

CITY OF LAKE CHARLES, LOUISIANA

ADOPTED
OPERATING & CAPITAL BUDGET
2011–2012

MAYOR

HONORABLE RANDY ROACH

CITY COUNCIL

MARSHALL SIMIEN, JR.
District A

LUVERTHA AUGUST
District B

RODNEY GEYEN
District C

PRESIDENT
JOHN IEYOUB
District D

VICE-PRESIDENT
MARK ECKARD
District G

STUART WEATHERFORD
District E

DANA CARL JACKSON
District F

Prepared By: Finance Administration

Karen D. Harrell, Director of Finance

August 2011

**CITY OF LAKE CHARLES
2011-2012 ANNUAL BUDGET**

ELECTED CITY OFFICIALS

	<u>PRESENT TERM BEGINS</u>	<u>PRESENT TERM EXPIRES</u>	<u>BEGAN AS MEMBER</u>
<u>MAYOR</u>			
Randy Roach	July 1, 2009	June 30, 2013	May 2000

<u>CITY COUNCIL</u>			
Rodney Geyen, President	July 1, 2009	June 30, 2013	July 1997
John Ieyoub, Vice President	July 1, 2009	June 30, 2013	July 2009
Luvertha August	July 1, 2009	June 30, 2013	January 2008
Mark Eckard	July 1, 2009	June 30, 2013	July 2009
Dana Carl Jackson	July 1, 2009	June 30, 2013	July 2005
Marshall Simien, Jr.	July 1, 2009	June 30, 2013	July 2005
Stuart Weatherford	July 1, 2009	June 30, 2013	July 2005

<u>CITY JUDGES</u>			
Thomas P. Quirk	January 1, 2009	December 31, 2014	January 1, 1979
John S. Hood	January 1, 2009	December 31, 2014	January 1, 1985

<u>WARD 3 MARSHAL</u>			
Joseph Alcede III	January 1, 2009	December 31, 2014	November 16, 2004

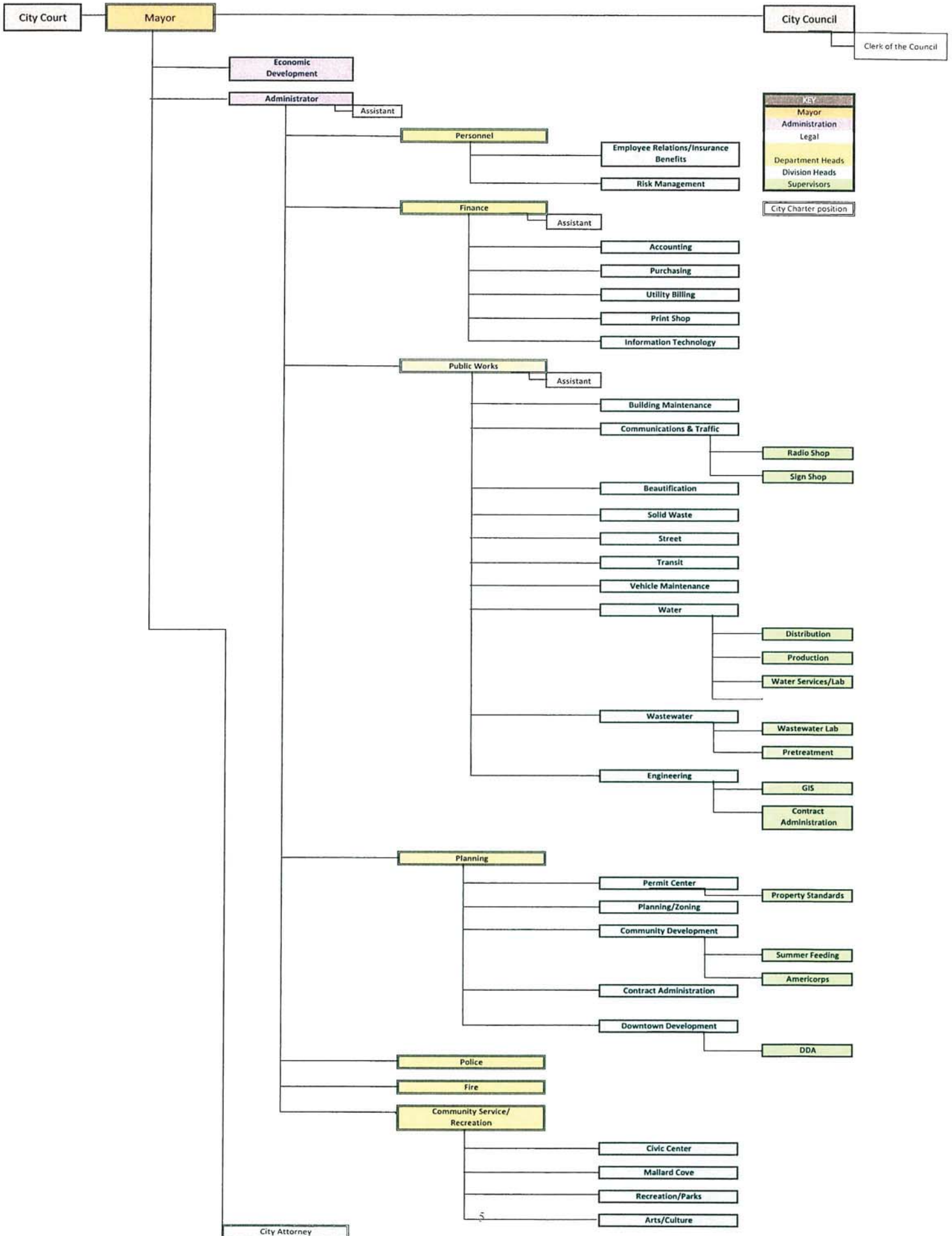
**CITY OF LAKE CHARLES
2011-2012 ANNUAL BUDGET**

DEPARTMENT HEADS

EMPLOYEE	DEPARTMENT
JOHN CARDONE	MAYOR'S OFFICE
BILLY LOFTIN, JR.	LEGAL
KAREN HARRELL	FINANCE
WENDY GOODWIN	HUMAN RESOURCES
KEITH MURRAY	FIRE
DON DIXON	POLICE
MISTER EDWARDS	PUBLIC WORKS
RUSS ADAMS	PLANNING AND DEVELOPMENT
PERCY BROWN	COMMUNITY SERVICES

ORGANIZATIONAL CHART

City of Lake Charles, Louisiana



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**CITY OF LAKE CHARLES
FISCAL YEAR 2011-2012 ANNUAL BUDGET**

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INTRODUCTORY SECTION

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CITY OF LAKE CHARLES

RANDY ROACH
MAYOR

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Lake Charles, LA 70602-0900
(337)-491-1201 • FAX (337)-491-1206

OFFICE OF THE MAYOR

August 15, 2011

Member of the City Council
P.O. Box 1178
Lake Charles, LA 70602

RE: Fiscal Year 2011 – 2012 Operating and Capital Budget

Dear City Council Members:

Attached is the proposed Operating and Capital Budget for the 2011 - 2012 fiscal year, which is submitted for your review and consideration as provided under Article VI, Section 6-03 of our Home Rule Charter. The format of the proposed budget has been expanded to provide additional information on the various departments.

As you know we ended last fiscal year (FY 2009-2010) with a \$2.46 million operating deficit for the first time in many years. We project that we will end the current fiscal year (FY 2010-2011) with a deficit of approximately \$2.4 million. The proposed budget for FY 2011-2012 includes a projected an additional total deficit of \$2.9 million.

To put this in perspective, when you compare projected expenditures for retirement contributions and health insurance benefits for next year (FY 2011-2012) with those of FY 2008-2009, you find that total expenditures for those expenses have increased from \$6.98 million to \$10.21 million – or a total of \$3.2 million. That increase alone is near our projected deficit for next year.

In addition to that amount, we have drawn \$3 million from the General Fund reserves over that same period to pay the installments due in connection with the Firefighter Lawsuit settlement.

We have been able to offset some of these General Fund withdrawals with a slight growth in tax revenue and good budget discipline. Fortunately, we still have an adequate General Fund balance reserve that can be used to cover next year's deficit. We will discuss more about the General Fund in the budget explanation which follows.

However, before we continue with that discussion we need to point out that in light of the current budget situation we need to at least consider ways to increase

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Cherishing the Past, Embracing the Future

revenue. It should be noted that our Sales Tax levy is $\frac{1}{4}$ cent less than any other area of the Parish, and last year our overall tax burden (including property taxes) was reported to be second lowest in the state among the 10 largest municipalities. In that survey, New Iberia edged us out by \$55 per year.

Nonetheless, we are not suggesting that we consider a sales tax increase at this time. However, there are other sources of revenue that could be increased to help alleviate some of the financial pressure on the General Fund.

For example, two options that we could consider are: 1) maintaining our property taxes at 15.35 mills; and 2) charging a fee for trash and garbage collection.

Next year is a reassessment year. Since assessments will undoubtedly increase, by law we will have the option of allowing our property tax millage to adjust downward so that there is no increase in property tax revenue or maintaining our millage at 15.35 mills. Any increase in revenue would not be effective until January of 2013.

The last time we faced this situation, we rolled our millages forward .74 mills instead of the full 1.48 mills allowed by law. If we had taken advantage of the law and rolled the millage forward to the maximum rate, it would have generated approximately \$400,000 annually in additional revenue.

Most citizens in the other communities in Calcasieu Parish, including Moss Bluff, pay a fee for garbage and trash collection of at least \$14 per month. Citizens in the unincorporated areas pay a $\frac{1}{4}$ cent sales tax to cover this cost. We do not charge a fee for garbage and trash collection. Most communities throughout the state contract for this service and pass on the monthly fee to their residents.

A nominal charge for garbage and trash collection could generate significant revenue. For every \$1 charged by the City, we could generate approximately \$300,000 per year.

There are other fees that could be imposed or increased for specific services such as parade permits, civic center and recreation center rental rates and other activities. Although these increases could be justified, they would not have a significant immediate impact on General Fund revenue.

The primary focus of our initial budget discussion centers on the General Fund since it is used for the general operations of the City. This is the City's primary source of revenue to cover the expenses of General Government, Finance, Human Resources, Fire, Police, Public Works, Planning and Development and other general services.

Wastewater and Recreation each have a special revenue fund which accounts for various restricted revenues and related expenditures. Grant funds such as Community Development, Summer Food Service Program, Americorps and

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D.A.R.E. are accounted for in individual special revenue funds.

Transit, Water Utility, Civic Center and Golf Course Funds are considered enterprise funds and are funded by revenues generated by their activities as well as operating subsidies where necessary.

The City operates two internal service funds: 1) Risk Management Fund which includes coverage for property, auto, general liability and workmen's compensation insurance; and 2) Employee Insurance Fund which accounts for the employee health benefits. The City retains most of the risk for insurance coverage.

General Fund

Overview

The proposed fiscal year 2011-2012 operating budget contains a projected operating deficit of \$2 million and an additional \$800,000 for other uses of fund balance. Although the fiscal year 2011 adopted budget projected a \$5 million reduction in fund balance, it is estimated that the actual fund balance used will be \$2.4 million. This will leave the City with an estimated ending General Fund total fund balance of \$20.5 million at fiscal year-end 2012. This projected ending fund balance is above the targeted minimum ending balance of \$18 million. It is based on the City's policy of maintaining reserves of 30% of budgeted expenditures and non-capital transfers.

The current year budget has not been amended from the originally adopted budget in spite of increases in retirement contributions for the fourth quarter of the fiscal year end and significant increases in gasoline costs. As requested by the City administration, the City departments contained cost within their original adopted budget. Sales tax, which is the City's largest revenue source, has increased by 3.2% compared to the same period in fiscal year 2010, and there are slight increases in nearly all other revenue sources.

We began the current fiscal year with \$25.8 million in the General Fund reserves after recording an operating deficit of \$2.5 million for fiscal year 2010. This was the first operating deficit recorded in recent history, and unfortunately the trend of expenditures exceeding revenues will continue for both the current and proposed fiscal year. Cumulative shortfalls in these two years are projected to exceed \$5 million and will draw down the General Fund's reserves to \$20.5 million.

(Note: The GFOA recommends a minimum targeted balance of 5 to 15% of General Fund revenue. However, the City uses a 30% figure because of our dependence on sales taxes as our primary source of revenue and the possibility of a significant weather event.)

In the discussion below, we detail the adjustments to the fund balance which we have budgeted for FY 2011-2012 which can be summarized as follows:

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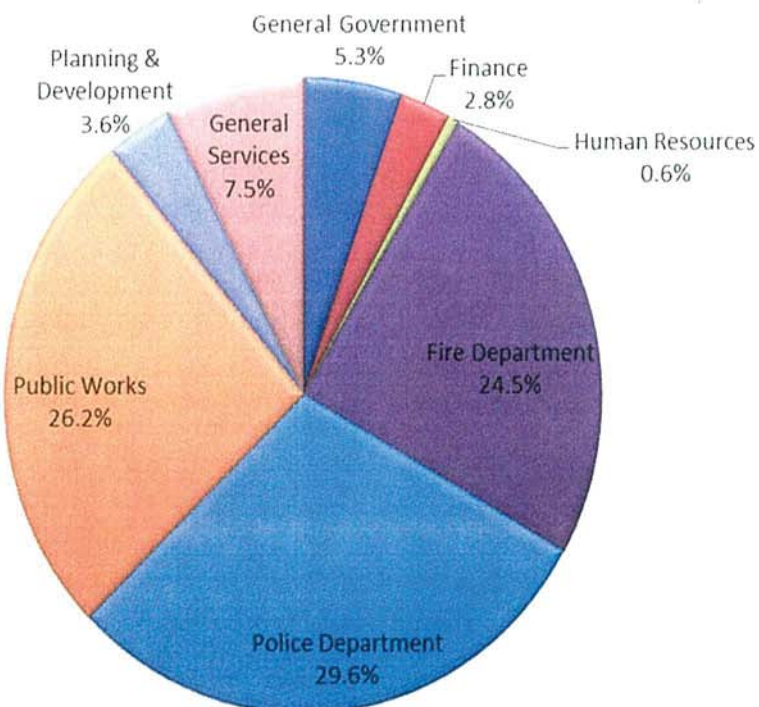
- \$2,076,969 to supplement operations
- \$250,000 contingent transfer to the Capital Budget
- \$568,634 the final installment to settle firemen's litigation

The Louisiana Local Government Budget Act (R.S. 39:1301-1315) was recently revised and requires that all governments include year-to-date revenues and expenditures as well as the projected fiscal year end totals. This data has been included in this document and will be discussed as a part of this budget letter.

Discussion of General Fund Expenditures

The proposed FY 2011-2012 General Fund budget projects operating revenues of \$55,721,685, a 3.7% increase from the adopted FY 2011 revenues. Sales tax revenue accounts for 60% of the General Fund revenues. General Fund operating expenditures are budgeted at \$56,181,963, a 2.2% increase from the adopted operating expenditure budget for FY 2011 of \$55 million. Fire, Police and Public Works Departments account for 80% of the General Fund operating expenses.

General Fund Expenditures by Department



An additional \$3,791,691 is budgeted for operating and debt service transfers to other funds as well as a \$568,634 transfer to cover the final installment for the

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firemen's litigation. A contingent capital transfer of \$250,000 is included to cover any unanticipated project costs or for emergencies.

The total adopted General Fund budget for FY 2011-2012 is \$60,792,288. This total reflects an increase of 2% from the FY 2010-2011 adopted budget of \$59,626,743. The projected expenditures of \$57,839,177 for FY 2011 reflect savings of \$1.8 million, mostly in the Public Works Department due to deferral of filling vacant positions and material and equipment purchases.

The City settled the firefighters' supplemental pay lawsuit during fiscal year 2009. As part of the \$3 million dollar settlement, \$1,250,000 was paid on September 30, 2009. This expenditure was recorded in the General Fund as a transfer to the Risk Management Fund. The actual entire claim liability was recorded in that fund. The balance will be paid out with annual installments of \$568,634 on September 30th in each of the subsequent three years. The budgeted payment in fiscal year 2012 is the final installment.

Below is a discussion of the major category of expenditures for the General Fund:

Personnel:

- A total of 30 full time, unfilled positions were eliminated from the FY 2010-2011 General Fund budget. Although there was not additional personnel reduction in the proposed budget, all departments will continue to monitor each vacancy and fill on an as-need basis.

Salaries / Wages / Overtime:

- State statute requires that most fire and police personnel receive an annual 2% longevity pay increase. Therefore a 2% longevity increase has been included in the proposed budget for all eligible employees. No other increase in salaries is budgeted. The proposed total salaries and other compensation dollars increased by 2% over current adopted figures. As is apparent in the projected end of the year totals, the budgeted salaries and fringe benefits are routinely higher than actual expenditures because of vacant positions throughout the organization.
- Overtime is budgeted at \$1.8 million in the proposed budget for fiscal year 2012 (\$900,000 for Fire Department; \$700,000 for Police Department and the remainder \$200,000 is for other departments). This is a reduction from the \$2.3 million actual expenses from fiscal year 2010 and is attributable to the Fire Department's successful efforts to reduce overtime.

Fringe benefits:

- The proposed expenditures in the fringe benefits category has increased by \$2 million or 24% to \$10.2 million compared to actual fiscal year 2010 expenditures.

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- On July 1, 2010, employer retirement contributions for the Municipal Police Employee Retirement System (MPERS) increased from 11% to 25%. The rates increased again on July 1, 2011 to 26.5%. This is an additional cost of over \$1 million per year. State legislation provided for the employee contribution rate to increase from 7.5% to 10%. Costs are projected at \$2.1 million for FY 2012. Contribution rates are anticipated to increase to over 30% during the next several years.
- On July 1, 2010 the retirement contributions for the Firefighter's Retirement System (FRS) increased from 14% to 21.5%. The rates increased again on July 1, 2011 to 23.25%. This is an additional cost of \$900,000 per year. State legislation also provided for an increase in this system's employee contribution rate to 10%, up from 8%. Costs are projected at \$1.7 million for FY 2012. Contribution rates in this system are anticipated to increase similar to those in the MPERS.
- The City pays the retirement contribution due on the amount paid the Fire and Police for State Supplemental pay. Eligible employees currently receive \$6,000 per year from the State. Each year we pay \$1,590 for each eligible police officer and \$1,395 for each eligible fireman.
- Municipal Employees Retirement System contributions increased from 6.75% to 8% on July 1, 2011. Retirement contributions are projected at \$665,766 for FY 2012. The City additionally contributes 6.2% for social security for employees in this system.
- Medicare is paid at 1.45% of total payroll for most employees in all three retirement systems.
- The City's current health claims are lower for the second consecutive fiscal year. Because of this trend, the employee health insurance premiums will remain unchanged from the current 2011 rates. Insurance premiums are proposed to cost \$4.7 million in FY 2012 in the General Fund. Fiscal year 2010 reflects a change in the city provided healthcare in that employees were given an option to pay a portion of their monthly premium or move to a free plan that had a higher deductible.

Insurance – Property, AL, GL, WC:

- After double digit percentage increases in the past several years, the insurance expense category is budgeted without any increase from the prior year's total of \$3.9 million.
- The general insurance line item covers the property insurance and claims coverage accounted for in the Risk Management Fund. The City's property insurance premium has been reduced from post-storm initial rates but is still significantly higher than it was before Hurricane Rita.

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- Auto liability, general liability and workmen's compensation claims liability are funded by charges to all City departments.

Auto supplies and Gasoline:

- The City uses approximately 52,000 gallons of fuel per month. Fuel costs have increased by an average of \$1 per gallon. Fuel line items are increased by 23.4% to \$2.4 million. The increase in the automotive supplies line item has been relatively minor, considering the aging condition of our vehicle fleet.

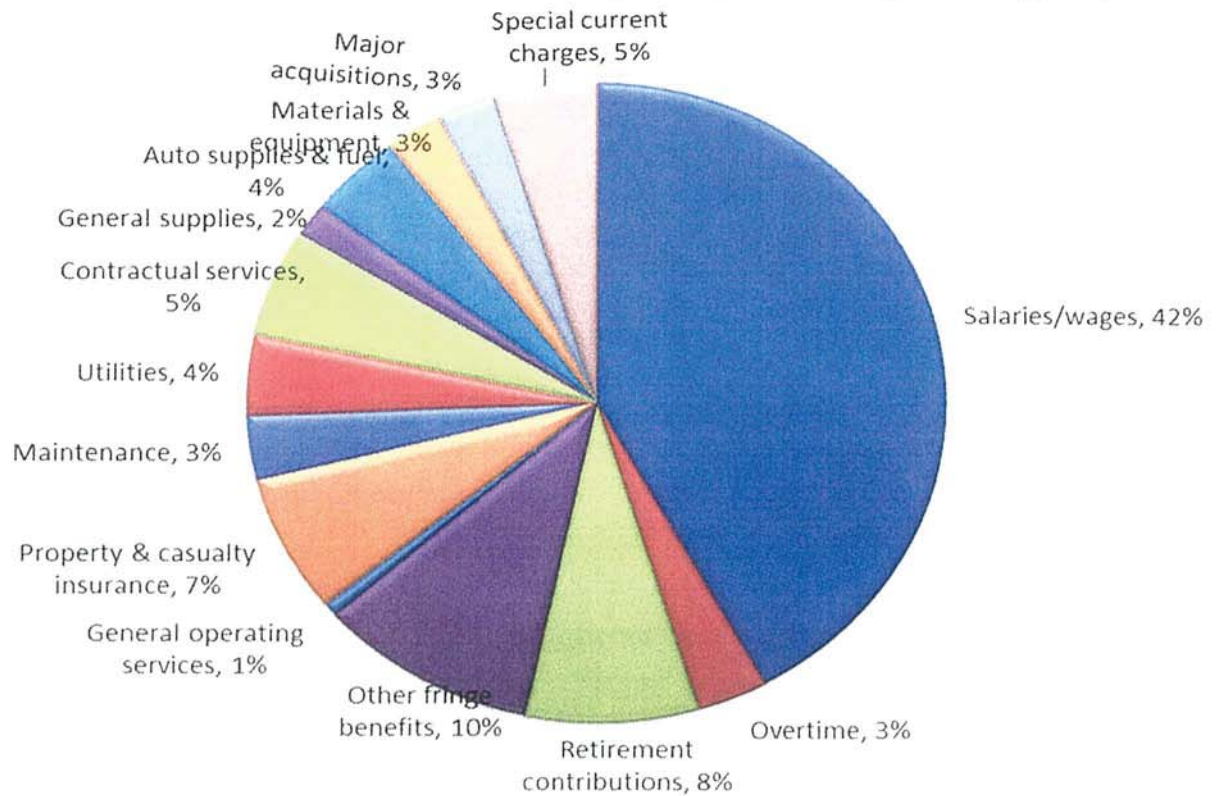
Contractual Services and Projects:

- This category of expenditures includes contracted services such as minor road repairs, grass cutting and demolition contracts. Solid waste disposal fees account for nearly 50% of this category which is budgeted at \$3 million for fiscal year 2012, which is a 6% increase over the prior year adopted budget.

Major Acquisitions and Improvements:

- Capital outlay in this category for FY 2011-2012 is budgeted at \$1.5 million compared to \$579,000 in the adopted 2011 budget. This category was reduced by over \$1 million in fiscal year 2010 when sales tax collections fell. The purchases of vehicles, heavy machinery and equipment have been restricted to only absolute necessities, but deferrals can become cost prohibitive as maintenance cost increase.

General Fund Expenditures by Category



Transfers from General Fund:

- The operating transfers to subsidize special revenue funds and enterprise funds increased to \$3.4 million in the proposed budget. An operating subsidy of \$300,000 is budgeted for the golf course which was not budgeted in the current year budget.
- The debt service transfer of \$350,000 is for the Sales Tax Increment funding for the Wal-Mart on Highway 171.
- \$568,634 for the final payment on the Firefighters' supplemental pay lawsuit is being transferred to the Risk Management Fund, bringing the total amount over a 4 year period to \$3 million.
- Funds for additional transfer for capital expenses are not included in the proposed budget. There is a contingency for \$250,000 to be transferred from the General Fund should there be an unforeseen emergency. This contingency has historically been budgeted at \$500,000.

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Discussion of General Fund Revenues

Projected General Fund revenues of \$55.7 million reflect an increase of 3.7% when compared to the adopted FY 2011 revenues of \$53.7 million. The revenue projection for the current year is \$54.7 compared to \$53.5 million actual collections from FY 2010. However, we are still below fiscal year 2009 collections of \$56.1 million.

Sales Tax:

Sales tax revenues account for 60% of all General Fund revenues. Proposed revenues for fiscal year 2012 of \$33.4 million represent a 2.4% increase over projected fiscal year 2011 collections. Actual fiscal year 2010 sales tax collections were \$31.8 million, a 7% decrease from \$34.2 million in FY 2009, which was a 1.4% decrease from 2008.

Although revenues are projected and proposed to increase in the current and next fiscal years, we are below collections from fiscal years 2008 and 2009. Sales tax revenues will continue to be closely monitored in the upcoming year. Any reduction in sales tax revenues would result in recommendations to make significant additional budget cuts to limit the continued reduction of fund balance.

Property Tax:

Property taxes account for 12% of all General Fund revenues. Proposed revenues of \$6.8 million are a slight decrease from the projected collections for fiscal year 2011, which is increased due to a one-time settlement of taxes paid in protest of \$260,000. Overall millages for the City are levied at 15.35 mills.

Most other revenue items are projected to increase in fiscal year 2011. Increases in revenue items such as building permits are seen as positive indicators for the City's overall economic condition.

The only category of decreased revenue is in the use of money and property category, where interest earnings are recorded. These earnings, which exceeded \$1 million in fiscal year 2008, were half of that in 2009 and less than \$250,000 in 2010 where they are projected to remain – probably through 2013.

Other Financing Sources:

General Fund other financing sources include an \$880,000 transfer from the Riverboat Gaming Fund. This represents 10% of projected gaming tax proceeds. This is the third fiscal year that this transfer is included. These funds will be used to fund the cost of acquisition of vehicles and equipment, primarily for the Police and Public Works Departments.

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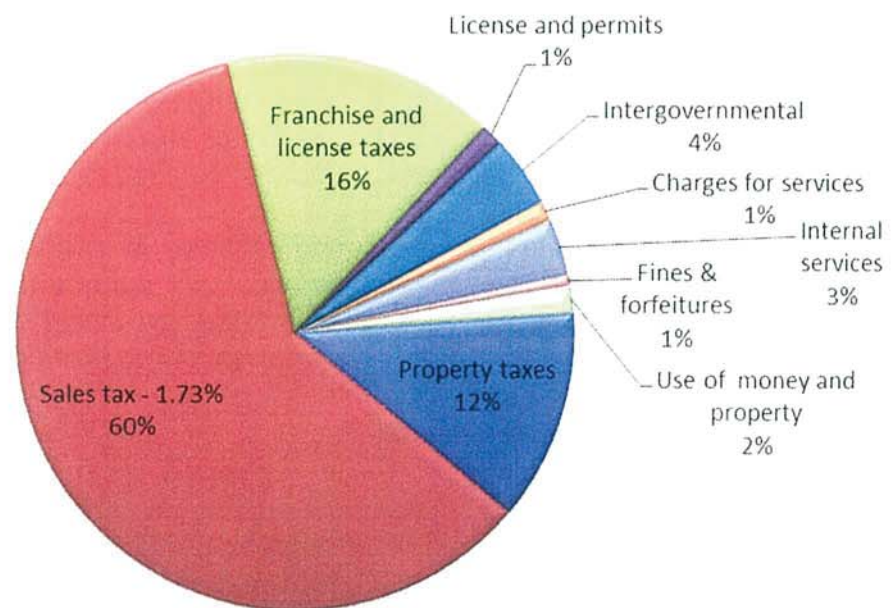
We have previously used gaming revenues to cover the capital cost of new fire trucks and have budgeted this expenditure as part of the Capital Budget. Capital expenditures for large trucks and special purpose vehicles purchased for the Public Works Department have traditionally been funded by General Fund revenues.

A transfer from the Facility Renewal Fund of \$545,000 is included. This fund was established in 1997 to accumulate funds that could be used to repair and replace City facilities and other needs as deemed appropriate.

\$250,000 will be used to repair the incinerator used by the Public Works Solid Waste Division. This facility is open to Lake Charles citizens and is used to reduce the cost of solid waste disposal fees. The balance of \$295,000 will be used to replace the fire station alerting system that is used by the Fire Department and is imperative to the safety of our citizens.

There is a transfer of \$750,000 from the Employee Health Insurance Fund. 75% of the revenues in that fund come from health insurance premiums paid by the General Fund. The reduction in claims expenses in fiscal year 2010 and projected for 2011 has resulted in an increase in reserves in that fund that exceed \$3 million. The administration is transferring this money back to the General Fund and plans to maintain insurance premiums at the current level for the 2012 calendar year.

General Fund Revenue Sources



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Summary of General Fund Balance Adjustments

Fund balance used (excess of expenditures over revenues) for operations and transfers in the proposed General Fund budget is \$2,076,969 plus \$250,000 for capital transfers and \$568,634 for firefighters' supplemental pay lawsuit settlement for a total \$2,895,603 reduction in fund balance. Based on the projected and proposed budget, the General Fund will have an unreserved fund balance of \$20.5 million at the end of the 2011-2012 fiscal year. This total is 34.2% of budgeted expenditures and non-capital transfers.

It is the City's practice to have a minimum ending fund balance target of 30% of expenditures and non-capital transfers. This reserve provides sufficient funds to enable the City to respond to economic downturns and allows for uninterrupted City services in the event of another disaster. The target balance for the FY 2012 year is \$17,992,096.

General Fund Fund Balance Projections	Actual Fiscal Year 2009-2010	Adopted Budget 2010 - 2011	Projected Results EOY 2010-11	Adopted Budget 2011-2012
Beginning fund balance	\$ 28,237,986	\$ 25,781,832	\$ 25,781,832	\$ 23,431,512
Fund balance (used) added operations	(1,787,520)	(4,008,619)	(1,431,686)	(2,076,969)
Fund balance used for capital transfers	(100,000)	(500,000)	(350,000)	(250,000)
Fund balance used for lawsuit settlement	(568,634)	(568,634)	(568,634)	(568,634)
Total fund balance (used) added	(2,456,154)	(5,077,253)	(2,350,320)	(2,895,603)
Ending fund balance	\$ 25,781,832	\$ 20,704,579	\$ 23,431,512	\$ 20,535,909
Fund balance target 30%	\$ 16,545,070	\$ 17,567,433	\$ 17,076,163	\$ 17,992,096

General Fund Contingency

The Riverboat Gaming Fund has a contingency transfer of \$500,000 in the proposed budget. The General Fund will be monitored during the upcoming budget year and should the proposed revenues fall below projections or expenditures exceed budget due to unforeseen conditions, the administration may decide to transfer these funds to the General Fund to prevent the fund balance reserves from falling below the targeted 30% of expenditures level. This contingent transfer is not reflected in the General Fund budget. While it has always been the practice of the City to use gaming revenue for capital expenditures and debt service, it would be prudent for the City to use these recurring revenues to supplement operations during difficult economic times.

Additional revenue and expenditure comparisons are displayed in the Exhibit section.

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Special Revenue Funds

Waste Water Fund

The Waste Water Fund has experienced steady revenue growth due to consistent annual rate increases. The Waste Water Fund also receives sales tax revenue. Total revenues are budgeted at \$13 million for FY 2012 compared to \$12.7 projected for FY 2011. Proposed operating expenditures are budgeted at \$8.7 million, a 10% increase from the current adopted budget. The increase is attributable to major acquisitions and improvements which have been deferred the past two budget cycles. The Waste Water Fund makes an annual internal service contribution to the Water Fund to cover a portion of the costs of the Water Business Office, which collects both water and sewer revenues.

A transfer of \$4 million to the Capital Project Fund is included in the 2012 proposed budget. Line rehabilitation, plant improvements and/or major expansion projects will be funded with these proceeds. This is a substantial increase from the \$900,000 that has been transferred each of the last five years to the Capital Project Fund for needed sewer rehabilitation projects.

The City of Lake Charles recently closed on a loan of \$21 million at .95% interest from the Clean Water State Revolving Fund. Major renovations to Plant A and BC will be made in the next two fiscal years with these funds, which will be accounted for in the Capital Project Fund. Interest payments only are made during the construction period. \$203,500 is budgeted to be transferred to the debt service funds in fiscal year 2012. Principal payments will exceed \$1 million per year beginning in fiscal year 2013. Total debt service transfers from the Wastewater Fund are \$2.5 million to repay a portion of the \$35 million Lake Charles 2007 Public Improvement Bonds and the Refunding Bonds for Plant D construction.

The City Council adopted a new sewer rate schedule in July 2009 that was effective on January 1, 2010 and allows for increases through December 31, 2014. The debt service payment for the \$21 million loan was included in the calculation used to determine the projected increase in rates.

Riverboat Gaming Fund

The City participates in a Cooperative Endeavour Agreement with the Calcasieu Parish Police Jury which pools all gaming revenues collected within the parish. Riverboat admission taxes recorded in the Riverboat Gaming Fund are proposed to remain unchanged at \$8.8 million from fiscal year 2010 actual collections.

Transfers of gaming funds to the Capital Project Fund will be \$2.7 million in the FY 2012 fiscal year, slightly above the \$2.5 million transferred in the current fiscal year. This compares to \$4.5 million in fiscal year 2010. However, the City will

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continue to fund and complete projects authorized in the bond issue and other capital projects that have accumulated funding.

The City of Lake Charles issued \$40 million in bonds in March 2010 for Phase 2 Public Improvement Projects. \$2 million is needed in the FY 2012 budget for the annual debt service payment. \$1.35 million will be used in the FY 2012 budget year to fund the annual payments due in connection with the \$35 million issue from May 2007. Up to 60% of the gaming revenues can be used to repay the \$90 million bond issue approved in November 2006. The combined \$3.4 million represents 39% of the gaming funds.

Also included is a transfer of gaming funds to the General Fund for major capital equipment acquisitions as previously discussed. There is also a transfer of \$308,048 to the Recreation Fund to pay for the utilities and maintenance cost associated with the lakefront promenade and other downtown areas. This is a new expenditure in this fiscal year and is discussed below.

The proposed budget has a contingency transfer to other funds of \$500,000. The General Fund will be monitored during the upcoming budget year and should the proposed revenues fall below projections or expenditures exceed budget due to unforeseen conditions, the administration may decide to transfer these funds to the General Fund to prevent the fund balance reserves from falling below the targeted 30% of expenditures level. Should the General Fund reserves remain as projected, these funds would then be transferred into the Capital Project Fund at the end of fiscal year 2012, and the appropriation of the funds would be done at that time.

Recreation Fund

The Recreation Fund receives both sales tax and property taxes that are dedicated to this program. Revenues are also generated for services provided by the different activities. Revenues of \$2.5 million are subsidized by a \$1.1 million transfer from the General Fund to fund total expenditures of \$4 million, which is a 9% increase from the 2011 adopted expenses.

A new division has been added to the Recreation Fund to track the cost of utilities and maintenance cost of the lakefront promenade and other downtown areas. The projected cost of \$308,048 is funded through a transfer from the Riverboat Gaming Fund and is included in the above totals.

Grant Programs

Individual fund displays are included for Community Development Block Grant, HUD Housing Programs, Summer Food Service Program and Americorp Grant Funds. Total proposed revenues in these grant funds are \$2.5 million for FY 2012 and an additional \$107,380 is transferred from the General Fund for needed matching funds.

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Projected revenue from police grants of \$795,000 is a 32% decrease from the \$1.2 million adopted for fiscal year 2011 due to reductions in federal and state funding. This total includes the D.A.R.E. program expenses of \$40,000, \$200,000 for special detail overtime and funding of \$470,000 worth of specialized police equipment purchases. This budget includes a \$16,000 cash match from the General Fund. The COPS Hiring Grant, a federally funded program, is budgeted at \$100,000 to fund salary and fringe benefits for two additional police officers.

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public are to be financed through user charges.

Transit

The City's transit program operating costs are budget at \$2.2 million for FY 2012. 50% of funding for this program is provided by Federal Transit Administration (FTA), budgeted at \$1,158,044 in FY 2012. Ridership and state transit revenue equal \$214,800. Projected revenues from ridership have increased by 23% compared to actual fiscal year 2010. An operating subsidy from the General Fund in the amount of \$858,938 is needed to balance expenditures of \$2.2 million.

The Transit Capital account will be used to capture all revenue and costs associated with the construction of the new transit facility. The City purchased property at 1155 Ryan Street and has entered into a contract for rehabilitation of the facility for \$3,566,000. FTA funds of \$1.2 million have been authorized and an additional \$2 million was awarded to the City from American Recovery and Reinvestment Act funds through FTA to be used for the facility at 100% funding. It is estimated that only \$300,000 of City funds will be used on the facility renovations. Most of these funds were reauthorized for the FY 2011 budget and will be reauthorized in the fiscal year 2012 budget as needed.

New funding in the proposed budget is for facility furnishings, bus shelters and signage totaling \$428,033, of which 80% is FTA funded.

Water Fund

In July 2009, the City Council adopted a new rate schedule that was effective on January 1, 2010. An increase is provided for in each of the next four calendar years. The new rate schedule allowed for the collection of a Capital Improvement Fee, and it is budgeted to generate \$380,000 in the proposed budget. With the additional revenue of \$400,000 from the Waste Water Fund,

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the Water Fund will be able to fund the proposed operating expenditures of \$8.7 million as well as fund \$400,000 in capital improvements. As with all other City departments, the Water Fund has limited spending where possible in fiscal years 2010 and 2011. The increase in fiscal year 2012 is primarily to cover acquisitions and improvements that were deferred in the previous years.

Civic Center

The Lake Charles Civic Center proposed operating budget of \$2.3 million is unchanged from the prior two years. Facility generated revenues are projected at \$999,735, a slight decrease from adopted fiscal year 2011 budget. The Civic Center receives an annual \$200,000 allocation from the state hotel motel tax. The budgeted operating subsidy from the General Fund for FY 2012 is \$1,052,887.

The City adopted funding in the fiscal year 2011 budget of \$2 million of Community Development Block Grant Disaster Recovery Funds for Hurricane Ike and Gustav. This figure has been adjusted to \$3 million, and the proposed 2012 budget reflects the additional funds. These funds will be used for renovation to the Rosa Hart Theatre and weatherization of the exterior of the building. The funds are also shown in the Capital Project Fund budget. This project should be under construction by the end of fiscal year 2012 and will be completed in fiscal year 2013.

Mallard Cove Golf Course

Mallard Cove Golf Course has projected operating revenues of \$1 million and expenditures of \$1.34 million. A subsidy of \$296,978 is budgeted from the General Fund. This will be the fifth consecutive year that a subsidy is needed for operations. The City recently entered into a 4 year leasing agreement for 16 pieces of new equipment that will have an annual payment of \$95,000. It is the intentions of golf course personnel that with the new clubhouse and the proper equipment needed to maintain the grounds, this facility will once again be self-sustaining by fiscal year 2013.

A transfer of \$200,000 from the Riverboat Gaming Fund is budgeted for the continued repair to the existing cart paths.

Internal Service Funds

Risk Management Fund

The Risk Management Fund is used to account for self insured general liability, auto liability and workmen's compensation liability claims. Property and various other types of insurance coverage are paid for out of this fund. The financing of services provided are funded through insurance charges to all City departments. The cost of property insurance increased dramatically after Hurricane Rita but has leveled off in the last several years. Claims cost also increased in all three categories of liability in 2009 and 2010 but the current trend indicates that claims will be reduced in the current and proposed years; therefore the insurance premium charged to the various City departments for the proposed fiscal year was not increased from the prior year. Proposed expenses in fiscal year 2012 are \$6.3 million.

Employee Group Insurance Fund

The City of Lake Charles has a self funded plan for employee health insurance that is administered by United Healthcare. Historically the City has paid 100% of the premium for each employee's insurance and in excess of 70% of the cost of insurance for dependent coverage. Beginning in January 2010, employees began to contribute a small premium in order to have low out of pocket expenses. Other employees still receive insurance at no cost but with higher co-pays and deductibles.

Claims, premiums for stop loss coverage and administrative fees are budgeted at \$7.1 million in FY 2012 compared to \$7.9 million in the 2011 budget. Current year trends indicate a reduction in costs for FY 2011. Because of the uncertainty of the changes that will result from the Healthcare Reform Bill, the City does not intend to reduce premiums on January 1, 2012. Rather premiums will remain at the same rates that are currently in effect.

Claims costs decreased by 9% in fiscal year 2010 compared to fiscal year 2009, and the current fiscal year reflects an 11% decrease. The resulting decreases inflated the reserves in the Employee Group Insurance Fund to such a level that the administration made the decision to transfer \$750,000 back into the General Fund to help offset the amount of premiums that are budgeted in the proposed budget.

Capital Budget

General Capital Projects

The FY 2011-2012 capital projects authorizations total \$18 million compared to \$10 million in the current year budget. An additional \$2.1 million is budgeted in the Capital Project Fund to help pay the debt service requirements of Phase 1 and 2 bond issues. Most of the increase is attributable to the development of infrastructure for an additional casino resort on Port property.

Sales tax and riverboat gaming revenues are the only specific, recurring revenue for the City's capital projects. \$5.4 million in sales tax revenues were added to the \$2.9 million transfer from the Riverboat Gaming Fund to provide funding for these projects which include on-going and new authorizations for streets, drainage, water and sewer, community service and general government projects as listed in the Capital Project section. Funding of an additional \$1 million for renovations to the Civic Center is provided through CDBG Disaster Recovery Funds for a total of \$3 million.

Up to 60% of the sales tax revenues of this fund can be used to repay the \$90 million bond issue approved in November 2006. The current debt service payments of \$2.1 million represent 39% of the sales tax funds.

The City of Lake Charles, Calcasieu Parish Police Jury and the Port of Lake Charles recently entered into a development agreement with Creative Casino to provide infrastructure improvements for Mojito Point Casino Resort which will be built next to L'Auberge du lac Casino Resort. The proposed budget authorizes \$7 million for the City's portion of water and sewer improvements. The funding sources are as follows: \$2 million Economic Development bond funds, \$500,000 Utility Improvement bond funds, \$2 million Capital Project fund balance reserves, \$2 million Waste Water fund balance reserves and \$500,000 Water Fund reserves.

Bond Projects

The City continues to develop the projects approved with the \$90 million bond issue. The City has spent a total of \$47.2 million on projects to date with another \$17 million under contract, most of which are for the three projects discussed below. The City has issued \$75 million in bonds to date. The reauthorization of unappropriated bond proceed expenditures is provided for in the proposed budget.

Phase 1 Enterprise Boulevard Extension is currently under contract for \$8.3 million. Total expenses, including right of way acquisitions, engineering and other fees, should be within the original \$12.5 million bond authorization. Previously authorized capital project funds of \$1.6 million will be held in reserve for any excess in expenses and for Phase 2 of this development.

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Lake Street from Sale Road to McNeese Street is currently under construction and includes the replacement of the Contraband Bayou Bridge. The construction cost is \$6.6 million; total cost including right of way, engineering and other fees is estimated at \$7.5 million. Previously authorized capital project funds will be combined with the bond funds for Phase 1 of this project.

The Ryan Street Streetscape project is currently under construction at an estimated cost of \$6.7 million. This project is being funded from the \$18 million that was allocated for Downtown/Lakefront Improvement Projects in the bond issue.

In 2009 funds in the local road category were transferred from the Sallier Street project and reallocated between the Lake Street and Enterprise Boulevard projects. Last year we indicated in our Budget Letter that we needed to return \$2 million to Sallier Street. Now is the time to make that transfer.

In this year's Bond Capital Budget, \$1 million from both the Enterprise Boulevard and Lake Street Projects is transferred back to the Sallier Street project. The Nelson Road Extension project, which is a State DOTD project, is not part of this budget but will affect the City's future plans for Sallier Street. Once those plans are finalized, the City will begin final design plans for the portion of Sallier Street west of Lake Street.

The bond authorization allocated \$18 million for Downtown/Lakefront Development. Of those funds, \$4.2 million remain unallocated and will be added to previously authorized capital project funds and other state and local funds as the City proceeds on the Bord Du Lac Park Improvements and the Gill Street Extension projects. Donations and insurance proceeds will be added to these funds for the rebuilding of Millennium Park.

SUMMARY

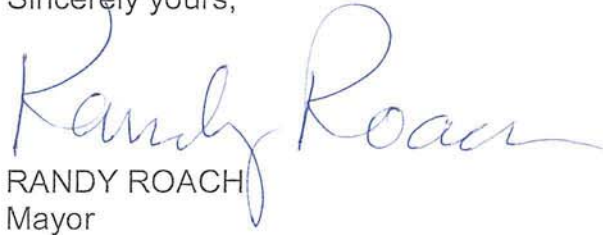
In summary, the City of Lake Charles is fortunate to have adequate fund balance reserves to help cover current and projected years' deficits. However, the City cannot rely on the General Fund reserves to sustain operations into future years.

Over the past three budget cycles, the City has worked extremely hard with the Departments to cut costs wherever possible. However, with uncontrollable cost increases in items such as retirement contributions and fuel cost, the time has come to evaluate revenue sources to see where the City can fairly increase the services that we provide compared to the funds that we receive to provide those services. (The General Fund currently receives only 1% of its total revenues from charges for services.) As previously discussed, during the upcoming fiscal year, the City will evaluate various possible sources of revenue to help fill the budget gap.

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We are available to meet with each of you in the coming weeks. We will hold a public hearing on August 30 in conjunction with our scheduled agenda meeting to discuss the proposed budget. We welcome any suggestions you may have for changes in the budget and are willing to discuss them with you prior to final adoption of the budget at our regular council meeting on September 7; or if necessary, a special meeting can be held on September 13.

Sincerely yours,



RANDY ROACH
Mayor



JOHN CARDONE
City Administrator



KAREN D. HARRELL
Director of Finance

Enclosures

CITY OF LAKE CHARLES STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Lake Charles was incorporated in 1867 and is the principal city and trade center of Southwestern Louisiana, which is comprised of a five parish area with a population of 292,619 per the 2010 Census, which represents a 5 percent growth from 10 years ago. The census count for the City of Lake Charles was a population of 71,993 within the corporate limits of the City which includes 43 square miles. This number represents 0.3 percent growth from the 2000 census. Lake Charles, which is in Calcasieu Parish, is located on Interstate 10, approximately two hours east of Houston, Texas and west of Baton Rouge, Louisiana.

Lake Charles is a deep water port with a 30-mile ship channel to the Gulf of Mexico, and has developed an economic base dominated by petrochemical manufacturing and refining since the 1940's. Southwest Louisiana has diversified its economy as is evident when you consider the following major economic drivers. The Port of Lake Charles is the 12th largest port in the United States. Chennault Industrial Airpark and the Lake Charles Regional Airport support a growing aviation industry. Lake Charles is home to McNeese State University and Sowela Technical Community College. Riverboat Gaming was introduced in 1993 and has provided funding for major capital improvements since that time. Retail businesses within the City provide goods and services to a five parish regional area. Annual art events and over 75 annual festivals provide entertainment to both locals and visitors.

The City operates under a mayor-council form of government pursuant to a 1961 home rule charter, and provides a full range of traditional municipal services such as public safety, construction and maintenance of municipal infrastructure including water and wastewater, parks and recreation, planning and zoning, trash collection and solid waste disposal and public transportation. The City also has specialized facilities such as a municipal golf course, a civic center coliseum and theater complex, and two art centers. All of these activities are integral parts of the city government and are included in this report.

The accounting and financial reporting policies of the City conform to generally accepted accounting principles as applicable to governments. Such policies also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audit of State and Local Governmental Units. Following is a summary of the more significant accounting policies.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government. The following special revenue funds are included in the budget:

Waste Water Fund	Riverboat Gaming Fund
Recreation Fund	Central School Fund
Special Event Fund	Community Development Fund
HUD Housing Programs	Summer Feeding Grant
Americorps Grant	Miscellaneous Police Grants
D.A.R.E. Grant	COPS Hiring Grant
Disaster Recovery Fund	Facility Renewal Fund
Brownfields Assessment for Petroleum	

Debt Service Fund – This fund is used to account for the accumulation of resources and the payments made for principal, interest, and related costs on long-term debt obligations of governmental funds.

Capital Projects Fund – This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds.)

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs for providing goods or services to the general public are financed through user charges. Enterprise funds contained in this budget are:

Transit Fund	Water Utility Fund
Civic Center Fund	Golf Course Fund

Internal Service Funds - Internal Service Funds are used to account for the insurance needs provided to other departments of the City, or to other governments, on a cost reimbursement basis. Internal service funds contained in this budget are:

Risk Management Fund

Employee Group Insurance Fund

Basis of Budgeting

Budgets shall be prepared on the same basis of accounting as that used in the financial statements. The basis of budgeting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The General Fund, Special Revenue Fund, Debt Service and Capital Project Funds are maintained and budgeted on the modified accrual basis of accounting.

The Enterprise and Internal Service Funds are maintained on the full accrual basis of accounting. Budgets for these funds serve as a management tool but are not required by GAAP or Louisiana state law.

LEGAL REQUIREMENTS

Budgetary Information

The City annually adopts and implements an operating and capital budget in accordance with requirements of the City Charter and applicable state law for the General Fund and all Special Revenue and Proprietary Funds. The Capital Projects Fund's budget is a project based capital budget. Policies and procedures with respect to budget adoption and budgetary control are as follows:

1. The Mayor submits the proposed operating budget for the fiscal year commencing October 1 to the City Council no later than August 15. This budget includes proposed expenditures and the means of financing them.
2. A summary of the proposed budget and notices of public hearing are published in accordance with statutory requirements.
3. The proposed budget is subject to one or more public hearings before the City Council prior to adoption by ordinance, which must occur no later than September 15. The City Charter requires a two-thirds vote of the City Council to amend the proposed budget submitted by the Mayor.

4. Expenditures are legally restricted to budgetary appropriations at the department level within the General Fund and at the fund level for Special Revenue Funds, which are not departmentalized. Revisions, which alter the total expenditures of any such department or fund, must be approved by budget amendment ordinance adopted by the City Council at the request of the Mayor. Transfers of budgeted amounts between expenditure objects or programs within the same department and fund are authorized to be made administratively by the Director of Finance.
5. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds, and the Capital Projects Fund, which is budgeted on a project basis. A budget is included for the Debt Service Funds although budgetary control is achieved through the respective bond indentures and provisions.
6. Budgets for the General, Special Revenue, and Capital Projects Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The capital budget is presented on the basis of cumulative as opposed to annual budget amounts.
7. All budgetary appropriations except capital project budgets lapse at the end of each fiscal year.

METHODS OF FINANCING INFRASTRUCTURE AND MAJOR CAPITAL IMPROVEMENTS

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, and sewer and water systems. The following will describe some of the methods which may be or have been utilized by the City of Lake Charles to finance the maintenance and expansion of the City infrastructure.

1. The Mayor shall submit the capital budget and program requests to the planning commission prior to June 15 of each year. Each request shall be accompanied by substantiation in detail of need and cost. The Mayor shall submit to the planning commission an estimate of all revenues available for capital purposes, for the next fiscal year and the five years following, a statement of debt, and in the event of proposed new debt, the amount of millage necessary for debt service.
2. The Planning Commission prior to July 15 shall submit to the Mayor its recommendations for capital expenditures to be included in the next year's capital budget and its recommendations by year of the capital improvements to

be made for the subsequent five years. This report shall include a listing by priority of projects not included by reason of financing and a list of projects disapproved together with the reasons therefore.

3. The recommendation of the mayor on the capital budget is included in the "Operating and Capital Budget" document presented to the City Council as per the above outline by August 15 of each year.
4. The City Council, no later than September 15, shall adopt the annual operating and capital budget.

The major sources of revenue for capital projects are sales tax revenues that are dedicated for capital projects and gaming revenues that are primarily used for non-recurring capital expenses and debt service payments. The City also receives funds from other intergovernmental revenues that pay for portions of certain capital projects.

The City of Lake Charles is empowered to incur bonded debt in accordance with the constitution and statutes of the state. All proposals for the issuance of revenue bonds must be approved by a majority of the voters of the City voting in a referendum called for that purpose.

As a result of a voter approved \$90 million revenue bonds proposition, the City has issued \$75 million for improvements to local and state roads, water and wastewater systems, parks and downtown/lakefront development and economic development incentives. The debt is being repaid with proceeds from gaming tax and sales tax revenues and sewer user fees. The City has authorization to issue "standby revenue" levies of both sales and property tax should the current revenue stream fail to meet debt service requirements.

STATEMENT OF BUDGETARY AND FINANCIAL POLICY

Auditing, Accounting and Financial Reporting

The City accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Governmental Accounting Standards Board (GASB). A capital asset system is maintained to identify all City assets, their location, historical cost, useful life, depreciation method, depreciation to date, and the responsible department for asset control.

The City will contract with an independent accounting firm, which will issue an audit opinion on the official Comprehensive Annual Financial Report. The City will maintain a good credit rating in the financial community.

