

CITY OF LAKE CHARLES, LOUISIANA

ADOPTED OPERATING & CAPITAL BUDGET

2018–2019



MAYOR

HONORABLE NICHOLAS E. HUNTER

CITY COUNCIL

1867

PRESIDENT
MARK ECKARD
District G

VICE-PRESIDENT
LUVERTHA W. AUGUST
District B

MARY MORRIS
District A

RODNEY GEYEN
District C

JOHN IEYOUB
District D

STUART WEATHERFORD
District E

JOHNNIE THIBODEAUX
District F

Prepared By: Finance Administration

Karen D. Harrell, Director of Finance

August 2018

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**CITY OF LAKE CHARLES
2018-2019 ANNUAL BUDGET**

ELECTED CITY OFFICIALS

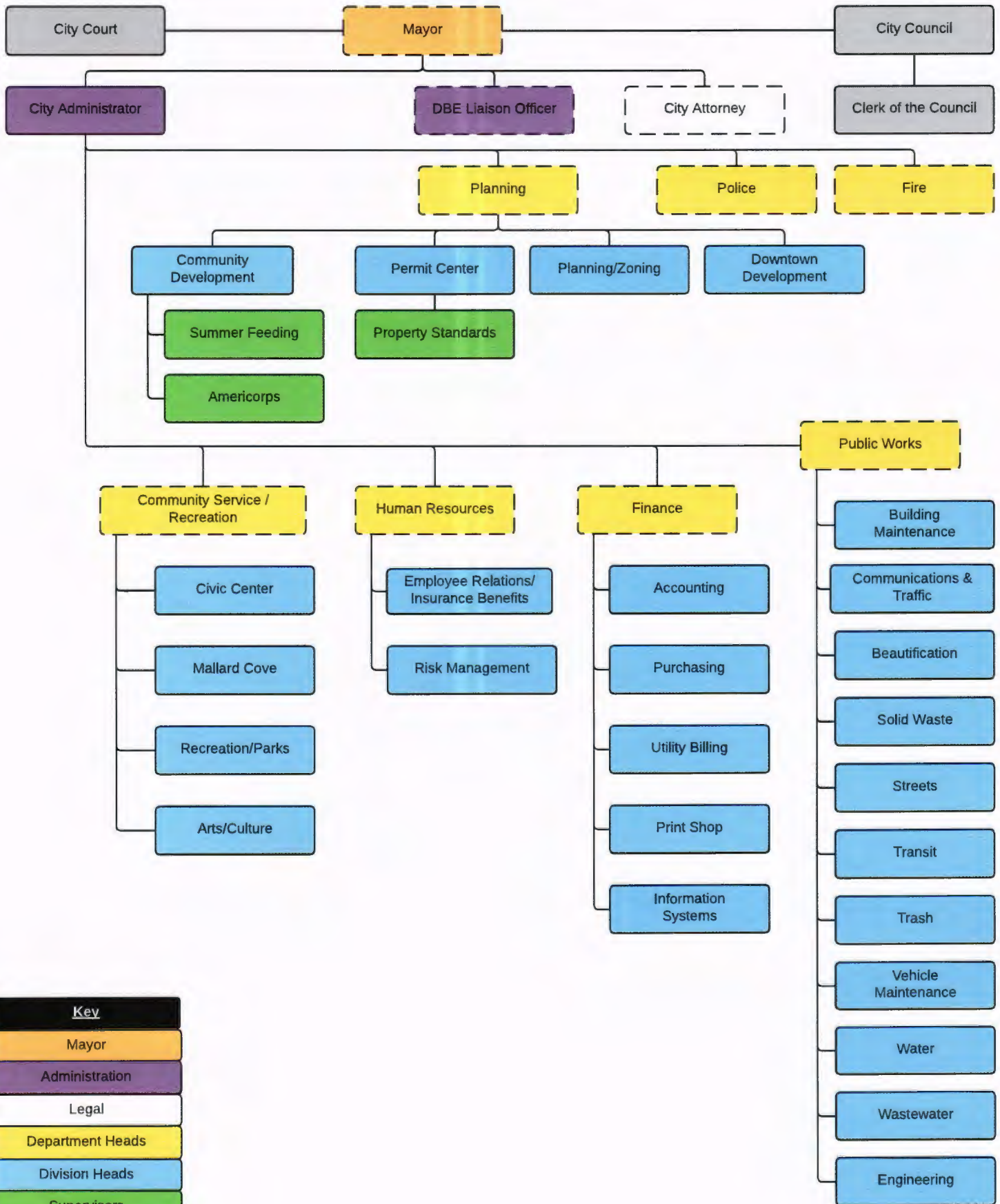
	<u>PRESENT TERM BEGINS</u>	<u>PRESENT TERM EXPIRES</u>	<u>BEGAN AS MEMBER</u>
<u>MAYOR</u>			
Nicholas Hunter	July 1, 2017	June 30, 2021	July 2017
<u>CITY COUNCIL</u>			
Mark Eckard, President	July 1, 2017	June 30, 2021	July 2009
Luvertha August, Vice-President	July 1, 2017	June 30, 2021	January 2008
Rodney Geyen	July 1, 2017	June 30, 2021	July 1997
John Ieyoub	July 1, 2017	June 30, 2021	July 2009
Mary Morris	July 1, 2017	June 30, 2021	July 2013
Johnnie Thibodeaux	July 1, 2017	June 30, 2021	July 2017
Stuart Weatherford	July 1, 2017	June 30, 2021	July 2005
<u>CITY JUDGES</u>			
Jamie B. Bice	January 1, 2015	December 31, 2020	January 2015
John S. Hood	January 1, 2015	December 31, 2020	January 1985
<u>WARD 3 MARSHAL</u>			
Joseph Alcede III	January 1, 2015	December 31, 2020	November 2004

**CITY OF LAKE CHARLES
2018-2019 ANNUAL BUDGET**

DEPARTMENT HEADS

EMPLOYEE	DEPARTMENT
John Cardone	Mayor's Office
David Morgan	Legal
Karen Harrell	Finance
Wendy Goodwin	Human Resources
Keith Murray	Fire
Don Dixon	Police
Jeff Jones	Public Works
Percy Brown	Community Services
Mike Huber	Planning

City of Lake Charles Organization Chart



Key

- Mayor
- Administration
- Legal
- Department Heads
- Division Heads
- Supervisors

City Charter Positions



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lake Charles
Louisiana**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morrill

Executive Director

CITY OF LAKE CHARLES
FISCAL YEAR 2018-2019 ANNUAL BUDGET

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INTRODUCTORY SECTION

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CITY OF LAKE CHARLES

NICHOLAS E. HUNTER
MAYOR

326 Pujoe Street • P.O. Box 3706
Lake Charles, LA 70602-3706
(337) 491-1251 • FAX (337) 491-1225

DEPARTMENT OF FINANCE
KAREN D. HARRELL, DIRECTOR

August 15, 2018

Member of the City Council
P.O. Box 1178
Lake Charles, LA 70602

RE: Fiscal Year 2018 – 2019 Operating and Capital Budget

Dear City Council Members:

Attached is the City's proposed Operating and Capital Budget for the 2018 - 2019 fiscal year, which is submitted for your review and consideration as provided under Article VI, Section 6-03 of our Home Rule Charter.

The current administration and City departments worked together in the preparation of this detailed budget that will be used as a financial guide in meeting our goals and objectives for the upcoming year to provide effective and efficient services to the citizens and visitors of Lake Charles.

Southwest Louisiana continues to make history with more than \$126 billion in industrial announcements since 2012. The City of Lake Charles has felt the impact of this growth and is responding with plans for major infrastructure improvement to streets, water and wastewater treatment facilities and transport lines. Drainage projects have begun in earnest, with \$5.2 million being budgeted in the current fiscal year and another \$5.7 million included in the proposed budget for drainage/stormwater projects.

The total Capital Budget of \$52 million is the largest ever adopted by the City and includes more than \$15 million from bond issues and outside intergovernmental contributions. Just as the City was completing the construction of a \$42 million wastewater plant, plans were being formulated for a new \$23 million water facility expansion.

The new administration is completing its first year in office and has focused heavily on economic development initiatives for the area. The City recently adopted ordinances creating three economic development districts that should capitalize on the tens of thousands of vehicles that flow through our City via the coast to coast interstate. The districts are identified as follows: Enterprise Boulevard Economic Development District, I-10 Corridor Economic Development District and the Lakefront Economic Development District. The ordinances provide that any incremental increase in existing sales taxes of the City within those districts will be used to finance economic development projects within their boundaries.

City administrators are looking for innovative ways to entice and finance development. It is believed that much can be accomplished with key partnerships with other governmental, nonprofit and private agencies.

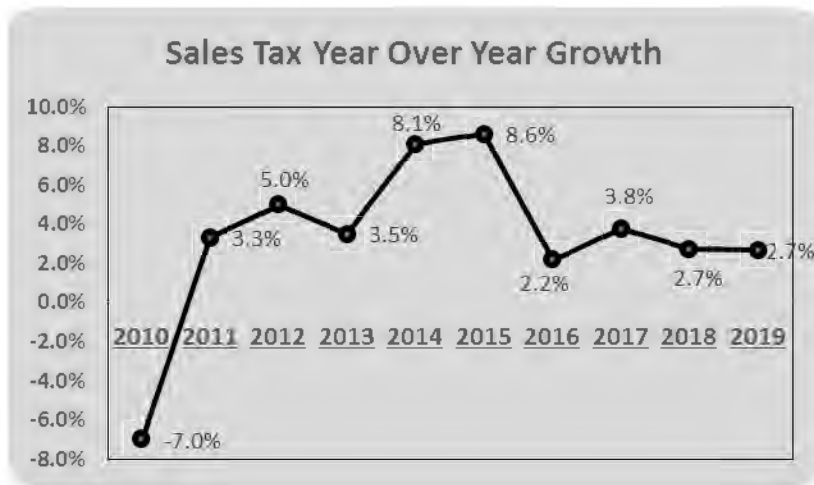
Economic Climate

Included below are details of the economic forecast from an excerpt of *The Louisiana Economic Outlook: 2018 and 2019* by Dr. Loren Scott and Judy S. Collins, published by the Economics & Policy Research Group, E. J. Ourso College of Business, Louisiana State University, Baton Rouge Louisiana, in October 2017.

The Lake Charles MSA, with a remarkable \$126 billion in industrial announcements since 2012 (\$55.9 billion underway or completed) has been one of the fastest growing MSAs in the country for the past four years. We are projecting a pullback in the region's 4-5% growth pace to about 1.6% in 2018 as construction of many projects comes to an end. However, in the latter part of 2018 or early 2019, we are expecting construction starts on 2-3 huge LNG projects to create a new spark of growth in 2019 (+4%).

The most closely watched MSA in the state over the next few years is likely to be Lake Charles, (113,800 non-farm jobs.) Like Baton Rouge, Lake Charles has an unusually heavy chemical and refining base – the second largest concentration in Louisiana after Baton Rouge. Over 70% of the \$178.8 billion in accounted industrial expansions since 2012 are scheduled to occur within this MSA. The industrial construction sector was already a major player in this region, now it has expanded dramatically. Two LNG export terminals are under construction in this MSA and eight more are at the FEED stage. With three casinos (two very large), a racetrack, and a large Indian casino nearby, Lake Charles is the state's second largest gaming market. Another unusual characteristic of this MSA's economy is the large aircraft maintenance and repair sector at Chennault Airpark.

Sales tax growth is a major indicator of an area's economy. Most of the industrial expansion is within the unincorporated areas so parish-wide sales tax collections have seen significant growth. The recent fiscal year 2018 report from the Calcasieu Parish School Board Office reflects parish collections were up 23.3 percent over the prior year. Although the City is feeling the effects of the growth with our service demands, the sales tax revenues have not increased at the same rate as the parish-wide collections. The below table shows the 10 year trend, starting with the economic recession in 2010. Growth rates were in excess of eight percent in both 2014 and 2015 but have slowed the last couple of years. Both 2018 and 2019 are growth projections.



Statistics released in July 2018 by the Louisiana Workforce Commission stated that the Lake Charles Not Seasonally Adjusted estimate for June 2018 employment was 119,800 jobs, which is a series high for employment. The MSA added 100 jobs over the month and added 2,100 jobs over the year. The Lake Charles MSA has added jobs over the year for 84 consecutive months. Construction lost 200 jobs over the month but added 400 jobs over the year. The construction over the year change is the smallest movement since September 2015, though construction has added jobs over the year for 33 consecutive months. Trade, transportation, and utilities sectors added 300 jobs over the year. Leisure and hospitality added 500 jobs over the year. Lake Charles MSA unemployment rate for June 2018 was 4.7 percent compared to the June 2017 rate of 4.4 percent; and this 4.7 percent compares favorably to a state-wide unemployment rate of 6.1 percent.

Current Financial Outlook

The proposed budget for fiscal year 2018-2019 projects that General Fund revenues of \$78.7 million will exceed operational expenses and transfers of \$77.3 million. As the City continues to expand its infrastructure it is necessary to allocate fund balance reserves to pay for needed capital improvements. Therefore the FY 2019 budget includes a transfer of \$5.5 million to the Capital Project Fund.

The fiscal year 2018 budget included a transfer of \$2 million from the General Fund to pay for drainage projects, which were identified as a major infrastructure priority of the City's new administration. The proposed budget includes a transfer of an additional \$2.5 million dedicated to ongoing and new drainage projects.

In FY 2016 the City began using General Fund reserves to cover the cost of a Louisiana Department of Environmental Quality (LDEQ) compliance order for a wastewater system basin repair program. \$2 million is being transferred to the Capital Project Fund in both the current and proposed budgets.

The estimated ending General Fund balance for fiscal year 2019 is \$31.7 million, which is 41% of operating expenditures and transfers. This balance exceeds the City's

targeted fund balance of \$23.2 million based on a ratio of 30% of operating expenditures and transfers.

Sales tax is the City's largest revenue source, accounting for more than 40 percent of all proposed revenues. The projected total collections for FY 2018 is \$66 million, an increase of 2.75 percent over FY 2017 collections of \$64.2 million. The proposed budget projects an increase of 2.65 percent over FY 2018 collections for a total of \$67,750,000. Of that total, \$51,964,250 million is allocated to the General Fund.

The proposed Capital Budget of \$51.6 million is much larger than the previous year's budget of \$32 million. Included in the proposed budget is \$7 million in proceeds from issuance of debt and \$8.5 million in intergovernmental revenues which will be dedicated for specific major infrastructure projects.

The primary focus of our initial budget discussion centers on the General Fund since it is used for the general operations of the City. This is the City's primary source of funds to cover the departmental expenses of General Government, Finance, Human Resources, Fire, Police, Public Works, Planning and Development and other general services.

Wastewater and Recreation are special revenue funds which account for various restricted revenues and related expenditures. Grant funds such as Community Development, Summer Food Service Program and Americorps are accounted for in individual special revenue funds.

Transit, Water Utility, Civic Center and Golf Course Funds are considered enterprise funds and are funded by revenues generated by their activities as well as operating subsidies where necessary.

The City operates two internal service funds: 1) Risk Management Fund which includes coverage for property, auto, general liability and workmen's compensation insurance; and 2) Employee Insurance Fund which accounts for employee health benefits. The City retains most of the risk for insurance coverage.

General Fund

Overview

The City ended fiscal year 2017 with fund balance reserves of \$35 million, which equaled 51 percent of operational expenditures and transfers, therefore the City was able to transfer needed funds for capital improvements in the current fiscal year. It is projected that fiscal year 2018 will have an ending fund balance of \$35.9 million, so the General Fund will again provide a transfer of reserves to the Capital Project Fund.

The proposed General Fund budget forecast revenues of \$78,674,957. Departmental expenditures and operating subsidies are budgeted at \$77,312,091. \$5.5 million will be transferred to the Capital Project Fund for drainage, sewer, and other projects, resulting in an estimated ending fund balance in the General Fund of \$31.7 million at fiscal year-end 2019. This projected ending balance is above the targeted minimum ending balance of \$23 million. This targeted balance is based on the City's policy of maintaining reserves of 30 percent of budgeted expenditures and non-capital transfers.

CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 BUDGET MESSAGE

The Louisiana Local Government Budget Act (R.S. 39:1301-1315) requires that all governments include year-to-date revenues and expenditures as well as the projected fiscal year-end totals. This data is included in this document and will be discussed as a part of this budget letter.

Discussion of General Fund Revenues

The proposed fiscal year 2018 General Fund revenues of \$78.7 million reflect an increase of 3.8 percent when compared to the adopted FY 2018 budget of \$75.8, and are 3.6 percent more than the fiscal year 2017 actual collections.

Sales Tax:

Proposed sales tax revenue of \$52 million accounts for 66 percent of all General Fund revenues and includes \$5.1 million (75 percent of proposed collections) from the sales tax levy that was implemented in 2016. The proposed revenue is an increase of 2.7 percent over the projected 2018 amount of \$50.6 million. Actual sales tax collected in the General Fund in fiscal year 2017 was \$49.2 million. Projections are based on past history and current year trends.

Property Tax:

Proposed property tax revenue of \$9,674,567 will account for 12.3 percent of all General Fund revenues in fiscal year 2019 and is relatively unchanged from the projected 2018 collections. The current year collections reflect the 2016 reassessment year and the City's roll back of millage rates to 15.23 mills, compared to the levy of 15.35 mills which had been in effect in the previous years.

Franchise and License Taxes:

Franchise and license taxes of \$9 million make up 11.5 percent of General Fund revenue. The electric franchise tax makes up 46 percent of this category. Total franchise revenues are budgeted at \$5.5 million for FY 2019. Also included in this category is the occupational and insurance licenses tax. The annual payment is based on a business's sales history. The proposed budget amount of \$3.5 million is a slight increase from the current year's projected figure.

Internal Charges for Services:

Each year the City records revenue in the General Fund from other funds to account for the indirect cost of providing support services to other departments within the City, such as the Transit, Water and Wastewater Divisions. Services provided to those departments include financial and technical support, such as purchasing, payroll and IT; maintenance support for all facilities and equipment from the Public Works Department; and administrative support from Human Resources and others. The City contracts annually with a consulting firm to formulate a Cost Allocation Plan, which is used to calculate the value of these services. The General fund has received \$2.3 million for the last several years.

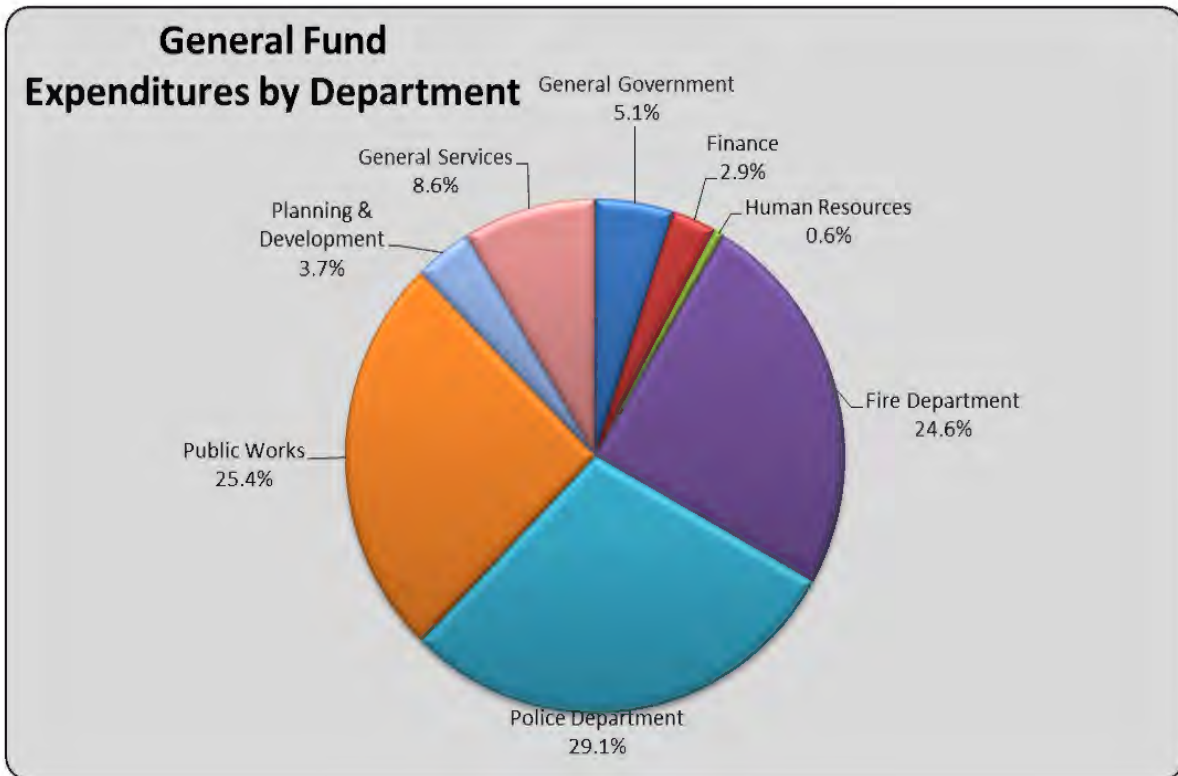
The chart below displays the City's General Fund revenues by various sources.



Discussion of General Fund Expenditures

The proposed General Fund departmental expenditures are budgeted at \$72,411,135 and compares to the adopted budget of \$70,305,647. Operating subsidies annually transferred to special revenue, debt service and enterprise funds are proposed at \$4,900,956. That amount combined with a \$5,508,500 transfer to the Capital Project Fund brings the total proposed General Fund expenditures to \$82,820,591 for the fiscal year 2019 budget.

The chart below displays the City's General Fund expenses by department without the operating and capital subsidies to other funds.



Departmental expenditures of \$72.4 million are a 3 percent increase over the \$70.3 million adopted FY 2018 budget. The Police Department's expenditures of \$21.1 million account for 29 percent of the City's departmental expenditures and are an increase of 2 percent over the FY 2018 adopted budget. Fire Department expenditures of \$17.8 million account for 24.6 percent and are an increase of 3 percent over FY 2018. The Public Works Department expenditures of \$18.4 million accounts for 25.4 percent of General Fund departmental expenditures and increased by 2 percent over the current year's adopted budget.

The \$3,903,956 operating transfer from the General Fund is needed each year to help fund the operations of community service activities such as Recreation, Civic Center and Mallard Cove Golf Course. General Fund revenues are also needed for the City's share of Transit operations as well as other intergovernmental grants that require city matches.

