



# City of Lake Charles

326 Pujo Street  
P.O. Box 1178  
Lake Charles, LA  
70602-1178

## Meeting Agenda

### City Council

*Luvertha August, Rodney Geyen,  
Ronnie Harvey Jr., John Ieyoub, Craig Marks, Stuart Weatherford  
Council President: Mark Eckard*

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Wednesday, September 6, 2023

5:30 PM

Council Chambers at City Hall

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#### AGENDA FOR REGULAR MEETING OF SEPTEMBER 6, 2023 TO BE TAKEN UP IN ACCORDANCE WITH RESOLUTION NO. 150-97, RULES FOR MEETING OF THE CITY COUNCIL OF LAKE CHARLES, LOUISIANA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES OF AUGUST 16, 2023

DEFER/DELETE

#### APPOINTMENTS

- 207-23** Appoint a chairman to review Request for Proposals for the purchase and installation of GPS/Automated Vehicle Location (AVL) Telematics/Fleet Management System for the City of Lake Charles.

**Sponsors:** Craig Marks

- 247-23** Appoint a chairman to review Request for Proposals for Pre-Disaster Contracts to supply materials and equipment needed for disaster mitigation.

**Sponsors:** Mark Eckard

- 248-23** Appoint a chairman to review Request for Proposals for Disaster Debris Management Services.

**Sponsors:** Mark Eckard

4.     **249-23**     Appoint a chairman to review Request for Proposals for Disaster Debris Monitoring/Management Services.

**Sponsors:**     Mark Eckard

5.     **288-23**     Appoint a chairman to review Request for Qualifications issued for licensed lead-based paint testing services for its CDBG and HOME housing rehabilitation program.

**Sponsors:**     Stuart Weatherford

6.     **54-23**     Appoint a chairman to review Request for Proposals for appraisal services for its' HOME and CDBG housing programs.

**Sponsors:**     Craig Marks

7.     **430-23**     Appoint a chairman to review bids for Project No. CP3385 - 2020 CDBG Asphalt Overlay.

**Sponsors:**     Rodney Geyen

## **PUBLIC HEARINGS**

8.     **441-23**     Public hearing and consideration of the Lake Charles Planning & Zoning Commission's decision to approve a request for a Preliminary and Final Subdivision approval in order to subdivide a .26-acre tract of land into two (2) residential tracts with lot size variances (5,839.14 sq. ft. vs. required 6,000 sq. ft.) within a Residential Zoning District, in the 2600 block of Edgewood Lane.

9.     **102-23**     An ordinance ordering demolition and authorizing the City of Lake Charles to enter into an agreement for demolition of structure located at 2404 Fitzenreiter Road, Riverside Baptist Church of Lake Charles, Louisiana, owner.

10.    **314-23**     An ordinance ordering demolition and authorizing the City of Lake Charles to enter into an agreement for demolition of structure located at 3464 West Roosevelt Street, Johnny Ray Biddle, Jr., owner.

11.    **319-23**           An ordinance ordering demolition and authorizing the City of Lake Charles to enter into an agreement for demolition of structure located at 3606 Center Street, Winston Frank Janese, Amy Aline Janese, Michael Wade Foy and Deborah Foy, owners.

## **ORDINANCES FOR FINAL ACTION**

12.    **431-23**           An ordinance amending Sec. 4-71 of the Code of Ordinances entitled as "Charges and civil penalties" to provide for concurrent, generally applicable civil and criminal penalties for any violations of any of the provisions under Chapter 4 of the Code of Ordinances entitled "Animals and Fowl".
13.    **432-23**           An ordinance repealing Article II (Registration, License and Permits) of Chapter 5 (Bicycles, Skateboards and Other Nonmotorized Vehicles) of the Code of Ordinances for the City of Lake Charles (Sections 5-15 through 5-21).
14.    **433-23**           An ordinance adopting the Operating and Capital Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.
15.    **434-23**           An ordinance authorizing the City of Lake Charles to enter into any right-of-way agreements for the approved FY 2023-2024 Capital Improvement Projects and/or for right-of-ways and to acquire land and/or compliance with the sight triangle ordinance for FY 2023-2024.
16.    **435-23**           An ordinance authorizing the City of Lake Charles to enter into Architectural and Engineering (A&E) agreements on all projects outlined in the approved Capital Improvement Program (CIP), funded in the FY 2023-2024 Capital Budget.
17.    **436-23**           An ordinance authorizing the City of Lake Charles to enter into an agreement(s) for programs related to special arts and cultural events/exhibits, as authorized in the Operating and Capital Budget for the 2023-2024 fiscal year.
18.    **439-23**           An ordinance amending Section 20-78 of Chapter 20 of the Code of Ordinances for the City of Lake Charles, Louisiana, to allow parking on the north side of 8th Street from Bank Street to Enterprise Boulevard.

19.    **372-23**            An ordinance authorizing the City of Lake Charles to enter into an agreement with a firm to provide network services for the Water Division and Waste Water Division.
20.    **412-23**            An ordinance prohibiting loitering at the Lake Charles Civic Center between the hours of 8:00 p.m. to 6:00 a.m.