Fund Balance

During the budget process for the 1997-1998 fiscal year budget, the City included a statement that the amount of fund balance reserved or designated for catastrophic purposes is based on a percentage of total General Fund revenues and operating transfers. The target at that time was 20%. The attached budget and the current City policy state that the City has a target fund balance reserve of 30% of operating expenditures and transfers.

This goal has been reached and maintained since 1998. The adopted fiscal year 2011 budget projects that the ending fund balance will be 28.5% of operating expenditures and transfers, which is slightly less than the 30% target. However, revenues are projected to exceed budget and expenditures will be less than originally budgeted therefore the projected ending fund balance for the year end 2011 is \$23.4 million, which exceeds the 30% target.

There is a proposed deficit of \$2.9 million in the fiscal year 2012 budget but the ending fund balance of \$20.5 million is above the 30% target balance of \$18 million.

The administration is required by state law and city policy to submit a balanced budget. A balanced budget is defined as, "a budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund."

Many of the Special Revenue Funds maintain a fund balance but there is not a specific reserve target required for these funds. Several of these funds require a subsidy from the General Fund to cover operational expenditures. The Grant Funds subsidy is normally needed to cover cash-match requirements of the grants.

All Enterprise Funds except for the Water Fund receive a subsidy from the General Fund. The Transit Fund receives intergovernmental revenues from the Federal Transit Administration (FTA) as well as self-generated revenues. The General Fund provides the cash-match needed to cover expenditures. The Civic Center event center and Mallard Cove golf course have revenues they generate for charges for services provided but have historically not covered their operating expenses. The additional funding needed is provided by a transfer from the General Fund.

Each individual fund presented in the enclosed adopted budget has met the definition of a balanced budget.

BUDGETARY PROCESS

The City of Lake Charles prepares an Annual Operating and Capital Budget. In May of each fiscal year the Finance Department staff begins the compilation of data necessary for the preparation of the operating budget. A formal Budget Request Package is sent out to the various departments and division heads in late May or early June, and it is due back to Finance at the end of June.

Revenue Review

While the departments are compiling their expenditure/expense requests, the Finance Director begins preparing the revenue estimates for the upcoming fiscal year.

All revenues are review annually in regards to factors relevant to past, present and projected future collections. Sales tax is the City's largest revenue source and is closely monitored. Extensive data is provided by the Parish's tax collector and is used in the annual budget projections. Total assessed property tax values are provided by the Sheriff's office and once the millage rate has been set, property tax revenues projections are calculated. Sewer and water rate changes were considered in the projections of revenues for the Wastewater and Water Funds. Other revenue projections are based on current trends and past history.

The Wastewater and Recreation Special Revenue Funds have sales and property tax revenues that are projected as described above. The revenues for the Riverboat Gaming Fund are based on the trend information that is available from the State of Louisiana Gaming Division. Most of the other funds are grant funds and their revenues are based on anticipated intergovernmental awards. These funds receive subsidies from the General Fund as needed.

Expenditure Budget

The Accounting Manager is responsible for working with the Finance Director to estimate salary and fringe benefit costs for all City employees. Projected salary costs will include any pay increases that are scheduled to be implemented in the new fiscal year. Retirement contribution rates are based on the information provided by the various state retirement systems of which all City employees participate. Projected rates for employee health insurance are based on current cost trends.

Each department may submit a request for additional positions. They must also justify the need to retain funding for all vacant positions. They must estimate the amount of funds needed for temporary wages and for overtime costs.

Requests for travel budgets have to be substantiated with a list including the employee name, the nature of the business, the place of travel and a cost estimate for each budget.

The departments work closely with their various divisions to review their current operation budgets. Any change from the current year's operation costs have to be justified in writing to the Finance Department. Any request for vehicles and other capital outlay requests must be specifically outlined with information regarding whether it is a new (additional) asset or a replacement for an existing item. If it is a replacement, justification for the need to be replaced is required.

It is the City's policy to plan for replacement of rolling stock and heavy equipment in a manner that allows for relatively level expenditures from year to year based on the fleet size and life cycle of the equipment. However, when the City is facing lean years, this is one category of expenditures that can be reduced but the Council is always informed of the deferral of equipment purchases that will be moved into a future year.

Balancing the Operating Budget

Once all of this information is gathered, group and individual department head meetings are held with the Mayor's office and other administrative personnel to work out a budget that fits into the available revenue constraints. Department heads can be required to outline reduction in expenditures if the cumulative total of all department expenditures exceed the budgeted revenues by an amount that would require an unacceptable use of available fund balance.

It is the City's policy that the General Fund reserves must be maintained at 30% of expenditures and operating transfers. If the current year projections and the proposed budget fall within 10% of that target, revisions will be done to the proposed budget.

Capital Improvement Budget

The City's goal is to maintain a Capital Improvement Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. In March of each year, the administration requests that each City Councilman submit a list of projects that they would like planned for their respective districts or for the City as a whole.

The Mayor, the City Administrator, the Public Works and Finance Department Directors and the City Engineer work to develop the Five-Year Capital Improvement Plan, which is submitted to the Planning Commission as discussed above. Each year all existing projects in the Plan are reviewed, and the cost estimates are reassessed based on current market trends. Projects may be added, deleted or revised based on current cost estimates and community and departmental needs. The City Council is very active in the process. Projects are prioritized based upon a critical needs assessment.

The annual Capital Improvement Budget is based on the projects that are listed as current projects in the 5-Year Plan and the funding availability. Revenues are based on current projections for gaming tax and sales tax projections and include any local, state or federal

revenues that are anticipated, as well as any transfers that are available for other funds, such as the General Fund when excess fund balance reserves have been accumulated.

Once all of the information has been compiled the proposed budget document is prepared and submitted to the City Council for its review. The City Charter requires the Mayor to submit a proposed budget to the City Council by August 15 of each year.

City Council Review

Meetings are held with various council members to review the proposed operating and capital budgets. Fund balance reserves are carefully analyzed to ensure that the City remains stable into future years. Public hearings are held that provide an opportunity for public input to be received on the proposed budget. Formal budget presentations are made at the regularly scheduled council meetings. The City Charter requires that the budget be adopted no later than September 15 of each year.

A two-thirds vote by the City Council is needed to amend the proposed budget that is submitted on August 15. The fiscal year 2012 budget was amended prior to its adoption for the following funds: General Fund, Recreation Special Revenue Fund and the Civic Center and Mallard Cove Enterprise Funds. This amendment was necessary to reduce that amount of proposed use of fund balance in the General Fund to a level that the Council believed was more acceptable. The reduction was accomplished through expenditure reductions as recommended by the various departments. The budget letter has been amended from its original submission to reflect the amounts that were actually adopted.

Amendments to Adopted Budget

An annual budget amendment is normally submitted prior to July of each year. Revenue and expenditures are annualized based on the previous month's trend to determine where adjustments are needed. If sufficient funds are available, additional transfers for capital may be provided. If the analysis of revenues should find that revenues are not being received as anticipated, budget reductions may be proposed by the administration. The budget amendment is submitted to the City Council for approval.

Other amendments may be made periodically as needed throughout the year. For example, if the City is awarded a grant for the purchase of capital equipment, the effected special revenue fund would be amended.

The current fiscal year 2011 budget has not been amended although the funds have been adjusted between categories of expenditures within the various departments as allowed by the legal level of adoption, which is at the department level within the General Fund and at the fund level in the Special Revenue Funds.

State statute requires an amendment to any General Fund or special revenue fund that fails to meet revenue projects by 5% or more or if expenditures exceed budget by more than 5%.

Budget Calendar for Fiscal Year 2012

May 31, 2011	Budget Request forms distributed to departments during formal meeting where Finance Department presents preliminary revenue budget projects and guidelines for annual submission.
June 30, 2011	Completed budget request must be received by the Finance Department.
July 2011	Budget request reviewed and compiled by Finance Department.
July 2011	Administrative review and meetings with department heads to discuss and revise submitted budgets.
August 2011	Department head meeting to discuss overall budget.
August 15, 2011	Budgets delivered to Lake Charles City Council members.
August 30, 2011	Presentation to City Council and public hearing.
September 7, 2011	Presentation to City Council and public hearing Defer budget adoption until September 13, 2011
September 13, 2011	Proposed budget amended by City Council Budget adopted as amended by City Council.

Debt Statement

The City of Lake Charles issued revenue bonds in 2003 to fund a new wastewater treatment plant. Prior to that issue, the City did not have any outstanding bonded debt. This debt was secured by revenues generated by the sewer user fees. This debt was refunded during the 2010 fiscal year. A \$21 million loan was entered into with Department of Environmental Quality in the current fiscal year for improvements to the Wastewater System. The same revenue stream is dedicated for the repayment of this debt.

In 2006, the City of Lake Charles passed a \$90 million bond referendum for public improvements which pledged the following revenues to be used to service the debt:

Primary Revenues:

- Riverboat gaming revenue of which the City has allocated up to 60% of such revenues to make payments
- Existing sales tax currently dedicated to capital projects of which the City has allocated up to 60% of such revenues to make payments
- Existing utility usage fees in the Waste Water Fund, not to exceed \$500,000 of which the City has allocated such revenues to make payments

Standby Revenues:

If the Primary Revenues are insufficient at any time to make the payments under the agreement, the City has the authority to levy and collect the following taxes to the extent necessary to make up any shortfall in the following order:

- First: $\frac{1}{4}$ of 1% sales and use tax provided within the bond proposition and
- Second: An additional 2.5 mill ad valorem property tax provided for within the bond proposition

As part of the \$90 million public improvement project the City issued \$35 million in bonds in 2007. The City received its first ever bond ratings of A+ from Fitch and a rating of A from Standard and Poor's. In 2010 Fitch upgrade its rating on this debt to AA-. In 2010 the City issued an additional \$40 million for public improvements and with an underlying rating of A+ from Standard and Poor's for this debt and S&P affirmed that same rating for the 2007 debt.

Standard and Poor's stated that their rating reflects the city's role as an economic, educational, retail, health care, and employment center for a five parish area; continued expansions and diversification of the local economic base; sound fiscal management, which has produced strong operating reserves and moderate debt levels.

The City will continue to demonstrate strong financial practices and work with the rating agencies to prove our creditworthiness.



City of Lake Charles

Signature

Ordinance Number: 16007

326 Pujo Street
P.O. Box 1178
Lake Charles, LA 70602-1178

An ordinance adopting an Operating and Capital Budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE CHARLES, LOUISIANA, in special session convened, that:

SECTION 1: The attached detailed estimate of Revenues (Exhibit "A") for the Fiscal Year beginning October 1, 2011, and ending September 30, 2012, be and the same is hereby adopted to serve as an Operating Budget of Revenues for the City of Lake Charles, Louisiana, during the said period.

SECTION 2: The attached lump sum estimate (Exhibit "A") of expenditures by department for the Fiscal Year beginning October 1, 2011, and ending September 30, 2012, be and the same is hereby adopted to serve as a Budget of Expenditures for the City of Lake Charles, Louisiana, during the said period.

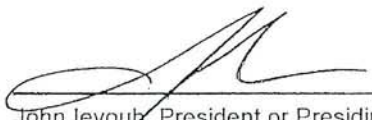
SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: There is attached hereto an "Exhibit A," setting forth the estimated Revenues for the Capital Budget for the Fiscal Year 2011-2012 and Expenditures for the Capital Budget for the Fiscal Year 2011-2012, and said Budget of Capital Revenues and Expenditures for the Fiscal Year 2011-2012 is hereby adopted.

At a meeting of the City Council on 9/13/2011, this Ordinance was adopted by the following vote:

For: John Ieyoub, Mark Eckard, Dana Carl Jackson, Rodney Geyen, Marshall Simien, Stuart Weatherford and Luvetha August

Passed and Adopted


John Ieyoub, President or Presiding
Officer

Date

9-13-11

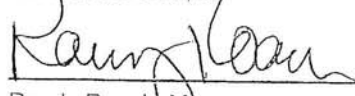
Attest


Lynn F. Thibodeaux
Clerk of the Council

Date

9-13-11

Approved by


Randy Roach, Mayor
City of Lake Charles, Louisiana

Date

9-15-11

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BUDGET SUMMARY

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

COMBINED ANNUAL BUDGET SUMMARY

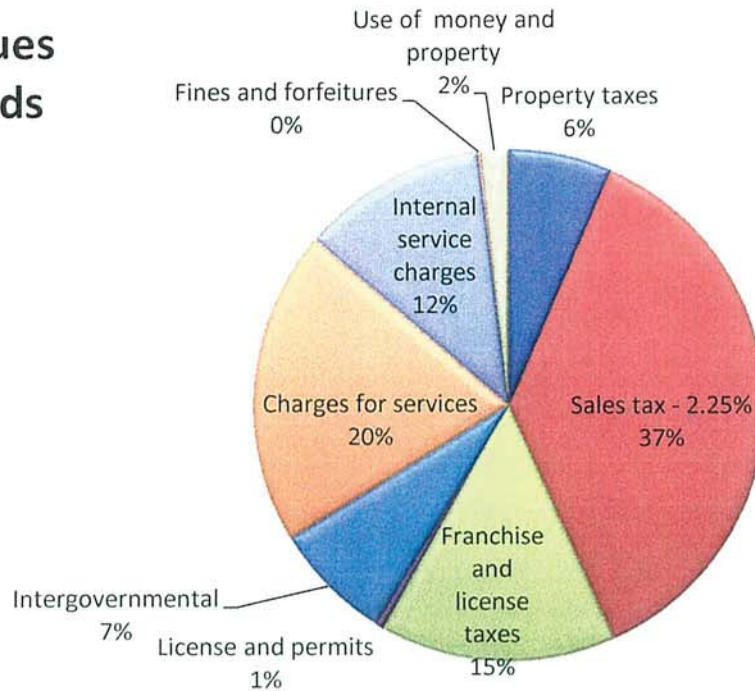
	General Fund	Special Revenue Funds	Debt Service	Capital Projects *	Enterprise Funds	Internal Service Funds	Combined Total
Revenues:							
Property taxes	\$ 6,834,032	\$ 846,143	\$ -	\$ -	\$ -	\$ -	\$ 7,680,175
Sales tax - 2.25%	33,389,000	4,632,000	-	5,404,000	-	-	43,425,000
Franchise and license taxes	8,775,000	8,800,000	-	-	-	-	17,575,000
License and permits	711,240	-	-	-	-	-	711,240
Intergovernmental	2,346,676	2,914,129	220,000	1,949,253	1,478,044	-	8,908,102
Charges for services	622,000	9,916,000	-	-	11,591,235	1,400,000	23,529,235
Internal service charges	1,834,587	-	-	-	-	12,107,372	13,941,959
Fines and forfeitures	344,800	-	-	-	-	-	344,800
Use of money and property	864,350	369,200	-	450,000	141,325	161,500	1,986,375
Total operating revenues	<u>55,721,685</u>	<u>27,477,472</u>	<u>220,000</u>	<u>7,803,253</u>	<u>13,210,604</u>	<u>13,668,872</u>	<u>118,101,886</u>
Expenditures:							
General Government	2,963,795	-	-	-	-	-	2,963,795
Finance	1,560,283	-	-	-	987,211	-	2,547,494
Human Resources	326,315	-	-	-	-	-	326,315
Fire Department	13,785,674	-	-	525,000	-	-	14,310,674
Police Department	16,604,478	811,625	-	600,000	-	-	18,016,103
Public Works	14,700,469	8,679,602	-	13,608,253	10,398,600	-	47,386,924
Planning & Development	2,005,980	398,675	-	-	-	-	2,404,655
Community Services	-	6,151,488	-	2,416,000	3,797,125	-	12,364,613
General Services	4,234,969	-	-	850,000	-	13,451,524	18,536,493
Debt Principal and Interest	-	-	9,857,342	-	-	-	9,857,342
Total operating expenditures	<u>56,181,963</u>	<u>16,041,390</u>	<u>9,857,342</u>	<u>17,999,253</u>	<u>15,182,936</u>	<u>13,451,524</u>	<u>128,714,408</u>
Excess (deficiency) of revenues over exp	<u>(460,278)</u>	<u>11,436,082</u>	<u>(9,637,342)</u>	<u>(10,196,000)</u>	<u>(1,972,332)</u>	<u>217,348</u>	<u>(10,612,522)</u>
Other financing sources:							
Transfers from other funds	2,175,000	1,701,761	9,394,674	6,900,000	2,408,803	568,634	23,148,872
Other financing uses:							
Operating transfers to other funds	(3,441,691)	(1,332,873)	-	-	-	(750,000)	(5,524,564)
Transfer to Risk Mgmt-Lawsuit Settlement	(568,634)	-	-	-	-	-	(568,634)
Transfer to Debt Service funds	(350,000)	(6,944,760)	-	(2,104,000)	-	-	(9,398,760)
Capital transfers-General Capital Projects	(250,000)	(7,745,000)	-	-	-	-	(7,995,000)
Capital transfers-Golf	-	(200,000)	-	-	-	-	(200,000)
Net transfers	<u>(2,435,325)</u>	<u>(14,520,872)</u>	<u>9,394,674</u>	<u>4,796,000</u>	<u>2,408,803</u>	<u>(181,366)</u>	<u>(538,086)</u>
Net change in fund balances/net assets	<u>\$ (2,895,603)</u>	<u>\$ (3,084,790)</u>	<u>\$ (242,668)</u>	<u>\$ (5,400,000)</u>	<u>\$ 436,471</u>	<u>\$ 35,982</u>	<u>\$ (11,150,608)</u>
Projected Beginning fund balance	\$ 23,431,512	\$ 16,630,624	\$ 3,657,908	\$ 61,235,442			
Fund balance (used) added operations	(2,076,969)	1,807,268	(242,668)	(5,400,000)			
Fund balance used for capital transfers	(250,000)	(4,892,058)	-	-			
Fund balance used for lawsuit settlement	(568,634)	-	-	-			
Total fund balance (used) added	<u>(2,895,603)</u>	<u>(3,084,790)</u>	<u>(242,668)</u>	<u>(5,400,000)</u>			
Ending fund balance	<u>\$ 20,535,909</u>	<u>\$ 13,545,834</u>	<u>\$ 3,415,240</u>	<u>\$ 55,835,442</u>			
General Fund fund balance target 30%	<u>\$ 17,992,096</u>						

* Capital Project expenditures do not include previously authorized projects.

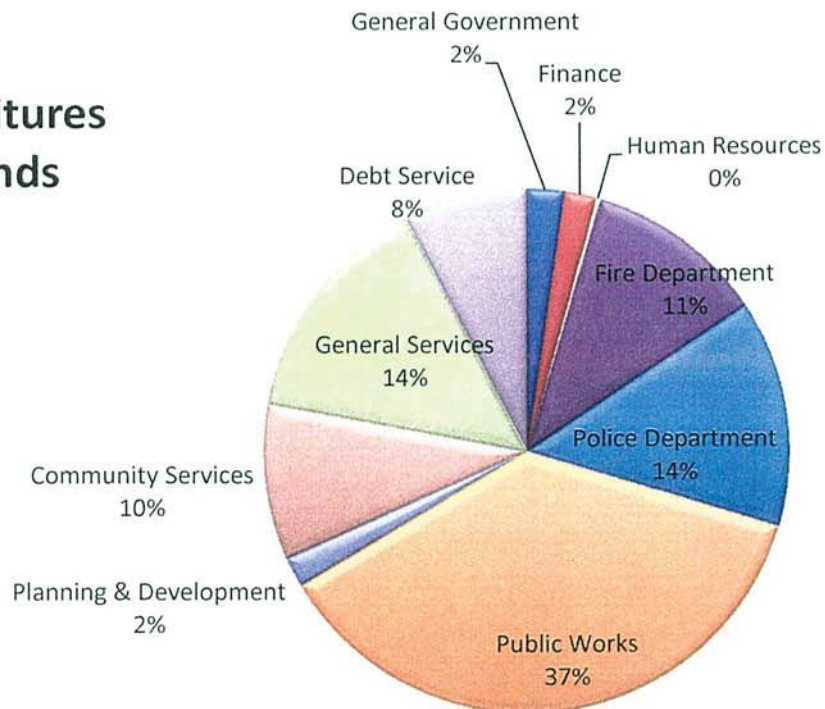
CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

COMBINED ANNUAL BUDGET SUMMARY

Revenues
all funds



Expenditures
all funds



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GENERAL FUND

**GENERAL GOVERNMENT
FINANCE
HUMAN RESOURCES
FIRE
POLICE
PUBLIC WORKS
PLANNING & DEVELOPMENT
GENERAL SERVICES
INTERFUND TRANSFERS**

The General Fund is the principal operating fund of the City and accounts for most major tax revenues and public services. All activities which are not required to be included in other specific funds are accounted for in the General Fund.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

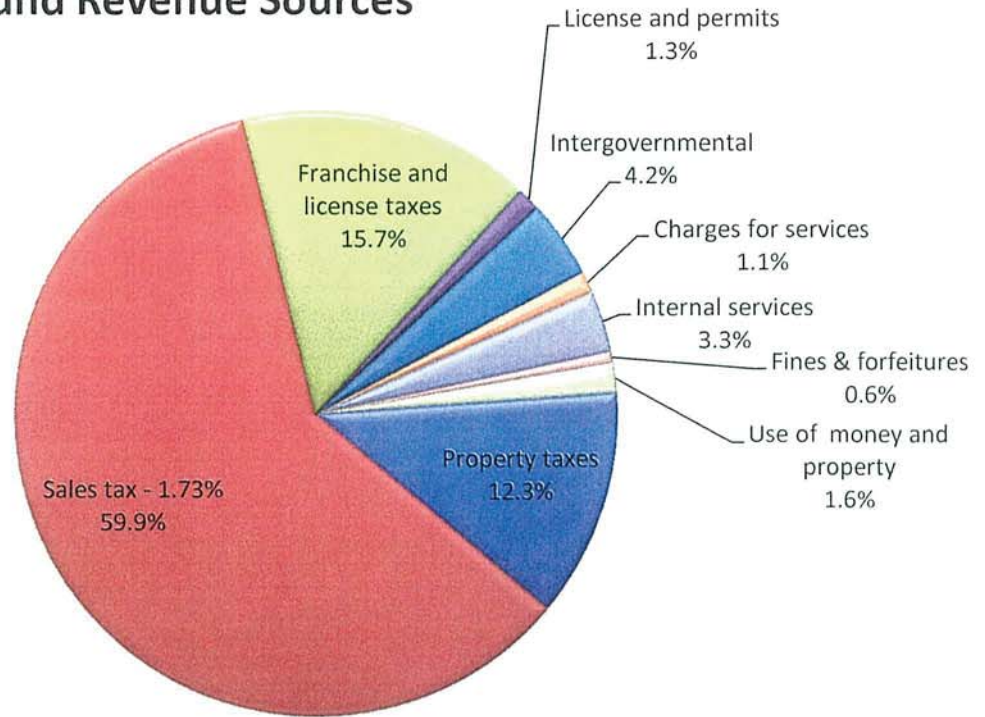
GENERAL FUND SUMMARY

	Actual Fiscal Year 2009-2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	% Change Adopted from Actual	Adopted Budget 2011-2012	% Change Adopted'12 from Adopted'11
Revenues:							
Property taxes	\$ 6,643,589	\$ 6,769,189	\$ 7,032,906	\$ 7,036,406	1.9%	\$ 6,834,032	1.0%
Sales tax - 1%	18,382,454	18,400,000	14,343,599	18,843,599	0.1%	19,300,000	4.9%
Additional sales tax levy portions	13,419,200	13,432,000	10,472,537	13,757,537	0.1%	14,089,000	4.9%
Franchise and license taxes	8,598,250	8,740,000	6,398,046	8,413,046	1.6%	8,775,000	0.4%
License and permits	654,832	664,150	755,888	850,192	1.4%	711,240	7.1%
Intergovernmental	2,141,856	2,169,676	2,023,728	2,314,967	1.3%	2,346,676	8.2%
Charges for services	633,667	538,900	512,153	621,975	-15.0%	622,000	15.4%
Internal services	1,705,536	1,723,625	1,233,938	1,732,464	1.1%	1,834,587	6.4%
Fines and forfeitures	338,073	316,100	303,630	341,080	-6.5%	344,800	9.1%
Use of money and property	1,042,346	995,850	626,569	777,591	-4.5%	864,350	-13.2%
Total operating revenues	53,559,803	53,749,490	43,702,994	54,688,857	0.4%	55,721,685	3.7%
Expenditures:							
General Government	2,727,390	2,971,204	2,236,560	2,736,560	8.9%	2,963,795	-0.2%
Finance	1,496,010	1,578,548	1,211,438	1,511,438	5.5%	1,560,283	-1.2%
Human Resources	352,726	324,056	245,937	320,937	-8.1%	326,315	0.7%
Fire Department	12,729,943	13,357,433	10,591,067	13,191,067	4.9%	13,785,674	3.2%
Police Department	15,414,907	16,521,630	12,596,258	16,496,258	7.2%	16,604,478	0.5%
Public Works	13,027,247	14,017,923	9,364,727	13,144,727	7.6%	14,700,469	4.9%
Planning & Development	1,644,818	1,947,708	1,417,658	1,917,658	18.4%	2,005,980	3.0%
General Services	4,063,229	4,283,264	2,904,524	4,104,524	5.4%	4,234,969	-1.1%
Total operating expenditures	51,456,270	55,001,766	40,568,169	53,423,169	6.9%	56,181,963	2.1%
Excess(deficiency)of revenues/exp	2,103,533	(1,252,276)	3,134,825	1,265,688	-159.5%	(460,278)	63.2%
Other financing sources:							
Trsfr from Facility Renewal Fund	-	-	-	-	N/A	545,000	N/A
Trsfr from Riverboat Fund	233,806	800,000	600,000	800,000	242.2%	880,000	10.0%
Trsfr from Employee Health Insur Fund	-	-	-	-	N/A	750,000	N/A
Total operating transfers in	233,806	800,000	600,000	800,000	242.2%	2,175,000	171.9%
Other financing uses:							
Operating transfers to other funds	3,410,029	3,206,343	2,327,969	3,556,343	-6.0%	3,441,691	7.3%
Trsfr to Risk Mgmt - Lawsuit Settlmnt-FC	568,634	568,634	-	568,634	0.0%	568,634	0.0%
Transfer to Debt Service accounts	283,935	350,000	211,031	291,031	23.3%	350,000	0.0%
Transfer to Risk Management	430,895	-	-	-	-100.0%	-	N/A
Capital transfers-General Capital Project	-	500,000	-	-	N/A	250,000	-50.0%
Capital transfers-Mallard Cove	100,000	-	-	-	-100.0%	-	N/A
Total transfers to other funds	4,793,493	4,624,977	2,539,000	4,416,008	-3.5%	4,610,325	-0.3%
General Fund Expenditures	56,249,763	59,626,743	43,107,169	57,839,177	6.0%	60,792,288	2.0%
Net Income (loss)	\$ (2,456,154)	\$ (5,077,253)	\$ 1,195,825	\$ (2,350,320)	-106.7%	\$ (2,895,603)	43.0%
Beginning fund balance	\$ 28,237,986	\$ 25,781,832		\$ 25,781,832		\$ 23,431,512	
Fund balance (used) added operations	(1,787,520)	(4,008,619)		(1,781,686)	-124.3%	(2,076,969)	48.2%
Fund balance used for capital transfers	(100,000)	(500,000)		-	-400.0%	(250,000)	50.0%
Fund balance used for lawsuit settlmnt	(568,634)	(568,634)		(568,634)	0.0%	(568,634)	0.0%
Total fund balance (used) added	(2,456,154)	(5,077,253)		(2,350,320)	-106.7%	(2,895,603)	43.0%
Ending fund balance	\$ 25,781,832	\$ 20,704,579		\$ 23,431,512	-19.7%	\$ 20,535,909	-0.8%
Fund balance target 30%	\$ 16,545,070	\$ 17,567,433		\$ 17,181,163	6.2%	\$ 17,992,096	2.4%

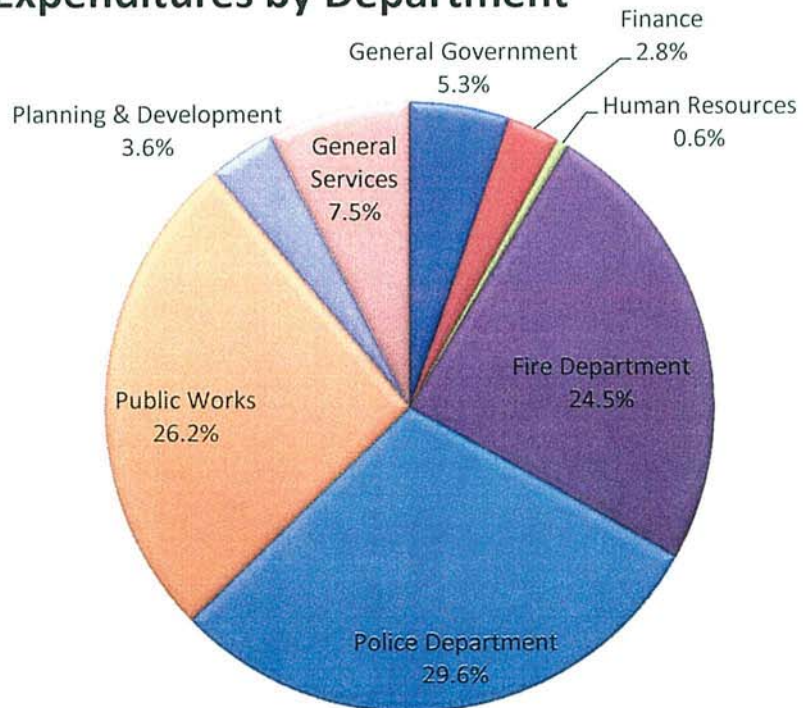
**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

GENERAL FUND SUMMARY

General Fund Revenue Sources



General Fund Expenditures by Department



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GENERAL FUND

SCHEDULE OF REVENUES

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
REVENUES						
FUND: 001 GENERAL FUND:						
PRIOR YEAR	\$ 39,508	\$ 40,000	\$ 288,942	1.2%	\$ 40,000	0.0%
* PROPERTY TAXES	39,508	40,000	288,942	1.2%	40,000	0.0%
2.31 MILL STREET IMPROVEMENT	1,117,614	1,138,786	1,141,286	1.9%	1,149,759	1.0%
5.27 MILL EMPLOYEE SALARY	2,549,707	2,598,009	2,603,714	1.9%	2,623,044	1.0%
6.07 MILL GENERAL ALIMONY	2,936,760	2,992,394	2,998,964	1.9%	3,021,229	1.0%
* DEDICATED TAXES	6,604,081	6,729,189	6,743,964	1.9%	6,794,032	1.0%
SALES TAX - 1%	18,382,454	18,400,000	14,343,599	0.1%	19,300,000	4.9%
TEN YEAR SALES TX - 0.48%	8,823,581	8,832,000	6,884,927	0.1%	9,264,000	4.9%
EMPLOYEE PAY STX PORTION	4,595,619	4,600,000	3,587,610	0.1%	4,825,000	4.9%
* SALES TAX	31,801,654	31,832,000	24,816,136	0.1%	33,389,000	4.9%
OCCUPATIONAL LICENSES TAX	1,896,971	2,000,000	1,865,719	5.4%	1,935,000	-3.3%
INSURANCE LICENSES TAX	998,416	1,100,000	976,940	10.2%	990,000	-10.0%
* BUSINESS LICENSES TAXES	2,895,387	3,100,000	2,842,659	7.1%	2,925,000	-5.6%
GAS FRANCHISE	590,275	490,000	175,301	-17.0%	500,000	2.0%
ELECTRIC CO FRANCHISE	4,183,356	4,200,000	2,909,516	0.4%	4,400,000	4.8%
CABLE TV FRANCHISE	929,232	950,000	470,570	2.2%	950,000	0.0%
* FRANCHISE TAXES	5,702,863	5,640,000	3,555,387	-1.1%	5,850,000	3.7%
** TAXES AND SPECIAL ASSESSMENT	47,043,493	47,341,189	38,247,088	0.6%	48,998,032	3.5%
TAXI PERMITS	337	500	323	48.4%	350	-30.0%
ALCOHOLIC BEVERAGE APP FEE	1,750	1,700	1,350	-2.9%	1,700	0.0%
LIQUOR PERMITS	110,900	120,000	112,850	8.2%	115,000	-4.2%
BEER PERMITS	17,850	20,000	17,940	12.0%	18,000	-10.0%
RESTAURANT ENDORSEMENTS	6,400	6,500	7,000	1.6%	7,500	15.4%
SPECIAL PERMITS	4,600	4,700	3,850	2.2%	4,500	-4.3%
BINGO PERMITS	2,075	2,500	1,825	20.5%	2,000	-20.0%
MISCELLANEOUS	6,010	4,000	3,206	-33.4%	4,000	0.0%
* OCCUPATIONAL PERMITS	149,922	159,900	148,344	6.7%	153,050	-4.3%
BUILDING PERMITS	343,484	340,000	413,631	-1.0%	370,000	8.8%
ELECTRICAL PERMITS	46,460	50,000	59,993	7.6%	55,000	10.0%
STREET CUTTING PERMITS	65	100	45	53.8%	50	-50.0%
REINSPECTION FEES - BLDG	-	-	315	N/A	100	N/A
PLUMBING PERMITS	42,467	40,000	52,394	-5.8%	48,000	20.0%
MECHANICAL PERMITS	27,785	25,000	35,162	-10.0%	35,040	40.2%
* BLDG,STRCTR &EQUIP PERMIT	460,261	455,100	561,540	-1.1%	508,190	11.7%
ELECTRICAL LICENSES	12,161	15,000	10,590	23.3%	15,000	0.0%
GAS FITTERS LICENSES	2,650	3,200	2,550	20.8%	3,000	-6.3%
PLUMBING LICENSES	5,914	7,000	5,150	18.4%	6,500	-7.1%
MECHANICAL LICENSES	7,263	8,900	7,000	22.5%	7,500	-15.7%
PLAN CHECKING FEE	16,661	15,050	20,714	-9.7%	18,000	19.6%
* BUILDING LICENSES	44,649	49,150	46,004	10.1%	50,000	1.7%
** LICENSES AND PERMITS	654,832	664,150	755,888	1.4%	711,240	7.1%
MISCELLANEOUS REIMBURSEMENT	16,831	-	-	-100.0%	-	N/A
* FEDERAL PROGRAMS	16,831	-	-	-100.0%	-	N/A

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
2% FIRE INSURANCE TAX	238,506	280,000	258,020	17.4%	260,000	-7.1%
BEER TAXES	128,544	130,000	126,681	1.1%	130,000	0.0%
DEPT OF TRANSPORTATION	102,626	102,626	51,313	0.0%	102,626	0.0%
OFFICE OF PUBLIC HEALTH	-	50	-	N/A	50	0.0%
MISCELLANEOUS REIMBURSEMENT	414	-	-	-100.0%	-	N/A
* STATE REVENUE	470,090	512,676	436,014	9.1%	492,676	-3.9%
WARD 3 CAL PAR FIRE PROT	1,321,754	1,350,000	1,519,040	2.1%	1,550,000	14.8%
HOUSING AUTHORITY LIEU TAX	69,927	72,000	-	3.0%	70,000	-2.8%
CAL PARISH POLICE JURY	258,257	230,000	57,303	-10.9%	231,000	0.4%
SW DIST LAW ENFORCE PLANNING	5,000	5,000	3,000	0.0%	3,000	-40.0%
MISCELLANEOUS REIMBURSEMENT	-	-	8,371	N/A	-	N/A
* LOCAL REVENUE	1,654,938	1,657,000	1,587,714	0.1%	1,854,000	11.9%
** INTERGOVERNMENTAL	2,141,859	2,169,676	2,023,728	1.3%	2,346,676	8.2%
COMPLIANCE FEES	21,770	22,000	21,950	1.1%	25,000	13.6%
ZONING HEARINGS	22,361	22,000	13,854	-1.6%	20,000	-9.1%
* ZONING	44,131	44,000	35,804	-0.3%	45,000	2.3%
ACCIDENT REPORT SALES	34,099	37,000	23,279	8.5%	30,000	-18.9%
POLICE PHOTOGRAPHIC SERVICE	7,723	8,000	7,833	3.6%	8,500	6.3%
MOTORCYCLE ESCORT FEES	883	1,000	6,208	13.3%	8,000	700.0%
FALSE ALARM FEES	400	-	-	-100.0%	-	N/A
FIRE REPORT, INSPECTION & PERMITS	1,605	1,700	2,120	5.9%	2,000	17.6%
HAZARDOUS MATERIAL RESPONSE	2,825	3,000	-	6.2%	2,000	-33.3%
SEX OFFENDER REGISTRATION	6,264	5,000	4,745	-20.2%	5,500	10.0%
* PUBLIC SAFETY CHARGES	53,799	55,700	44,185	3.5%	56,000	0.5%
INSPECTION EXAMINATION FEE	400	-	-	-100.0%	-	N/A
GENERAL INSPECTION FEES	6,375	5,700	5,145	-10.6%	6,000	5.3%
* INSPECTION FEES	6,775	5,700	5,145	-15.9%	6,000	5.3%
GRASS CUTTING	291,311	255,000	230,133	-12.5%	300,000	17.6%
GRASS CUTTING-INT & PEN	26,061	32,000	1,009	22.8%	-	-100.0%
* GRASS CUTTING & CLEANING	317,372	287,000	231,142	-9.6%	300,000	4.5%
DEMOLITION CHARGES	202,949	140,000	181,988	-31.0%	200,000	42.9%
INCINERATOR FEES	8,642	6,500	13,889	-24.8%	15,000	130.8%
* PHYS ENV-CHG FOR SERVICE	211,591	146,500	195,877	-30.8%	215,000	46.8%
INDIRECT COST COMMUNITY DEVLPMNT	9,000	23,643	43,939	162.7%	25,000	5.7%
INDIRECT COST TRANSIT	410,406	404,903	278,124	-1.3%	455,021	12.4%
INDIRECT COST CIVIC CENTER	65,203	74,000	38,500	13.5%	75,000	1.4%
INDIRECT COST GOLF COURSE	63,370	70,000	17,500	10.5%	65,000	-7.1%
INDIRECT COST WATER UTILITY	605,273	613,200	412,870	1.3%	650,000	6.0%
INDIRECT COST SUMMER FOOD SERVICE	19,102	4,847	13,067	-74.6%	13,066	169.6%
INDIRECT COST WASTE WATER	532,032	532,032	420,615	0.0%	550,000	3.4%
* INDIRECT COSTS	1,704,386	1,722,625	1,224,615	1.1%	1,833,087	6.4%
SERVICES OF PLANNING DEPT	1,151	1,000	9,323	-13.1%	1,500	50.0%
* INTERNAL SERVICES	1,151	1,000	9,323	-13.1%	1,500	50.0%
** CHARGES FOR SERVICES	2,339,205	2,262,525	1,746,091	-3.3%	2,456,587	8.6%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

REVENUES	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
CITY COURT FINES	292,802	290,000	279,028	-1.0%	315,000	8.6%
APPEARANCE BONDS	-	-	100	N/A	-	N/A
* CITY COURT FINES	292,802	290,000	279,128	-1.0%	315,000	8.6%
PARKING VIOLATION - \$10.00	11,763	10,200	8,078	-13.3%	9,800	-3.9%
HANDICAP - \$275.00	10,489	8,300	10,316	-20.9%	12,000	44.6%
* PARKING VIOLATIONS	22,252	18,500	18,394	-16.9%	21,800	17.8%
FORFEITURES - CASH	13,300	-	-	-100.0%	-	N/A
RESTITUTION	1,555	-	-	-100.0%	-	N/A
DWI ANALYSIS FEE	1,139	1,400	2,263	22.9%	2,000	42.9%
PRE-TRIAL DIVERSIONS DWI	4,000	4,200	2,200	5.0%	4,000	-4.8%
MISC CODE VIOLATION FEE	3,025	2,000	1,645	-33.9%	2,000	0.0%
* MISC FINES FORFEITURES	23,019	7,600	6,108	-67.0%	8,000	5.3%
** FINES AND FORFEITURES	338,073	316,100	303,630	-6.5%	344,800	9.1%
INTEREST ON INVESTMENTS	211,820	200,000	46,112	-5.6%	150,000	-25.0%
DEMAND DEPOSIT ACCOUNTS	22,345	25,000	18,019	11.9%	22,000	-12.0%
INTEREST-PROPERTY TAXES	23,112	24,000	21,032	3.8%	24,000	0.0%
INTEREST-OCCUPATIONAL LICENSES	22,559	20,000	12,747	-11.3%	20,000	0.0%
INTEREST-SALES TAX	184,207	250,000	267,800	35.7%	250,000	0.0%
UNREALIZED GAIN/LOSS INVEST	56,515	-	-	-100.0%	-	N/A
INTEREST-GRASS ASSESSMENT	-	-	16,166	N/A	17,000	N/A
* INTEREST	520,558	519,000	381,876	-0.3%	483,000	-6.9%
PENALTY-OCCUPATION LICENSE	35,988	40,000	27,134	11.1%	29,000	-27.5%
PENALTY-SALES TAX	141,047	140,000	87,941	-0.7%	120,000	-14.3%
PENALTY-GRASS ASSESSMENTS	-	-	9,004	N/A	11,000	N/A
* PENALTIES	177,035	180,000	124,079	1.7%	160,000	-11.1%
OIL & GAS LEASE ROYALTIES	150	150	150	0.0%	150	0.0%
PIONEER BUILDING RENTS	47,337	50,000	37,867	5.6%	45,000	-10.0%
COMMUNICATION EQUIPMENT	66,600	65,000	-	-2.4%	65,000	0.0%
* RENTS AND ROYALTIES	114,087	115,150	38,017	0.9%	110,150	-4.3%
OLD EQUIPMENT	38,284	25,000	15,714	-34.7%	15,000	-40.0%
GARBAGE CANS	3,825	5,000	3,450	30.7%	4,500	-10.0%
* SALE OF FIXED ASSETS	42,109	30,000	19,164	-28.8%	19,500	-35.0%
MISCELLANEOUS DONATIONS	4,589	6,000	1,300	30.7%	4,500	-25.0%
* DONATIONS	4,589	6,000	1,300	30.7%	4,500	-25.0%
GENERAL REVENUES	50,606	30,000	1,336	-40.7%	15,000	-50.0%
ATTORNEY FEES	220	200	180	-9.1%	200	0.0%
GENERAL CONCESSIONS	1,925	2,500	1,169	29.9%	2,000	-20.0%
PUBLIC WORKS	12,326	8,000	19,494	-35.1%	15,000	87.5%
SPECIAL EVENT REVENUE	-	-	1,450	N/A	-	N/A
TEAM GREEN	10,368	5,000	16,210	-51.8%	5,000	0.0%
* MISCELLANEOUS REVENUE	75,445	45,700	39,839	-39.4%	37,200	-18.6%
MISC INSURANCE CLAIMS	108,523	100,000	22,294	-7.9%	50,000	-50.0%
* INSURANCE REVENUES	108,523	100,000	22,294	-7.9%	50,000	-50.0%
** USE OF MONEY & PROPERTY	1,042,346	995,850	626,569	-4.5%	864,350	-13.2%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
TOTAL OPERATING REVENUES	53,559,808	53,749,490	43,702,994	0.4%	55,721,685	3.7%
RIVERBOAT GAMING FUND TRANSFER	233,806	800,000	600,000	242.2%	880,000	10.0%
FACILITY RENEWAL FUND	-	-	-		545,000	N/A
EMPLOYEE HEALTH INSURANCE	-	-	-		750,000	N/A
*INTERFUND TRSF - SPECIAL REVENUE	<u>233,806</u>	<u>800,000</u>	<u>600,000</u>	242.2%	<u>2,175,000</u>	171.9%
EXCESS OF REV OVER/UNDER EXP	<u>2,456,154</u>	<u>5,077,253</u>	<u>-</u>	106.7%	<u>2,895,603</u>	-43.0%
** NON-OPERATING REVENUE	<u>2,456,154</u>	<u>5,077,253</u>	<u>-</u>	106.7%	<u>2,895,603</u>	-43.0%
TOTAL GENERAL FUND	<u>\$ 56,249,768</u>	<u>\$ 59,626,743</u>	<u>\$ 44,302,994</u>	6.0%	<u>\$ 60,792,288</u>	2.0%

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GENERAL FUND

OPERATING EXPENDITURES AND TRANSFERS

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION:

GOAL MISSION STATEMENT:

To enhance the quality of life for our citizens, our neighbors, and visitors and to provide a foundation for the growth and prosperity of future generations by providing community services and facilitating orderly growth and development.

FUNCTION DESCRIPTION:

General Government Department is comprised of the executive, legislative and judicial branches of the governmental body of the City of Lake Charles.

General Government Department Divisions:

Mayor's Office

City Council

City Marshal

City Court

Legal Services

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
General Government	48.5	46.5	46.5	46.5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
Salaries/ Wages/ OT	\$ 1,580,865	\$ 1,669,375	\$ 1,666,550	\$ 1,307,036	5.6%	\$ 1,663,450	-0.4%
Fringe Benefits	567,588	629,332	629,582	478,191	10.9%	648,598	3.1%
General Operating Services	99,115	111,490	111,040	74,947	12.5%	100,340	-10.0%
Insurance - Property, AL, GL, WC	118,756	133,007	133,007	99,756	12.0%	133,007	0.0%
Maintenance & Rentals	23,483	28,190	28,090	17,239	20.0%	23,650	-16.1%
Utilities	53,447	67,700	67,700	39,316	26.7%	59,200	-12.6%
Contractual Services & Projects	5,163	6,210	6,210	5,357	20.3%	5,900	-5.0%
General Supplies	19,772	30,700	30,100	13,805	55.3%	24,075	-21.6%
Automotive Supplies & Gasoline	27,764	31,200	34,025	24,597	12.4%	39,050	25.2%
Materials & Equipment	3,150	28,500	29,100	15,551	804.8%	39,000	36.8%
Special Current Charges	228,287	235,500	235,800	160,765	3.2%	227,525	-3.4%
GENERAL GOVERNMENT DEPT	\$ 2,727,390	\$ 2,971,204	\$ 2,971,204	\$ 2,236,560	8.9%	\$ 2,963,795	-0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 01 MAYOR'S OFFICE

GOAL MISSION STATEMENT:

To carry out the policy direction of the City Council and to be responsible for the enforcement of the law.

FUNCTION DESCRIPTION:

The Mayor's Office Division provides for the operation costs of the Office of the Mayor. It includes support personnel and is the administrative branch of government under the direction and supervision of the Mayor. This division is to provide policy making and support services on a day-by-day basis as necessary for the overall management of City operations. It serves as the focal point for information about the City and its activities. Other functions include attending meetings, delivering proclamations, participating in special projects and providing information to the news media. The Mayor, as head of the executive branch, is responsible for proposing policies regarding levels of City services and for communicating these policies to the City Council and Department Heads.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
General Government	48.5	46.5	46.5	46.5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division					% Change		
	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 01 MAYOR'S OFFICE							
Salaries/ Wages/ OT	\$ 355,892	\$ 379,160	\$ 379,160	\$ 300,950	6.5%	\$ 386,200	1.9%
Fringe Benefits	83,679	88,035	88,035	75,751	5.2%	101,914	15.8%
General Operating Services	9,555	15,300	15,300	5,725	60.1%	11,300	-26.1%
Insurance - Property, AL, GL, WC	33,622	37,657	37,657	28,243	12.0%	37,657	0.0%
Maintenance & Rentals	3,426	6,300	6,300	2,519	83.9%	4,150	-34.1%
Utilities	10,608	12,000	12,000	7,651	13.1%	12,000	0.0%
Contractual Services & Projects	-	200	200	-	N/A	200	0.0%
General Supplies	7,863	12,750	12,750	5,618	62.2%	10,150	-20.4%
Automotive Supplies & Gasoline	2,292	3,200	3,200	2,144	39.6%	3,550	10.9%
Materials & Equipment	1,625	3,500	3,500	150	115.4%	10,000	185.7%
Special Current Charges	24	150	150	24	525.0%	75	-50.0%
MAYOR'S OFFICE	<u>\$ 508,586</u>	<u>\$ 558,252</u>	<u>\$ 558,252</u>	<u>\$ 428,775</u>	9.8%	<u>\$ 577,196</u>	3.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 02 CITY COUNCIL

GOAL MISSION STATEMENT:

To serve as the legislative arm of the City

FUNCTION DESCRIPTION:

The City Council conducts the legislative business of the City which includes ordinances and resolutions (committees to make recommendations to full council). The Division provides for the operational costs of the City Council, including the Office of the Clerk of Council. There are two agenda meetings and two regular City Council meetings per month.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Ordinances adopted	410	450	450
Resolutions adopted	333	375	375

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
City Council	6	5	5	5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 02 CITY COUNCIL							
Salaries/ Wages/ OT	\$ 140,280	\$ 141,525	\$ 141,525	\$ 117,248	0.9%	\$ 142,950	1.0%
Fringe Benefits	84,454	105,003	105,003	68,179	24.3%	96,141	-8.4%
General Operating Services	24,256	25,950	25,950	18,641	7.0%	25,450	-1.9%
Insurance - Property, AL, GL, WC	5,116	5,730	5,730	4,298	12.0%	5,730	0.0%
Maintenance & Rentals	7,818	9,800	9,800	7,038	25.4%	9,200	-6.1%
Utilities	1,608	1,500	1,500	1,045	-6.7%	1,500	0.0%
Contractual Services & Projects	10	500	500	172	4900.0%	500	0.0%
General Supplies	998	3,400	2,800	682	240.7%	2,400	-29.4%
Materials & Equipment	-	4,000	4,600	898	N/A	3,300	-17.5%
CITY COUNCIL	\$ 264,540	\$ 297,408	\$ 297,408	\$ 218,201	12.4%	\$ 287,171	-3.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 03 CITY MARSHAL

GOAL MISSION STATEMENT:

To execute the orders and mandates of the Court.

FUNCTION DESCRIPTION:

The City Marshal Division provides for the Marshal's Office operational costs which are funded by the City's General Fund. This includes personnel costs for deputies and a portion for the elected Ward Three Marshal as provided by law. This Office is a part of the judicial system and operates in conjunction with City Court. This is the enforcement officer of the Court and the duties include service of papers, garnishments, and warrants.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Warrants cleared	4,183		
Papers served	10,592		
Garnishments processed	804		

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
City Marshal	13	12	12	12	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT 01: GENERAL GOVERNMENT							
DIV: 03 CITY MARSHAL							
Salaries/ Wages/ OT	\$ 308,402	\$ 342,890	\$ 340,065	\$ 251,244	11.2%	\$ 319,000	-7.0%
Fringe Benefits	107,603	113,809	113,809	88,826	5.8%	118,437	4.1%
General Operating Services	1,853	1,750	1,750	1,628	-5.6%	2,100	20.0%
Insurance - Property, AL, GL, WC	44,250	49,560	49,560	37,170	12.0%	49,560	0.0%
Utilities	1,667	1,500	1,500	1,251	-10.0%	2,000	33.3%
Contractual Services & Projects	4,800	4,800	4,800	4,800	0.0%	4,800	0.0%
General Supplies	34	100	100	-	194.1%	100	0.0%
Automotive Supplies & Gasoline	25,472	28,000	30,825	22,453	9.9%	35,500	26.8%
Special Current Charges	10,048	10,250	10,250	10,000	2.0%	10,150	-1.0%
CITY MARSHAL	\$ 504,129	\$ 552,659	\$ 552,659	\$ 417,372	9.6%	\$ 541,647	-2.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 04 CITY COURT

GOAL MISSION STATEMENT:

To provide courteous and efficient judicial service to the citizens of Lake Charles and Calcasieu Parish

FUNCTION DESCRIPTION:

The City Court Division provides for the division's operational costs funded through the City's General Fund, including personnel costs of court clerks, deputies, and a portion of elected City Judges' compensation. Civil Court is held on Monday, Tuesday, and Thursday of each week. The following suits/types within its \$25,000 jurisdictional limit and within the confines of Ward 3 are evictions, damage claims, note agreements, executory process, wage, redhibition, contracts and overdraft/NSF. Traffic/criminal arraignments and trials for matters within the City of Lake Charles are handled on Monday, Tuesday, and alternating Wednesdays. Some juvenile traffic arraignments are handled on alternating Wednesdays and traffic/criminal arraignments and trials for some matters within the confines of Ward 3 on alternating Fridays. The criminal jurisdiction of Lake Charles City Court is limited to the trial of offenses committed within their respective territorial jurisdictions which are not punishable by imprisonment at hard labor. Lake Charles City Court Judges may also require bonds to keep the peace; issue warrants of arrest; examine, commit and admit to bail and discharge; and hold preliminary examinations in all cases not capital.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Civil cases filed/disposed	3,858/2,726	3,944/2,898	
Criminal cases filed/disposed	3,525/3,425	3,526/2,950	
Traffic cases filed/disposed	13,050/12,354	18,010/15,296	
Juvenile cases filed/disposed	81/93	120/113	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
City Court	17	17	17	17	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 04 CITY COURT							
Salaries/ Wages/ OT	\$ 517,710	\$ 533,390	\$ 533,390	\$ 428,728	3.0%	\$ 542,300	1.7%
Fringe Benefits	193,247	216,540	216,540	164,593	12.1%	229,574	6.0%
General Operating Services	17,299	24,490	24,490	13,633	41.6%	22,590	-7.8%
Insurance - Property, AL, GL, WC	22,124	24,779	24,779	18,584	12.0%	24,779	0.0%
Maintenance & Rentals	6,859	5,300	5,000	2,650	-22.7%	4,300	-18.9%
Utilities	35,508	49,200	49,200	27,046	38.6%	40,200	-18.3%
General Supplies	5,579	8,150	8,150	4,019	46.1%	6,150	-24.5%
Materials & Equipment	1,525	20,000	20,000	14,150	1211.5%	23,700	18.5%
Special Current Charges	12,500	15,200	15,500	13,733	21.6%	15,450	1.6%
CITY COURT	\$ 812,351	\$ 897,049	\$ 897,049	\$ 687,136	10.4%	\$ 909,043	1.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 05 LEGAL SERVICES

GOAL MISSION STATEMENT:

To provide legal advice to the Mayor, City Council, and all the officers, departments, boards and agencies of the City.

