	\$ 3,695,076	\$ 3,877,789	\$ 4,278,480
Finance	1,757,188	1,875,037	1,900,721	2,043,795	2,170,680
Human Resources	390,668	416,168	413,019	408,557	465,200
Fire	16,619,281	17,278,379	16,947,807	18,921,182	18,405,020
Police	19,904,105	20,510,482	19,568,439	21,137,232	22,134,715
Public Works	15,766,115	15,675,002	16,102,483	16,206,582	19,172,015
Planning & Development	2,147,825	2,364,079	2,239,620	2,687,191	3,158,260
General Services	4,830,710	5,179,237	5,233,605	5,872,212	6,426,800
Operating expenses	64,841,603	66,827,801	66,100,770	71,154,540	76,211,170
Transfers * not included below	9,909,260	15,699,158	16,729,624	12,940,741	7,451,786
Total expenditures	<u>\$ 74,750,863</u>	<u>\$ 82,526,959</u>	<u>\$ 82,830,394</u>	<u>\$ 84,095,281</u>	<u>\$ 83,662,956</u>

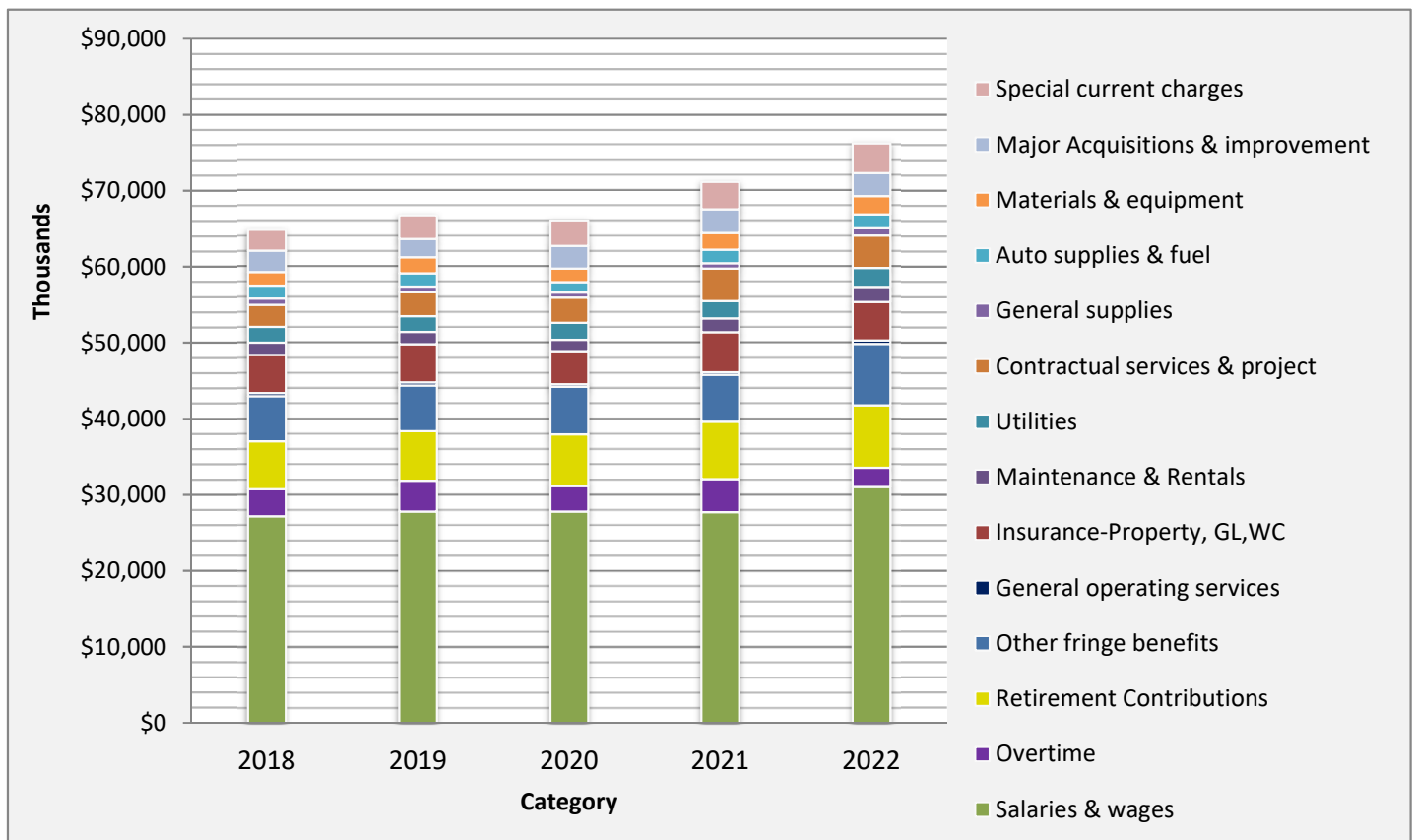


# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### GENERAL FUND EXPENDITURE COMPARISON BY CATEGORY

Expenditure Category	Actual Fiscal Year 2017-2018	Actual Fiscal Year 2018-2019	Actual Fiscal Year 2019-2020	Projected Results EOY 2020-2021	Budget 2021-2022
Salaries & wages	\$ 27,156,191	\$ 27,795,772	\$ 27,792,809	\$ 27,732,471	\$ 31,047,560
Overtime	3,591,868	4,045,860	3,375,410	4,328,062	2,529,800
Retirement Contributions	6,300,284	6,517,827	6,777,400	7,534,563	8,192,500
Other fringe benefits	5,933,682	6,017,321	6,261,770	6,206,260	8,076,160
General operating services	387,926	404,888	333,164	336,836	472,850
Insurance-Property, GL,WC	5,027,241	5,029,759	4,371,956	5,245,975	5,031,980
Maintenance & Rentals	1,630,070	1,610,812	1,488,825	1,811,639	2,013,810
Utilities	2,047,499	2,089,854	2,233,347	2,283,885	2,457,400
Contractual services & project	2,935,318	3,135,271	3,321,869	4,280,911	4,303,825
General supplies	817,666	758,422	645,326	709,516	951,230
Auto supplies & fuel	1,672,268	1,732,513	1,375,846	1,780,756	1,830,320
Materials & equipment	1,820,761	2,120,143	1,766,728	2,182,651	2,377,435
Major Acquisitions & improvement	2,794,244	2,402,929	2,995,535	3,106,322	3,033,000
Special current charges	2,726,585	3,091,071	3,360,785	3,614,695	3,893,300
Operating expenses	64,841,603	66,752,442	66,100,770	71,154,540	76,211,170
Transfers * not included below	9,909,260	15,774,517	16,729,625	12,940,741	7,451,786
Total expenditures	<u>\$ 74,750,863</u>	<u>\$ 82,526,959</u>	<u>\$ 82,830,395</u>	<u>\$ 84,095,281</u>	<u>\$ 83,662,956</u>