**THE FOLLOWING RESOLUTIONS MAY BE ADOPTED BY CONSENT**

21.    **440-23**            A resolution authorizing the City of Lake Charles to advertise to accept resumes for consideration of appointment to the Recreation District Number One of Ward Three Board for five (5) year terms expiring October 26, 2028.
22.    **442-23**            A resolution accepting Project No. HL-93 George H. West Water Treatment Plant-Wells G-8 & G-9 Starter Replacements as substantially complete and authorizing the advertising of the 45-day lien period.
23.    **443-23**            A resolution accepting Project No. CP3372 - Louisiana Avenue - South of McNeese - Drainage Improvements, as substantially complete and authorizing the advertising of the 45-day lien period.
24.    **444-23**            A resolution accepting Project No. 3406 - Corbina Road Water Main Extension - James Court to W. Prien Lake Road as substantially complete and authorizing the advertising of the 45-day lien period.
25.    **445-23**            A resolution accepting Project No. CP3411 - 2020 CDBG Infrastructure Asphalt Overlay Sanitary Sewer Repairs as substantially complete and authorizing the advertising of the 45-day lien period.
26.    **446-23**            A resolution accepting Project No. CP3251 University Area Red Sub Basin Sewer Rehabilitation as substantially complete and authorizing the advertising of the 45-day lien period.
27.    **447-23**            A resolution setting date for public hearing on condemnation of a structure located at 33 Timberly Drive, Ryan Gerard Dorman and Jennifer Lynn Dorman, owners.

- 28. 448-23** A resolution setting date for public hearing on condemnation of a structure located at 1102 McNabb Street, Herbert Mitchell Trahan, Sr., Mark W. Trahan, and Jessica Lynn Trahan Buck, owners, subject to a tax sale to State of Louisiana.
- 29. 449-23** A resolution authorizing the City of Lake Charles to advertise to receive sealed bids for the purchase of Two (2) New Three-Quarter (3/4) Ton Crew Cab Pickup Trucks for use by the Lake Charles Fire Department.
- 30. 450-23** A resolution authorizing the City of Lake Charles to advertise to receive sealed bids for the purchase of one (1) New One-Ton Cab & Chassis Truck, for use by the Public Works Department, Wastewater Division.
- 31. 451-23** A resolution authorizing the City of Lake Charles to advertise to receive sealed bids for the purchase of One (1) New One-Ton Regular Cab & Chassis Truck for use by the Public Works Department, Communication/Traffic Division.
- 32. 452-23** A resolution authorizing the City of Lake Charles to advertise to receive sealed bids for Project No. DR017 - Ball Field Lighting Repairs.
- 33. 453-23** A resolution of the City Council for the City of Lake Charles authorizing the expropriation of a temporary construction servitude and a permanent right of way in fee for the public purpose of Downtown Streetscape Phase 2 (Project Number 2019-693) pursuant to Louisiana Revised Statutes 19:134 et. seq. along Parcel # 00606243 at the northeast corner of the intersection of Mill and Bilbo Streets.
- 34. 454-23** A resolution of the City Council for the City of Lake Charles authorizing the expropriation of a permanent public water line servitude in fee for the public purpose of the South East Treatment Plant Distribution System (Project Number CP3274) pursuant to Louisiana Revised Statutes 19:134 et. seq. along Parcel # 1-3-U-1 at the South five (5) feet of the North fifteen (15) feet of the property located at 2553 Red David McCollister Rd, Lake Charles, LA 70607.
- 35. 470-23** A resolution authorizing the City of Lake Charles to advertise and to receive sealed bids on certain projects outlined in the approved Capital Improvement Program (CIP), funded in the FY 2023-2024 Capital Budget.

36.    **476-23**           A resolution providing covenants of the City of Lake Charles with the electorate of the City of Lake Charles, Louisiana pertaining to a Special Election to be held in the City of Lake Charles, on November 18, 2023.

**THE FOLLOWING ORDINANCES ARE FOR INTRODUCTION BY CONSENT AND WILL BE READ INTO THE RECORD THE DAY FOLLOWING THIS MEETING AT 9:00A.M. IN THE CITY COUNCIL CHAMBERS IN CITY HALL**

37.    **455-23**           Introduction of an ordinance authorizing the Mayor to approve requests from public procurement units within the State of Louisiana, as defined in La. R.S. 39:1701 to purchase materials and supplies under publically procured contracts approved by the City Council of the City of Lake Charles during the fiscal year ending September 30, 2024, and to authorize the City to enter into Cooperative Purchasing Agreements with said public procurement units.
38.    **456-23**           Introduction of an ordinance authorizing the City of Lake Charles to enter into a Cooperative Endeavor Purchasing Agreement with Ascension Parish Sheriff's Office, utilizing Contract #51022 for the purchase of 700/800 MHZ Radio and Communication Equipment from Motorola, Inc., for all City of Lake Charles Departments and Divisions.
39.    **457-23**           Introduction of an ordinance authorizing the City of Lake Charles to enter into a Joint Services Agreement and Act of Donation with the Combined Anti-Drug Team (CAT) multi-agency task force to accept the ownership to two (2) vehicles for use for CAT-related law enforcement purposes.
40.    **458-23**           Introduction of an ordinance authorizing the City of Lake Charles to enter into a cooperative endeavor agreement with Mt. Calvary Baptist Church for the transfer of ownership of an adjoining former adjudicated property lot (Parcel Number 00610674) for use in the Church's operations.
41.    **459-23**           Introduction of an ordinance authorizing the City of Lake Charles to accept ownership and maintenance of The Village at Morganfield Phase II, public right-of-ways, drainage, water and sewer lines and traffic control devices for ownership and maintenance by the City of Lake Charles. The City will not take ownership of the detention pond(s).