FUNCTION DESCRIPTION:

This division includes the function of the City Attorney's and City Prosecutor's Offices and their support staff. In addition to general legal services, the City Attorney's Office also supervises the defense of claims against the City, including those accounted for by the Risk Management Fund. The head of this division is the City Attorney who supervises the conduct of the legal affairs of the City. The functions also include the handling of all legal instruments; representing the City in litigations; preparing ordinances upon the request of the Mayor or City Councilmen; providing legal advice concerning the affairs of the City when requested by the Mayor or City Councilmen; rendering written opinions as to the legality of all contracts, franchises and other legal instruments.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Requests for legal action	199	200	200

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Legal Services	8	8	8	8	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 05 LEGAL SERVICES							
Salaries/ Wages/ OT	\$ 258,581	\$ 272,410	\$ 272,410	\$ 208,866	5.3%	\$ 273,000	0.2%
Fringe Benefits	98,605	105,945	106,195	80,842	7.4%	102,532	-3.2%
General Operating Services	46,152	44,000	43,550	35,320	-4.7%	38,900	-11.6%
Insurance - Property, AL, GL, WC	13,644	15,281	15,281	11,461	12.0%	15,281	0.0%
Maintenance & Rentals	5,380	6,790	6,990	5,032	26.2%	6,000	-11.6%
Utilities	4,056	3,500	3,500	2,323	-13.7%	3,500	0.0%
Contractual Services & Projects	353	710	710	385	101.1%	400	-43.7%
General Supplies	5,298	6,300	6,300	3,486	18.9%	5,275	-16.3%
Materials & Equipment	-	1,000	1,000	353	N/A	2,000	100.0%
Special Current Charges	205,715	209,900	209,900	137,008	2.0%	201,850	-3.8%
LEGAL SERVICES	637,784	665,836	665,836	485,076	4.4%	648,738	-2.6%
 GENERAL GOVERNMENT	 \$ 2,727,390	 \$ 2,971,204	 \$ 2,971,204	 \$ 2,236,560	 8.9%	 \$ 2,963,795	 -0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION:

GOAL MISSION STATEMENT:

To provide fair and responsible stewardship of City resources and related support to other City operations, for both the present and future benefit of the public.

FUNCTION DESCRIPTION:

The Director of Finance supervises the Accounting, Purchasing, Print Shop, Water Billing, and Information Technology Divisions of the City.

Finance Divisions:

Administration Services

Accounting

Purchasing

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Finance Department	18	18	18	18	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
Salaries/ Wages/ OT	\$ 695,384	\$ 708,075	\$ 708,075	\$ 562,501	1.8%	\$ 714,880	1.0%
Fringe Benefits	203,894	224,730	224,730	170,472	10.2%	223,746	-0.4%
General Operating Services	31,160	43,251	43,251	22,498	38.8%	33,625	-22.3%
Insurance - Property, AL, GL, WC	29,423	32,912	32,912	24,772	11.9%	32,912	0.0%
Maintenance & Rentals	4,189	6,250	6,250	4,205	49.2%	6,170	-1.3%
Utilities	6,704	6,500	6,500	4,602	-3.0%	6,900	6.2%
Contractual Services & Projects	43,459	38,750	36,350	15,926	-10.8%	28,600	-26.2%
General Supplies	9,650	13,280	13,630	7,945	37.6%	11,650	-12.3%
Materials & Equipment	4,858	5,500	7,550	1,361	13.2%	4,500	-18.2%
Special Current Charges	467,292	499,300	499,300	397,156	6.8%	497,300	-0.4%
FINANCE DEPARTMENT	\$ 1,496,013	\$ 1,578,548	\$ 1,578,548	\$ 1,211,438	5.5%	\$ 1,560,283	-1.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION: 01 ADMINISTRATION SERVICES

GOAL MISSION STATEMENT:

To provide fair and responsible stewardship of City resources and related support to other City operations, for both the present and future benefit of the public.

FUNCTION DESCRIPTION:

This division provides for the general management and supervision, budget administration, asset management, and related functions not specifically assigned to other divisions within this department. The Director of Finance is charged with custody of City funds, integrity of financial statements, accounting systems, collection and disbursements of all monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget. Further, the responsibilities include debt administration, cash management and investing; inventory and fixed asset control; internal control system; coordinating the annual audit; bond sales; and supervision of division operations; collection of all taxes, license and permit fees and all other monies due the City; negotiate agreements subject to Council approval with depository banks; procure all real and personal property, materials, supplies and services required by the City; maintain perpetual inventory; account for and manage all property, real and personal owned by the City; maintain and supervise all accounts for all funds, operating, capital, trust or otherwise; permit no expenditure except on proper authorization in accordance with Charter, applicable state law or Council ordinance; prepare and execute under the supervision of the Mayor or Administrative Officer, the operating and capital budgets of the City; prepare and issue all checks of the City; provide such information pertaining to fiscal matters as requested by the Mayor or Council; do and perform such other actions as may be directed by the Mayor or the terms of the Charter.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Annual budget	1	1	1
Budget amendments	2	1	1
CAFR (annual financial statements)	1	1	1
Bond issues	2	0	0

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Administration Services	2	2	2	2	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
DIV: 01 ADMINISTRATION SERVICES							
Salaries/ Wages/ OT	\$ 136,298	\$ 140,230	\$ 140,230	\$ 115,801	2.9%	\$ 147,000	4.8%
Fringe Benefits	31,650	34,145	34,145	27,250	7.9%	36,995	8.3%
General Operating Services	4,998	5,600	5,600	1,975	12.0%	5,075	-9.4%
Insurance - Property, AL, GL, WC	6,590	7,339	7,339	5,592	11.4%	7,339	0.0%
Maintenance & Rentals	511	1,150	1,150	534	125.0%	950	-17.4%
Utilities	1,306	1,300	1,300	863	-0.5%	1,500	15.4%
Contractual Services & Projects	17,963	20,000	20,000	14,907	11.3%	18,000	-10.0%
General Supplies	72	555	555	-	670.8%	475	-14.4%
Materials & Equipment	-	500	500	-	N/A	-	-100.0%
Special Current Charges	5,000	5,000	5,000	-	0.0%	5,000	0.0%
ADMINISTRATION SERVICES	\$ 204,388	\$ 215,819	\$ 215,819	\$ 166,922	5.6%	\$ 222,334	3.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION: 02 ACCOUNTING

GOAL MISSION STATEMENT:

To collect all revenue in a timely and efficient manner, ensure accurate and efficient accounting of all financial transactions, and provide customers with accurate, timely, and courteous service.

FUNCTION DESCRIPTION:

The Accounting function is a division of the Finance Department. The main responsibilities of the division are maintain the general ledger accounts; process accounts receivable, accounts payable, and payroll; establish and monitor internal controls; account for all fixed assets and capital projects; process and maintain occupational licenses within the City limits; assist in the preparation of the City's financial statements in accordance with Generally Accepted Accounting Principles (G.A.A.P.); monitor debt service, bond payments and other long term liabilities; and assist in the preparation of the City's yearly budget.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Accounts payable checks issued	14,760	14,000	14,000
Payroll checks issued/direct deposits	6,416/55	6,000/58	6,000/57
Occupational licenses processed	4,268	4,300	4,400
Capital projects managed	98	100	100

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Accounting	11	11	11	11	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
DIV: 02 ACCOUNTING							
Salaries/ Wages/ OT	\$ 417,972	\$ 421,575	\$ 421,575	\$ 331,329	0.9%	\$ 421,480	0.0%
Fringe Benefits	120,387	132,436	132,436	99,387	10.0%	127,460	-3.8%
General Operating Services	22,393	31,900	31,900	18,609	42.5%	24,800	-22.3%
Insurance - Property, AL, GL, WC	15,674	17,555	17,555	13,166	12.0%	17,555	0.0%
Maintenance & Rentals	2,903	3,800	3,800	2,768	30.9%	3,920	3.2%
Utilities	3,248	3,200	3,200	2,451	-1.5%	3,200	0.0%
Contractual Services & Projects	25,496	6,400	7,600	1,019	-74.9%	7,600	18.8%
General Supplies	6,859	9,225	9,225	5,426	34.5%	7,825	-15.2%
Materials & Equipment	4,577	5,000	3,800	915	9.2%	2,500	-50.0%
Special Current Charges	462,292	494,300	494,300	397,156	6.9%	492,300	-0.4%
ACCOUNTING	<u>\$ 1,081,801</u>	<u>\$ 1,125,391</u>	<u>\$ 1,125,391</u>	<u>\$ 872,226</u>	4.0%	<u>\$ 1,108,640</u>	-1.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION: 03 PURCHASING

GOAL MISSION STATEMENT:

To provide efficient and responsive procurement practices while providing quality service through teamwork and communication with City departments, divisions, and vendors. The Purchasing Division is dedicated to providing the City with the most effective and efficient centralized means for procuring quality goods and services in an economical and timely manner, while staying within the laws and regulations of the State of Louisiana and the City of Lake Charles.

FUNCTION DESCRIPTION:

The Purchasing Division provides direction and support in identifying sources capable of providing a continuous supply of goods and services in a quality and cost efficient manner. The division's functions include processing departmental and divisional requisitions for goods and services; processing invoices for payment; processing telephone and other communication needs; soliciting and analyzing bids consistent with good purchasing policies and in accordance with applicable state and local laws and policies; maintaining purchasing card program; maintaining electronic bid process; maintaining procurement document imaging system; dispose of surplus property; providing centralized procurement services for all City departments under the direction of the Purchasing Manager; purchasing all materials and services for the City in accordance with applicable state and local laws, policies and requirements; assisting in maintaining related delivery and payment records.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Purchase orders processed	2,881	3,200	3,500

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Purchasing	5	5	5	5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
DIV: 03 PURCHASING							
Salaries/ Wages/ OT	\$ 141,114	\$ 146,270	\$ 146,270	\$ 115,371	3.7%	\$ 146,400	0.1%
Fringe Benefits	51,857	58,149	58,149	43,835	12.1%	59,291	2.0%
General Operating Services	3,769	5,751	5,751	1,914	52.6%	3,750	-34.8%
Insurance - Property, AL, GL, WC	7,159	8,018	8,018	6,014	12.0%	8,018	0.0%
Maintenance & Rentals	775	1,300	1,300	903	67.7%	1,300	0.0%
Utilities	2,150	2,000	2,000	1,288	-7.0%	2,200	10.0%
Contractual Services & Projects	-	8,750	8,750	-	N/A	3,000	-65.7%
General Supplies	2,719	3,600	3,850	2,519	32.4%	3,350	-6.9%
Materials & Equipment	281	3,500	3,250	446	1145.6%	2,000	-42.9%
PURCHASING	209,824	237,338	237,338	172,290	13.1%	229,309	-3.4%
FINANCE DEPARTMENT	\$ 1,496,013	\$ 1,578,548	\$ 1,578,548	\$ 1,211,438	5.5%	\$ 1,560,283	-1.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 03 HUMAN RESOURCES
DIVISION: 01 HUMAN RESOURCES ADMINISTRATION

GOAL MISSION STATEMENT:

To provide quality services and support with integrity, responsiveness, and sensitivity to all City employees, City Departments, and citizens. The goals include making quality and integrity a part of the way the department works; providing and promoting a safe, healthful, and encouraging place to work; inspiring and encouraging a high level of employee morale through recognition and effective communication; providing resources and services to City departments for their use in achieving their respective goals; and providing resources and tools for City employees' use at work and future careers..

FUNCTION DESCRIPTION:

This department conducts personnel administration, recruitment, and training activities, maintains employment records, and assists in the carryout out of City personnel policies and employee benefit programs. Its functions include responsibility for all personnel administration of City employees; administration of the hiring, processing, and orientation of all new employees; the monitoring of personnel policies and new employment legislation as they relate to the City and its employees; the provision of advice on employment matters to the City Council, Mayor, and other departments; the development and administration of an adopted position classification plan for City employees; and the development and administration of an adopted salary plan for the City.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Applications received	1,408		
New hires	382		
Employee health fair participation	315		

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Human Resources	5	4	4	4	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 03 HUMAN RESOURCES							
Salaries/ Wages/ OT	\$ 204,361	\$ 202,750	\$ 202,750	\$ 163,658	-0.8%	\$ 203,300	0.3%
Fringe Benefits	62,246	65,173	65,173	48,998	4.7%	67,417	3.4%
General Operating Services	12,273	13,250	13,250	6,052	8.0%	12,300	-7.2%
Insurance - Property, AL, GL, WC	8,659	9,698	9,698	7,274	12.0%	9,698	0.0%
Maintenance & Rentals	5,160	4,360	4,360	3,969	-15.5%	5,650	29.6%
Utilities	2,957	2,500	2,500	1,981	-15.5%	3,000	20.0%
Contractual Services & Projects	65	4,000	4,000	1,978	6053.8%	4,000	0.0%
General Supplies	8,793	14,650	14,650	7,782	66.6%	13,450	-8.2%
Automotive Supplies & Gasoline	123	225	225	288	82.9%	350	55.6%
Materials & Equipment	3,773	2,800	2,800	2,171	-25.8%	2,500	-10.7%
Special Current Charges	44,317	4,650	4,650	1,786	-89.5%	4,650	0.0%
HUMAN RESOURCES DEPARTMENT	\$ 352,727	\$ 324,056	\$ 324,056	\$ 245,937	-8.1%	\$ 326,315	0.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION:

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

The functions of the overall Fire Department include fire prevention, fire extinguishments and salvage operations; inspections and recommendations concerning fire code; investigation of fires and their causes; conduct of fire safety and prevention programs. The department performs fire suppression and prevention services within the City; it also provides fire protection services for Ward 3 of Calcasieu Parish through a joint services agreement.

Fire Department Divisions:

Fire Administration

Fire Suppression

Cajun Country

Fire Support

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Fire Department	190	182	182	182	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
Salaries/ Wages	\$ 6,899,062	\$ 6,902,283	\$ 6,822,283	\$ 5,605,215	0.0%	\$ 6,903,560	0.0%
Overtime	1,301,944	1,000,000	1,000,000	828,680	-23.2%	900,000	-10.0%
Fringe Benefits	2,661,706	3,215,768	3,209,888	2,575,514	20.8%	3,242,323	0.8%
General Operating Services	9,903	17,600	19,200	8,334	77.7%	12,850	-27.0%
Insurance - Property, AL, GL, WC	811,017	894,482	922,162	699,919	10.3%	922,281	3.1%
Maintenance & Rentals	234,585	334,600	349,600	244,979	42.6%	341,550	2.1%
Utilities	222,553	244,250	245,550	169,185	9.7%	240,700	-1.5%
Contractual Services & Projects	54,870	59,900	94,300	44,542	9.2%	143,150	139.0%
General Supplies	99,407	122,200	126,200	77,278	22.9%	104,950	-14.1%
Automotive Supplies & Gasoline	197,215	243,100	288,700	177,384	23.3%	275,000	13.1%
Materials & Equipment	223,738	318,250	265,750	146,384	42.2%	229,210	-28.0%
Major Acquisitions & Improvements	-	-	-	-	N/A	456,000	N/A
Special Current Charges	13,945	5,000	13,800	13,653	-64.1%	14,100	182.0%
FIRE DEPARTMENT	\$ 12,729,945	\$ 13,357,433	\$ 13,357,433	\$ 10,591,067	4.9%	\$ 13,785,674	3.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001-GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 01 ADMINISTRATION

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This division is the administration component of the Fire Department.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Fire reports	2,130	2,000	2,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Administration	8	5	5	5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 269,288	\$ 287,663	\$ 250,663	\$ 163,910	6.8%	\$ 218,200	-24.1%
Fringe Benefits	79,044	139,514	140,601	69,180	76.5%	90,310	-35.3%
General Operating Services	5,647	8,600	8,600	2,262	52.3%	5,200	-39.5%
Maintenance & Rentals	6,139	9,500	9,500	6,930	54.7%	9,000	-5.3%
Utilities	207,799	222,000	222,000	153,514	6.8%	219,000	-1.4%
Contractual Services & Projects	67	1,500	1,500	40	2138.8%	200	-86.7%
General Supplies	167	400	400	-	139.5%	200	-50.0%
Materials & Equipment	-	2,150	2,150	500	N/A	1,100	-48.8%
FIRE ADMINISTRATION	<u>576,114</u>	<u>671,327</u>	<u>635,414</u>	<u>396,336</u>	16.5%	<u>543,210</u>	-19.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 02 FIRE SUPPRESSION

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This is the largest division in the Fire Department. The employees are qualified to control and extinguish fires, respond to hazardous material emergencies, provide high quality first responder service, and quickly act in response to life threatening situations. They respond to hundreds of extrications and thousands of emergency line calls a year. They support and maintain a safe, healthy, well-trained, and high performing workforce to better serve the Lake Charles community.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Calls for service	2,760	2,700	2,700
Code inspections	3,850	3,800	3,800

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Fire Suppression	161	161	161	161	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 02 FIRE SUPPRESSION							
Salaries/ Wages	6,173,278	5,495,300	5,432,300	4,421,497	-11.0%	5,511,360	0.3%
Overtime	1,208,397	900,000	770,000	624,299	-25.5%	765,000	-15.0%
Fringe Benefits	2,401,616	2,615,102	2,510,195	2,052,036	8.9%	2,641,990	1.0%
General Operating Services	4,256	8,600	10,200	6,072	102.1%	7,250	-15.7%
Insurance - Property, AL, GL, WC	750,264	834,885	862,565	653,843	11.3%	743,660	-10.9%
Maintenance & Rentals	216,348	296,600	321,600	229,809	37.1%	316,050	6.6%
Utilities	293	350	350	94	19.5%	350	0.0%
Contractual Services & Projects	45,587	48,400	82,800	37,944	6.2%	132,950	174.7%
General Supplies	95,607	116,800	120,800	72,799	22.2%	95,750	-18.0%
Automotive Supplies & Gasoline	186,298	226,000	257,500	158,303	21.3%	210,000	-7.1%
Materials & Equipment	220,557	302,600	254,200	140,688	37.2%	214,600	-29.1%
Major Acquisitions & Improvements	-	-	-	-	N/A	428,000	N/A
Special Current Charges	5,982	5,000	13,700	13,605	-16.4%	14,000	180.0%
FIRE SUPPRESSION	11,308,483	10,849,637	10,636,210	8,410,989	-4.1%	11,080,960	2.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 03 CAJUN COUNTRY

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This division was established in 2008 to better track costs attributable to the Ward 3 Fire District agreement with Calcasieu Parish which serves areas in Ward 3 outside the City limits. Fire support personnel are not specifically assigned to this station. The personnel cost associated are recorded in this division as they are incurred through the payroll process.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll cost are recorded in this division as they are incurred.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 03 CAJUN COUNTRY							
Salaries/ Wages	457,006	455,000	457,000	437,910	-0.4%	456,800	0.4%
Overtime	93,037	100,000	100,000	79,303	7.5%	95,000	-5.0%
Fringe Benefits	181,046	157,252	274,292	222,756	-13.1%	211,167	34.3%
General Operating Services	-	400	400	-	N/A	400	0.0%
Insurance - Property, AL, GL, WC	60,753	59,597	59,597	46,076	-1.9%	92,373	55.0%
Maintenance & Rentals	12,098	28,500	18,500	8,240	135.6%	16,500	-42.1%
Utilities	14,461	21,900	21,900	14,783	51.4%	19,550	-10.7%
Contractual Services & Projects	9,216	10,000	10,000	6,558	8.5%	10,000	0.0%
General Supplies	3,633	5,000	5,000	4,479	37.6%	5,000	0.0%
Automotive Supplies & Gasoline	10,917	17,100	24,700	16,707	56.6%	30,000	75.4%
Materials & Equipment	3,181	13,500	7,900	3,696	324.4%	8,900	-34.1%
CAJUN COUNTRY	845,348	868,249	979,289	840,508	2.7%	945,690	8.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 04 FIRE SUPPORT

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This division was broken out separately from fire suppression for the first time in the adopted 2011 budget. It includes the Training Division, Maintenance Division, and Communication Division.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Calls for service	90,995	10,000	10,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Fire Support	21	16	16	16	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change		% Change
					Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 04 FIRE SUPPORT							
Salaries/ Wages	-	664,320	682,320	581,928	N/A	717,200	8.0%
Overtime	-	-	130,000	125,048	N/A	40,000	N/A
Fringe Benefits	-	303,900	284,800	231,542	N/A	298,856	-1.7%
Insurance - Property, AL, GL, WC	-	-	-	-	N/A	86,248	N/A
Utilities	-	-	1,300	794	N/A	1,800	N/A
General Supplies	-	-	-	-	N/A	4,000	N/A
Automotive Supplies & Gasoline	-	-	6,500	2,374	N/A	35,000	N/A
Materials & Equipment	-	-	1,500	1,500	N/A	4,610	N/A
Major Acquisitions & Improvements	-	-	-	-	N/A	28,000	N/A
Special Current Charges	-	-	100	48	N/A	100	N/A
FIRE SUPPORT	-	968,220	1,106,520	943,234	N/A	1,215,814	25.6%
FIRE DEPARTMENT	\$ 12,729,945	\$ 13,357,433	\$ 13,357,433	\$ 10,591,067	4.9%	\$ 13,785,674	3.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 05 POLICE
DIVISION:

GOAL MISSION STATEMENT:

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

FUNCTION DESCRIPTION:

The functions of this department are the prevention of crime; law enforcement; assistance to the courts and other law enforcement officials; and maintain the peace of the City.

Police Department Divisions:

Police Administration

Police Service

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Police Department	192	187	187	187	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 05 POLICE							
Salaries/ Wages	\$ 7,910,749	\$ 8,073,040	\$ 7,865,233	\$ 6,093,907	2.1%	\$ 7,865,920	-2.6%
Overtime	738,105	700,000	810,000	673,956	-5.2%	700,000	0.0%
Fringe Benefits	2,739,977	3,743,410	3,723,155	2,794,065	36.6%	3,744,806	0.0%
General Operating Services	34,089	38,000	34,678	23,818	11.5%	40,000	5.3%
Insurance - Property, AL, GL, WC	1,137,988	1,274,502	1,274,502	955,877	12.0%	1,274,502	0.0%
Maintenance & Rentals	477,847	521,000	484,750	299,090	9.0%	456,900	-12.3%
Utilities	174,923	185,300	190,800	129,339	5.9%	174,300	-5.9%
Contractual Services & Projects	62,299	76,000	70,000	46,464	22.0%	65,700	-13.6%
General Supplies	71,344	80,200	87,946	62,510	12.4%	79,900	-0.4%
Automotive Supplies & Gasoline	571,984	640,500	726,500	521,369	12.0%	790,200	23.4%
Materials & Equipment	480,438	628,330	514,190	413,504	30.8%	609,250	-3.0%
Major Acquisitions & Improvements	561,740	95,000	122,528	122,528	-83.1%	375,000	294.7%
Special Current Charges	453,424	374,200	521,200	372,089	-17.5%	412,000	10.1%
Interfund transfers	14,750	92,148	96,148	87,742	524.7%	16,000	-82.6%
POLICE DEPARTMENT	\$ 15,429,657	\$ 16,521,630	\$ 16,521,630	\$ 12,596,258	7.1%	\$ 16,604,478	0.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 05 POLICE
DIVISION: 01 POLICE ADMINISTRATION

GOAL MISSION STATEMENT:

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

FUNCTION DESCRIPTION:

This division is the administration component of the Police Department. It includes the Office of the Chief of Police, his secretary, the positions of Deputy Chiefs, and the Professional Standards Division. These positions are responsible for the overall management and operation of the department and its respective divisions and include policies and procedures, rules and regulations, and personnel matters administration.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Calls for service	90,955	95,631	100,000
Arrests	3,030	3,056	3,200
Citations	15,849	20,646	22,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Police Administration	4	4	6	6	50.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 05 POLICE							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 267,047	\$ 271,820	\$ 322,277	\$ 253,781	1.8%	\$ 405,820	49.3%
Fringe Benefits	57,144	73,634	82,429	60,667	28.9%	134,135	82.2%
General Operating Services	29,625	33,000	31,678	23,204	11.4%	35,000	6.1%
Maintenance & Rentals	35,674	33,700	22,950	14,987	-5.5%	43,700	29.7%
Utilities	166,058	170,300	175,800	123,412	2.6%	165,300	-2.9%
Contractual Services & Projects	27,907	39,300	33,300	15,332	40.8%	28,300	-28.0%
General Supplies	8,572	10,150	11,468	8,053	18.4%	10,100	-0.5%
Materials & Equipment	1,971	6,500	5,454	4,680	229.8%	9,000	38.5%
Special Current Charges	34,252	18,000	38,000	-	-47.4%	38,000	111.1%
ADMINISTRATION	628,250	656,404	723,356	504,116	4.5%	869,355	32.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 05 POLICE
DIVISION: 02 POLICE SERVICE

GOAL MISSION STATEMENT:

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

FUNCTION DESCRIPTION:

This division consists of police personnel and the operational needs of the police force. It consists of three units, Operations, Administrative Support, and Investigations. "Operations" contains the operational functions of the police services to the public and falls under the purview of a Deputy Chief. Components falling under this title include the patrol division and K-9 function, the traffic division, and the personnel training division. "Administrative Support" contains the functions classified as support positions falling under the purview of a Deputy Chief. The components include budget positions, narcotics task force personnel, communications, clerical, information desk personnel, neighborhood policing, criminal intelligence, and crime analysis. "Investigations" includes the functions classified as investigative positions falling under the purview of a Deputy Chief. Components of this include all sub-classifications of investigations such as violent crimes, property crimes, etc., the investigative clerical personnel, and the property and evidence function.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Calls for service	90,955	95,631	100,000
Arrests	3,030	3,056	3,200
Citations	15,849	20,646	22,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Police Services	188	183	183	183	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 05 POLICE							
DIV: 02 POLICE SERVICE							
Salaries/ Wages/ OT	7,643,702	7,801,220	7,542,956	5,840,486	2.1%	7,460,100	-4.4%
Overtime	738,105	700,000	810,000	673,596	-5.2%	700,000	0.0%
Fringe Benefits	2,682,833	3,669,776	3,640,726	2,733,398	36.8%	3,610,671	-1.6%
General Operating Services	4,504	5,000	3,000	614	11.0%	5,000	0.0%
Insurance - Property, AL, GL, WC	1,137,948	1,274,502	1,274,502	955,877	12.0%	1,274,502	0.0%
Maintenance & Rentals	442,173	487,300	461,800	284,103	10.2%	413,200	-15.2%
Utilities	8,865	15,000	15,000	5,927	69.2%	9,000	-40.0%
Contractual Services & Projects	34,392	36,700	36,700	31,132	6.7%	37,400	1.9%
General Supplies	62,772	70,050	76,478	54,457	11.6%	69,800	-0.4%
Automotive Supplies & Gasoline	571,984	640,500	726,500	521,369	12.0%	790,200	23.4%
Materials & Equipment	478,467	621,830	508,736	408,824	30.0%	600,250	-3.5%
Major Acquisitions & Improvements	561,740	95,000	122,528	122,528	-83.1%	375,000	294.7%
Special Current Charges	419,172	356,200	483,200	372,089	-15.0%	374,000	5.0%
Interfund transfers	14,750	92,148	96,148	87,743	524.7%	16,000	-82.6%
POLICE SERVICE	14,801,407	15,865,226	15,798,274	12,092,143	7.2%	15,735,123	-0.8%
POLICE DEPARTMENT	\$ 15,429,657	\$ 16,521,630	\$ 16,521,630	\$ 12,596,259	7.1%	\$ 16,604,478	0.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION:

GOAL MISSION STATEMENT:

To ensure the highest quality of service is given to the residents of the City of Lake Charles.

FUNCTION DESCRIPTION:

Per the City Charter, the Director of Public Works is responsible for emergency services for all agencies of the City; contract construction supervision, maintenance of City property; maintenance of city map and mapping and survey work; construction of streets and sidewalks and bridges and street drainage connected therewith; traffic engineering; garbage and trash collection and disposal; street cleaning; storm water collection and disposal systems. In addition, the Director of Public Works oversees City Wastewater and Water systems; the City Transit system; the Vehicle Maintenance Division; and the Grounds Maintenance Division.

Public Works Divisions:

Administration	Vehicle Maintenance
Streets	Building Maintenance
Solid Waste-Trash Collection	Communication & Traffic
Solid Waste General	Grounds Maintenance

*Wastewater, Transit, and Water Division are in separate funds listed elsewhere in the budget.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Public Works Department	167	157	157	157	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
Salaries/ Wages	\$ 4,145,444	\$ 4,351,827	\$ 4,228,403	\$ 3,175,172	5.0%	\$ 4,378,770	0.6%
Overtime	156,207	159,568	159,568	94,781	2.2%	157,500	-1.3%
Fringe Benefits	1,478,710	1,656,054	1,617,559	1,133,980	12.0%	1,683,875	1.7%
General Operating Services	13,880	18,085	18,670	8,581	30.3%	20,485	13.3%
Insurance - Property, AL, GL, WC	1,153,433	1,291,846	1,291,846	968,885	12.0%	1,291,846	0.0%
Maintenance & Rentals	493,133	577,493	674,753	376,086	17.1%	669,843	16.0%
Utilities	1,553,364	1,614,600	1,574,190	1,121,264	3.9%	1,584,450	-1.9%
Contractual Services & Projects	1,688,144	1,756,100	1,700,322	1,043,292	4.0%	1,842,300	4.9%
General Supplies	574,652	626,300	630,262	353,913	9.0%	628,850	0.4%
Automotive Supplies & Gasoline	1,014,553	1,047,050	1,209,058	850,625	3.2%	1,293,150	23.5%
Materials & Equipment	337,006	317,900	350,182	185,753	-5.7%	347,800	9.4%
Major Acquisitions & Improvements	383,472	472,000	437,100	24,149	23.1%	668,500	41.6%
Special Current Charges	35,250	129,100	126,010	28,246	266.2%	133,100	3.1%
PUBLIC WORKS DEPARTMENT	\$ 13,027,248	\$ 14,017,923	\$ 14,017,923	\$ 9,364,727	7.6%	\$ 14,700,469	4.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 01 ADMINISTRATION

GOAL MISSION STATEMENT:

To ensure the highest quality of service is given to the residents of the City of Lake Charles.

FUNCTION DESCRIPTION:

The Administration Division provides for the general management of the Public Works Department and the coordination and scheduling of work performed by its various operating divisions. It also includes the City Engineering functions.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders completed	3	2	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Administration	14	14	14	14	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 556,152	\$ 582,560	\$ 549,560	\$ 412,882	4.7%	\$ 578,100	-0.8%
Fringe Benefits	167,854	189,866	179,256	128,195	13.1%	199,016	4.8%
General Operating Services	7,172	8,450	8,254	3,509	17.8%	9,700	14.8%
Insurance - Property, AL, GL, WC	13,182	14,764	14,764	11,073	12.0%	14,764	0.0%
Maintenance & Rentals	12,039	18,450	27,246	17,725	53.3%	27,950	51.5%
Utilities	9,259	8,500	22,900	17,772	-8.2%	24,000	182.4%
Contractual Services & Projects	6,808	8,800	2,300	1,870	29.3%	9,700	10.2%
General Supplies	18,047	15,600	16,500	8,317	-13.6%	17,100	9.6%
Automotive Supplies & Gasoline	16,138	17,650	17,650	10,403	9.4%	17,500	-0.8%
Materials & Equipment	36,540	7,000	5,200	3,660	-80.8%	7,600	8.6%
Special Current Charges	8,563	103,300	102,710	21,677	1106.4%	107,300	3.9%
ADMINISTRATION	<u>\$ 860,087</u>	<u>\$ 974,940</u>	<u>\$ 946,340</u>	<u>\$ 637,083</u>	13.4%	<u>\$ 1,012,730</u>	3.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 02 STREETS

GOAL MISSION STATEMENT:

To maintain safe roadways and sidewalks for pedestrian and vehicular traffic and to maintain City infrastructure drainage systems.

FUNCTION DESCRIPTION:

The Streets Division performs general roadway maintenance (maintaining, repairing, improving City streets) and drainage on public streets. Street sweepers insure streets are free of dirt, leaves, and debris. The maintenance of City streets includes surface treatment and overlay; correction of street failures including handicap ramps, curbs, and gutters, construction catch basins, drainage boxes, and patching potholes. (This budget also includes the cost of street lighting.)

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders completed	269	190	
Work orders completed-drainage	787	707	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Streets	26	25	25	25	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 02 STREETS							
Salaries/ Wages/ OT	\$ 682,071	\$ 653,640	\$ 679,576	\$ 529,079	-4.2%	\$ 703,160	7.6%
Fringe Benefits	238,115	245,735	243,440	186,044	3.2%	256,176	4.2%
General Operating Services	1,010	3,025	2,525	288	199.5%	3,025	0.0%
Insurance - Property, AL, GL, WC	319,465	357,801	357,801	268,351	12.0%	357,801	0.0%
Maintenance & Rentals	98,506	178,475	178,175	42,000	81.2%	173,475	-2.8%
Utilities	1,346,921	1,383,700	1,356,150	1,000,300	2.7%	1,361,800	-1.6%
Contractual Services & Projects	187,170	224,100	222,309	77,619	19.7%	224,400	0.1%
General Supplies	318,773	290,600	296,321	210,367	-8.8%	295,100	1.5%
Automotive Supplies & Gasoline	109,392	104,000	110,007	80,756	-4.9%	119,200	14.6%
Materials & Equipment	58,921	50,500	47,772	39,239	-14.3%	59,100	17.0%
Major Acquisitions & Improvements	33,592	-	-	-	-100.0%	35,000	N/A
Special Current Charges	13,737	12,500	10,000	924	-9.0%	12,500	0.0%
STREETS	\$ 3,407,673	\$ 3,504,076	\$ 3,504,076	\$ 2,434,967	2.8%	\$ 3,600,737	2.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 03 TRASH COLLECTION

GOAL MISSION STATEMENT:

To collect and dispose of garbage and trash from the residents in the City limits of Lake Charles in the most economical and environmentally safe manner.

FUNCTION DESCRIPTION:

This division provides for the collection and disposal of brush, debris, and other residential waste not handled by the automated garbage system. Its function includes the collection of garbage and trash from City residences once a week and then the delivery of the items to the dump sites. There are nine routes which average 717.5 homes per route.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Tons incinerated	2,905	2,500	
Tons trash collected	7,930	6,285	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Trash Collection	34	29	29	29	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 03 TRASH COLLECTION							
Salaries/ Wages/ OT	\$ 699,407	\$ 757,960	\$ 740,960	\$ 551,229	8.4%	\$ 800,610	5.6%
Fringe Benefits	252,879	299,901	299,901	190,366	18.6%	302,562	0.9%
General Operating Services	100	200	200	-	100.0%	200	0.0%
Insurance - Property, AL, GL, WC	170,218	190,644	190,644	142,983	12.0%	190,644	0.0%
Maintenance & Rentals	83,300	86,850	135,350	75,171	4.3%	105,000	20.9%
Utilities	4,272	7,300	7,300	2,535	70.9%	5,300	-27.4%
Contractual Services & Projects	34,684	29,700	294,305	202,346	-14.4%	229,700	673.4%
General Supplies	4,732	3,800	3,800	2,469	-19.7%	3,850	1.3%
Automotive Supplies & Gasoline	200,231	202,500	185,500	122,027	1.1%	237,500	17.3%
Materials & Equipment	24,689	25,800	25,800	15,296	4.5%	25,800	0.0%
Major Acquisitions & Improvements	5,319	-	-	-	-100.0%	250,000	N/A
Special Current Charges	3,312	4,800	4,800	2,293	44.9%	4,800	0.0%
TRASH COLLECTION	\$ 1,483,143	\$ 1,609,455	\$ 1,888,560	\$ 1,306,715	8.5%	\$ 2,155,966	34.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 04 SOLID WASTE – GENERAL

GOAL MISSION STATEMENT:

To clean all streets of garbage and trash in the most economical and environmentally safe manner.

FUNCTION DESCRIPTION:

The Solid Waste-General (Garbage) Division includes the cost of operation of the City's automated garbage collection service, including related equipment costs, contractual cost of waste disposal, and expenses of transportation to disposal sites. Its primary function is the collection of garbage and trash from City residences once a week and delivery of the items to the dump sites. There are nine routes which average 717.5 homes per route.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Tons garbage collected	25,801	27,000	
Work orders completed	5,539	8,600	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Solid Waste – General	16	14	14	14	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 04 SOLID WASTE-GENERAL							
Salaries/ Wages/ OT	\$ 417,031	\$ 410,600	\$ 360,600	\$ 280,955	-1.5%	\$ 386,900	-5.8%
Fringe Benefits	154,822	150,864	137,314	101,032	-2.6%	152,119	0.8%
General Operating Services	638	1,600	2,483	1,681	150.8%	2,250	40.6%
Insurance - Property, AL, GL, WC	163,324	182,923	182,923	137,192	12.0%	182,923	0.0%
Maintenance & Rentals	112,435	99,300	150,889	116,808	-11.7%	159,300	60.4%
Utilities	1,459	1,400	7,090	5,048	-4.0%	7,100	407.1%
Contractual Services & Projects	1,138,024	1,100,500	818,295	621,259	-3.3%	1,160,500	5.5%
General Supplies	9,196	9,700	15,511	9,431	5.5%	14,800	52.6%
Automotive Supplies & Gasoline	322,343	340,000	468,000	351,113	5.5%	475,000	39.7%
Materials & Equipment	110,884	123,900	112,877	46,637	11.7%	99,400	-19.8%
Major Acquisitions & Improvements	56,000	420,000	343,500	-	650.0%	22,000	-94.8%
Special Current Charges	2,253	1,800	1,800	820	-20.1%	1,800	0.0%
SOLID WASTE-GENERAL	\$ 2,488,409	\$ 2,842,587	\$ 2,601,282	\$ 1,671,976	14.2%	\$ 2,664,092	-6.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 05 VEHICLE MAINTENANCE

GOAL MISSION STATEMENT:

To provide and sustain the City fleet of on-road and off-road vehicles and equipment and to provide these services in a proficient, professional, and courteous manner; to promote the reduction of idle time and improve fuel mileage; to provide information on technology advances in alternative fuels and vehicles.

FUNCTION DESCRIPTION:

The Vehicle Maintenance Division accounts for the operational costs of maintenance garage services for Public Works, Police Department, Recreation Department, and City Hall. Repair parts and replacement are charged to departments/divisions and includes fuel, oil, towing, and all diagnosing, and use of vendors

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders	4,589	3,182	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Vehicle Maintenance	24	24	24	24	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 05 VEHICLE MAINTENANCE							
Salaries/ Wages/ OT	\$ 658,174	\$ 720,140	\$ 719,780	\$ 510,519	9.4%	\$ 742,800	3.1%
Fringe Benefits	218,040	259,439	259,799	177,326	19.0%	267,125	3.0%
General Operating Services	4,786	3,350	3,358	2,489	-30.0%	3,850	14.9%
Insurance - Property, AL, GL, WC	59,676	66,837	66,837	50,128	12.0%	66,837	0.0%
Maintenance & Rentals	51,572	54,050	51,400	37,832	4.8%	55,050	1.9%
Utilities	81,901	80,900	54,860	34,024	-1.2%	61,900	-23.5%
Contractual Services & Projects	15,718	20,800	15,800	11,778	32.3%	20,800	0.0%
General Supplies	50,744	51,650	54,055	28,177	1.8%	51,650	0.0%
Automotive Supplies & Gasoline	101,520	90,100	90,101	54,899	-11.2%	92,100	2.2%
Materials & Equipment	51,975	48,550	53,786	42,448	-6.6%	59,550	22.7%
Major Acquisitions & Improvements	161,318	-	-	-	-100.0%	18,000	N/A
Special Current Charges	4,578	3,500	3,500	797	-23.5%	3,500	0.0%
VEHICLE MAINTENANCE	\$ 1,460,002	\$ 1,399,316	\$ 1,373,276	\$ 950,417	-4.2%	\$ 1,443,162	3.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 06 BUILDING MAINTENANCE

GOAL MISSION STATEMENT:

To provide healthy, safe, clean, and usable buildings and facilities by maintenance, repairs, and renovations in a timely and cost effective manner.

FUNCTION DESCRIPTION:

The Building Maintenance Division provides the maintenance of air/heating systems and plumbing systems as well as repairs such as carpentry, electrical, and painting for approximately 108 City facilities. Material costs are charged to various departments; personnel and other operational costs are funded through the Building Maintenance Division's budget.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders completed	874	1,010	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Building Maintenance	13	13	13	13	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 06 BUILDING MAINTENANCE							
Salaries/ Wages/ OT	\$ 287,816	\$ 310,970	\$ 289,470	\$ 224,368	8.0%	\$ 289,150	-7.0%
Fringe Benefits	117,776	132,426	125,526	94,577	12.4%	132,256	-0.1%
General Operating Services	85	200	200	29	135.3%	200	0.0%
Insurance - Property, AL, GL, WC	8,565	9,593	9,593	7,195	12.0%	9,593	0.0%
Maintenance & Rentals	6,318	17,750	18,325	11,233	180.9%	19,450	9.6%
Utilities	561	500	15,140	7,881	-10.9%	15,550	3010.0%
Contractual Services & Projects	-	50	50	-	N/A	50	0.0%
General Supplies	27,893	28,250	25,050	13,953	1.3%	28,250	0.0%
Automotive Supplies & Gasoline	24,986	26,350	53,350	38,859	5.5%	52,100	97.7%
Materials & Equipment	16,612	18,600	14,225	8,264	12.0%	18,600	0.0%
Major Acquisitions & Improvements	15,574	-	10,600	-	-100.0%	67,000	N/A
Special Current Charges	218	500	500	288	129.4%	500	0.0%
BUILDING MAINTENANCE	\$ 506,404	\$ 545,189	\$ 562,029	\$ 406,647	7.7%	\$ 632,699	16.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 07 COMMUNICATION AND TRAFFIC

GOAL MISSION STATEMENT:

To do the best job the division can to maintain the safety of the motoring public through the maintenance of signs, signals, and communications; to promote the City in its mission and to respond to public concerns within the scope of the division's responsibilities

FUNCTION DESCRIPTION:

The Communication and Traffic Division installs and maintains traffic control devices and markings and maintains radio communication equipment used by other departments and divisions. (The cost of utility service to City-maintained traffic signals is also charged to this division.) Its functions consist of maintaining, replacing, and adding traffic signs and signals in the City; maintaining, replacing, and adding traffic signals; street striping; and hanging banners for holidays and special events.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders completed	4		
Work orders completed-Traffic Signals	6		
Work orders completed-Traffic Signs	22		

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Communication and Traffic	8	8	8	8	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 07 COMMUNICATION & TRAFFIC							
Salaries/ Wages/ OT	\$ 285,911	\$ 284,365	\$ 270,865	\$ 208,618	-0.5%	\$ 269,850	-5.1%
Fringe Benefits	79,864	85,814	80,314	61,102	7.5%	86,294	0.6%
General Operating Services	32	660	660	81	1962.5%	660	0.0%
Insurance - Property, AL, GL, WC	99,539	111,484	111,484	83,613	12.0%	111,484	0.0%
Maintenance & Rentals	32,913	19,750	10,500	4,931	-40.0%	21,750	10.1%
Utilities	108,738	132,000	110,450	53,544	21.4%	108,500	-17.8%
Contractual Services & Projects	2,311	2,000	9,475	8,877	-13.5%	2,000	0.0%
General Supplies	106,900	166,200	159,525	73,128	55.5%	167,600	0.8%
Automotive Supplies & Gasoline	12,724	16,950	20,950	12,451	33.2%	23,250	37.2%
Materials & Equipment	5,987	13,000	58,000	3,860	117.1%	37,000	184.6%
Major Acquisitions & Improvements	19,577	-	-	-	-100.0%	30,000	N/A
Special Current Charges	157	200	200	146	27.4%	200	0.0%
COMMUNICATION & TRAFFIC	\$ 754,653	\$ 832,423	\$ 832,423	\$ 510,351	10.3%	\$ 858,588	3.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 14 GROUNDS MAINTENANCE

GOAL MISSION STATEMENT:

To add to and maintain the aesthetic quality of the City.

FUNCTION DESCRIPTION:

The Grounds Maintenance/Beautification Division performs grounds maintenance functions such as mowing and landscape management. The City's Litter Abatement Program is accounted for in this division. Its functions include seeding, fertilizing, mowing, grooming, trimming, flower beds, and grass cutting on medians, neutral grounds, and City owned property.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders completed		1,152	

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Grounds Maintenance	32	30	30	30	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 14 GROUNDS MAINTENANCE							
Salaries/ Wages/ OT	\$ 715,089	\$ 791,160	\$ 777,160	\$ 552,303	10.6%	\$ 765,700	-3.2%
Fringe Benefits	249,360	292,009	292,009	195,338	17.1%	288,327	-1.3%
General Operating Services	57	600	990	504	952.6%	600	0.0%
Insurance - Property, AL, GL, WC	319,464	357,800	357,800	268,350	12.0%	357,800	0.0%
Maintenance & Rentals	96,050	102,868	102,868	70,386	7.1%	107,868	4.9%
Utilities	253	300	300	160	18.6%	300	0.0%
Contractual Services & Projects	303,429	370,150	337,788	119,543	22.0%	195,150	-47.3%
General Supplies	38,367	60,500	59,500	8,071	57.7%	50,500	-16.5%
Automotive Supplies & Gasoline	227,219	249,500	263,500	180,117	9.8%	276,500	10.8%
Materials & Equipment	31,398	30,550	32,522	26,349	-2.7%	40,750	33.4%
Major Acquisitions & Improvements	83,759	52,000	83,000	24,149	-37.9%	246,500	374.0%
Special Current Charges	2,432	2,500	2,500	1,301	2.8%	2,500	0.0%
GROUNDS MAINTENANCE	<u>2,066,877</u>	<u>2,309,937</u>	<u>2,309,937</u>	<u>1,446,571</u>	11.8%	<u>2,332,495</u>	1.0%
PUBLIC WORKS DEPARTMENT	<u>\$ 13,027,248</u>	<u>\$ 14,017,923</u>	<u>\$ 14,017,923</u>	<u>\$ 9,364,727</u>	7.6%	<u>\$ 14,700,469</u>	4.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION:

GOAL MISSION STATEMENT:

To strive to administer safe, balanced, aesthetically pleasing and sustainable physical development to Lake Charles while protecting the larger public interest and improving quality.

Through the Planning Commission, the Planning Department is tasked with the principle authority to evaluate, formulate, plan, and execute the basic ingredients of the "City's Urban Policy."

FUNCTION DESCRIPTION:

The Planning and Development Department consists of the following divisions:

Administration

Permit Center

Downtown/Lakefront Development

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Planning and Development	22	21	21	21	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
Salaries/ Wages/ OT	\$ 823,152	\$ 881,350	\$ 913,360	\$ 708,553	7.1%	\$ 934,050	6.0%
Fringe Benefits	236,532	262,718	263,615	205,449	11.1%	281,965	7.3%
General Operating Services	78,872	78,500	81,342	54,537	-0.5%	83,350	6.2%
Insurance - Property, AL, GL, WC	55,995	62,715	62,715	47,037	12.0%	62,715	0.0%
Maintenance & Rentals	9,359	14,050	13,500	5,268	50.1%	14,350	2.1%
Utilities	20,902	18,400	20,200	14,463	-12.0%	21,200	15.2%
Contractual Services & Projects	343,473	437,600	425,950	323,118	27.4%	449,600	2.7%
General Supplies	17,615	32,300	33,077	11,162	83.4%	23,600	-26.9%
Automotive Supplies & Gasoline	20,523	24,250	29,350	19,608	18.2%	31,550	30.1%
Materials & Equipment	14,593	14,575	13,382	2,888	-0.1%	13,100	-10.1%
Major Acquisitions & Improvements	-	12,000	12,500	-	N/A	15,000	25.0%
Special Current Charges	23,804	109,250	78,717	25,575	359.0%	75,500	-30.9%
PLANNING & DEVELOPMENT DEPT	\$ 1,644,820	\$ 1,947,708	\$ 1,947,708	\$ 1,417,658	18.4%	\$ 2,005,980	3.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 01 ADMINISTRATION

GOAL MISSION STATEMENT:

To provide for the overall planning and coordination of the City's planning needs through customer service, prompt and adequate responses to telephone inquiries, efficient handling and resolution of zoning disputes and complaints; handling comprehensive planning, zoning, site plan development questions.

FUNCTION DESCRIPTION:

This division performs general City planning activities, administers zoning and other land development regulations, and carries out economic development programs. It processes zoning compliance, site plans, annexation request, subdivision plans, and planned developments. It oversees and administers programs that directly influence the quality of life within the City. Other functions include historic preservation, downtown development, subdivision management, and floodplain management.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Administration	5	5	5	5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 238,575	\$ 246,560	\$ 257,690	\$ 209,634	3.3%	\$ 298,720	21.2%
Fringe Benefits	66,097	70,919	70,416	56,452	7.3%	80,875	14.0%
General Operating Services	36,505	37,500	34,200	20,637	2.7%	38,000	1.3%
Insurance - Property, AL, GL, WC	12,765	14,297	14,297	10,723	12.0%	14,297	0.0%
Maintenance & Rentals	2,810	4,300	3,900	2,382	53.0%	4,600	7.0%
Utilities	6,490	5,400	7,200	5,393	-16.8%	7,700	42.6%
Contractual Services & Projects	3,205	24,100	3,100	2,453	652.0%	12,100	-49.8%
General Supplies	2,990	4,000	4,000	2,135	33.8%	4,200	5.0%
Automotive Supplies & Gasoline	2,194	3,000	3,700	2,200	36.7%	4,500	50.0%
Materials & Equipment	5,531	2,800	2,800	1,508	-49.4%	3,400	21.4%
Major Acquisitions & Improvements	-	-	-	-	N/A	15,000	N/A
Special Current Charges	8,038	54,300	18,693	8,027	575.5%	20,500	-62.2%
ADMINISTRATION	\$ 385,200	\$ 467,176	\$ 419,996	\$ 321,544	21.3%	\$ 503,892	7.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 02 PERMIT CENTER

GOAL MISSION STATEMENT:

To provide information to the public and contractors; review development and single structure designs; conduct plan reviews and inspections, manage the structure demolition process; and preserve health, safety, and welfare of the City.

FUNCTION DESCRIPTION:

The Permit Center is a centralized location for obtaining development permits and for acquiring information on all construction, zoning, and land use requirements for the City of Lake Charles. It establishes rules and regulations for construction, alteration, repair, removal, relocation, demolition, and the use and occupancy of buildings, structures, and premises. It is also responsible for the following: review plans for compliance of new construction and alteration of existing structures; issue building, electrical plumbing, gas, and mechanical permits; perform inspections of various trades on new and altered buildings to assure compliance with codes; license various construction trades such as building, electrical, plumbing, gas, and mechanical contractors; investigate all complaints dealing with building, electrical, plumbing, gas, mechanical, zoning or property standards such as junk vehicles, junk materials, garbage and trash, or tall grass on private property; and handle condemnation procedures.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Building permits	1,602	1,718	1,889
Electrical permits	2,285	1,882	2,077
Mechanical permits	892	1,462	1,608
Plumbing permits	823	1,333	1,466

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Permit Center	14	13	13	13	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 02 PERMIT CENTER							
Salaries/ Wages/ OT	\$ 460,678	\$ 508,500	\$ 529,380	\$ 394,923	10.4%	\$ 506,420	-0.4%
Fringe Benefits	133,502	151,764	151,764	114,750	13.7%	158,091	4.2%
General Operating Services	39,574	38,300	43,042	30,977	-3.2%	41,300	7.8%
Insurance - Property, AL, GL, WC	38,230	42,818	42,818	32,114	12.0%	42,818	0.0%
Maintenance & Rentals	6,549	9,150	9,150	2,886	39.7%	9,150	0.0%
Utilities	13,515	11,500	11,500	8,216	-14.9%	12,000	4.3%
Contractual Services & Projects	338,638	401,000	411,600	320,638	18.4%	428,000	6.7%
General Supplies	12,533	12,300	13,077	8,688	-1.9%	12,400	0.8%
Automotive Supplies & Gasoline	18,329	21,250	25,650	17,408	15.9%	27,050	27.3%
Materials & Equipment	3,494	5,275	4,082	1,380	51.0%	5,900	11.8%
Major Acquisitions & Improvements	-	12,000	12,500	-	N/A	-	-100.0%
Special Current Charges	15,216	16,350	21,424	17,548	7.5%	21,400	30.9%
PERMIT CENTER	\$ 1,080,258	\$ 1,230,207	\$ 1,275,987	\$ 949,528	13.9%	\$ 1,264,529	2.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 13 DOWNTOWN/LAKEFRONT DEVELOPMENT

GOAL MISSION STATEMENT:

To define the parameters, characteristics, aesthetics, and mission of the Downtown Development District with focus on customer and stakeholder needs.