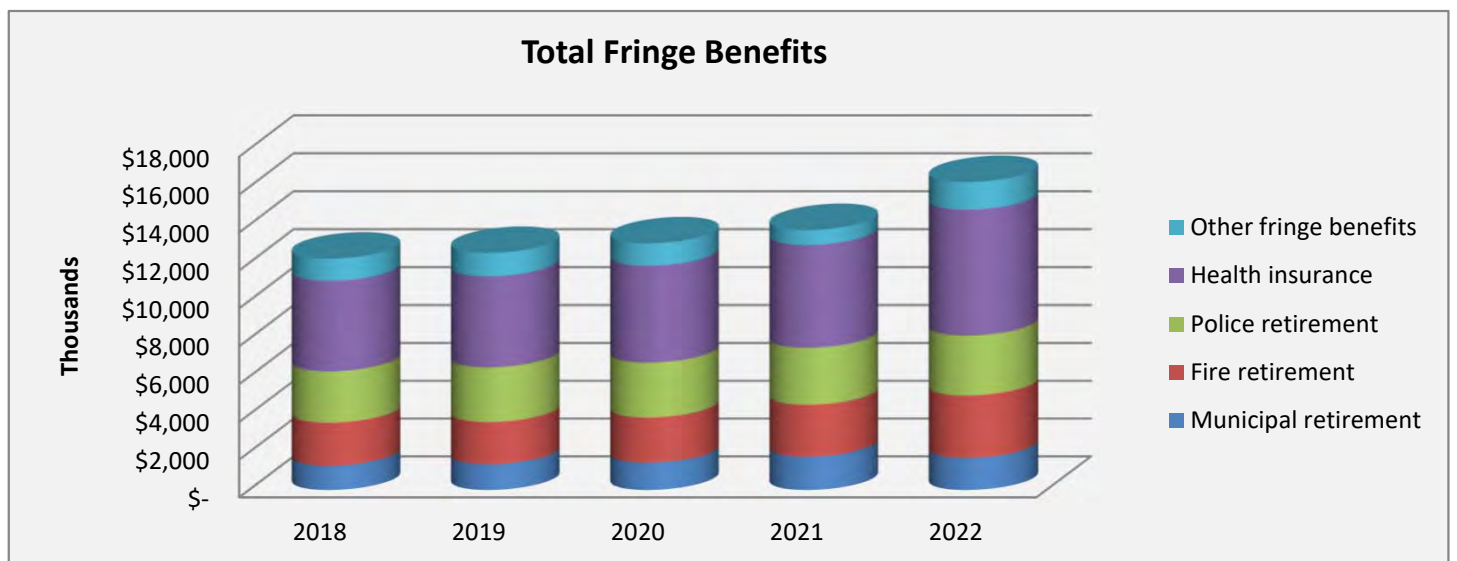
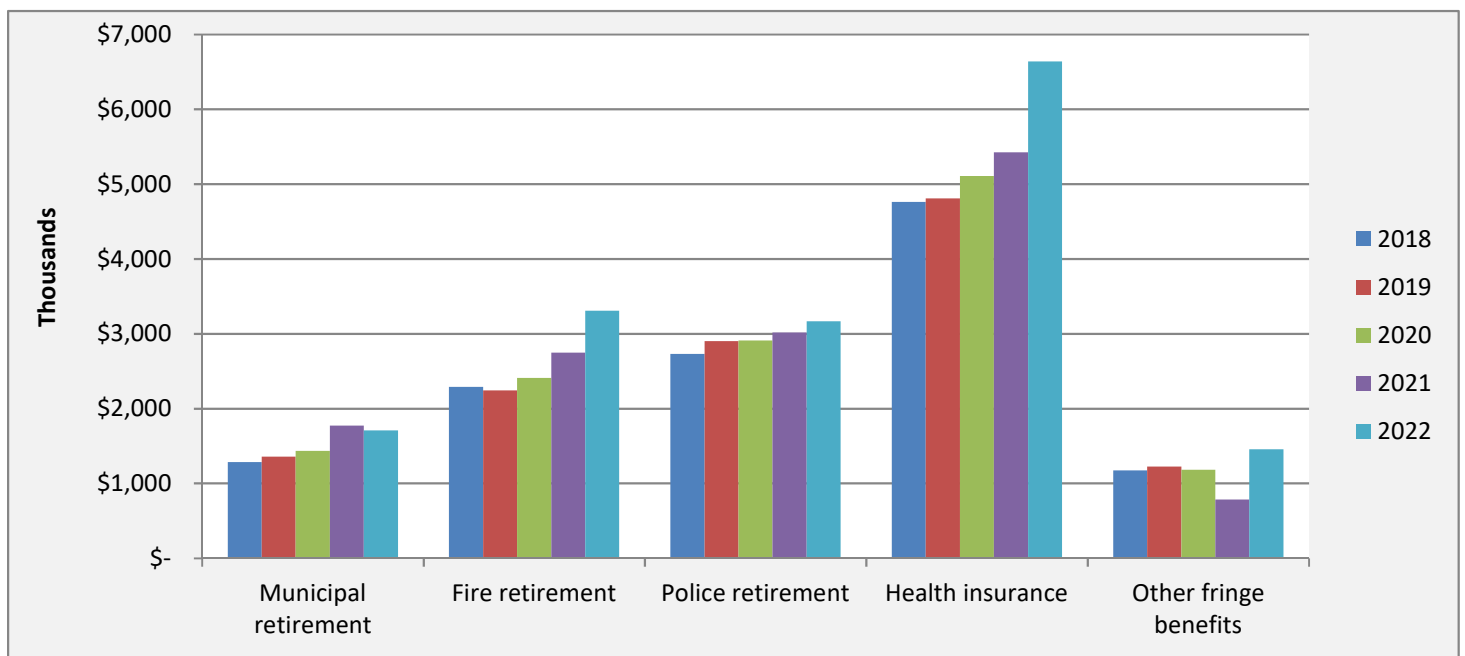


# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### GENERAL FUND EXPENDITURE FRINGE BENEFIT COSTS

Fringe Benefits	Actual	Actual	Actual	Projected	Budget
	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Municipal retirement	\$ 1,282,560	\$ 1,357,594	\$ 1,433,395	\$ 1,771,385	\$ 1,706,900
Fire retirement	2,288,325	2,244,074	2,410,452	2,746,858	3,305,600
Police retirement	2,729,399	2,902,329	2,908,986	3,016,320	3,165,000
Health insurance	4,761,293	4,808,607	5,105,813	5,422,830	6,636,500
Other fringe benefits	1,172,419	1,222,544	1,180,524	783,430	1,454,660
Total fringe benefit costs	\$ 12,233,996	\$ 12,535,148	\$ 13,039,170	\$ 13,740,823	\$ 16,268,660



**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021- 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Net Position by Component

Last Ten Fiscal Years

(accrual basis of accounting)

(amounts expressed in thousands)

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Governmental Activities				
Net investment in capital assets	\$ 223,583	\$ 228,301	\$ 230,614	\$ 240,382
Restricted	51,978	31,734	23,169	22,757
Unrestricted	44,864	72,112	90,900	54,000
Total governmental activities net assets	<u>\$ 320,425</u>	<u>\$ 332,147</u>	<u>\$ 344,683</u>	<u>\$ 317,139</u>
Business-Type activities				
Net investment in capital assets	\$ 66,627	\$ 68,959	\$ 68,562	\$ 70,785
Assigned	5,584	7,909	11,729	17,502
Total governmental activities net assets	<u>\$ 72,211</u>	<u>\$ 76,868</u>	<u>\$ 80,291</u>	<u>\$ 88,287</u>
Primary Government				
Net investment in capital assets	\$ 290,210	\$ 297,260	\$ 299,176	\$ 311,167
Restricted	51,978	31,734	23,169	22,757
Unrestricted	50,448	80,021	102,629	71,502
Total governmental activities net assets	<u>\$ 392,636</u>	<u>\$ 409,015</u>	<u>\$ 424,974</u>	<u>\$ 405,426</u>

\* GASB 68 adopted in 2015

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

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<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
\$ 243,940	\$ 259,977	\$ 294,028	\$ 307,134	\$ 313,647	\$ 325,072
24,596	31,273	33,409	32,950	34,219	34,961
72,792	77,180	61,863	68,648	78,046	76,891
<u>\$ 341,328</u>	<u>\$ 368,430</u>	<u>\$ 389,300</u>	<u>\$ 408,732</u>	<u>\$ 425,912</u>	<u>\$ 436,924</u>
\$ 69,095	\$ 68,622	\$ 69,202	\$ 73,313	\$ 73,788	\$ 76,941
22,049	24,166	25,356	23,833	25,554	24,065
<u>\$ 91,144</u>	<u>\$ 92,788</u>	<u>\$ 94,558</u>	<u>\$ 97,146</u>	<u>\$ 99,342</u>	<u>\$ 101,006</u>
\$ 313,035	\$ 328,599	\$ 363,230	\$ 380,447	\$ 387,435	\$ 402,013
24,596	31,273	33,409	32,950	34,219	34,961
94,841	101,346	87,219	92,481	103,600	100,956
<u>\$ 432,472</u>	<u>\$ 461,218</u>	<u>\$ 483,858</u>	<u>\$ 505,878</u>	<u>\$ 525,254</u>	<u>\$ 537,930</u>