- 42. 460-23** Introduction of an ordinance amending the official zoning map from a Mixed Use Zoning District to a Business Zoning District, located at 1101 W. Prien Lake Road.
- 43. 461-23** Introduction of an ordinance amending the official zoning map from a Residential Zoning District to a Mixed Use Zoning District, located at 1648 Mignonette Lane.
- 44. 462-23** Introduction of an ordinance amending the official zoning map from a Residential Zoning District to a Business Zoning District, located at 3237 Louisiana Avenue.
- 45. 463-23** Introduction of an ordinance authorizing the City of Lake Charles to enter into a Cooperative Endeavor Agreement with the Arts and Humanities Council of Southwest Louisiana ("Arts Council") to provide management services (including management of the auditorium/theater) at Central School Arts and Humanities Center.
- 46. 464-23** Introduction of an ordinance authorizing the City Council of the City of Lake Charles to declare the parcel of land located at 2111 Country Club Road as surplus property and further authorizing the Mayor of the City of Lake Charles to sell the subject property at fair market value.
- 47. 465-23** Introduction of an ordinance authorizing the City Council of the City of Lake Charles to declare the city owned residentially zoned immovable property located on Fernwood Drive (Parcel # 01201190) as surplus property and further authorizing the City to enter into a cooperative endeavor agreement with the adjoining property owners to lease this parcel for them to maintain and use.
- 48. 466-23** Introduction of an ordinance accepting the lowest responsive and responsible bid and authorizing the City of Lake Charles to enter into an agreement to purchase one (1) New One-Ton Cab & Chassis Truck, for use by the Public Works Department, Wastewater Division.
- 49. 467-23** Introduction of an ordinance accepting the lowest responsive and responsible bid and authorizing the City of Lake Charles to enter into an agreement to purchase one (1) New One-Ton Regular Cab & Chassis Truck, for use by the Public Works Department, Communication/Traffic Division.

- 50. 468-23** Introduction of an ordinance accepting the lowest responsive and responsible bid and authorizing the City of Lake Charles to enter into an agreement to purchase two (2) New Three-Quarter (3/4) Ton Crew Cab Pickup Trucks for use by the Lake Charles Fire Department.
- 51. 469-23** Introduction of an ordinance accepting the lowest responsible bid and authorizing the City of Lake Charles to enter into an agreement for Project No. DR017 - Ball Field Lighting Repairs.
- 52. 471-23** Introduction of an ordinance ordering demolition and authorizing the City of Lake Charles to enter into an agreement for demolition of structure located at 33 Timberly Drive, Ryan Gerard Dorman and Jennifer Lynn Dorman, owners.
- 53. 472-23** Introduction of an ordinance ordering demolition and authorizing the City of Lake Charles to enter into an agreement for demolition of structure located at 1102 McNabb Street, Herbert Mitchell Trahan, Sr., Mark W. Trahan, and Jessica Lynn Trahan Buck, owners, subject to a tax sale to State of Louisiana.
- 54. 473-23** Introduction of an ordinance authorizing the suspension of Section 12-30 pursuant to Subsection B (1-4) of the Code of Ordinances of the City of Lake Charles, to allow collection of donations for the Muscular Dystrophy Association Boot Drive by the Lake Charles Fire Department.
- 55. 474-23** Introduction of an ordinance authorizing the City of Lake Charles to negotiate Excess Workers' Compensation Insurance by accepting the lowest responsible bid for the period beginning October 1, 2023 through October 1, 2024.
- 56. 475-23** Introduction of an ordinance accepting the best proposal for Third Party Administration Services for Workers' Compensation Claims Administration and authorizing the City of Lake Charles to enter into an agreement for Third Party Administration Services, effective October 1, 2023 through October 1, 2028.



**ADJOURNMENT**

*The City of Lake Charles fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act, and related statutes, executive orders, and regulations in all programs and activities. The City operates without regard to race, color, or national origin. Any person who believes him/herself or any specific class of persons, to be subjected to discrimination prohibited by Title VI and/or Americans with Disabilities Act may by him/herself or by representative file a written complaint with the City of Lake Charles. The City's Title VI Coordinator/ADA Coordinator may be reached by phone at (337) 491-1440, the Mayor's Action Line at (337) 491-1346, or contact the appropriate Department Head.*