FUNCTION DESCRIPTION:

This division was established in the 2009-2010 fiscal year to perform the planning and development function for the downtown and lakefront districts of the City. Its functions include beautification/aesthetics; budget, funding, operations; economic development; historic preservation; planning and coordination; transportation; and safety and security.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Downtown/Lakefront Development	3	3	3	3	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 13 DOWNTOWN/LAKEFRONT DEVLPMNT							
Salaries/ Wages/ OT	\$ 123,899	\$ 126,290	\$ 126,290	\$ 103,996	1.9%	\$ 128,910	2.1%
Fringe Benefits	36,933	40,035	41,435	34,247	8.4%	42,999	7.4%
General Operating Services	2,793	2,700	4,100	2,923	-3.3%	4,050	50.0%
Insurance - Property, AL, GL, WC	5,000	5,600	5,600	4,200	12.0%	5,600	0.0%
Maintenance & Rentals	-	600	450	-	N/A	600	0.0%
Utilities	897	1,500	1,500	854	67.2%	1,500	0.0%
Contractual Services & Projects	1,630	12,500	11,250	27	666.9%	9,500	-24.0%
General Supplies	2,092	16,000	16,000	339	664.8%	7,000	-56.3%
Materials & Equipment	5,568	6,500	6,500	-	16.7%	3,800	-41.5%
Special Current Charges	550	38,600	38,600	-	6918.2%	33,600	-13.0%
DOWNTOWN/LAKEFRONT PLAN	<u>179,362</u>	<u>250,325</u>	<u>251,725</u>	<u>146,586</u>	<u>39.6%</u>	<u>237,559</u>	<u>-5.1%</u>
 PLANNING & DEVELOPMENT	 \$ 1,644,820	 \$ 1,947,708	 \$ 1,947,708	 \$ 1,417,658	 18.4%	 \$ 2,005,980	 3.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION:

GOAL MISSION STATEMENT:

To give the highest quality of service to fellow employees and the community of Lake Charles.

FUNCTION DESCRIPTION:

General Services Department:

Administration	Information Technology
Building Services	1911 City Hall
Printing Services	Community Service Grants

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
General Services	23.5	20.5	20.5	20.5	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
Salaries/ Wages/ OT	\$ 952,598	\$ 977,680	\$ 975,980	\$ 783,773	2.6%	\$ 1,030,580	5.4%
Fringe Benefits	272,553	266,664	266,664	203,624	-2.2%	296,062	11.0%
General Operating Services	79,856	77,870	80,369	49,225	-2.5%	73,070	-6.2%
Insurance - Property, AL, GL, WC	172,020	189,907	189,907	149,294	10.4%	197,907	4.2%
Maintenance & Rentals	320,696	378,062	377,312	202,532	17.9%	303,670	-19.7%
Utilities	182,537	202,520	202,520	128,472	10.9%	180,970	-10.6%
Contractual Services & Projects	441,653	494,600	509,454	415,302	12.0%	501,800	1.5%
General Supplies	73,855	101,325	98,625	52,349	37.2%	75,250	-25.7%
Automotive Supplies & Gasoline	8,575	10,500	12,200	7,299	22.4%	12,650	20.5%
Materials & Equipment	405,822	217,530	230,627	160,892	-46.4%	232,300	6.8%
Major Acquisitions & Improvements	3,968	-	-	-	-100.0%	7,500	N/A
Special Current Charges	1,148,864	1,366,606	1,339,606	751,762	19.0%	1,323,210	-3.2%
GENERAL SERVICES DEPARTMENT	4,062,997	4,283,264	4,283,264	2,904,524	5.4%	4,234,969	-1.1%
 OPERATING EXPENDITURES	 \$ 51,470,797	 \$ 55,001,766	 \$ 55,001,766	 \$ 40,568,169	 6.9%	 \$ 56,181,963	 2.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 01 ADMINISTRATION

GOAL MISSION STATEMENT:

To give the highest quality of service to fellow employees and the community of Lake Charles.

FUNCTION DESCRIPTION:

This division serves as a cost center for general administrative support and non-departmental charges, operational payments to other agencies pursuant to statutes or agreements, and incidental expenses of boards and commissions. It also provides for election costs and write-offs of uncollectible receivables for the entire General Fund.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Administration	6	6	6	6	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 234,411	\$ 250,030	\$ 249,130	\$ 193,181	6.7%	\$ 252,800	1.1%
Fringe Benefits	90,802	71,850	71,850	55,372	-20.9%	88,951	23.8%
General Operating Services	70,029	67,750	67,750	44,028	-3.3%	65,200	-3.8%
Insurance - Property, AL, GL, WC	94,792	103,411	103,411	84,421	9.1%	111,411	7.7%
Maintenance & Rentals	29,514	31,212	32,212	10,675	5.8%	19,000	-39.1%
Utilities	39,949	42,700	42,700	30,687	6.9%	40,000	-6.3%
Contractual Services & Projects	41,003	27,800	49,800	17,800	-32.2%	21,500	-22.7%
General Supplies	17,784	23,700	24,000	10,206	33.3%	17,400	-26.6%
Automotive Supplies & Gasoline	2,787	3,100	4,000	1,964	11.2%	4,050	30.6%
Materials & Equipment	7,874	9,600	13,300	3,000	21.9%	9,300	-3.1%
Special Current Charges	1,147,031	1,361,356	1,334,356	751,426	18.7%	1,319,310	-3.1%
GENERAL ADMINISTRATION	<u>\$ 1,775,976</u>	<u>\$ 1,992,509</u>	<u>\$ 1,992,509</u>	<u>\$ 1,202,760</u>	12.2%	<u>\$ 1,948,922</u>	-2.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 02 BUILDING SERVICES

GOAL MISSION STATEMENT:

To provide maintenance and supplies for the efficient operation of City Hall.

FUNCTION DESCRIPTION:

This division maintains the City Hall building and plant and oversees the janitorial services and supplies for City Hall.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Building Services	7	4	4	4	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 02 BUILDING SERVICES							
Salaries/ Wages/ OT	\$ 196,879	\$ 188,850	\$ 188,850	\$ 159,138	-4.1%	\$ 228,100	20.8%
Fringe Benefits	39,592	36,126	36,126	32,326	-8.8%	41,882	15.9%
General Operating Services	375	220	220	39	-41.3%	220	0.0%
Insurance - Property, AL, GL, WC	37,040	41,485	41,485	31,114	12.0%	41,485	0.0%
Maintenance & Rentals	137,528	135,000	131,200	55,433	-1.8%	108,900	-19.3%
Utilities	106,453	124,720	124,720	72,817	17.2%	107,220	-14.0%
Contractual Services & Projects	70,394	67,600	71,400	53,996	-4.0%	75,800	12.1%
General Supplies	29,184	45,825	45,825	24,054	57.0%	31,800	-30.6%
Automotive Supplies & Gasoline	2,638	4,000	4,000	1,950	51.6%	4,400	10.0%
Materials & Equipment	10,785	10,200	10,200	3,272	-5.4%	7,000	-31.4%
Special Current Charges	1,785	4,350	4,350	168	143.7%	3,650	-16.1%
BUILDING SERVICES	\$ 632,653	\$ 658,376	\$ 658,376	\$ 434,307	4.1%	\$ 650,457	-1.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 03 PRINTING SERVICES

GOAL MISSION STATEMENT:

To provide timely and efficient handling of the City's printing needs and mail delivery services for all City departments.

FUNCTION DESCRIPTION:

This division provides for the various printing needs of all City departments including stationery, envelopes, and forms; works with departments/divisions on printing projects such as the annual budget, certificates, brochures, booklets; maintains a supply of paper for copy machines; and picks up mail from the Post Office and City offices and distributes it to all City divisions. Material and postage costs are charged to the receiving departments/divisions.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Documents printed	1,754,000	1,477,509	1,600,000
Mail metered	72,701	141,641	150,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Printing Services	3	3	3	3	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 03 PRINTING SERVICES							
Salaries/ Wages/ OT	\$ 111,259	\$ 113,770	\$ 112,970	\$ 89,975	2.3%	\$ 113,780	0.0%
Fringe Benefits	32,122	34,005	34,005	26,726	5.9%	35,367	4.0%
General Operating Services	5,370	5,550	8,049	2,620	3.4%	3,300	-40.5%
Insurance - Property, AL, GL, WC	9,472	10,609	10,609	7,957	12.0%	10,609	0.0%
Maintenance & Rentals	81,005	79,950	80,000	63,072	-1.3%	81,920	2.5%
Utilities	1,208	1,200	1,200	907	-0.7%	1,350	12.5%
General Supplies	4,031	6,200	3,200	2,318	53.8%	3,200	-48.4%
Automotive Supplies & Gasoline	2,673	2,700	3,500	3,118	1.0%	3,500	29.6%
Materials & Equipment	-	1,000	1,451	-	N/A	2,650	165.0%
Major Acquisitions & Improvements	-	-	-	-	N/A	7,500	N/A
Special Current Charges	-	100	100	96	N/A	100	0.0%
PRINTING SERVICES	\$ 247,140	\$ 255,084	\$ 255,084	\$ 196,789	3.2%	\$ 263,276	3.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 04 INFORMATION TECHNOLOGY

GOAL MISSION STATEMENT:

To provide all City employees with the hardware, software, and network resources needed to perform their jobs effectively and efficiently and to provide citizens with the electronic services needed to conduct business with the City.

FUNCTION DESCRIPTION:

Functions of the Information Technology Division include the application support for ten or more enterprise-class products used by all City employees or by specific departments; hardware, operation system, and software support for desktop computers and laptops used by approximately 600 employees across all City departments; and management of thirty or more servers housed in a 24x7x365 data center and in other City facilities.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Number of computers in use	623	650	650
Work orders completed	1,479	1,576	1,576

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Information Technology	4.5	4.5	4.5	4.5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 04 INFORMATION TECHNOLOGY							
Salaries/ Wages/ OT	\$ 243,984	\$ 255,590	\$ 255,590	\$ 206,511	4.8%	\$ 259,200	1.4%
Fringe Benefits	68,454	78,994	78,994	54,757	15.4%	82,335	4.2%
General Operating Services	1,357	2,000	2,000	959	47.4%	1,950	-2.5%
Insurance - Property, AL, GL, WC	16,424	18,395	18,395	13,796	12.0%	18,395	0.0%
Maintenance & Rentals	57,757	114,250	119,250	67,248	97.8%	80,250	-29.8%
Utilities	8,389	8,000	8,000	5,406	-4.6%	8,000	0.0%
Contractual Services & Projects	326,318	395,200	381,254	342,070	21.1%	400,000	1.2%
General Supplies	13,337	15,500	15,500	11,829	16.2%	15,250	-1.6%
Automotive Supplies & Gasoline	477	700	700	267	46.8%	700	0.0%
Materials & Equipment	374,217	181,730	190,676	154,620	-51.4%	213,350	17.4%
Special Current Charges	-	200	200	72	N/A	100	-50.0%
INFORMATION TECHNOLOGY	\$ 1,114,682	\$ 1,070,559	\$ 1,070,559	\$ 857,535	-4.0%	\$ 1,079,530	0.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 09 1911 CITY HALL

GOAL MISSION STATEMENT:

To provide for the operation and maintenance of the restored 1911 City Hall building.

FUNCTION DESCRIPTION:

This division accounts for the operation and maintenance costs of the restored 1911 City Hall building, including wages for temporary employees. The exhibit and event costs at this building are separately budgeted through the Arts/Special Events Fund.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Only temporary employees are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 09 1911 CITY HALL							
Salaries/ Wages/ OT	\$ 20,471	\$ 22,300	\$ 22,300	\$ 17,889	8.9%	\$ 26,300	17.9%
Fringe Benefits	1,566	1,500	1,500	1,368	-4.2%	1,990	32.7%
General Operating Services	370	350	350	574	-5.4%	800	128.6%
Insurance - Property, AL, GL, WC	9,259	10,370	10,370	7,778	12.0%	10,370	0.0%
Maintenance & Rentals	12,336	14,750	11,750	4,330	19.6%	10,700	-27.5%
Utilities	25,777	25,000	25,000	18,081	-3.0%	23,500	-6.0%
Contractual Services & Projects	3,599	3,500	6,500	1,296	-2.8%	4,000	14.3%
General Supplies	8,559	9,000	9,000	2,946	5.2%	6,500	-27.8%
Materials & Equipment	12,946	15,000	15,000	-	15.9%	-	-100.0%
Special Current Charges	48	500	500	-	941.7%	-	-100.0%
1911 CITY HALL	<u>\$ 94,931</u>	<u>\$ 102,270</u>	<u>\$ 102,270</u>	<u>\$ 54,262</u>	<u>7.7%</u>	<u>\$ 84,160</u>	<u>-17.7%</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 11 GENERAL SERVICE GRANTS

GOAL MISSION STATEMENT:

To administer federally-assisted programs efficiently and timely to help citizens of the city/community, especially lower-income families.

FUNCTION DESCRIPTION:

This division provides administrative support for federally-assisted programs budgeted through other divisions and fund accounts such as AmeriCorps, Summer Food Service Program, the Community Development Block Grant and HOME Programs. See the individual details on these programs at their respective budget sites. Additional areas administered by this division are as follows

Mayor's Commission on Disability (MCOD): was formed in 1983 to expand the opportunities of persons with physical or mental disabilities and thus enhance their contribution to society.

Human Relations Commission: operates as an advisory board in all matters involving any department of the City, City officials, employees, and agents and their relationships and/or contacts with the citizens of the City.

Leadership Team for Community and Race Relations: mission is to develop and implement programs, events, and activities and to produce materials in the community that have significant impact on promoting racial equality, respect, and harmony among all members in the City and its surrounding communities.

Junior Team Green: consists of a group of young people, ages ranging from 12 to 18, and adult leaders who have committed themselves to educating and encouraging young people to be more environmentally responsible.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Multicultural dinners	74	157	200
MCOD conference	1	0	1
MCOD attendees	242	0	200
Jr. Team Green activities	5	7	7
HR cases	68	55	60

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
General Service Grants	3	3	3	3	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 11 COMMUNITY SERV GRANTS							
Salaries/ Wages/ OT	\$ 145,594	\$ 147,140	\$ 147,140	\$ 117,079	1.1%	\$ 150,400	2.2%
Fringe Benefits	40,017	44,189	44,189	33,075	10.4%	45,537	3.1%
General Operating Services	2,355	2,000	2,000	1,005	-15.1%	1,600	-20.0%
Insurance - Property, AL, GL, WC	5,033	5,637	5,637	4,228	12.0%	5,637	0.0%
Maintenance & Rentals	2,556	2,900	2,900	1,774	13.5%	2,900	0.0%
Utilities	761	900	900	574	18.3%	900	0.0%
Contractual Services & Projects	339	500	500	140	47.5%	500	0.0%
General Supplies	960	1,100	1,100	996	14.6%	1,100	0.0%
Special Current Charges	-	100	100	-	N/A	50	-50.0%
COMMUNITY SERVICE/GRANTS	<u>197,615</u>	<u>204,466</u>	<u>204,466</u>	<u>158,871</u>	3.5%	<u>208,624</u>	2.0%
GENERAL SERVICES	<u>4,062,997</u>	<u>4,283,264</u>	<u>4,283,264</u>	<u>2,904,524</u>	5.4%	<u>4,234,969</u>	-1.1%
GENERAL FUND OPERATING EXP	<u>\$ 51,470,797</u>	<u>\$ 55,001,766</u>	<u>\$ 55,001,766</u>	<u>\$ 40,568,170</u>	6.9%	<u>\$ 56,181,963</u>	2.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 21 TRANSFERS
DIVISION: 01 OPERATING TRANSFERS

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This cost center accounts for transfers from General Fund which are not included in departmental operating budgets. The majority of these transfers are made on a recurring basis to supplement revenues received by Special Revenue and Enterprise Funds which would otherwise experience cash deficits. Transfers to Capital Projects may also be made to supplement or match other authorized fund sources for major or multi-year capital acquisitions and improvements.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 001 GENERAL FUND							
DEPT: 21 TRANSFERS							
DIV: 01 OPERATING TRANSFERS							
Contingency transfer	\$ -	\$ 500,000	\$ 500,000	\$ -	N/A	\$ 250,000	-50.0%
Interfund transfer Disaster Recovery	-	-	-	-	N/A	-	
Interfund transfer Americorps Grant	38,365	39,992	39,992	26,767	4.2%	44,620	11.6%
Interfund transfer HOME Program	59,790	71,317	71,317	51,203	19.3%	62,760	-12.0%
Interfund transfer Recreation	1,196,104	1,227,879	1,227,879	900,000	2.7%	1,125,508	-8.3%
Interfund transfer Special Revenue	1,294,259	1,339,188	1,339,188	977,969	3.5%	1,232,888	-7.9%
Interfund trsf Sales Tax Increment	-	-	-	-	N/A	-	
Interfund trsf School Board STX Dist. 3	283,935	350,000	350,000	211,031	23.3%	350,000	0.0%
Interfund transfer - Debt Service	283,935	350,000	350,000	211,031	23.3%	350,000	0.0%
Interfund transfer Transit Operations	681,747	802,097	802,097	600,000	17.7%	858,938	7.1%
Interfund transfer Civic Center Operations	1,122,858	1,065,058	1,065,058	750,000	-5.1%	1,052,887	-1.1%
Interfund transfer Golf Course Operations	296,415	-	-	-	-100.0%	296,978	N/A
Interfund transfer Risk Mgmt Claims	430,895	-	-	-	-100.0%	-	N/A
Interfund transfer Proprietary Funds	2,531,915	1,867,155	1,867,155	1,350,000	-26.3%	2,208,803	18.3%
Interfund transfer Golf Course	100,000	-	-	-	-100.0%	-	N/A
Interfund transfer - Capital	100,000	-	-	-	-100.0%	-	N/A
Interfund transfer Risk Management							
Firefighter's lawsuit settlement	568,634	568,634	568,634	-	0.0%	568,634	0.0%
Interfund transfer - Capital	568,634	568,634	568,634	-	0.0%	568,634	0.0%
Total transfers	4,778,743	4,624,977	4,624,977	2,539,000	-3.2%	4,610,325	-0.3%
FUND: 001 GENERAL FUND	\$ 56,249,540	\$ 59,626,743	\$ 59,626,743	\$ 43,107,170	6.0%	\$ 60,792,288	2.0%

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SPECIAL REVENUE FUNDS

**WASTE WATER
RIVERBOAT GAMING
RECREATION
CENTRAL SCHOOL
SPECIAL EVENTS
COMMUNITY DEVELOPMENT
HUD HOUSING PROGRAMS
SUMMER FEEDING GRANT
AMERICORPS GRANT
MISCELLANEOUS POLICE GRANTS
D.A.R.E. GRANT
COPS HIRING GRANT
DISASTER RECOVERY
BROWNFIELDS ASSESSMENT FOR PETROLEUM
FACILITY RENEWAL**

Special Revenue Funds are used to account for various restricted revenues and related expenditures which are not readily accountable in another fund type.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

SPECIAL REVENUE FUNDS

	Waste Water	Riverboat Gaming	Recreation Fund	Central School	Special Event	Community Development	
Revenues:							
Property taxes	\$ -	\$ -	\$ 846,143	\$ -	\$ -	\$ -	
Additional sales tax levy portions	3,088,000	-	1,544,000	-	-	-	
Franchise and license taxes	-	8,800,000	-	-	-	-	
Intergovernmental	-	-	-	-	-	398,675	
Charges for services	9,916,000	-	-	-	-	-	
Use of money and property	22,500	6,000	144,850	110,450	52,200	-	
Total operating revenues	<u>13,026,500</u>	<u>8,806,000</u>	<u>2,534,993</u>	<u>110,450</u>	<u>52,200</u>	<u>398,675</u>	
Expenditures:							
Police Department	-	-	-	-	-	-	
Public Works	8,679,602	-	-	-	-	-	
Planning & Development	-	-	-	-	-	398,675	
Community Services	-	-	3,968,549	127,705	227,025	-	
Total operating expenditures	<u>8,679,602</u>	<u>-</u>	<u>3,968,549</u>	<u>127,705</u>	<u>227,025</u>	<u>398,675</u>	
Net operating gain (loss)							
Other financing sources:							
Operating transfers in	<u>-</u>	<u>-</u>	<u>1,433,556</u>	<u>-</u>	<u>144,825</u>	<u>-</u>	
Other financing uses:							
Operating transfers to other funds	-	1,332,873	-	-	-	-	
Transfer to Debt Service accounts	2,524,575	4,420,185	-	-	-	-	
Capital transfers-General Capital Projects	4,000,000	3,200,000	-	-	-	-	
Capital transfers-Golf	-	200,000	-	-	-	-	
Total transfers	<u>6,524,575</u>	<u>9,153,058</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total expenditures	<u>15,204,177</u>	<u>9,153,058</u>	<u>3,968,549</u>	<u>127,705</u>	<u>227,025</u>	<u>398,675</u>	
Net Income (loss)	<u>\$ (2,177,677)</u>	<u>\$ (347,058)</u>	<u>\$ -</u>	<u>\$ (17,255)</u>	<u>\$ (30,000)</u>	<u>\$ -</u>	
Projected beginning fund balance	\$ 7,435,547	\$ 1,864,347	\$ 503,814	\$ 284,512	\$ 49,509	\$ -	
Fund balance (used) added operations	1,822,323	-	-	(17,255)	(30,000)	-	
Fund balance used for capital transfers	(4,000,000)	(347,058)	-	-	-	-	
Total fund balance (used) added	<u>(2,177,677)</u>	<u>(347,058)</u>	<u>-</u>	<u>(17,255)</u>	<u>(30,000)</u>	<u>-</u>	
Ending fund balance	\$ 5,257,870	\$ 1,517,289	\$ 503,814	\$ 267,257	\$ 19,509	\$ -	

HUD Housing Programs	Summer Feeding	Americorps Grant	Misc. Police Grants	D.A.R.E Grant	Cops Hiring Grant	Disaster Recovery	Brownfields Pet Assmnt	Facility Renewal	Total Special Revenue
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 846,143
-	-	-	-	-	-	-	-	-	4,632,000
-	-	-	-	-	-	-	-	-	8,800,000
500,820	1,141,140	78,869	657,309	38,486	98,830	-	-	-	2,914,129
-	-	-	-	-	-	-	-	-	9,916,000
-	-	-	-	1,000	-	-	-	32,200	369,200
500,820	1,141,140	78,869	657,309	39,486	98,830	-	-	32,200	27,477,472
-	-	-	673,309	39,486	98,830	-	-	-	811,625
-	-	-	-	-	-	-	-	-	8,679,602
-	-	-	-	-	-	-	-	-	398,675
563,580	1,141,140	123,489	-	-	-	-	-	-	6,151,488
563,580	1,141,140	123,489	673,309	39,486	98,830	-	-	-	16,041,390
62,760	-	44,620	16,000	-	-	-	-	-	1,701,761
-	-	-	-	-	-	-	-	-	1,332,873
-	-	-	-	-	-	-	-	-	6,944,760
-	-	-	-	-	-	-	-	545,000	7,745,000
-	-	-	-	-	-	-	-	-	200,000
-	-	-	-	-	-	-	-	545,000	16,222,633
563,580	1,141,140	123,489	673,309	39,486	98,830	-	-	545,000	32,264,023
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (512,800)	\$ (3,084,790)
\$ 51,519	\$ 91,381	\$ -	\$ 27,901	\$ 140,476	\$ -	\$ 1,935,825	\$ -	\$ 4,245,793	\$ 16,630,624
-	-	-	-	-	-	-	-	32,200	1,807,268
-	-	-	-	-	-	-	-	(545,000)	(4,892,058)
-	-	-	-	-	-	-	-	(512,800)	(3,084,790)
\$ 51,519	\$ 91,381	\$ -	\$ 27,901	\$ 140,476	\$ -	\$ 1,935,825	\$ -	\$ 3,732,993	\$ 13,545,834

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 117-WASTEWATER
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 08 WASTEWATER

GOAL MISSION STATEMENT:

To keep the existing sewer system in repair and condition to meet various standards and to insure the production of quality water to be released to the receiving water bodies of the State of Louisiana.

FUNCTION DESCRIPTION:

This division accounts for the operating costs of the sanitary sewerage collection, treatment system, and repair systems and provides partial support of system improvements. Its functions include operating 24-hour seven-day-a-week for the collection and treatment of wastewater; installing service taps; building manholes; laying extensions; and maintaining approximately 125 lift stations and 4 treatment facilities. The construction crews maintain and repair existing service lines while laboratory personnel collect daily samples at all facilities to ensure environmental standards are met.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work orders completed	3,110	3,614	4,000
Sanitary sewers (miles)	600	600	600
Storm sewers (miles)	425	425	425
Maximum daily treatment capacity (daily m. gal.)	18	18	18

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Wastewater	65	65	65	65	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 117 WASTE WATER						
Revenues:						
Ten Year Sales Tax - 0.16%	\$ 2,941,189	\$2,944,000	\$ 2,294,976	\$3,014,976	\$ 3,088,000	4.9%
Taxes and special assessments	2,941,189	2,944,000	2,294,976	3,014,976	3,088,000	4.9%
Physical Environment - Charges for Services	3,796	4,500	6,061	6,161	6,000	33.3%
Sewer extension charges	23,301	26,000	55,292	57,292	40,000	53.8%
Sewer user charges	8,934,310	9,400,000	8,258,209	9,662,105	9,870,000	5.0%
Charges for services	8,961,407	9,430,500	8,319,562	9,725,558	9,916,000	5.1%
Interest earnings	32,389	21,500	23,431	24,831	21,000	-2.3%
Miscellaneous revenue	10,111	-	1,898	1,998	1,500	N/A
Use of money and property	42,500	21,500	25,329	26,829	22,500	4.7%
Total operating revenues	11,945,096	12,396,000	10,639,867	12,767,363	13,026,500	5.1%
Expenditures:						
Salaries/ Wages/ OT	1,967,245	2,049,350	1,545,979	2,009,773	2,070,000	1.0%
Fringe Benefits	682,736	761,402	532,195	691,854	749,080	-1.6%
General Operating Services	10,887	13,750	5,925	7,406	14,450	5.1%
Insurance - Property, AL, GL, WC	280,578	313,672	256,758	335,176	341,172	8.8%
Maintenance & Rentals	550,750	559,950	436,958	576,946	627,200	12.0%
Utilities	1,180,408	1,133,500	887,935	1,171,310	1,257,000	10.9%
Contractual Services & Projects	550,370	600,050	400,002	550,015	600,050	0.0%
General Supplies	557,582	579,725	384,300	529,231	551,750	-4.8%
Automotive Supplies & Gasoline	140,826	146,700	132,484	169,159	177,900	21.3%
Materials & Equipment	266,056	340,500	204,711	289,836	373,000	9.5%
Major Acquisitions & Improvements	88,681	225,000	252,472	322,472	815,000	262.2%
Special Current Charges	967,978	1,148,200	627,793	784,741	1,103,000	-3.9%
Wastewater operating expenditures	7,244,097	7,871,799	5,667,512	7,437,918	8,679,602	10.3%
Interfund transfers - capital	900,000	900,000	600,000	900,000	4,000,000	344.4%
Interfund transfers - debt service	2,506,667	2,473,475	1,650,000	2,473,475	2,524,575	2.1%
Wastewater transfers	3,406,667	3,373,475	2,250,000	3,373,475	6,524,575	93.4%
Total expenditures	10,650,764	11,245,274	7,917,512	10,811,393	15,204,177	35.2%
Net change in fund balance	1,294,332	1,150,726		1,955,970	(2,177,677)	-289.2%
Beginning fund balance	4,185,245	5,479,577		5,479,577	7,435,547	35.7%
Ending fund balance	\$ 5,479,577	\$6,630,303		\$7,435,547	\$ 5,257,870	-20.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 119 RIVERBOAT GAMING FUND
DEPARTMENT: 21 TRANSFERS
DIVISION: 01 OPERATING TRANSFERS

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The Riverboat Gaming Fund accounts for the revenue received from casino riverboat admission payments, including annual settlement installments shown as miscellaneous revenue. These funds are allocated for designated purposes by interfund transfers primarily for capital projects and debt service payments. The budget reflects revenues from the Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury which established pooling of parish-wide gaming revenues. The only expenses recorded in this fund are the transfers to other City funds for capital and debt service expenses.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 119 RIVERBOAT GAMING FUND:						
Revenues:						
Riverboat Admission Taxes	\$ 8,959,034	\$8,000,000	\$ 6,620,818	\$7,970,818	\$ 8,800,000	10.0%
Taxes and special assessments	8,959,034	8,000,000	6,620,818	7,970,818	8,800,000	10.0%
Interest earnings	14,202	3,000	5,430	5,630	6,000	100.0%
Use of money and property	14,202	3,000	5,430	5,630	6,000	100.0%
Total operating revenues	8,973,236	8,003,000	6,626,248	7,976,448	8,806,000	10.0%
Other financing sources						
Interfund transfer from Debt Service Fund	69,368	-	-	-	-	N/A
Total transfers from other funds	69,368	-	-	-	-	N/A
Other financing uses						
DEPT: 21 TRANSFERS						
DIV: 01 TRANSFERS						
Interfund transfer General Fund	233,806	800,000	600,000	800,000	880,000	10.0%
Interfund transfer Arts/Special Events	283,090	225,000	175,000	225,000	144,825	-35.6%
Interfund transfer Recreation Fund	-	-	-	-	308,048	N/A
Interfund transfer 1998 Pension Refund Bond	1,130,000	1,100,000	825,000	1,100,000	1,000,000	-9.1%
Interfund transfer 2007 Public Improvmnt Bond	1,320,093	1,341,802	1,050,000	1,341,802	1,354,505	0.9%
Interfund transfer 2010 Public Improvmnt Bond	700,000	2,045,825	1,525,000	2,045,825	2,065,680	1.0%
Interfund transfer - Debt Service	3,150,093	4,487,627	3,400,000	4,487,627	4,420,185	-1.5%
Interfund transfer - Contingency	-	-	-	-	500,000	N/A
Interfund transfer Capital Projects	4,500,000	2,400,000	1,600,000	2,400,000	2,700,000	12.5%
Interfund transfer Golf Course	-	-	-	-	200,000	N/A
Interfund transfer Civic Center Capital	400,000	-	-	-	-	N/A
Interfund transfer Transit Capital	-	100,000	-	100,000	-	-100.0%
Interfund transfers - Capital	4,900,000	2,500,000	1,600,000	2,500,000	2,900,000	16.0%
Total transfers to other funds	8,566,989	8,012,627	5,775,000	8,012,627	9,153,058	14.2%
Net change in fund balance	475,615	(9,627)		(36,179)	(347,058)	-3505.0%
Beginning fund balance	1,424,911	1,900,526		1,900,526	1,864,347	-1.9%
Ending fund balance	\$ 1,900,526	\$1,890,899		\$1,864,347	\$ 1,517,289	-19.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 127 RECREATION
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION:

GOAL MISSION STATEMENT:

To strive to offer the people of Lake Charles a wide variety of activities through team and individual athletic programs, classes, and activities, as well as the individual and family enjoyment of playgrounds, picnics and nature

FUNCTION DESCRIPTION:

Recreation Department:

Recreation

Lakefront/Downtown

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Recreation Department	38	38	38	38	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 127 RECREATION
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 01 RECREATION

GOAL MISSION STATEMENT:

To strive to offer the people of Lake Charles a wide variety of activities through team and individual athletic programs, classes, and activities, as well as the individual and family enjoyment of playgrounds, picnics and nature.

FUNCTION DESCRIPTION:

This division provides for the operation of the City's parks and recreation programs and facilities, which is partially supported by dedicated revenues and sales tax transfers. Its function is to provide, develop, and maintain recreational and athletic facilities, parks and activities for the community. These activities include but are not limited to swimming pools, athletic programs, camps, public parks, senior activities, youth activities, family structured activities, playground equipment, rental facilities, and instructional activities. It performs all the necessary tasks to provide citizens the recreation needs to meet the public demand.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Total athletic teams	281	287	300
Total attendance in athletic teams	4,311	4,402	4,600
Total summer day camp attendance	480	480	510
Total pool summer attendance	16,581	17,290	19,527
Total summer attendance at recreation centers	Not available	112,840	115,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Recreation	38	38	38	37	-2.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 127 RECREATION
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 31 LAKEFRONT/DOWNTOWN

GOAL MISSION STATEMENT:

To enhance the lakefront edge by providing decorative lighting, shade, seating structures, land forms and landscaping, irrigation, educational interpretive signage, viewing devices, a widened promenade of special paving and connecting of this area to downtown in an effort to increase resident and visitor usage.

FUNCTION DESCRIPTION:

This new division will be the cost center for the Lakefront Promenade which will provide for general public use and enjoyment as a lakefront destination. It will furnish more amenities for annual festivals and other events. It includes a walking path along the water, the Louisiana Landing Fountain, and a new Bord du Lac Marina. A variety of activities can be held at one time.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Lakefront/Downtown	0	0	0	1	100.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 127 RECREATION FUND:						
Revenues:						
1.70 Mills Property Tax Special Rec District	\$ 822,770	\$ 838,067	\$ 841,039	\$ 841,039	\$ 846,143	1.0%
Ten Year Sales Tax - 0.08%	1,470,596	1,472,000	1,147,488	1,507,488	1,544,000	4.9%
Tax revenue	2,293,366	2,310,067	1,988,527	2,348,527	2,390,143	3.5%
Miscellaneous Reimbursement	700	-	-	-	-	N/A
Intergovernmental revenue	700	-	-	-	-	N/A
Interest Earnings	1,356	1,300	872	872	800	-38.5%
Recreation Program revenues	125,481	117,000	137,020	150,722	141,050	20.6%
Recreation Donations	1,856	1,200	5,816	1,588	2,000	66.7%
General Donations	104	1,000	2,031	109	1,000	0.0%
Miscellaneous insurance revenues	41	-	3,660	41	-	N/A
Use of money and property	128,838	120,500	149,399	153,332	144,850	20.2%
Total operating revenues	2,422,904	2,430,567	2,137,926	2,501,859	2,534,993	4.3%
Expenditures:						
DEPT: 09 COMMUNITY SERVICES						
DIV: 01 RECREATION						
Salaries/ Wages/ OT	1,765,706	1,709,360	1,406,445	1,828,379	1,674,000	-2.1%
Fringe Benefits	416,873	417,778	338,369	439,880	424,457	1.6%
General Operating Services	4,985	4,765	1,536	1,843	4,600	-3.5%
Insurance - Property, AL, GL, WC	221,621	244,319	188,353	249,433	254,619	4.2%
Maintenance & Rentals	327,578	375,350	156,964	188,357	311,550	-17.0%
Utilities	358,413	326,000	293,109	381,042	345,500	6.0%
Contractual Services & Projects	31,210	36,749	27,902	33,482	40,700	10.8%
General Supplies	243,647	273,950	165,813	198,976	240,175	-12.3%
Automotive Supplies & Gasoline	137,477	137,500	111,442	139,303	149,000	8.4%
Materials & Equipment	45,846	38,975	33,451	40,141	36,400	-6.6%
Major Acquisitions & Improvements	57,200	74,700	23,960	23,960	167,500	124.2%
Special Current Charges	16,636	19,000	6,170	7,404	12,000	-36.8%
Recreation Division	3,627,192	3,658,446	2,753,514	3,532,198	3,660,501	0.1%
DIV: 31 LAKEFRONT/DOWNTOWN						
Salaries/ Wages/ OT	-	-	-	-	107,300	N/A
Fringe Benefits	-	-	-	-	17,268	N/A
Insurance - Property, AL, GL, WC	-	-	-	-	-	N/A
Maintenance & Rentals	-	-	-	-	77,000	N/A
Utilities	-	-	-	-	31,200	N/A
Contractual Services & Projects	-	-	-	-	9,780	N/A
General Supplies	-	-	-	-	26,100	N/A
Automotive Supplies & Gasoline	-	-	-	-	4,700	N/A
Materials & Equipment	-	-	-	-	9,700	N/A
Contingency	-	-	-	-	-	N/A
Major Acquisitions & Improvements	-	-	-	-	-	N/A
Special Current Charges	-	-	-	-	-	N/A
Major Acquisitions & Improvements	-	-	-	-	25,000	N/A
Lakefront/Downtown Maintenance	-	-	-	-	308,048	N/A
Total operating expenditures	3,627,192	3,658,446	2,753,514	3,532,198	3,968,549	8.5%
Other financing sources						
Interfund transfer from General Fund	1,196,104	1,227,879	900,000	1,030,339	1,125,508	-8.3%
Interfund transfer from Riverboat Gaming Fund	-	-	-	-	308,048	N/A
Total transfers from other funds	1,196,104	1,227,879	900,000	1,030,339	1,433,556	16.8%
Net change in fund balance	(8,184)	151	-	(0)	-	N/A
Beginning fund balance	511,998	503,814		503,814	503,814	0.0%
Ending fund balance	\$ 503,814	\$ 503,814		\$ 503,814	\$ 503,814	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 107 CENTRAL SCHOOL
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 07 CENTRAL SCHOOL

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This division serves as the cost center for the operation and maintenance of Central School as an arts and cultural center.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 107 CENTRAL SCHOOL FUND:						
Revenues:						
Interest earnings	\$ 617	\$ 800	\$ 393	\$ 413	\$ 350	-56.3%
Rents and royalties	117,164	106,500	95,492	94,645	110,000	3.3%
General concessions	89	150	86	71	100	-33.3%
Use of money and property	117,870	107,450	95,971	95,129	110,450	2.8%
Total operating revenue	117,870	107,450	95,971	95,129	110,450	2.8%
Expenditures:						
DEPT: 09 COMMUNITY SERVICES						
DIV: 07 CENTRAL SCHOOL						
Insurance - Property, AL, GL, WC	8,308	9,305	6,979	9,305	9,305	0.0%
Maintenance & Rentals	14,307	30,000	19,322	23,186	30,000	0.0%
Utilities	51,497	48,400	34,018	44,223	53,500	10.5%
Contractual Services & Projects	3,078	7,100	2,815	3,378	11,400	60.6%
General Supplies	12,138	11,000	5,833	7,000	11,000	0.0%
Materials & Equipment	8	500	157	188	500	0.0%
Special Current Charges	14,450	12,000	12,000	12,000	12,000	0.0%
Total operating expenditures	103,786	118,305	81,124	99,281	127,705	7.9%
Net change in fund balance	14,084	(10,855)		(4,152)	(17,255)	-59.0%
Beginning fund balance	274,580	288,664		288,664	284,512	-1.4%
Ending fund balance	<u>\$ 288,664</u>	<u>\$ 277,809</u>		<u>\$ 284,512</u>	<u>\$ 267,257</u>	-3.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 104 SPECIAL EVENTS
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 22 ARTS/SPECIAL EVENTS

GOAL MISSION STATEMENT:

To provide quality arts and cultural events for the citizens of Lake Charles.

FUNCTION DESCRIPTION:

This division provides for the arts and cultural activities of the City which include exhibits at the 1911 City Hall, the July Red, White, Blue and You activities including fireworks; Downtown at Sundown; and Crossroads activities.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Traveling and local exhibits in gallery		14	15
Concerts/events		23	31
CEAs art related		8	9
Additional programming for Civic Center		2	2

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 104 SPECIAL EVENTS FUND:						
Revenues:						
Rents and Royalties	\$ 2,179	\$ 2,200	\$ 1,890	\$ 1,890	\$ 2,200	0.0%
Interest on Demand Deposits	25	-	9	9	-	N/A
Miscellaneous Donations	21,390	29,825	42,582	42,582	36,000	20.7%
Special Event Revenue	22,511	27,500	10,268	10,268	14,000	-49.1%
Use of money and property	46,105	59,525	54,749	54,749	52,200	-12.3%
Total operating revenue	46,105	59,525	54,749	54,749	52,200	-12.3%
Expenditures:						
DEPT: 09 COMMUNITY SERVICES						
DIV: 22 ARTS/SPECIAL EVENTS						
General Operating Services	41,012	42,600	26,579	31,895	35,600	-16.4%
Insurance - Property, AL, GL, WC	21,355	23,625	16,978	22,884	22,325	-5.5%
Maintenance & Rentals	3,368	3,000	1,681	2,017	3,000	0.0%
Contractual Services & Projects	205,173	202,300	181,097	196,097	150,000	-25.9%
General Supplies	5,951	7,500	15,495	18,495	10,600	41.3%
Materials & Equipment	3,273	500	97	116	500	0.0%
Special Current Charges	7,125	5,000	1,800	2,160	5,000	0.0%
Total operating expenditures	287,257	284,525	243,727	273,665	227,025	-20.2%
Transfer from Riverboat Gaming Fund	283,090	225,000	175,000	225,000	144,825	-35.6%
Net change in fund balance	41,938	-	(13,978)	6,084	(30,000)	N/A
Beginning fund balance	1,487	43,425		43,425	49,509	14.0%
Ending fund balance	\$ 43,425	\$ 43,425		\$ 49,509	\$ 19,509	-55.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 110 COMMUNITY DEVELOPMENT
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION:

GOAL MISSION STATEMENT:

To administer the Community Development Block Grant (CDBG) and the HOME Partnership Grant throughout the City of Lake Charles.

FUNCTION DESCRIPTION:

This division accounts for all federal funds received through the Community Development Block Grant Program, which is principally restricted to capital investment activities in targeted low to moderate income areas of the City. This budget is subject to grant terms and conditions, including adjustments to carry over prior year funds which remain available for authorized purposes until expended. This includes the Community Development Block Grant Program, Team Five Program, capital infrastructural projects, capital park projects, public service, and down payment/closing costs assistance programs.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Down payment assistance	20	20	20
Rehabilitation/reconstruction	10	10	7
Street projects	3	3	2

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Community Development	2	2	2	2	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 110 COMMUNITY DEVELOPMENT
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 04 COMMUNITY DEVELOPMENT

GOAL MISSION STATEMENT:

To administer the Community Development Block Grant (CDBG) and the HOME Partnership Grant throughout the City of Lake Charles.

FUNCTION DESCRIPTION:

This division is responsible for the day-to-day operations of the Community Development Block Grant Program and the HOME Programs and the assurances that these funded activities are kept in compliance with program requirements.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Community Development	2	2	2	2	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 110 COMMUNITY DEVELOPMENT
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 12 TEAM FIVE PROGRAM

GOAL MISSION STATEMENT:

To provide mentoring and educational/technical training services to at risk youth who have been incarcerated; to encourage and motivate these young people to become model citizens through focusing on the value of citizenship, personal responsibility, teamwork, mutual respect and trust; to create a sense of personal accomplishment both academically and socially.

FUNCTION DESCRIPTION:

This is a year long program that addresses the needs of youth at risk (ages 12-17). The program has been in existence for three years and currently operates under the direction of one executive director, four mentors, and sixteen students. The students participate in team building activities, Team Five retreats, and volunteer activities such as the Art Walk, Southern University Family and Youth Expo, Perfect Treasures with CARC, E-Recycle Day, planting flowers at a local museum, Light Up the Lake, The Bridge, and Abraham's Tent.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Students graduating high school		4	

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 110 COMMUNITY DEVELOPMENT
DEPARTMENT: 11 CAPITAL-STREET AND TRANSPORTATION
DIVISION: 01 PAVING

GOAL MISSION STATEMENT:

To improve living conditions in Lake Charles by addressing non-housing community development needs.

FUNCTION DESCRIPTION:

The objectives of this division include the repair of deteriorated neighborhood and collector streets; the expansion of business opportunity efforts by supporting economic development projects; improving neighborhood conditions; the installation of curbs and gutters in the CDBG eligible areas of Lake Charles where they are missing; drainage system improvements; and sewer system improvements. The individual projects vary each year.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 110 COMMUNITY DEVELOPMENT FUND:						
Revenues:						
Community Development	\$ 492,340	\$ 936,022	\$ 716,980	\$ 753,887	\$ 398,675	-57.4%
Intergovernmental - Federal Programs	492,340	936,022	716,980	753,887	398,675	-57.4%
Miscellaneous Donations	1,100	-	1,100	1,100	-	N/A
Use of money and property	1,100	-	1,100	1,100	-	N/A
Total operating revenues	493,440	936,022	718,080	754,987	398,675	-57.4%
Expenditures:						
DEPT: 07 PLANNING & DEVELOPMENT						
DIV: 04 COMMUNITY DEVELOPMENT						
Salaries/ Wages/ OT	57,981	58,485	46,199	57,749	53,800	-8.0%
Fringe Benefits	22,992	36,034	20,226	25,283	30,612	-15.0%
General Operating Services	13,986	21,300	10,943	13,132	15,400	-27.7%
Insurance - Property, AL, GL, WC	2,174	2,435	1,826	2,435	2,435	0.0%
Maintenance & Rentals	315	1,650	836	1,003	1,350	-18.2%
Utilities	307	750	365	438	750	0.0%
Contractual Services & Projects	-	5,500	20	20	2,250	-59.1%
General Supplies	1,227	1,950	981	1,177	1,550	-20.5%
Automotive Supplies & Gasoline	1,410	7,550	1,947	2,336	7,400	-2.0%
Contingency	-	19,250	-	-	25,839	34.2%
Special Current Charges	14,000	-	224,042	284,655	222,289	N/A
Total Community Development	114,392	154,904	307,385	388,227	363,675	134.8%
DEPT: 07 PLANNING & DEVELOPMENT						
DIV: 12 TEAM FIVE PROGRAM						
Salaries/ Wages/ OT	39,331	30,000	27,514	36,234	30,000	0.0%
Fringe Benefits	2,976	2,300	2,026	2,439	2,295	-0.2%
General Operating Services	10	-	10	10	-	N/A
General Supplies	-	-	1,096	1,096	-	N/A
Materials & Equipment	213	-	320	320	-	N/A
Contingency	232	31,132	-	-	2,705	-91.3%
Special Current Charges	48	-	144	2,219	-	N/A
Total Team Five	42,810	63,432	31,110	42,318	35,000	-44.8%
Planning and Development operating exp	157,202	218,336	338,495	430,545	398,675	82.6%
DEPT: 11 CAPITAL-STREET&TRNSPRT	-	493,000	-	-	-	-100.0%
DEPT: 12 CAPITAL-RECREATION & PARKS	-	-	-	-	-	N/A
DEPT: HOUSING PROGRAMS	324,442	224,686	324,442	324,442	-	-100.0%
Total capital expenditures	324,442	717,686	324,442	324,442	-	-100.0%
Total expenditures	481,644	936,022	662,937	754,987	398,675	-57.4%
Net change in fund balance	11,796	-	-	-	-	N/A
Beginning fund balance	(11,796)	-	-	-	-	N/A
Ending fund balance	\$ -	\$ -	-	\$ -	\$ -	N/A

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**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 126 HUD-HOUSING PROGRAMS
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 05 HUD EMERGENCY SHELTER GRANT
 06 HOME OWNER GRANTS
 07 HOME/CHDOS GRANTS

GOAL MISSION STATEMENT:

To improve the condition and availability of affordable housing in the City of Lake Charles; to facilitate an expansion of housing and services offered to homeless families and individuals in Lake Charles; to provide support to non-profit agencies that deliver services to non-homeless special needs populations; to increase the inventory of lead safe housing units under the Rehabilitation Program.