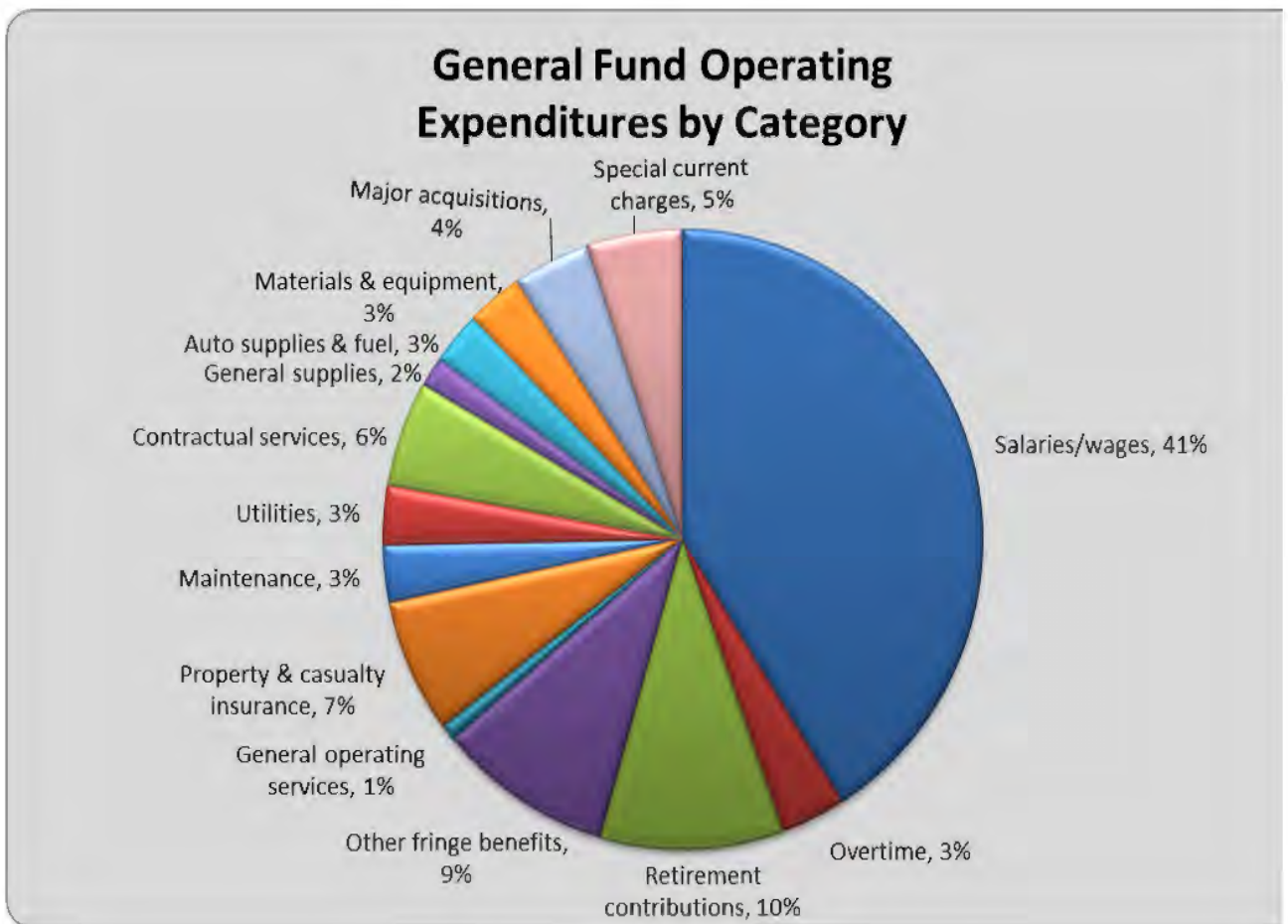
Included in the proposed budget is a transfer of \$647,000 to the Wastewater and Water funds from the 2016 sales tax levy, and will be used in those funds to offset the salary and fringe benefit cost related to the pay increases that were implemented in January 2016. Most all other funds are already subsidized by the General Fund and their increase in personnel cost are already included in their subsidy.

The proposed fiscal year 2019 budget includes a transfer of \$5.5 million from the General Fund to the Capital Project Fund, and compares to the \$4.1 million in the

adopted 2018 budget. Of those funds, \$2 million will be used to pay for new drainage initiatives and studies, such as participation in a parish-wide retention pond and extensive city-wide drainage analysis. The proposed budget allocates an additional \$2.5 million for drainage projects in 2019. Many specific areas have been identified in the Capital budget and funding from other sources has been provided.

The City continues to rehabilitate one of thirteen wastewater basins for Plant A each year in response to a LDEQ compliance order, therefore \$2 million is budgeted each year for this ongoing project.

Below is a chart followed by a discussion of the major category of expenditures for the General Fund and does not include operating or capital transfers:



Personnel Summary:

- The cost of salaries and fringe benefits accounts for 64 percent of the General Fund’s operational expenses. Included in the proposed FY 2019 budget is the 2 percent longevity pay added every year for eligible employees. Funding for a 2 percent across the board pay increase was included in the adopted FY 2018 budget for all employees and was effective January 2018. Any across the board

pay increase by the administration would require an amendment to the proposed budget.

- Various departments have requested additional personnel. The City has been extremely conservative in adding new positions since the reduction of 30 positions in 2011. After careful consideration, the City will have a net increase of four full time positions in the proposed budget.
- Health insurance premiums were increased by 5 percent in January 2017 but had not been increased since 2011.
- Effective January 2017 all part-time City employees receive the same health care insurance coverage as do full time employees. This cost is budgeted at \$262,400 in the General Fund and \$530,000 for all funds in the proposed budget.

Salaries / Wages / Overtime:

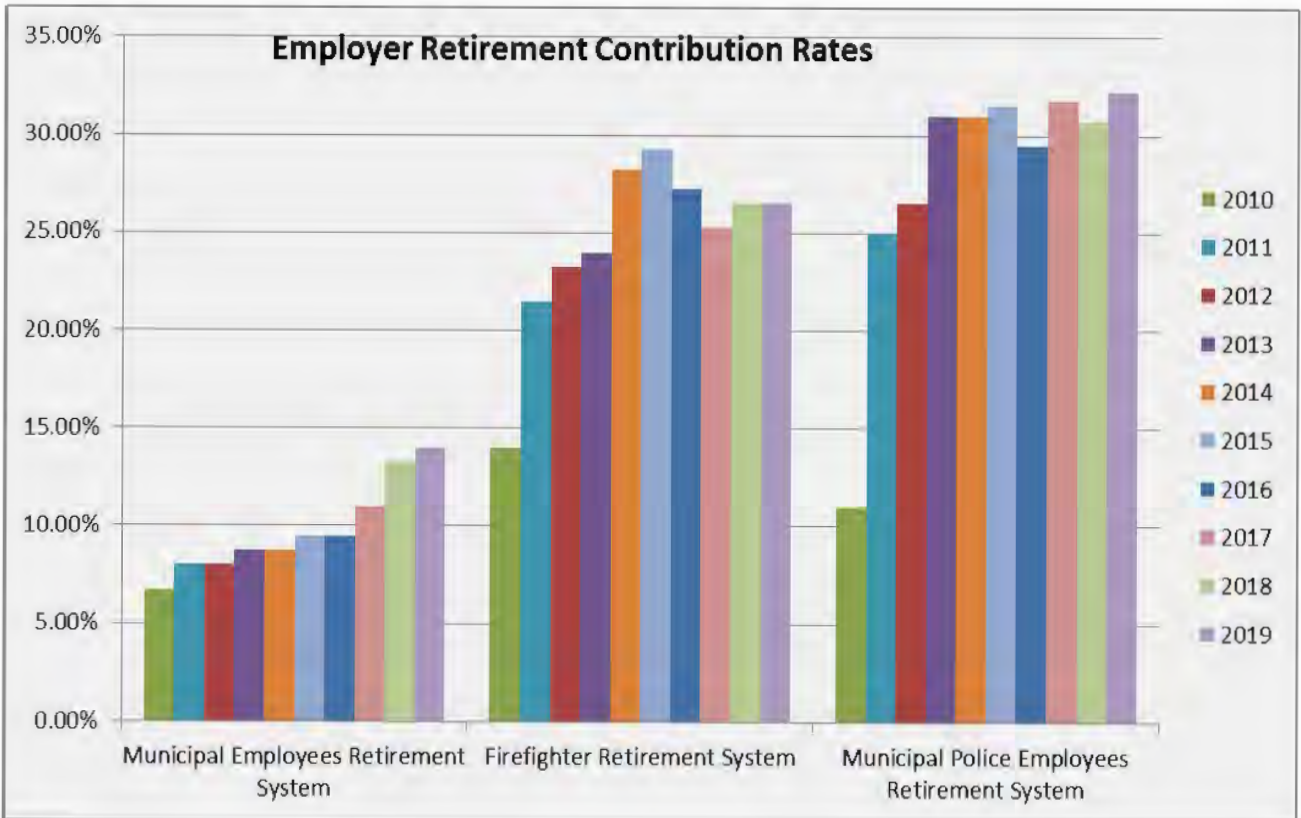
- The proposed \$32.2 million budgeted for salaries, wages and overtime is increased by \$609,000 or 2 percent over adopted FY 2018 figures and reflects the annual two percent longevity increase for eligible employees.
- State statute requires that most fire and police personnel receive an annual 2 percent longevity pay increase. Therefore a 2 percent longevity increase has been included in the proposed budget for all eligible employees, including non-public safety employees.
- Overtime is budgeted at over \$2.5 million in the proposed budgets (\$1,260,000 for Fire Department; \$970,500 for Police Department and the remaining \$292,200 for other departments). This continues to be a challenging line item in the public safety departments.
 - The Fire Department's overtime increased to \$1.7 million or 8.8 percent in fiscal year 2017 and is currently trending at a 10 percent increase for the 10 months in the current fiscal year compared to last fiscal year, projected to reach \$2 million. Firefighting personnel refuse to "move up" in rank when vacancies exist in their work shift. This significantly increases the cost of overtime because overtime is paid to the upper ranks at a higher rate of pay, rather than being paid to the employees of the lower ranks. The department currently has eight vacant positions.
 - The Police Department's union contract states that General Fund overtime exceeding \$700,000 has to be approved by the City Council. This action was taken earlier in the year. The overtime in FY 2017 exceeded \$1.3 million, an increase of 12 percent over the prior year. It is estimated that overtime will approach \$1.4 million in the current fiscal year. The proposed budget includes \$970,500 in overtime. The Police Department continues to average 15 vacant positions in both FY 2017 and 2018 in the General Fund. It should be noted that an additional \$105,000 in overtime expense is budgeted in the Police

Grant Fund for special overtime detail, which is funded by other agencies.

Retirement Contributions and Other Fringe Benefits:

The fringe benefit category expense of \$14 million makes up 19 percent of all expenses and increased by nearly \$500,000 in the FY 2019 budget compared to the adopted current year budget. Actual FY 2017 expenditures were nearly \$12 million.

Retirement contributions make up 51 percent of the expenditures in this category. Retirement contribution rates have continually increased for the last decade in all City retirement systems: Municipal Employee Retirement System (MERS), Firefighter Retirement System (FRS) and the Municipal Police Employee Retirement System (MPERS).



- MERS contribution rates for all non-public safety employees had been stable but increased substantially over the last several years, rising from 13.25 percent in 2017 to 14 percent in 2018.
 - Retirement contributions are budgeted at \$1.5 million for FY 2019, which compares to \$1.36 million in FY 2018 and to \$1.1 million in FY 2017. The City additionally contributes 6.2 percent for social security for employees in this system. The above total reflects only the General Fund’s employees. The total paid to this system from all funds is budgeted at \$2.8 million in FY 2019, which compares to \$2.5 million for FY 2018.

- Retirement contributions rates for the Fire Department payments into FRS increased to 26.5 percent on July 1, 2017 and remained at the same rate for 2018.
 - Retirement contributions are budgeted at \$2.4 million in both the current and proposed budget.
- The MPERS retirement contribution rate for the Police Department increased in July 1, 2018 to 32.25 percent, from 30.75 percent in 2017.
 - The proposed retirement expense for the Police Department of \$3.3 million is an increase over the adopted FY 2018 budget of \$3 million.
- The City pays the retirement contributions for the Fire and Police personnel's State Supplemental pay. Eligible employees receive \$6,000 per year from the State. We are currently paying \$1,590 for each eligible fireman and \$1,935 for each eligible police officer, amounting to over \$500,000 in additional retirement contributions which the City must budget for these eligible employees.
- Medicare is paid at 1.45 percent of total payroll for most employees in all three retirement systems.
- The City is self-insured for employee health benefits and has not increased rates since 2017. Beginning in January 2018, part-time employees were provided health insurance. The City's share of insurance premiums are budgeted at \$5.4 million in FY 2019 in the General Fund; \$7.4 million for all funds. These amounts include the increase for coverage for part-time employees.

Other Operational Expenses:

- The Contractual Services category increased as the City is required to contract for additional public work repairs to streets, bridges and drainage.
- The Automotive Supplies and Gasoline category increased due to the rising cost of fuel for city vehicles.
- The administration has funding in both the proposed and current budget for several initiatives, some of which have been implemented and other that are currently being explored.
- Capital expenditures in the General Fund primarily include the purchase of automobiles and heavy equipment. The proposed budget includes \$3 million for new equipment and is a reduction of \$200,000 from the adopted 2018 budget.

Operating Transfers from General Fund:

- The operating transfers to subsidize special revenue funds and enterprise funds are nearly \$4 million in both the current and proposed budgets.

- The debt service transfer of \$350,000 is for the Sales Tax Increment funding paid to the Ward 1 School District from sales tax revenues received from the Wal-Mart store on Highway 171. The City's share of sales taxes from this store exceeds \$1,000,000 annually.
- The transfers from the General Fund to the Wastewater and Water Funds are included to fund the increase in salaries and fringe benefits related to the pay increases authorized by the sales tax referendum. Most other funds receive subsidies from the General Fund, and therefore do not receive separate funding.

Capital Transfer from General Fund:

For the second year in a row, General Fund revenues have outpaced expenditures and have allowed for the use of fund balance reserves for capital improvements.

- Drainage projects have begun in earnest within the last few months, with many projects and evaluations underway. The current and proposed capital budget reflects the commitment to significant drainage improvements within the City.

The fiscal year 2018 budget included the use of \$2 million of General Fund reserves to be transferred to the Capital Budget and helped fund \$5.2 million in proposed drainage projects.

The proposed fiscal year 2019 budget includes the use of \$2.5 million of General Fund reserves to be transferred to the Capital Budget in order to supplement the drainage / storm water budget of \$5.7 million.

- Beginning in FY 2016, a transfer from the General Fund has been budgeted to the Capital Project Fund to pay for the rehabilitation of wastewater basins that flow into Wastewater Treatment Plant (WWTP) A. There are a total of thirteen basins to be rehabilitated as required by a DEQ Compliance Order. Three basins have been repaired to date. Included in the current and proposed budget is a \$2 million transfer for continuing basin repairs. This rehabilitation program will be ongoing for many years.
- The General Fund has allocated \$500,000 to support the Mallard Cove Enterprise Fund. These funds will be used to fulfill the City's obligation as per the agreement with Chennault Industrial Airpark Authority for the construction of a new municipal golf course at Morganfield. The Transit Capital budget includes various capital improvements and the \$8,500 transfer included in the proposed budget is needed to fund the City's share of the cost.

Additional revenue and expenditure comparisons are displayed in the Exhibit section.

Summary of General Fund Balance Adjustments

Fund balance reserves at the end of FY 2017 were \$35 million and represented 51 percent of operating expenditures and transfers. Included in FY 2017 was \$2.8 million in transfers to the Capital Project Fund.

The FY 2018 adopted budget provided for a transfer of \$4.1 million to fund capital projects. The budget was amended during the year to transfer an additional \$890,000 to the Capital Project fund for specific road improvements.

It is projected that FY 2018 operating revenues will reach \$78 million. Operating expenditures, transfers and capital transfers will total \$77.5 million, resulting in fund balance reserve of \$35.9 million at the end of fiscal year 2018, which once again exceeds the City's target reserve balance of 30 percent operating expenses and operating transfers.

Because of the positive outlook in both the current and proposed budget, the City administration made the decision to increase the 2019 proposed capital transfers to \$5.5 million and use excess reserves for needed capital projects.

Based on the projected 2018 and proposed 2019 budget, the General Fund will have a fund balance reserve of \$31.7 million at the end of the 2018-2019 fiscal year. This total is 41 percent of budgeted expenditures and non-capital transfers.

It is the City's practice to have a minimum ending fund balance target of 30 percent of expenditures and non-capital transfers. This reserve provides sufficient funds to enable the City to respond to economic downturns, allows for uninterrupted City services in the event of another natural disaster and demonstrates that the City can provide funding for major capital improvements.

General Fund Fund Balance Projections	Actual Fiscal Year 2014-2015	Actual Fiscal Year 2015-2016	Actual Fiscal Year 2016-2017	Projected Results EOY 2017-2018	Proposed Budget 2018-2019
Beginning fund balance	\$ 29,374,978	\$ 31,373,377	\$ 30,025,537	\$ 35,009,807	\$ 35,868,680
Fund balance (used) added operations	4,928,005	5,726,960	7,809,270	5,848,873	1,362,866
Fund balance used for capital transfers	(800,000)	(7,074,800)	(2,825,000)	(4,990,000)	(5,508,500)
Fund balance used for lawsuit settlement	(2,129,606)	-	-	-	-
Total fund balance (used) added	1,998,399	(1,347,840)	4,984,270	858,873	(4,145,634)
Ending fund balance	\$ 31,373,377	\$ 30,025,537	\$ 35,009,807	\$ 35,868,680	\$ 31,723,046
Fund balance target 30%	\$ 18,402,011	\$ 19,241,788	\$ 20,216,520	\$ 21,764,348	\$ 23,193,627

Special Revenue Funds

Wastewater Fund

The City maintains and operates a wastewater system, which includes treatment plants, lift stations, trunk lines and sewer basins. Existing facilities and infrastructure have to be replaced or repaired and at the same time that there are unprecedented demands for new services.

Total revenues in the Wastewater Fund are budgeted at \$18.4 million for FY 2019, a 6.2 percent increase over the adopted FY 2018 revenues. The change is primarily due to the increase in sewer user fee collections. The fund receives 16 percent of a one percent sales tax levy, and is projected to increase by 4.2 percent over the adopted FY 2018 budget.

Proposed operating expenditures are budgeted at \$12.1 million, an increase of 7.5 percent from the adopted FY 2018 budget of \$11.2 million. Salaries and fringe benefits are increased due to the addition of four full time employees, which have been requested since the addition of Plant D several years ago.

The City recently cut the ribbon on the new \$42 million Wastewater Treatment Plant B/C and administrative building. Included in the Capital Budget is \$9.8 million in Wastewater projects. A transfer of \$5 million to the Capital Project Fund is included in FY 2019 budget.

Total debt service transfers from the Wastewater Fund are \$3.4 million to repay a portion of the \$35 million Lake Charles 2007 Public Improvement Bonds, the 2009 Refunding Bonds for Plant D construction and the LDEQ loan.

The City Council adopted a new sewer and water rate schedule in December 2017. A minimal change was effective on July 1, 2018, which increased the capital improvement fee from \$1.40 per month to \$2.10 for users of 2,000 or more gallons of water. This additional revenue is budgeted in the Capital Budget for FY 2019. An increase of sewer user fees will not be implemented until January 1, 2020.

Riverboat Gaming Fund

The City participates in a Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury which pools all gaming revenues collected within the parish. Riverboat admission taxes have remained constant since the initial opening of the Golden Nugget Casino in December 2014. As per the agreement, the district is paying Louisiana DOTD \$2,667,000 per year for five years, beginning in 2016, for the Cove Lane/Nelson Road Project.

The proposed revenues of \$10.5 million are a decline from the projected revenues for FY 2018 of \$10.8 million. Transfers of gaming funds for capital projects will be \$6.7 million in the 2019 fiscal year.

The City of Lake Charles has issued \$75 million in bonds as authorized in November 2006 for public improvement projects. Up to 60 percent of the gaming revenues can be used to repay the debt. \$3.1 million is needed in the FY 2019 budget for the annual debt service payment, which represents 30 percent of the gaming funds.

As in prior years, the Riverboat Fund includes a transfer of \$885,250 to other special revenue funds to pay for utilities and maintenance costs associated with the lakefront promenade and other arts and cultural events.

Recreation Fund

The Recreation Fund receives both sales tax and property taxes that are dedicated to this program. Revenues are also generated for services provided by the different activities. Revenues of \$3.6 million are subsidized by a \$1.2 million transfer from the General Fund to fund recreation and park's expenditures of \$4.8 million.

The Lakefront/Downtown Division of the Recreation Fund is used to track the cost of utilities and maintenance of the lakefront promenade and other downtown areas. The projected cost of \$685,250 is included in the transfer from the Riverboat Gaming Fund.

Grant Programs

Individual fund displays are included for Community Development Block Grant, HUD Housing Programs, Summer Food Service Program and Americorps Grant Funds. Total proposed revenues in these grant funds are \$3.2 million for FY 2019 and an additional \$273,247 is transferred from the General Fund for needed matching funds. Included in this total is \$1.5 million from a Homeland Security Hazard Mitigation program for a homeowner elevation program that was budgeted but not spent in FY 2018.

Projected expenditures for Public Safety Grants are \$425,463 of which \$105,000 will be used for special overtime detail.

The COPS Hiring grant is a federally funded program which covers the salary and fringe benefits for additional police officers. The 2011 Grant, which funded two police officers, has ended and those positions were moved to the General Fund in the proposed budget.

The City was awarded another COPS Hiring grant in 2014 to fund 75 percent of the personnel cost of 7 additional officers. This cost is proposed at \$475,000 of which \$356,625 will be paid by the grant. A cooperative endeavor agreement with the Calcasieu Parish Sherriff Office provided that in lieu of prisoner boarding fees of \$175,000 the City could use those funds as the 25 percent cash match. The transfer of those funds has been made for the last several years and remains in the Public Safety Grant Fund and will be retained for use when the grant funds have been exhausted. Currently four of the seven positions are filled.

The D.A.R.E. program is not being funded in the proposed budget, but the reserves in the fund are carried forward for future use.

Debt Service Funds

The City issued LCDA Public Improvement Project Series 2007 and Series 2010. Portions of the Series 2007 were refunded in Series 2014. The remainder of the Series 2007 and portions of the Series 2010 were refunded in Series 2017. Outstanding debt from those issues is \$42.4 million. The City has additional debt of \$25.4 million, primarily for sewer projects, for a total outstanding debt of \$67.8 million. Debt will be paid for with funds accumulated and transferred into the various debt service funds. Principal payments of \$7.1 million and interest payments of \$2.3 million are funded through transfers from the Wastewater Fund, the Riverboat Gaming Fund, and the Capital Projects Fund.

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public are to be financed through user charges.

Transit Fund

The City's transit program costs are budgeted at \$3.4 million for FY 2019. 50 percent of operations and 80 percent planning and maintenance costs are funded by the Federal Transit Administration (FTA) and those revenues are budgeted at \$1.9 million in FY 2019. State transit revenue, ridership and other revenue equal \$292,000. Revenues from ridership have declined the last several years and the City is considering extending their hours and/or adding a Saturday route. The City receives rental revenue for the second floor of the transit facility and from a restaurant located on the first floor. The City added another tenant this year resulting in increased revenue. The City's share needed to cover expenditures is \$1,171,183 and is an annual subsidy from the General Fund.

The Transit Capital account is used to capture all revenue and costs associated with facility construction and acquisition of equipment. The current year expenses include the construction cost of additional rental space and the purchase of 4 new buses, as well as other equipment. Capital amounts authorized in previous budgets are automatically re-appropriated in the following year.

Water Fund

The Water Fund accounts for the operation and maintenance cost of providing water services to Lake Charles' citizens. Also included is the allocation of accumulated funds for needed capital improvements to the water system, similar to those of the wastewater system. Adopted water revenues of \$12.8 million is an increase from the last several years. The fund will receive a pro-rata General Fund allocation of \$325,000 out of the 2016 sales tax proceeds to help offset the cost of salary increases given the last several years.

Operating expenditures are budgeted at \$13.1 million for both the business office and production and distribution, a 1.6 percent increase from the current year. Funds have been budgeted the last two fiscal years to pay for deferred maintenance on the various water plants.

Water revenues have outpaced operating expenses for several years. Bond proceeds were used to pay for capital improvements to the water system from 2008 - 2014. This allowed the City to accumulate funds for needed capital improvements to the system.

The City has begun the engineering of a new water plant. The estimated construction cost is \$18.7 million for the plant and an additional \$5.2 million for the water lines. The City has authorization from the Department of Health and Hospitals (DHH) for a \$20 million loan from the Drinking Water Revolving Loan Fund (DWRLF) to help fund the project. The proposed budget estimates that \$5 million will be spent on the water plant during FY 2019, which will be funded by the DHH loan. Estimated expense on the water lines is \$2.7 million in the proposed budget and will be funded by reserves of the Water Fund.

The City's six existing water plants have been reviewed and needed maintenance items have been identified and prioritized. Recently completed is a \$2.8 million ground storage

tank on Nelson Road. Other miscellaneous water projects are further outlined in the capital portion of the budget.

