

CITY OF LAKE CHARLES

OCCUPATIONAL LICENSE OFFICE

P. O. BOX 3706

Lake Charles, LA 70602-3706

DEPARTMENT OF FINANCE

(337) 491-1442 • Fax (337) 491-8619

ACCOUNTING DIVISION

TO WHOM IT MAY CONCERN:

RE: CURRENT BUSINESS STATUS /LOCATION

IF YOUR BUSINESS HAS CLOSED PLEASE COMPLETE THE BOTTOM PORTION OF THIS LETTER. HOWEVER, IF YOUR BUSINESS LOCATION HAS CHANGED, AND IS STILL WITHIN THE CITY LIMITS OF LAKE CHARLES, PLEASE COME IN (LAKE CHARLES CITY HALL, 326 PUJO ST., 6TH FLOOR, OCCUPATIONAL LICENSE OFFICE) TO COMPLETE AN UPDATED FORM BECAUSE INSPECTIONS MAY BE REQUIRED FOR THE NEW BUSINESS LOCATION.

IF YOU HAVE ANY QUESTIONS PLEASE CALL (337) 491-1442.

. THANK YOU

IF YOUR BUSINESS HAS CLOSED PLEASE COMPLETE THIS FORM & MAIL BACK TO THE ABOVE ADDRESS.

THIS IS TO INFORM YOU THAT THE BUSINESS:

LOCATED AT:

IS NO LONGER IN BUSINESS AS OF:

CONTROL#

LICENSE(S) #

THANK YOU,

PLEASE PRINT OWNERS NAME

OWNERS SIGNATURE

DATE OF SIGNATURE