FUNCTION DESCRIPTION:

This division accounts for certain housing assistance programs administered or carried out by the City with funds originating from the U. S. Department of Housing and Urban Development. Revenue sources consist of categorical grant funds and transfers of required local matching funds. Budget levels and fund availability are subject to modification to reflect required carry-overs of unexpended year end balances, and may also be reduced by federal action at any time. Although separated for budget presentation purposes, the HUD Housing Programs Fund and the Community Development Fund are combined into a single Special Revenue Fund for financial reporting purposes. It includes the Emergency Shelter Grant Program, Homeowner Grants, and HOME/CHDOS Grants.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
CHDO	5	4	2
Reconstruction	8	9	6

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
HUD – Housing Programs	1	1	1	1	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 126 HUD-HOUSING PROGRAMS						
Revenues:						
Home Program - Federal Funds	\$ 494,790	\$ 499,222	\$ 427,694	\$ 658,071	\$ 439,320	-12.0%
HUD Emergency Shelter - State Funds	47,175	49,712	25,440	37,663	61,500	23.7%
Intergovernmental revenues	541,965	548,934	453,134	695,734	500,820	-8.8%
Total operating revenues	541,965	548,934	453,134	695,734	500,820	-8.8%
Expenditures:						
DEPT: 07 PLANNING & DEVELOPMENT						
DIV: 05 HUD EMERGENCY SHELTER GRANT						
Special Current Charges	47,175	49,712	33,870	37,663	61,500	23.7%
DIV: 06 HOME OWNER GRANTS						
Salaries/ Wages/ OT	26,946	35,740	22,331	28,227	28,350	-20.7%
Fringe Benefits	6,219	11,500	9,938	12,870	14,884	29.4%
Contractual Services & Projects	395,158	437,718	488,167	625,117	383,534	-12.4%
General Supplies	48	-	-	-	-	N/A
Home Owner Grants	428,371	484,958	520,436	666,214	426,768	-12.0%
DIV: 07 HOME/CHDOS GRANTS						
Contractual Services & Projects	126,209	85,581	53,360	53,360	75,312	-12.0%
Total operating expenditures	601,755	620,251	607,666	757,237	563,580	-9.1%
Other financing sources						
Interfund transfer from General Fund	59,790	71,317	51,203	61,503	62,760	-12.0%
Total transfers from other funds	59,790	71,317	51,203	61,503	62,760	-12.0%
Net change in fund balance	-	-	-	-	-	N/A
Beginning fund balance	51,519	51,519		51,519	51,519	0.0%
Ending fund balance	\$ 51,519	\$ 51,519		\$ 51,519	\$ 51,519	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 122 SUMMER FOOD SERVICE PROGRAM
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 09 SUMMER FOOD SERVICE PROGRAM

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The Summer Food Service Program provides nutritious meals to eligible children 18 years of age or younger or any person over 18 who has been determined by a state education agency or local public educational agency of a state to be mentally or physically handicapped and is enrolled in a public or private nonprofit school program during the summer months when schools are normally closed and the National School Lunch and School Breakfast Programs are not in operation. This division implements and provides administrative oversight to twenty-plus feeding sites.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Feeding locations	21	21	20
Meals served	221,622	200,000	200,000

AUTHORIZED PERSONNEL:

Temporary employees only are charged to the division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 122 SUMMER FOOD SERVICE PROGRAM						
Revenues:						
Department of Education	\$ 574,806	\$1,086,800	\$ 349,999	\$ 592,831	\$ 1,141,140	5.0%
Intergovernmental revenues	574,806	1,086,800	349,999	592,831	1,141,140	5.0%
Total operating revenues	574,806	1,086,800	349,999	592,831	1,141,140	5.0%
Expenditures:						
DEPT: 09 COMMUNITY SERVICES						
DIV: 09 SUMMER FOOD SERVICE PROGRAM						
Salaries/ Wages/ OT	225,021	371,091	173,094	221,701	325,100	-12.4%
Fringe Benefits	19,827	33,690	15,535	19,747	30,575	-9.2%
General Operating Services	536	2,420	765	1,765	2,542	5.0%
Insurance - Property, AL, GL, WC	6,815	6,706	8,678	11,385	6,828	1.8%
Maintenance & Rentals	30,486	39,820	14,777	24,757	41,811	5.0%
Utilities	21,077	35,750	2,847	26,847	37,538	5.0%
Contractual Services & Projects	-	16,555	-	-	18,066	9.1%
General Supplies	238,439	401,390	234,385	252,806	419,843	4.6%
Automotive Supplies & Gasoline	2,235	3,300	2,024	3,177	3,465	5.0%
Materials & Equipment	1,355	-	-	-	1,617	N/A
Contingency	-	169,478	-	-	233,759	37.9%
Special Current Charges	23,830	6,600	17,579	30,646	19,996	203.0%
Total operating expenditures	569,621	1,086,800	469,684	592,831	1,141,140	5.0%
Net change in fund balance	5,185	-	(119,685)	-	-	N/A
Beginning fund balance	91,381	91,381		91,381	91,381	0.0%
Ending fund balance	\$ 96,566	\$ 91,381		\$ 91,381	\$ 91,381	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 123 AMERICORPS GRANT
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 28 AMERICORPS GRANT 2011-2012

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

Through the Corporation for National and Community Service, the Impact Lake Charles AmeriCorps Program, which is a state funded program, is designed to embrace the diverse community with pride, respect, care, and self-esteem building in citizens within the City of Lake Charles and the State of Louisiana. The function of this division is to administer the educational grant in seven to ten in-school and after school programs using 22 members and one executive director.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Members	25 minimum time	25 minimum time	22 minimum time
Service projects	85	89	92
Education facilities served	12	10	10

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
AmeriCorps	2	1	1	1	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 123 AMERICORPS GRANT						
Revenues:						
Department of Treasury-Americorps	\$ 77,681	\$ 79,286	\$ 67,204	\$ 88,607	\$ 78,869	-0.5%
Intergovernmental revenues	77,681	79,286	67,204	88,607	78,869	-0.5%
Total operating revenues	77,681	79,286	67,204	88,607	78,869	-0.5%
Expenditures:						
DEPT: 09 COMMUNITY SERVICES						
DIV: 28 AMERICORPS GRANT 2011-2012						
Salaries/ Wages/ OT	73,749	84,610	71,427	82,064	81,350	-3.9%
Fringe Benefits	16,892	20,005	14,708	18,496	18,059	-9.7%
General Operating Services	446	2,800	446	746	1,200	-57.1%
Insurance - Property, AL, GL, WC	13,473	4,500	11,318	15,091	15,090	235.3%
Utilities	779	1,263	543	652	960	-24.0%
Contractual Services & Projects	1,250	1,500	950	2,850	828	-44.8%
General Supplies	4,821	3,100	749	1,049	2,100	-32.3%
Materials & Equipment	3,196	1,500	-	-	990	-34.0%
Special Current Charges	1,440	-	-	-	2,912	N/A
Total operating expenditures	116,046	119,278	100,141	120,948	123,489	3.5%
Other financing sources						
Interfund transfer from General Fund	38,365	39,992	26,767	32,341	44,620	11.6%
Total transfers from other funds	38,365	39,992	26,767	32,341	44,620	11.6%
Net change in fund balance	-	-	(6,170)	-	-	N/A
Beginning fund balance	-	-		-	-	N/A
Ending fund balance	\$ -	\$ -		\$ -	\$ -	N/A

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: MISCELLANEOUS POLICE GRANTS
DEPARTMENT: 05 POLICE
DIVISION: POLICE GRANTS

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The presented information covers all law enforcement grants, other than D.A.R.E., which are individually accounted for in special revenue funds but combined for financial reporting purposes. A combined budget total is proposed for these grants due to the uncertain frequency, size, and terms of potential grant awards. The City has applied to the Department of Justice, FEMA, and the Louisiana Commission on Law Enforcement for funding of communications, surveillance, and other equipment purchases.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
MISCELLANEOUS POLICE GRANTS						
Revenues:						
US Dept Justice (Formula Grant)	\$ 318,009	\$ 89,236	\$ 94,707	\$ 101,539	\$ 75,898	-14.9%
Miscellaneous Police Grants	12,380	632,889	251,414	259,549	415,745	-34.3%
Federal Programs	330,389	722,125	346,121	361,088	491,643	-31.9%
Miscellaneous Reimbursement	47,253	27,400	21,162	29,227	27,400	0.0%
LA Commission on Law Enforcement	346,027	215,801	43,130	68,919	36,766	-83.0%
Highway Safety Commission	71,545	77,052	34,853	56,950	101,500	31.7%
State Revenue	464,825	320,253	99,145	155,096	165,666	-48.3%
Intergovernmental revenue	795,214	1,042,378	445,266	516,184	657,309	-36.9%
Total operating revenues	795,214	1,042,378	445,266	516,184	657,309	-36.9%
Expenditures:						
DEPT: 05 POLICE						
DIV: POLICE GRANTS						
Salaries/ Wages/ OT	216,621	215,920	137,077	200,795	200,066	-7.3%
Fringe Benefits	1,329	-	1,591	1,591	-	N/A
General Operating Services	-	-	-	-	-	N/A
Maintenance & Rentals	-	-	-	-	-	N/A
Contractual Services & Projects	-	-	2,688	2,688	-	N/A
General Supplies	-	-	-	-	15,000	N/A
Automotive Supplies & Gasoline	1,384	-	3,000	3,000	-	N/A
Materials & Equipment	86,323	30,000	43,103	45,923	16,000	-46.7%
Contingency	-	-	-	-	-	N/A
Major Acquisitions & Improvements	504,307	888,606	353,233	353,233	442,243	-50.2%
Total operating expenditures	809,964	1,134,526	540,692	607,230	673,309	-40.7%
Other financing sources						
Interfund transfer from General Fund	14,750	92,148	87,743	91,046	16,000	-82.6%
Total transfers from other funds	14,750	92,148	87,743	91,046	16,000	-82.6%
Net change in fund balance	-	-	-	-	-	N/A
Beginning fund balance	27,901	27,901		27,901	27,901	0.0%
Ending fund balance	\$ 27,901	\$ 27,901		\$ 27,901	\$ 27,901	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 131-D.A.R.E. GRANT
DEPARTMENT: 05 POLICE
DIVISION: 06 DARE GRANT

GOAL MISSION STATEMENT:

To provide Drug Abuse Resistance Education to six schools; 241 fifth grade students.

FUNCTION DESCRIPTION:

The Drug Abuse Resistance Education (D.A.R.E.) Program is a program administered by the Lake Charles Police Department. It is currently funded entirely by state grant funds and dedicated court costs, and consists principally of D.A.R.E. educational supplies and the reimbursement of personnel costs.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Number of schools			6
Number of classes			12
Number of students			241

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 131 D.A.R.E. GRANT						
Revenues:						
LA Commission on Law Enforcement-DARE	\$ 42,305	\$ 50,894	\$ 10,506	\$ 13,006	\$ 25,486	-49.9%
State Revenue	42,305	50,894	10,506	13,006	25,486	-49.9%
Miscellaneous Local Revenue	13,348	13,000	8,733	8,733	13,000	0.0%
Intergovernmental revenue	55,653	63,894	19,239	21,739	38,486	-39.8%
Interest earnings	313	1,000	193	193	1,000	0.0%
Use of money and property	313	1,000	193	193	1,000	0.0%
Total operating revenues	55,966	64,894	19,432	21,932	39,486	-39.2%
Expenditures:						
DEPT: 05 POLICE						
DIV: 06 DARE GRANT						
Salaries/ Wages/ OT	24,546	30,000	7,770	7,770	15,000	-50.0%
Fringe Benefits	10,550	17,428	2,759	2,759	13,151	-24.5%
General Supplies	9,518	17,466	8,330	8,330	11,335	-35.1%
Total operating expenditures	44,614	64,894	18,859	18,859	39,486	-39.2%
Net change in fund balance	11,352	-		3,073	-	N/A
Beginning fund balance	126,051	137,403		137,403	140,476	2.2%
Ending fund balance	\$ 137,403	\$ 137,403		\$ 140,476	\$ 140,476	2.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 133 COPS HIRING GRANT
DEPARTMENT: 05 POLICE
DIVISION: 25 POLICE HIRING GRANT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The COPS funding from the United States Department of Justice is designed to facilitate local law enforcement agencies with their Community Policing efforts. While many different programs fall under the umbrella of the COPS program, the City of Lake Charles grant participation is directly related to hiring new police officers. Funding has been awarded for two positions for a period of three years. In fiscal year 2011, the Police Department has hired one officer thus far counting against the funding award. The Department reciprocated according to stated goals and objectives and has allocated two additional officers to the Community Policing Division. This action has expanded the availability and coverage of Community Policing Officers to the citizens of Lake Charles.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 133 COPS HIRING GRANT						
Revenues:						
US Dept Justice Hiring Grant	\$ -	\$ -	\$ -	\$ 12,818	\$ 98,830	N/A
Federal Programs	-	-	-	12,818	98,830	N/A
Intergovernmental revenue	-	-	-	12,818	98,830	N/A
Total operating revenues	-	-	-	12,818	98,830	N/A
Expenditures:						
DEPT: 05 POLICE						
DIV: 25 COPS HIRING GRANT 2011						
Salaries/ Wages/ OT	-	-	2,409	7,762	65,500	N/A
Fringe Benefits	-	-	1,591	5,056	33,330	N/A
Total operating expenditures	-	-	4,000	12,818	98,830	N/A
Net change in fund balance	-	-		-	0	N/A
Beginning fund balance	-	-		-	-	N/A
Ending fund balance	\$ -	\$ -		\$ -	\$ 0	N/A

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: DISASTER RECOVERY FUND
DEPARTMENT: PUBLIC ASSISTANCE
DIVISION: DISASTER FUND

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This fund was initially established to account for recovery and repair costs resulting from Hurricane Rita, and it will continue to be used to fund any other disasters that may follow such as Hurricanes Gustav and Ike. Funding sources include federal disaster assistance, property insurance claim proceeds, and General Fund transfers. Also accounted for in this fund are the revenues and expenditures for Hazard Mitigation Grants which include individual housing assistance. This is a housing compensation program to be funded by Community Development Block Grant Disaster Recovery Unit to aid in the recovery from Hurricanes Ike and Gustav.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
DISASTER RECOVERY FUNDS						
Revenues:						
Dept of Treasury - Homeland Security	\$ 48,511	\$ -	\$ 29,478	\$ 29,478	\$ -	
Dept of Military Affairs	122,600	100,000	4,750	4,750	-	-100.0%
CDBG-Ike/Gustav Recovery funds	20,000	2,907,542	-	49,257	-	-100.0%
Intergovernmental revenue	191,111	3,007,542	34,228	83,485	-	-100.0%
Total operating revenue	191,111	3,007,542	34,228	83,485	-	-100.0%
Expenditures:						
DEPT: PUBLIC ASSISTANCE						
DIV: DISASTER FUND						
Maintenance & Rentals	109,844	100,000	-	-	-	-100.0%
Contractual Services & Projects	10,475	-	4,750	4,750	-	N/A
General Supplies	650	-	-	-	-	N/A
Special Current Charges	145,233	-	-	-	-	N/A
Public Assistance	266,202	100,000	4,750	4,750	-	-100.0%
INDIVIDUAL HOUSING ASSISTANCE						
Contractual Services & Projects	-	2,907,542	-	-	-	-100.0%
Special Current Charges	-	-	34,257	49,257	-	N/A
Individual Housing Assistance	-	2,907,542	34,257	49,257	-	-100.0%
Total operating expenditures	266,202	3,007,542	39,007	54,007	-	-100.0%
Net change in fund balance	(75,091)	-		29,478	-	N/A
Beginning fund balance	1,981,438	1,906,347		1,906,347	1,935,825	1.5%
Ending fund balance	<u>\$ 1,906,347</u>	<u>\$ 1,906,347</u>		<u>\$ 1,935,825</u>	<u>\$ 1,935,825</u>	1.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 121 BROWNFIELDS PETROLEUM ASSESSMENT GRANT
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: PETROLEUM ASSESSMENT GRANT

GOAL MISSION STATEMENT:

To generate a positive force for the redevelopment of abandoned commercial and industrial properties and to assess petroleum brownfields to further the development/establishment of a local Brownfields Program..

FUNCTION DESCRIPTION:

The Environmental Protection Agency (EPA) defines brownfields as real property in which the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. The concept of a City program began in 1992. The City has previously been awarded two types of grants to be utilized for future development opportunities which include a petroleum assessment grant and a hazard assessment grant. These will assist the City in developing and establishing a local Brownfields Program and enable the City to inventory potential petroleum brownfields sites, conduct community outreach and education, and conduct site assessment and development clean-up plans for sites. Further, they will help the City with its responsibilities regarding the assessment and clean up of petroleum brownfields properties so that the properties can be reused and redeveloped as well as the redevelopment or reuse of properties with environmental issues. The City's program will use these funding sources for the redevelopment of eligible sites in the North Lake Charles area, Downtown Development area, Charpentier Historical District and along and north of Broad Street.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 121 BROWNFIELDS PET ASMT GRANT						
Revenues:						
Environmental Protection Agency	\$ 76,240	\$ 199,000	\$ 29,396	\$ 41,126	\$ -	-100.0%
Intergovernmental revenues	76,240	199,000	29,396	41,126	-	-100.0%
Total operating revenues	76,240	199,000	29,396	41,126	-	-100.0%
Expenditures:						
DEPT: 09 COMMUNITY SERVICES						
DIV: PETROLEUM ASSESSMENT GRANT						
Salaries/ Wages/ OT	1,949	-	3,807	7,407	-	N/A
Fringe Benefits	682	-	1,607	1,607	-	N/A
Contractual Services & Projects	73,609	199,000	26,112	32,112	-	-100.0%
Total operating expenditures	76,240	199,000	31,526	41,126	-	-100.0%
Net change in fund balance	-	-		-	-	N/A
Beginning fund balance	-	-		-	-	N/A
Ending fund balance	\$ -	\$ -		\$ -	\$ -	N/A

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 120 FACILITY RENEWAL FUND
DEPARTMENT: 21 TRANSFERS
DIVISION: 02 CAPITAL TRANSFERS

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This fund was established in fiscal year 1997 with an initial transfer of \$1.6 million which was previously accumulated as a reserve from Riverboat Gaming revenues. The purpose of this fund is to accumulate resources for future repairs and replacement of the City's public facilities. As capital project funding is reduced, this fund will be considered when major repairs and improvements are needed for City facilities.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	Projected Actual Results EOY	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 120 FACILITY RENEWAL FUND						
Revenues:						
Interest earnings	\$ 65,296	\$ 50,000	\$ 21,295	\$ 22,795	\$ 32,200	-35.6%
Use of money and property	65,296	50,000	21,295	22,795	32,200	-35.6%
Total operating revenues	65,296	50,000	21,295	22,795	32,200	-35.6%
Other financing uses						
DEPT: 21 TRANSFERS						
DIV: 01 TRANSFERS						
Interfund transfer General Fund	-	-	-	-	545,000	N/A
Interfund transfer Capital Project Fund	100,000	-	-	-	-	N/A
Total transfers to other funds	100,000	-	-	-	545,000	N/A
Net change in fund balance	(34,704)	50,000		22,795	(512,800)	-1125.6%
Beginning fund balance	4,257,702	4,222,998		4,222,998	4,245,793	0.5%
Ending fund balance	<u>\$ 4,222,998</u>	<u>\$4,272,998</u>		<u>\$4,245,793</u>	<u>\$ 3,732,993</u>	-12.6%

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DEBT SERVICE

Debt Service Funds account for the accumulation of resources for, and the retirement of, general long-term debt principal and interest.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DEBT SERVICE SUMMARY

	Pension Refunding Bond	Police Benefit Guarantee	Sewer Bond	2007 \$35M Public Improvement Bond
Revenues:				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Total operating revenues	-	-	-	-
Expenditures:				
Debt service principal	1,075,000	20,385	1,295,000	1,325,000
Debt service interest	157,090		526,075	1,361,139
Total operating expenditures	1,232,090	20,385	1,821,075	2,686,139
Other financing sources:				
Transfers from other funds	1,000,000	-	1,821,075	2,686,139
Total transfers	1,000,000	-	1,821,075	2,686,139
Net Income (loss)	\$ (232,090)	\$ (20,385)	\$ -	\$ -
Projected Beginning fund balance	\$ 6,255,132	\$ -	\$ -	\$ -
Fund balance (used) added operations	(232,090)	(20,385)	-	-
Total fund balance (used) added	(232,090)	(20,385)	-	-
Ending fund balance	\$ 6,023,042	\$ (20,385)	\$ -	\$ -

2010 \$45M Public Improvement Bond	2011 \$21M Wastewater DEQ Loan	School Board Sales Tax Dist 3	2011 \$3M City Court CPPTA	Total
\$ -	\$ -	\$ -	\$ 220,000	\$ 220,000
-	-	-	220,000	220,000
1,745,000		350,000	95,000	5,905,385
1,588,960	203,500		115,193	3,951,957
3,333,960	203,500	350,000	210,193	9,857,342
3,333,960	203,500	350,000	-	9,394,674
3,333,960	203,500	350,000	-	9,394,674
\$ -	\$ -	\$ -	\$ 9,807	\$ (242,668)
\$ -	\$ -	\$ -	\$ -	\$ 6,255,132
-	-	-	9,807	(242,668)
-	-	-	9,807	(242,668)
\$ -	\$ -	\$ -	\$ 9,807	\$ 6,012,464

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 201 1998 PENSION REFUNDING BOND
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This bond issue is a part of the City of Lake Charles' long-term debt and is entirely related to governmental activities. Annual amounts of \$1,030,000 to \$1,125,000 are due from 2011 through 2013. Interest rates are at 4.55 percent to 4.70 percent for the Series 1998A Tax-exempt Pension Refunding Bonds. The Series 1998B Taxable Pension Refunding Bonds are due in annual amounts of \$805,000 through 2014 and include interest rates of 7.77 percent to 6.55 percent. The Series 1998 Bonds were issued to lower the cost to the City of the obligations owed to the Firefighters Retirement System (SFRS) and the Municipal Police Employees Retirement System (MPERS) as a result of the Firefighter's Merger Agreement and Policemen's Merger Agreement. These agreements merged the respective City retirement systems with multiple-employer cost sharing public employee retirement systems.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'1 from Adopted'1
FUND: 201 PENSION REFUNDING BOND						
Revenues:						
Interest on investments	\$ 38	\$ -	\$ 25	-100.0%	\$ -	N/A
Interest on demand deposit accounts	1,693	-	1,320	-100.0%	-	N/A
Interest earnings	1,731	-	1,345	-100.0%	-	N/A
Use of money and property	1,731	-	1,345	-100.0%	-	N/A
Total operating revenues	1,731	-	1,345		-	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	970,000	1,030,000	1,030,000	6.2%	1,075,000	4.4%
Interest payment	259,105	202,970	202,970	-21.7%	155,590	-23.3%
Fiscal agent fees	1,500	1,500	1,500	0.0%	1,500	0.0%
Total expenditures	1,230,605	1,234,470	1,234,470	0.3%	1,232,090	-0.2%
Other financing sources:						
Interfund transfers from Riverboat Fund	1,130,000	1,100,000	825,000	-2.7%	1,000,000	-9.1%
Total transfers from other funds	1,130,000	1,100,000	825,000	-2.7%	1,000,000	-9.1%
Net change in fund balance	(98,874)	(134,470)		-36.0%	(232,090)	-72.6%
Beginning fund balance	737,001	638,127		-13.4%	503,657	-21.1%
Ending fund balance	\$ 638,127	\$ 503,657			\$ 271,567	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 205 POLICE BENEFIT GUARANTEE
DEPARTMENT: 17 PENSIONS
DIVISION: 02 POLICE PENSIONS

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

In connection with a 1983 merger of the former Lake Charles Police Pension and Relief Fund into the state-administered Municipal Police Employees Retirement System (MPERS), the City contractually guaranteed the continued availability of early retirement benefits to merged police employees with twenty or more years of service, for transitional benefit payments to those electing to terminate employment prior to attainment of the then existing normal retirement age for commencement of MPERS pension benefits. As a result of subsequent liberalization of MPERS benefits, relatively few of the eligible participants have elected to receive the temporary City benefit prior to normal retirement under MPERS. As of September 30, 2010, the City was paying post-employment benefits to one participant who will be eligible to receive benefits from MPERS at age 55 so the maximum liability is known. The maximum liability for subsequent payments was established at \$118,453 and that is recorded as a long-term liability. Payments are funded on a cash basis through a related debt service fund, which is supported by periodic General Fund transfers. The balance available in the Debt Service Fund as of September 30, 2010 was \$133,704, which exceeds the maximum future liability.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'11 from Adopted'10
FUND: 205 POLICE BENEFIT GUARANTEE						
Revenues:						
Interest on demand deposit accounts	\$ 358	\$ -	\$ 201	-100.0%	\$ -	N/A
Interest earnings	358	-	201	-100.0%	-	N/A
Use of money and property	358	-	201	-100.0%	-	N/A
Total operating revenues	358	-	201		-	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	23,307	47,365	16,987	103.2%	20,385	-57.0%
Total expenditures	23,307	47,365	16,987	103.2%	20,385	-57.0%
Net change in fund balance	(22,949)	(47,365)		-106.4%	(20,385)	57.0%
Beginning fund balance	156,652	133,703		-14.6%	86,338	-35.4%
Ending fund balance	<u>\$ 133,703</u>	<u>\$ 86,338</u>			<u>\$ 65,953</u>	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 210 LCDA SEWER BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

Part of the City's long-term debt, the \$17,735,000 proceeds of the Series 2009 Revenue Refunding Bonds were used by the City to refund the Revenue Bonds-Capital Projects and Equipment Acquisition Program Series 2003A Bonds (the "Refunded Bonds"). Those bonds were originally issued in the amount of \$25,000,000 for the purpose of funding the construction, acquisition and installation of the City's wastewater treatment facility improvements. Amounts due for the Refunding Bonds will range from \$1,270,000 to \$1,750,000 through 2021 with interest rates ranging from 2 percent to 4 percent.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'11 from Adopted'10
FUND: 210 SEWER BOND FUND:						
Revenues:						
Interest on investments	\$ 44	\$ -	\$ 28	-100.0%	\$ -	N/A
Interest on demand deposit accounts	243	-	56	-100.0%	-	N/A
Interest earnings	287	-	84	-100.0%	-	N/A
Use of money and property	287	-	84	-100.0%	-	N/A
Total operating revenues	287	-	84		-	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	1,560,000	1,270,000	1,270,000	-18.6%	1,295,000	2.0%
Interest payment	259,020	547,975	547,975	111.6%	522,575	-4.6%
Fiscal agent fees	7,125	3,500	2,000	-50.9%	3,500	
Principal payment-debt refund	20,100,000	-	-	-100.0%	-	
Interest payment-debt refund	121,744	-	-	-100.0%	-	
Cost of issuance-debt refund	467,321	-	-	-100.0%	-	N/A
Total expenditures	22,515,210	1,821,475	1,819,975	-91.9%	1,821,075	0.0%
Other financing sources:						
Proceeds of Refunding Bonds	18,205,437	-	-	-100.0%	-	N/A
Proceeds of Refunding Bonds	18,205,437	-	-	-100.0%	-	N/A
Interfund transfers from Wastewater Fund	1,840,000	1,821,475	1,350,000	-1.0%	1,821,075	0.0%
Total transfers from other funds	1,840,000	1,821,475	1,350,000	-1.0%	1,821,075	0.0%
Net change in fund balance	(2,469,486)	-	(469,891)	100.0%	-	N/A
Beginning fund balance	3,025,552	556,066		-81.6%	556,066	0.0%
Ending fund balance	<u>\$ 556,066</u>	<u>\$ 556,066</u>			<u>\$ 556,066</u>	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 212 2007 \$35M LCDA PUBLIC IMPROVEMENT BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This issue is the first (or one of two issues) issue authorized as part of a \$90,000,000 bond issue approved in 2006. The purpose of this issue of Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series 2007 for \$35,000,000 was for the acquiring, constructing, or improvement of streets and roads, parks and recreation facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. It is due in annual amounts of \$1,110,000 to \$2,555,000 through 2027 with interest rates of 4 percent to 5 percent.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'11 from Adopted'10
FUND: 212 2007 \$35M PUBLIC IMPRVMT BONDS						
Revenues:						
Interest on demand deposit accounts	\$ 401	\$ -	\$ 64	-100.0%	\$ -	N/A
Interest earnings	401	-	64	-100.0%	-	N/A
Use of money and property	401	-	64	-100.0%	-	N/A
Total operating revenues	401	-	64		-	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	1,225,000	1,275,000	1,275,000	4.1%	1,325,000	3.9%
Interest payment	1,459,137	1,410,138	1,410,137	-3.4%	1,359,139	-3.6%
Fiscal agent fees	2,000	2,000	2,000	0.0%	2,000	0.0%
Total expenditures	2,686,137	2,687,138	2,687,137	0.0%	2,686,139	0.0%
Other financing sources:						
Interfund transfers from Riverboat Fund	1,320,094	1,341,802	1,050,000	1.6%	1,354,505	0.9%
Interfund transfers from Wastewater Fund	500,000	500,000	300,000		500,000	
Interfund transfers from Capital Project Fund	866,044	845,336	600,000		831,634	
Total transfers from other funds	2,686,138	2,687,138	1,950,000	0.0%	2,686,139	0.0%
Net change in fund balance	402	-	(737,073)	-100.0%	-	N/A
Beginning fund balance	1,142,455	1,142,857		0.0%	1,142,857	0.0%
Ending fund balance	<u>\$ 1,142,857</u>	<u>\$ 1,142,857</u>			<u>\$ 1,142,857</u>	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 214 2010 \$40M LCDA PUBLIC IMPROVEMENT BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This issue is the second (two of two issues) issue authorized as part of a \$90,000,000 bond issue approved in 2006. The proceeds of this Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series 2010 for \$40,000,000 will provide phase two funding for the purpose of acquiring, constructing, or improving streets and roads, parks and recreational facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. It is due in amounts of \$1,575,000 to \$3,200,000 through 2027, and interest rates range from 2 percent to 4.125 percent.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'11 from Adopted'10
FUND: 214 2010 \$45M PUBLIC IMPRVMT BONDS						
Revenues:						
Interest on demand deposit accounts	\$ 278	\$ -	\$ 296	-100.0%	\$ -	N/A
Interest earnings	278	-	296	-100.0%	-	N/A
Use of money and property	278	-	296	-100.0%	-	N/A
Total operating revenues	278	-	296		-	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	-	1,575,000	1,575,000	N/A	1,745,000	10.8%
Interest payment	-	1,756,194	808,478	N/A	1,585,460	-9.7%
Fiscal agent fees	-	3,500	-	N/A	3,500	0.0%
Total expenditures	-	3,334,694	2,383,478	N/A	3,333,960	0.0%
Other financing sources:						
Interfund transfers from Riverboat Fund	700,000	2,045,825	1,525,000	192.3%	2,065,680	1.0%
Interfund transfers from Capital Project Fund	350,000	1,288,869	900,000		1,268,280	
Total transfers from other funds	1,050,000	3,334,694	2,425,000	217.6%	3,333,960	0.0%
Net change in fund balance	1,050,278	-	41,818	-100.0%	-	N/A
Beginning fund balance	-	1,050,278		N/A	1,050,278	0.0%
Ending fund balance	<u>\$ 1,050,278</u>	<u>\$ 1,050,278</u>			<u>\$ 1,050,278</u>	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 216 2011 \$21M DEQ SEWER LOAN
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This Department of Environmental Quality \$21,000,000 sewer loan will be used for wastewater system improvements. Phase I will include improvements to Wastewater Treatment Plant A involving headworks improvements, preliminary treatment improvement, final clarification improvements, digester improvements, electrical system upgrades and automation of process equipment and valves and miscellaneous structural rehabilitation and improvements. Work at Wastewater Treatment Plant B/C Pump Station will include a new pump station to divert flow to Plant D, including miscellaneous in-plant modifications for the location and connection of the new pump station with existing wastewater collection and pumping system infrastructure; miscellaneous in-plant modifications to allow for economic sizing of the B/C pump station; and miscellaneous wastewater collection system rehabilitation and improvements for the diversion on flow within the system to reduce the overall size of the B/C pump station. There will also be work done to the Wastewater Treatment Plant BC force main. The first annual interest cost of \$199,500 is due December 1, 2011, and the interest rate per annum is 0.95%

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 216 2011 \$21M WASTEWATER DEQ LOAN						
Revenues:						
Interest on demand deposit accounts	\$ 45	\$ -	\$ 262	-100.0%	\$ -	N/A
Interest earnings	45	-	262	-100.0%	-	N/A
Use of money and property	45	-	262	-100.0%	-	N/A
Total operating revenues	45	-	262		-	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	-	-	-	N/A	-	N/A
Interest payment	-	-	-	N/A	200,000	N/A
Fiscal agent fees	-	-	3,125	N/A	3,500	N/A
Total expenditures	-	-	3,125	N/A	203,500	N/A
Other financing sources:						
Interfund transfers from Wastewater	166,667	152,000	-	-8.8%	203,500	33.9%
Total transfers from other funds	166,667	152,000	-	-8.8%	203,500	33.9%
Net change in fund balance	166,712	152,000	(2,863)	-8.8%	-	-100.0%
Beginning fund balance	-	166,712		N/A	318,712	91.2%
Ending fund balance	\$ 166,712	\$ 318,712			\$ 318,712	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 225 SCHOOL BOARD SALES TAX DISTRICT 3
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

An October 1, 2001 cooperative endeavor agreement among the City of Lake Charles, Sales Tax District No. Three of Calcasieu Parish, Louisiana, and Wal-Mart Stores, Inc., was signed to ensure that the Sales Tax District did not sustain a sudden and significant loss of tax revenues as a result of the relocation of the Wal-Mart Super Center to the City of Lake Charles. The District issued its Public School Improvement Sales Tax Revenue Bonds based on a 20 year 1.5 percent sales and use tax for schools and school related facilities to begin October 1, 2000. Since the acquisition and construction of the new Wal-Mart in the City would result in the closure of the existing Wal-Mart facility within the District, there would therefore be a loss of revenue. Therefore the agreement was done to replace the loss of sales tax revenues occasioned by the closure of the existing Wal-Mart store and the potential financial difficulties relative to the District's bonds arising from the closure of the existing Wal-Mart located in the District. It was therefore agreed to have the City of Lake Charles remit to the Sales Tax District an amount equal to 25 percent of the sales taxes collected for Wal-Mart attributable to this project, not to exceed \$350,000 in any one calendar year. The City would not be liable for payments after November 23, 2020 (which follows the expiration of the Sales Tax District's 1.5 percent tax).

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'11 from Adopted'10
FUND: 225 SCHOOL BOARD SALES TAX DIST 3						
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	\$ 283,935	\$ 350,000	\$ 311,031	23.3%	\$ 350,000	0.0%
Total expenditures	283,935	350,000	311,031	23.3%	350,000	0.0%
Other financing sources:						
Interfund transfers from General Fund	283,935	350,000	211,031	23.3%	350,000	0.0%
Total transfers from other funds	283,935	350,000	211,031	23.3%	350,000	0.0%
Net change in fund balance	-	-	(100,000)	N/A	-	N/A
Beginning fund balance	-	-		N/A	-	N/A
Ending fund balance	\$ -	\$ -			\$ -	

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 232 2011 \$3M CPTA CITY COURT COMPLEX
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The Series 2011 Calcasieu Parish Public Trust Authority Revenue Bonds (Lake Charles City Court Project) are for the purpose of financing the acquisition and construction of a new Lake Charles City Court/Ward Three Judicial Complex ("City Court") and infrastructure, improvements, including all furniture, fixtures, equipment, and other improvements incidental or necessary in connection therewith, to be located t 100 Mill Street, Lake Charles, Louisiana. The payment amounts through 2031 will range from \$95,000 to \$220,000 with an interest rate of 3.783 percent.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'11: from Adopted'10
FUND: 232 2011 \$3M CITY COURT CPPTA						
Revenues:						
City court building fund	\$ -	\$ -	\$ 100,000		\$ 220,000	
Intergovernmental revenue	-	-	100,000		220,000	
Interest on demand deposit accounts	-	-	31	N/A	-	N/A
Interest earnings	-	-	31	N/A	-	N/A
Use of money and property	-	-	31	N/A	-	N/A
Total operating revenues	-	-	100,031		220,000	
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	-	-	-	N/A	95,000	N/A
Interest payment	-	-	55,169	N/A	111,693	N/A
Fiscal agent fees	-	-	1,458	N/A	3,500	N/A
Total expenditures	-	-	56,627	N/A	210,193	N/A
Net change in fund balance	-	-	43,404	N/A	9,807	N/A
Beginning fund balance	-	-		N/A	-	N/A
Ending fund balance	\$ -	\$ -			\$ 9,807	

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ENTERPRISE FUNDS

TRANSIT

WATER UTILITY

CIVIC CENTER

GOLF COURSE

Enterprise Funds are used for public services which are similar in nature to business enterprises or are required to be accounted for in a similar manner.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

ENTERPRISE FUNDS SUMMARY

	<u>Transit</u>	<u>Water</u>	<u>Civic Center</u>	<u>Golf Course</u>	<u>Total</u>
Revenues:					
Intergovernmental	\$ 1,278,044	\$ -	\$ 200,000	\$ -	\$ 1,478,044
Charges for services	92,800	9,454,000	998,535	1,045,900	11,591,235
Use of money and property	2,000	136,500	1,825	1,000	141,325
Total operating revenues	<u>1,372,844</u>	<u>9,590,500</u>	<u>1,200,360</u>	<u>1,046,900</u>	<u>13,210,604</u>
Expenditures:					
Finance	-	987,211	-	-	987,211
Public Works	2,231,782	8,166,818	-	-	10,398,600
Community Services	-	-	2,253,247	1,543,878	3,797,125
Total operating expenditures	<u>2,231,782</u>	<u>9,154,029</u>	<u>2,253,247</u>	<u>1,543,878</u>	<u>15,182,936</u>
Other financing sources:					
Transfers from other funds	858,938	-	1,052,887	496,978	2,408,803
Total transfers	<u>858,938</u>	<u>-</u>	<u>1,052,887</u>	<u>496,978</u>	<u>2,408,803</u>
Net Income (loss)	<u>\$ -</u>	<u>\$ 436,471</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 436,471</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 401 TRANSIT
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 09 TRANSIT-OPERATION

GOAL MISSION STATEMENT:

To provide dependable means of transportation for those citizens without transportation.

FUNCTION DESCRIPTION:

This division includes the administrative and operations segment of Transit. Major capital acquisition costs are budgeted separately for purposes of federal capital grant funds. Depreciation expense is recorded in this fund but excluded for budget presentation and control purposes. Operating expenses other than depreciation are normally eligible for fifty percent federal reimbursement from FTA and are included in this division. This division provides bus transportation for residents within the City of Lake Charles. There are currently five fixed routes operating within the City which run Monday through Friday from 5:45 a.m. through 5:45 p.m. except on City holidays. The Para Transit service offers a special mode of transportation to disabled persons who have met federal eligibility guidelines. The transit system is equipped with vans with wheelchair access and can transport passengers from origin to destination, such as hospital clinics, doctor's offices, medical centers, grocery stores, pharmacies, and more.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Bus riders	200,000	210,000	210,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Transit Operation	18	18	18	18	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 401 TRANSIT
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 10 TRANSIT-PLANNING/MAINTENANCE

GOAL MISSION STATEMENT:

To provide dependable means of transportation for those citizens without transportation.

FUNCTION DESCRIPTION:

This division functions as the planning and maintenance arm of the Transit operation. Expenses in this division are reimbursed by FTA at 80 percent.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Transit Planning/Maintenance	1	1	1	1	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 401 TRANSIT FUND:						
FEDERAL TRANSIT-OPERATION	\$ 687,909	\$ 686,937	\$ 546,302	-0.1%	\$ 759,238	10.5%
FEDERAL TRANSIT-PLAN/MAIN	495,692	460,642	204,475	-7.1%	398,806	-13.4%
* FEDERAL PROGRAMS	<u>1,183,601</u>	<u>1,147,579</u>	<u>750,777</u>	-3.0%	<u>1,158,044</u>	0.9%
DEPT OF TRANSPORTATION	123,883	120,000	96,670	-3.1%	120,000	0.0%
* STATE REVENUE	<u>123,883</u>	<u>120,000</u>	<u>96,670</u>	-3.1%	<u>120,000</u>	0.0%
** INTERGOVERNMENTAL	<u>1,307,484</u>	<u>1,267,579</u>	<u>847,447</u>	-3.1%	<u>1,278,044</u>	0.8%
DEMAND DEPOSIT ACCOUNTS	124	-	-	-100.0%	-	N/A
* INTEREST	<u>124</u>	<u>-</u>	<u>-</u>	-100.0%	<u>-</u>	N/A
BUS FARES	71,246	65,000	75,789	-8.8%	88,000	35.4%
PARA-TRANSIT FARES	4,093	3,500	4,137	-14.5%	4,800	37.1%
* TRANSIT	<u>75,339</u>	<u>68,500</u>	<u>79,926</u>	-9.1%	<u>92,800</u>	35.5%
MISC INSURANCE CLAIMS	6,079	5,000	-	-17.7%	2,000	-60.0%
* INSURANCE REVENUES	<u>6,079</u>	<u>5,000</u>	<u>-</u>	-17.7%	<u>2,000</u>	-60.0%
** USE OF MONEY & PROPERTY	<u>81,542</u>	<u>73,500</u>	<u>79,926</u>	-9.9%	<u>94,800</u>	29.0%
IF TRSF GENERAL FUND	681,747	802,097	600,000	17.7%	858,938	7.1%
* INTERFUND TRSF - GENERAL FUND	<u>681,747</u>	<u>802,097</u>	<u>600,000</u>	17.7%	<u>858,938</u>	7.1%
** NONREVENUE RECEIPTS	<u>681,747</u>	<u>802,097</u>	<u>600,000</u>	17.7%	<u>858,938</u>	7.1%
EXCESS OF REV OVER/UNDER EXP	(1,655,473)	-	-	100.0%	-	N/A
** NON-OPERATING REVENUE	<u>(1,655,473)</u>	<u>-</u>	<u>-</u>	100.0%	<u>-</u>	N/A
*** TRANSIT FUND	<u>\$ 415,300</u>	<u>\$ 2,143,176</u>	<u>\$ 1,527,373</u>	416.1%	<u>\$ 2,231,782</u>	4.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 401 TRANSIT							
DEPT: 06 PUBLIC WORKS							
DIV: 09 TRANSIT-OPERATION							
Salaries/ Wages/ OT	\$ 499,386	\$ 534,040	\$ 534,040	\$ 403,584	6.9%	\$ 558,100	4.5%
Fringe Benefits	168,877	188,540	187,540	135,658	11.6%	213,080	13.0%
General Operating Services	3,310	5,200	6,200	2,875	57.1%	6,500	25.0%
Insurance - Property, AL, GL, WC	491,546	550,532	550,532	423,646	12.0%	554,532	0.7%
Maintenance & Rentals	7,116	5,935	5,935	1,055	-16.6%	5,935	0.0%
Utilities	1,704	1,700	1,700	1,215	-0.2%	1,800	5.9%
Contractual Services & Projects	1,961	1,100	1,100	27	-43.9%	1,200	9.1%
General Supplies	8,158	7,600	8,500	5,749	-6.8%	8,300	9.2%
Gasoline	114,600	116,800	218,800	127,688	1.9%	175,800	50.5%
Materials & Equipment	9,376	16,150	15,250	8,632	72.2%	13,150	-18.6%
Special Current Charges	145,124	139,777	139,777	115,415	-3.7%	194,878	39.4%
TRANSIT OPERATIONS	<u>1,451,158</u>	<u>1,567,374</u>	<u>1,669,374</u>	<u>1,225,544</u>	8.0%	<u>1,733,275</u>	10.6%
DIV: 10 TRANST-PLANNING/MAINTENANCE							
Salaries/ Wages/ OT	33,095	33,790	33,790	28,122	2.1%	34,500	2.1%
Fringe Benefits	14,116	15,336	15,336	11,721	8.6%	17,514	14.2%
General Operating Services	185	250	250	-	35.1%	250	0.0%
Maintenance & Rentals	140,059	120,500	62,500	30,342	-14.0%	90,000	-25.3%
Contractual Services & Projects	5,440	2,000	2,000	-	-63.2%	2,000	0.0%
General Supplies	963	1,100	1,100	1,067	14.2%	1,600	45.5%
Automotive Supplies	149,401	135,700	91,700	36,719	-9.2%	90,000	-33.7%
Materials & Equipment	9,430	200	200	-	-97.9%	200	0.0%
Special Current Charges	266,926	266,926	266,926	164,588	0.0%	262,443	-1.7%
TRANSIT PLANNING/MAINTENANCE	<u>619,615</u>	<u>575,802</u>	<u>473,802</u>	<u>272,559</u>	-7.1%	<u>498,507</u>	-13.4%
TRANSIT OPERATIONS & PLAN & MAINT	<u>2,070,773</u>	<u>2,143,176</u>	<u>2,143,176</u>	<u>1,498,103</u>	3.5%	<u>2,231,782</u>	4.1%
Capitalization of Fixed Assets	(1,754,367)	-	-	-	100.0%	-	N/A
Depreciation Expense	98,894	-	-	-	-100.0%	-	N/A
TRANSIT OPERATING FUND	<u>\$ 415,300</u>	<u>\$ 2,143,176</u>	<u>\$ 2,143,176</u>	<u>\$ 1,498,103</u>	416.1%	<u>\$ 2,231,782</u>	4.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 411 TRANSIT CAPITAL
DEPARTMENT: 15 CAPITAL-GENERAL GOVERNMENT
DIVISION: 05 TRANSIT CAPITAL GRANTS

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This fund is used for budget control purposes to account for Transit capital contributions from the Federal Transit Authority (FTA) and City sources. Funds authorized in prior fiscal years for the new transit facility will carry over to fiscal year 2012. These funds are also included in the Capital Budget. Additional FTA funds for the Transit Facility were authorized during fiscal year 2009 through the American Recovery and Reinvestment Act (ARRA). They will also carry over to 2012. The contract for the new transit facility has been executed, and work has been scheduled to begin during the fall of 2011.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 411 TRANSIT - CAPITAL						
FEDERAL TRANSIT-CAPITAL	\$ 1,606,357	\$ -	\$ 457,005	-100.0%	\$ 342,425	N/A
FEDERAL - STIMULUS FUNDS	-	-	-	N/A	-	N/A
* FEDERAL PROGRAMS	<u>1,606,357</u>	<u>-</u>	<u>457,005</u>	-100.0%	<u>342,425</u>	N/A
** INTERGOVERNMENTAL	<u>1,606,357</u>	<u>-</u>	<u>457,005</u>	-100.0%	<u>342,425</u>	N/A
INTEREST ON INVESTMENTS	88	-	45	-100.0%	-	N/A
DEMAND DEPOSIT ACCOUNTS	<u>1,659</u>	<u>-</u>	<u>689</u>	-100.0%	<u>-</u>	N/A
* INTEREST	<u>1,747</u>	<u>-</u>	<u>734</u>	-100.0%	<u>-</u>	N/A
** USE OF MONEY & PROPERTY	<u>1,747</u>	<u>-</u>	<u>734</u>	-100.0%	<u>-</u>	N/A
IF TRSF RIVERBOAT GAMING FUND	-	100,000	-	N/A	-	-100.0%
** NONREVENUE RECEIPTS	<u>-</u>	<u>100,000</u>	<u>-</u>	N/A	<u>-</u>	-100.0%
EXCESS OF REV OVER/UNDER EXP	<u>146,263</u>	<u>-</u>	<u>-</u>	-100.0%	<u>85,608</u>	N/A
** NON-OPERATING REVENUE	<u>146,263</u>	<u>-</u>	<u>-</u>	-100.0%	<u>85,608</u>	N/A
*** TRANSIT - CAPITAL	<u>\$ 1,754,367</u>	<u>\$ 100,000</u>	<u>\$ 457,739</u>	-94.3%	<u>\$ 428,033</u>	328.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 411 TRANSIT CAPITAL							
DEPT: 15 CAPITAL-GENERAL GOVERNMENT							
DIV: 05 TRANSIT CAPITAL GRANTS							
Contractual Services & Projects	\$ 159,946	\$ 100,000	\$ 5,379,235	\$ 8,749	-37.5%	\$ -	-100.0%
Major Acquisitions & Improvements	1,484,896	-	451,437	437,880	-100.0%	428,033	N/A
Special Current Charges	109,526	-	116,185	26,949	-100.0%	-	N/A
TRANSIT CAPITAL	\$ 1,754,368	\$ 100,000	\$ 5,946,857	\$ 473,578	-94.3%	\$ 428,033	328.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 405 WATER UTILITY FUND:						
WATER SERVICE	\$ 7,500,199	\$ 7,700,000	\$ 6,989,748	2.7%	\$ 8,000,000	3.9%
TAPPING FEES	228,421	230,000	224,630	0.7%	260,000	13.0%
RECONNECT FEES	27,335	28,000	27,932	2.4%	30,000	7.1%
SERVICE CHARGES	71,122	67,000	84,311	-5.8%	80,000	19.4%
WATER MAIN EXTENSIONS	38,981	35,000	11,165	-10.2%	25,000	-28.6%
MISCELLANEOUS	32,480	31,000	17,455	-4.6%	18,000	-41.9%
SAFE DRINKING WATER ADMIN FEE	93,019	91,000	76,387	-2.2%	91,000	0.0%
LATE FEES	182,440	170,000	163,640	-6.8%	170,000	0.0%
CAPITAL IMPROVEMENT FEES	277,028	375,000	340,654	35.4%	380,000	1.3%
** CHARGES FOR SERVICES	<u>8,451,025</u>	<u>8,727,000</u>	<u>7,935,922</u>	3.3%	<u>9,054,000</u>	3.7%
 SERVICES PROVIDED BILLING SERVICES	 330,000	 362,000	 181,000	 9.7%	 400,000	 10.5%
 INTEREST ON INVESTMENTS	 28,916	 10,000	 18,334	 -65.4%	 15,000	 50.0%
DEMAND DEPOSIT ACCOUNTS	7,020	9,000	4,268	28.2%	5,500	-38.9%
UNREALIZED GAIN/LOSS INVEST	5,545	-	-	-100.0%	-	N/A
* INTEREST	<u>41,481</u>	<u>19,000</u>	<u>22,602</u>	-54.2%	<u>20,500</u>	7.9%
 PENALTY-WATER UTILITY	 108,353	 95,000	 102,071	 -12.3%	 110,000	 15.8%
GENERAL MISCELLANEOUS REVENUE	5,215	-	2,451	-100.0%	2,000	N/A
MISC INSURANCE CLAIMS	30,812	3,000	4,579	-90.3%	4,000	33.3%
SALE OF OLD EQUIPMENT	-	-	6,472	N/A	-	N/A
** USE OF MONEY & PROPERTY	<u>185,861</u>	<u>117,000</u>	<u>115,573</u>	-37.0%	<u>116,000</u>	-0.9%
 EXCESS OF REV OVER/UNDER EXP	 <u>(148,898)</u>	 <u>(1,022,709)</u>	 <u>-</u>	 -586.9%	 <u>(436,471)</u>	 57.3%
 FUND 405 WATER UTILITY FUND	 <u>\$ 8,817,988</u>	 <u>\$ 8,183,291</u>	 <u>\$ 8,255,097</u>	 -7.2%	 <u>\$ 9,154,029</u>	 11.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 405 WATER FUND
DEPARTMENT: 02 FINANCE
DIVISION: 04 WATER BUSINESS OFFICE

GOAL MISSION STATEMENT:

To provide customers with a clean, safe, and dependable supply of drinking water at a reasonable rate; to provide the highest quality customer service when dealing with the public.

FUNCTION DESCRIPTION:

The Water Business Office is responsible for the reading of the water meters, monthly billing of the water and sewer customers, and the collection of those fees. The Water Utility Fund accounts for the operation and improvement of the public water system. All expenses and outlays are funded entirely by water system revenues or specifically authorized capital contributions for specified improvements. It includes the Water Business Office, water production and distribution, and capital expenditures.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Water customers	28,200	28,200	28,200

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Water Business Office	12	12	12	12	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 405 WATER FUND							
DEPT: 02 FINANCE							
DIV: 04 WATER BUSINESS OFFICE							
Salaries/ Wages/ OT	\$ 381,016	\$ 391,070	\$ 391,070	\$ 279,539	2.6%	\$ 377,900	-3.4%
Fringe Benefits	133,576	146,654	146,654	101,661	9.8%	149,591	2.0%
General Operating Services	203,727	200,350	200,350	148,363	-1.7%	213,350	6.5%
Insurance - Property, AL, GL, WC	43,589	48,820	48,820	36,615	12.0%	48,820	0.0%
Maintenance & Rentals	2,765	3,500	3,500	1,373	26.6%	3,500	0.0%
Utilities	1,697	1,800	1,800	1,195	6.1%	1,800	0.0%
Contractual Services & Projects	42,607	62,250	62,250	47,597	46.1%	81,000	30.1%
General Supplies	5,250	6,500	6,500	1,434	23.8%	5,525	-15.0%
Materials & Equipment	1,211	7,125	7,125	611	488.4%	4,125	-42.1%
Major Acquisitions & Improvements	-	-	-	-	N/A	31,500	N/A
Special Current Charges	50,207	130,100	130,100	(7,594)	159.1%	70,100	-46.1%
WATER BUSINESS OFFICE	<u>865,645</u>	<u>998,169</u>	<u>998,169</u>	<u>610,794</u>	15.3%	<u>987,211</u>	-1.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 405 WATER FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 11 WATER PRODUCTION AND DISTRIBUTION

GOAL MISSION STATEMENT:

To provide customers with a clean, safe, and dependable supply of drinking water at a reasonable rate; to provide the highest quality customer service when dealing with the public; to ensure compliance with all governmental standards.

FUNCTION DESCRIPTION:

The Water Production and Distribution Division handles the field work needs of providing clean water to the citizens of Lake Charles. It is responsible for the production, treatment and distribution of all water supplied to the citizens of Lake Charles from its six water treatment plants. There are approximately 420 miles of water mains and 2,400 fire hydrants; and the division provides services to approximately 29,000 households and businesses. Also, all service work, meter reading, and the maintenance of water lines and facilities are performed by this division.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Work Orders completed	773	907	950
Water mains (miles)	458	458	458
Fire hydrants	2,850	2,850	2,850
Maximum daily capacity (daily m. gallons)	22	22	22

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Water Production and Distribution	56	56	56	56	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 405 WATER FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 11 WATER PRODUCTION&DIST							
Salaries/ Wages/ OT	1,730,587	1,820,950	1,820,950	1,333,128	5.2%	1,823,400	0.1%
Fringe Benefits	586,007	653,950	653,950	458,697	11.6%	693,371	6.0%
General Operating Services	32,894	35,000	35,000	17,776	6.4%	34,200	-2.3%
Insurance - Property, AL, GL, WC	605,937	682,897	682,897	514,934	12.7%	684,397	0.2%
Maintenance & Rentals	298,738	331,500	382,100	253,013	11.0%	497,500	50.1%
Utilities	823,124	868,600	868,600	634,272	5.5%	852,900	-1.8%
Contractual Services & Projects	326,428	309,500	308,900	152,277	-5.2%	321,500	3.9%
General Supplies	927,824	935,525	1,063,025	757,853	0.8%	1,081,950	15.7%
Automotive Supplies & Gasoline	163,068	171,500	171,500	137,573	5.2%	221,100	28.9%
Materials & Equipment	353,701	373,500	329,392	240,690	5.6%	362,500	-2.9%
Major Acquisitions & Improvements	288,262	373,000	263,000	57,995	29.4%	528,000	41.6%
Special Current Charges	640,844	629,200	629,200	416,371	-1.8%	666,000	5.8%
WATER PRODUCTION&DISTRIBUTION	<u>6,777,414</u>	<u>7,185,122</u>	<u>7,208,514</u>	<u>4,974,579</u>	<u>6.0%</u>	<u>7,766,818</u>	<u>8.1%</u>
WATER OPERATIONS	<u>7,643,059</u>	<u>8,183,291</u>	<u>8,206,683</u>	<u>5,585,373</u>	<u>7.1%</u>	<u>8,754,029</u>	<u>7.0%</u>
CAPITAL EXPENDITURES							
Capital Project Expenses	1,213,719	-	1,981,306	-	-100.0%	400,000	N/A
Capitalization of fixed assets	(1,403,752)	-	-	-	100.0%	-	N/A
Depreciation Expense	1,364,962	-	-	-	-100.0%	-	N/A
TOTAL WATER FUND	<u>\$ 8,817,988</u>	<u>\$ 8,183,291</u>	<u>\$ 10,187,989</u>	<u>\$ 5,585,373</u>	<u>-7.2%</u>	<u>\$ 9,154,029</u>	<u>11.9%</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 402 CIVIC CENTER
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 02 CIVIC CENTER

GOAL MISSION STATEMENT:

To increase revenues by 10-15 percent; to increase the number of quality acts; to provide a clean, pleasant, safe, well maintained, and accessible atmosphere for all visitors; ensure each and every event is successful by working to accomplish the needs of all our customers in a friendly yet professional manner.

The mission of the Lake Charles Civic Center is to expand the cultural environment of Southwest Louisiana by providing a multi-purpose entertainment, meeting, and convention complex.