As mentioned above, the City Council adopted a new sewer and water rate schedule in December 2017. A minimal change was effective on July 1, 2018, which increased the capital improvement fee from \$1.40 per month to \$2.10 for users of 2,000 or more gallons of water. This additional revenue is budgeted in the Capital Budget for FY 2019. Water rates will increase for users of 100,000 gallons or more per month effective January 1, 2019. These rates will increase incrementally each year until 2023, at which time all water will be billed at the same rate. The rate for minimal water users will not be increased until January 1, 2020.

Civic Center Fund

The Civic Center proposed operating budget of \$2.9 million is the same as the current budget. Facility generated revenues are projected to increase by 4 percent to \$1.1 million. The allocation from the General Fund of \$599,864 is below last year's total of \$780,334. Beginning in FY 2015, the City's revenue from the Louisiana Department of Treasury for hotel taxes dedicated to the Lake Charles Civic Center increased from a previous annual allocation of \$200,000 to current levels which exceed \$1.1 million, thus reducing the City's subsidy from the General Fund. These funds have allowed the City to purchase new equipment and cover other deferred maintenance costs.

In September 2014, the City received \$4.5 million from the state for many years of unallocated funds from hotel taxes collected and dedicated to the Lake Charles Civic Center which were appropriated in the 2014 legislative session. These funds were placed in the Civic Center Capital account and will continue to be allocated over the next several fiscal years to improve the current facility, subject to City Council approval. A portion of these funds were used to replace the seats in the coliseum, remodel a portion of unused space on the second floor and the coliseum dressing rooms, and to replace the main elevators. Included in the current budget is \$700,000 for additional repairs and remodeling of the building.

Mallard Cove Golf Course Fund

Mallard Cove Golf Course fiscal year 2019 operating revenues are proposed to decrease by 3 percent to \$961,050. Operating expenses are proposed at \$1.6 million in both the current and proposed budgets.

The proposed allocation of \$691,513 from the General Fund is an increase from the FY 2018 adopted budget. Only the actual amount needed to reconcile revenues to expenses is transferred and historically is less than budgeted.

The City has entered into an agreement with Chennault Industrial Airpark Authority to construct a new municipal golf course within the MorganField development. Bids are currently being reviewed for the construction of the new course. The City will be responsible for various aspects of the new course, such as the construction of a cart barn, an entrance road and parking lot; therefore funds are budgeted from the Riverboat Gaming Fund and the General Fund for capital improvements in the proposed budget.

The agreement provides that Chennault will repay the City for those improvements in future years.

Internal Service Funds

Risk Management Fund

The Risk Management Fund is used to account for self insured general liability, auto liability and workmen's compensation liability claims. Property and various other types of insurance coverage are paid for out of this fund. The financing of services provided is funded through insurance charges to all City departments. The insurance premium charged to the various City departments has not increased since FY 2016.

The proposed expense in FY 2019 of \$6.8 million is a reduction from previous years due to reduced claims payments.

Employee Group Insurance Fund

The City of Lake Charles has a self-funded plan for employee health insurance managed by Blue Cross/Blue Shield since January 2013. All full time and part time City employees are provided health insurance at no cost to them. Employees may elect to contribute \$60 per month in order to have lower out of pocket expenses, such as co-pays and deductibles.

Total expenses of the fund include premiums for stop loss coverage and administrative fees in addition to the actual costs of medical claims paid by the City on behalf of our employees and their covered dependents. Total costs are projected at \$8.9 million in the proposed budget.

The City's health care claims were \$6.2 million in FY 2017 which was a 2 percent decrease from FY 2016. Claims are trending upwards of 15 percent in the current fiscal year and may reach \$7 million.

The employee and employer insurance premium rates have not changed since January 2017. There is not an increase planned for the 2019 renewal period.

Capital Budget

General Capital Projects

The fiscal year 2019 Capital Budget of \$51.6 million is one of the largest ever proposed by the City of Lake Charles. Revenues of \$15.5 million from outside sources provide funding for several large projects and account for most of the increase, which compares to the \$32 million budget adopted in fiscal year 2018.

Financing Sources

As mentioned earlier, the City has authorization for a \$20 million DHH Drinking Water Revolving Loan Fund, of which \$5 million is budgeted in FY 2019. The DEQ Clean Water State Revolving Loan Fund has authorized \$15 million for City projects and \$2 million of those funds are budgeted in FY 2019. The City and Calcasieu Parish Police Jury (CPPJ) have a cooperative endeavor agreement to share the cost of the Prien Lake Road improvement project. The budget includes \$8 million from the CPPJ and an additional \$500,000 from the Parish Transportation Fund for this project.

The Capital Project Fund receives 28 percent of 1 cent of the City's current sales tax levy and is proposed at \$7.6 million in the FY 2019 budget. The City's 2016 sales tax levy authorized that funds deposited in the Sales Tax Debt Reserved Fund in one year be allocated to capital project in the subsequent year if not needed to repay the debt. Accordingly, \$1.7 million is allocated in the proposed capital budget from that fund.

Each year riverboat gaming revenues are allocated for the City's capital projects; \$6.7 million is budgeted in the proposed FY 2019 budget. The General Fund is providing \$5.5 million for capital projects, the Wastewater fund is using \$5 million from operating surplus for projects and reserves of \$4.9 million will be spent in the Water fund. An additional \$1.2 million is proposed to be received from various other entities during the upcoming budget year.

There are two new recurring revenue sources in the proposed capital budget. Through the Convention and Visitors Bureau, the City will begin levying a one percent hotel tax on October 1, 2018. It is estimated to generate \$712,000 in the proposed budget. Beginning July 1, 2018, the City increased the Capital Improvement fee on all water utility accounts from \$1.40 to \$2.10 for all larger users. This fee will increase again on January 1, 2019 and is proposed to generate \$530,000 in FY 2019.

Project Categories

Major improvements to city-wide drainage continues to be a strong commitment of the administration. Drainage projects account for \$5.7 million in the fiscal year 2019 budget, an increase from the \$5.2 million allocated in the current year budget and \$3 million in fiscal year 2017. Specific projects have been identified funds will be used as studies are completed and plans laid out for long term solutions for a comprehensive drainage plan.

Funding for streets, sidewalks, bridges and other road improvements, which totals \$17.8 million, includes \$8.5 million intergovernmental revenue for the Prien Lake Road Project. Without those additional funds, the amount would be more comparable to the \$8.5

million budgeted in fiscal year 2018. Many of these projects are recurring annually such as asphalt overlay, sidewalks, street striping and intersection improvement programs.

The Prien Lake Road project is estimated to cost \$21 million and should be under contract within the coming year. The City and Parish plan to equally share the cost of this project.

Although the City has recently completed the Wastewater Treatment Plant rebuild totaling \$42 million, many more wastewater system improvement projects have been identified and are funded at \$9.8 million in the proposed budget. Annual work includes lift station rebuilds as well as basin and transport line rehabilitation. Specific projects have been identified and many are being funded over multiple years.

Water System improvements total \$10.5 million in the proposed budget, with the largest project being the construction of a 6 MGD water plant located in southeast Lake Charles and the distribution lines associated with that plant. Other water projects include improvements to the City's existing water plants and the extension of water lines to new areas.

Community service projects total \$3.2 million for parks, lakefront, Civic Center and golf course. The City is aggressively pursuing development of the lakefront and has reallocated funds from prior years to allow for funding of up to \$6.2 million to help support such development. Also included is funding to support the new golf course at MorganField development. As is done each year, funding is allocated to support the City's recreation facilities and the Civic Center.

The General Government category of \$2.4 million includes funds for replacement of a fire truck and technology upgrades. The City has recently created three economic development districts and has provided \$300,000 in funds to help support those districts.

An additional \$2,217,790 is budgeted in the Capital Project Fund to repay a portion of the debt service requirements of Phase 1 and 2 bond issues. Under the terms of the November 2006 bond referendum, up to 60% of the sales tax revenues dedicated to this fund can be used to repay the funds borrowed. The current debt service payments of \$2.2 million represent 29% of the dedicated sales tax funds.

Capital projects are budgeted on a project basis rather than annual basis. Included with this budget is a reauthorization schedule that lists projects that have previously authorized capital projects funding. Funds that have been authorized and unspent are classified as "assigned" on the financial statements and can be reallocated by a vote of the City Council. Details of the capital projects can be found in that section of the budget.

5-Year Capital Improvement Plan

Included in this budget document is a copy of the 5-Year Capital Improvement Plan. This document demonstrates the magnitude of the infrastructure needs of the City. The influx of development in the area has necessitated the need to move forward with as many projects as possible.

The plan outlines the infrastructure projects for roads, wastewater and water as well as plans for other projects. Projects included in the plan are categorized as follows: Ongoing: Design, bid or construction; Category A: 1st or 2nd year; Category B: 3rd to 5th year; Category C: 6th year or later and Category D: Contingent on external funding. So although it is referenced as a five year plan, it extends beyond that period. A copy of the plan is included in this document.

SUMMARY

The City began fiscal year 2018 with a new administration that was eager to hit the ground running. The first major step was to formulate and adopt the operating and capital budget for fiscal year 2018. As requested, additional funds were added for several new community initiatives, some of which have been successfully implemented.

Drainage was a top priority and additional capital funds of \$5.3 million were allocated for improvements. Although many evaluations and projects are still in the early stages, \$3.6 million has been spent or is under contract in the first 10 months of this fiscal year. Another \$5.7 million is allocated in the proposed fiscal year.

Economic Development Districts have been adopted by the City Council and the administration is optimistic that this will spur development along the I-10 corridor, Enterprise Boulevard and especially the lakefront.

The area continues to reap the benefits of the industrial expansion. While sales taxes for parish-wide collections have temporarily increased by 23.3 percent, the City's sales tax growth rate is more sustainable. City sales taxes increased by 3.7 percent from fiscal year 2016 to 2017 and are projected to increase by less than three percent in both the current and projected year.

The City began levying an additional one quarter cent sales tax in 2016. This tax has provided funding for more competitive salaries and has helped with employment recruiting and retention in most departments. The tax also provides for additional funds for capital improvements.

This administration is optimistic that the City will work closely and effectively with the Parish and other entities to address quality of life initiatives as well as major infrastructure projects that will benefit the entire area.

The wastewater and water systems have needs for major rehabilitation and expansions in order to ensure that the City can continue to meet the needs of the growing community. We have approval for a \$15 million DEQ loan to help with wastewater project funding and approval for a \$20 million loan from DHH to assist in funding the

CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 BUDGET MESSAGE

water system improvements. It is anticipated these projects will begin in fiscal year 2019 and \$7 million will be drawn down from the proceeds.

Both of these revolving loan programs have low interest rates and a twenty year repayment plan. Debt requirements would be paid from system revenues; therefore the City adopted a new rate schedule for water and sewer services to ensure funds are sufficient to cover operations and to repay the debt.

We are available to meet with each of you in the coming weeks. We will hold a public hearing on Tuesday August 28, 2018 in conjunction with our scheduled agenda meeting to discuss the proposed budget.

We welcome any suggestions you may have for changes in the budget and are willing to discuss them with you prior to final adoption of the budget at our regular council meeting on Wednesday September 5, 2018; or if necessary, a special meeting can be held on Tuesday September 11, 2018 for final budget adoption.

Sincerely yours,



Nicholas E. Hunter
Mayor



John Cardone
City Administrator



Karen Domingue Harrell
Director of Finance

CITY OF LAKE CHARLES STRUCTURE AND BUDGETARY ORGANIZATION

ORGANIZATION

The City of Lake Charles was incorporated in 1867 and is the principal city and trade center of Southwestern Louisiana, which is comprised of a five parish area with a population of 292,619 per the 2010 Census, which represents a 5 percent growth from 10 years ago. The census count for the City of Lake Charles was a population of 71,993 within the corporate limits of the City which includes 43 square miles. This number represents 0.3 percent growth from the 2000 census. Lake Charles, which is in Calcasieu Parish, is located on Interstate 10, approximately two hours east of Houston, Texas and west of Baton Rouge, Louisiana.

Lake Charles is a deep water port with a 30-mile ship channel to the Gulf of Mexico, and has developed an economic base dominated by petrochemical manufacturing and refining since the 1940's. Southwest Louisiana has diversified its economy as is evident when you consider the following major economic drivers.

The Port of Lake Charles is the 11th busiest port in the United States. Chennault Industrial Airpark and the Lake Charles Regional Airport support a growing aviation industry. Lake Charles is home to McNeese State University and Sowela Technical Community College. Riverboat Gaming was introduced in 1993 and has provided funding for major capital improvements since that time. Retail businesses within the City provide goods and services to a five parish regional area. Annual art events and over 75 annual festivals provide entertainment to both locals and visitors.

The City operates under a mayor-council form of government pursuant to a 1961 home rule charter, and provides a full range of traditional municipal services such as public safety, construction and maintenance of municipal infrastructure including water and wastewater, parks and recreation, planning and zoning, trash collection and solid waste disposal and public transportation. The City also has specialized facilities such as a municipal golf course, a civic center coliseum and theater complex, and two art centers. All of these activities are integral parts of the city government and are included in this report.

The accounting and financial reporting policies of the City conform to generally accepted accounting principles as applicable to governments. Such policies also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audit of State and Local Governmental Units. Following is a summary of the more significant accounting policies.

BUDGETARY STRUCTURE

The financial transactions of the City are budgeted and recorded in individual funds categorized as follows:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government. The following special revenue funds are included in the budget:

Waste Water Fund	Riverboat Gaming Fund
2016 Sales Tax Debt Reserve Fund	Recreation Fund
Central School Fund	Special Event Fund
Community Development Fund	HUD Housing Programs
Summer Food Service Grant	Americorps Grant
Miscellaneous Public Safety Grants	D.A.R.E. Grant
COPS Hiring Grant	Disaster Recovery Fund
Facility Renewal Fund	MorganField Economic Development Dist.

Debt Service Fund – This fund is used to account for the accumulation of resources and the payments made for principal, interest, and related costs on long-term debt obligations of governmental funds.

Capital Projects Fund – This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds.)

Proprietary Fund Types

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs for providing goods or services to the general public are financed through user charges. Enterprise funds contained in this budget are:

Transit Fund	Water Utility Fund
Civic Center Fund	Golf Course Fund

Internal Service Funds - Internal Service Funds are used to account for the insurance needs provided to other departments of the City, or to other governments, on a cost reimbursement basis. Internal service funds contained in this budget are:

Risk Management Fund	Employee Group Insurance Fund
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Basis of Budgeting

Budgets shall be prepared on the same basis of accounting as that used in the financial statements. The basis of budgeting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The General Fund, Special Revenue Fund, Debt Service and Capital Project Funds are maintained and budgeted on the modified accrual basis of accounting.

The Enterprise and Internal Service Funds are maintained on the full accrual basis of accounting. Budgets for these funds serve as a management tool but are not required by GAAP or Louisiana state law.

LEGAL REQUIREMENTS

Budgetary Information

The City annually adopts and implements an operating and capital budget in accordance with requirements of the City Charter and applicable state law for the General Fund and all Special Revenue and Proprietary Funds. The Capital Projects Fund's budget is a project based capital budget. Policies and procedures with respect to budget adoption and budgetary control are as follows:

1. The Mayor submits the proposed operating budget for the fiscal year commencing October 1 to the City Council no later than August 15. This budget includes proposed expenditures and the means of financing them.
2. A summary of the proposed budget and notices of public hearing are published in accordance with statutory requirements.
3. The proposed budget is subject to one or more public hearings before the City Council prior to adoption by ordinance, which must occur no later than September 15. The City Charter requires a two-thirds vote of the City Council to amend the proposed budget submitted by the Mayor.
4. Expenditures are legally restricted to budgetary appropriations at the department level within the General Fund and at the fund level for Special Revenue Funds, which are not departmentalized. Revisions, which alter the total expenditures of any such department or fund, must be approved by budget amendment ordinance adopted by the City Council at the request of the Mayor. Transfers of budgeted amounts between expenditure objects or programs within the same department and fund are authorized to be made administratively by the Director of Finance.
5. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds, and the Capital Projects Fund, which is budgeted on a project basis. A budget is included for the Debt Service Funds although budgetary control is achieved through the respective bond indentures and provisions.
6. Budgets for the General, Special Revenue, and Capital Projects Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The

capital budget is presented on the basis of cumulative as opposed to annual budget amounts.

7. All budgetary appropriations except capital project budgets lapse at the end of each fiscal year.

FUND RELATIONSHIPS

Certain special revenue funds and enterprise funds are dependent upon subsidies from the General Fund to provide the funding gap between program generated revenues and operational expenses. The Recreation Fund has dedicated property and sales taxes and also collects charges for services and other revenue; but the General Fund provides the additional funding to cover the general recreation operations and the Riverboat Gaming Fund covers all expenses related to the Lakefront/Downtown program.

All special revenue grant funds are subsidized by the General Fund to provide the City's share of cash matches that are required by the various grants.

The Transit Enterprise Fund accounts for the operations of the City's transit program. Fifty percent of operational expenses and eighty percent of planning and maintenance expenses are funded by the Federal Transit Administration. The required cash match is covered by an operating subsidy from the General Fund.

The Civic Center and Golf Course Enterprise funds receive an annual subsidy from the General Fund equal to amount needed to cover any shortfall of revenues needed to cover all operational expenses. These funds may also receive funds from the Riverboat fund to cover capital improvements.

METHODS OF FINANCING INFRASTRUCTURE AND MAJOR CAPITAL IMPROVEMENTS

Infrastructure refers to public facilities such as roads, bridges, sidewalks, public buildings, mass transit facilities, and sewer and water systems. The following will describe some of the methods which may be or have been utilized by the City of Lake Charles to finance the maintenance and expansion of the City infrastructure.

1. The Mayor shall submit the capital budget and program requests to the planning commission prior to June 15 of each year. Each request shall be accompanied by substantiation in detail of need and cost. The Mayor shall submit to the planning commission an estimate of all revenues available for capital purposes, for the next fiscal year and the five years following, a statement of debt, and in the event of proposed new debt, the amount of millage necessary for debt service.
2. The Planning Commission prior to July 15 shall submit to the Mayor its recommendations for capital expenditures to be included in the next year's capital budget and its recommendations by year of the capital improvements to be made for the subsequent five years. This report shall include a listing by priority of projects not

included by reason of financing and a list of projects disapproved together with the reasons therefore.

3. The recommendation of the mayor on the capital budget is included in the "Operating and Capital Budget" document presented to the City Council as per the above outline by August 15 of each year.
4. The City Council, no later than September 15, shall adopt the annual operating and capital budget.

The major sources of revenue for capital projects are sales tax revenues that are dedicated for capital projects and gaming revenues that are primarily used for non-recurring capital expenses and debt service payments. The City also receives funds from other intergovernmental entities that pay for portions of certain capital projects.

The City of Lake Charles is empowered to incur bonded debt in accordance with the constitution and statutes of the state. All proposals for the issuance of revenue bonds must be approved by a majority of the voters of the City voting in a referendum called for that purpose.

STATEMENT OF BUDGETARY AND FINANCIAL POLICY

Auditing, Accounting and Financial Reporting

The City accounting and financial reporting systems are maintained in conformance with generally accepted accounting principles and the standards of the Governmental Accounting Standards Board (GASB). A capital asset system is maintained to identify all City assets, their location, historical cost, useful life, depreciation method, depreciation to date, and the responsible department for asset control.

The City will contract with an independent accounting firm, which will issue an audit opinion on the official Comprehensive Annual Financial Report. The City will maintain a good credit rating in the financial community.

Fund Balance

During the budget process for the 1997-1998 fiscal year budget, the City included a statement that the amount of fund balance reserved or designated for catastrophic purposes is based on a percentage of total General Fund revenues and operating transfers. The target at that time was 20 percent. The attached budget and the current City policy state that the City has a target fund balance reserve of 30 percent of operating expenditures and transfers.

This goal has been reached and maintained since 1998. The projections for the current FY 2018 estimates that revenues will exceed budget and expenditures will be less than originally budgeted. The ending fund balance of \$35.8 million will be 41 percent of operating expenditures and transfers, which is well above the 30 percent target.

There is a proposed operating surplus of \$1,362,866 in the FY 2019 budget. Due to the increase in the fund balance reserves at the end of FY 2018, the City is proposing the transfer of \$5.5 million for capital improvements in FY 2019. Although fund balance would be reduced by

\$4,145,634, the proposed ending fund balance of \$31.7 million at year end 2019 still exceeds the 30 percent target balance of \$23.2 million.

The administration is required by state law and city policy to submit a balanced budget. A balanced budget is defined as, "a budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund."

Many of the Special Revenue Funds maintain a fund balance, but there is not a specific reserve target required for these funds. Several of these funds require a subsidy from the General Fund to cover operational expenditures. The Grant Funds subsidy is normally needed to cover cash-match requirements of the grants.

All enterprise funds receive an operating subsidy from the General Fund. The Transit Fund receives intergovernmental revenues from the Federal Transit Administration (FTA) as well as self-generated revenues. The General Fund provides the cash-match needed to cover unreimbursed expenditures. The Civic Center event center and Mallard Cove Golf Course have revenues they generate for charges for services provided but have historically not covered their operating expenses. The additional funding needed is provided by a transfer from the General Fund. The Water Fund receives funding from the General Fund to subsidize for pay increases authorized by the 2015 sales tax referendum.

Each individual fund presented in the enclosed adopted budget has met the definition of a balanced budget.

BUDGETARY PROCESS

The City of Lake Charles prepares an Annual Operating and Capital Budget. In May of each fiscal year the Finance Department staff begins the compilation of data necessary for the preparation of the operating budget. A formal Budget Request Package is sent out to the various departments and division heads in late May or early June, and it is due back to Finance at the end of June.

Revenue Review

While the departments are compiling their expenditure/expense requests, the Finance Director begins preparing the revenue estimates for the upcoming fiscal year.

All revenues are reviewed annually in regard to factors relevant to past, present and projected future collections. Sales tax is the City's largest revenue source and is closely monitored. Extensive data is provided by the Parish's tax collector and is used in the annual budget projections. Total assessed property tax values are provided by the Sheriff's Office, and once the millage rate has been set, property tax revenue projections are calculated. Sewer and water rate changes were considered in the projections of revenues for the Wastewater and Water Funds. Other revenue projections are based on current trends and past history.

The Wastewater and Recreation Special Revenue Funds have sales and property tax revenues that are projected as described above. The revenues for the Riverboat Gaming Fund are based on the trend information that is available from the State of Louisiana Gaming Division. Most of

the other funds are grant funds, and their revenues are based on anticipated intergovernmental awards. These funds receive subsidies from the General Fund as needed.

Expenditure Budget

The Accounting Manager is responsible for working with the Finance Director to estimate salary and fringe benefit costs for all City employees. Projected salary costs will include any pay increases that are scheduled to be implemented in the new fiscal year. Retirement contribution rates are based on the information provided by the various state retirement systems of which all City employees participate. Projected rates for employee health insurance are based on current cost trends.

Each department may submit a request for additional positions. They must also justify the need to retain funding for all vacant positions. They must estimate the amount of funds needed for temporary wages and for overtime costs.

Requests for travel budgets have to be substantiated with a list including the employee name, the nature of the business, the place of travel and a cost estimate for each budget.

The departments work closely with their various divisions to review their current operation budgets. Any change from the current year's operation costs have to be justified in writing to the Finance Department. Any request for vehicles and other capital outlay requests must be specifically outlined with information regarding whether it is a new (additional) asset or a replacement for an existing item. If it is a replacement, justification for the need to be replaced is required.

It is the City's policy to plan for replacement of rolling stock and heavy equipment in a manner that allows for relatively level expenditures from year to year based on the fleet size and life cycle of the equipment.

Balancing the Operating Budget

Once all of this information is gathered, group and individual department head meetings are held with the Mayor's Office and other administrative personnel to work out a budget that fits into the available revenue constraints. Department heads can be required to outline reduction in expenditures if the cumulative total of all department expenditures exceeds the budgeted revenues by an amount that would require an unacceptable use of available fund balance.