**CITY OF LAKE CHARLES, LOUISIANA**

Change in Net Position  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Expenses</b>										
Governmental activities:										
General government	\$ 4,585,082	\$ 4,644,212	\$ 4,567,288	\$ 4,778,135	\$ 5,316,267	\$ 5,612,894	\$ 5,812,852	\$ 6,062,340	\$ 6,585,196	\$ 6,834,478
Public safety	28,681,562	30,667,312	31,412,865	32,257,586	33,401,455	36,589,474	37,722,822	38,772,282	42,491,635	47,227,209
Public works	30,294,422	29,047,659	28,841,269	30,295,303	32,980,130	34,279,219	42,253,530	42,804,319	44,160,415	83,647,950
Planning and development	3,195,533	2,981,902	2,991,321	2,663,000	2,672,381	2,521,348	2,656,677	2,820,828	3,291,552	2,808,734
General services	4,384,287	5,428,845	5,687,941	5,659,656	6,021,391	5,838,645	6,507,033	6,875,525	6,558,381	8,397,663
Community services	6,936,038	6,730,143	6,174,061	6,350,062	6,668,047	7,191,241	6,158,706	7,110,893	7,519,692	13,132,656
Interest in long-term debt	3,935,479	4,053,332	3,409,036	3,203,842	3,138,628	2,703,865	3,149,772	2,054,636	1,864,766	1,591,346
Total governmental activities	82,012,403	83,553,405	83,083,781	85,207,584	90,198,299	94,736,686	104,261,392	106,500,823	112,471,637	163,640,036
Business-type activities										
Civic center	3,575,028	3,356,078	3,014,670	3,091,611	3,365,531	3,949,094	3,788,824	3,899,346	3,913,590	3,333,299
Golf course	1,495,425	1,489,217	1,539,186	1,612,629	1,648,783	1,680,137	1,718,210	1,873,811	1,815,144	2,844,809
Transit	2,215,223	2,298,862	2,354,540	2,714,383	2,917,813	3,066,511	3,361,381	3,655,630	3,896,717	4,234,999
Water	8,948,287	8,980,994	9,181,423	9,622,826	9,890,095	10,173,955	10,845,330	11,206,906	12,074,665	12,061,138
Total business-type activities	16,233,963	16,125,151	16,089,819	17,041,449	17,822,222	18,869,697	19,713,745	20,635,693	21,700,116	22,474,245
Total primary government	<u>\$ 98,246,366</u>	<u>\$ 99,678,556</u>	<u>\$ 99,173,600</u>	<u>\$ 102,249,033</u>	<u>\$ 108,020,521</u>	<u>\$ 113,606,383</u>	<u>\$ 123,975,137</u>	<u>\$ 127,136,516</u>	<u>\$ 134,171,753</u>	<u>\$ 186,114,281</u>
<b>Program Revenues</b>										
Governmental activities:										
Charges for services:										
General government	\$ 5,432,955	\$ 5,067,281	\$ 5,497,834	\$ 5,423,120	\$ 5,730,156	\$ 5,997,403	\$ 6,195,338	\$ 6,469,760	\$ 6,490,449	\$ 6,512,956
Public works	10,317,926	11,146,171	11,767,500	12,706,586	13,459,995	13,438,315	13,486,598	14,110,034	13,476,408	12,793,705
Other activities	1,123,347	1,106,880	1,108,756	996,480	744,123	751,477	753,544	847,379	950,164	603,456
Operating grants and contributions	4,505,960	5,037,836	5,237,139	4,428,311	4,675,984	4,002,036	5,142,923	4,522,002	5,011,047	51,496,877
Capital grants and contributions	5,843,875	2,991,355	3,949,165	7,243,043	5,516,540	8,346,684	4,838,875	2,408,146	6,019,529	12,491,015
Total govmntl activity prgrm	27,224,063	25,349,523	27,560,394	30,797,540	30,126,798	32,535,915	30,417,278	28,357,321	31,947,597	83,898,009
Business-type activities:										
Charges for services:										
Civic center	968,296	975,050	941,963	968,322	1,000,078	1,138,735	971,360	1,033,378	1,021,589	513,434
Golf course	928,512	844,392	974,094	1,046,272	1,012,359	992,086	903,040	988,757	845,364	591,013
Transit	98,804	115,597	111,750	189,754	184,332	189,931	191,826	187,114	190,815	193,154
Water	10,333,108	10,657,748	11,327,208	12,066,695	12,687,985	12,300,282	13,215,887	13,802,115	13,138,924	12,790,717
Operating grants and contributions	1,411,923	1,422,853	1,515,747	1,647,581	2,303,705	2,834,655	2,751,946	3,043,540	3,103,043	4,168,748
Capital grants and contributions	736,314	3,184,780	541,173	7,795,194	801,268	266,752	261,931	982,009	179,704	1,819,470
Total busnss-type prgrm revens	14,476,957	17,200,420	15,411,935	23,713,818	17,989,727	17,722,441	18,295,990	20,036,913	18,479,439	20,076,536
Total primary government program	<u>\$ 41,701,020</u>	<u>\$ 42,549,943</u>	<u>\$ 42,972,329</u>	<u>\$ 54,511,358</u>	<u>\$ 48,116,525</u>	<u>\$ 50,258,356</u>	<u>\$ 48,713,268</u>	<u>\$ 48,394,234</u>	<u>\$ 50,427,036</u>	<u>\$ 103,974,545</u>

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Net (expense)/revenue										
Governmental activities	\$ (54,788,340)	\$ (58,203,882)	\$ (55,523,387)	\$ (54,410,044)	\$ (60,071,501)	\$ (62,200,771)	\$ (73,844,114)	\$ (78,143,502)	\$ (80,524,040)	\$ (79,742,027)
Business-type activities	(1,757,006)	1,075,269	(677,884)	6,672,369	167,505	(1,147,256)	(1,417,755)	(598,780)	(3,220,677)	(2,397,709)
Total primary government net expenses	<u>\$ (56,545,346)</u>	<u>\$ (57,128,613)</u>	<u>\$ (56,201,271)</u>	<u>\$ (47,737,675)</u>	<u>\$ (59,903,996)</u>	<u>\$ (63,348,027)</u>	<u>\$ (75,261,869)</u>	<u>\$ (78,742,282)</u>	<u>\$ (83,744,717)</u>	<u>\$ (82,139,736)</u>
<b>General Revenues and Other Changes in Net Assets</b>										
<b>Governmental activities</b>										
Taxes										
Property taxes	\$ 7,923,348	\$ 7,707,653	\$ 8,176,273	\$ 8,631,895	\$ 9,163,826	\$ 10,217,089	\$ 10,616,469	\$ 10,862,457	\$ 11,246,318	\$ 11,660,793
Sales taxes	43,127,692	45,659,894	46,717,755	50,519,838	54,786,123	60,570,243	64,596,373	67,840,226	67,169,609	63,188,793
Franchise taxes	5,787,057	4,873,591	5,420,601	5,952,906	5,736,856	5,472,965	5,722,675	5,878,166	5,801,232	5,350,971
Riverboat taxes	9,113,904	9,713,282	9,691,942	9,664,375	11,054,210	10,799,768	10,657,944	10,735,679	11,045,968	9,413,068
Grants and contributions not restricted to specific programs	190,806	3,462,831	181,836	185,172	180,867	194,470	227,691	230,435	238,919	219,227
Interest and investment earnings	1,089,127	575,503	62,044	671,283	965,038	834,331	1,162,105	2,206,510	4,569,271	2,157,325
Miscellaneous	2,194,144	1,479,307	1,922,170	3,024,050	4,722,125	3,730,355	4,666,850	2,425,142	2,310,815	2,468,193
Gain (loss) on sales of capital assets	-	-	-	-	-	-	-	-	-	-
Transfers	(2,746,015)	(3,545,790)	(4,113,925)	(3,645,582)	(2,348,768)	(2,515,786)	(2,935,905)	(2,757,752)	(4,677,725)	(3,704,830)
Total governmental activities	<u>66,680,063</u>	<u>69,926,271</u>	<u>68,058,696</u>	<u>75,003,937</u>	<u>84,260,277</u>	<u>89,303,435</u>	<u>94,714,202</u>	<u>97,420,863</u>	<u>97,704,407</u>	<u>90,753,540</u>
<b>Business-type activities:</b>										
Grants and contributions not restricted to specific programs	-	-	-	-	-	-	-	-	-	-
Interest and investment earnings	52,549	35,695	(12,505)	81,712	227,141	133,929	251,993	405,633	738,783	357,382
Miscellaneous	-	-	-	-	113,376	141,451	-	-	-	-
Gain (loss) on sales of capital assets	-	-	-	-	-	-	-	-	-	-
Transfers	2,746,015	3,545,790	4,113,925	3,645,582	2,348,768	2,515,786	2,935,905	2,757,752	4,677,725	3,704,830
Total business type activities	<u>2,798,564</u>	<u>3,581,485</u>	<u>4,101,420</u>	<u>3,727,294</u>	<u>2,689,285</u>	<u>2,791,166</u>	<u>3,187,898</u>	<u>3,163,385</u>	<u>5,416,508</u>	<u>4,062,212</u>
Total primary government	<u>\$ 69,478,627</u>	<u>\$ 73,507,756</u>	<u>\$ 72,160,116</u>	<u>\$ 78,731,231</u>	<u>\$ 86,949,562</u>	<u>\$ 92,094,601</u>	<u>\$ 97,902,100</u>	<u>\$ 100,584,248</u>	<u>\$ 103,120,915</u>	<u>\$ 94,815,752</u>
<b>Change in Net Assets</b>										
Governmental activities	\$ 11,891,723	\$ 11,722,389	\$ 12,535,309	\$ 20,593,893	\$ 24,188,776	\$ 27,102,664	\$ 20,870,088	\$ 19,277,361	\$ 17,180,367	\$ 11,011,513
Business-type activities	1,041,558	4,656,754	3,423,536	10,399,663	2,856,790	1,643,910	1,770,143	2,564,605	2,195,831	1,664,503
Total primary government	<u>\$ 12,933,281</u>	<u>\$ 16,379,143</u>	<u>\$ 15,958,845</u>	<u>\$ 30,993,556</u>	<u>\$ 27,045,566</u>	<u>\$ 28,746,574</u>	<u>\$ 22,640,231</u>	<u>\$ 21,841,966</u>	<u>\$ 19,376,198</u>	<u>\$ 12,676,016</u>