FUNCTION DESCRIPTION:

This division accounts for the operational costs of the Civic Center. Capital acquisitions and improvements are funded by capital contributions from other sources. Depreciation expense and accounting entries necessary for capitalization of fixed assets are recorded in the Civic Center Fund.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Rentals	\$399,500	\$439,250	\$468,345
Events	360	350	387

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Civic Center	21	21	21	21	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 402 CIVIC CENTER FUND:						
VENDOR'S COMPENSATION	\$ 795	\$ 900	\$ 546	13.2%	\$ 625	-30.6%
* VENDOR'S COMPENSATION	795	900	546	13.2%	625	-30.6%
GEN APPR-SALES TAX DED TO LCCC-STATE	200,000	200,000	200,000	0.0%	200,000	0.0%
** INTERGOVERNMENTAL	200,000	200,000	200,000	0.0%	200,000	0.0%
DEMAND DEPOSIT ACCOUNTS	1,367	1,300	1,002	-4.9%	1,200	-7.7%
* INTEREST	1,367	1,300	1,002	-4.9%	1,200	-7.7%
RENTALS	414,142	439,250	410,895	6.1%	468,435	6.6%
FOOD CONCESSIONS	55,651	68,000	45,847	22.2%	67,750	-0.4%
EQUIPMENT RENTALS	36,268	39,500	30,028	8.9%	39,500	0.0%
FOOD CATERER	27,092	27,500	25,304	1.5%	34,500	25.5%
SOUVENIRS - NON FOOD ITEM	11,246	15,250	7,338	35.6%	12,950	-15.1%
COMMISSIONS	4,067	3,950	3,701	-2.9%	3,950	0.0%
SIGN RENTAL	5,780	7,250	4,054	25.4%	6,250	-13.8%
PARKING FEES - MONTHLY	3,420	3,450	2,925	0.9%	3,600	4.3%
TICKET SALES COMMISSIONS	15,623	23,450	16,422	50.1%	24,950	6.4%
BEER CONCESSIONS	74,284	82,500	54,825	11.1%	79,500	-3.6%
LIQUOR CONCESSIONS	92,739	102,500	80,150	10.5%	94,600	-7.7%
SOFT DRINK CONCESSIONS	69,900	78,500	58,512	12.3%	72,500	-7.6%
CORKAGE FEE	30,150	29,500	32,034	-2.2%	34,000	15.3%
FREE-POUR LABOR	5,974	5,500	4,630	-7.9%	5,500	0.0%
MISCELLANEOUS	676	1,050	1,412	55.3%	1,600	52.4%
SPECTATOR'S INSURANCE	27,027	28,500	6,267	5.5%	-	-100.0%
ADVERTISING	13,622	13,500	13,500	-0.9%	13,500	0.0%
FACILITY FEE-TICKET SALES	40,090	40,500	28,705	1.0%	34,950	-13.7%
* CIVIC CENTER	927,751	1,009,650	826,549	8.8%	998,035	-1.2%
GENERAL	1,565	-	-	-100.0%	500	N/A
* MISCELLANEOUS REVENUE	1,565	-	-	-100.0%	500	N/A
** USE OF MONEY & PROPERTY	930,683	1,010,950	827,551	8.6%	999,735	-1.1%
IF TRSF GENERAL FUND	1,122,858	1,065,058	750,000	-5.1%	1,052,887	-1.1%
** NONREVENUE RECEIPTS	1,122,858	1,065,058	750,000	-5.1%	1,052,887	-1.1%
EXCESS OF REV OVER/UNDER EXP	1,423,095	1,065,058	750,000	-25.2%	1,052,887	-1.1%
** NON-OPERATING REVENUE	1,423,095	1,065,058	750,000	-25.2%	1,052,887	-1.1%
*** CIVIC CENTER FUND	\$ 3,677,431	\$ 2,276,908	\$ 1,778,097	-38.1%	\$ 2,253,247	-1.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 402 CIVIC CENTER							
DEPT: 09 COMMUNITY SERVICES							
DIV: 02 CIVIC CENTER							
Salaries/ Wages/ OT	\$ 897,896	\$ 966,410	\$ 966,410	\$ 792,217	7.6%	\$ 961,822	-0.5%
Fringe Benefits	261,441	255,254	255,254	196,111	-2.4%	270,584	6.0%
General Operating Services	7,261	7,950	8,150	4,548	9.5%	8,125	2.2%
Insurance - Property, AL, GL, WC	116,878	139,416	139,416	104,955	19.3%	124,416	-10.8%
Maintenance & Rentals	151,422	133,450	133,450	120,707	-11.9%	144,500	8.3%
Utilities	358,126	344,500	344,500	269,050	-3.8%	360,000	4.5%
Contractual Services & Projects	57,530	72,425	71,775	44,022	25.9%	56,950	-21.4%
General Supplies	102,995	95,445	95,445	64,879	-7.3%	84,450	-11.5%
Automotive Supplies & Gasoline	1,362	1,650	1,950	1,785	21.1%	2,600	57.6%
Materials & Equipment	135,401	182,450	182,600	99,008	34.7%	160,400	-12.1%
Special Current Charges	164,025	77,958	77,958	39,079	-52.5%	79,400	1.8%
CIVIC CENTER OPERATIONS	2,254,337	2,276,908	2,276,908	1,736,361	1.0%	2,253,247	-1.0%
Capitalization of Fixed Assets	(1,978)	-	-	-	100.0%	-	N/A
Depreciation Expense	1,425,072	-	-	-	-100.0%	-	N/A
CIVIC CENTER FUND	\$ 3,677,431	\$ 2,276,908	\$ 2,276,908	\$ 1,736,362	-38.1%	\$ 2,253,247	-1.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 410 CIVIC CENTER CAPITAL
DEPARTMENT: 15 CAPITAL-GENERAL GOVERNMENT
DIVISION:

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

Civic Center Capital is utilized for budget control purposes to account for Civic Center capital contributions and the related improvements. Funding is accumulated from previous years for on-going repairs to the Civic Center. Community Development Block Grant Disaster Recovery Funds from Hurricane Ike and Gustav that hit the area in 2008 were authorized in 2011 for renovations and weatherization to the facility and will carry forward to fiscal year 2012.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 410 CIVIC CENTER CAPITAL FUND:						
COMMUNITY DVLPMENT DISASTER RECOVERY	\$ -	\$ 2,000,000	\$ -	N/A	\$ 1,066,000	-46.7%
DEPARTMENT OF MILITARY AFFAIRS (FEMA)	9,391	-	-	-100.0%	-	N/A
* STATE REVENUE	9,391	2,000,000	-	21197.0%	1,066,000	-46.7%
INTEREST ON INVESTMENTS	131	-	80	-100.0%	-	N/A
DEMAND DEPOSIT ACCOUNTS	1,581	-	1,538	-100.0%	-	N/A
* INTEREST	1,712	-	1,618	-100.0%	-	N/A
** USE OF MONEY & PROPERTY	1,712	-	1,618	-100.0%	-	N/A
RIVERBOAT GAMING FUND	400,000	-	-	-100.0%	-	N/A
*INTERFUND TRSF - SPECIAL REVENUE	400,000	-	-	-100.0%	-	N/A
** NONREVENUE RECEIPTS	400,000	-	-	-100.0%	-	N/A
EXCESS OF REV OVER/UNDER EXP	(328,697)	-	-	100.0%	-	N/A
** NON-OPERATING REVENUE	(328,697)	-	-	100.0%	-	N/A
***CIVIC CENTER CAPITAL PROJECTS	\$ 82,406	\$ 2,000,000	\$ 1,618	2327.0%	\$ 1,066,000	-46.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Adjusted	Y-T-D	% Change		% Change
	Fiscal Year 2009 - 2010	Budget 2010 - 2011	Budget 2010 - 2011	FY 2011 7/31/2011	Adopted from Actual	Adopted Budget 2011 - 2012	Adopted'12 from Adopted'11
FUND: 410 CIVIC CENTER CAPITAL							
DEPT: 15 CAPITAL-GENERAL GOVERNMENT							
Contractual Services & Projects	\$ 53,307	\$ 2,000,000	\$ 3,019,649	\$ 177,346	3651.9%	\$ 1,066,000	-46.7%
Major Acquisitions & Improvements	-	-	-	-	N/A	-	N/A
Special Current Charges	29,099	-	72,839	10,982	-100.0%	-	N/A
Capital expenses	82,406	2,000,000	3,092,488	188,328	2327.0%	1,066,000	-46.7%
Interfund transfers - Capital Bond Fund	-	-	-	-	N/A	-	N/A
CIVIC CENTER CAPITAL	<u>\$ 82,406</u>	<u>\$ 2,000,000</u>	<u>\$ 3,092,488</u>	<u>\$ 188,328</u>	2327.0%	<u>\$ 1,066,000</u>	-46.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 403 MALLARD COVE
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 03 GOLF COURSE

GOAL MISSION STATEMENT:

To provide the citizens of the Lake Area and visitors the best possible facility and services needed to enjoy the game of golf at the most reasonable cost to the players.

FUNCTION DESCRIPTION:

Mallard Cove Golf Course serves its citizens and visitors with a value-oriented recreation experience for those who enjoy the game of golf. The fees are designed for public access and affordability. However, to satisfy the demands of typical golfers, we put a lot of emphasis on the condition of the golf course. With a new irrigation system installed and new clubhouse facility built in the past few years, the commitment has been made to provide this recreation option to citizens and guests for a long time in the future. Therefore, Mallard Cove Golf Course consistently provides a golf experience that exceeds the expectations for the cost. The budget includes the operation and maintenance of Mallard Cove which is municipally owned golf course. Capital acquisitions and major improvements that are funded from facility revenues as well as from other sources are also listed as capital expenditures and are identified in the Capital Budget.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Rounds of golf	35,000	35,000	35,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Mallard Cove Golf Course	16	12	12	12	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 403 GOLF COURSE						
VENDOR'S COMPENSATION	\$ 834	\$ 1,000	\$ 662	19.9%	\$ 1,000	0.0%
DEMAND DEPOSIT ACCOUNTS	136	-	-	-100.0%	-	N/A
* INTEREST	136	-	-	-100.0%	-	N/A
SALE OF OLD EQUIPMENT	12,196	-	2,057	-100.0%	-	N/A
	12,196	-	2,057	-100.0%	-	N/A
GREEN FEES	269,626	380,000	227,144	40.9%	300,000	-21.1%
TOBACCO SALES	3,117	3,000	2,346	-3.8%	3,000	0.0%
VENDING CONCESSIONS	3,062	5,000	3,103	63.3%	4,000	-20.0%
CART RENTALS	240,940	320,000	207,257	32.8%	280,000	-12.5%
FOOD - BEVERAGES	77,705	130,000	60,538	67.3%	100,000	-23.1%
BEER	56,862	60,000	48,462	5.5%	70,000	16.7%
ANNUAL MEMBERSHIP FEE	95,018	90,000	58,293	-5.3%	90,000	0.0%
DRIVING RANGE	18,082	30,000	17,823	65.9%	27,000	-10.0%
GOLF ACCESSORIES	95,129	125,000	79,419	31.4%	110,000	-12.0%
PULL CART RENTALS	983	1,500	753	52.6%	1,500	0.0%
TOURNAMENT FEES	129	500	-	287.6%	500	0.0%
CITY CHAMPIONSHIP TOURNAMENT	19,875	25,000	17,905	25.8%	25,000	0.0%
WINDSHIELD RENTAL	1,401	2,500	532	78.4%	1,400	-44.0%
GOLF CLUB RENTAL	674	2,000	4,840	196.7%	7,000	250.0%
MISCELLANEOUS	315	1,000	50	217.5%	500	-50.0%
CONCESSION CART REVENUE	15,532	20,000	13,091	28.8%	20,000	0.0%
GPS RENTAL REVENUE	5,069	6,000	1,135	18.4%	6,000	0.0%
* GOLF COURSE	903,519	1,201,500	742,691	33.0%	1,045,900	-13.0%
MISCELLANEOUS REVENUE	800	41,162	-	5045.3%	-	-100.0%
* INSURANCE REVENUES	800	41,162	-	5045.3%	-	-100.0%
** USE OF MONEY & PROPERTY	904,455	1,242,662	742,691	37.4%	1,045,900	-15.8%
IF TRSF GENERAL FUND - OPERATIONS	296,415	-	-	-100.0%	296,978	N/A
IF TRSF GENERAL FUND - CAPITAL	100,000	-	-	-100.0%	-	N/A
IF TRSF RIVERBOAT FUND	-	-	-	N/A	200,000	N/A
* TOTAL TRANSFERS	396,415	-	-	-100.0%	496,978	N/A
** NONREVENUE RECEIPTS	396,415	-	-	-100.0%	496,978	N/A
EXCESS OF REV OVER/UNDER EXP	138,370	-	-	-100.0%	-	N/A
** NON-OPERATING REVENUE	138,370	-	-	-100.0%	-	N/A
*** GOLF COURSE FUND	\$ 1,452,270	\$ 1,243,662	\$ 745,410	-14.4%	\$ 1,543,878	24.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 403 MALLARD COVE							
DEPT: 09 COMMUNITY SERVICES							
DIV: 03 GOLF COURSE							
Salaries/ Wages/ OT	\$ 456,595	\$ 472,490	\$ 472,490	\$ 393,884	3.5%	\$ 524,700	11.0%
Fringe Benefits	126,155	155,120	155,120	92,814	23.0%	143,833	-7.3%
General Operating Services	5,647	3,700	3,700	4,120	-34.5%	6,600	78.4%
Insurance - Property, AL, GL, WC	28,833	32,000	32,000	24,906	11.0%	32,793	2.5%
Maintenance & Rentals	74,452	73,002	73,002	72,029	-1.9%	162,702	122.9%
Utilities	60,147	52,600	52,600	51,814	-12.5%	59,000	12.2%
Contractual Services & Projects	17,671	27,200	27,200	17,129	53.9%	23,450	-13.8%
General Supplies	114,164	120,900	120,900	89,120	5.9%	113,650	-6.0%
Automotive Supplies & Gasoline	19,219	19,700	19,700	18,259	2.5%	26,700	35.5%
Materials & Equipment	170,252	194,950	194,950	120,159	14.5%	159,250	-18.3%
Major Acquisitions & Improvements	76,135	15,000	15,000	14,697	-80.3%	25,000	66.7%
Special Current Charges	169,959	77,000	77,000	18,485	-54.7%	66,200	-14.0%
Total operating expenses	<u>1,319,229</u>	<u>1,243,662</u>	<u>1,243,662</u>	<u>917,416</u>	-5.7%	<u>1,343,878</u>	8.1%
Capital expenses	336,334	-	108,159	1,475	-100.0%	200,000	N/A
Capitalization of Fixed Assets	(412,470)	-	-	-	100.0%	-	N/A
Depreciation Expenses	<u>209,177</u>	<u>-</u>	<u>-</u>	<u>-</u>	-100.0%	<u>-</u>	N/A
MALLARD COVE	<u>\$ 1,452,270</u>	<u>\$ 1,243,662</u>	<u>\$ 1,351,821</u>	<u>\$ 918,892</u>	-14.4%	<u>\$ 1,543,878</u>	24.1%

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INTERNAL SERVICE FUNDS

RISK MANAGEMENT

EMPLOYEE GROUP INSURANCE

Internal Service Funds provide a means for internal financing and cost distribution for services which the City furnishes to itself. The resources of these funds consist of internal service charges which are received from other departments and included in those departments' expenditures. Internal Service Funds therefore represents a revolving of other budgeted funds rather than a net increase in the City's total budget.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

INTERNAL SERVICE FUND SUMMARY

	Risk Management	Employee Health	Total
Revenues:			
Charges for services	\$ -	\$ 1,400,000	\$ 1,400,000
Internal service charges	5,853,644	6,253,728	12,107,372
Use of money and property	19,500	142,000	161,500
Total operating revenues	<u>5,873,144</u>	<u>7,795,728</u>	<u>13,668,872</u>
Expenditures:			
General Services	6,301,224	7,150,300	13,451,524
Total operating expenditures	<u>6,301,224</u>	<u>7,150,300</u>	<u>13,451,524</u>
Other financing sources:			
Transfers from other funds	568,634	-	568,634
Other financing uses:			
Operating transfers to other funds	-	(750,000)	(750,000)
Total transfers	<u>568,634</u>	<u>(750,000)</u>	<u>(181,366)</u>
Net Income (loss)	<u>\$ 140,554</u>	<u>\$ (104,572)</u>	<u>\$ 35,982</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 501 RISK MANAGEMENT FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 06 RISK MANAGEMENT

GOAL MISSION STATEMENT:

To provide safe working conditions for the City's employees and a safe environment for the citizens' enjoyment and use.

FUNCTION DESCRIPTION:

This division functions to minimize the financial burden incurred by the citizens and taxpayers as a result of the fortuitous or accidental losses to which the City is exposed and to protect the assets, operations, and employees of the City. This division provides for internal distribution of cost and accumulation of resources to cover the City's retained risk, purchased insurance cost, and administrative expenses for workmen's compensation and various liability and casualty risk exposures. Revenues consist primarily of internal service charges which are apportioned to all other departments primarily on the basis of past claims experience for retained risks. Those charges are included in the contractual services category of the respective departmental and divisional operation budgets.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated
Accident reports/investigations	540	540	540
Claims	175	175	175

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2009-2010	Adopted Budget 2010-2011	Adjusted Budget 2010-2011	Adopted Budget 2011-2012	% Change From 2011 Adopted
Risk Management	7	7	7	7	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 501 RISK MANAGEMENT FUND:						
SERVICES PROVIDED	\$ 5,226,469	\$ 5,853,644	\$ 4,390,238	12.0%	\$ 5,853,644	0.0%
* INTERNAL SERVICES	5,226,469	5,853,644	4,390,238	12.0%	5,853,644	0.0%
** CHARGES FOR SERVICES	5,226,469	5,853,644	4,390,238	12.0%	5,853,644	0.0%
INTEREST ON INVESTMENTS	23,040	20,000	7,803	-13.2%	10,000	-50.0%
DEMAND DEPOSIT ACCOUNTS	8,586	10,000	6,324	16.5%	7,000	-30.0%
UNREALIZED GAIN/LOSS INVEST	5,799	-	-	-100.0%	-	N/A
* INTEREST	37,425	30,000	14,127	-19.8%	17,000	-43.3%
REFUND STATE INSURANCE	-	-	84,989	N/A	-	N/A
MISC INSURANCE CLAIMS	-	-	39,103	N/A	-	N/A
SUBROGATION	2,862	5,000	-	74.7%	2,500	-50.0%
* INSURANCE REVENUES	2,862	5,000	124,092	74.7%	2,500	-50.0%
** USE OF MONEY & PROPERTIES	40,287	35,000	138,219	-13.1%	19,500	-44.3%
IF TRSF GENERAL FUND - CLAIMS	430,895	-	-	-100.0%	-	N/A
IF TRSF GEN FUND - FIREFIGHTER SUIT	568,634	568,634	-	0.0%	568,634	0.0%
** NONREVENUE RECEIPTS	999,529	568,634	-	-43.1%	568,634	0.0%
EXCESS OF REV OVER/UNDER EXP	(1,701,001)	(507,775)	-	70.1%	(140,554)	72.3%
** NON-OPERATING REVENUE	(1,701,001)	(507,775)	-	70.1%	(140,554)	72.3%
*** RISK MANAGEMENT FUND	\$ 4,565,284	\$ 5,949,503	\$ 4,528,457	30.3%	\$ 6,301,224	5.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 501 RISK MANAGEMENT FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 06 RISK MANAGEMENT							
Salaries/ Wages/ OT	\$ 342,722	\$ 357,770	\$ 357,770	\$ 286,749	4.4%	\$ 390,200	9.1%
Fringe Benefits	110,575	117,983	117,983	83,840	6.7%	121,474	3.0%
General Operating Services	3,969	5,300	5,300	2,611	33.5%	5,850	10.4%
Insurance - Property, AL, GL, WC	1,539,429	1,650,000	1,650,000	1,489,080	7.2%	1,611,500	-2.3%
Maintenance & Rentals	1,912	2,450	2,450	1,295	28.1%	3,050	24.5%
Utilities	3,250	3,500	3,500	2,348	7.7%	3,500	0.0%
General Supplies	2,058	2,300	2,300	184	11.8%	1,950	-15.2%
Automotive Supplies & Gasoline	3,852	4,500	4,500	3,429	16.8%	7,250	61.1%
Materials & Equipment	1,382	2,700	2,700	883	95.4%	7,450	175.9%
Special Current Charges	2,556,135	3,803,000	3,803,000	400,810	48.8%	4,149,000	9.1%
RISK MANAGEMENT FUND	\$ 4,565,284	\$ 5,949,503	\$ 5,949,503	\$ 2,271,229	30.3%	\$ 6,301,224	5.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

FUND: 503 EMPLOYEE GROUP INSURANCE FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 08 EMPLOYEES GROUP INSURANCE

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The Employee Group Insurance Fund accounts for operation of the City's self-funded benefits program. The principal expense of this fund is the payment of employee and dependent medical claims which is reflected in the Current Charges category.

DEMAND PERFORMANCE INDICATORS:

Description	2009 – 2010 Actual	2010 – 2011 Estimated	2011 – 2012 Estimated

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
REVENUES						
FUND: 503 EMPLOYEE GROUP INSURANCE FUND:						
FEDERAL - STIMULUS FUNDS	\$ 23,224	\$ -	\$ 3,869	-100.0%	\$ -	N/A
* FEDERAL PROGRAMS	23,224	-	3,869	-100.0%	-	N/A
** INTERGOVERNMENTAL	23,224	-	3,869	-100.0%	-	N/A
EMPLOYEE SHARE-GROUP HEALTH	1,082,521	1,279,400	985,827	18.2%	1,100,000	-14.0%
EMPLOYER SHARE-GROUP HEALTH	5,640,836	6,460,248	4,854,046	14.5%	6,253,728	-3.2%
RETIREE SHARE-GROUP HEALTH	243,130	250,000	234,827	2.8%	275,000	10.0%
COBRA SHARE - GROUP HEALTH	26,727	25,000	32,649	-6.5%	25,000	0.0%
RETIREE MEDICARE - GROUP HEALTH	(228)	-	(5,984)	100.0%	-	N/A
* INTERNAL SERVICES	6,992,986	8,014,648	6,101,365	14.6%	7,653,728	-4.5%
** CHARGES FOR SERVICES	6,992,986	8,014,648	6,101,365	14.6%	7,653,728	-4.5%
INTEREST ON INVESTMENTS	43,162	26,000	14,984	-39.8%	10,000	-61.5%
DEMAND DEPOSIT ACCOUNTS	4,533	5,000	2,967	10.3%	2,000	-60.0%
UNREALIZED GAIN/LOSS INVEST	2,934	-	-	-100.0%	-	N/A
* INTEREST	50,629	31,000	17,951	-38.8%	12,000	-61.3%
MISC INSURANCE CLAIMS	127,281	110,000	137,800	-13.6%	130,000	18.2%
* INSURANCE REVENUES	127,281	110,000	137,800	-13.6%	130,000	18.2%
** USE OF MONEY & PROPERTIES	177,910	141,000	155,751	-20.7%	142,000	0.7%
EXCESS OF REV OVER/UNDER EXP	(932,801)	(244,648)	-	73.8%	104,572	142.7%
** NON-OPERATING REVENUE	(932,801)	(244,648)	-	73.8%	104,572	142.7%
*** EMPLOYEE GROUP INSURANCE	\$ 6,261,319	\$ 7,911,000	\$ 6,260,985	26.3%	\$ 7,900,300	-0.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Y-T-D FY 2011 7/31/2011	% Change Adopted from Actual	Adopted Budget 2011 - 2012	% Change Adopted'12 from Adopted'11
FUND: 503 EMPLOYEE GROUP INSURANCE FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 08 EMPLOYEES GROUP INSURANCE							
Fringe Benefits	\$ 42,239	\$ 47,000	\$ 47,000	\$ 36,510	11.3%	\$ 50,000	6.4%
Insurance	481,741	495,000	495,000	427,734	2.8%	540,000	9.1%
Contractual Services & Projects	18,567	22,000	22,000	7,209	18.5%	22,000	0.0%
Special Current Charges	5,718,772	7,347,000	7,347,000	2,892,218	28.5%	6,538,300	-11.0%
	<u>6,261,319</u>	<u>7,911,000</u>	<u>7,911,000</u>	<u>3,363,671</u>	<u>26.3%</u>	<u>7,150,300</u>	<u>-9.6%</u>
DEPT: 21 TRANSFERS							
DIV: 01 TRANSFERS							
Interfund transfers - General Fund	-	-	-	-	N/A	750,000	N/A
EMPLOYEE GROUP INSURANCE	<u>\$ 6,261,319</u>	<u>\$ 7,911,000</u>	<u>\$ 7,911,000</u>	<u>\$ 3,363,671</u>	<u>26.3%</u>	<u>\$ 7,900,300</u>	<u>-0.1%</u>

CAPITAL BUDGET

Schedule of Capital Projects Authorizations

Additional Schedules

Schedule of Financing Sources

Impact of Capital Improvements on Operation Budget

Departmental Capital Outlay Summary

**Capital Improvement Program
2011 - 2017**

The Capital Budget is used for budgeting of contract construction projects and capital acquisitions having a cost of \$100,000 or more and an expected life of ten (10) or more years.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

CAPITAL BUDGET

The City of Lake Charles Capital Budget section includes the fiscal year 2012 Annual Appropriations Budget, the Impact of Capital Improvements on Operating Budget Statement, the Department Capital Outlay Summary, and the Five Year Capital Improvement Plan. These plans set forth proposed expenditures for constructing, maintaining, upgrading, expanding and replacing the city's facilities, equipment and infrastructure.

Projects included are typically major expenditures. They can be either infrequent projects, such as the City Court Building construction or systematic improvements, such as street overlays. Regular street maintenance is not considered a capital improvement nor is routine maintenance of city facilities. These and other maintenance items will not be found in this section, rather they are funded, scheduled and completed within the Operating Budget section of this budget document.

Five Year Capital Improvement Plan

The Five Year Capital Improvement Plan identifies current as well as long term plans for the City of Lake Charles. Rather than a schedule of expenditures, it serves as a planning document and a tool to accomplish the adopted goals and policies of the City Council and current administration.

Projects are developed through the course of the fiscal year. The process involves council, citizens, and staff proposing needed projects. Staff then coordinates the project with other related projects, conducts reviews for compatibility with the City's goals, identifies funding sources and develops a project schedule. Projects are reviewed and graded. Completed projects are removed, new projects are proposed, and scheduled projects move forward in the plan or out to later years. The timing of the project is dependent upon the current conditions, need/use of the facility (or infrastructure) and funding availability.

After the plan has been reviewed and developed by staff, the next step is to submit it to the Planning Commission by June 15 of each year. The plan must be approved by the Commission by July 15. The plan is then included in the annual Operating and Capital Budget and is approved by the City Council along with the entire budget contained in this document.

Capital Budget Authorization Schedule, Capital Project Funds and Related Sources

The Capital Budget Authorization Schedule is the annual appropriations of funds for capital projects. This schedule is developed based on the Category A projects that have been identified in the Five Year Capital Improvement Plan. Category A includes projects that will be funded in the first or second year of the plan.

The Category A projects are prioritized by each of the responsible departments. The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. Projects can be funded by city, state or federal funds and other inter-agency agreements. City funds legally restricted for capital projects include sales tax and property tax. Portions of gaming funds are also dedicated, depending on annual allocations.

Many projects are on a pay-as-you-go basis and require that funding be accumulated over several years before sufficient funds are available. Most projects are also multi-year projects, with design and construction taking place over several fiscal years. Construction contracts are not entered into unless all funds are available for the project.

The City has issued bonds to pay for voter-approved projects, and those are outlined separately in this document. They include road, water and sewer projects as well as downtown development projects. The bonds have a maximum of 20 year term; therefore all will be paid off by 2027. Gaming revenue and sales tax revenues are the primary sources to repay the debt.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

The City maintains "contingency" funds within the Capital Project Fund to cover any emergency projects that arise during the year. There are also "unallocated" funds within the Capital Project Fund, which is an accumulation of annual interest earnings, sales and property tax revenues that exceed budget forecast and other unbudgeted revenues, as well as funds from projects that have balances remaining at the completion of the project. Unallocated funds can be used to cover budget shortfalls in project allocations. If the fund has built up substantial reserves, such as in the current year, a portion may be allocated in the proposed budget. The adopted budget will use \$2.9 million from this reserve for the Mojito Point project.

The City also has a Facility Renewal Special Revenue Fund. This fund was created by council authority in 1996 and holds funds that can be used to rehabilitate and renovate current city facilities. This fund has been used in the past to replace fire stations and recreation facilities. It was used in fiscal year 2011 to help fund the Millennium Park Rebuild, which was destroyed by fire.

Department Capital Outlay Summary

The Department Capital Outlay Summary is the list of vehicle and equipment purchases that were approved for the fiscal year. It also lists major repairs and improvements that are smaller in nature and do not meet the threshold to be considered a capital project. These funds are included in the operating budget of the department, division or fund as listed in the summary.

All items on this list have been specifically justified in writing during the budget process. Rolling stock must identify if it is a new piece of equipment or a replacement. If a replacement, the unit number, age, mileage and other pertinent information is required. This list is used during the year to verify prior to purchasing.

Gaming revenues have historically been used for capital projects but due to budget constraints since 2010, up to 10% of gaming revenue in the Riverboat Gaming Fund can be used to pay for equipment purchases in the General Fund. This year's General Fund transfer is budgeted at \$880,000.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

**CAPITAL BUDGET AUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND DESCRIPTION	TOTAL PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2011 - 2012	CUMULATIVE TOTAL	REMARKS
<u>STREETS AND DRAINAGE</u>				
Enterprise Blvd Extension	\$ 1,739,000 (balance)	\$ 300,000	\$ 2,039,000	Continuing accumulation
Asphalt Overlay Program	1,561,876 (balance)	300,000	1,861,876	Continuing program
City wide striping	222,000 (balance)	300,000	522,000	Continuing program - Includes Gill Street striping and improvements.
Lake @ 18th Intersection Improvements	499,835	(400,000)	99,835.00	Reduce authorization - Transfer to sidewalks
Alma and Mignonette Road/Drainage	500,000	200,000	700,000	Continuing accumulation
12th Street (2nd - 4th Ave) Corridor and Signal Improvements	-	300,000	300,000	New authorization
Vito Street and Carr Street	-	250,000	250,000	New authorization
Hagan Street	-	300,000	300,000	New authorization
Summit Street	1,798,000	(700,000)	1,098,000	Reduce authorization - Transfer to Hunter St.
Hunter Street	-	700,000	700,000	New authorization
CDBG Sidewalks Construction/Repair	-	383,253	383,253	New authorization
Sidewalk Repair	273,000 (balance)	250,000	523,000	Continuing Program
Sidewalk Construction	306,000 (balance)	625,000	931,000	Continuing Program
Ryan Street and Clarence Street - LA 385 Utilities and Landscaping	-	200,000	200,000	New authorization
Lakeshore Dr. Traffic Calming	-	200,000	200,000	New authorization
Subtotal		<u>3,208,253</u>		
<u>SEWERAGE AND WATER SYSTEMS</u>				
Sewer collection system rehabilitation	1,241,000 (balance)	900,000	2,141,000	Continuing Program
Street Drainage Improvements	475,000 (balance)	200,000	675,000	Continuing Program
Water System Improvements	867,000 (balance)	900,000	1,767,000	Continuing accumulation
Wastewater System Improvement	-	1,100,000	1,100,000	New authorization
Mojito Point Development (water and sewer)	-	7,000,000		New authorization - Includes Bond Funding
Subtotal		<u>10,100,000</u>		

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

**CAPITAL BUDGET AUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND DESCRIPTION	TOTAL PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2011 - 2012	CUMULATIVE TOTAL	REMARKS
<u>COMMUNITY SERVICES AND RECREATION</u>				
Improvements of various recreation sites	592,000 (balance)	200,000	792,000	Continuing accumulation
North Beach Improvements	-	150,000	150,000	New authorization - Bond funds available
Millennium Park Rebuild	1,000,000	700,000	1,700,000	Funds previously authorized for lakefront improvements, donations & insurance
Tuten Park	147,000 (balance)	50,000	197,000	Continuing accumulation
Riverside Park	368,000 (balance)	50,000	418,000	Continuing accumulation
Civic Center	2,864,000 (balance)	1,066,000	3,930,000	Continuing accumulation - Includes CDBG Disaster Recovery Funds
Mallard Cove Cart Paths	36,000	200,000	236,000	Continuing accumulation
Subtotal		<u>2,416,000</u>		
<u>GENERAL GOVERNMENT AND OTHER</u>				
City Hall Improvements	310,000 (balance)	100,000	410,000	Continuing accumulation - Includes roof repair
Public Works Facility	2,439,000 (balance)	200,000	2,639,000	Continuing accumulation
Fire truck acquisition	-	525,000	525,000	New authorization
Transit Station	408,000 (balance)	100,000	508,000	Continuing accumulation
Central School Building Improvements	126,000 (balance)	100,000	226,000	Continuing accumulation
1911 City Hall Improvements	100,000	100,000	200,000	Continuing accumulation
Police Building Purchase/Renovation	-	600,000	600,000	New authorization
Technology Upgrades	339,000 (balance)	100,000	439,000	Continuing accumulation
Christmas Lighting	-	250,000	250,000	New authorization
Capital Contingency Fund	1,240,000	100,000	1,340,000	Continuing accumulation
Bond Reserve Fund	3,865,000	100,000	3,965,000	Additional funds for bond projects
Subtotal		<u>2,275,000</u>		
Total all Projects		<u>\$ 17,999,253</u>		
<u>DEBT SERVICE REQUIREMENTS</u>				
2007 Bond Issue debt service requirement	-	835,720	835,720	
2010 Bond Issue debt service requirement	-	1,268,280	1,268,280	
Total all Debt Service Requirements		<u>\$ 2,104,000</u>		
Total 2011-12 authorization		<u>\$ 20,103,253</u>		

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

**CAPITAL BUDGET SCHEDULE OF FINANCING SOURCES
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND FINANCING SOURCE	TOTAL 2011-2012 AUTHORIZATIONS
<u>Streets and Drainage</u>	
Ten-Year Sales Tax - 0.28%	\$ 2,825,000
Community Development Fund	383,253
Subtotal	<u>3,208,253</u>
<u>Sewerage System</u>	
Transfer from Waste Water Fund	4,000,000
Transfer from Riverboat Gaming Fund	700,000
Bond Proceeds	2,500,000
Capital Project Fund Balance	2,900,000
Subtotal	<u>10,100,000</u>
<u>Community Services and Recreation</u>	
Transfer from Riverboat Gaming Fund:	
Mallard Cove Capital contribution	200,000
Ten-Year Sales Tax - 0.28%	300,000
State revenue - video poker taxes	400,000
CDBG Disaster Recovery Funds	1,066,000
Donations & insurance for Millinium Park	450,000
Subtotal	<u>2,416,000</u>
<u>General Government and Other</u>	
Transfer from Riverboat Gaming Fund	2,000,000
Ten-Year Sales Tax - 0.28%	175,000
State revenue - video poker taxes	100,000
Subtotal	<u>2,275,000</u>
<u>Debt Service Requirements</u>	
Ten-Year Sales Tax - 0.28%	2,104,000
Subtotal	<u>2,104,000</u>
TOTAL FINANCING SOURCES	<u>\$ 20,103,253</u>

<u>SUMMARIZED TOTAL FINANCING SOURCES</u>	
Ten-Year Sales Tax - 0.28%	\$ 5,404,000
Riverboat Gaming transfers Capital	2,700,000
Riverboat Gaming transfers Mallard Cove	200,000
Waste Water transfer	4,000,000
Community Development Fund	383,253
State Revenue - video poker	500,000
CDBG Disaster Recovery Fund	1,066,000
Bond Proceeds	2,500,000
Donations & insurance for Millinium Park	450,000
Capital Project Fund Balance	2,900,000
TOTAL FINANCING SOURCES	<u>\$ 20,103,253</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

**CAPITAL BUDGET ADDITIONAL SCHEDULES AND EXHIBITS
PROJECT REAUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUND AND RELATED SOURCES**

The following schedule lists additional previously authorized capital projects which are reauthorized and continued for the 2011-2012 fiscal year. Enterprise Fund projects are subject to separate accounting treatment and are therefore excluded from this schedule. Projects currently committed for completion by awarded contracts are also excluded from this listing, as no budgetary reauthorization is required to fulfill such commitments.

- Miscellaneous minor local streets improvement projects – unexpended balances
- Sewer collection system rehabilitation (unexpended balance, Timberly Subdivision, Contraband at Lake Street)
- Waste Water Facilities Expansion and Improvement Fund – unexpended balance
- Bridge replacements/repairs – unexpended balances
- City Wide Street Paving/Reconstruction (Goos Boulevard, Lisle Peters Road, Pear Street, Common Street, Lake Street – McNeese to Country Club, Sale Road, Summit Street, Holmes Street)
- I-10 Access Engineering – unexpended balance
- 1st Avenue Railroad ROW Acquisition – unexpended balance
- Various Intersection Improvements – unexpended balances
- Downtown Area Improvements
- Wetlands Center
- New City Hall Reserve
- Fire Station Retrofit
- Local Energy Grant funds
- City Wide Utility Specifications
- I-10 Bridge Lighting
- New City Court Building
- Hwy 385 Pedestrian/Bike Trail
- City Council Chamber renovations

Enterprise Fund Capital Projects

Previously authorized capital contributions to the Transit and Civic Center funds will remain available for the authorized purposes until expended. All water system revenues in excess of the system's operating cash flow requirements are available for system improvements as authorized by contract awards.

Bond Issue Projects

The following projects have current and/or previous authorizations that will be retained in the Capital Project Fund and can be used in addition to bond proceeds for completion of the project.

- Enterprise Boulevard Extension
- Lake Street – Sale to McNeese
- McNeese Street Extension – east to Highway 14
- Lakefront/Downtown Improvements

Bond issue projects information continued on next page.

CITY OF LAKE CHARLES

FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

CAPITAL BUDGET ADDITIONAL SCHEDULES AND EXHIBITS

BOND CAPITAL PROJECTS AUTHORIZATION SCHEDULE

The following schedule includes previously authorized bond capital projects which are reauthorized for FY 2011-2012. Balance of authorizations does not include funds currently under contract. Proceeds from \$35 million bond issue in May 2007 and \$40 million issue in March 2010 will be used to fund these projects. The balance of authorizations does not include funds currently under contract.

<u>Project Description</u>	<u>Balance of Authorizations as of 8/8/2011</u>
<u>Local Road Improvement Projects from Bond Funds</u>	\$ 2,800,607
Enterprise Boulevard Extension - reallocate funds back to Sallier	(1,000,000)
Sallier to Ryan Street	2,000,000
Lake Street - Contraband to Country Club Rd	(1,000,000)
McNeese Street Extension	
Power Center Drive Extension - to E. Prien Lake Rd	
<u>State/Federal Highway Improvement Projects from Bond Funds</u>	39,016
Country Club Road - Ihles to Nelson, Nelson to Lake	
I-10 Service Roads - Ryan to MLK Blvd	
West Prien Lake Road - Lake to Nelson	
I-210 Service Roads - Legion to Broad	
<u>Utility Improvements Wastewater and Water from Bond Funds</u>	4,778,723
<u>Water Projects</u>	
Henderson Bayou Rd - Indian Bay to west side of bayou	
Fitzenreiter Road Loop	
W Prien Lake Road and Holly Hill Looping	
Ham Reid Looping	
Ryan Street Gateway	
<u>Sewer Projects</u>	
East McNeese - Southpark Dr to Hwy 14	
Henderson Bayou Rd - Ihles Rd to end	
Lisle Peters Road	
5th Avenue - Bankroft to Prejean	
Sugarloaf Lift Station	
E Prien Lake Road	
<u>City Park Development Program Phase I & II - bond proceeds</u>	375,206
<u>Downtown/Lakefront Development Phase I & II - bond proceeds</u>	4,786,110
<u>Economic Development Phase I and II - bond proceeds</u>	-
Total bond projects remaining authorizations	\$ 12,779,662

NOTE: The City authorized \$32,390,000 in July 2009 for additional bond spending and issued \$40 bonds in March 2010. This budget allows the City to spend previously authorized funds. Additional authorizations will be requested as needed to complete all projects listed in the \$90 million bond proposition.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

**ADDITIONAL SCHEDULES AND EXHIBITS – CAPITAL BUDGET
Description of Major Financing Sources – Capital Projects Fund
And Related Sources**

TEN-YEAR SALES TAX REVENUE

Revenue consists of a 28 percent portion of collections from a one percent sales tax levy originally approved in 1986. This tax was reauthorized in 2006 for an additional ten years through 2016. Previously, this 28 percent portion has been designated for street and drainage improvement projects within the Capital Budget. Beginning with fiscal year 2007, up to 60 percent of these revenues can be used to repay the debt of the \$90 million bond issue approved by voter referendum in November, 2006.

RIVERBOAT GAMING TRANSFERS

Funds transferred from the Riverboat Gaming Fund to the Capital Projects fund or other capital outlay budgets (such as Recreation and Civic Center) for construction of public improvements and acquisition of long-term capital assets. City Policy requires that riverboat gaming revenues be used primarily for capital investment rather than recurring operational costs. Since 2010, a portion of the revenues have been used to fund capital equipment in the General Fund.

COMMUNITY DEVELOPMENT FUND

This is a separate Special Revenue Fund which accounts for federally-funded improvement activities undertaken by the City in targeted areas. The program consists principally of neighborhood-oriented capital improvements, which are funded directly by the Community Development Fund but are listed in the Capital Budget for coordination and information purposes.

WASTE WATER TRANSFERS

Funds provided by the Waste Water Special Revenue Fund for specified sewer system improvement projects in the Capital Budget. Such projects are also funded by other sources such as Riverboat transfers, since most Waste Water resources must be used to cover sewer system operating costs and debt service.

GENERAL FUND TRANSFERS

Such transfers may be budgeted for specific capital projects which support general government operations, or for which other sources of capital funding are inadequate or unavailable. The General Fund supports the major portion of on-going City operations, and has relatively limited capacity to provide additional funding for capital projects.

STATE REVENUE – VIDEO POKER

A portion of state tax collections from video poker gaming devices is distributed to local governments, based on gaming device locations and revenue volumes. As a matter of policy, all revenue which the City receives from this source is credited to the Capital Projects Fund and used solely for public improvements. Although not formally restricted to any particular improvement category, these funds have been allocated primarily for improvements to the parks and recreation system.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

STATE REVENUE – DEPARTMENT OF MILITARY AFFAIRS

These funds are being paid through the Federal Emergency Management Agency for major permanent repairs to specific facilities that were damaged by Hurricane Rita. Minor damage to other facilities and other disaster recovery expenses are recorded in a Special Revenue Fund.

CAPITAL PROJECTS FUND BALANCE

This consists of previous years' Capital Projects Fund revenues which are utilized for new or increased project authorizations in the Proposed Capital Budget. Such revenues consist primarily of interest earnings, which are not utilized for new capital project authorizations until the fiscal year following their receipt. Unexpended balances remaining from completed or closed project authorizations may also be retained within the Capital Projects Fund and utilized for new projects in subsequent years.

OTHER INTERGOVERNMENTAL REVENUE SOURCES

These may include a variety of project grants or funding commitments which may be obtained from other governments for specific City projects. Such sources are usually restricted to funding a portion of specified project costs, and their inclusion as Capital Budget financing sources is dependent on approved grants or likely approvals of pending requests.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

IMPACT OF CAPITAL IMPROVEMENTS ON OPERATING BUDGET

When a new capital improvement project is undertaken, consideration is given to the fiscal or operational impact of the project, which includes additional cost for staff, maintenance, debt and other expenses. The fiscal or operational impact depends on the nature of the capital improvement. These costs must be funded in the appropriate operating budget and factored into the total cost of the project.

Below is the operational impact of each category of projects outlined in the Capital Budget Authorization Schedule:

- Streets and Drainage

Projects are funded through annual sales tax allocation and CDBG funding.

The maintenance costs for the streets and drainage improvements included in the 2012 authorization will have very little operational impact because most are existing roads in need of repair. The maintenance costs for these roads are currently budgeted through the Department of Public Works operating budget, and these improvements should reduce the maintenance needs in the Street Division. The improvements to the striping of streets, intersection improvements and sidewalk repairs and construction should make the streets safer.

- Sewerage and Water Systems

Projects are funded through annual allocations from the Wastewater Fund. Fiscal year 2012 authorizations include use of bond funds, gaming funds and fund balance reserves. A DEQ loan in the amount of \$21 million was received in fiscal year 2011, and those repairs are ongoing.

The annual appropriation for sewer collection line repairs is needed to minimize the maintenance cost of such lines, which are accounted for in the Wastewater Fund. A minimum of \$900,000 is appropriated from the operating funds of the Wastewater Fund each year.

The DEQ loan will be used in phases. Phase 1 is currently under construction and includes renovations to Wastewater Plant A. These improvements will reduce annual maintenance cost at this facility.

The \$7 million Mojito Point Development that is appropriated in the fiscal year 2012 budget is for the infrastructure needed for the development of the new Mojito Point Casino. This development will take several years for construction, and it is anticipated that the revenues from charges for services for water and sewer will be similar to those of the existing L'Auberge Lake Charles casino, which is approximately \$700,000 per year. The operational impact to the Wastewater and Water Funds to provide this service should be covered by the revenues received. The estimated increase in gaming revenue for the Riverboat Gaming Fund is estimated at a minimum of \$5 million per year. It is anticipated that there will be substantial overall economic impact to the area due to the addition of a second resort/destination type venue.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

- Community Services and Recreation

Projects are funded with gaming funds, sales tax funds, CDBG funds and other miscellaneous funds.

The annual appropriation for the various recreation sites is needed to cover major repairs and improvements and generally does not have an economic impact on the operational budget of the Recreation Fund.

The addition/renovations of Tuten and Riverside Parks will have an operational impact estimated at expenses of \$50,000 per year, which will be accounted for in the Recreation Fund.

The Millennium Park Rebuild will include a bigger facility, which will include a spray park. The additional operational cost for this facility is estimated at \$30,000 per year and will be accounted for in the new Lakefront/Downtown division of the Recreation Fund.

The improvements to the Civic Center are being funded by CDBG - Disaster Recovery Funds and will pay for much needed repairs to the theatre section of the facility. The operational impact of these improvements should be an increase in the revenues received for the lease of this facility. The revenues and expenditures for this facility are accounted for in the Civic Center Fund.

- General Government and Others

These projects are funded primarily through gaming funds.

The Transit Station is an on-going project and is primarily funded through FTA funds and is currently under construction. When this new facility is completed, the operational impact will be included in the fiscal year 2013 budget for the Transit Fund and will include maintenance costs, utility, insurance and all other costs associated with a new building.

The Public Works facility is still in the planning stages with the possibility of a land purchase within the next 12 months. Funds have been allocated for several years, but the date for the construction of the new facility is not known at this time.

Fire truck acquisitions are funded on an annual basis with the goal of replacing units in a manner that funds them within a useful life cycle. The maintenance costs for fire trucks are accounted for in the Fire Department of the General Fund. The truck included in the current budget is a replacement of an older truck.

All other projects listed in this category could be classified as major improvements/maintenance to city facilities that are larger in nature than is customarily accounted for as maintenance within the operating funds.

The funding for the new City Court building was included in the 2011 budget and is funded primarily with a \$3 million loan from the Calcasieu Parish Public Trust Authority. Construction of this facility will begin in 2012. The city court function is currently taking place in a rented facility. The cost of maintaining the new facility should be comparable to the annual rent. The City Court is a component unit of the City of Lake Charles, and the operations and maintenance of their building is accounted for in their separately issued financial report.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 – 2012 ANNUAL BUDGET**

- **Bond Capital Projects**

These projects are funded through the proceeds of \$40 million in bonds that were issued in March 2010 as part of the \$90 million bond proposition for public improvements approved in 2006.

- **Local and State Road Projects**

The maintenance of all roads is accounted for in the Public Works Department. There are no major changes in the operations and maintenance costs for the new roads that are included in this budget.

- **Utility Improvements from Wastewater and Water Projects**

The projects that are being funded are for extensions and looping of wastewater and water lines. The operations and maintenance of the wastewater lines and facilities are accounted for in the Wastewater Special Revenue Fund. The operations and maintenance of water lines and facilities are accounted for the Water Enterprise Fund. All of the projects funded through bond proceeds will be for underground lines and will have very little maintenance costs. As the City annexes and allows new users onto the system, revenues will be increased due to the new users, the amount of which is currently undetermined.

- **Downtown Development Projects**

The operations and maintenance for the downtown promenade is separated into a new division in the Recreation Special Revenue Fund in fiscal year 2012. The cost is budgeted at \$308,048 and is funded with a transfer from the Riverboat Gaming Fund.

The Ryan Street Streetscape project should be completed by the end of fiscal year 2012. The operations and maintenance costs, which will be accounted for in the same division as the promenade, are estimated at \$50,000 and will be funded by gaming revenue.

IMPACT OF DEPARTMENTAL CAPITAL OUTLAY ON OPERATING BUDGET

As part of the annual budget process, each department is required to submit a list of needed capital equipment acquisitions (items in excess of \$5,000) and major repairs and improvements for facilities.

Vehicles and equipment purchases must indicate if the item is an additional item or the replacement of existing equipment. If it is an addition, justification is required along with a cost estimate. If it is a replacement, the unit number, age of the unit and the current mileage must be provided along with the justification.

Due to budget constraints in the 2012 fiscal year, capital equipment has been limited to only essential purchases and to purchases that were deferred in the two previous years. All equipment and vehicles are replacements of older units.