It is the City's policy that the General Fund reserves must be maintained at 30 percent of expenditures and operating transfers. If the current year projections and the proposed budget fall within 10 percent of that target, revisions will be done to the proposed budget.

Capital Improvement Budget

The City's goal is to maintain a Capital Improvement Program that will provide for the improvements necessary to meet the needs of the community within the constraints of available resources. In March of each year, the administration requests that each City Councilman submit a list of projects that they would like planned for their respective districts or for the City as a whole.

The Mayor, the City Administrator, the Public Works' and Finance Department's Directors and the City Engineer work to develop the Five-Year Capital Improvement Plan, which is submitted to the Planning Commission as discussed above. Each year all existing projects in the Plan are reviewed, and the cost estimates are reassessed based on current market trends. Projects may be added, deleted or revised based on current cost estimates and community and departmental needs. The City Council is very active in the process. Projects are prioritized based upon a critical needs assessment.

The annual Capital Improvement Budget is based on the projects that are listed as current projects in the Five-Year Plan and the funding availability. Revenues are based on current projections for gaming tax and sales tax projections and include any local, state or federal revenues that are anticipated, as well as any transfers that are available for other funds, such as the General Fund when excess fund balance reserves have been accumulated.

Once all of the information has been compiled the proposed budget document is prepared and submitted to the City Council for their review. The City Charter requires the Mayor to submit a proposed budget to the City Council by August 15 of each year.

City Council Review

Meetings are held with various council members to review the proposed operating and capital budgets. Fund balance reserves are carefully analyzed to ensure that the City remains stable into future years. Public hearings are held that provide an opportunity for public input to be received on the proposed budget. Formal budget presentations are made at the regularly scheduled council meetings. The City Charter requires that the budget be adopted no later than September 15 of each year.

A two-thirds vote by the City Council is needed to amend the proposed budget that is submitted on August 15.

Amendments to Adopted Budget

An annual budget amendment is submitted at fiscal year end. Revenue and expenditures are annualized based on the previous months' trend to determine where adjustments are needed. If sufficient funds are available, additional transfers for capital may be provided. If the analysis of revenues should find that revenues are not being received as anticipated, budget reductions may be proposed by the administration. The budget amendment is submitted to the City Council for approval.

Other amendments may be made periodically as needed throughout the year. For example, if the City is awarded a grant for the purchase of capital equipment, the effected special revenue fund would be amended.

The current fiscal year's Capital Budget has been amended several times by the City Council as funding was needed in order to move forward with various projects. Included in the amendments were use of fund balance reserves from the General Fund, Recreation and Facility Renewal Special Revenue funds therefore the budget presentations include the increase in the transfer from those funds to the Capital Project fund and the reduction of fund balance.

Otherwise the Operating Budget has not been amended, but an amendment to the budget will be done at fiscal year-end, primarily due to the various grant funds whose revenues fluctuate

based on actual expenditures. Council approval is not needed for adjustments between categories of expenditures within the various departments, which is allowed by the legal level of adoption, which is at the department level within the General Fund and at the fund level in the Special Revenue Funds.

State statute requires an amendment to any General Fund or special revenue fund that fails to meet revenue projections by 5 percent or more or if expenditures exceed budget by more than 5 percent.

Budget Calendar for Fiscal Year 2019

May 14, 2018	Budget Request forms distributed to departments with guidelines for annual submission.
June 18, 2018	Completed budget request must be received by the Finance Department.
June 18 – June 29, 2018	Budget request reviewed and compiled by Finance Department.
July 2 – July 27, 2018	Administrative review and meetings with each department to discuss and revise submitted budgets.
August 15, 2018	Budgets to be distributed to Lake Charles City Council members.
August 28, 2018	Public hearing and budget presentation to City Council.
September 5, 2018	Formal adoption of budget by City Council.

DEBT STATEMENT

In 2006, the City of Lake Charles passed a \$90 million bond referendum for public improvements which pledged the following revenues to be used to service the debt:

Primary Revenues:

- Riverboat gaming revenue of which the City has allocated up to 60 percent of such revenues to make payments
- Existing sales tax currently dedicated to capital projects of which the City has allocated up to 60 percent of such revenues to make payments
- Existing utility usage fees in the Waste Water Fund, not to exceed \$500,000 of which the City has allocated such revenues to make payments

Standby Revenues:

The 2006 referendum provided that if the Primary Revenues are insufficient at any time to make the payments under the agreement, the City has the authority to levy and collect the following taxes to the extent necessary to make up any shortfall in the following order:

- First: 1/4 of 1% sales and use tax provided within the bond proposition and
- Second: An additional 2.5 mill ad valorem property tax provided for within the bond proposition

As part of the \$90 million public improvement project the City, through the LCDA, issued \$35 million in bonds in 2007. The City received its first ever bond ratings of A+ from Fitch and a rating of A from Standard and Poor's. In 2010 the City, through the LCDA, issued \$40 million for Public Improvements Series 2010 with an underlying rating of A+ from Standard and Poor's for this debt. S&P affirmed that same rating for the 2007 debt.

The City issued Revenue Refunding bonds of \$15,825,000 in 2014 and \$24,140,000 in 2017 in which all of the 2007 bond issue and portions of the 2010 issue were refunded. S&P Global Ratings assigned its 'AA-' long-term rating to the series and affirmed that same rating on the authority's parity debt outstanding. The outlook is stable.

The City has an implied unlimited tax general obligation rating (ULTGO) of AA. The Rating Outlook is Stable.

The following is from the S&P Global Ratings April 25, 2017 Summary:

The rating reflects the following factors for the city:

- Adequate economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Strong management, with good financial policies and practices under Financial Management Assessment (FMA) methodology;

- Strong budgetary performance, with operating surpluses in the General fund and at the total governmental fund level in fiscal year 2016;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2016 of 46% of operating expenditures;
- Very strong liquidity, with total governmental available cash at 55% of total governmental fund expenditures and 7.2 times governmental debt service, and access to external liquidity we consider strong;
- Strong debt and contingent liability position, with debt service carrying charges at 7.6% of expenditures and net direct debt that is 60.7% of total governmental fund revenue, as well as rapid amortization, with 72.7% of debt scheduled to be retired in 10 years; and
- Very strong institutional framework score.

In October 2015, the voters of Lake Charles, recognizing that the “standby” sales tax levy had not been needed, nor levied, agreed that a 1/4 of 1% sales tax could be levied. The proposition states that the City’s debt will be secured and primary to the City’s use of these proceeds. Therefore, no less than 25 percent of the collections of this tax will be placed annually in a reserve fund. If those proceeds are not needed to repay the City’s debt in the year of collection, the funds may be allocated to capital expenditures in the subsequent year.

The City of Lake Charles issued revenue bonds in 2003 to fund a new wastewater treatment plant. This debt was refunded in 2010 and will be repaid by 2021. A \$21 million, low interest loan was entered into with Department of Environmental Quality in 2014 for improvements to the Wastewater System and were completely drawn down in the current fiscal year. The City has authorization for an additional \$15 million loan. The revenues of the Wastewater Fund are dedicated for the repayment of these debts.

The City has authorization to borrow \$20 million from the Louisiana Department of Health and Hospitals loan pool and the funds will be used for improvements to the City’s waterworks system. The debt will be serviced by revenues from the Water Enterprise Fund.

The City will continue to demonstrate strong financial practices and work with the rating agencies to prove our creditworthiness.

AWARDS AND ACKNOWLEDGEMENTS

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Lake Charles, Louisiana for its annual budget for the fiscal year beginning October 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

This is the seventh year that the City of Lake Charles has received the budget award. Special acknowledgements are given to the commitment and hard work of the Finance Department staff as they worked to achieve this goal. We would like to thank the various departments for their participation and commitment to providing superior service to the City within the financial boundaries established each year.

Special thanks to Mayor Nic Hunter, as he completes his first year in office. He has worked tirelessly to find savings and increase efficiencies where possible. Most importantly he and his staff have implemented ideas and initiatives needed to generate long term economic development within the City and in surrounding areas. Thanks also to the City Council, who continue to be good stewards of the City's finances.



City of Lake Charles

326 Pujo Street
P.O. Box 1178
Lake Charles, LA
70602-1178

Signature Copy

Ordinance: 18230

File Number: 277-18

Enactment Number: 18230

An ordinance adopting the Operating and Capital Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE CHARLES, LOUISIANA, in regular session convened, that:

SECTION 1: The presented detailed estimate of Revenues for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019, be and the same is hereby adopted to serve as an Operating Budget of Revenues for the City of Lake Charles, Louisiana, during the said period.

SECTION 2: The presented lump sum estimate of expenditures by department for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, be and the same is hereby adopted to serve as a Budget of Expenditures for the City of Lake Charles, Louisiana, during the said period.

SECTION 3: The adoption of this Operating Budget of Expenditures be, and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: The presented information setting forth the estimated Revenues for the Capital Budget for the Fiscal Year 2018- 2019 and Expenditures for the Capital Budget for the Fiscal Year 2018-2019, and said Budget of Capital Revenues and Expenditures for the Fiscal Year 2018-2019, is hereby adopted.

SECTION 5: Expenditures are legally restricted to budgetary appropriations at the department level within the General Fund and at the fund level for Special Revenue Funds, which are not departmentalized. Revisions, which alter the total expenditures of any such department or fund, must be approved by budget amendment ordinance adopted by the City Council at the request of the Mayor. Transfers of budgeted amounts between expenditure objects or programs within the same department and fund are authorized to be made administratively by the Director of Finance.

At a meeting of the City Council on 9/5/2018, this Ordinance was adopted by the following vote.

For: 6 John Ieyoub, Johnnie Thibodeaux, Luvertha August, Mark Eckard, Rodney Geyen, and Stuart Weatherford

Against: 1 Mary Morris

Absent: 0

Passed and Adopted Mark Eckard **Date** 9-5-18
Mark Eckard, President or Presiding Officer

Attest Lynn F. Thibodeaux **Date** 9-5-18
Lynn F. Thibodeaux, Clerk of the Council

Approved by Nicholas E. Hunter **Date** 9-7-18
Nicholas E. Hunter, Mayor
City of Lake Charles, Louisiana

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BUDGET SUMMARY

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

COMBINED ANNUAL BUDGET SUMMARY

	General Fund	Special Revenue Funds	General Debt Service	Capital Projects *	Enterprise Funds *	Internal Service Funds	Combined Total
Revenues:							
Property taxes	\$ 9,674,567	\$ 1,205,662	\$ -	\$ -	\$ -	\$ -	\$ 10,880,229
Sales tax	51,964,250	8,198,750	-	7,588,000	-	-	67,751,000
Franchise, license and gaming taxes	9,030,000	10,500,000	-	-	-	-	19,530,000
License and permits	876,400	-	-	-	-	-	876,400
Intergovernmental	3,123,090	3,613,374	212,100	10,077,010	3,321,284	-	20,346,858
Charges for services	370,800	13,889,800	-	530,000	15,465,250	16,734,376	46,990,226
Internal services	2,371,500	-	-	-	-	-	2,371,500
Fines and forfeitures	263,000	-	-	-	-	-	263,000
Use of money and property	1,001,350	1,003,576	13,500	400,000	387,000	460,000	3,265,426
Total operating revenues	78,674,957	38,411,162	225,600	18,595,010	19,173,534	17,194,376	172,274,639
Expenditures:							
Current operating:							
General Government	3,666,917	-	-	-	-	-	3,666,917
Finance	2,064,545	-	-	-	1,405,459	-	3,470,004
Human Resources	468,062	-	-	-	-	-	468,062
Fire Department	17,780,468	-	-	-	-	-	17,780,468
Police Department (excluding transfers)	21,031,671	900,963	-	-	-	-	21,932,634
Public Works	18,398,162	12,110,445	-	-	15,017,650	-	45,526,257
Planning & Development	2,702,743	322,564	-	-	-	-	3,025,307
Community Services	-	9,083,474	-	-	4,614,727	-	13,698,201
General Services	6,233,475	-	-	-	-	15,677,600	21,911,075
Capital projects:							
Fire Department	-	-	-	-	-	-	-
Public Works	-	-	-	33,330,000	10,767,500	-	44,097,500
Community Services	-	-	-	1,450,000	1,500,000	-	2,950,000
General Services	-	-	-	2,362,000	-	-	2,362,000
Debt Principal and Interest	-	-	9,411,770	-	-	-	9,411,770
Total operating & capital expenditures	72,346,043	22,417,446	9,411,770	37,142,000	33,305,336	15,677,600	190,300,195
Other financing sources:							
Transfers from other funds	-	2,391,738	-	-	2,462,560	-	4,854,298
Operating transfers to other funds	(3,969,048)	(885,250)	-	-	-	-	(4,854,298)
Transfer Sales tax revenue for salaries	(647,000)	322,000	-	-	325,000	-	-
Transfer to Debt Service accounts	(350,000)	(6,528,380)	9,095,545	(2,217,165)	-	-	-
Capital transfer - 2016 sales tax reserves	-	(1,690,500)	-	1,690,500	-	-	-
Capital transfers-General Capital Projects	(3,000,000)	(6,200,000)	-	9,200,000	-	-	-
Capital transfers-Enterprise Funds	(508,500)	(500,000)	-	-	1,008,500	-	-
Capital transfers-Waste Water	(2,000,000)	(5,000,000)	-	7,000,000	-	-	-
Total transfers	(10,474,548)	(18,090,392)	9,095,545	15,673,335	3,796,060	-	-
Issuance of Debt	-	-	-	2,000,000	5,000,000	-	7,000,000
Net Income (loss)	\$ (4,145,634)	\$ (2,096,676)	\$ (90,625)	\$ (873,655)	\$ (5,335,742)	\$ 1,516,776	\$ (11,025,556)

Projected Beginning fund balance	\$ 35,868,681	\$ 16,187,964	\$ 5,072,181
Fund balance (used) added operations	1,362,866	3,080,704	(90,625)
Fund balance (used) for capital transfers	(5,508,500)	(5,177,380)	-
Total fund balance (used) added	(4,145,634)	(2,096,676)	(90,625)
Ending fund balance	\$ 31,723,047	\$ 14,091,288	\$ 4,981,556
General Fund fund balance target 30%	\$ 23,193,627		

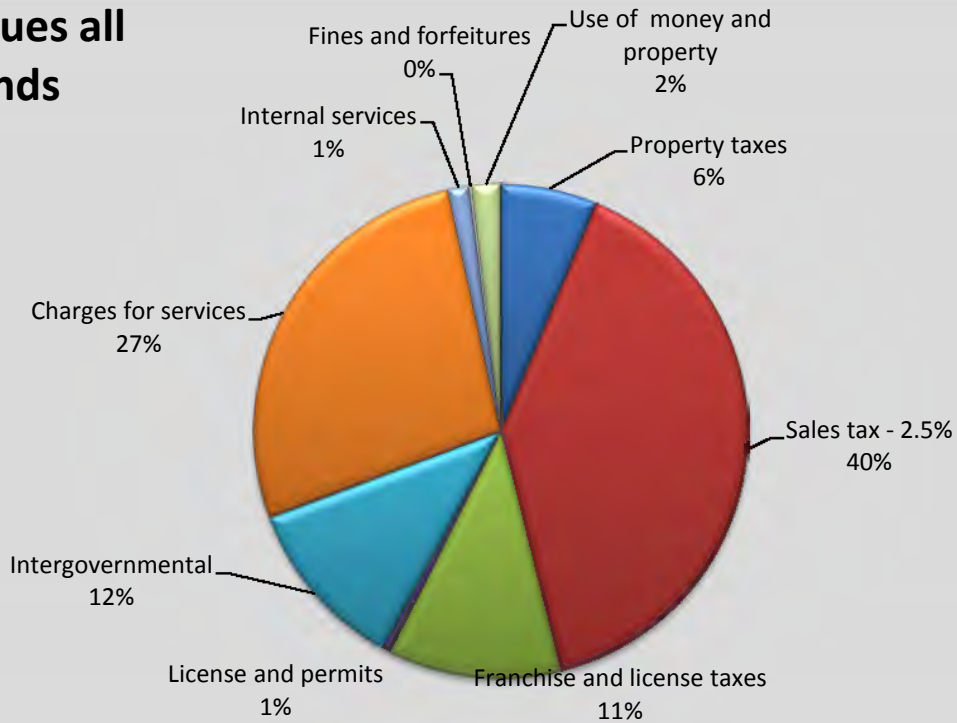
* Capital Project expenditures do not include previously authorized projects.

* Enterprise Fund authorizations included in the Capital Budget Authorization Schedule are shown above in Enterprise Funds rather than Capital Projects.

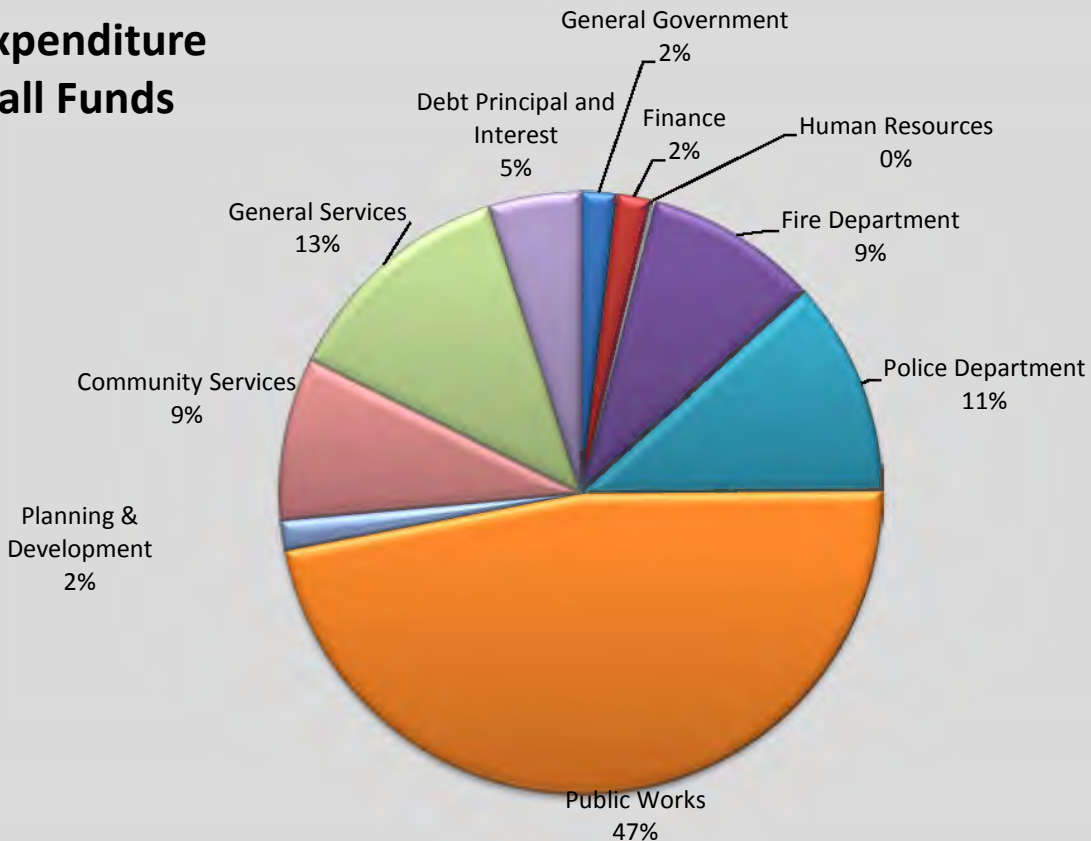
CITY OF LAKE CHARLES FISCAL YEAR 2018 - 2019 ANNUAL BUDGET

COMBINED ANNUAL BUDGET SUMMARY

Revenues all Funds



Expenditure all Funds



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GENERAL FUND

**GENERAL GOVERNMENT
FINANCE
HUMAN RESOURCES
FIRE
POLICE
PUBLIC WORKS
PLANNING & DEVELOPMENT
GENERAL SERVICES
INTERFUND TRANSFERS**

The General Fund is the principal operating fund of the City and accounts for most major tax revenues and public services. All activities which are not required to be included in other specific funds are accounted for in the General Fund.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