**CITY OF LAKE CHARLES, LOUISIANA**  
Governmental Activities Tax and Other Revenues by Source  
Last Ten Fiscal Years  
(accrual basis of accounting)

<b>Fiscal Year</b>	<b>Property Tax</b>	<b>One Percent Sales Tax (1965)</b>	<b>* Additional One Percent Sales Tax (1987)</b>	<b>Employee's Pay Quarter cent Sales Tax (1995)</b>	<b>One-Quarter Cent Sales Tax Debt Reserve Fund (2016)</b>	<b>TIFF District One Percent Sales Tax (2018)</b>	<b>Riverboat Gaming Tax</b>	<b>Electric Utility Franchise</b>	<b>Gas Utility Franchise</b>	<b>Cable Television Franchise</b>	<b>Charges for Services User Fees Wastewater</b>
2011	7,923,348	18,994,509	18,994,509	4,750,340	-	-	9,113,904	4,346,623	483,307	957,127	10,191,203
2012	7,707,653	19,940,426	19,940,425	4,985,113	-	-	9,713,282	3,463,387	405,302	1,004,902	11,001,880
2013	8,176,273	20,638,460	20,638,461	5,159,621	-	-	9,691,942	4,009,040	396,650	1,014,911	11,601,657
2014	8,631,895	22,309,909	22,309,909	5,577,484	-	-	9,664,375	4,442,183	474,212	1,036,511	12,519,677
2015	9,163,826	24,233,672	24,233,672	6,058,418	-	-	11,054,210	4,339,524	420,979	976,353	13,323,763
2016	10,217,089	24,759,696	24,759,696	6,189,924	4,571,836	-	10,799,768	4,098,903	360,464	1,013,598	13,281,720
2017	10,616,469	25,695,368	25,695,368	6,423,849	6,372,113	-	10,657,944	4,295,722	406,840	1,020,114	13,221,450
2018	10,862,457	26,833,765	26,833,765	6,708,442	6,635,894	1,213	10,735,679	4,378,367	483,545	1,016,254	13,771,766
2019	11,246,319	26,711,079	26,711,079	6,677,655	6,619,849	48,461	11,045,969	4,306,206	478,226	1,016,801	12,667,693
2020	11,660,793	25,125,185	25,125,185	6,238,871	6,212,813	70,875	9,413,068	4,092,816	423,927	834,228	12,554,335

\* Sales tax levy above dedicates 28 percent of collections to Capital Projects of which 60 percent can be used for debt service

Notes: The City, through a Cooperative Endeavor Agreement with the Calcasieu Parish Policy Jury, pool gaming revenues received on a parish-wide basis.  
Golden Nugget Casino opened in December 2014.  
2013 property tax revenues reflect the reassessment of property in 2012.  
2017 property tax revenues reflect the reassessment of property in 2016.  
2016 15 year quarter cent sales tax began January 2016

<b>Monthly Sales Tax Receipts 28% Dedicated to Capital Projects (included in above)</b>											
<b>Collection Month</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	
November	\$ 426,589	\$ 405,728	\$ 439,768	\$ 451,838	\$ 529,736	\$ 535,012	\$ 544,564	\$ 595,135	\$ 597,575	\$ 528,901	
December	420,851	393,645	446,902	523,949	541,692	533,725	564,660	560,185	478,637	663,989	
January	553,457	588,320	580,761	609,804	702,020	694,329	730,672	763,506	895,304	761,692	
February	386,115	511,944	424,817	425,861	500,766	512,445	527,052	550,737	526,049	533,912	
March	420,739	436,991	447,863	474,515	514,014	519,495	520,045	563,037	559,319	515,864	
April	478,140	498,970	521,802	528,496	617,823	652,316	665,259	690,882	665,263	550,828	
May	438,799	438,287	470,869	529,857	540,169	548,264	591,265	599,185	587,399	489,569	
June	423,997	466,481	493,820	526,757	547,963	565,631	597,337	640,612	599,129	596,499	
July	467,521	478,381	497,303	538,256	598,577	611,634	686,415	682,222	667,495	650,386	
August	426,331	443,114	487,062	519,849	577,527	611,509	571,248	633,452	615,983	429,259	
September	443,151	467,114	487,685	513,189	549,074	557,614	583,584	603,781	646,318	684,585	
October	432,773	454,344	480,117	604,404	566,067	590,743	612,602	630,722	640,632	629,567	
Total	<u>\$ 5,318,463</u>	<u>\$ 5,583,319</u>	<u>\$ 5,778,769</u>	<u>\$ 6,246,775</u>	<u>\$ 6,785,428</u>	<u>\$ 6,932,717</u>	<u>\$ 7,194,703</u>	<u>\$ 7,513,454</u>	<u>\$ 7,479,102</u>	<u>\$ 7,035,052</u>	

**CITY OF LAKE CHARLES, LOUISIANA**

Fund Balances of Governmental Funds

Last Ten Fiscal Years

(modified accrual basis of accounting)

(amounts expressed in thousands)

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
General Fund										
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	-	-	-	-	-	-	-	-	-	-
Nonspendable	486,580	543,389	478,983	525,480	621,486	666,530	684,120	568,580	629,864	836,789
Committed	2,895,603	2,567,929	2,363,360	2,853,169	2,413,358	2,061,843	3,561,194	4,145,634	3,472,701	5,996,241
Unassigned	21,932,680	22,245,646	23,053,203	25,996,329	28,338,533	27,297,165	30,764,493	35,078,544	32,989,637	23,524,122
Total General Fund	<u>25,314,863</u>	<u>25,356,964</u>	<u>25,895,546</u>	<u>29,374,978</u>	<u>31,373,377</u>	<u>30,025,538</u>	<u>35,009,807</u>	<u>39,792,758</u>	<u>37,092,202</u>	<u>30,357,152</u>
 All other governmental funds										
Reserved	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:										
Special revenue funds	-	-	-	-	-	-	-	-	-	-
Capital projects funds	-	-	-	-	-	-	-	-	-	-
Nonspendable	27,460	51,623	50,925	30,840	46,917	48,896	62,165	151,535	150,775	171,635
Restricted	44,338,979	31,731,731	23,962,211	22,754,774	24,595,560	31,272,991	33,409,232	32,950,498	34,219,348	34,961,022
Committed	51,269,454	50,934,223	57,358,834	57,603,158	65,108,250	72,116,986	55,063,188	56,953,479	72,725,077	78,562,670
Assigned	8,388,325	12,033,195	7,674,979	10,491,959	13,392,519	9,851,745	8,994,330	8,681,868	9,033,669	10,343,038
Total all other governmental funds	<u>104,024,218</u>	<u>94,750,772</u>	<u>89,046,949</u>	<u>90,880,731</u>	<u>103,143,246</u>	<u>113,290,618</u>	<u>97,528,915</u>	<u>98,737,380</u>	<u>116,128,869</u>	<u>124,038,365</u>
 Total all governmental funds	<u>\$ 129,339,081</u>	<u>\$ 120,107,736</u>	<u>\$ 114,942,495</u>	<u>\$ 120,255,709</u>	<u>\$ 134,516,623</u>	<u>\$ 143,316,156</u>	<u>\$ 132,538,722</u>	<u>\$ 138,530,138</u>	<u>\$ 153,221,071</u>	<u>\$ 154,395,517</u>

\* Note GASB 54 adopted in 2011.