The City operates a Vehicle Maintenance Garage that is a separate division which is budgeted in the General Fund Public Works Department. Charges are allocated on a monthly basis to the various city departments for the cost of automotive supplies. Costs that are incurred for automotive maintenance that is done by outside vendors are charged directly to the department when the cost is incurred. A Cost Allocation Plan is done annually, and the indirect costs that are identified for this service are charged to the various funds, primarily the Enterprise Funds.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

	Budgeted Amount
<u>FIRE DEPARTMENT</u>	
Fire Station Alerting system	\$ 295,000
MCC 7500 Dispatch Console	83,000
One (1) half ton four door pickup truck	30,000
One (1) mid size passenger car	20,000
One (1) half ton four door pickup truck for Fire support	28,000
Total Fire Department	<u>456,000</u>
 <u>POLICE DEPARTMENT</u>	
Fifteen (15) police package sedans	<u>375,000</u>
 <u>PUBLIC WORKS</u>	
<u>GENERAL FUND DIVISIONS</u>	
Streets:	
One (1) 3/4 ton crew cab	30,000
One (1) heavy duty brush cutter	5,000
Total Streets	<u>35,000</u>
 Trash Collection:	
Repairs to incinerator	<u>250,000</u>
 Solid Waste:	
One (1) 1/2 ton pickup	<u>22,000</u>
 Vehicle Maintenance:	
Auto maintenance preventative program	<u>18,000</u>
 Building Maintenance:	
Two (2) 3/4 ton single cab heavy duty pickups with beds	60,000
Toolboxes and ladder racks for requested new trucks	7,000
Total Building Maintenance	<u>67,000</u>
 Communication and Traffic:	
One (1) 3/4 ton pickup diesel extended cab	<u>30,000</u>
 Grounds Maintenance:	
One (1) 1/2 ton pickup	20,000
One (1) sweeper	200,000
Two (2) riding mowers	16,500
One (1) tiller	10,000
Total Grounds Maintenance	<u>246,500</u>
 Total Public Works	<u>668,500</u>

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

PLANNING AND DEVELOPMENT

Planning Administration:

One (1) mid size sedan	15,000
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GENERAL GOVERNMENT

Print Shop:

One (1) prepress platemaker	7,500
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Total General Fund

1,522,000

WASTE WATER FUND

Two (2) 1/2 ton regular cab pickups with toolboxes	44,000
One (1) skid steer loader with loader and concrete breaker	35,000
One (1) portable air compressor	16,000
Penn Street lift station rehabilitation	100,000
Contraband Bayou lift station rehabilitation	150,000
Legion Street lift station rehabilitation	75,000
Plant B/C pumps, blowers, grinder	105,000
Plant A/B/C operational probe system	45,000
Plant A SCADA control system	30,000
Plant A inline sludge grinder	20,000
Operations spare motors and pumps for Plant D	40,000
Bio Solids permit for recycle of sludge at Plant A and D	35,000
Aeration basin cleaning at Plant B/C	120,000
Total Waste Water Fund	<u>815,000</u>

RECREATION

One (1) storage building	8,000
One 1/2 ton pickup trucks	20,000
One (1) 1/2 ton crew cab truck	25,000
One (1) flat bed truck	67,000
Three (3) 60" riding mowers with canopies	30,000
Two (2) treadmills	11,000
One (1) space jump water slide	6,500
One (1) sweeper to sweep sidewalk and boardwalk	25,000
Total Recreation Fund	<u>192,500</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

TRANSIT FUND

One (1) sport utility vehicle	30,493
Computer Hardware/Software for new facility	93,750
Bus Route Signing	13,209
Bus Shelters	81,250
Security Equipment	19,508
Furniture for new facility	189,823
	<u>428,033</u>

WATER FUND

Water Business Office:

Upgrade for Itron meter reading system	31,500
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Water Production and Distribution:

Three (3) 1/2 ton regular cab pickup trucks short wheel base with tool boxes	60,000
One (1) one ton flatbed dump truck	60,000
One (1) backhoe	65,000
Install new effluent line at GH West	200,000
Abandon old storage tanks GH West	200,000
Structural repairs/painting at remote plants	150,000
Ditch pumps	5,000
One (1) new boring tool	6,000
Replace chlorine scales-plants	10,000
Additional equipment and instrumentation at all plants	10,000
Replace backwash PLC's and controls at remote plants	40,000
Replace chlorinators and ammoniators at SW Plant	30,000
Replace sludge pumps washwater recovery at Chennault Plant	12,000
Install increased security measures at water plants	50,000
One (1) new pavement breaker	30,000
Total Water Fund	<u>959,500</u>

CIVIC CENTER

Building Security System Phase II	25,000
Building-Digital Advertising System	16,000
Two (2) ice machines	11,000
Rectangular/round banquet tables	10,200
Riding scrubber	14,000
	<u>76,200</u>

Mallard Cove	
Renovations to restrooms on course	<u>25,000</u>

Total All Funds	<u>\$ 4,018,233</u>
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FIVE YEAR CAPITAL BUDGET

CITY OF LAKE CHARLES



CAPITAL IMPROVEMENT PROGRAM

2011 – 2017

CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
CAPITAL PROJECTS		
<u>Local Road Improvement Projects from Capital Funds</u>		
Projects currently in design, bid or construction phase:		
Pear Street - Knapp to Woodring	325,000	Ongoing
Sale Road - Contraband to Hollyhill (\$3.9m federal funds + \$1.2m city funds)	5,100,000	Ongoing
Future Projects:		
Summit Street - 3rd St. to 6th St. and 6th St. - Hunter to McNabb	1,000,000	A
Hunter St. - 6th St. to 3rd St.	700,000	A
Holmes Street bridge replacement \$1M/ removal \$500k	500,000	A
Mignonette Lane - Nelson to Alma (includes drainage)	393,200	A
Alma Lane - Sale to Nelson (includes drainage)	145,600	A
Hagan St. - HWY 171/MLK to Graham St.	615,400	A
18th St. - 4th Ave. to 7th Ave.	2,222,750	B
12th St. - Ryan St. to Enterprise Blvd.	3,901,500	B
Lyles Peter Rd. - Big Lake Rd. to Dead End	3,858,150	B
Fitzenreiter Rd. - Simmons St. to Dead End	2,727,650	B
6th Ave. - 6th St. to Broad St.	2,214,250	B
Common St. - Prien Lake Rd. to Alamo	1,592,050	B
Fox Run - Nelson Rd. to Dead End	1,343,000	B
N. Lyons - Opelousas St. to Jackson St.	758,200	B
Mignonette - Alma Lane to Nelson Rd.	905,250	B
Beam St. - Mill St. to Dead End	353,600	B
3rd St. - McNabb St. to HWY 14	1,144,100	B
6th St. - Ford St. to Kirkman St.	280,500	B
3rd St. - HWY 14 to 6th Ave.	2,299,250	B
Goos Blvd. - Harless St. to Fitzenreiter St.	1,564,000	B
Orrin St. - Opelousas St. to Dead End	1,020,000	B
Boston Alley - Broad St. to Mill St.	3,281,000	B
13th St. - 2nd Ave. to 3rd Ave.	701,250	B
13th St. - 4th Ave. to 3rd Ave.	700,400	B
4th St. - HWY 14 to McNabb St.	1,105,000	B
Cherry - Moeling St. to See St.	1,115,200	C
Alma Ln. - Mignonette St. to Sale Rd.	841,500	C
Griffin St. - HWY 171/MLK to Simmons St.	1,698,300	C
14th St. - 5th Ave. to 7th Ave.	1,088,000	C
13th St. - 1900 BLK	1,173,850	C
Hunter St. - 3rd St. to 6th St.	1,105,000	C
St. Mary Dr. (Loop) - Shattuck St.	1,918,450	C
Theriot St. - Goos Blvd. to N. Booker St.	1,719,550	C
13th St. - 5h Ave. to 4th Ave.	1,139,000	C
Katherine St. - N. Booker St. to N. Lincoln St.	1,132,200	C
Louisiana Ave. - S of McNeese St. to End of Louisiana Ave.	1,117,750	C
Harless St. - N. Junior to N. Booker St.	1,726,350	C
Park Dr. - Prien Lake Rd. to Dead End	1,139,000	C
See St. - N. Booker St. to Sallie Mae St.	1,302,200	C
N. Junior St. - Knapp St. to Theriot St.	1,168,750	C
Poplar St. - N. Booker St. to Sallie Mae St.	1,309,000	D
Vito St. - Prater St. to Albert St.	1,125,400	D
Hagan St. - N. Goos Blvd. to Pear St.	997,900	D
Courtney St. - N. Goos Blvd. to Pear St.	976,650	D
N. Adams St. - Moeling St. to Commercial St.	453,050	D
Anderson - 6th St. to Dead End	170,000	D
2nd St. - 6th Ave. to 8th Ave.	836,400	D
Carr St. - Vito St. to Evans St.	241,400	D
6th St. - Kayouchee to McNabb St.	544,850	D
Commercial St. - N. Booker St. to Lincoln Rd.	1,082,050	D
11th St. - 6th Ave. to 7th Ave.	697,000	D
Commercial St - Prater St. to N. Malcolm St.	2,837,300	D
Fitzenreiter Rd. - HWY 171 to Dead End	1,769,700	D

Category Key:
Ongoing: Design, bid or construction phase
A-first or second year
B-second through fifth year
C-sixth or later years
D-contingent on external funding

CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
Morgan & Shaw St. - Grein St. to 6th St.	2,023,000	D
Woodard St. - N. Goos Blvd. to Pear St.	743,750	D
7th Ave - 2nd St. to Dead End	983,450	D
Ernest St. - Glen St. to W. 18th St.	327,250	D
Riverside Dr. - Shell Beach Dr. to Sallie St.	727,600	D
Winnie St. - Sallier St. to Louie St.	1,445,000	D
N. Adams St. - Opelousas St. to Moeling St.	926,500	D
Ihles Rd. - Sale Rd. to Country Club Rd.	2,274,600	D
Intersection Improvements		
12 th St (2nd-4th Ave) corridor and signal impr	300,000	A
Intersection improvements	450,000	A
Traffic circle study	50,000	A
Ernest St. at Sale St. intersection	350,000	B
Lake St. at 18th St. intersection	300,000	B
Lake St. at South Ryan St. intersection	300,000	B
Sallier St. at Lake St. Intersection	350,000	B
Nelson Road at Sale Road intersection	350,000	B
Increase Capacity or Road Extensions		
Enterprise Boulevard Phase II - Katherine to Fitzenreiter St.	12,000,000	C
Ihles Rd. - Sale Rd. to Country Club Rd.	4,362,400	C
Elliot Rd. - Country Club Rd. to Ham Reid Rd.	2,394,900	C
Vincent / Ham Reid Road extension	4,626,950	C
W. Prien Lake Rd. - Cove Ln. to Sale Rd.	3,200,000	C
W. Prien Lake Rd. - Cove Lane to Nelson Road	4,233,600	C
Lake St. - Waverly to McNeese St.	4,318,161	C
Asphalt overlay program FY12		
Asphalt Overlay - city-wide	1,000,000	A
Brentwood St.	61,830	A
West, East and South Walton Streets	170,000	A
Briarfield St.	61,830	A
Fourden Ln.	61,830	A
Oak Creek Subdivision off of Nelson Rd.	750,000	AB
Arterial/collector street repair	2,000,000	A
Asphalt overlay - CDBG funds FY12		
Grace St. - US 90 to Railroad Ave.	493,000	
Armstrong St. - Railroad Ave. to Fruge St.		A
Holmes St. - Railroad Ave. to Fruge St.		A
Beldon St. - Hwy 171 to Armstrong St.		A
Church St. - Center to dead end		A
Railroad Ave. - Holmes St. to Armstrong St.		A

Category Key:
Ongoing: Design, bid or construction phase
A-first or second year
B-second through fifth year
C-sixth or later years
D-contingent on external funding

CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
Sidewalks:		
Sidewalk Repairs - city wide	450,000	Ongoing
Sidewalk Construction:		
Weaver Rd.	300,000	Ongoing
5th Ave.	275,000	Ongoing
Riverside, Barbe, St. Anthony and Lake St.	300,000	Ongoing
W. Oak Lane - Ryan St. to Ernest St.	108,000	AB
McNeese St. - Nelson Rd. to Weaver Rd. & W of SJ Welsh school sidewalk	102,000	AB
1st Ave. - east side	132,000	AB
Medora St. - south and north side	47,508	AB
Louisiana Ave. - west side	16,100	AB
N. Simmons St. - east side	66,306	AB
Division St. - north and south side	21,000	AB
Woodring St. - north and south side	29,750	AB
S. Shattuck St. - east side	49,560	AB
12th St. - north and south side	58,037	AB
Sale Lane @ Country Club Road sidewalks	202,000	AB
Pedestrian and Bike Trail Phase 2 city-wide	2,000,000	BC

Utility Improvements Water and Wastewater from Capital Funds

Water Projects

Projects currently in design, bid or construction phase:

Ham Reid Rd from Joli Bois to Nelson Rd	200,000	Ongoing
GH West Water Plant- Demo UG storage tanks	500,000	Ongoing

Future projects:

All Plants-Structural repairs and painting	200,000	A
GH West Water Plant or Center West - replace water well	500,000	A
W. Prien Lake Rd - Bertha St. to Lost Ln	360,000	A
Gordon St. & Oliver St. B/W W. School St. & W. Claude St.	275,000	A
Weaver Rd. from Ridgewood Dr. to Ham Reid Rd.	400,000	A
Pine St. from Reid St. to Enterprise Blvd.	144,000	A
Legion St. from Douglas St. to Widgeon St.	152,000	A
Broad St. from Pamco Rd. to Varney Circle	216,000	A
Camellia St.	133,000	B
2" main 9th St. B/W Kirkman St. and 1st Ave.	315,600	B
2" main 10th St. B/W Kirkman St. and 1st Ave.	315,600	B
2" main 11th St. B/W Kirkman St. and 1st Ave.	315,600	B
2" main 8th St. B/W Bank St. and 1st Ave.	216,000	B
Burton Ln. from Prien Lake Rd. to Toulouse St.	299,000	B
Gauthier Rd. from Nelson Rd. to Lake St.	555,000	B
Gauthier Rd. from Lake St. to Gulf Hwy	706,320	B
Ham Reid Rd. from Spring St. to Lake St.	500,000	B
Lake St. from Oxford St. to Ham Reid Rd.	700,000	B
Chennault Plant Expansion to 4MGD	5,000,000	C
Mojito Pointe- 2MGD Plant	4,000,000	C
Hwy 90 from Bunker Rd. to Goodman Rd.	342,000	C
Ham Reid Rd. from Elliott Rd. to Lautrec Dr.	108,000	C
Big Lake Rd. from Gray Plantation Dr. to Gauthier Rd.	567,200	D
Southpark Rd. from Gauthier Rd. to Smith Rd.	627,000	D
Hwy 14 from McNeese St. to Hwy 14 South	594,000	D
Elliott Rd. from Ham Reid Rd. to Gauthier Rd.	391,000	D
Gauthier Rd. from Southpark Rd. to Tom Hebert Rd.	195,500	D
Heard Rd. from Prien Lake Rd. to Aryn Ln.	143,000	D
Shellbeach Dr. from Lake St. to Bellevue St.	99,750	D
Helen St. from Westwood St. to Alvin St.	285,000	D
10th St. from Ryan St. to Kirkman St.	114,000	D
Winnie St. from Sallier St. to Louie St.	123,500	D
Demarest St. from 18th St. to 15 St.	123,500	D
Stanton St. from 18th St. to 15th St.	123,500	D
Sycamore St. from Common St. to Bank St.	199,500	D
13th St. from Moss St. to Enterprise Blvd.	228,000	D

Category Key:

Ongoing: Design, bid or construction phase

A-first or second year

B-second through fifth year

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CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
Fiske St. from E. Hale St. to E. Prien Lake Rd.	123,500	D
Deaton St. from E. Hale St. to E. Prien Lake Rd.	123,500	D
Hale St. from Ernest St. to June St.	104,500	D
Harvard St. from E. School St. to Gayle St.	323,000	D
E. & W. Crescent St.	95,000	D
Gauthier Rd. from Gulf Hwy to Southpark Dr.	156,000	D
New Water Treatment Facility (Property & Construction)	15,000,000	D
Wastewater Projects		
Contraband and Lake St. sewer rehab Phase 1	500,000	Ongoing
Sewer Plant Renovation Plants A and BC	350,000	Ongoing
Sewer Plant Renovation Plants A and BC (DEQ loan)	21,000,000	Ongoing
Aeration and Digester basin clean outs- Plant A & BC	400,000	A
Line Rehab/Extensions:		
Sewer rehab city wide	900,000	A
2200-2400 Block E. Prien Lake Rd.	100,000	A
Cline St., Lift Station to main	40,000	A
500 Block Farquhar St.	100,000	A
3rd and 4th Ave. at 5th and 6th Streets	200,000	A
University Area continued findings and rehab	200,000	A
Extend line/construct lift station for Murfield	250,000	A
Extend line from Coolidge St. to Power Center Parkway	300,000	A
Division St. - Bilbo St. to Hodges St.	50,000	A
St. Andrew St. to Murfield Liftstation	486,000	B
Turnberry Subdivision (Portrush) and Troon St.	450,000	B
Fairway Ln.	216,000	B
Westridge Park Ln.	504,000	B
Country Club Court	277,000	B
Penn St.	117,600	B
Arvilla Ln. from W. Prien Lake Rd. to Dead End 8"	180,000	B
Bayview, Edgewater, River View Lane	4,500,000	B
W. Prien Lake Rd. - Nelson Rd. west to Magnolia St.	1,190,000	B
Prien Bluff Rd.	256,800	B
Hwy 14 B/W McNeese Farm Rd. & Smith Rd.	1,800,000	B
Marine St. - Shell Beach Dr. to Sallier St.	315,500	B
8th and 9th St. - Bank St. to 1st Ave. (line replacement)	762,000	B
9th St. and 12th St. - Kirkman St. to 1st Ave. (line replacement)	762,000	B
E. Prien Lake Rd. from church to Hwy 397	900,000	C
S. Prien Lake Rd. from Country Club Rd. to Lafanette Rd.	316,800	C
Hwy 14 Power Center Pkwy to E. McNeese St.	540,000	C
Oak Park, Greinwich Village & Terrace Subdivisions	4,080,000	C
Goldenmeadow Sub (State Streets) rehabilitations	2,500,000	C
Lift stations:		
3rd St. and 3rd Ave.	150,000	A
Sale St. & Lake St. Station - (Retrofit)	125,000	A
North Terrace, Budweiser St.	100,000	B
Broad St.	100,000	C

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CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
Plant A:		
Building Demos/Rehab - Old Buildings	100,000	C
Plant B/C:		
Digester Basin Clean out	100,000	B
Headworks at Plant B/C, Screening System	400,000	B
Electrical Upgrade	160,000	D
Metal furnace removal	30,000	D
Building Demos/Rehab	60,000	D
Plant D:		
Phase 2 to enlarge capacity to ease other plants	15,000,000	D
Project Maintenance:		
Legion St. - Pump rebuild	75,000	B
Contraband - Electric service	100,000	B
Cline St. - Different pumps	50,000	B
12th St. @ Enterprise Blvd - Electric Service & Line Repair	50,000	B
Creole St. - Rebuild Buildings	50,000	B
Texas St. Station under residential garage	50,000	B
Kirkman St. building repairs	150,000	B
Scada Systems upgrade to incorporate I/S	125,000	B
State St. rehab	400,000	B
<u>Drainage Project</u>		
City-wide drainage improvements	500,000	A
11th St. - 6th Ave. to 7th Ave.	350,000	B
6th St. - Kayouchee St. to Hunter St.	350,000	B
7th Ave. - north of 2nd St.	350,000	B
2nd St. - 8th Ave. to 6th Ave.	350,000	B
3rd St. - McNabb St. to 6th Ave.	350,000	B
Foster St.	150,000	B
<u>Other</u>		
Harless St. - Goos Blvd to North Booker St. - overlay and sewer lines	350,000	B
Hagen St. - North Goos Blvd to Pear St. - Drainage, water and sewer	350,000	B
Woodard St. - North Goos Blvd to Pear St. - Drainage, water and sewer	350,000	B
Courtney St. - North Goos Blvd to Pear St. - Drainage, water and sewer	350,000	B
<u>Recreation Program from Capital Funds</u>		
Projects currently in design, bid or construction phase:		
Recreation facility renovations & improvements - capital project funds	590,000	Ongoing
Tuten Park (includes \$150,000 state funds)	900,000	Ongoing
Riverside Park (includes \$500,000 bond funds and state funds)	1,600,000	Ongoing
<u>Downtown Development/Lakefront Improvements from Capital Funds</u>		
Projects currently in design, bid or construction phase:		
LA 385 Pedestrian and Bike Trail (TEP funds)	755,000	Ongoing
Ryan St./Clarence St. utilities & landscaping augment LA 385 project	200,000	A
Gill St. - Ryan St. to Lakeshore Dr. improvements/stripping	50,000	A
Lakeshore Dr. Traffic Calming	200,000	A
Tract One A: South Civic Center Dr./ Kirby St. connector	2,500,000	B
Lakeshore Dr. Access Reconfigure:		
Site work - National Hurricane Museum Science Center (HUD funding)	600,000	A
Mill St. connector including storm drainage	5,000,000	B

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CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
Long-range projects:	40,000,000	
North Civic Center Dr. - connector		C
East Civic Center Dr. - connector		C
Pine St. and Pryce St. connector including storm drainage		C
Pithon Coulee Walking Trail		C
North Bord du Lac Dr. reconfigure		C
Harbor/Marina		C
Shoreline Stabilization		C
<u>Economic Development from Capital Funds</u>		
Future Projects:		
Wetlands Center - capital project funds	2,500,000	AB
Water and sewer infrastructure expansions	75,000,000	D
<u>Other City Capital Projects from Capital Funds</u>		
Projects currently in design, bid or construction phase:		
Civic Center renovations - theatre, exterior weatherization - CDBG recovery	2,000,000	Ongoing
City hall council chamber improvements	300,000	Ongoing
Transit / Business Center Facility (includes ARRA and FTA funds)	3,500,000	Ongoing
Central School Building repairs	220,000	Ongoing
Mallard Cove cart path improvements	300,000	A
Future Projects:		
City court building & leasehold improvements	4,900,000	Ongoing
Public Works complex improvements	2,500,000	AB

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CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM

Description	Projected Costs	Category
BOND PROJECTS		
<u>Local Road Improvement Projects from Bond Funds</u>		
Projects currently in design, bid or construction phase:		
McNeese St. Extension (Includes \$1.7M city capital + 4M bond funds)	5,800,000	Ongoing
McNeese St. Extension (Water & sewer bond funds)	1,900,000	Ongoing
Enterprise Boulevard Extension (Available \$1.6m city capital + \$14.5m bond funds)	9,800,000	Ongoing
Enterprise Boulevard Extension (Water & sewer bond funds)	1,300,000	Ongoing
Lake St. - Sale Rd. to McNeese St. (available \$800k city funds + \$500k Pari)	8,700,000	Ongoing
Lake St. - Sale Rd. to McNeese St. (Water & sewer bond funds)	-	Ongoing
Sallier St. - Lake St. to Marine (Includes \$500,000 city funds + \$3m bond funds)	7,000,000	Ongoing
Sallier St. - Lake St. to Marine (Water & sewer bond funds)	1,500,000	Ongoing
<u>State/Federal Highway Improvement Projects from Bond Funds</u>		
Projects currently in design, bid or construction phase:		
I-10 Service Roads - Ryan St to MLK Blvd	4,000,000	Ongoing
Possible/Eligible Projects:		
Ryan St. intersection at Sallier and 12th St. (possible use of bond funds)	1,000,000	AB
Country Club Rd. - Ihles Rd. to Nelson Rd., Nelson Rd. to Lake St.	4,000,000	AB
I-210 Service Roads - Legion St. to Broad St.	3,000,000	AB
West Prien Lake Rd. - Lake St. to Nelson Rd.	2,000,000	AB
<u>Utility Improvements Water and Wastewater from Bond Funds</u>		
<u>Water Projects</u>	1,679,567	A
Projects currently in design, bid or construction phase:		
Fitzenreiter Road - East from Highway 14	355,000	Ongoing
Ham Reid Rd. water extension	100,000	Ongoing
West Prien Lake Rd. - Hollyhill Rd. to west end of Hollyhill Plaza	125,000	Ongoing
Future Projects:		
<u>Wastewater Projects</u>		
Projects currently in design, bid or construction phase:		
Sewer Collection System (Timberly, Carriage, River Lane, etc)	1,500,000	A
Big Lake Road	500,000	A
5th Ave. - Bankroft St. to Prejean St.	690,000	A
Sugarloaf Treatment Plant Diversion	150,000	A
<u>City Park Development Program from Bond Funds</u>		
Future Projects:		
City Park Development Program Phase II - bond proceeds North Beach	500,000	BC
<u>Downtown/Economic Development/Lakefront improvements from Bond Funds</u>		
Current Projects (Includes portions of city capital funds and other grant funding):		
Ryan Street Streetscape	6,900,000	Ongoing
Gateway Projects	250,000	Ongoing
Bord du Lac Park and Amphitheatre	7,000,000	Ongoing
Millennium Park Rebuild	1,900,000	Ongoing
Gill St. Extension (includes \$1.4M DRU funds)	3,400,000	Ongoing
<u>Economic Development from Bond Funds</u>		
Future/Eligible Projects:		
Economic Development	2,000,000	BC
Economic Development - includes Wetlands Center Phase II - bond proceeds	1,500,000	BC

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CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM
PROJECTED AVAILABLE FUNDS

Description	Projected Available	Subsequent Years Projections					
	2010 - 2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Sales tax .28% revenue	\$ 4,800,000	\$ 4,896,000	\$ 4,993,920	\$ 5,093,798	\$ 5,195,674	\$ 5,299,588	\$ 5,405,580
Video Poker revenue	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Riverboat gaming tax available for Capital Projects	2,500,000	2,700,000	2,727,000	3,249,700	4,164,694	4,247,988	4,332,940
Interest earnings	200,000	300,000	400,000	400,000	400,000	400,000	400,000
Wastewater Fund transfer	900,000	900,000	900,000	900,000	900,000	900,000	900,000
Community Development Block Grant Funds	493,000	400,000	300,000	300,000	300,000	300,000	300,000
Parish Transportation Fund	849,000	500,000	-	500,000	-	500,000	500,000
Department of Transportation (TIP Federal Funding)	3,900,000	-	-	-	-	-	-
State of LA - Dept. Culture, Recreation & Tourism	150,000	-	-	-	-	-	-
State of LA - Office of Comm. Development - Disaster Recovery Unit	3,400,000	-	-	-	-	-	-
American Recovery & Reinvestment Act	6,794,076	-	-	-	-	-	-
Federal Transit Administration	1,293,309	-	-	-	-	-	-
Environmental Protection Agency	1,714,500	-	-	-	-	-	-
Calcasieu Parish Gravity Drainage District #4	180,000	-	-	-	-	-	-
LA Department of Transportation - Transportation Enhancement Project	665,000	-	-	-	-	-	-
Bond Proceeds - Department Environmental Quality loan	16,000,000	-	-	-	-	-	-
Total	<u>\$44,338,885</u>	<u>\$ 10,196,000</u>	<u>\$ 9,820,920</u>	<u>\$10,943,498</u>	<u>\$ 11,460,368</u>	<u>\$ 12,147,576</u>	<u>\$ 12,338,520</u>

EXHIBITS

**SUMMARY OF BUDGETED PERSONNEL AND
POSITION TOTALS**

GENERAL FUND CHARTS

DETAILED PERSONNEL ROSTER

GLOSSARY OF TERMS

CITY OF LAKE CHARLES

FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

SUMMARY BUDGETED PERSONNEL AND POSITION TOTALS ALL DEPARTMENTS AND FUNDS

	Actual Fiscal Year 2000-2001		Actual Fiscal Year 2004-2005		Actual Fiscal Year 2008-2009		Adopted Fiscal Year 2010-2011		Adopted Fiscal Year 2011-2012	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
GENERAL FUND										
GENERAL GOVERNMENT										
Mayor's Office	4	0	4	0	5	0	5	0	5	0
City Council	1	7	1	7	1	8	1	8	1	8
City Marshal	11	0	13	0	13	0	12	0	12	0
City Court	15	2	15	4	16	2	16	2	16	2
Legal Services	5	2	6	2	6	3	6	3	6	3
General Government	36	11	39	13	41	13	40	13	40	13
FINANCE										
Administration Services	2	0	2	0	2	0	2	0	2	0
Accounting	11	1	11	0	11	0	11	0	11	0
Purchasing	5	0	5	0	5	0	5	0	5	0
Finance	18	1	18	0	18	0	18	0	18	0
HUMAN RESOURCES-TOTAL	6	0	5	0	5	0	4	0	4	0
FIRE - TOTAL	147	0	176	0	190	0	182	0	182	0
POLICE COPS HIRING GRANT	0	0	0	0	0	0	2	0	2	0
POLICE	176	0	182	0	192	0	187	0	187	0
POLICE - TOTAL	176	0	182	0	192	0	189	0	189	0
PUBLIC WORKS										
Administration	7	0	10	0	13	0	14	0	14	0
Streets	57	4	59	0	26	0	25	0	25	0
Recycling/Trash Collection	40	0	36	0	34	0	29	0	29	0
Solid Waste - General	16	0	16	0	16	0	14	0	14	0
Vehicle Maintenance	26	0	26	0	24	0	24	0	24	0
Building Maintenance	9	0	9	0	13	0	13	0	13	0
Communication & Traffic	9	1	10	0	8	0	8	0	8	0
Grounds Maintenance	0	0	0	0	32	0	30	0	30	0
Public Works	164	5	166	0	166	0	157	0	157	0
PLANNING & DEVELOPMENT										
Planning Administration	11	0	9	0	7	0	5	0	6	0
Permit Center	13	0	12	0	14	0	12	2	11	2
Downtown Development 0713	0	0	0	0	0	0	3	0	3	0
Planning & Development	24	0	21	0	21	0	20	2	20	2

FT= Full-time PT = Regular Part-Time Positions

*Includes Position Added Temporarily

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

SUMMARY BUDGETED PERSONNEL AND POSITION TOTALS
ALL DEPARTMENTS AND FUNDS

	Actual Fiscal Year 2000-2001		Actual Fiscal Year 2004-2005		Actual Fiscal Year 2008-2009		Adopted Fiscal Year 2010-2011		Adopted Fiscal Year 2011-2012	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
GENERAL FUND CONTINUED										
GENERAL SERVICES										
Administration	7	0	8	0	8	0	6	0	6	0
Building Services	9	0	7	0	6	2	3	2	3	2
Printing Services	3	0	3	0	3	0	3	0	3	0
Information Systems	5	1	5	1	5	1	4	1	4	1
Downtown Dev. District	0	0	0	0	0	0	0	0	0	0
Community Service Grants	0	0	0	0	3	0	3	0	3	0
General Services	24	1	23	1	25	3	19	3	19	3
SUBTOTAL-GENERAL FUND	595	18	630	14	658	16	629	18	629	18
OTHER FUNDS										
Waste Water (Public Works)	57	4	60	2	64	0	65	0	65	0
Recreation (Comm. Services)	39	0	39	0	38	0	38	0	37	0
Recreation (Lakefront/Downtown)	0	0	0	0	0	0	0	0	1	0
Police Grants	0	0	12	0	0	0	0	0	0	0
Community Development (Plng)	1	0	3	0	3	0	3	0	3	0
Americorps Grant (Comm. Ser.)	1	0	1	0	2	0	1	0	1	0
Transit (Public Works)	16	0	19	0	19	0	19	0	19	0
Civic Center (Comm. Services)	22	1	20	1	20	1	21	0	21	0
Golf Course (Comm. Services)	15	5	15	2	15	2	10	2	10	2
Water Utility (Public Works)	48	2	56	2	56	2	55	2	55	2
Utility Bus. Office (Finance)	19	0	12	0	12	0	12	0	12	0
Risk Management (Gen. Serv.)	7	0	7	0	7	0	7	0	7	0
SUBTOTAL - OTHER FUNDS	225	12	244	7	236	5	231	4	231	4
TOTAL	820	30	874	21	894	21	860	22	860	22

NOTE: Personnel counts exclude temporary and seasonal employees.

FT = Full-time PT = Regular Part-time Positions

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Mayor's Office					
Mayor	1	1	1	1	0.0%
City Administrator	1	1	1	1	0.0%
Specialist, Management	1	1	1	1	0.0%
Assistant, Administrative	1	1	1	1	0.0%
Clerk, Administrative I	1	0	0	0	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Total	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	0.0%
City Council					
Council Person (7 Part-Time)	3	3	3	3	0.0%
Clerk, Administrative III	0.5	0.5	0.5	0.5	0.0%
Clerk of the Council	1	1	1	1	0.0%
Total	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	0.0%
City Marshal					
City Marshal	1	1	1	1	0.0%
Marshal, Deputy I	8	7	7	7	0.0%
Marshal, Deputy II	1	1	1	1	0.0%
Marshal, Deputy	1	1	1	1	0.0%
Assistant, Administrative	2	2	2	2	0.0%
Total	<u>13</u>	<u>12</u>	<u>12</u>	<u>12</u>	0.0%
City Court					
City Judge	1	1	1	1	0.0%
Manager, Management Info System	1	1	1	1	0.0%
Comptroller, City Court	1	1	1	1	0.0%
Clerk, Judges	1	1	1	1	0.0%
Clerk, Deputy I	3	3	3	3	0.0%
Clerk, Deputy II	4	4	4	4	0.0%
Clerk, Deputy III	2	2	2	2	0.0%
Clerk, Deputy IV	2	2	2	2	0.0%
Clerk, Chief of Violations	1	1	1	1	0.0%
Clerk, Chief of Civil	1	1	1	1	0.0%
Total	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>	0.0%
Legal Services					
Secretary, Legal II	1	1	1	1	0.0%
Criminal Assistant II	0	0	0	0	0.0%
Coordinator, Criminal Office	2	2	2	2	0.0%
Criminal Assistant I	2	2	2	2	0.0%
Manager, Criminal Office	1	1	1	1	0.0%
City Prosecutor, Assistant	0.5	0.5	0.5	0.5	0.0%
City Prosecutor	0.5	0.5	0.5	0.5	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	0.0%
Finance Administration					
Director, Finance	1	1	1	1	0.0%
Assistant, Administrative	1	1	1	1	0.0%
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Accounting					
Accountant I	3	3	2	2	-33.3%
Accountant II	1	1	1	1	0.0%
Accountant III	1	1	1	1	0.0%
Manager, Accounting	1	1	1	1	0.0%
Clerk, Administrative II	1	1	1	1	0.0%
Account Representative I	0	0	1	1	N/A
Account Representative II	2	2	2	2	0.0%
Account Representative III	2	2	2	2	0.0%
Total	11	11	11	11	0.0%
Purchasing					
Buyer II	1	1	1	1	0.0%
Buyer III	1	1	1	1	0.0%
Manager, Purchasing	1	1	1	1	0.0%
Clerk, Administrative I	1	1	1	1	0.0%
Account Representative II	1	1	1	1	0.0%
Total	5	5	5	5	0.0%
Human Resources					
Director, Personnel	1	1	1	1	0.0%
Clerk, Administrative II	0	0	0	0	N/A
Clerk, Administrative III	1	1	1	1	0.0%
Coordinator, Benefits	1	1	1	1	0.0%
Coordinator, Training	1	0	0	0	N/A
Supervisor, Human Resources	1	1	1	1	0.0%
Total	5	4	4	4	0.0%
Fire Administration					
Secretary to the Chief	1	1	1	1	0.0%
Clerks, Records	4	1	1	1	0.0%
Chief, Fire	1	1	1	1	0.0%
Assistant, Admin/Fire	1	1	1	1	0.0%
Account Representative III	1	1	1	1	0.0%
Total	8	5	5	5	0.0%
Fire Suppression					
Firefighter	17	16	16	15	-6.3%
Firefighter 1st Class	32	32	32	31	-3.1%
Firefighter 1st Class/Driver Qualify	4	2	2	7	250.0%
Driver, Fire	48	49	49	48	-2.0%
Chief, District/Fire	9	10	10	9	-10.0%
Chief, Assistant/Fire	3	4	4	3	-25.0%
Captain, Fire	48	48	48	48	0.0%
Total	161	161	161	161	0.0%
Fire Support					
Inspector, Chief Fire	1	1	1	1	0.0%
Inspector, Fire	3	2	2	2	0.0%
Officer, Training	2	1	1	1	0.0%
Officer, Chief Training	1	2	2	2	0.0%
Officer, Communications	9	6	6	4	-33.3%
Officer, Chief Communications	1	1	1	1	0.0%
Officer, Research & Planning	1	1	1	1	0.0%
Clerk, Records	0	0	0	2	N/A
Mechanic, Civil Service	1	1	1	1	0.0%
Mechanic, Master	2	1	1	1	0.0%
Total	21	16	16	16	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Police Administration					
Chief, Police	1	1	1	1	0.0%
Major, Police	2	2	1	1	-50.0%
Deputy Chief of Police	0	0	3	3	N/A
Secretary To The Chief	1	1	1	1	0.0%
Total	4	4	6	6	50.0%
Police Service					
Captain, Police	6	3	3	4	33.3%
Lieutenant, Police	20	19	19	15	-21.1%
Sergeant, Police	28	28	28	35	25.0%
Corporal, Police	65	65	65	61	-6.2%
Officer, Police	34	34	34	34	0.0%
Officer, Police/Hiring Grant	0	0	0	2	N/A
Officer, Evidence	5	4	4	2	-50.0%
Clerk, Records	14	14	14	14	0.0%
Officer, Communications	13	13	13	13	0.0%
Specialist, Computer Support II	1	1	1	1	0.0%
Clerk, Administrative II	1	1	1	1	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Total	188	183	183	183	0.0%
Public Works Administration					
Buyer III	1	1	1	0	-100.0%
Buyer II	1	1	1	1	0.0%
Assistant, Administrative	1	1	1	1	0.0%
Specialist, Project	3	3	3	3	0.0%
Director, Public Works	1	1	1	1	0.0%
Director, Assistant Public Works	1	1	1	1	0.0%
Engineer, City Assistant	1	1	1	1	0.0%
Officer, Ordinance Enforcement	1	1	1	1	0.0%
Coordinator, Utility & Maintenance	0	0	0	1	N/A
Clerk, Administrative I	1	1	1	1	0.0%
Clerk, Administrative II	2	2	2	2	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Total	14	14	14	14	0.0%
Streets					
Worker, General Maintenance I	4	5	5	5	0.0%
Worker, General Maintenance II	4	4	4	3	-25.0%
Worker, General Maintenance III	5	3	3	4	33.3%
Foreman, General Maintenance	2	2	2	2	0.0%
Worker, Trades I	1	1	1	0	-100.0%
Worker, Trades II	1	1	1	2	100.0%
Operator, Large Equipment I	2	2	2	2	0.0%
Operator, Large Equipment II	4	4	4	4	0.0%
Foreman, Equipment Operator	1	1	1	1	0.0%
Supervisor, Maintenance	2	2	2	2	0.0%
Total	26	25	25	25	0.0%
Solid Waste-Trash Collection					
Clerk, Administrative I	0	1	1	1	0.0%
Worker, General Maintenance I	14	9	9	8	-11.1%
Worker, General Maintenance II	1	1	1	1	0.0%
Operator, Large Equipment I	16	15	15	16	6.7%
Operator, Large Equipment II	1	1	1	1	0.0%
Supervisor, Maintenance	1	1	1	1	0.0%
Superintendent, Maintenance	1	1	1	1	0.0%
Total	34	29	29	29	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Solid Waste-General					
Worker, General Maintenance II	2	2	2	2	0.0%
Operator, Large Equipment I	13	11	11	11	0.0%
Supervisor, Maintenance	1	1	1	1	0.0%
Total	16	14	14	14	0.0%
Vehicle Maintenance					
Buyer III	1	1	1	1	0.0%
Clerk, Parts	2	2	2	2	0.0%
Coordinator, Parts	1	1	1	1	0.0%
Supervisor, Automotive Maintenance	1	1	1	0	-100.0%
Clerk, Administrative I	1	1	1	0	-100.0%
Clerk, Administrative II	0	0	0	1	N/A
Worker, Trades I	3	3	3	3	0.0%
Worker, Trades II	0	0	0	0	N/A
Foreman, Trades	1	1	1	1	0.0%
Mechanic I	6	6	6	3	-50.0%
Service Writer	1	1	1	1	0.0%
Mechanic II	1	1	1	4	300.0%
Mechanic III	3	3	3	3	0.0%
Foreman, Mechanical	2	2	2	2	0.0%
Supervisor, Technical	1	1	1	1	0.0%
Superintendent, Maintenance	0	0	0	1	N/A
Total	24	24	24	24	0.0%
Building Maintenance					
Worker, General Maintenance I	3	3	3	3	0.0%
Worker, General Maintenance II	1	1	1	1	0.0%
Worker, Trades I	1	1	1	1	0.0%
Worker, Trades II	2	2	2	3	50.0%
Worker, Trades III	5	5	5	3	-40.0%
Worker, Trades IV	0	0	0	1	N/A
Supervisor, Maintenance	1	1	1	1	0.0%
Total	13	13	13	13	0.0%
Communication & Traffic					
Worker, Trades II	4	4	4	4	0.0%
Supervisor, Maintenance	1	1	1	1	0.0%
Technician I	1	1	1	1	0.0%
Technician II	1	1	1	1	0.0%
Foreman, Technical	1	1	1	1	0.0%
Total	8	8	8	8	0.0%
Grounds Maint/Beautification					
Worker, General Maintenance I	7	7	7	11	57.1%
Worker, General Maintenance II	9	9	9	6	-33.3%
Worker, General Maintenance III	4	4	4	4	0.0%
Foreman, General Maintenance	2	1	1	2	100.0%
Operator, Large Equipment I	7	6	6	6	0.0%
Supervisor, Maintenance	2	2	2	0	-100.0%
Superintendent, Maintenance	1	1	1	1	0.0%
Total	32	30	30	30	0.0%
Planning Administration					
Assistant, Administrative	1	1	1	1	0.0%
Specialist, Project	1	1	1	1	0.0%
Director, Asst Planning	1	1	1	1	0.0%
Officer, Ordinance Enforcement	1	1	1	1	0.0%
Director, City Planning	1	1	1	1	0.0%
Total	5	5	5	5	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Permit Center					
Inspector, Property Standard I	2.5	2.5	2.5	1.5	-40.0%
Inspector, Property Standard II	1	1	1	1	0.0%
Clerk, Administrative I	3	2	2	2	0.0%
Clerk, Administrative II	1	1	1	1	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Officer, Code Enforcement I	1	1	1	0	-100.0%
Officer, Code Enforcement II	2.5	2.5	2.5	3.5	40.0%
Officer, Code Enforcement IV	1	1	1	1	0.0%
Officer, Code Enforcement III	1	1	1	1	0.0%
Specialist, Project	0	0	0	1	N/A
Total	14	13	13	13	0.0%
Downtown/Lakefront Dev Planning					
Secretary, Legal II	1	1	1	1	0.0%
Specialist, Project	1	1	1	1	0.0%
Director Execut, LC Downtown Developmnt	1	1	1	1	0.0%
Total	3	3	3	3	0.0%
General Services Administration					
Specialist, Network & Computer I	1	1	1	1	0.0%
Specialist, Project	3	3	3	3	0.0%
Clerk, Administrative II	1	1	1	1	0.0%
Manager, Communications	1	1	1	1	0.0%
Total	6	6	6	6	0.0%
Building Services					
Worker, General Maintenance I	3	1	1	1	0.0%
Worker, General Maintenance II	1	0	0	0	N/A
Worker, General Maintenance III	1	1	1	1	0.0%
Worker, Trades II	0	0	0	0.5	N/A
Worker, Trades IV	1	1	1	0.5	-50.0%
Foreman, Trades	1	1	1	1	0.0%
Total	7	4	4	4	0.0%
Printing Services					
Manager, Printing & Communication	1	1	1	1	0.0%
Coordinator, Printing & Communication	1	1	1	1	0.0%
Clerk, Administrative I	1	1	1	1	0.0%
Total	3	3	3	3	0.0%
Information Systems					
Specialist, Computer Support I	0.5	0.5	0.5	0.5	0.0%
Analyst, Systems	1	1	1	1	0.0%
Specialist, Computer Systems	1	1	1	1	0.0%
Specialist, Network & Computer I	1	1	1	1	0.0%
Director, Management Info Systems	1	1	1	1	0.0%
Total	4.5	4.5	4.5	4.5	0.0%
Community Service Grants					
Assistant, Administrative	1	1	1	1	0.0%
Specialist, Management	1	1	1	1	0.0%
Clerk, Administrative II	1	1	1	1	0.0%
Total	3	3	3	3	0.0%

CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Wastewater					
Director, Assistant Public Works	1	1	1	1	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Worker, General Maintenance I	1	1	1	1	0.0%
Worker, General Maintenance III	1	1	1	0	-100.0%
Worker, Trades I	1	1	1	1	0.0%
Worker, Trades II	5	5	5	5	0.0%
Worker, Trades III	1	1	1	1	0.0%
Worker, Trades IV	2	2	2	2	0.0%
Foreman, Trades	3	3	3	3	0.0%
Operator, Large Equipment I	4	4	4	3	-25.0%
Operator, Large Equipment II	5	5	5	6	20.0%
Mechanic II	4	4	4	4	0.0%
Mechanic III	5	5	5	5	0.0%
Technician I	12	12	12	13	8.3%
Technician II	9	9	9	7	-22.2%
Technician III	2	2	2	3	50.0%
Foreman, Technical	3	3	3	4	33.3%
Supervisor, Technical	4	4	4	4	0.0%
Superintendent, Technical	1	1	1	1	0.0%
Total	65	65	65	65	0.0%
Recreation					
Assistant, Administrative	1	1	1	1	0.0%
Specialist, Project	1	1	1	1	0.0%
Supervisor, Recreation Area	2	2	2	2	0.0%
Coordinator, Community Center I	4	4	4	4	0.0%
Coordinator, Community Center II	3	3	3	3	0.0%
Director, Asst II Rec/Parks	1	1	1	1	0.0%
Director, Community Services	1	1	1	1	0.0%
Clerk, Administrative II	2	2	2	2	0.0%
Clerk, Administrative III	1	1	1	1	0.0%
Worker, General Maintenance I	3	3	3	3	0.0%
Worker, General Maintenance II	9	9	9	8	-11.1%
Worker, General Maintenance III	1	1	1	0	-100.0%
Foreman, General Maintenance	1	1	1	1	0.0%
Worker, Trades II	1	1	1	1	0.0%
Worker, Trades III	1	1	1	1	0.0%
Foreman, Trades	1	1	1	1	0.0%
Operator, Large Equipment I	2	2	2	3	50.0%
Supervisor, Maintenance	2	2	2	2	0.0%
Superintendent, Maintenance	1	1	1	1	0.0%
Total	38	38	38	37	-2.6%
Recreation					
Foreman, General Maintenance	0	0	0	1	N/A
Total	0	0	0	1	N/A
COPS HIRING GRANT					
Officer, Police	0	0	0	2	N/A
Total	0	0	0	2	N/A
Community Development					
Specialist, CD Senior Program	1	1	1	1	0.0%
Account Representative III	1	1	1	1	0.0%
Total	2	2	2	2	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
HUD Housing Programs					
Inspector, CD Project	1	1	1	1	0.0%
Total	1	1	1	1	0.0%
AmeriCorps Grant					
Specialist, Project	2	1	1	1	0.0%
Total	2	1	1	1	0.0%
Transit Operations					
Manager, Transit	1	1	1	1	0.0%
Clerk, Administrative II	1	1	1	1	0.0%
Operator, Large Equipment I	13	13	13	13	0.0%
Operator, Large Equipment II	1	1	1	1	0.0%
Supervisor, Maintenance	2	2	2	2	0.0%
Total	18	18	18	18	0.0%
Transit Planning/Maintenance					
Supervisor, Maintenance	1	1	1	1	0.0%
Total	1	1	1	1	0.0%
Water Utility					
Clerk, General	0.5	0.5	0.5	0	-100.0%
Engineer, City Assistant	1	1	1	1	0.0%
Coordinator, Lab Operations	1	1	1	1	0.0%
Clerk, Administrative I	2	2	2	2.5	25.0%
Clerk, Administrative II	0	0	0	1	N/A
Clerk, Administrative III	1	1	1	0	-100.0%
Worker, General Maintenance I	0.5	0.5	0.5	0.5	0.0%
Worker, Trades I	5	5	5	1	-80.0%
Worker, Trades II	13	13	13	17	30.8%
Worker, Trades III	3	3	3	2	-33.3%
Foreman, Trades	5	5	5	5	0.0%
Operator, Large Equipment I	3	3	3	2	-33.3%
Mechanic II	4	4	4	4	0.0%
Foremen, Mechanical	2	2	2	2	0.0%
Technician I	3	3	3	4	33.3%
Technician II	6	6	6	7	16.7%
Technician III	1	1	1	1	0.0%
Foreman, Technical	1	1	1	1	0.0%
Supervisor, Technical	3	3	3	3	0.0%
Superintendent, Technical	1	1	1	1	0.0%
Total	56	56	56	56	0.0%
Water Utility-Business Office					
Accountant III	1	1	1	1	0.0%
Manager, Business Office	1	1	1	1	0.0%
Account Representative I	3	3	3	4	33.3%
Account Representative II	5	5	5	4	-20.0%
Account Representative III	2	2	2	2	0.0%
Total	12	12	12	12	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

DETAILED PERSONNEL ROSTER

Position Title	Actual Fiscal Year 2009 - 2010	Adopted Budget 2010 - 2011	Adjusted Budget 2010 - 2011	Adopted Budget 2011 - 2012	% Change Adopted '12 from Adopted '11
Civic Center					
Accountant I	1	1	1	1	0.0%
Accountant II	0	0	0	1	N/A
Supervisor, Food & Beverage	1	1	1	1	0.0%
Supervisor, Theater	1	1	1	1	0.0%
Director, Civic Center	1	1	1	1	0.0%
Director, Asst Civic Center	1	1	1	1	0.0%
Clerk, Administrative II	2	2	2	2	0.0%
Clerk, Administrative III	1	1	1	0	-100.0%
Worker, General Maintenance I	1	1	1	1	0.0%
Worker, General Maintenance II	7	7	7	6	-14.3%
Worker, General Maintenance III	2	2	2	0	-100.0%
Foreman, General Maintenance	1	1	1	4	300.0%
Worker, Trades IV	1	1	1	1	0.0%
Supervisor, Maintenance	1	1	1	1	0.0%
Total	21	21	21	21	0.0%
Golf Course					
Cashier	1	1	1	1	0.0%
Pro, Assistant Golf I	1	0	0	0	N/A
Superintendent, Greens	1	1	1	0	-100.0%
Director, Asst Golf Course	1	1	1	1	0.0%
Manager, Golf Operations	1	1	1	1	0.0%
Worker, General Maintenance I	4	3	3	4	33.3%
Worker, General Maintenance II	2	1	1	1	0.0%
Foreman, General Maintenance	1	0	0	0	N/A
Superintendent, Maintenance	1	1	1	1	0.0%
Mechanic I	1	0	0	0	N/A
Mechanic, Golf Equipment	1	1	1	1	0.0%
Coordinator, Food & Beverage	1	1	1	1	0.0%
Golf Pro	0	1	1	1	0.0%
Total	16	12	12	12	0.0%
Risk Management					
Attorney, Assistant City	2	2	2	2	0.0%
Secretary, Legal II	1	1	1	1	0.0%
Coordinator, Benefits	1	1	1	1	0.0%
Supervisor, Health & Safety	1	1	1	1	0.0%
Coordinator, Health & Safety	1	1	1	1	0.0%
Adjuster, Claims	1	1	1	1	0.0%
Total	7	7	7	7	0.0%
Total Personnel Roster	905.00	869.00	871.00	871.00	0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2011-2012 ANNUAL BUDGET**

GLOSSARY OF TERMS

ACCOUNTING SYSTEM: The total structure of records and procedures that record, classify, and report information on the financial position and operations of the City of Lake Charles.

APPROPRIATION: An amount placed in the budget to be expended for a particular project or category of expenditure.

AUDIT: An investigation of the accuracy and correct operation of an agency's accounting system, including validation of inventories and existing equipment, documentation of proper legal authority to carry out agency activities, adequacy of controls on fraud, waste, and mismanagement, and the effectiveness of the agency's programs.

BALANCED BUDGET: A budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund.

BEGINNING FUND BALANCE: The excess assets of a fund over its liabilities and reserves at the beginning of the fiscal year.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

CAPITAL BUDGET: The Capital Budget is used for the budgeting of contract construction projects and capital acquisitions having a cost of \$100,000 or more and an expected life of ten (10) or more years.

CDBG: This is the Community Development Block Grant program that is a source of federal funds used by the City for projects such as infrastructure improvements and housing rehabilitation.

DEBT SERVICE FUNDS: These account for the accumulation of resources for, and the retirement of, general long-term debt principal and interest.

EMPLOYEE (FRINGE) BENEFITS: Amounts paid in behalf of employees; these amounts are included in the gross salary, but are in addition to that amount. Such payments are fringe benefit payments and, while not paid directly to employees, nevertheless are parts of the cost of personnel services.

ENDING FUND BALANCE: The excess assets of a fund over its liabilities and reserves at the end of the budget or fiscal year.

ENTERPRISE FUND: Enterprise Funds are used for public services which are similar in nature to business enterprises or are required to be accounted for in a similar manner. A fee is usually charged to external users for goods or services.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011-2012 ANNUAL BUDGET**

GLOSSARY OF TERMS

EXPENDITURES: Decreases in net financial resources

FISCAL YEAR: For the City of Lake Charles, the period of time from October 1 through September 30 of each year. This is a twelve month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operation.

FTA: This is the Federal Transit Administration, the primary funding source for the City's transit system.

FUND: A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources. (e.g., General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund)

FUND BALANCE: This is the difference between assets and liabilities reported in a governmental fund.

GENERAL FUND: The General Fund is the principal operating fund of the City and accounts for most major tax revenues and public services. All activities which are not required to be included in other specific funds are accounted for in the General Fund.

GFOA: Government Finance Officers Association

INDIRECT COSTS: The transfer of funds from federally assisted programs to the General Fund for those indirect costs that are not readily identifiable but are nevertheless incurred for the joint benefit of those activities and other activities and programs of the organization.

INTEREST: Money paid for the use of money that is borrowed.

INTERNAL SERVICE FUNDS: These funds provide a means for internal financing and cost distribution for services which the City furnishes to itself. The resources of these funds consist of internal service charges which are received from other departments and included in those departments' expenditures. Internal Service Funds therefore represent a revolving of other budgeted funds rather than a net increase in the City's total budget.

LINE ITEM BUDGET: A budget format that presents the exact amount to be spent for every separate good or service purchased.

LONG-TERM DEBT: A financial obligation maturing more than one year after the date of issuance.

MILL: The thousandth part of a dollar used in calculating property taxes.

**CITY OF LAKE CHARLES
FISCAL YEAR 2011-2012 ANNUAL BUDGET**

GLOSSARY OF TERMS

MILLAGE: A sum or total number of mills.

OPERATING TRANSFERS: Transfers from the General Fund which are not included in departmental operating budgets. The majority of these transfers are made on a recurring basis to supplement revenues received by Special Revenue and Enterprise funds which would otherwise experience cash deficits. Transfers to Capital Projects may also be made to supplement or match other authorized fund sources for major or multi-year capital acquisitions and improvements.

RESERVE (FUND BALANCE): This represents the portion of a governmental fund's net assets that is not available for appropriation.

RESERVED FUND BALANCE: Those portions of a fund balance that are not appropriated for expenditure or that are legally segregated for a specific future use.

REVENUES: An item or source of income

SALARIES: Amounts paid to both permanent and temporary employees, including personnel substituting for those in permanent positions.

SALES TAX REVENUES: This is a source of income derived from City sales taxes.

SPECIAL REVENUE FUND: Special Revenue Funds are used to account for various restricted revenues and related expenditures which are not readily accountable in another fund type.