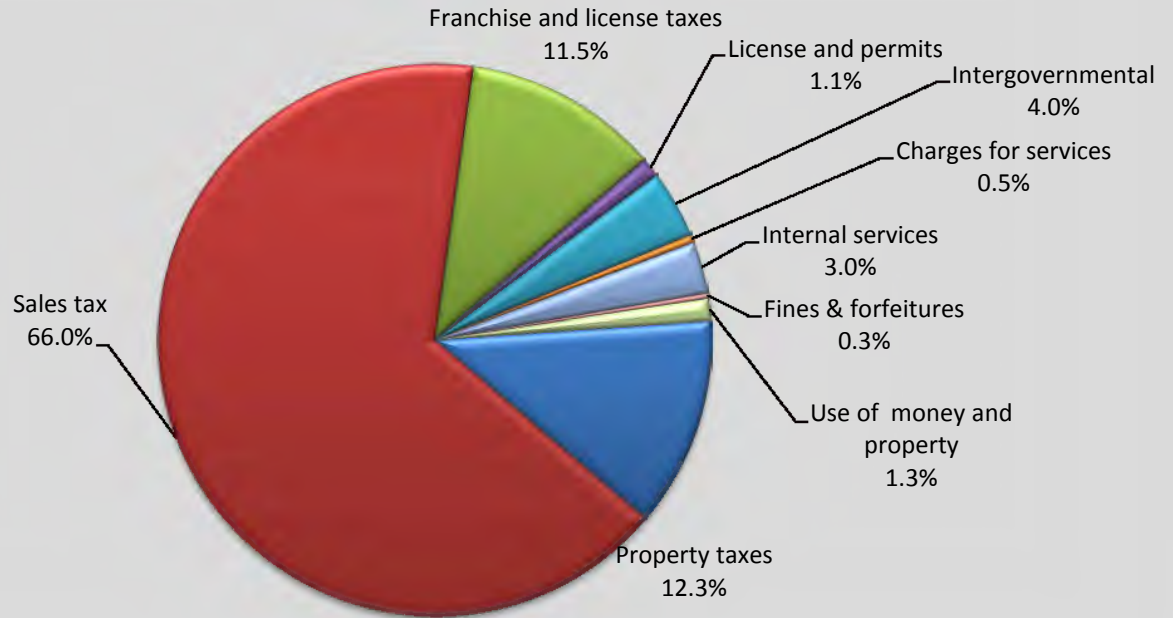
GENERAL FUND SUMMARY

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected FY 2018	% Change Adopted '18 from Actual '17	Proposed Budget 2018 - 2019	% Change Adopted '18 to '19 Proposed
Revenues:								
Property taxes	\$ 9,421,274	\$ 9,509,481	\$ 9,509,481	\$ 9,605,444	\$ 9,610,544	0.9%	\$ 9,674,567	1.7%
Sales tax - 1%	25,695,368	26,010,000	26,010,000	20,162,500	26,400,000	1.2%	27,100,000	4.2%
Additional sales tax levy portions	18,757,626	18,987,300	18,987,300	14,718,625	19,272,000	1.2%	19,783,000	4.2%
Additional sales tax levy 2016	4,779,085	4,876,875	4,876,875	3,737,986	4,907,517	2.0%	5,081,250	4.2%
Franchise and license taxes	9,108,941	8,920,000	8,920,000	6,118,440	9,128,065	-2.1%	9,030,000	1.2%
License and permits	874,751	840,650	840,650	931,117	1,029,177	-3.9%	876,400	4.3%
Intergovernmental	3,082,862	2,881,090	2,881,090	3,055,209	3,133,754	-6.5%	3,123,090	8.4%
Charges for services	399,047	366,600	366,600	328,504	393,054	-8.1%	370,800	1.1%
Internal services	2,363,399	2,360,709	2,360,709	1,767,142	2,345,189	-0.1%	2,371,500	0.5%
Fines and forfeitures	301,103	220,400	220,400	223,334	280,134	-26.8%	263,000	19.3%
Use of money and property	1,121,681	801,850	801,850	1,722,423	1,897,267	-28.5%	1,001,350	24.9%
Total operating revenues	<u>75,905,137</u>	<u>75,774,955</u>	<u>75,774,955</u>	<u>62,370,724</u>	<u>78,396,701</u>	-0.2%	<u>78,674,957</u>	3.8%
Expenditures by department:								
General Government	3,204,360	3,658,932	3,658,932	2,705,713	3,430,459	14.2%	3,666,917	0.2%
Finance	1,714,273	1,997,740	1,997,740	1,416,696	1,845,350	16.5%	2,064,545	3.3%
Human Resources	397,613	439,012	439,012	317,986	412,436	10.4%	468,062	6.6%
Fire Department	15,870,090	17,223,133	17,223,133	13,551,114	17,026,386	8.5%	17,780,468	3.2%
Police Department	19,608,468	20,662,711	20,662,711	16,007,202	20,242,641	5.4%	21,096,763	2.1%
Public Works	16,829,777	18,057,116	18,057,116	12,306,369	16,847,623	7.3%	18,398,162	1.9%
Planning & Development	1,975,729	2,466,358	2,466,358	1,687,780	2,302,251	24.8%	2,702,743	9.6%
General Services	4,788,866	5,800,645	5,800,645	3,606,351	5,510,180	21.1%	6,233,475	7.5%
Total operating exp by dept	<u>64,389,196</u>	<u>70,305,647</u>	<u>70,305,647</u>	<u>51,599,211</u>	<u>67,617,326</u>	9.2%	<u>72,411,135</u>	3.0%
Expenditures by category:								
Salaries, wages overtime	29,833,075	31,632,564	32,053,299	25,172,296	30,914,620	6.0%	32,241,872	1.9%
Fringe benefits	11,906,270	13,563,395	13,225,220	9,955,536	12,703,351	13.9%	14,028,985	3.4%
Insurance - AL, GL, WC	5,006,130	5,034,168	5,034,668	3,778,428	5,034,668	0.6%	5,038,868	0.1%
Other operational expenses	14,188,969	16,852,820	16,799,335	10,239,275	15,805,314	18.8%	18,086,590	7.3%
Capital Expenditures	3,454,752	3,222,700	3,193,125	2,453,676	3,159,373	-6.7%	3,014,820	-6.5%
Total operating exp by category	<u>64,389,196</u>	<u>70,305,647</u>	<u>70,305,647</u>	<u>51,599,211</u>	<u>67,617,326</u>	9.2%	<u>72,411,135</u>	3.0%
Excess(deficiency) revenues/exp	<u>11,515,941</u>	<u>5,469,308</u>	<u>5,469,308</u>	<u>10,771,513</u>	<u>10,779,375</u>	-52.5%	<u>6,263,822</u>	14.5%
Other financing uses:								
Operating transfers to other funds	2,738,567	3,955,002	3,955,002	2,298,696	4,016,647	44.4%	3,903,956	-1.3%
Trsfr sales tax rev to WW and Water	707,467	625,500	625,500	469,125	625,500	-11.6%	647,000	3.4%
Transfer to Debt Service accounts	260,637	350,000	350,000	216,266	288,355	34.3%	350,000	0.0%
Total operating trsfr to other funds	<u>3,706,671</u>	<u>4,930,502</u>	<u>4,930,502</u>	<u>2,984,087</u>	<u>4,930,502</u>	33.0%	<u>4,900,956</u>	-0.6%
GF Operating Exp and transfers	<u>68,095,867</u>	<u>75,236,149</u>	<u>75,236,149</u>	<u>54,583,298</u>	<u>72,547,828</u>	10.5%	<u>77,312,091</u>	2.8%
Excess(def) of revenues/exp/trsf	<u>7,809,270</u>	<u>538,806</u>	<u>538,806</u>	<u>7,787,426</u>	<u>5,848,873</u>	-93.1%	<u>1,362,866</u>	152.9%
Other uses of fund balance:								
Capital transfer-Wastewater	1,500,000	2,000,000	2,000,000	1,500,000	2,000,000	33.3%	2,000,000	0.0%
Capital transfer-Drainage	-	2,000,000	2,000,000	1,500,000	2,000,000	N/A	2,500,000	25.0%
Capital transfer	1,325,000	-	890,000	667,500	890,000	-100.0%	500,000	N/A
Capital transfers-Enterprise Funds	-	100,000	100,000	75,000	100,000	N/A	508,500	408.5%
Total capital transfers to other funds	<u>2,825,000</u>	<u>4,100,000</u>	<u>4,990,000</u>	<u>3,742,500</u>	<u>4,990,000</u>	45.1%	<u>5,508,500</u>	34.4%
Net Income (loss)	<u>\$ 4,984,270</u>	<u>\$ (3,561,194)</u>	<u>\$ (4,451,194)</u>	<u>\$ 4,044,926</u>	<u>\$ 858,873</u>	-171.4%	<u>\$ (4,145,634)</u>	-16.4%
Beginning fund balance	\$ 30,025,537	\$ 35,009,807	\$ 35,009,807		\$ 35,009,807		\$ 35,868,680	
Fund balance(used)added operations	7,809,270	538,806	538,806		5,848,873		1,362,866	
Fund balance used for capital transfers	(2,825,000)	(4,100,000)	(4,990,000)		(4,990,000)		(5,508,500)	
Total fund balance (used) added	<u>4,984,270</u>	<u>(3,561,194)</u>	<u>(4,451,194)</u>		<u>858,873</u>		<u>(4,145,634)</u>	
Ending fund balance	<u>\$ 35,009,807</u>	<u>\$ 31,448,613</u>	<u>\$ 30,558,613</u>		<u>\$ 35,868,680</u>		<u>\$ 31,723,046</u>	

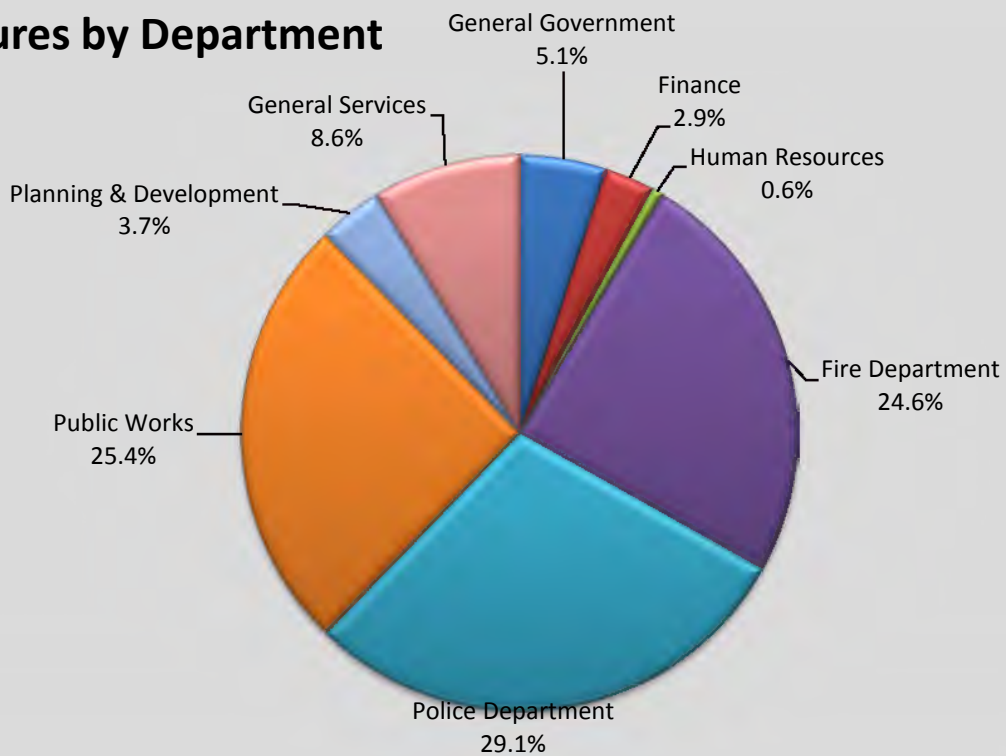
**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

GENERAL FUND SUMMARY

**General Fund
Revenue Sources**



**General Fund
Expenditures by Department**

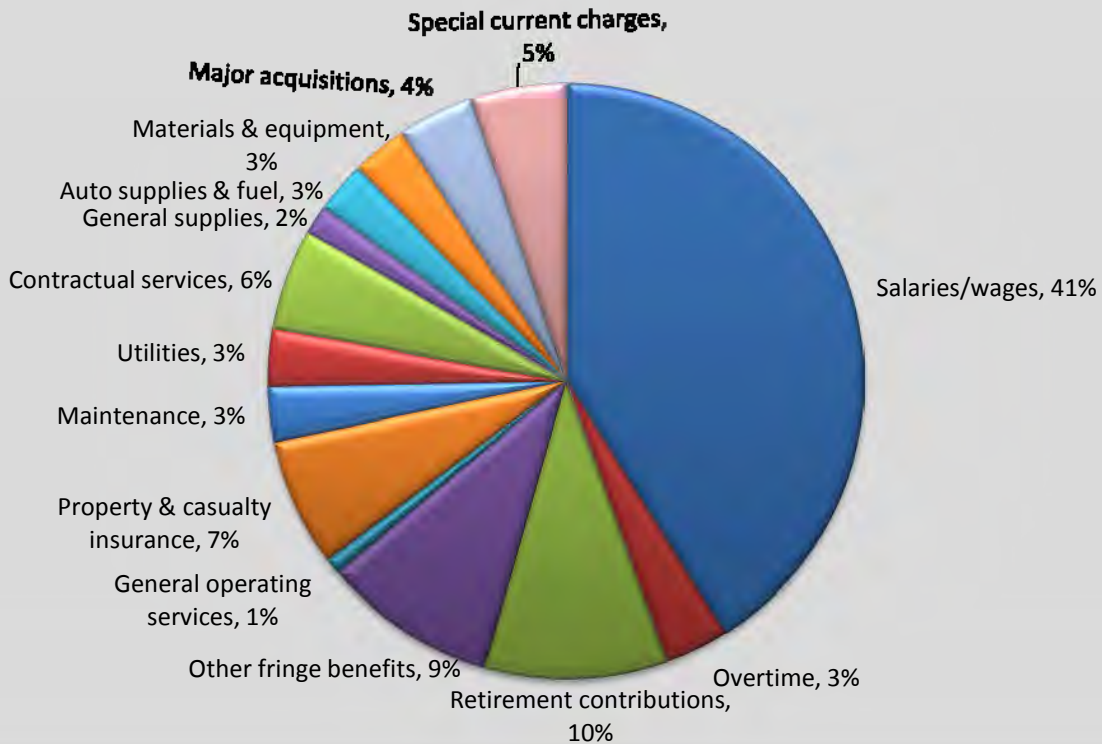


**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

GENERAL FUND SUMMARY

Category	Proposed 2018 - 2019	% of Budget
Salaries/wages	29,719,172	41%
Overtime	2,522,700	3%
Retirement contributions	7,190,675	10%
Other fringe benefits	6,838,310	9%
General operating services	613,510	1%
Property & casualty insurance	5,038,868	7%
Maintenance	2,179,435	3%
Utilities	2,224,000	3%
Contractual services	3,990,295	6%
General supplies	1,149,825	2%
Auto supplies & fuel	2,016,275	3%
Materials & equipment	2,182,350	3%
Major acquisitions	3,014,820	4%
Special current charges	3,730,900	5%
OPERATING EXPENSES	72,411,135	
Operating transfers not included in graph	4,900,956	
Capital transfers not included in graph	5,508,500	
TOTAL GENERAL FUND EXPENSES	\$ 82,820,591	

**General Fund Operating
Expenditures by Category**



GENERAL FUND

SCHEDULE OF REVENUES

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D 2018 7/31/2018	Projected Revenue 2017 - 2018	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
REVENUES								
FUND: 001 GENERAL FUND:								
PRIOR YEAR	\$ 13,623	\$ 15,000	\$ 15,000	\$ 13,996	\$ 14,996	10.1%	\$ 15,000	0.0%
* PROPERTY TAXES	13,623	15,000	15,000	13,996	14,996	10.1%	15,000	0.0%
2.31 MILL STREET IMPROVEMENT	1,591,018	1,605,787	1,605,787	1,622,187	1,622,787	0.9%	1,633,708	1.7%
5.27 MILL EMPLOYEE SALARY	3,633,635	3,667,366	3,667,366	3,704,821	3,706,221	0.9%	3,731,133	1.7%
6.07 MILL GENERAL ALIMONY	4,182,998	4,221,328	4,221,328	4,264,440	4,266,540	0.9%	4,294,726	1.7%
* DEDICATED TAXES	9,407,651	9,494,481	9,494,481	9,591,448	9,595,548	0.9%	9,659,567	1.7%
SALES TAX - 1%	25,695,368	26,010,000	26,010,000	20,162,500	26,400,000	1.2%	27,100,000	4.2%
TEN YEAR SALES TX - 0.48%	12,333,777	12,484,800	12,484,800	9,678,000	12,672,000	1.2%	13,008,000	4.2%
EMPLOYEE PAY STX PORTION - 0.25%	6,423,849	6,502,500	6,502,500	5,040,625	6,600,000	1.2%	6,775,000	4.2%
SALES TAX - 0.25% 2016 LEVY	4,779,085	4,876,875	4,876,875	3,737,986	4,907,517	2.0%	5,081,250	4.2%
* SALES TAX	49,232,079	49,874,175	49,874,175	38,619,111	50,579,517	1.3%	51,964,250	4.2%
OCCUPATIONAL LICENSES TAX	2,226,320	2,240,000	2,240,000	2,283,600	2,293,600	0.6%	2,290,000	2.2%
INSURANCE LICENSES TAX	1,159,946	1,170,000	1,170,000	1,116,771	1,118,771	0.9%	1,180,000	0.9%
* BUSINESS LICENSES TAXES	3,386,266	3,410,000	3,410,000	3,400,371	3,412,371	0.7%	3,470,000	1.8%
GAS FRANCHISE	406,840	410,000	410,000	170,781	400,781	0.8%	410,000	0.0%
ELECTRIC CO FRANCHISE	4,295,721	4,100,000	4,100,000	2,040,808	4,304,033	-4.6%	4,150,000	1.2%
CABLE TV FRANCHISE	1,020,114	1,000,000	1,000,000	506,480	1,010,880	-2.0%	1,000,000	0.0%
* FRANCHISE TAXES	5,722,675	5,510,000	5,510,000	2,718,069	5,715,694	-3.7%	5,560,000	0.9%
** TAXES AND SPECIAL ASSESSMENT	67,762,294	68,303,656	68,303,656	54,342,995	69,318,126	0.8%	70,668,817	3.5%
TAXI PERMITS	975	700	700	711	811	-28.2%	700	0.0%
ALCOHOLIC BEVERAGE APP FEE	2,423	2,200	2,200	2,138	2,388	-9.2%	2,300	4.5%
LIQUOR PERMITS	126,500	125,000	125,000	136,250	137,000	-1.2%	130,000	4.0%
BEER PERMITS	19,455	20,000	20,000	20,805	21,005	2.8%	21,000	5.0%
RESTAURANT ENDORSEMENTS	7,900	8,000	8,000	8,600	8,700	1.3%	8,200	2.5%
SPECIAL PERMITS	3,300	2,600	2,600	4,050	4,250	-21.2%	3,500	34.6%
BINGO PERMITS	575	750	750	1,575	1,575	30.4%	1,000	33.3%
MISCELLANEOUS	10,970	6,000	6,000	6,068	6,268	-45.3%	6,000	0.0%
DOOR TO DOOR PERMITS	890	900	900	430	430	1.1%	500	-44.4%
ENTERTAINER/STREET PERFORMER	100	100	100	125	125	0.0%	100	0.0%
* OCCUPATIONAL PERMITS	173,088	166,250	166,250	180,752	182,552	-4.0%	173,300	4.2%
BUILDING PERMITS	458,686	450,000	450,000	541,620	616,620	-1.9%	475,000	5.6%
ELECTRICAL PERMITS	79,764	70,000	70,000	69,080	78,080	-12.2%	79,000	12.9%
STREET CUTTING PERMITS	65	50	50	50	50	-23.1%	50	0.0%
CULVERT PERMIT	547	600	600	703	763	9.7%	600	0.0%
REINSPECTION FEES - BLDG	1,700	1,200	1,200	3,197	3,697	-29.4%	1,700	41.7%
PLUMBING PERMITS	66,239	50,000	50,000	53,484	57,484	-24.5%	58,000	16.0%
MECHANICAL PERMITS	34,812	40,000	40,000	22,264	25,764	14.9%	26,000	-35.0%
NATURAL GAS PERMITS	50	50	50	-	-	0.0%	50	0.0%
* BLDG,STRCTR &EQUIP PERMIT	641,863	611,900	611,900	690,398	782,458	-4.7%	640,400	4.7%
ELECTRICAL LICENSES	14,410	15,000	15,000	13,215	13,515	4.1%	15,000	0.0%
GAS FITTERS LICENSES	2,950	3,000	3,000	3,615	3,815	1.7%	3,200	6.7%
PLUMBING LICENSES	6,240	8,000	8,000	5,871	5,971	28.2%	7,000	-12.5%
MECHANICAL LICENSES	7,950	8,500	8,500	7,300	7,400	6.9%	8,500	0.0%
PLAN CHECKING FEE	28,250	28,000	28,000	29,966	33,466	-0.9%	29,000	3.6%
* BUILDING LICENSES	59,800	62,500	62,500	59,967	64,167	4.5%	62,700	0.3%
** LICENSES AND PERMITS	874,751	840,650	840,650	931,117	1,029,177	-3.9%	876,400	4.3%
MISCELLANEOUS REIMBURSEMENT	-	-	-	4,500	4,500	N/A	-	N/A
* FEDERAL PROGRAMS	-	-	-	4,500	4,500	N/A	-	N/A
2% FIRE INSURANCE TAX	313,432	300,000	300,000	288,106	288,106	-4.3%	310,000	3.3%
BEER TAXES	140,558	139,000	139,000	140,437	140,437	-1.1%	140,000	0.7%
DEPT OF TRANSPORTATION	35,090	35,090	35,090	17,545	35,090	0.0%	35,090	0.0%
MISCELLANEOUS REIMBURSEMENT	-	-	-	(45)	(45)	N/A	-	N/A
* STATE REVENUE	489,080	474,090	474,090	446,043	463,588	-3.1%	485,090	2.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

REVENUES	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D 2018 7/31/2018	Projected Revenue 2017 - 2018	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
WARD 3 CAL PAR FIRE PROT	2,215,059	2,100,000	2,100,000	2,296,992	2,296,992	-5.2%	2,300,000	9.5%
HOUSING AUTHORITY LIEU TAX	87,133	54,000	54,000	89,997	89,997	-38.0%	88,000	63.0%
CAL PARISH POLICE JURY	260,229	231,000	231,000	180,908	237,908	-11.2%	230,000	-0.4%
SW DIST LAW ENFORCE PLANNING	-	2,000	2,000	-	-	N/A	-	-100.0%
CAL PARISH DISTRICT ATTORNEY OFFI	31,361	20,000	20,000	16,634	20,634	-36.2%	20,000	0.0%
MISCELLANEOUS REIMBURSEMENT	-	-	-	20,135	20,135	N/A	-	N/A
* LOCAL REVENUE	<u>2,593,782</u>	<u>2,407,000</u>	<u>2,407,000</u>	<u>2,604,666</u>	<u>2,665,666</u>	<u>-7.2%</u>	<u>2,638,000</u>	<u>9.6%</u>
** INTERGOVERNMENTAL	<u>3,082,862</u>	<u>2,881,090</u>	<u>2,881,090</u>	<u>3,055,209</u>	<u>3,133,754</u>	<u>-6.5%</u>	<u>3,123,090</u>	<u>8.4%</u>
COMPLIANCE FEES	24,808	23,000	23,000	20,360	23,860	-7.3%	25,000	8.7%
ZONING HEARINGS	36,355	34,000	34,000	31,182	34,582	-6.5%	34,000	0.0%
STORMWATER GRADING PERMIT	1,125	1,000	1,000	650	700	-11.1%	1,000	0.0%
* ZONING	<u>62,288</u>	<u>58,000</u>	<u>58,000</u>	<u>52,192</u>	<u>59,142</u>	<u>-6.9%</u>	<u>60,000</u>	<u>3.4%</u>
ACCIDENT REPORT SALES	21,338	20,000	20,000	19,854	22,854	-6.3%	22,000	10.0%
POLICE PHOTOGRAPHIC SERVICE	3,425	3,000	3,000	2,689	3,089	-12.4%	3,000	0.0%
MOTORCYCLE ESCORT FEES	5,110	2,000	2,000	16,070	16,570	-60.9%	6,000	200.0%
FALSE ALARM FEES	6,700	1,500	1,500	2,200	2,200	-77.6%	2,000	33.3%
FIRE REPORT, INSPECTION & PERMITS	985	1,000	1,000	880	880	1.5%	1,000	0.0%
SEX OFFENDER REGISTRATION	10,620	9,000	9,000	10,560	11,560	-15.3%	11,000	22.2%
SOUND SOURCE VARIANCE	1,761	500	500	1,250	1,450	-71.6%	1,000	100.0%
* PUBLIC SAFETY CHARGES	<u>49,939</u>	<u>37,000</u>	<u>37,000</u>	<u>53,503</u>	<u>58,603</u>	<u>-25.9%</u>	<u>46,000</u>	<u>24.3%</u>
INSPECTION EXAMINATION FEE	25	800	800	-	-	3100%	-	-100.0%
GENERAL INSPECTION FEES	725	800	800	375	375	10.3%	800	0.0%
* INSPECTION FEES	<u>750</u>	<u>1,600</u>	<u>1,600</u>	<u>375</u>	<u>375</u>	<u>113.3%</u>	<u>800</u>	<u>-50.0%</u>
GRASS CUTTING	189,994	190,000	190,000	193,104	243,104	0.0%	210,000	10.5%
* GRASS CUTTING & CLEANING	<u>189,994</u>	<u>190,000</u>	<u>190,000</u>	<u>193,104</u>	<u>243,104</u>	<u>0.0%</u>	<u>210,000</u>	<u>10.5%</u>
DEMOLITION CHARGES	71,223	65,000	65,000	18,153	20,153	-8.7%	40,000	-38.5%
INCINERATOR FEES	11,618	10,000	10,000	7,803	8,303	-13.9%	10,000	0.0%
ADMINISTRATIVE HEARING CITATIONS	13,235	5,000	5,000	2,440	2,440	-62.2%	4,000	-20.0%
* PHYS ENV-CHG FOR SERVICE	<u>96,076</u>	<u>80,000</u>	<u>80,000</u>	<u>28,396</u>	<u>30,896</u>	<u>-16.7%</u>	<u>54,000</u>	<u>-32.5%</u>
INDIRECT COST COMMUNITY DEVLPMN	15,000	15,000	15,000	11,250	15,000	0.0%	15,000	0.0%
INDIRECT COST TRANSIT	689,189	689,189	689,189	516,892	689,189	0.0%	690,000	0.1%
INDIRECT COST CIVIC CENTER	67,139	70,000	70,000	52,500	67,000	4.3%	70,000	0.0%
INDIRECT COST GOLF COURSE	62,807	70,000	70,000	52,500	62,000	11.5%	67,000	-4.3%
INDIRECT COST WATER UTILITY	770,589	757,000	757,000	567,750	757,000	-1.8%	770,000	1.7%
INDIRECT COST SUMMER FOOD SERVIK	34,401	35,000	35,000	26,250	35,000	1.7%	35,000	0.0%
INDIRECT COST WASTE WATER	722,653	720,000	720,000	540,000	720,000	-0.4%	722,000	0.3%
* INDIRECT COSTS	<u>2,361,778</u>	<u>2,356,189</u>	<u>2,356,189</u>	<u>1,767,142</u>	<u>2,345,189</u>	<u>-0.2%</u>	<u>2,369,000</u>	<u>0.5%</u>
SERVICES OF PLANNING DEPT	1,621	4,520	4,520	934	934	178.8%	2,500	-44.7%
* INTERNAL SERVICES	<u>1,621</u>	<u>4,520</u>	<u>4,520</u>	<u>934</u>	<u>934</u>	<u>178.8%</u>	<u>2,500</u>	<u>-44.7%</u>
** CHARGES FOR SERVICES	<u>2,762,446</u>	<u>2,727,309</u>	<u>2,727,309</u>	<u>2,095,646</u>	<u>2,738,243</u>	<u>-1.3%</u>	<u>2,742,300</u>	<u>0.5%</u>
CITY COURT FINES	277,948	200,000	200,000	194,812	248,812	-28.0%	240,000	20.0%
* CITY COURT FINES	<u>277,948</u>	<u>200,000</u>	<u>200,000</u>	<u>194,812</u>	<u>248,812</u>	<u>-28.0%</u>	<u>240,000</u>	<u>20.0%</u>
PARKING VIOLATION - \$10.00	6,677	4,000	4,000	6,408	7,208	-40.1%	4,500	12.5%
HANDICAP - \$275.00	7,173	6,000	6,000	13,149	14,649	-16.4%	10,000	66.7%
* PARKING VIOLATIONS	<u>13,850</u>	<u>10,000</u>	<u>10,000</u>	<u>19,557</u>	<u>21,857</u>	<u>-27.8%</u>	<u>14,500</u>	<u>45.0%</u>
RESTITUTION	1,920	500	500	1,280	1,280	-74.0%	1,000	100.0%
DWI ANALYSIS FEE	225	200	200	-	-	-11.1%	-	-100.0%
PRE-TRIAL DIVERSIONS DWI	1,800	1,700	1,700	1,875	1,875	-5.6%	2,000	17.6%
MISC CODE VIOLATION FEE	5,360	8,000	8,000	5,810	6,310	49.3%	5,500	-31.3%
* MISC FINES FORFEITURES	<u>9,305</u>	<u>10,400</u>	<u>10,400</u>	<u>8,965</u>	<u>9,465</u>	<u>11.8%</u>	<u>8,500</u>	<u>-18.3%</u>
** FINES AND FORFEITURES	<u>301,103</u>	<u>220,400</u>	<u>220,400</u>	<u>223,334</u>	<u>280,134</u>	<u>-26.8%</u>	<u>263,000</u>	<u>19.3%</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