\* GASB 68 adopted in 2015

\* GASB 75 adopted in 2018

# CITY OF LAKE CHARLES, LOUISIANA

## Changes in Fund Balances of Governmental Funds

Last Ten Fiscal Years

(modified accrual basis of accounting)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>Revenues:</b>										
Taxes	\$ 62,638,371	\$ 65,208,410	\$ 67,508,949	\$ 71,638,915	\$ 77,964,674	\$ 81,278,866	\$ 88,826,340	\$ 92,009,560	\$ 92,611,008	\$ 87,324,814
Licenses and permits	6,633,096	5,526,807	6,349,383	6,686,060	6,657,120	9,940,761	6,597,424	6,963,073	6,809,618	6,244,424
Intergovernmental	10,759,547	8,264,523	9,752,774	12,275,671	10,364,017	12,965,781	10,603,497	7,114,980	11,028,912	46,030,080
Charges for services	13,134,106	13,680,453	14,375,194	15,290,879	16,016,725	16,050,508	16,286,940	16,766,116	16,296,708	16,715,346
Fines and forfeitures	383,267	311,388	247,061	253,920	195,139	186,042	301,103	275,630	242,223	195,363
Miscellaneous	2,826,993	2,351,245	1,888,663	1,695,540	3,064,934	1,632,574	2,154,234	3,739,329	5,309,737	10,436,272
Total revenues	96,375,380	95,342,826	100,122,024	107,840,985	114,262,609	122,054,532	124,769,538	126,868,688	132,298,206	166,946,299
<b>Expenditures:</b>										
Current operating:										
General government	2,857,662	2,876,353	2,892,999	2,945,962	3,016,207	3,059,233	3,204,360	3,436,047	3,529,417	3,812,868
Finance	1,488,859	1,498,360	1,524,491	1,594,704	1,610,407	1,739,594	1,714,273	1,757,188	1,875,037	1,994,370
Human Resources	313,428	312,168	309,113	339,091	367,152	374,721	397,613	390,668	416,168	432,246
Fire	12,940,071	13,293,542	13,523,625	14,481,544	14,493,469	14,938,379	15,870,091	16,619,281	17,278,379	18,908,742
Police	16,200,141	17,108,345	18,311,542	17,911,230	18,096,917	18,530,921	19,770,508	20,102,125	21,014,854	23,976,208
Public works	20,324,226	21,183,964	21,449,006	22,045,127	22,093,947	23,986,800	26,421,585	25,131,848	25,497,159	66,926,406
Planning and development	3,028,735	2,785,459	2,793,690	2,535,761	2,679,361	2,521,354	2,611,276	2,741,631	3,160,533	2,703,139
Community services	4,721,208	4,913,007	5,516,244	5,343,835	5,389,074	5,509,270	5,998,397	6,019,381	5,975,181	10,855,986
General services	4,168,195	4,127,074	4,453,969	4,253,097	4,415,871	4,629,048	4,788,886	4,830,710	5,192,395	7,584,015
Capital projects	25,022,530	27,249,392	21,031,285	18,090,669	14,829,729	33,685,525	50,470,051	27,909,851	18,686,556	15,553,814
Debt service:										
Principal retirement	5,449,519	5,836,224	6,947,090	6,790,771	5,405,386	5,722,670	6,664,637	6,833,190	8,043,321	7,332,101
Bond issuance costs	147,128	-	-	-	-	-	-	-	-	-
Interest and fiscal charges	3,982,945	4,247,927	3,603,630	3,398,436	4,591,559	2,854,289	2,719,730	2,450,417	2,260,548	1,987,128
Total expenditures	100,644,647	105,431,815	102,356,684	99,730,227	96,989,079	117,551,804	140,631,407	118,222,337	112,929,548	162,067,023
Excess (deficiency) of revenues over expenditures	(4,269,267)	(10,088,989)	(2,234,660)	8,110,758	17,273,530	4,502,728	(15,861,869)	8,646,351	19,368,658	4,879,276
<b>Other financing sources (uses):</b>										
Transfers in	15,153,082	19,551,176	21,967,386	21,798,979	21,876,158	41,585,711	26,615,768	29,122,749	33,981,729	36,076,763
Transfers out	(18,982,135)	(22,915,600)	(25,731,311)	(24,694,561)	(26,354,532)	(44,101,497)	(29,551,673)	(31,880,502)	(38,659,454)	(39,781,593)
Issuance of debt - refunding bonds	-	-	-	-	15,825,000	-	24,140,000	-	-	-
Issuance of debt	3,713,962	4,222,067	833,344	98,037	-	6,812,591	8,012,943	102,818	-	-
Premium on debt issuance	-	-	-	-	906,376	-	3,687,728	-	-	-
Bond refunding-cost of issuance	-	-	-	-	(270,617)	-	(378,726)	-	-	-
Pymnt refunded bond escrw-current	-	-	-	-	-	-	(5,920,000)	-	-	-
Pymnt refunded bond escrw-advance	-	-	-	-	(14,995,000)	-	(19,720,000)	-	-	-
Pymnt refunded bond escrw-interest	-	-	-	-	-	-	(1,801,605)	-	-	-
Total other financing sources(uses)	(115,091)	857,643	(2,930,581)	(2,797,545)	(3,012,615)	4,296,805	5,084,435	(2,654,935)	(4,677,725)	(3,704,830)
Net change in fund balances	\$ (4,384,358)	\$ (9,231,346)	\$ (5,165,241)	\$ 5,313,213	\$ 14,260,915	\$ 8,799,533	\$ (10,777,434)	\$ 5,991,416	\$ 14,690,933	\$ 1,174,446
Debt service as a percentage of noncapital expenditures	12.29%	13.53%	13.24%	12.90%	12.29%	10.47%	10.23%	9.69%	10.75%	6.43%

## Governmental Activities Tax Revenues by Source

Last Ten Fiscal Years

(modified accrual basis of accounting)

Fiscal Year	Property Tax	One Percent Sales Tax ('65)	Additional One Percent Sales Tax ('87)	Employee's Pay Quarter cent Sales Tax ('95)	One-Quarter Cent Sales Tax Debt Reserve Fd ('16)	TIFF District One Percent Sales Tax ('18)	Riverboat Gaming Tax	Electric Utility Franchise	Gas Utility Franchise	Cable Television Franchise
2011	7,923,348	18,994,509	18,994,509	4,750,340	-	-	9,113,904	4,346,623	483,307	957,127
2012	7,707,653	19,940,426	19,940,425	4,985,113	-	-	9,713,282	3,463,387	405,302	1,004,902
2013	8,176,273	20,638,460	20,638,461	5,159,621	-	-	9,691,942	4,009,040	396,650	1,014,911
2014	8,631,895	22,309,909	22,309,909	5,577,484	-	-	9,664,375	4,442,183	474,212	1,036,511
2015	9,163,826	24,233,672	24,233,672	6,058,418	-	-	11,054,210	4,339,524	420,979	976,353
2016	10,217,089	24,759,696	24,759,696	6,189,924	4,571,836	-	10,799,768	4,098,903	360,464	1,013,598
2017	10,616,469	25,695,368	25,695,368	6,423,849	6,372,113	-	10,657,944	4,295,722	406,840	1,020,114
2018	10,862,457	26,833,765	26,833,765	6,708,442	6,635,894	1,213	10,735,679	4,378,367	483,545	1,016,254
2019	11,246,319	26,711,079	26,711,079	6,677,655	6,619,849	48,461	11,045,969	4,306,206	478,226	1,016,801
2020	11,660,793	25,125,185	25,125,185	6,238,871	6,212,813	70,875	9,413,068	4,092,816	423,927	834,228