MISCELLANEOUS STATISTICS

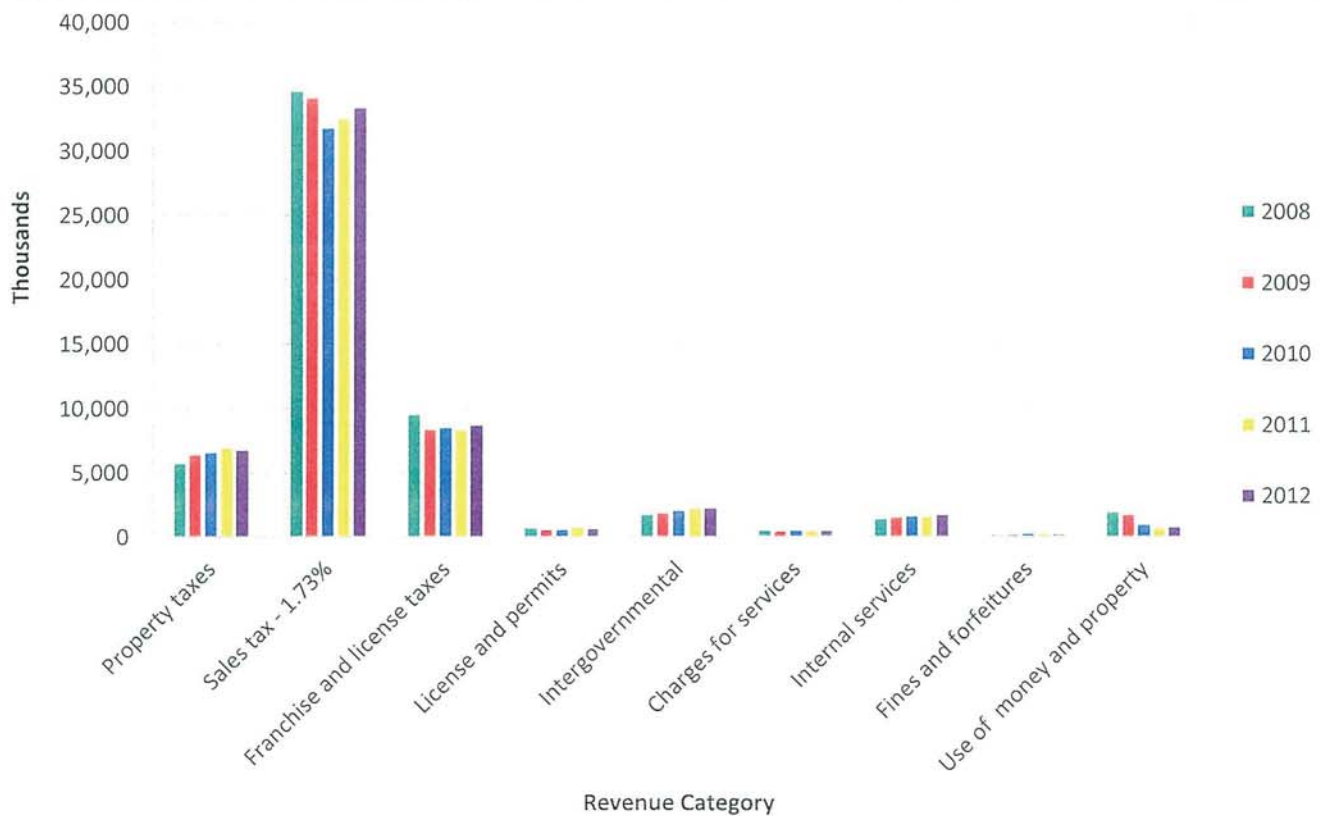
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CITY OF LAKE CHARLES

FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

GENERAL FUND REVENUE COMPARISON

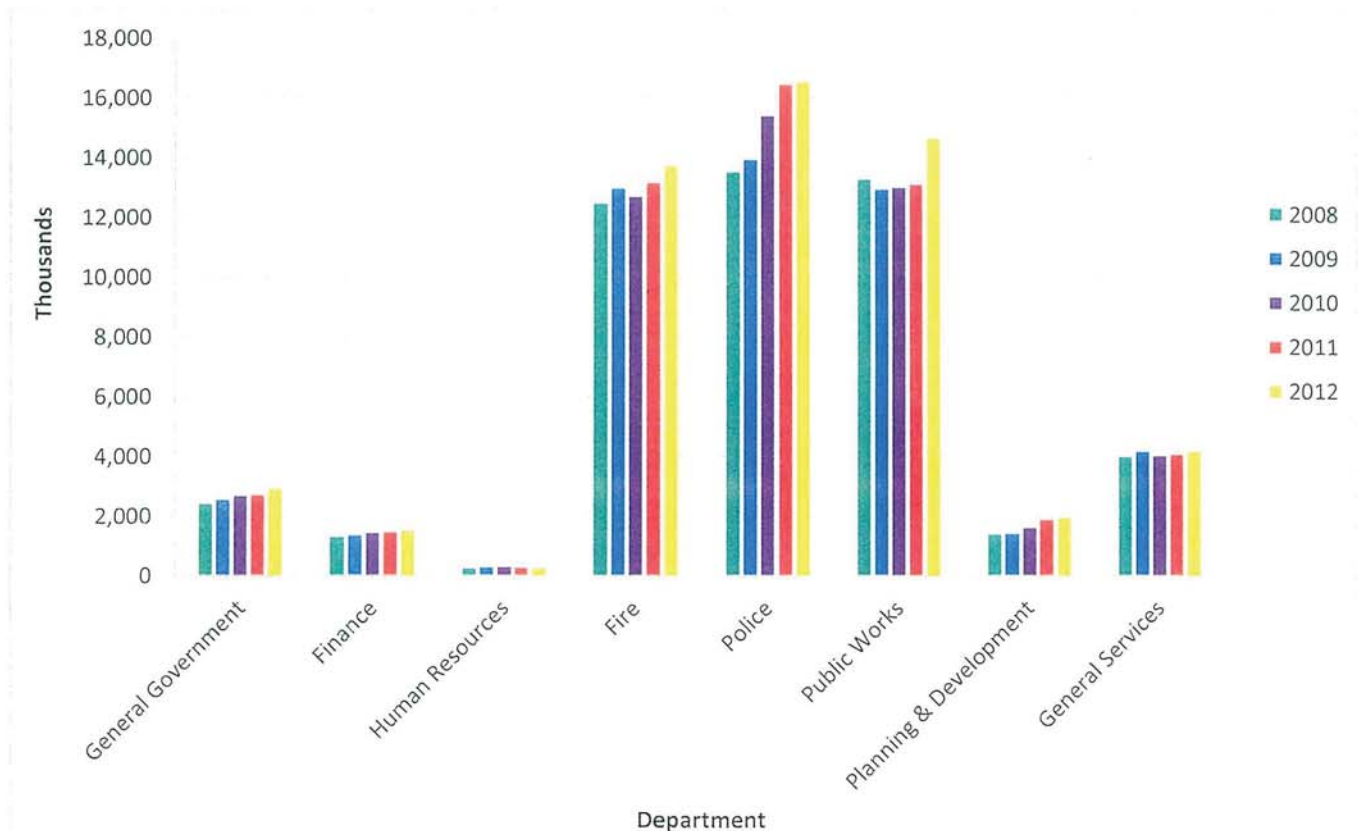
Revenue	Actual Fiscal Year 2007-2008	Actual Fiscal Year 2008-2009	Actual Fiscal Year 2009-2010	Projected Results EOY 2010-2011	Adopted Budget 2011-2012
Property taxes	\$ 5,819,411	\$ 6,521,530	\$ 6,643,589	\$ 7,036,406	\$ 6,834,032
Sales tax - 1.73%	34,684,340	34,187,793	31,801,654	32,601,136	33,389,000
Franchise and license taxes	9,618,799	8,457,943	8,598,250	8,413,046	8,775,000
License and permits	793,238	658,464	654,832	850,192	711,240
Intergovernmental	1,828,542	1,992,857	2,141,856	2,314,967	2,346,676
Charges for services	629,544	544,366	633,667	621,975	622,000
Internal services	1,490,747	1,614,796	1,705,536	1,732,464	1,834,587
Fines and forfeitures	306,693	322,462	338,073	341,080	344,800
Use of money and property	2,028,381	1,805,841	1,042,346	777,591	864,350
Total operating revenues	<u>\$ 57,199,695</u>	<u>\$ 56,106,052</u>	<u>\$ 53,559,803</u>	<u>\$ 54,688,857</u>	<u>\$ 55,721,685</u>



CITY OF LAKE CHARLES FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

GENERAL FUND EXPENDITURE COMPARISON BY DEPARTMENT

Department	Actual Fiscal Year 2007-2008	Actual Fiscal Year 2008-2009	Actual Fiscal Year 2009-2010	Projected Actual Results EOY	Adopted Budget 2011-2012
General Government	\$ 2,445,167	\$ 2,597,378	\$ 2,727,390	\$ 2,736,560	\$ 2,963,795
Finance	1,350,748	1,389,806	1,496,010	1,511,438	1,560,283
Human Resources	287,532	317,810	352,726	320,937	326,315
Fire	12,503,046	12,991,168	12,729,943	13,191,067	13,785,674
Police	13,539,382	13,968,353	15,414,907	16,496,258	16,604,478
Public Works	13,303,461	12,963,418	13,027,247	13,144,727	14,700,469
Planning & Development	1,424,365	1,441,237	1,644,818	1,917,658	2,005,980
General Services	4,029,221	4,199,767	4,063,229	4,104,524	4,234,969
Operating expenses	48,882,922	49,868,937	51,456,270	53,423,169	56,181,963
Transfers * not included below	7,693,172	10,109,218	4,793,493	4,416,008	4,610,325
Total expenditures	\$ 56,576,094	\$ 59,978,155	\$ 56,249,763	\$ 57,839,177	\$ 60,792,288

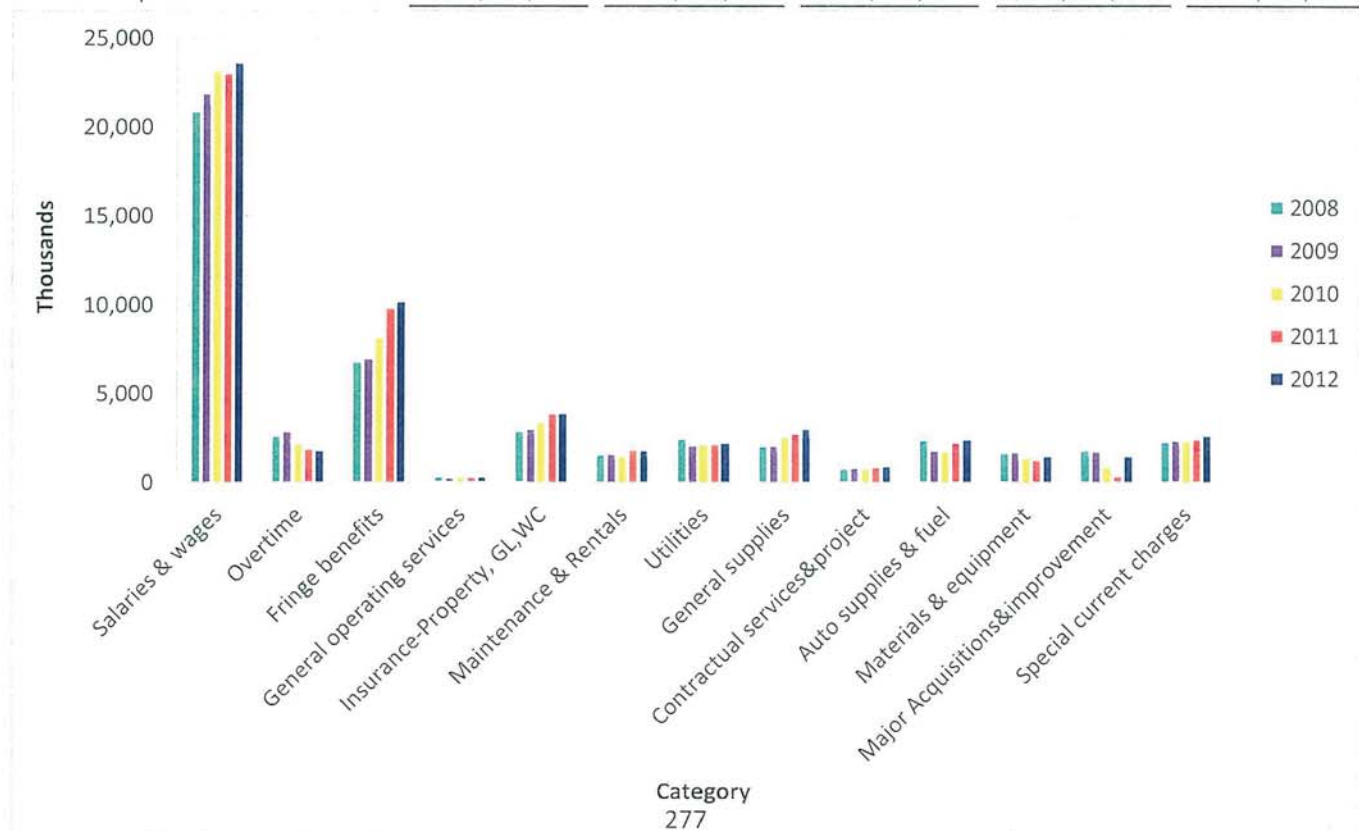


CITY OF LAKE CHARLES

FISCAL YEAR 2011 - 2012 ANNUAL BUDGET

GENERAL FUND EXPENDITURE COMPARISON BY CATEGORY

Expenditure Category	Actual Fiscal Year 2007-2008	Actual Fiscal Year 2008-2009	Actual Fiscal Year 2009-2010	Projected Results EOY 2010-2011	Adopted Budget 2011-2012
Salaries & wages	\$ 20,889,843	\$ 21,913,041	\$ 23,155,644	\$ 23,016,596	\$ 23,632,860
Overtime	2,616,161	2,892,684	2,252,227	1,935,606	1,819,150
Fringe benefits	6,793,446	6,980,812	8,223,206	9,839,252	10,188,792
General operating services	372,488	329,796	359,148	351,800	376,020
Insurance-Property, GL,WC	2,904,327	3,067,342	3,487,291	3,916,749	3,924,868
Maintenance & Rentals	1,610,860	1,656,411	1,568,452	1,896,365	1,821,783
Utilities	2,499,219	2,105,626	2,217,387	2,209,960	2,270,720
General supplies	2,091,312	2,119,928	2,639,349	2,833,886	3,041,050
Contractual services&project	813,421	888,013	875,088	897,645	961,725
Auto supplies & fuel	2,418,474	1,850,457	1,840,737	2,300,058	2,441,950
Materials & equipment	1,689,137	1,750,654	1,473,378	1,321,290	1,493,660
Major Acquisitions&improvement	1,842,942	1,812,068	949,180	422,128	1,522,000
Special current charges	2,316,877	2,388,857	2,415,183	2,481,834	2,687,385
Operating expenses	48,858,507	49,755,689	51,456,270	53,423,169	56,181,963
Transfers * not included below	7,717,587	10,122,466	4,793,493	4,416,008	4,610,325
Total expenditures	\$ 56,576,094	\$ 59,878,155	\$ 56,249,763	\$ 57,839,177	\$ 60,792,288



CITY OF LAKE CHARLES, LOUISIANA

Net Assets by Component
Last Seven Fiscal Years
(accrual basis of accounting)
(amounts expressed in thousands)

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Governmental activities				
Invested in capital assets, net of related debt	\$ 152,255	\$ 168,278	\$ 185,082	\$ 160,853
Restricted	19,721	12,216	10,597	48,485
Unrestricted	57,247	64,114	60,816	64,136
Total governmental activities net assets	<u>\$ 229,223</u>	<u>\$ 244,608</u>	<u>\$ 256,495</u>	<u>\$ 273,474</u>
Business-type activities				
Invested in capital assets, net of related debt	\$ 51,800	\$ 50,605	\$ 51,436	\$ 59,165
Unrestricted	4,661	8,442	14,134	5,716
Total governmental activities net assets	<u>\$ 56,461</u>	<u>\$ 59,047</u>	<u>\$ 65,570</u>	<u>\$ 64,881</u>
Primary Government				
Invested in capital assets, net of related debt	\$ 204,055	\$ 218,883	\$ 236,518	\$ 220,018
Restricted	19,721	12,216	10,597	48,485
Unrestricted	61,908	72,556	74,950	69,852
Total governmental activities net assets	<u>\$ 285,684</u>	<u>\$ 303,655</u>	<u>\$ 322,065</u>	<u>\$ 338,355</u>

* Note GASB 34 adopted in 2003.

<u>2008</u>	<u>2009</u>	<u>2010</u>
\$ 200,193	\$ 204,550	\$ 216,618
42,220	30,622	60,553
48,188	62,216	31,362
<u>\$ 290,601</u>	<u>\$ 297,388</u>	<u>\$ 308,533</u>
\$ 66,241	\$ 67,502	\$ 68,319
555	2,363	2,851
<u>\$ 66,796</u>	<u>\$ 69,865</u>	<u>\$ 71,170</u>
\$ 266,434	\$ 272,052	\$ 284,937
42,220	30,622	60,553
48,743	64,579	34,213
<u>\$ 357,397</u>	<u>\$ 367,253</u>	<u>\$ 379,703</u>

CITY OF LAKE CHARLES, LOUISIANA

Change in Net Assets
Last Seven Fiscal Years
(accrual basis of accounting)

	2004	2005	2006	2007	2008	2009	2010
Expenses							
Governmental activities:							
General government	\$ 4,018,106	\$ 3,812,105	\$ 4,024,194	\$ 4,102,319	\$ 4,158,299	\$ 4,428,106	\$ 4,565,486
Public safety	24,747,219	26,919,170	29,515,842	28,708,138	28,400,481	30,691,441	29,211,079
Public works	21,492,315	20,693,262	28,642,450	24,449,739	26,341,091	26,204,810	24,948,706
Planning and development	2,300,829	2,308,019	2,325,223	2,729,542	3,011,317	2,420,483	2,855,462
General services	3,287,536	3,428,701	6,975,121	5,901,532	5,201,297	7,819,930	7,327,977
Community services	4,564,296	4,928,356	10,314,122	5,814,605	5,658,398	6,101,747	5,699,264
Interest in long-term debt	787,407	1,074,675	1,324,532	1,997,185	2,850,831	2,703,667	3,396,559
Total governmental activities	61,197,708	63,164,288	83,121,484	73,703,060	75,621,714	80,370,184	78,004,533
Business-type activities							
Civic center	2,884,374	2,987,398	2,813,459	3,101,741	3,274,154	3,265,481	3,734,478
Golf course	1,108,015	1,185,076	1,192,880	1,299,432	1,247,986	1,480,511	1,432,343
Transit	1,472,038	1,481,491	1,662,242	1,996,952	2,540,820	2,359,228	2,038,547
Water	6,844,008	7,045,612	7,757,623	8,144,570	8,829,630	9,139,256	8,645,421
Total business-type activities	12,308,435	12,699,577	13,426,204	14,542,695	15,892,590	16,244,476	15,850,789
Total primary government	\$ 73,506,143	\$ 75,863,865	\$ 96,547,688	\$ 88,245,755	\$ 91,514,304	\$ 96,614,660	\$ 93,855,322
Program Revenues							
Governmental activities:							
Charges for services:							
General government	\$ 4,214,680	\$ 4,188,998	\$ 4,431,182	\$ 4,874,140	\$ 4,855,947	\$ 5,126,923	\$ 5,091,090
Public works	4,968,936	5,516,777	5,618,552	5,691,800	8,066,296	8,215,969	9,006,678
Other activities	642,863	804,172	886,296	1,221,578	1,165,914	911,091	1,030,878
Operating grants and contributions	3,866,738	5,168,349	15,728,027	3,968,837	5,920,889	3,801,382	4,426,140
Capital grants and contributions	655,627	802,681	5,076,055	4,472,089	2,917,678	4,913,193	5,685,329
Total govnmnt activity prgm	14,348,844	16,480,977	31,740,112	20,228,444	22,926,724	22,968,558	25,240,115
Business-type activities:							
Charges for services:							
Civic center	911,255	845,555	533,072	932,746	915,970	1,047,163	930,113
Golf course	1,010,247	1,038,192	1,009,908	1,046,555	985,883	1,126,764	905,153
Transit	66,577	73,227	62,086	80,615	83,792	62,810	81,418
Water	6,691,436	6,898,120	6,379,993	6,286,427	6,936,227	7,586,073	8,925,396
Operating grants and contributions	764,235	798,193	1,287,219	1,272,010	1,157,412	1,198,730	1,307,484
Capital grants and contributions	-	-	5,293,304	256,761	1,213,667	1,510,505	1,698,748
Total busnss-type prgm revens	9,443,750	9,653,287	14,565,582	9,875,114	11,292,951	12,532,045	13,848,312
Total primary govnmnt program revenues	\$ 23,792,594	\$ 26,134,264	\$ 46,305,694	\$ 30,103,558	\$ 34,219,675	\$ 35,500,603	\$ 39,088,427

	2004	2005	2006	2007	2008	2009	2010
Net (expense)/revenue							
Governmental activities	\$ (46,848,864)	\$ (46,683,311)	\$ (51,381,372)	\$ (53,474,616)	\$ (52,694,990)	\$ (57,401,626)	\$ (52,764,418)
Business-type activities	(2,864,685)	(3,046,290)	1,139,378	(4,667,581)	(4,599,639)	(3,712,431)	(2,002,477)
Total primary government net expenses	\$ (49,713,549)	\$ (49,729,601)	\$ (50,241,994)	\$ (58,142,197)	\$ (57,294,629)	\$ (61,114,057)	\$ (54,766,895)

General Revenues and Other Changes in Net Assets

Governmental activities							
Taxes							
Property taxes	\$ 5,888,574	\$ 5,895,575	\$ 5,953,207	\$ 6,536,673	\$ 6,612,603	\$ 7,348,241	\$ 7,489,471
Sales taxes	36,119,596	38,271,946	47,667,615	44,710,221	45,584,783	45,149,671	41,685,781
Franchise taxes	4,856,252	5,099,288	6,038,709	5,821,514	6,842,265	5,446,301	5,702,863
Riverboat taxes	6,682,497	7,706,108	3,024,702	6,961,367	8,399,666	9,099,020	8,959,034
Grants and contributions not restricted to specific programs	187,044	180,156	205,557	284,017	195,018	201,846	198,471
Interest and investment earnings	1,636,726	1,680,895	3,465,720	5,258,465	4,781,799	2,638,358	1,728,068
Miscellaneous	1,865,920	8,330,043	2,652,685	2,902,648	3,717,359	859,064	1,206,950
Gain (loss) on sales of capital assets	85,290	4,700	28,100	102,703	67,296	-	-
Transfers	(1,315,990)	(5,100,256)	(5,767,780)	(2,124,636)	(6,378,347)	(6,554,391)	(3,060,758)
Total governmental activities	56,005,909	62,068,455	63,268,515	70,452,972	69,822,442	64,188,110	63,909,880
Business-type activities:							
Grants and contributions not restricted to specific programs	479,765	200,000	190,000	200,000	200,000	200,000	200,000
Interest and investment earnings	122,601	147,277	362,990	589,768	181,262	26,597	46,565
Miscellaneous	28,095	184,062	640,010	1,064,948	252,500	-	-
Gain (loss) on sales of capital assets	1,647	-	(1,577,138)	-	(497,393)	-	-
Transfers	1,315,990	5,100,256	5,767,780	2,124,636	6,378,347	6,554,391	3,060,758
Total business type activities	1,948,098	5,631,595	5,383,642	3,979,352	6,514,716	6,780,988	3,307,323
Total primary government	\$ 57,954,007	\$ 67,700,050	\$ 68,652,157	\$ 74,432,324	\$ 76,337,158	\$ 70,969,098	\$ 67,217,203

Change in Net Assets

Governmental activities	\$ 9,157,045	\$ 15,385,144	\$ 11,887,143	\$ 16,978,356	\$ 17,127,452	\$ 6,786,484	\$ 11,145,462
Business-type activities	(916,587)	2,585,305	6,523,020	(688,229)	1,915,077	3,068,557	1,304,846
Total primary government	\$ 8,240,458	\$ 17,970,449	\$ 18,410,163	\$ 16,290,127	\$ 19,042,529	\$ 9,855,041	\$ 12,450,308

* Note GASB 34 adopted in 2003.

CITY OF LAKE CHARLES, LOUISIANA

Governmental Activities Tax Revenues by Source

Last Ten Fiscal Years

(accrual basis of accounting)

Fiscal Year	Property Tax	One Percent Sales Tax (1965)	Additional One Percent Sales Tax (1987)	Employee's Pay Quarter cent Sales Tax (1995)	Riverboat Gaming Tax	Electric Utility Franchise	Gas Utility Franchise	Cable Television Franchise
2001	\$ 5,373,976	\$ 13,913,944	\$ 13,913,944	\$ 3,455,464	\$ 6,075,000	\$ 3,938,095	\$ 663,156	\$ 459,191
2002	5,559,910	14,232,232	14,232,232	3,546,611	6,110,488	3,233,184	398,356	482,724
2003	5,755,614	14,738,034	14,738,034	3,680,714	6,429,373	3,689,830	540,348	499,422
2004	5,888,574	15,935,923	15,935,923	3,962,435	6,682,497	3,816,930	506,134	533,188
2005	5,895,575	16,905,803	16,905,803	4,226,453	7,706,108	4,037,249	515,915	546,124
2006	5,953,207	21,069,476	21,069,476	5,267,376	3,024,702	4,854,764	659,837	524,107
2007	6,536,673	19,604,922	19,604,747	4,901,540	6,961,367	4,521,714	671,183	628,617
2008	6,612,603	20,048,716	20,048,779	5,012,194	8,399,666	5,215,659	632,849	993,758
2009	7,348,241	19,767,418	19,767,417	4,932,015	9,099,020	3,964,234	588,931	893,136
2010	7,489,471	18,382,454	18,382,454	4,595,619	8,959,034	4,183,356	590,275	929,232

Notes: 1./Auberge du lac Casino opened in May 2005.

Harrah's Riverboat closed in September 2005 after sustaining damage from Hurricane Rita.

Beginning fiscal year 2007, the City has entered into a Cooperative Endeavor Agreement with the Calcasieu Parish Policy Jury to pool gaming on a parish-wide basis.

A new cable television franchise agreement was entered into at the beginning of fiscal year 2008.

2009 property tax revenues reflect the reassessment of property in 2008.

CITY OF LAKE CHARLES, LOUISIANA

Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
General Fund										
Reserved	\$ 251,448	\$ 292,332	\$ 624,873	\$ 267,009	\$ 215,028	\$ 864,493	\$ 1,999,645	\$ 3,289,392	\$ 230,186	\$ 297,834
Unreserved	23,010,254	24,264,067	24,036,617	25,481,201	27,722,313	26,835,936	29,486,833	28,820,688	28,007,800	25,483,998
Total General Fund	23,261,702	24,556,399	24,661,490	25,748,210	27,937,341	27,700,429	31,486,478	32,110,080	28,237,986	25,781,832
All other governmental funds										
Reserved	2,548,520	7,496,774	7,485,682	3,876,713	8,525,787	6,437,907	14,060,057	23,285,955	19,013,569	16,022,853
Unreserved, reported in:										
Special revenue funds	10,313,652	8,618,629	10,661,898	9,327,261	9,699,426	10,774,273	10,620,548	8,778,666	12,922,418	14,598,101
Capital projects funds	29,101,826	33,771,557	53,762,855	42,344,021	33,283,507	28,477,469	59,084,997	51,085,939	43,174,593	77,320,653
Total all other governmental funds	41,963,998	49,886,960	71,910,435	55,547,995	51,508,720	45,689,649	83,765,602	83,150,560	75,110,580	107,941,607
Total all governmental funds	\$65,225,700	\$ 74,443,359	\$ 96,571,925	\$ 81,296,205	\$ 79,446,061	\$ 73,390,078	\$ 115,252,080	\$ 115,260,640	\$ 103,348,566	\$ 133,723,439

* The increases in fund balance in fiscal years 2003, 2007, and 2010 are due primarily to unspent bond proceeds from issues during the period for capital projects.

Last Ten Fiscal Years

	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
(modified accrual basis of accounting)										
Revenues:										
Taxes	\$ 48,870,255	\$ 45,722,277	\$ 47,714,962	\$ 50,815,251	\$ 54,186,267	\$ 58,915,721	\$ 60,340,385	\$ 62,863,828	\$ 63,906,886	\$ 60,681,304
Licenses and permits	5,442,091	4,539,687	5,219,813	5,502,441	5,589,731	6,760,340	6,710,807	7,635,503	6,104,766	6,357,695
Intergovernmental	4,650,805	4,902,427	7,648,860	4,978,600	6,774,038	18,151,628	5,636,828	9,417,628	8,851,035	10,830,886
Charges for services	3,604,664	4,656,723	6,031,983	6,695,931	7,425,881	7,497,818	8,334,042	10,232,457	10,440,834	11,300,612
Fines and forfeitures	405,332	264,816	234,003	253,528	257,762	276,462	276,359	306,694	322,461	338,073
Miscellaneous	6,072,823	3,536,574	4,419,902	3,283,237	8,280,461	8,508,921	9,886,132	6,600,618	4,582,043	2,708,846
Total revenues	69,045,970	63,622,504	71,269,523	71,528,988	82,514,140	100,091,890	91,184,553	97,056,529	94,208,025	92,217,416
Expenditures:										
Current operating:										
General government	1,933,909	1,929,028	2,152,558	2,251,811	2,240,148	2,280,837	2,298,225	2,449,791	2,598,746	2,727,390
Finance	1,144,619	1,099,504	1,306,851	1,377,726	1,352,825	1,383,033	1,392,804	1,352,358	1,389,805	1,496,010
Human Resources	312,725	259,088	274,577	253,787	276,304	308,001	292,767	288,724	317,809	352,726
Fire	7,132,709	7,400,951	8,714,335	9,659,312	11,535,201	12,577,995	12,579,653	12,634,153	13,074,636	12,729,943
Police	8,983,015	9,943,674	11,504,525	12,765,994	14,119,891	15,026,989	14,371,715	14,094,524	14,196,539	15,775,008
Public works	12,940,959	13,686,621	14,721,471	15,407,571	15,766,960	23,015,679	18,974,532	20,648,106	20,039,183	20,772,640
Planning and development	2,087,068	1,946,772	2,050,593	2,257,639	2,264,326	2,095,331	2,515,448	2,805,009	2,305,258	2,596,371
Community services	3,380,106	3,366,639	3,756,893	3,731,237	3,851,337	9,707,729	5,046,085	4,662,889	4,545,957	4,780,142
General services	2,345,577	2,728,344	2,630,205	2,698,309	2,880,492	6,254,807	3,901,466	5,554,767	4,254,079	4,096,854
Capital projects	9,867,954	9,913,457	23,028,578	31,754,246	21,505,295	23,238,997	16,341,943	19,136,059	28,093,724	24,458,504
Debt service:										
Principal retirement	921,909	855,861	945,967	1,910,667	2,038,438	2,566,162	2,500,302	3,637,281	3,991,176	4,062,242
Bond issuance costs	-	-	-	-	-	42,978	621,817	-	-	1,414,680
Interest and fiscal charges	664,164	629,940	698,206	787,407	1,074,675	1,281,554	1,393,744	2,905,960	2,758,796	2,109,632
Total expenditures	51,714,714	53,759,879	71,784,759	84,855,706	78,905,892	99,780,092	82,230,501	90,169,623	97,565,708	96,872,142
Excess (deficiency) of revenues over expenditures	17,331,256	9,862,625	(515,236)	(13,326,718)	3,608,248	3,111,798	8,954,052	6,886,906	(3,357,683)	(4,654,726)
Other financing sources (uses):										
Transfers in	28,185,969	12,557,690	10,381,689	13,181,610	11,911,644	12,016,568	15,728,775	17,610,913	17,216,245	14,552,013
Transfers out	(30,313,547)	(13,202,657)	(12,737,887)	(15,130,612)	(17,370,037)	(19,084,348)	(18,403,411)	(24,489,260)	(25,770,636)	(18,612,300)
Issuance of debt	-	-	25,000,000	-	-	700,000	34,480,000	-	-	57,015,000
Premium on issuance of debt	-	-	-	-	-	-	1,102,586	-	-	2,174,886
Payment to refunded bonds	-	-	-	-	-	-	-	-	-	(20,100,000)
Total other financing sources(uses)	(2,127,578)	(644,967)	22,643,802	(1,949,002)	(5,458,393)	(6,367,780)	32,907,950	(6,878,347)	(8,554,391)	35,029,599
Net change in fund balances	\$ 15,203,678	\$ 9,217,658	\$ 22,128,566	\$ (15,275,720)	\$ (1,850,145)	\$ (6,055,982)	\$ 41,862,002	\$ 8,559	\$ (1,912,074)	\$ 30,374,873
Debt service as a percentage of noncapital expenditures	3,79%	3,39%	3,36%	5,11%	5,57%	5,16%	7,18%	9,59%	9,37%	10,25%

CITY OF LAKE CHARLES, LOUISIANA

Assessed and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended	Tax Year	Personal, Business										Total Direct Tax Rate	Assessed Value as a Percentage of Actual Value
		Real Property and Mobile		Industry		Public Utilities		Total all Property					
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value				
2001	2000	\$ 229,530,010	\$ 2,295,300,100	\$ 83,296,660	\$ 555,311,067	\$ 18,819,110	\$ 75,276,440	\$ 331,645,780	\$ 2,925,887,607	\$ 16.43	11.33%		
2002	2001	236,891,890	2,368,918,900	84,699,970	564,666,467	19,251,490	77,005,960	340,843,350	3,010,591,327	16.43	11.32%		
2003	2002	243,210,230	2,432,102,300	91,843,990	612,293,267	18,862,920	75,451,680	353,917,140	3,119,847,247	16.43	11.34%		
2004	2003	246,685,030	2,466,850,300	93,673,820	624,492,133	17,451,120	69,804,480	357,809,970	3,161,146,913	16.43	11.32%		
2005	2004	253,965,820	2,539,658,200	96,107,240	640,714,933	17,604,920	70,419,680	367,677,980	3,250,792,813	16.09	11.31%		
2006	2005	261,268,194	2,612,681,940	98,723,970	658,159,800	17,693,580	70,774,320	377,685,744	3,341,616,060	16.09	11.30%		
2007	2006	286,848,080	2,869,480,800	105,860,810	705,738,733	18,358,980	73,435,920	411,067,870	3,648,622,453	16.09	11.27%		
2008	2007	295,823,700	2,958,237,000	114,102,720	760,684,800	18,450,920	73,803,680	428,377,340	3,792,725,480	16.09	11.29%		
2009	2008	352,041,171	3,520,411,710	116,471,700	776,478,000	18,738,980	74,955,920	487,251,851	4,371,845,630	15.35	11.00%		
2010	2009	362,072,150	3,620,721,500	109,775,460	731,836,400	18,833,580	75,334,320	490,681,190	4,427,892,220	15.35	11.08%		

(1) Ratios of assessed valuation to actual value are established by state law. Assessment ratios currently applicable to various classes of property are as follows:

- 10% - Land and residential improvements
- 15% - Commercial improvements
- 15% - Personal property
- 25% - Public Utilities

(2) All property assessments are made by the Calcasieu Parish Assessor or the Louisiana Tax Commission. Required reassessments of all properties were made in 1996, 2000, 2004 and 2008.

Source: Calcasieu Parish Tax Assessor

CITY OF LAKE CHARLES, LOUISIANA

Property Tax Millage Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Calendar Year	City of Lake Charles				Calcasieu Parish School Board				Calcasieu Parish													
	General and Special Revenue		Debt Service		General Fund		Debt Service Funds		Parish Police Jury		Road Districts		Gravity Drainage		Recreation and Com Centers		Airport Harbor & Terminal		Parish Water & Sewer		Parish Total	
	Fiscal Year	Funds	Funds	Total	Fund	Funds	Funds	Total	Jury	Districts	Drainage	Centers	Protection	Fire	Harbor & Terminal	Water & Sewer	Total					
2000	2001	16.43	0.00	16.43	19.56	27.00	46.56	45.40	4.06	5.92	0.00	12.77	9.20	20.74	98.09							
2001	2002	16.43	0.00	16.43	19.56	25.00	44.56	45.40	4.06	5.92	0.00	12.77	9.20	14.74	92.09							
2002	2003	16.43	0.00	16.43	19.56	39.50	59.06	45.40	4.06	5.92	0.00	12.77	9.20	15.74	93.09							
2003	2004	16.43	0.00	16.43	19.56	35.00	54.56	52.84	4.06	5.92	0.00	12.77	9.20	15.14	99.93							
2004	2005	16.09	0.00	16.09	18.72	36.50	55.22	44.19	3.88	5.77	0.00	12.60	8.80	16.25	91.49							
2005	2006	16.09	0.00	16.09	18.72	25.00	43.72	44.99	3.88	5.77	7.85	12.60	8.80	18.39	102.28							
2006	2007	16.09	0.00	16.09	18.72	25.50	44.22	47.21	3.88	5.79	7.40	11.54	8.80	20.39	105.01							
2007	2008	16.09	0.00	16.09	18.72	27.50	46.22	41.5	3.88	5.79	7.00	11.54	8.80	18.14	96.95							
2008	2009	15.35	0.00	15.35	18.72	24.00	42.72	39.28	3.67	5.29	7.00	11.08	8.34	18.46	93.12							
2009	2010	15.35	0.00	15.35	18.72	24.00	42.72	33.02	3.67	5.79	5.65	11.01	8.34	15.59	83.14							

Source: Information obtained from Calcasieu Parish Tax Assessor

Note: Overlapping rates are those of local governmental entities that apply to property owners within the City of Lake Charles. Not all overlapping rates apply to all property owners.

CITY OF LAKE CHARLES, LOUISIANA

Principal Property Taxpayers

Tax Year December 31, 2009 and December 31, 2000

for Fiscal Year Ended September 30, 2010 and September 30, 2001

Taxpayer	Type of Business	2010			2000		
		Assessed Valuation 2008	Rank	Percentage of Total Valuation	Assessed Valuation 1999	Rank	Percentage of Total Valuation
PNK (Lake Charles) LLC	Hotel and Casino	\$41,786,620	1	8.52 %	-	-	%
Wal-Mart Stores	Retail	10,283,190	2	2.10	4,157,300	4	1.40
Bell South Telecommunications	Telephone	7,824,760	3	1.59	10,068,800	2	3.38
Entergy Gulf States Inc.	Electric utility	7,315,540	4	1.49	4,077,500	5	1.37
Capital One NA * Hibernia in 2001	Bank	4,939,650	5	1.01	6,224,020	3	2.09
Women's & Children's Hospital	Hospital	4,692,850	6	0.96	-	-	-
Cameron State Bank	Bank	3,739,600	7	0.76	-	-	-
JP Morgan Chase Bank NA * Bank One in 2001	Bank	3,017,930	8	0.62	2,616,230	6	0.88
Carboline Company	Wholesale	2,569,570	9	0.52	-	-	-
Simon Debartolo Group *Simon, Melvin & Associates in 2001	Real Estate Agent	2,682,450	10	0.55	2,448,520	7	0.82
Harrah's Entertainment Inc * Players in 1998	Riverboat Casino	-	-	-	12,639,980	1	4.24
Lowe's	Retail	-	-	-	2,321,650	8	0.78
Qwest Communication Corp	Telecommunication	-	-	-	2,098,670	9	0.70
Whitney Bank	Bank	-	-	-	1,975,180	10	0.66
		<u>\$88,852,160</u>		<u>18.11%</u>	<u>\$48,627,850</u>		<u>16.32%</u>

2009 Total city valuation: \$490,681,190

2000 Total city valuation: \$297,881,580

Source: Calcasieu Parish Tax Collector

CITY OF LAKE CHARLES, LOUISIANA

Sales Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Calendar Year	Fiscal Year	City of Lake Charles							Calcasieu Parish			State of Louisiana		
		Dedicated 1%					Employee's Pay	School Board		Law Enforcement	Tourism		Total	
		General Fund	General Fund		Waste Water	Recreation		Capital Project	General		Salaries	General		Promotion
			Public Safety	Public Works										
2000	2001	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2001	2002	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2002	2003	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2003	2004	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2004	2005	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2005	2006	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2006	2007	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.50%	3.97%	0.03%	8.75%	
2007	2008	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%	
2008	2009	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%	
2009	2010	1.00%	0.20%	0.28%	0.16%	0.08%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	9.00%	

Source: Information obtained from Calcasieu Parish Sales and Use Tax office.

CITY OF LAKE CHARLES, LOUISIANA

Principal Sales Taxpayers

Tax Year June 30, 2010 and June 30, 2006

for Fiscal Year Ended September 30, 2010 and September 30, 2006

Type of Business	2010			2006		
	Tax Paid	Rank	Percentage of Total Valuation	Tax Paid	Rank	Percentage of Total Valuation
Retail	\$5,324,922	1	12.67% %	\$5,287,093	1	13.77%
Government	1,733,018	2	4.12%	2,541,536	2	6.62%
Hotel and Casino	921,457	3	2.19%	-	-	-
Grocery	801,036	4	1.91%	719,611	4	1.87%
Building supply	713,680	5	1.70%	744,603	3	1.94%
Retail	670,322	6	1.59%	412,551	9	1.07%
Grocery	551,901	7	1.31%	498,779	7	1.30%
Health Care	474,833	8	1.13%	588,432	5	1.53%
Health Care	416,777	9	0.99%	497,147	8	1.29%
Retail	416,123	10	0.99%	396,821	10	1.03%
Building supply	-	-	-	513,543	6	1.34%
	<u>\$12,024,069</u>		<u>28.61%</u>	<u>\$12,200,116</u>		<u>31.77%</u>

2010 Total sales tax: \$ 42,031,916

2005 Total sales tax: \$ 38,397,154

Source: Calcasieu Parish Sales and Use Tax D

Historical data prior to 2005 unavailable.

CITY OF LAKE CHARLES, LOUISIANA

Ratio of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Pension Refunding Bonds	LCDA Sewer Bonds	LCDA Sewer Refunding Bonds		Deferred Amount		2007		Deferred Amount		2010		Deferred Amount		Total Bonded Debt	Percentage of Personal Income	Per Capita
			LCD A Sewer Refunding Bonds	LCD A Sewer Refunding Bonds	LCD A Sewer Refunding Bonds	LCD A Sewer Refunding Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds	LCD A Public Improvement Bonds			
2001	\$ 10,975,000	\$ -	-	-	\$ -	-	\$ -	-	\$ -	-	-	-	\$ -	-	\$ 10,975,000	0.72%	\$ 153
2002	10,375,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,375,000	0.47%	145
2003	9,735,000	25,000,000	-	-	-	-	-	-	-	-	-	-	-	-	34,735,000	1.57%	484
2004	9,060,000	24,285,000	-	-	-	-	-	-	-	-	-	-	-	-	33,345,000	1.51%	465
2005	8,345,000	23,515,000	-	-	-	-	-	-	-	-	-	-	-	-	31,860,000	1.44%	444
2006	7,585,000	22,715,000	-	-	-	-	-	-	-	-	-	-	-	-	30,300,000	1.37%	422
2007	6,775,000	21,880,000	-	-	-	34,480,000	-	1,084,210	-	-	-	-	1,084,210	-	65,303,420	2.75%	910
2008	5,915,000	21,010,000	-	-	-	33,370,000	-	1,029,081	-	-	-	-	1,029,081	-	62,353,162	2.63%	869
2009	5,005,000	20,100,000	-	-	-	32,195,000	-	973,952	-	-	-	-	973,952	-	59,247,904	2.50%	826
2010	4,035,000	-	16,175,000	-	431,234	30,970,000	-	918,823	-	39,280,000	-	-	1,671,027	-	93,481,084	3.94%	1,303

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.
None of this debt is General Obligation Debt.

See the Schedule of Demographics and Economic Statistics on page 100 for personal income and population data.

CITY OF LAKE CHARLES, LOUISIANA

Computation of Legal Debt Margin

Last Ten Fiscal Years

(amounts expressed in thousands)

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Debt limit	\$ 40,000	\$ 42,461	\$43,744	\$44,362	\$ 46,601	\$ 47,601	\$ 44,185	\$ 51,710	\$ 49,305	\$ 49,305
Total net debt applicable to limit	0	0	0	0	0	0	0	0	0	0
Legal debt margin	<u>\$ 40,000</u>	<u>\$ 42,461</u>	<u>\$43,744</u>	<u>\$44,362</u>	<u>\$ 46,601</u>	<u>\$ 47,601</u>	<u>\$ 44,185</u>	<u>\$ 51,710</u>	<u>\$ 49,305</u>	<u>\$ 49,305</u>
Total net debt applicable to the limit as a percentage of debt limit	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Legal Debt Margin Calculation for Fiscal Year 2009

(amounts expressed in thousands)

Assessed value	\$ 490,681
Add back: exempt real property	<u>2,377</u>
Total assessed value	<u>\$ 493,058</u>
Debt limit (10% of total assessed value)	\$ 49,305
Total outstanding General Obligation Bonds of City of Lake Charles	<u>-</u>
Legal capacity of City of Lake Charles for General Obligation Bonds	<u>\$ 49,305</u>

Note:

Under state finance law, the City of Lake Charles' outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds. The City of Lake Charles had \$93,481,084 outstanding bonded debt at September 30, 2010. None of this debt is General Obligation Debt secured by ad valorem taxes, and the amount applicable to the legal debt limitation is therefore zero. All City of Lake Charles general obligation debt was paid in fiscal year 1997.

CITY OF LAKE CHARLES, LOUISIANA

Demographic and Economic Statistics
Last Ten Calendar Years

Calendar		Personal Income (amts in thousands)	Per Capita Personal Income (1)	Median Age	Public City School Enrollment (K-12 Grades)	Private City School Enrollment (K-12 Grades)	Total City School Enrollment (K-12 Grades)	Unemployment Percentage Rate
Year	Population							
2000	71,757	\$ 1,523,042	21,225	35.3	14,335	3,078	17,413	5.3 %
2001	71,757	2,208,250	30,774	35.3	13,830	2,907	16,737	5.4
2002	71,757	2,208,250	30,774	35.3	14,281	2,907	17,188	5.1
2003	71,757	2,208,250	30,774	35.3	13,668	2,907	16,575	4.7
2004	71,757	2,208,250	30,774	35.3	12,218	2,761	14,979	7.6
2005	71,757	2,208,250	30,774	35.3	13,054	2,541	15,595	3.3
2006	71,757	2,371,425	33,048	36.4	12,952	2,556	15,508	3.0
2007	71,757	2,371,425	33,048	35.3	12,735	2,407	15,142	3.4
2008	71,757	2,371,425	33,048	34.5	12,783	2,741	15,524	5.9
2009	71,757	2,371,425	33,048	35.3	12,566	2,575	15,141	7.3

Notes:

- (1) Estimates for population, income age and unemployment provided by Imperial Calcasieu Regional Planning and Development.
- (2) School enrollment includes public and state approved private schools only as provided by the Calcasieu Parish School Board.

CITY OF LAKE CHARLES, LOUISIANA

Principal Employers in the MSA

Calendar Year 2010 and 2001

Employer	2010				2001		
	Type of Business	Number of Employees	Rank	Percentage of Total MSA	Number of Employees	Rank	Percentage of Total MSA
Calcasieu Parish School Board	Education	5,100	1	6.0%	4,000	1	4.7%
L'Auberge Du Lac	Gaming	2,400	2	2.8%	-	-	-
Turner Industries	Fabrication	2,250	3	2.6%	2,000	3	2.3%
Seacore Marine	Marine Services	1,500	4	1.8%	-	-	-
PPG Industries	Basic Chemical	1,280	5	1.5%	1,625	8	1.9%
Lake Charles Memorial Hospital	Health Care	1,238	6	1.4%	1,700	7	2.0%
Citgo Petroleum	Oil Products	1,200	7	1.4%	1,865	5	2.2%
Calcasieu Parish Police Jury	Government	1,167	8	1.4%	-	-	-
Isle of Capri Casino	Gaming	1,155	9	1.4%	2,000	4	2.3%
City of Lake Charles	Government	1,000	10				
Christus St. Patrick's Hospital	Health Care	-		-	2,782	2	3.2%
Player's Casino (closed 2005)	Gaming	-		-	2,000	5	2.3%
Northrop Grumman	Aerospace	-		-	1,312	9	1.5%
Conoco	Oil Products	-		-	1,200	10	1.4%
		<u>18,290</u>		<u>21.4%</u>	<u>20,484</u>		<u>23.8%</u>

Source: Imperial Calcasieu Regional Planning and Development

MSA: Metropolitan Statistical Area includes all of Calcasieu and Cameron Parish. All top ten employers are in Calcsieu Parish

	2010	2001
Total employment: Calcasieu Parish	85,406	85,900

CITY OF LAKE CHARLES, LOUISIANA

Operating Indicators by Function Last Ten Fiscal Years

Function	Fiscal Year									
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
General government										
* Legal: request for legal action										239
Printing/communication										
* Number of mail pieces metered										#####
Risk Management										
* Accident reports/investigations			428	622	523	452	607	595	626	544
* Claims			356	501	414	320	307	302	277	178
Finance/includes Water Business										
Checks issued	13,861	13,525	13,247	15,126	12,566	14,641	15,235	15,553	15,356	15,543
* Occupational licenses processed			4,415	4,446	4,473	4,415	4,391	4,177	4,048	4,169
Purchase orders processed	5,098	4,520	4,882	4,357	3,943	3,990	3,589	4,064	3,738	3,290
Water: number of customers	27,245	27,389	27,399	27,760	28,611	27,605	26,889	28,422	28,147	28,124
Water: Average daily consumption (millions of gallons per day)	12.5	9.1	9.95	9.62	11.04	12.87	11.35	9.53	10.79	9.33
Human Resources										
* Applications received			989	1,103	1,189	1,108	926	725	711	961
* New hires			332	284	328	368	374	436	483	462
* Employee Health Fair Participation				50	NA	295	250	238	268	285
Public safety										
* Fire: Calls for service	1,939	2,011	1,998	1,999	2,107	2,826	2,755	2,503	2,571	2,588
* Fire: Code inspections							4,671	3,194	2,775	3,594
Police: Calls for service	106,115	118,650	122,091	126,670	105,858	111,788	108,232	96,659	93,886	90,995
Public works										
Solid Waste										
* Tons garbage collected								29,320	26,324	26,320
* Tons incinerated								2,146	3,338	2,322
* Tons trash collected								18,869	10,682	9,583
* Streets: Work orders								960	647	1,289
* Transit: Bus riders								188,175	178,889	175,875
* Vehicle Maintenance: Work orders								5,815	3,530	4,291
* Waste water: Work orders								4,584	3,337	9,508
Planning and development										
Building permits issued	5,002	5,354	5,577	5,075	5,229	5,152	6,384	9,438	6,287	4,162
Community Development										
* Down Payment Assistance								9	21	22
* Rehab/Reconstruction								7	15	8
* Street Projects								2	6	6
Community Services										
Recreation and parks										
* Athletic teams										279
* Summer camp attendance								460	470	219
* Civic Center: Events								309	356	377
* Golf Course: Rounds of golf						40,019	39,498	34,221	32,969	36,464
Art Center/museum										
* Art exhibits									13	9
* Concerts/Events									43	35

Source: Various city departments

* Prior year statistics not available.

CITY OF LAKE CHARLES, LOUISIANA

Capital Asset Statistics by Function Last Ten Fiscal Years

Function	Fiscal Year									
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Public safety										
Fire Stations in City limits	7	7	7	8	8	8	8	8	8	8
Fire Stations outside City limits										2
Police:										
Stations	4	4	4	4	4	4	4	4	4	4
Patrol Units	82	82	85	90	90	90	90	92	92	92
Public works										
Solid Waste/Recycling										
Collection trucks	17	16	16	24	24	22	33	32	30	34
Streets										
Streets (miles)	400	483	483	483	483	483	460	460	460	460
* Streetlights						9229	9285	9285	9285	9285
* Traffic Signals						64	64	66	66	66
Transit										
* Public Buses	8	8	8	8	8	8	7	7	7	11
* Para-transit buses	2	2	2	2	2	2	2	2	4	4
Trolley	0	0	0	0	0	0	0	0	0	1
Waste water										
Sanitary sewers (miles)	600	600	600	600	600	600	600	600	600	600
Storm sewers (miles)	425	425	425	425	425	425	425	425	425	425
* Maximum daily treatment capacity (millions of gallons per day)								13.1	13.1	18
Water utility										
* Water mains (miles)						410	450	455	458	458
* Fire hydrants						2500	2800	2820	2850	2850
* Maximum daily capacity (millions of gallons per day)						23	22	22	22	22
Community Services										
Recreation and parks										
Park acreage	561	453	453	453	256	256	256	256	466	466
Parks	29	34	34	34	34	34	34	34	34	34
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Spray parks	1	1	1	1	1	1	1	1	3	2
Tennis courts	6	6	6	6	6	6	6	17	17	17
Community Centers	13	13	13	13	12	12	12	12	12	12
Civic Center	1	1	1	1	1	1	1	1	1	1
Golf Course	1	1	1	1	1	1	1	1	1	1
Art Center/museum	1	1	1	1	2	2	2	2	2	2

Source: Various city departments

* Prior year statistics not available.

**Total acreage changed from 456 to 256 when the City gave the Multi-sports complex to Ward 3 Recreation district
210 acres were purchased in 2009 for Riverside Park

***One spray park donated to Ward 3 Recreation District