REVENUES	Actual	Adopted	Amended	Y-T-D	Projected	% Change	Adopted	% Change
	Fiscal Year 2016 - 2017	Budget 2017 - 2018	Budget 2017 - 2018	2018 7/31/2018	Revenue 2017 - 2018	Actual '17 '18 to	Budget 2018 - 2019	Adopted '18 to '19
						Actual '17		Adopted
INTEREST ON INVESTMENTS	179,357	125,000	125,000	156,408	186,408	-30.3%	190,000	52.0%
DEMAND DEPOSIT ACCOUNTS	118,374	90,000	90,000	267,324	327,324	-24.0%	160,000	77.8%
INTEREST-PROPERTY TAXES	21,038	18,000	18,000	22,840	24,340	-14.4%	22,000	22.2%
INTEREST-OCCUPATIONAL LICENSES	9,624	12,000	12,000	9,697	10,197	24.7%	10,000	-16.7%
INTEREST-SALES TAX	264,906	150,000	150,000	629,735	647,735	-43.4%	180,000	20.0%
UNREALIZED GAIN/LOSS INVEST	(26,613)	-	-	-	-	100.0%	-	N/A
INTEREST-GRASS ASSESSMENT	16,346	16,000	16,000	21,212	22,212	-2.1%	18,000	12.5%
INTEREST -DEMOLITIONS	95	500	500	-	-	426.3%	-	-100.0%
* INTEREST	<u>583,127</u>	<u>411,500</u>	<u>411,500</u>	<u>1,107,216</u>	<u>1,218,216</u>	<u>-29.4%</u>	<u>580,000</u>	<u>40.9%</u>
PENALTY-OCCUPATION LICENSE	31,155	30,000	30,000	33,643	36,143	-3.7%	28,000	-6.7%
PENALTY-SALES TAX	144,768	125,000	125,000	130,236	166,236	-13.7%	138,000	10.4%
PENALTY-GRASS ASSESSMENTS	7,492	7,500	7,500	5,941	6,141	0.1%	7,500	0.0%
PENALEY-DEMOLITIONS	295	500	500	-	-	69.5%	-	-100.0%
* PENALTIES	<u>183,710</u>	<u>163,000</u>	<u>163,000</u>	<u>169,820</u>	<u>208,520</u>	<u>-11.3%</u>	<u>173,500</u>	<u>6.4%</u>
OIL & GAS LEASE ROYALTIES	150	150	150	150	150	0.0%	150	0.0%
PIONEER BUILDING RENTS	2,066	2,000	2,000	1,722	2,066	-3.2%	2,000	0.0%
* RENTS AND ROYALTIES	<u>2,216</u>	<u>2,150</u>	<u>2,150</u>	<u>1,872</u>	<u>2,216</u>	<u>-3.0%</u>	<u>2,150</u>	<u>0.0%</u>
OLD EQUIPMENT	182,550	150,000	150,000	276,586	276,586	-17.8%	145,000	-3.3%
GARBAGE CANS	4,950	4,500	4,500	5,325	6,325	-9.1%	5,000	11.1%
* SALE OF FIXED ASSETS	<u>187,500</u>	<u>154,500</u>	<u>154,500</u>	<u>281,911</u>	<u>282,911</u>	<u>-17.6%</u>	<u>150,000</u>	<u>-2.9%</u>
MISCELLANEOUS DONATIONS	10,650	5,000	5,000	16,116	16,116	-53.1%	8,000	60.0%
* DONATIONS	<u>10,650</u>	<u>5,000</u>	<u>5,000</u>	<u>16,116</u>	<u>16,116</u>	<u>-53.1%</u>	<u>8,000</u>	<u>60.0%</u>
SPECIAL ASSESSMENTS	800	-	-	472	472	-100%	-	N/A
GENERAL REVENUES	14,467	15,000	15,000	12,843	14,343	3.7%	15,000	0.0%
ATTORNEY FEES	-	100	100	300	300	N/A	-	-100.0%
GENERAL CONCESSIONS	225	100	100	161	161	-55.6%	200	100.0%
PUBLIC WORKS	9,685	5,000	5,000	3,025	3,325	-48.4%	5,000	0.0%
SPECIAL EVENT REVENUE	13,475	9,000	9,000	11,125	13,125	-33.2%	10,000	11.1%
EMPLOYEE TRAINING REIMBURSEMEN	2,900	-	-	2,500	2,500	-100%	-	N/A
TEAM GREEN	2,716	1,500	1,500	2,076	2,076	-44.8%	2,500	66.7%
DEVELOPER DONATIONS	5,000	-	-	5,000	5,000	-100%	-	N/A
* MISCELLANEOUS REVENUE	<u>49,268</u>	<u>30,700</u>	<u>30,700</u>	<u>37,502</u>	<u>41,302</u>	<u>-37.7%</u>	<u>32,700</u>	<u>6.5%</u>
MISC INSURANCE CLAIMS	105,210	35,000	35,000	107,986	127,986	-66.7%	55,000	57.1%
* INSURANCE REVENUES	<u>105,210</u>	<u>35,000</u>	<u>35,000</u>	<u>107,986</u>	<u>127,986</u>	<u>-66.7%</u>	<u>55,000</u>	<u>57.1%</u>
** USE OF MONEY & PROPERTY	<u>1,121,681</u>	<u>801,850</u>	<u>801,850</u>	<u>1,722,423</u>	<u>1,897,267</u>	<u>-28.5%</u>	<u>1,001,350</u>	<u>24.9%</u>
TOTAL OPERATING REVENUES	<u>75,905,137</u>	<u>75,774,955</u>	<u>75,774,955</u>	<u>62,370,724</u>	<u>78,396,701</u>	<u>-0.2%</u>	<u>78,674,957</u>	<u>3.8%</u>
EXCESS OF REV OVER/UNDER EXP	<u>(4,984,270)</u>	<u>3,561,194</u>	<u>4,451,194</u>	<u>-</u>	<u>(858,873)</u>	<u>171.4%</u>	<u>4,145,634</u>	<u>16.4%</u>
** NON-OPERATING REVENUE	<u>(4,984,270)</u>	<u>3,561,194</u>	<u>4,451,194</u>	<u>-</u>	<u>(858,873)</u>	<u>171.4%</u>	<u>4,145,634</u>	<u>16.4%</u>
TOTAL GENERAL FUND	<u>\$ 70,920,867</u>	<u>\$ 79,336,149</u>	<u>\$ 80,226,149</u>	<u>\$ 62,370,724</u>	<u>\$ 77,537,828</u>	<u>11.9%</u>	<u>\$ 82,820,591</u>	<u>4.4%</u>

GENERAL FUND

OPERATING EXPENDITURES AND TRANSFERS

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION:

GOAL MISSION STATEMENT:

To enhance the quality of life for our citizens, our neighbors, and visitors and to provide a foundation for the growth and prosperity of future generations by providing community services and facilitating orderly growth and development.

FUNCTION DESCRIPTION:

General Government Department is comprised of the executive, legislative and judicial branches of the governmental body of the City of Lake Charles.

General Government Department Divisions:

- Mayor's Office
- City Council
- City Marshal
- City Court
- Legal Services

AUTHORIZED PERSONNEL:

	Actual Fiscal Year	Adopted Budget	Adjusted Budget	Budget
Total Personnel Count	2016-2017	2017-2018	2017-2018	2018-2019
Full-Time	40	40	40	40
Part-Time	13	13	13	13

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND								
DEPT: 01 GENERAL GOVERNMENT								
Salaries/ Wages/ OT	\$ 1,837,682	\$ 1,967,805	\$ 1,984,805	\$ 1,603,855	\$ 1,964,957	7.1%	\$ 2,015,400	2.4%
Fringe Benefits	680,199	797,195	784,195	599,228	744,985	17.2%	809,100	1.5%
General Operating Services	98,727	155,550	151,550	67,079	106,085	57.6%	154,550	-0.6%
Insurance - Property, AL, GL, WC	174,438	174,482	174,482	130,928	174,482	0.0%	174,482	0.0%
Maintenance & Rentals	49,587	63,150	63,150	46,398	56,835	27.4%	56,835	-10.0%
Utilities	57,930	71,600	71,600	39,222	57,280	23.6%	67,900	-5.2%
Contractual Services & Projects	7,507	35,000	35,000	8,609	17,500	366.2%	31,000	-11.4%
General Supplies	22,089	35,400	35,400	18,929	24,780	60.3%	37,850	6.9%
Automotive Supplies & Gasoline	22,898	23,350	23,350	19,679	23,350	2.0%	26,050	11.6%
Materials & Equipment	1,750	27,050	27,050	4,057	13,525	1445.7%	22,200	-17.9%
Special Current Charges	251,553	308,350	308,350	167,729	246,680	22.6%	271,550	-11.9%
GENERAL GOVERNMENT DEPT	\$ 3,204,360	\$ 3,658,932	\$ 3,658,932	\$ 2,705,713	\$ 3,430,459	14.2%	\$ 3,666,917	0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 01 MAYOR'S OFFICE

GOAL MISSION STATEMENT:

To work with the City Council to carry out policy direction for the City of Lake Charles and enforce all laws and ordinances of the City of Lake Charles.

FUNCTION DESCRIPTION:

The Mayor's Office Division provides for the operating costs of the Office of the Mayor. It includes support personnel and is the administrative branch of government under the direction and supervision of the Mayor. This division is to provide policy making and support services on a day-by-day basis as necessary for the overall management of City operations. It serves as the focal point for information about the City and its activities. Other functions include attending meetings, delivering proclamations, coordinating special projects and initiatives and providing accurate information to the news media. The Mayor, as head of the executive branch, is responsible for proposing policies regarding levels of City services and for communicating these policies to the City Council and Department Heads.

This division also oversees numerous Initiatives and Commissions. Initiatives that began with the new administration starting July 1, 2017 are: Partners in Parks, Teen Connection, Midnight Basketball and Mayor's Mentoring Award. Commissions include: Mayor's Armed Forces Commission, Mayor's Youth Partnership, Team Green/Keep Greater Lake Charles Beautiful, Mayor's Commission on Disability, Leadership/Commission on Diversity, Human Relations Commission, Planning & Zoning Commission, Historic Preservation Commission, Downtown Development Authority and the Alcohol Review Board. Some commissions are facilitated through other departments with oversight by a Mayor's Office representative.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Mayor's Action Line	329	410	355
Mayor's Initiatives *	0	4	4
Mayor's Commissions	10	10	10

*No data for FY16-17 as these initiatives were established during the new administration starting July 1, 2017.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	5	5	5	5

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Amended	Y-T-D	% Change	Adopted	% Change
	Fiscal Year 2016 - 2017	Budget 2017 - 2018	Budget 2017 - 2018	FY 2018 7/31/2018	Adopted '18 from Actual '17	Budget 2018 - 2019	Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 01 MAYOR'S OFFICE							
Salaries/ Wages/ OT	\$ 403,249	\$ 477,335	\$ 477,335	\$ 389,239	18.4%	\$ 471,400	-1.2%
Fringe Benefits	104,288	141,135	141,135	103,073	35.3%	133,900	-5.1%
General Operating Services	6,498	12,150	12,150	5,374	87.0%	13,000	7.0%
Insurance - Property, AL, GL, WC	48,408	48,408	48,408	36,306	0.0%	48,408	0.0%
Maintenance & Rentals	3,880	5,650	5,650	3,529	45.6%	5,900	4.4%
Utilities	4,616	10,000	10,000	4,242	116.6%	7,000	-30.0%
Contractual Services & Projects	-	15,000	15,000	-	N/A	15,000	0.0%
General Supplies	6,162	10,200	10,200	5,134	65.5%	9,700	-4.9%
Automotive Supplies & Gasoline	791	1,350	1,350	417	70.7%	1,050	-22.2%
Materials & Equipment	436	10,000	10,000	656	2193.6%	12,000	20.0%
Special Current Charges	141	200	200	-	41.8%	200	0.0%
MAYOR'S OFFICE	\$ 578,469	\$ 731,428	\$ 731,428	\$ 547,970	26.4%	\$ 717,558	-1.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 02 CITY COUNCIL

GOAL MISSION STATEMENT:

To serve as the legislative arm of the City. The City Council is here to serve the citizens of Lake Charles. The Council is divided into districts with representatives for each district who come together and meet on the 1st and 3rd Wednesday of every month. Agenda meetings are held on the Tuesday of the week prior to the regular City Council meeting.

FUNCTION DESCRIPTION:

The City Council conducts the legislative business of the City which includes ordinances and resolutions (City departments to make recommendations to full council). The Division provides for the operational costs of the City Council, including the Office of the Clerk of Council. There are two agenda meetings and two regular City Council meetings per month.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Ordinances adopted	282	225	225
Resolutions adopted	259	277	275
Request to Appear Forms	8	2	2

AUTHORIZED PERSONNEL:

	Actual Fiscal Year	Adopted Budget	Adjusted Budget	Budget
Total Personnel Count	2016-2017	2017-2018	2017-2018	2018-2019
Full-Time	1	1	1	1
Part-Time	8	8	8	8

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 02 CITY COUNCIL							
Salaries/ Wages/ OT	\$ 167,230	\$ 185,645	\$ 202,645	\$ 165,618	11.0%	\$ 201,800	8.7%
Fringe Benefits	73,366	95,620	82,620	62,156	30.3%	93,800	-1.9%
General Operating Services	25,791	40,900	36,900	20,208	58.6%	42,900	4.9%
Insurance - Property, AL, GL, WC	7,366	7,366	7,366	5,525	0.0%	7,366	0.0%
Maintenance & Rentals	10,060	12,000	12,000	9,170	19.3%	12,000	0.0%
Utilities	4,175	5,000	5,000	3,454	19.8%	5,000	0.0%
Contractual Services & Projects	-	500	500	-	N/A	500	0.0%
General Supplies	1,226	2,500	2,500	1,359	103.9%	2,500	0.0%
Materials & Equipment	544	4,200	4,200	1,084	672.1%	4,200	0.0%
Special Current Charges	-	300	300	-	N/A	-	-100.0%
CITY COUNCIL	\$ 289,758	\$ 354,031	\$ 354,031	\$ 268,574	22.2%	\$ 370,066	4.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 03 CITY MARSHAL

GOAL MISSION STATEMENT:

To execute the orders and mandates of the Lake Charles City Court.

FUNCTION DESCRIPTION:

The City Marshal Division provides for the Marshal's Office operational costs which are funded by the City's General Fund. This includes personnel costs for deputies and a portion for the elected Ward Three Marshal as provided by law. This Office is a part of the judicial system and operates in conjunction with Lake Charles City Court. This is the enforcement officer of the Court, and the duties include service of papers, garnishments, and warrants.

Although legally separate, the Marshal's Office is fiscally dependent upon the City, and therefore, is included as a Component Unit in the City's Comprehensive Annual Financial Reports (CAFR). The information included in the CAFR is obtained from the Marshal's Office's separately audited financial statement.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Warrants cleared	7,200	7,100	7,200
Papers served	10,800	10,650*	10,800
Garnishments processed	980	965	980

*This does not include condemnation letters and other documents served for City Hall.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	12	12	12	12

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT 01: GENERAL GOVERNMENT							
DIV: 03 CITY MARSHAL							
Salaries/ Wages/ OT	\$ 416,696	\$ 415,140	\$ 415,140	\$ 333,651	-0.4%	\$ 423,500	2.0%
Fringe Benefits	148,010	162,260	162,260	130,358	9.6%	173,800	7.1%
General Operating Services	2,162	2,400	2,400	1,149	11.0%	2,400	0.0%
Insurance - Property, AL, GL, WC	63,710	63,710	63,710	47,783	0.0%	63,710	0.0%
Utilities	393	800	800	250	103.6%	800	0.0%
Contractual Services & Projects	-	5,000	5,000	4,800	N/A	5,000	0.0%
General Supplies	-	500	500	-	N/A	500	0.0%
Automotive Supplies & Gasoline	22,107	22,000	22,000	19,262	-0.5%	25,000	13.6%
Special Current Charges	12,405	13,500	13,500	361	8.8%	16,500	22.2%
CITY MARSHAL	\$ 665,483	\$ 685,310	\$ 685,310	\$ 537,614	3.0%	\$ 711,210	3.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 04 CITY COURT

GOAL MISSION STATEMENT:

To provide courteous and efficient judicial service to the citizens of Lake Charles and Calcasieu Parish.

FUNCTION DESCRIPTION:

The City Court Division provides for the division's operational costs funded through the City's General Fund, including personnel costs of court clerks, deputies, and a portion of elected City Judges' compensation. Civil Court is held on Monday, Tuesday, and Thursday of each week. The following types of suits/claims within its \$25,000 jurisdictional limits and within the confines of Ward 3 are evictions, damage claims, note agreements, executor process, wage, redhibition, contracts and overdrafts/NS. Traffic/criminal arraignments and trials for matters within the City of Lake Charles are handled on Mondays and Tuesdays. Some juvenile traffic arraignments are handled on Wednesdays. Traffic/criminal arraignments and trials for some matters within the confines of Ward 3 are handled on Wednesdays and on Fridays. The criminal jurisdiction of Lake Charles City Court is limited to the trial of offenses committed within their respective territorial jurisdictions which are not punishable by imprisonment by hard labor. Lake Charles City Court Judges may also require bonds to keep the peace; issue warrants of arrest; examine, commit and admit to bail and discharge; and hold preliminary examinations in all cases not capital.

Although legally separate, the City Court is fiscally dependent upon the City, and therefore, is included as a Component Unit in the City's Comprehensive Annual Financial Report (CAFR). The information included in the CAFR is obtained from the City Court's separately audited financial statement.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Civil cases filed/disposed	4,230/3,254	4,707/3,615	4,257/3,126
Criminal cases filed/disposed	4,498/5,308	4,707/3,615	5,991/4,266
Traffic cases filed/disposed	9,554/7,238	12,015/10,077	11,427/9,987
Juvenile cases filed/disposed	58/38	74/58	30/27

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	16	16	16	16
Part-Time	2	2	2	2

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 04 CITY COURT							
Salaries/ Wages/ OT	\$ 537,914	\$ 565,950	\$ 565,950	\$ 456,118	5.2%	\$ 578,500	2.2%
Fringe Benefits	231,492	260,330	260,330	208,436	12.5%	277,700	6.7%
General Operating Services	23,918	45,600	45,600	18,077	90.7%	52,050	14.1%
Insurance - Property, AL, GL, WC	35,310	35,354	35,354	26,581	0.1%	35,354	0.0%
Maintenance & Rentals	29,794	39,000	39,000	28,908	30.9%	32,435	-16.8%
Utilities	47,197	53,300	53,300	30,426	12.9%	53,300	0.0%
Contractual Services & Projects	7,507	14,500	14,500	3,809	93.2%	10,500	-27.6%
General Supplies	10,082	17,300	17,300	9,812	71.6%	18,500	6.9%
Materials & Equipment	726	12,850	12,850	2,317	1670.0%	6,000	-53.3%
Special Current Charges	17,544	15,550	15,550	3,641	-11.4%	20,550	32.2%
CITY COURT	\$ 941,484	\$ 1,059,734	\$ 1,059,734	\$ 788,125	12.6%	\$ 1,084,889	2.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 01 GENERAL GOVERNMENT
DIVISION: 05 LEGAL SERVICES

GOAL MISSION STATEMENT:

To provide legal advice to the Mayor, City Council, and all the officers, departments, boards and agencies of the City.

FUNCTION DESCRIPTION:

This division includes the function of the City Attorney's and City Prosecutor's Offices and their support staff. In addition to general legal services, the City Attorney's Office also supervises the defense of any claims by outside counsel against the City, including those accounted for by the Risk Management Fund. The head of this division is the City Attorney who supervises the conduct of the legal affairs of the City. The functions also include the handling of all legal instruments; representing the City in litigation; preparing ordinances upon the request of the Mayor or City Council members; providing legal advice concerning the affairs of the City when requested by the Mayor or City Council members; rendering written opinions as to the legality of all contracts, franchises and other legal instruments.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Requests for legal action	125	150	150
Administrative Hearing Cases	71	360	71
Public Records Requests *	60	72	75

* This includes requests that are received or forwarded to the Legal Department; other departments, such as the Lake Charles City Police, may be processed within their department.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	6	6	6	6
Part-Time	3	3	3	3

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 01 GENERAL GOVERNMENT							
DIV: 05 LEGAL SERVICES							
Salaries/ Wages/ OT	\$ 312,594	\$ 323,735	\$ 323,735	\$ 259,229	3.6%	\$ 340,200	5.1%
Fringe Benefits	123,043	137,850	137,850	95,205	12.0%	129,900	-5.8%
General Operating Services	40,358	54,500	54,500	22,271	35.0%	44,200	-18.9%
Insurance - Property, AL, GL, WC	19,644	19,644	19,644	14,733	0.0%	19,644	0.0%
Maintenance & Rentals	5,853	6,500	6,500	4,791	11.1%	6,500	0.0%
Utilities	1,549	2,500	2,500	850	61.4%	1,800	-28.0%
General Supplies	4,662	4,900	4,900	2,624	5.1%	6,650	35.7%
Special Current Charges	221,463	278,800	278,800	163,727	25.9%	234,300	-16.0%
LEGAL SERVICES	<u>729,166</u>	<u>828,429</u>	<u>828,429</u>	<u>563,430</u>	13.6%	<u>783,194</u>	-5.5%
GENERAL GOVERNMENT	<u>\$ 3,204,360</u>	<u>\$ 3,658,932</u>	<u>\$ 3,658,932</u>	<u>\$ 2,705,713</u>	14.2%	<u>\$ 3,666,917</u>	0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION:**

GOAL MISSION STATEMENT:

To provide fair and responsible stewardship of City resources and related support to other City operations, for both the present and future benefit of the public. To provide reliable, transparent financial reports and disclosures to City official, other financial institutes, rating agencies and the citizens of Lake Charles.