**CITY OF LAKE CHARLES, LOUISIANA**  
Assessed and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years

		Personal, Business									
		Real Property and Mobile		Industry		Public Utilities		Total all Property		Total	Assessed
Fiscal Year Ended	Tax Year	Assessed Value	Estimated	Assessed Value	Estimated	Assessed Value	Estimated	Assessed Value	Estimated	Direct Tax Rate	Value as a Percentage of Actual Value
			Actual Value		Actual Value		Actual Value		Actual Value		
2011	2010	368,075,460	3,680,756,600	113,615,250	757,435,000	19,094,820	76,379,280	500,785,530	4,514,570,880	15.35	11.09%
2012	2011	371,813,160	3,718,131,600	111,831,890	745,545,933	16,539,480	66,157,920	500,184,530	4,529,835,453	15.35	11.04%
2013	2012	408,917,100	4,089,171,000	106,665,010	711,100,067	17,706,110	70,824,440	533,288,220	4,871,095,507	15.35	10.95%
2014	2013	432,041,780	4,320,417,800	148,418,710	989,458,067	18,114,470	72,457,880	598,574,960	5,382,333,747	15.35	11.12%
2015	2014	483,192,030	4,831,920,800	168,282,760	1,121,835,067	17,272,840	71,272,840	669,293,050	6,025,078,707	15.35	11.11%
2016	2015	516,842,790	5,168,427,900	164,358,110	1,095,720,733	19,543,930	78,175,720	700,744,830	6,342,324,353	15.23	11.05%
2017	2016	541,069,351	5,410,693,510	159,795,020	1,065,300,133	19,986,390	79,945,560	720,850,761	6,555,939,203	15.23	11.00%
2018	2017	580,132,590	5,801,325,900	153,211,230	1,021,408,200	17,285,450	69,141,800	750,629,270	6,891,875,900	15.23	10.90%
2019	2018	597,738,510	5,977,385,100	160,846,330	1,072,308,866	18,754,200	75,016,800	777,339,040	7,124,710,766	15.23	10.90%
2020	2019	544,637,920	5,446,379,200	158,937,930	1,059,586,200	22,068,590	88,274,360	725,644,440	6,594,239,760	15.23	11.00%

Note:

- (1) Ratios of assessed valuation to actual value are established by state law. Assessment ratios currently applicable to various classes of property are as follows:

10% - Land and residential improvements  
15% - Commercial improvements  
15% - Personal property  
25% - Public Utilities

- (2) All property assessments are made by the Calcasieu Parish Assessor or the Louisiana Tax Commission. Required reassessments of all properties were made in 2012 and 2016.

Source: Calcasieu Parish Sheriff & Tax Collector

# CITY OF LAKE CHARLES, LOUISIANA

Property Tax Millage Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years

Calendar Year	Fiscal Year	City of Lake Charles		Calcasieu Parish School Board			Calcasieu Parish							
		General and Special Revenue Funds	Total	General Fund	Debt Service Funds	Total	Parish Police Jury	Road Districts	Gravity Drainage	Recreation and Com Centers	Fire Protection	Airport Harbor & Terminal	Parish Water & Sewer	Parish Total
2010	2011	15.35	15.35	18.72	24.00	42.72	33.02	3.67	5.79	4.79	11.08	8.34	15.59	82.28
2011	2012	15.35	15.35	18.72	24.00	42.04	33.82	3.53	5.57	5.77	10.85	8.14	15.37	83.05
2012	2013	15.35	15.35	18.04	22.60	40.64	34.01	3.53	5.57	5.77	10.85	8.14	15.37	83.24
2013	2014	15.35	15.35	18.04	22.20	40.24	34.78	4.06	5.57	5.32	10.85	8.14	15.37	84.09
2014	2015	15.35	15.35	18.04	22.20	40.24	35.46	4.06	5.57	7.40	10.85	8.19	15.37	86.90
2015	2016	15.23	15.23	17.23	21.00	38.23	32.86	3.88	5.79	7.93	11.54	8.58	12.51	83.09
2016	2017	15.23	15.23	17.23	21.00	38.23	34.29	3.88	5.79	7.59	11.54	8.58	12.43	84.10
2017	2018	15.23	15.23	17.23	29.85	47.08	34.29	3.88	5.79	7.95	11.54	8.58	14.24	86.27
2018	2019	15.23	15.23	17.23	42.10	59.33	34.09	3.88	5.79	7.60	11.54	8.58	14.24	85.72
2019	2020	15.23	15.23	17.00	37.00	54.00	34.51	3.83	5.71	7.82	11.38	8.45	14.33	86.03

Source: Information obtained from Calcasieu Parish Tax Assessor

Note: Overlapping rates are those of local governmental entities that apply to property owners within the City of Lake Charles. Not all overlapping rates apply to all property owners.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Principal Property Taxpayers

Tax Year December 31, 2019 and December 31, 2010

for Fiscal Year Ended September 30, 2020 and September 30, 2011

Taxpayer	Type of Business	2020		Percentage of Total Valuation	2011		Percentage of Total Valuation
		Assessed Valuation 2019	Rank		Assessed Valuation 2010	Rank	
GOLDEN NUGGET LAKE CHARLES LLC	Hotel/Casino	\$53,329,790	1	7.35 %			
PNK (LAKE CHARLES) LLC	Hotel/Casino	35,293,200	2	4.86 %	40,215,570	1	8.03 %
ENTERGY GULF STATES LOUISIANA	Electric Utility	11,586,080	3	1.60 %	7,714,940	3	1.54 %
IBERIA BANK	Bank	6,253,550	4	0.86 %			
BOLTON FORD LLC	Car Dealership	4,340,090	5	0.60 %			
JP MORGAN CHASE BANK NA	Bank	4,207,160	6	0.58 %	3,713,900	8	0.74 %
WAL-MART REAL ESTATE BUSINESS TRUST	Retail	3,992,270	7	0.55 %	10,185,470	2	2.03 %
HANCOCK WHITNEY	Bank	3,970,790	8	0.55 %			
CARBOLINE CO	Petrochemical Manufacturing	3,566,670	9	0.49 %	3,938,500	7	0.79 %
MARK DODGE	Car Dealership	3,114,970	10	0.43 %			
BELL SOUTH TELECOMMUNICA	Telephone				4,834,190	5	0.97 %
CAPITAL ONE NA	Bank	-			4,782,600	6	0.96 %
WOMEN'S & CHILDREN'S HOSPIT	Hospital				5,142,320	4	1.03 %
CAMERON STATE BANK	Bank	-			2,732,560	9	0.55 %
NORTHROP GRUMMAN TECH	Aircraft	-			2,183,420	10	0.44 %
		<u>\$129,654,570</u>		<u>17.87%</u>	<u>\$85,443,470</u>		<u>17.08%</u>

2020 Total city valuation: \$ 725,644,440

2011 Total city valuation: \$ 500,785,530

Source: Calcasieu Parish Tax Collector

# CITY OF LAKE CHARLES, LOUISIANA

Sales Tax Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years

Calendar Year	Fiscal Year	City of Lake Charles							Calcasieu Parish			State of Louisiana		
		General Fund	Dedicated 1%		Waste Water	Recreation	Capital Project	Employee's Pay	School Board		Law Enforcement	General	Tourism Promotion	Total
			Public Safety	Public Works					General	Salaries				
2010	2011	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%
2011	2012	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%
2012	2013	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%
2013	2014	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%
2014	2015	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%
2015	2016	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	*1.00%	0.75%	3.97%	0.03%	9.25%
2016	2017	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	<sup>+</sup> 0.50%	1.50%	1.00%	0.75%	**4.97%	0.03%	10.75%
2017	2018	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.50%	1.50%	1.00%	0.75%	<sup>++</sup> 4.42%	0.03%	10.20%
2018	2019	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.50%	1.50%	1.00%	0.75%	4.42%	0.03%	10.20%
2019	2020	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.50%	1.50%	1.00%	0.75%	4.42%	0.03%	10.20%

\*Rate increased from 0.50% to 1.00% July 1, 2015

<sup>+</sup>Rate increased from 0.25% to 0.50% January 1, 2016

\*\*Rate increased from 3.97% to 4.97% April 1, 2016

<sup>++</sup>Rate decreased from 4.97% to 4.42% July 1, 2018

Morganfield Economic Development District (MEDD) 1% additional rate established January 1, 2018 (total sales tax inside district 11.2%)

Lakefront Economic Development District (LEDD) 1% additional rate established October 1, 2018 (total sales tax inside district 11.2%)

Source: Information obtained from Calcasieu Parish Sales and Use Tax office.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Principal Sales Taxpayers

Tax Year June 30, 2020 and June 30, 2011

for Fiscal Year Ended September 30, 2020 and September 30, 2011

<u>Type of Business</u>	<u>2020</u>			<u>2011</u>		
	<u>Tax Paid</u>	<u>Rank</u>	<u>Percentage of Total Valuation</u>	<u>Tax Paid</u>	<u>Rank</u>	<u>Percentage of Total Valuation</u>
Retail	\$6,813,693	1	10.50%	\$5,422,475	1	12.68%
Government	3,261,031	2	5.02%	1,887,110	2	4.41%
Hotel and Casino	1,723,663	3	2.66%			-
Grocery	1,226,206	4	1.89%	750,747	4	1.76%
Building Supply	1,057,660	5	1.63%	702,132	5	1.64%
Health Care	739,608	6	1.14%	623,583	8	1.46%
Building Supply	702,020	7	1.08%			
Retail	694,407	8	1.07%	670,242	6	1.57%
Building Supply	671,455	9	1.03%			
Hotel and Casino	657,599	10	1.01%	1,179,998	3	2.76%
Health Care	-	-		646,602	7	1.51%
Retail	-	-		506,514	9	1.18%
Grocery	-	-		489,722	10	1.15%
	<u>\$ 17,547,342</u>		<u>27.03%</u>	<u>\$ 12,879,125</u>		<u>30.13%</u>

2020 Total sales tax: \$ 64,915,623

2011 Total sales tax: \$ 42,751,774

**CITY OF LAKE CHARLES, LOUISIANA**

Ratios of Outstanding Debt

Last Ten Fiscal Years

Fiscal Year	Bonded Debt												Loans					
	Pension	LCDA	Deferred Amount	2007	Deferred Amoun	2010	Deferred Amount	2014	Deferred Amount	2017	Deferred Amount	Total	DEQ Loan	LC City	Total	Total	Percentage	
	Refunding	Sewer	LCDA Sewer	LCDA Public	LCDA Public	LCDA Public	LCDA Public	LCDA Public	LCDA Public	LCDA Public	LCDA Public	Bonded	Direct	Court Direct	Direct	of All	of Personal	Per
	Bonds	Refunding	Refunding	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Debt	Placement	Placement	Placement	Debt	Income	Capita
2011	3,005,000	14,905,000	392,031	29,695,000	863,694	37,705,000	1,570,765	-	-	-	-	88,136,490	918,201	3,000,000	3,918,201	92,054,691	3.60%	1,279
2012	1,930,000	13,610,000	352,828	28,370,000	808,565	35,960,000	1,470,503	-	-	-	-	82,501,896	5,140,268	2,905,000	8,045,268	90,547,164	3.45%	1,255
2013	805,000	12,290,000	313,625	26,995,000	753,436	34,165,000	1,370,241	-	-	-	-	76,692,302	5,015,612	2,805,000	7,820,612	84,512,914	3.17%	1,150
2014	-	10,930,000	313,625	25,565,000	753,436	32,315,000	1,370,241	-	-	-	-	71,247,302	4,146,649	2,700,000	6,846,649	78,093,951	2.93%	1,063
2015	-	9,535,000	235,219	9,080,000	256,639	30,410,000	1,169,717	15,775,000	854,085	-	-	67,315,660	3,934,648	2,590,000	6,524,648	73,840,308	2.75%	986
2016	-	8,100,000	196,016	7,530,000	224,560	28,445,000	1,069,455	15,605,000	784,364	-	-	61,954,395	10,509,239	2,475,000	12,984,239	74,938,634	2.68%	985
2017	-	6,600,000	156,813	-	-	6,685,000	259,273	15,430,000	714,643	24,140,000	3,687,728	57,673,457	17,558,182	2,360,000	19,918,182	77,591,639	2.69%	1,010
2018	-	5,045,000	117,610	-	-	4,550,000	172,849	13,710,000	644,922	24,140,000	3,318,955	51,699,336	16,656,001	2,235,000	18,891,001	70,590,337	2.24%	915
2019	-	3,430,000	78,407	-	-	2,315,000	86,425	11,925,000	575,201	24,140,000	2,950,182	45,500,215	15,642,000	1,105,000	16,747,000	62,247,215	1.92%	798
2020	-	1,750,000	39,204	-	-	-	-	11,760,000	505,480	22,425,000	2,581,409	39,061,093	14,618,000	965,000	15,583,000	54,644,093	1.62%	697

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

None of this debt is General Obligation Debt.

See the Schedule of Demographics and Economic Statistics for personal income and population data.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Computation of Legal Debt Margin

Last Ten Fiscal Years

(amounts expressed in thousands)

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Debt limit	\$ 50,314	\$ 50,258	\$ 53,554	\$ 60,093	\$ 67,169	\$ 70,314	\$ 75,308	\$ 75,325	\$ 78,017	\$ 73,658
Total net debt applicable to limit	0	0	0	0	0	0	0	0	0	0
Legal debt margin	<u>\$ 50,314</u>	<u>\$ 50,258</u>	<u>\$ 53,554</u>	<u>\$ 60,093</u>	<u>\$ 67,169</u>	<u>\$ 70,314</u>	<u>\$ 75,308</u>	<u>\$ 75,325</u>	<u>\$ 78,017</u>	<u>\$ 73,658</u>
applicable to the limit as a percentage of debt limit	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**Legal Debt Margin Calculation for Fiscal Year 2018**

(amounts expressed in thousands)

Assessed value	\$ 725,644
Add back: exempt real property	10,936
Total assessed value	<u>\$ 736,581</u>
Debt limit (10% of total assessed value)	\$ 73,658
Total outstanding General Obligation Bonds of City of Lake Charles	-
Legal capacity of City of Lake Charles for General Obligation Bonds	<u>\$ 73,658</u>

**Note:**

Under state finance law, the City of Lake Charles' outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds. The City of Lake Charles had \$70,348,194 outstanding bonded debt at September 30, 2018. None of this debt is General Obligation Debt secured by ad valorem taxes, and the amount applicable to the legal debt limitation is therefore zero. All City of Lake Charles general obligation debt was paid in fiscal year 1997.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Demographic and Economic Statistics

Last Ten Calendar Years

<b>Calendar</b>		<b>Personal</b>	<b>Per</b>		<b>Public</b>	<b>Private</b>	<b>Total</b>	<b>Unemployment</b>
<b>Year</b>	<b>Population</b>	<b>Income</b>	<b>Capita</b>	<b>Median</b>	<b>City School</b>	<b>City School</b>	<b>City School</b>	<b>Percentage</b>
		<b>(amts in</b>	<b>Personal</b>	<b>Age</b>	<b>Enrollment</b>	<b>Enrollment</b>	<b>Enrollment</b>	<b>Rate</b>
		<b>thousands)</b>	<b>Income (1)</b>		<b>(K-12 Grades)</b>	<b>(K-12 Grades)</b>	<b>(K-12 Grades)</b>	
2010	71,993	2,558,631	35,540	35.3	12,034	2,465	14,499	6.3 %
2011	72,177	2,621,757	36,324	35.9	12,399	3,482	15,881	6.8 %
2012	73,474	2,668,282	36,316	35.0	13,375	3,099	16,474	6.1 %
2013	74,024	2,663,458	35,981	35.0	13,539	3,974	17,513	5.6 %
2014	74,889	2,683,273	35,830	34.1	13,333	4,435	17,768	5.8 %
2015	76,070	2,795,649	36,751	31.8	13,357	4,430	17,787	4.2 %
2016	76,848	2,879,110	37,465	34.1	13,451	3,998	17,449	4.2 %
2017	77,117	3,154,856	40,910	35.0	12,756	4,366	17,122	3.2 %
2018	78,001	3,240,006	41,538	35.2	12,678	4,354	17,032	3.8 %
2019	78,396	3,366,481	42,942	36.2	13,457	3,591	17,048	9.4 %

Notes:

- (1) Estimates for population, income, age and unemployment provided by the Bureau of Labor Statistics and the US Census Bureau
- (2) School enrollment includes public and state approved private schools only as provided by the Calcasieu Parish School Board and the Louisiana Department of Education