FUNCTION DESCRIPTION:

The Director of Finance supervises the Accounting, Purchasing, Print Shop, Water Billing, and Information Technology Divisions of the City.

Finance Department Divisions:

- Administration Services
- Accounting
- Purchasing

The Finance Department has received the Government Finance Officers Association Certificate of Achievement in Financial Reporting for the past 32 years and has received the Association’s Distinguished Budget Presentation Award for the past seven years.

The City issued bonds in 2017 with an S&P Global Rating assignment of “AA-/Stable” which indicates the financial stability and prudent financial practices of the City of Lake Charles.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	18	18	18	18

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND								
DEPT: 01 GENERAL GOVERNMENT								
Salaries/ Wages/ OT	\$ 1,837,682	\$ 1,967,805	\$ 1,984,805	\$ 1,603,855	\$ 1,964,957	7.1%	\$ 2,015,400	2.4%
Fringe Benefits	680,199	797,195	784,195	599,228	744,985	17.2%	809,100	1.5%
General Operating Services	98,727	155,550	151,550	67,079	106,085	57.6%	154,550	-0.6%
Insurance - Property, AL, GL, WC	174,438	174,482	174,482	130,928	174,482	0.0%	174,482	0.0%
Maintenance & Rentals	49,587	63,150	63,150	46,398	56,835	27.4%	56,835	-10.0%
Utilities	57,930	71,600	71,600	39,222	57,280	23.6%	67,900	-5.2%
Contractual Services & Projects	7,507	35,000	35,000	8,609	17,500	366.2%	31,000	-11.4%
General Supplies	22,089	35,400	35,400	18,929	24,780	60.3%	37,850	6.9%
Automotive Supplies & Gasoline	22,898	23,350	23,350	19,679	23,350	2.0%	26,050	11.6%
Materials & Equipment	1,750	27,050	27,050	4,057	13,525	1445.7%	22,200	-17.9%
Special Current Charges	251,553	308,350	308,350	167,729	246,680	22.6%	271,550	-11.9%
GENERAL GOVERNMENT DEPT	\$ 3,204,360	\$ 3,658,932	\$ 3,658,932	\$ 2,705,713	\$ 3,430,459	14.2%	\$ 3,666,917	0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION: 01 ADMINISTRATION SERVICES

GOAL MISSION STATEMENT:

To provide fair and responsible stewardship of City resources and related support to other City operations, for both the present and future benefit of the public.

FUNCTION DESCRIPTION:

This division provides for the general management and supervision, budget administration, asset management, and related functions not specifically assigned to other divisions within this department. The Director of Finance is charged with custody of City funds, integrity of financial statements, accounting systems, collection and disbursements of all monies, procurement of property, safeguarding of assets, computer operations and preparation of the annual budget. Further, the responsibilities include debt administration, cash management and investing; inventory and fixed asset control; internal control system; coordinating the annual audit; bond sales; and supervision of division operations; collection of all taxes, license and permit fees and all other monies due the City; negotiate agreements subject to Council approval with depository banks; procure all real and personal property, materials, supplies and services required by the City; maintain perpetual inventory; account for and manage all property, real and personal owned by the City; maintain and supervise all accounts for all funds, operating, capital, trust or otherwise; permit no expenditure except on proper authorization in accordance with Charter, applicable state law or Council ordinance; prepare and execute under the supervision of the Mayor or Administrative Officer, the operating and capital budgets of the City; prepare and issue all checks of the City; provide such information pertaining to fiscal matters as requested by the Mayor or Council; do and perform such other actions as may be directed by the Mayor or the terms of the Charter.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Annual budget	1	1	1
Budget amendments	2	2	2
CAFR (annual financial statements)	1	1	1
Bond issues	0	1	0

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	3	3	3	3

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

<u>Department / Division</u>	<u>Actual Fiscal Year 2016 - 2017</u>	<u>Adopted Budget 2017 - 2018</u>	<u>Amended Budget 2017 - 2018</u>	<u>Y-T-D FY 2018 7/31/2018</u>	<u>% Change Adopted '18 from Actual '17</u>	<u>Adopted Budget 2018 - 2019</u>	<u>% Change Adopted '18 to '19</u>
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
DIV: 01 ADMINISTRATION SERVICES							
Salaries/ Wages/ OT	\$ 271,013	\$ 246,925	\$ 235,875	\$ 148,417	-8.9%	\$ 246,900	0.0%
Fringe Benefits	68,552	78,305	79,005	45,047	14.2%	79,700	1.8%
General Operating Services	2,970	5,750	6,050	2,668	93.6%	6,700	16.5%
Insurance - Property, AL, GL, WC	9,344	9,334	19,334	13,510	-0.1%	14,334	53.6%
Maintenance & Rentals	799	1,500	1,500	519	87.7%	1,500	0.0%
Utilities	672	1,500	1,500	492	123.2%	1,500	0.0%
Contractual Services & Projects	38,503	40,000	40,000	28,566	3.9%	45,000	12.5%
General Supplies	61	1,075	1,075	146	1662.3%	1,075	0.0%
Materials & Equipment	-	2,300	2,300	744	N/A	2,300	0.0%
Special Current Charges	1,100	15,100	15,150	9,616	1272.7%	15,200	0.7%
ADMINISTRATION SERVICES	<u>\$ 393,014</u>	<u>\$ 401,789</u>	<u>\$ 401,789</u>	<u>\$ 249,725</u>	2.2%	<u>\$ 414,209</u>	3.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION: 02 ACCOUNTING**

GOAL MISSION STATEMENT:

To collect all revenue and manage all disbursements in a timely and efficient manner, ensure accurate and efficient accounting of all financial transactions, and provide customers with accurate, timely, and courteous service.

FUNCTION DESCRIPTION:

The Accounting function is a division of the Finance Department. The main responsibilities of the division are to maintain the general ledger accounts; process accounts receivable, accounts payable, and payroll; establish and monitor internal controls; account for all fixed assets and capital projects; process and maintain occupational licenses within the City limits; oversee and provide support services to the Alcohol Review Board, a Mayor appointed five-member Board, in reviewing applications for permits for the sale and distribution of alcoholic beverages; oversee and provide assistance in grants management and reporting; assist in the preparation of the City's financial statements in accordance with Generally Accepted Accounting Principles (GAAP); monitor debt service, bond payments and other long-term liabilities; and assist in the preparation of the City's yearly budget.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Accounts payable checks issued	11,420	11,200	12,000
Payroll checks issued/direct deposits	4,569/22,073	5,300/22,000	5,300/22,000
Occupational licenses processed	5,178	5,300	5,300
Accounts Receivable invoices processed	3,049	3,429	3,500
Capital Projects managed	60	77	70
Number of New Applicants for Alcohol Licenses	47	31	43

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	10	10	10	10

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
DIV: 02 ACCOUNTING							
Salaries/ Wages/ OT	\$ 388,888	\$ 447,655	\$ 447,640	\$ 351,401	15.1%	\$ 481,500	7.6%
Fringe Benefits	137,403	171,950	169,950	132,674	25.1%	179,860	4.6%
General Operating Services	25,169	29,200	27,700	18,998	16.0%	28,200	-3.4%
Insurance - Property, AL, GL, WC	22,569	22,569	22,569	16,927	0.0%	22,569	0.0%
Maintenance & Rentals	3,588	4,500	4,500	2,932	25.4%	4,500	0.0%
Utilities	2,933	4,000	4,000	2,181	36.4%	3,500	-12.5%
Contractual Services & Projects	4,765	9,000	5,000	-	88.9%	7,500	-16.7%
General Supplies	14,661	18,375	18,375	12,390	25.3%	18,350	-0.1%
Materials & Equipment	2,355	3,500	-	-	48.6%	4,000	14.3%
Major Acquisitions & Improvements	-	-	13,050	13,050	N/A	-	N/A
Special Current Charges	439,208	580,500	578,465	380,640	32.2%	586,000	0.9%
ACCOUNTING	\$ 1,041,539	\$ 1,291,249	\$ 1,291,249	\$ 931,193	24.0%	\$ 1,335,979	3.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 02 FINANCE
DIVISION: 03 PURCHASING**

GOAL MISSION STATEMENT:

To provide efficient and responsive procurement practices while providing quality service through teamwork and communication with City departments, divisions, and vendors. The Purchasing Division is dedicated to providing the City with the most effective and efficient centralized means for procuring quality goods and services in an economical and timely manner, while staying within the laws and regulations of the State of Louisiana and the City of Lake Charles.

FUNCTION DESCRIPTION:

The Purchasing Division provides direction and support in identifying sources capable of providing a continuous supply of goods and services in a quality and cost efficient manner. The division works closely with the Disadvantaged Business Enterprise-Small Business Opportunity Program to encourage the growth of small businesses owned and operated by socially or economically disadvantaged persons. The division's functions include processing departmental and divisional requisitions for goods and services; processing invoices for payment; processing telephone and other communication needs; soliciting and analyzing bids consistent with good purchasing policies and in accordance with applicable state and local laws and policies; maintaining purchasing card program; maintaining electronic bid process; maintaining procurement document imaging system; disposal of surplus property; providing centralized procurement of services for all City departments under the direction of the Purchasing Manager; purchasing all materials and services for the City in accordance with applicable state and local laws, policies and requirements; assisting in maintaining related delivery and payment records.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Purchase orders processed	2,840	3,000	3,000
Processed requisitions	2,780	2,800	2,800
Sent out RFP*/public/in house bids	45	45	45

* In 2016-2017 13 State of Louisiana contracts and 12 piggyback contracts were utilized in lieu of city issued bids and Request for Proposals.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	5	5	5	5

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 02 FINANCE							
DIV: 03 PURCHASING							
Salaries/ Wages/ OT	\$ 184,860	\$ 191,940	\$ 193,440	\$ 156,104	3.8%	\$ 198,800	3.6%
Fringe Benefits	76,677	84,595	83,095	65,368	10.3%	87,000	2.8%
General Operating Services	2,291	4,010	4,310	2,748	75.0%	4,400	9.7%
Insurance - Property, AL, GL, WC	10,307	10,307	10,307	7,730	0.0%	10,307	0.0%
Maintenance & Rentals	629	1,300	1,300	654	106.7%	1,300	0.0%
Utilities	1,286	2,000	2,000	835	55.5%	2,000	0.0%
Contractual Services & Projects	-	4,000	4,000	-	N/A	4,000	0.0%
General Supplies	2,902	4,050	4,050	1,908	39.6%	4,050	0.0%
Materials & Equipment	623	2,300	2,000	406	269.2%	2,300	0.0%
Special Current Charges	145	200	200	25	37.9%	200	0.0%
PURCHASING	<u>279,720</u>	<u>304,702</u>	<u>304,702</u>	<u>235,778</u>	8.9%	<u>314,357</u>	3.2%
FINANCE DEPARTMENT	<u>\$ 1,714,273</u>	<u>\$ 1,997,740</u>	<u>\$ 1,997,740</u>	<u>\$ 1,416,696</u>	16.5%	<u>\$ 2,064,545</u>	3.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 03 HUMAN RESOURCES
DIVISION: 01 HUMAN RESOURCES ADMINISTRATION**

GOAL MISSION STATEMENT:

The Human Resources Department creates, encourages, and maintains a working environment that strives to promote a harmonious, high-performing, diverse work force to meet the City’s growing needs. Human Resources does this by being a knowledgeable, approachable, professional resource in providing quality services in the areas of employee relations, benefits, recruitment and retention, organizational development, compensation, and human resource information management. The Department develops and communicates sound policies and procedures that balance the needs of employees and the needs of the city while ensuring compliance with federal and state law. The Department provides strategic leadership, modeling excellence, honesty, integrity, and teamwork.

FUNCTION DESCRIPTION:

The Human Resources Department provides personnel administration, recruitment, and training services, maintains employment records, and administers the Personnel Policies and Employee Benefit Programs. In 2017 the Human Resources accomplished the following:

- Received and reviewed 950 employment Applications
- Filled 82 in house job postings
- Processed 417 New Hires
- Passed State Minor Labor Law Audit
- Completed EE0-4 Annual Audit
- Conducted training to State Ethics, New Supervisory Training, and New Personnel Policies
- Computerized New Hire Orientation to speed up hiring process
- Handled 43 employee Investigations

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Applications received	1,028	950	1,000
New hires	420	417	430

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	4	4	4	4
Part-Time	0	0	0	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 03 HUMAN RESOURCES							
Salaries/ Wages/ OT	\$ 259,629	\$ 271,525	\$ 271,525	\$ 211,898	4.6%	\$ 300,200	10.6%
Fringe Benefits	88,203	97,320	97,320	69,623	10.3%	100,800	3.6%
General Operating Services	6,634	12,500	12,500	6,987	88.4%	12,570	0.6%
Insurance - Property, AL, GL, WC	12,467	12,467	12,467	9,350	0.0%	12,467	0.0%
Maintenance & Rentals	4,497	5,950	5,950	3,898	32.3%	6,200	4.2%
Utilities	1,979	3,000	3,000	1,200	51.6%	3,400	13.3%
Contractual Services & Projects	8,373	10,000	10,000	4,960	19.4%	10,000	0.0%
General Supplies	12,109	13,500	13,500	5,337	11.5%	11,400	-15.6%
Automotive Supplies & Gasoline	69	450	450	113	552.2%	825	83.3%
Materials & Equipment	263	5,100	5,100	-	1839.2%	3,000	-41.2%
Special Current Charges	3,390	7,200	7,200	4,620	112.4%	7,200	0.0%
HUMAN RESOURCES DEPT	\$ 397,613	\$ 439,012	\$ 439,012	\$ 317,986	10.4%	\$ 468,062	6.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION:**

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations. to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

The functions of the overall Fire Department include fire prevention, fire extinguishments and salvage operations; inspections and recommendations concerning fire code; investigation of fires and their causes; conduct fire safety and prevention programs. The department performs fire suppression and prevention services within the City; it also provides fire protection services for Ward 3 of Calcasieu Parish through a joint services agreement with the Calcasieu Parish Police Jury.

Fire Department Divisions:

- Fire Administration
- Fire Suppression
- Cajun Country
- Fire Support (includes Fire Prevention, Fire Training, Fire Dispatch, Maintenance Divisions)

AUTHORIZED PERSONNEL:

	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Total Personnel Count				
Full-Time	182	182	182	182

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND								
DEPT: 04 FIRE DEPARTMENT								
Salaries/ Wages	\$ 7,666,823	\$ 8,417,550	\$ 7,983,350	\$ 6,494,278	\$ 7,943,433	9.8%	\$ 8,636,800	2.6%
Overtime	1,731,892	1,220,800	1,992,800	1,592,030	1,972,872	-29.5%	1,260,000	3.2%
Retirement Contributions	2,194,582	2,440,105	2,362,905	1,915,424	2,351,090	11.2%	2,435,975	-0.2%
Other Fringe Benefits	1,599,532	1,827,945	1,641,745	1,313,301	1,625,328	14.3%	1,908,660	4.4%
General Operating Services	9,527	19,900	18,780	5,604	15,024	108.9%	16,700	-16.1%
Insurance - Property, AL, GL, WC	1,154,996	1,171,833	1,166,833	878,751	1,166,833	1.5%	1,168,733	-0.3%
Maintenance & Rentals	319,408	356,400	440,400	322,667	431,592	11.6%	393,900	10.5%
Utilities	235,679	262,950	262,950	185,796	249,803	11.6%	260,150	-1.1%
Contractual Services & Projects	113,200	177,350	138,650	61,287	117,853	56.7%	179,150	1.0%
General Supplies	105,848	155,200	142,700	95,645	131,284	46.6%	144,200	-7.1%
Automotive Supplies & Gasoline	242,430	266,700	248,600	178,948	243,628	10.0%	273,200	2.4%
Materials & Equipment	270,899	378,700	370,820	257,895	363,404	39.8%	446,000	17.8%
Major Acquisitions & Improvements	194,904	490,000	421,900	235,298	388,148	151.4%	622,000	26.9%
Special Current Charges	30,370	37,700	30,700	14,190	26,095	24.1%	35,000	-7.2%
FIRE DEPARTMENT	\$ 15,870,090	\$ 17,223,133	\$ 17,223,133	\$ 13,551,114	\$ 17,026,386	8.5%	\$ 17,780,468	3.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 01 ADMINISTRATION**

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations; to maintain a desirable ISO fire suppression rating*; all to be accomplished through training, public education, inspection, and quality assurance.

*ISO Rating: "ISO" stands for the Insurance Services Office, a private corporation that evaluates industries for insurance rating purposes. For the fire service, the ISO uses the Public Protection Classification (PPCTM) program, in which the ISO conducts periodic audits of every fire department in the United States on a constantly rotating basis, usually about every 10 years. Every audit results in a rating from 1 to 10 for the audited department; this is known as the department's PPC number. A rating of 1 is the best; 10 is the worst. Insurance companies use this rating to determine proper insurance rates for structures in the fire district. The current ISO rating for the City of Lake Charles is 2.

FUNCTION DESCRIPTION:

This division is the administration component of the Fire Department.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Fire reports	3,979	3,619	4,000

*The numbers provided come from a twelve-month time period from January to December.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	5	5	5	5

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

<u>Department / Division</u>	<u>Actual Fiscal Year 2016 - 2017</u>	<u>Adopted Budget 2017 - 2018</u>	<u>Amended Budget 2017 - 2018</u>	<u>Y-T-D FY 2018 7/31/2018</u>	<u>% Change Adopted '18 from Actual '17</u>	<u>Adopted Budget 2018 - 2019</u>	<u>% Change Adopted '18 to '19</u>
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 253,569	\$ 270,300	\$ 268,800	\$ 218,251	6.6%	\$ 273,600	1.2%
Fringe Benefits	115,921	125,500	126,000	102,143	8.3%	131,300	4.6%
General Operating Services	4,257	12,300	8,980	2,715	188.9%	10,000	-18.7%
Maintenance & Rentals	6,208	7,500	7,500	4,884	20.8%	8,000	6.7%
Utilities	218,170	238,000	238,000	170,669	9.1%	238,000	0.0%
Contractual Services & Projects	-	300	5,600	5,425	N/A	300	0.0%
General Supplies	86	600	600	34	597.7%	400	-33.3%
Materials & Equipment	3,682	5,000	4,020	755	35.8%	5,000	0.0%
Special Current Charges	255	500	500	35	96.1%	500	0.0%
FIRE ADMINISTRATION	\$ 602,148	\$ 660,000	\$ 660,000	\$ 504,911	9.6%	\$ 667,100	1.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 02 FIRE SUPPRESSION

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This is the largest division in the Fire Department. The employees are qualified to control and extinguish fires, respond to hazardous material emergencies, provide high quality first responder service, and quickly act in response to life threatening situations. They respond to hundreds of extrications and thousands of emergency line calls a year. They support and maintain a safe, healthy, well-trained, and high performing workforce to better serve the Lake Charles community.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Calls for service	3,979	3,619	4,000

*The numbers provided come from a twelve-month time period from January to December.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	161	161	161	161

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 02 FIRE SUPPRESSION							
Salaries/ Wages	\$ 5,948,391	\$ 6,499,175	\$ 6,145,175	\$ 5,024,204	9.3%	\$ 6,693,500	3.0%
Overtime	1,458,209	1,000,000	1,600,000	1,294,010	-31.4%	1,000,000	0.0%
Fringe Benefits	2,984,483	3,371,075	3,149,375	2,551,120	13.0%	3,446,500	2.2%
General Operating Services	4,857	6,600	8,800	2,889	35.9%	5,700	-13.6%
Insurance - Property, AL, GL, WC	935,708	953,349	948,349	709,695	1.9%	950,249	-0.3%
Maintenance & Rentals	263,907	315,200	401,700	299,541	19.4%	349,200	10.8%
Utilities	29	-	-	-	-100.0%	-	N/A
Contractual Services & Projects	89,987	123,150	113,150	43,568	36.9%	133,450	8.4%
General Supplies	104,239	136,050	124,550	86,544	30.5%	127,250	-6.5%
Automotive Supplies & Gasoline	208,879	228,500	206,500	151,793	9.4%	228,500	0.0%
Materials & Equipment	261,297	352,000	353,600	249,012	34.7%	424,500	20.6%
Major Acquisitions & Improvements	194,904	420,000	360,560	173,959	115.5%	622,000	48.1%
Special Current Charges	29,709	36,000	29,000	13,869	21.2%	34,000	-5.6%
FIRE SUPPRESSION	\$ 12,484,599	\$ 13,441,099	\$ 13,440,759	\$ 10,600,204	7.7%	\$ 14,014,849	4.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 03 CAJUN COUNTRY

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This division was established in 2008 to better track costs attributable to the Ward 3 Fire District agreement with Calcasieu Parish which serves areas in Ward 3 outside the City limits. Fire support personnel are not specifically assigned to this station. The personnel costs are recorded in this division as they are incurred through the payroll process.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Fire Reports	846	900	900
Calls for service	846	900	955

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll cost is recorded in this division as they are incurred.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 03 CAJUN COUNTRY							
Salaries/ Wages	\$ 599,759	\$ 689,625	\$ 613,125	\$ 491,689	15.0%	\$ 682,700	-1.0%
Overtime	228,268	180,000	330,000	245,121	-21.1%	180,000	0.0%
Fringe Benefits	305,630	329,495	307,495	245,530	7.8%	311,435	-5.5%
Insurance - Property, AL, GL, WC	108,415	107,611	107,611	85,901	-0.7%	107,611	0.0%
Maintenance & Rentals	49,293	30,100	29,600	18,242	-38.9%	33,100	10.0%
Utilities	16,792	23,950	23,950	14,399	42.6%	21,150	-11.7%
Contractual Services & Projects	5,301	5,900	5,900	3,509	11.3%	6,400	8.5%
General Supplies	1,521	6,500	6,500	1,201	327.4%	5,500	-15.4%
Automotive Supplies & Gasoline	18,666	23,700	26,100	15,050	27.0%	28,700	21.1%
Materials & Equipment	4,094	13,200	5,200	3,016	222.4%	10,000	-24.2%
CAJUN COUNTRY	\$ 1,337,739	\$ 1,410,081	\$ 1,455,481	\$ 1,123,658	5.4%	\$ 1,386,596	-1.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 04 FIRE DEPARTMENT
DIVISION: 04 FIRE SUPPORT

GOAL MISSION STATEMENT:

To preserve life, property and environment by responding to requests for assistance, both emergency and non-emergency situations, to be accomplished through training, public education, inspection, and quality assurance.

FUNCTION DESCRIPTION:

This division was broken out separately from fire suppression for the first time in the adopted 2011 budget. It includes the Training Division, Maintenance Division, Communication Division, and Prevention and Planning.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Code inspections	3,887	3,067	4,000
Fire Stations in City Limits	8	8	8
Fire Stations outside City Limits	2	2	2

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	16	16	16	16

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 04 FIRE DEPARTMENT							
DIV: 04 FIRE SUPPORT							
Salaries/ Wages	\$ 885,619	\$ 958,450	\$ 956,250	\$ 760,134	8.2%	\$ 1,026,200	7.1%
Overtime	24,900	40,800	62,800	52,899	63.9%	40,800	0.0%
Fringe Benefits	388,080	441,980	421,780	329,932	13.9%	455,400	3.0%
General Operating Services	413	1,000	1,000	-	142.1%	1,000	0.0%
Insurance - Property, AL, GL, WC	110,873	110,873	110,873	83,155	0.0%	110,873	0.0%
Maintenance & Rentals	-	3,600	1,600	-	N/A	3,600	0.0%
Utilities	688	1,000	1,000	728	45.3%	1,000	0.0%
Contractual Services & Projects	17,914	48,000	14,000	8,785	167.9%	39,000	-18.8%
General Supplies	-	12,050	11,050	7,866	N/A	11,050	-8.3%
Automotive Supplies & Gasoline	14,885	14,500	16,000	12,105	-2.6%	16,000	10.3%
Materials & Equipment	1,826	8,500	8,000	5,112	365.5%	6,500	-23.5%
Major Acquisitions & Improvements	-	70,000	61,340	61,339	N/A	-	-100.0%
Special Current Charges	406	1,200	1,200	286	195.6%	500	-58.3%
FIRE SUPPORT	<u>1,445,604</u>	<u>1,711,953</u>	<u>1,666,893</u>	<u>1,322,341</u>	18.4%	<u>1,711,923</u>	0.0%
FIRE DEPARTMENT	<u>\$ 15,870,090</u>	<u>\$ 17,223,133</u>	<u>\$ 17,223,133</u>	<u>\$ 13,551,114</u>	8.5%	<u>\$ 17,780,468</u>	3.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 05 POLICE
DIVISION:

GOAL MISSION STATEMENT:

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

FUNCTION DESCRIPTION:

The functions of this department are the prevention of crime; law enforcement; assistance to the courts and other law enforcement officials; and maintain the peace of the City.