**CITY OF LAKE CHARLES  
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Principal Employers in the MSA

Calendar Year 2020 and 2011

<u>Employer</u>	<u>Type of Business</u>	<u>2020</u>		<u>2011</u>	
		<u>Number of Employees*</u>	<u>Rank</u>	<u>Number of Employees</u>	<u>Rank</u>
Calcasieu Parish School System	Education	1,000-4,999	1	5,000	1
Lake Charles Memorial Health System	Health Care	1,000-4,999	2	1,194	6
Westlake Chemical Corporation	Chemicals	1,000-4,999	3		
Turner Industries Group	Contractor	1,000-4,999	4	1,500	3
Golden Nugget	Casino/Hotel/Entertainment	1,000-4,999	5		
L'Auberge Du Lac	Casino/Hotel/Entertainment	1,000-4,999	6	2,400	2
Versa Integrity Group	Industry/Oil & Gas	1,000-4,999	7		
Sun Industrial Group	Industry/Oil & Gas	1,000-4,999	8		
Sasol Chemicals, LLC	Chemicals	1,000-4,999	9		
Christus St. Patrick Hospital	Health Care	1,000-4,999	10		
Seacore Marine	Marine Services	-	-	1,500	4
Axiall Corporation (formerly PPG)	Basic Chemical	-	-	1,250	5
Citgo Petroleum	Oil Products	-	-	1,169	7
Calcasieu Parish Sheriff's Office	Government	-	-	835	9
Isle of Capri Casino	Gaming	-	-	1,155	8
City of Lake Charles	Government	-	-	820	10
		<u>-</u>		<u>16,823</u>	

Source: SWLA Economic Development Alliance and Imperial Calcasieu Regional Planning and Development (Major Employers in Southwest Louisiana with 100+ full-time, non-contract employees)

MSA: Metropolitan Statistical Area includes all of Calcasieu and Cameron Parish. All top ten employers are in Calcasieu Parish

\*Specific employment numbers were not available from the SWLA Economic Development Alliance for 2020.

**CITY OF LAKE CHARLES**  
**FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CITY OF LAKE CHARLES, LOUISIANA**

Operating Indicators by Function  
Last Ten Fiscal Years

<b>Function</b>	<b>Fiscal Year</b>									
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
General government										
Legal: request for legal action	90	51	96	102	103	87	75	69	82	106
Printing/communication:										
Number of mail pieces metered	130,336	175,019	100,651	121,273	85,851	79,967	61,347	60,135	63,037	58,242
Risk Management										
Accident reports/investigations	443	377	415	457	503	553	558	558	425	397
Claims	208	186	205	226	249	273	322	322	207	222
Finance/includes Water Business										
Checks issued	14,927	23,699	19,750	12,025	11,652	13,520	11,412	11,408	11,616	11,616
Occupational licenses processed	6,027	5,845	5,382	5,134	5,193	5,206	5,230	5,263	5,273	5273
Purchase orders processed	2,785	2,800	2,825	2,653	2,694	2,938	2,840	2,606	2,820	2,820
Water: number of customers	28,775	28,926	29,704	30,042	29,980	30,226	30,862	30,993	32,104	30,051
Water: Average daily consumption (millions of gallons per day)	9.05	9.03	8.65	8.42	8.75	8.68	10.73	9.65	9.26	8.52
Human Resources										
Applications received	1,327	1,250	1,328	1,100	971	1,011	956	825	1,016	500
New hires	432	364	436	325	416	412	417	438	385	80
Employee Health Fair Participation	320	325	375	450	530	450	405	289	265	N/A
Public safety										
Fire: Calls for service	2,863	2,768	2,807	2,996	3,299	3,619	3,979	4,543	4,327	5,533
Fire: Code inspections	7,305	4,000	7,386	2,929	2,929	2,929	2,929	2,929	3,613	1,086
Police: Calls for service	107,100	108,064	125,161	121,384	106,110	130,060	128,351	132,455	136,471	84,227
Public works										
Solid Waste										
Tons garbage collected	24,515	23,951	25,018	25,563	25,855	26,782	27,048	27,283	26,613	29,002
Tons incinerated	4,857	4,163	4,340	8,343	4,920	4,761	4,351	4,787	4,160	3,729
Tons trash collected	5,957	6,208	6,212	7,053	7,032	7,295	7,557	7,214	8,184	7,752
Streets: Work orders	2,708	1,234	1,370	1,734	1,556	2,054	2,054	2,054	1,822	1,550
Transit: Bus riders	219,802	223,407	228,068	267,126	265,459	258,442	262,603	261,964	289,645	95,627
Vehicle Maintenance: Work orders	5,689	5,841	5,877	5,498	6,078	6,598	6,444	5,660	5,386	4,367
Wastewater: Work orders	5,490	6,000	12,371	11,898	11,787	13,823	11,195	20,199	24,567	28,325
Planning and development										
Building permits issued	6,073	4,356	4,762	4,122	4,603	4,840	4,331	3,983	4,981	5,973
Community Development										
Down Payment Assistance	15	24	17	14	17	11	3	4	3	0
Rehab/Reconstruction	12	13	12	8	5	3	6	5	9	1
Street Projects	1	2	2	1	0	0	2	2	3	2
Community Services										
Recreation and parks										
Athletic teams	311	313	877 <sup>+</sup>	913 <sup>+</sup>	823	808	751	654	751	N/A
Summer camp attendance	472	447	425	430	355	355	261	788	780	N/A
Civic Center: Events	368	353	352	340	356	344	332	347	329	148
Golf Course: Rounds of golf	31,900	30,318	36,317	36,641	33,000	32,780	30,439	33,070	27,508	14,285
Art Center/museum										
Art exhibits	16	16	15	15	16	15	16	16	15	5
Concerts/Events	119	25	24	19	28	26	16	15	16	2

Source: Various city departments

+ Includes tournament teams

# CITY OF LAKE CHARLES

## FISCAL YEAR 2021 - 2022 ANNUAL BUDGET

### CITY OF LAKE CHARLES, LOUISIANA

Capital Assets Statistics by Function  
Last Ten Fiscal Years

<u>Function</u>	<u>Fiscal Year</u>									
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Fire Stations in City limits	8	8	8	8	8	8	8	8	8	8
Fire Stations outside City limits	2	2	2	2	2	2	2	2	2	2
Police:										
Stations	4	4	4	4	3	4	7	7	7	7
Patrol Units	92	98	94	111	87	114	154	179	158	158
Solid Waste/Recycling										
Collection trucks	32	32	32	33	33	33	33	32	29	29
Streets										
Streets (miles)	460	503	534	534	535	549	553	562	562	523.5
Streetlights	9,285	14,000	10,000	10,000	11,000	11,000	11,000	11,000	11,000	9318
Traffic Signals	66	68	66	62	64	66	64	66	63	62
Transit										
Public Buses	7	4	5	4	4	5	5	5	6	8
Para-transit buses	4	2	2	2	2	2	2	2	4	4
Trolley	1	1	1	1	1	1	1	1	1	1
Wastewater										
Sanitary sewers (miles)	600	600	600	600	600	600	600	600	600	600
Storm sewers (miles)	425	425	425	425	425	425	425	425	425	425
Maximum daily treatment capacity (millions of gallons per day)	18	18	18	18	18	18	18	20	20	19.65
Water utility										
Water mains (miles)	460	465	430	470	473	480	480	490	495	495
Fire hydrants	2,900	2,954	3,000	3,000	3,050	3100	3150	3300	3350	3350
Maximum daily capacity (millions of gallons per day)	22	22	22	22	22	22	22	22	22	22
Recreation and parks										
Park acreage	466	465	502	502	502	502	502	502	502	502
Parks	34	33	33	33	33	33	33	33	33	33
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Spray parks	2	2	2	2	2	2	2	2	2	2
Tennis courts	17	15	11	11	11	11	11	11	11	11
Community Centers	12	12	13	13	13	13	13	13	13	13
Civic Center	1	1	1	1	1	1	1	1	1	1
Golf Course	1	1	1	1	1	1	1	1	1	1
Art Center/museum	2	2	2	2	2	2	2	2	2	2

The City of Lake Charles fully complies with Title VI of the Civil Rights Act of 1964, Americans With Disabilities Act, and related statutes, executive orders, and regulations in all programs and activities. The City operates without regard to race, color, or national origin. Any person who believes him/herself or any specific class of persons, to be subjected to discrimination prohibited by Title VI and/or Americans with Disabilities Act may by him/herself or by representative file a written complaint with the City of Lake Charles. The City's Title VI Coordinator/ADA Coordinator may be reached by phone at (337) 491-1440, the Mayor's Action Line at (337) 491-1346, or contact the appropriate Department Head.