Police Department Divisions:

- Police Administration
- Police Service

AUTHORIZED PERSONNEL: (does not include Police Hiring Grant)

	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Total Personnel Count				
Full-Time	187	187	187	188

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND								
DEPT: 05 POLICE								
Salaries/ Wages	\$ 8,522,297	\$ 9,484,240	\$ 8,844,740	\$ 7,111,749	\$ 8,800,516	11.3%	\$ 9,594,200	1.2%
Overtime	1,346,268	953,000	1,526,000	1,166,271	1,373,400	-29.2%	970,500	1.8%
Retirement contributions	2,742,583	3,046,930	2,992,105	2,219,159	2,902,342	11.1%	3,239,700	6.3%
Other Fringe Benefits	1,666,531	1,798,515	1,797,515	1,312,391	1,707,639	7.9%	1,820,420	1.2%
General Operating Services	73,161	68,000	64,875	48,580	61,631	-7.1%	60,500	-11.0%
Insurance - Property, AL, GL, WC	1,649,403	1,650,591	1,654,091	1,239,100	1,654,091	0.1%	1,650,391	0.0%
Maintenance & Rentals	450,220	490,700	547,600	345,882	547,600	9.0%	505,700	3.1%
Utilities	156,703	197,850	182,850	111,933	164,565	26.3%	161,850	-18.2%
Contractual Services & Projects	114,824	129,160	142,685	114,204	142,685	12.5%	249,810	93.4%
General Supplies	82,047	103,325	104,925	76,619	99,679	25.9%	100,800	-2.4%
Automotive Supplies & Gasoline	444,440	455,200	496,200	380,482	496,200	2.4%	590,200	29.7%
Materials & Equipment	1,063,069	824,100	841,600	628,550	824,768	-22.5%	813,100	-1.3%
Major Acquisitions & Improvements	674,952	805,000	847,925	731,478	847,925	19.3%	822,500	2.2%
Special Current Charges	270,652	495,000	283,500	234,565	283,500	82.9%	452,000	-8.7%
Interfund transfers	351,318	161,100	336,100	286,239	336,100	-54.1%	65,092	-59.6%
POLICE DEPARTMENT	\$ 19,608,468	\$ 20,662,711	\$ 20,662,711	\$ 16,007,202	\$ 20,242,641	5.4%	\$ 21,096,763	2.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 05 POLICE
DIVISION: 01 POLICE ADMINISTRATION

GOAL MISSION STATEMENT:

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

FUNCTION DESCRIPTION:

This division is the administration component of the Police Department. It includes the Office of the Chief of Police, his secretary, the positions of Deputy Chiefs, and the Professional Standards Division. These positions are responsible for the overall management and operation of the department and its respective divisions and include policies and procedures, rules and regulations, and personnel matters administration.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Calls for service	130,985	135,500	135,000
Administrative Investigations	70	70	65
Crime Clearance Rate	70%	70%	57%

AUTHORIZED PERSONNEL: (does not include Police Hiring Grant)

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	6	6	6	6

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

<u>Department / Division</u>	<u>Actual Fiscal Year 2016 - 2017</u>	<u>Adopted Budget 2017 - 2018</u>	<u>Amended Budget 2017 - 2018</u>	<u>Y-T-D FY 2018 7/31/2018</u>	<u>% Change Adopted '18 from Actual '17</u>	<u>Adopted Budget 2018 - 2019</u>	<u>% Change Adopted '18 to '19 Adopted</u>
FUND: 001 GENERAL FUND							
DEPT: 05 POLICE							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 418,490	\$ 505,740	\$ 464,240	\$ 386,519	20.8%	\$ 514,000	1.6%
Fringe Benefits	148,113	215,130	179,530	142,364	45.2%	227,900	5.9%
General Operating Services	47,226	55,000	53,875	43,045	16.5%	49,500	-10.0%
Maintenance & Rentals	15,172	26,200	26,100	10,078	72.7%	26,200	0.0%
Utilities	139,469	176,500	161,500	98,482	26.6%	140,500	-20.4%
Contractual Services & Projects	17,463	27,010	36,035	33,501	54.7%	38,010	40.7%
General Supplies	17,740	21,350	21,450	13,004	20.3%	18,600	-12.9%
Materials & Equipment	1,600	2,200	2,200	800	37.5%	4,600	109.1%
Special Current Charges	301	2,000	500	-	564.5%	-	-100.0%
ADMINISTRATION	\$ 805,574	\$ 1,031,130	\$ 945,430	\$ 727,793	28.0%	\$ 1,019,310	-1.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 05 POLICE
DIVISION: 02 POLICE SERVICE**

GOAL MISSION STATEMENT:

To serve all people within our jurisdiction with respect, fairness, and compassion.

The management and members of the Lake Charles Police Department are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

The management and members of the Lake Charles Police Department are dedicated to fostering a sense of security for the citizens we serve; to investigate problems and seek solutions; and to build and maintain public trust by holding ourselves to the highest standards of ethics and performance.

FUNCTION DESCRIPTION:

This division consists of police personnel and the operational needs of the police force. It consists of three units, Operations, Administrative Support, and Investigations. "Operations" contains the operational functions of the police services to the public and falls under the purview of a Deputy Chief. Components falling under this title include the patrol division and K-9 function, the traffic division, and the personnel training division. "Administrative Support" contains the functions classified as support positions falling under the purview of a Deputy Chief. The components include budget positions, narcotics task force personnel, communications, clerical, information desk personnel, neighborhood policing, criminal intelligence, and crime analysis. "Investigations" includes the functions classified as investigative positions falling under the purview of a Deputy Chief. Components of this include all sub-classifications of investigations such as violent crimes, property crimes, etc., the investigative clerical personnel, and the property and evidence function.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Calls for service	130,985	135,000	135,000
Arrests	3,074	3,100	3,200
Citations	9,255	15,000	25,000

AUTHORIZED PERSONNEL: (does not include Police Hiring Grant)

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	181	181	181	182

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 05 POLICE							
DIV: 02 POLICE SERVICE							
Salaries/ Wages/ OT	\$ 8,108,154	\$ 8,981,500	\$ 8,381,500	\$ 6,725,643	10.8%	\$ 9,082,700	1.1%
Overtime	1,341,919	950,000	1,525,000	1,165,858	-29.2%	968,000	1.9%
Retirement	2,652,995	2,903,915	2,879,090	2,118,232	9.5%	3,089,500	6.4%
Fringe Benefits	1,608,006	1,726,400	1,731,000	1,270,954	7.4%	1,742,720	0.9%
General Operating Services	25,935	13,000	11,000	5,535	-49.9%	11,000	-15.4%
Insurance - Property, AL, GL, WC	1,649,403	1,650,591	1,654,091	1,239,100	0.1%	1,650,391	0.0%
Maintenance & Rentals	435,048	464,500	521,500	335,804	6.8%	479,500	3.2%
Utilities	17,234	21,350	21,350	13,451	23.9%	21,350	0.0%
Contractual Services & Projects	97,361	102,150	106,650	80,703	4.9%	211,800	107.3%
General Supplies	64,307	81,975	83,475	63,615	27.5%	82,200	0.3%
Automotive Supplies & Gasoline	444,440	455,200	496,200	380,482	2.4%	590,200	29.7%
Materials & Equipment	1,061,471	821,900	839,400	627,750	-22.6%	808,500	-1.6%
Major Acquisitions & Improvements	674,952	805,000	847,925	731,478	19.3%	822,500	2.2%
Special Current Charges	270,351	493,000	283,000	234,565	82.4%	452,000	-8.3%
Interfund transfers	351,318	161,100	336,100	286,239	-54.1%	65,092	-59.6%
POLICE SERVICE	<u>18,802,894</u>	<u>19,631,581</u>	<u>19,717,281</u>	<u>15,279,409</u>	4.4%	<u>20,077,453</u>	2.3%
POLICE DEPARTMENT	<u>\$ 19,608,468</u>	<u>\$ 20,662,711</u>	<u>\$ 20,662,711</u>	<u>\$ 16,007,202</u>	5.4%	<u>\$ 21,096,763</u>	2.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION:**

GOAL MISSION STATEMENT:

To ensure the highest quality of services are provided to the residents of the City of Lake Charles in the maintenance of public infrastructure and the carrying out of services as provided by the divisions as outlined below.

FUNCTION DESCRIPTION:

Per the City Charter, the Director of Public Works is responsible for emergency services for all agencies of the City; contract construction supervision, maintenance of City property; maintenance of city map and mapping and survey work; construction of streets and sidewalks and bridges and street drainage connected therewith; traffic engineering; garbage and trash collection and disposal; street cleaning; storm water collection and disposal systems. In addition, the Director of Public Works oversees City Wastewater and Water systems; the City Transit system; the Vehicle Maintenance Division; and the Grounds Maintenance Division.

Public Works Department Divisions:

Administration
Streets
Solid Waste-Trash Collection
Solid Waste General
Engineering

Vehicle Maintenance
Building Maintenance
Communication & Traffic
Grounds Maintenance

*** Wastewater, Transit, and Water Division are in separate funds listed elsewhere in the budget.

AUTHORIZED PERSONNEL:

	Actual Fiscal Year	Adopted Budget	Adjusted Budget	Budget
Total Personnel Count	2016-2017	2017-2018	2017-2018	2018-2019
Full-Time	157	157	157	157
Part-Time	17	17	17	17

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND								
DEPT: 06 PUBLIC WORKS								
Salaries/ Wages	\$ 4,905,431	\$ 5,596,414	\$ 5,522,914	\$ 4,033,118	\$ 5,136,310	14.1%	\$ 5,698,800	1.8%
Overtime	252,507	246,700	287,200	218,116	272,840	-2.3%	253,000	2.6%
Retirement contributions	538,677	701,080	701,080	511,290	652,004	30.1%	748,900	6.8%
Other Fringe Benefits	1,470,154	1,713,815	1,712,165	1,189,428	1,558,070	16.6%	1,728,960	0.9%
General Operating Services	12,849	26,370	25,370	11,416	17,759	105.2%	25,870	-1.9%
Insurance - Property, AL, GL, WC	1,660,708	1,660,687	1,660,687	1,248,206	1,660,687	0.0%	1,663,687	0.2%
Maintenance & Rentals	426,558	632,300	639,360	173,664	351,648	48.2%	639,450	1.1%
Utilities	1,471,366	1,491,900	1,495,900	1,083,752	1,421,105	1.4%	1,498,900	0.5%
Contractual Services & Projects	1,769,527	1,914,750	1,906,800	1,220,715	1,906,800	8.2%	2,317,175	21.0%
General Supplies	462,383	619,400	617,800	317,299	593,088	34.0%	667,650	7.8%
Automotive Supplies & Gasoline	898,121	959,550	1,007,300	654,187	906,570	6.8%	1,088,800	13.5%
Materials & Equipment	398,331	450,550	449,240	174,298	404,316	13.1%	418,150	-7.2%
Major Acquisitions & Improvements	2,499,928	1,906,700	1,901,550	1,452,173	1,901,550	-23.7%	1,504,320	-21.1%
Special Current Charges	63,237	136,900	129,750	18,707	64,875	116.5%	144,500	5.6%
PUBLIC WORKS DEPARTMENT	\$ 16,829,777	\$ 18,057,116	\$ 18,057,116	\$ 12,306,369	\$ 16,847,623	7.3%	\$ 18,398,162	1.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 01 ADMINISTRATION**

GOAL MISSION STATEMENT:

To ensure the highest quality of service is given to the residents of the City of Lake Charles.

FUNCTION DESCRIPTION:

The Administration Division provides for the general management of the Public Works Department and the coordination and scheduling of work performed by its various operating divisions. This includes, but is not limited to, the City Engineering functions and other government agencies such as Gravity Drainage, Calcasieu Parish Police Jury, and Department of Transportation & Development.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Work orders completed	930	1,200	1,200

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	14	14	14	11

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 549,291	\$ 676,330	\$ 676,330	\$ 459,813	23.1%	\$ 580,500	-14.2%
Fringe Benefits	208,231	263,025	261,375	179,944	26.3%	221,350	-15.8%
General Operating Services	5,493	7,650	6,650	3,711	39.3%	7,650	0.0%
Insurance - Property, AL, GL, WC	18,979	18,979	18,979	14,234	0.0%	18,979	0.0%
Maintenance & Rentals	12,196	40,550	46,110	21,542	232.5%	48,550	19.7%
Utilities	26,874	29,200	29,200	20,523	8.7%	31,800	8.9%
Contractual Services & Projects	30,855	9,800	8,650	6,884	-68.2%	12,200	24.5%
General Supplies	11,938	21,850	23,100	16,107	83.0%	22,850	4.6%
Automotive Supplies & Gasoline	10,045	9,050	11,550	7,710	-9.9%	12,850	42.0%
Materials & Equipment	7,946	10,250	10,390	3,480	29.0%	8,850	-13.7%
Major Acquisitions & Improvements	50,922	84,700	82,200	-	66.3%	-	-100.0%
Special Current Charges	11,505	75,500	72,350	4,422	556.2%	85,500	13.2%
ADMINISTRATION	\$ 944,275	\$ 1,246,884	\$ 1,246,884	\$ 738,370	32.0%	\$ 1,051,079	-15.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 02 STREETS**

GOAL MISSION STATEMENT:

To maintain safe roadways and sidewalks for pedestrian and vehicular traffic and to maintain City infrastructure drainage systems.

FUNCTION DESCRIPTION:

The Streets Division performs general roadway maintenance (maintaining, repairing, improving City streets) and drainage on public streets. Street sweepers insure streets are free of dirt, leaves, and debris. The maintenance of City streets includes surface treatment and overlay; correction of street failures including handicap ramps, curbs, and gutters, construction catch basins, drainage boxes, and patching potholes. (This budget also includes the cost of street lighting.)

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Work orders completed	785	800	850
Work orders completed-drainage	1,600	1,600	1,600
Storm Sewers maintenance (miles)	425	425	425

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	25	25	25	25
Part-Time	3	3	3	3

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 02 STREETS							
Salaries/ Wages/ OT	\$ 801,677	\$ 891,865	\$ 891,865	\$ 688,588	11.2%	\$ 909,600	2.0%
Fringe Benefits	316,862	361,220	361,220	277,600	14.0%	377,050	4.4%
General Operating Services	33	1,400	1,400	95	4142.4%	1,400	0.0%
Insurance - Property, AL, GL, WC	459,959	459,959	459,959	346,158	0.0%	461,959	0.4%
Maintenance & Rentals	24,869	69,300	70,800	14,208	178.7%	70,800	2.2%
Utilities	1,367,579	1,364,000	1,364,000	997,156	-0.3%	1,371,500	0.5%
Contractual Services & Projects	327,170	355,400	353,900	160,443	8.6%	755,425	112.6%
General Supplies	220,732	282,500	282,500	164,118	28.0%	323,000	14.3%
Automotive Supplies & Gasoline	40,673	48,500	48,500	31,461	19.2%	58,000	19.6%
Materials & Equipment	41,411	48,500	48,500	26,925	17.1%	48,500	0.0%
Major Acquisitions & Improvements	268,478	149,000	149,000	112,072	-44.5%	79,500	-46.6%
Special Current Charges	25,155	22,500	22,500	1,763	-10.6%	22,500	0.0%
STREETS	\$ 3,894,598	\$ 4,054,144	\$ 4,054,144	\$ 2,820,587	4.1%	\$ 4,479,234	10.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 03 SOLID WASTE - TRASH**

GOAL MISSION STATEMENT:

To collect and dispose of trash from the residents in the City limits of Lake Charles in the most economical and environmentally safe manner.

FUNCTION DESCRIPTION:

The primary function of the Solid Waste (Trash) Division is the collection of trash, which consists of brush, debris, and other residential waste not handled by the automated garbage system. These items are collected from City residences once a week and delivered to the disposal sites. There are nine trash routes that run four (4) days per week, which average approximately 798 homes per route.

Included in the disposal sites is the City-owned Incinerator (Wood Waste Processing Facility). This Division also operates all recycling collection sites, as well as having a roving recycling truck at various locations throughout the City.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Tons incinerated	5,500	5,800	6,000
Tons trash collected	6,650	7,000	7,500
Team Green Recycling Tons	420	540	600

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	29	29	29	29
Part-Time	9	9	9	9

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 03 TRASH COLLECTION							
Salaries/ Wages/ OT	\$ 967,017	\$ 1,079,320	\$ 1,079,320	\$ 807,895	11.6%	\$ 1,094,700	1.4%
Fringe Benefits	372,562	461,605	461,605	315,472	23.9%	467,060	1.2%
General Operating Services	-	3,100	3,100	211	N/A	3,100	0.0%
Insurance - Property, AL, GL, WC	245,096	245,075	245,075	183,806	0.0%	245,075	0.0%
Maintenance & Rentals	99,459	160,200	160,200	20,995	61.1%	165,200	3.1%
Utilities	5,469	6,700	6,700	3,620	22.5%	6,800	1.5%
Contractual Services & Projects	284,928	361,100	355,800	242,453	26.7%	361,100	0.0%
General Supplies	2,336	5,000	5,000	1,654	114.0%	5,500	10.0%
Automotive Supplies & Gasoline	125,112	152,000	163,000	115,233	21.5%	176,500	16.1%
Materials & Equipment	36,013	31,850	31,850	22,059	-11.6%	30,850	-3.1%
Major Acquisitions & Improvements	500,154	472,250	470,550	470,545	-5.6%	261,000	-44.7%
Special Current Charges	13,712	11,500	7,500	4,547	-16.1%	12,000	4.3%
TRASH COLLECTION	\$ 2,651,858	\$ 2,989,700	\$ 2,989,700	\$ 2,188,490	12.7%	\$ 2,828,885	-5.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**DEPARTMENT: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 04 SOLID WASTE – GENERAL**

GOAL MISSION STATEMENT:

To clean all streets of garbage in the most economical and environmentally safe manner.

FUNCTION DESCRIPTION:

The Solid Waste (Garbage) Division includes the cost of operation of the City's automated garbage collection service, including related equipment costs, contractual cost of waste disposal, and expenses of transportation to disposal sites. Its primary function is the collection of garbage from City residences once a week and delivery of the items to the dump sites. There are nine routes that run four (4) days per week, which average 798 homes per route.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Tons garbage collected	26,000	26,500	27,000
Work orders completed	7,720	7,900	8,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	14	14	14	14

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 04 SOLID WASTE-GENERAL							
Salaries/ Wages/ OT	\$ 432,193	\$ 469,600	\$ 469,600	\$ 365,707	8.7%	\$ 496,800	5.8%
Fringe Benefits	172,882	198,590	198,590	154,408	14.9%	214,900	8.2%
General Operating Services	1,505	2,800	2,800	266	86.0%	2,800	0.0%
Insurance - Property, AL, GL, WC	235,150	235,150	235,150	177,488	0.0%	236,150	0.4%
Maintenance & Rentals	127,893	115,100	115,100	33,126	-10.0%	107,100	-7.0%
Utilities	6,237	7,400	7,900	4,828	18.6%	7,700	4.1%
Contractual Services & Projects	993,065	1,030,100	1,030,100	732,408	3.7%	1,030,100	0.0%
General Supplies	21,149	18,800	18,800	5,795	-11.1%	18,800	0.0%
Automotive Supplies & Gasoline	296,746	317,000	312,650	196,783	6.8%	344,150	8.6%
Materials & Equipment	177,250	179,750	179,750	48,564	1.4%	139,750	-22.3%
Major Acquisitions & Improvements	823,893	392,000	395,850	395,814	-52.4%	271,000	-30.9%
Special Current Charges	4,418	17,700	17,700	2,149	300.6%	15,000	-15.3%
SOLID WASTE-GENERAL	\$ 3,292,381	\$ 2,983,990	\$ 2,983,990	\$ 2,117,336	-9.4%	\$ 2,884,250	-3.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 05 VEHICLE MAINTENANCE**

GOAL MISSION STATEMENT:

To provide quality repairs and maintenance at the most economical cost to sustain the City's fleet of vehicles and off-road equipment and to provide these services in a professional, and courteous manner; to promote the reduction of idle time and improve fuel mileage through preventative maintenance; to provide information on technology advances in alternative fuels and vehicles.

FUNCTION DESCRIPTION:

The Vehicle Maintenance Division accounts for the operational costs to establish and maintain a high standard of performance and accountability for Public Works, Police, Recreation, and City Hall fleets. This includes vehicle and equipment repairs, parts, tire and fuel management, and vendor support to ensure the maximum readiness of the City of Lake Charles fleet.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018-2019 Estimated
Work orders	6,444	6,500	6,500
Invoices Processed	4,124	4,000	4,000
Vehicle/Equipment Intakes	96	92	95

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	24	24	24	24

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Amended	Y-T-D	% Change	Adopted	% Change
	Fiscal Year 2016 - 2017	Budget 2017 - 2018	Budget 2017 - 2018	FY 2018 7/31/2018	'18 from Actual '17	Budget 2018 - 2019	Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 05 VEHICLE MAINTENANCE							
Salaries/ Wages/ OT	\$ 893,683	\$ 966,300	\$ 966,300	\$ 736,911	8.1%	\$ 968,000	0.2%
Fringe Benefits	330,535	377,830	377,830	274,457	14.3%	384,600	1.8%
General Operating Services	5,111	8,050	8,050	5,860	57.5%	8,050	0.0%
Insurance - Property, AL, GL, WC	85,920	85,920	85,920	64,440	0.0%	85,920	0.0%
Maintenance & Rentals	38,542	71,750	71,750	28,399	86.2%	71,750	0.0%
Utilities	26,010	38,200	38,200	22,158	46.9%	33,500	-12.3%
Contractual Services & Projects	11,939	18,700	18,700	7,588	56.6%	18,700	0.0%
General Supplies	45,623	66,650	66,650	23,431	46.1%	67,750	1.7%
Automotive Supplies & Gasoline	123,548	137,500	137,500	44,222	11.3%	142,500	3.6%
Materials & Equipment	54,751	66,500	66,500	26,219	21.5%	72,500	9.0%
Major Acquisitions & Improvements	25,012	215,000	215,000	78,400	759.6%	191,500	-10.9%
Special Current Charges	2,763	3,200	3,200	1,238	15.8%	3,000	-6.3%
VEHICLE MAINTENANCE	\$ 1,643,437	\$ 2,055,600	\$ 2,055,600	\$ 1,313,323	25.1%	\$ 2,047,770	-0.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 06 BUILDING MAINTENANCE**

GOAL MISSION STATEMENT:

To provide healthy, safe, and usable buildings and facilities through maintenance, repairs, as well as, completing renovations in a timely and cost-effective manner.

FUNCTION DESCRIPTION:

The Building Maintenance Division provides the maintenance of air/heating systems and plumbing systems, as well as, repairs including carpentry, electrical, and painting for approximately 108 city facilities. This division also oversees the Building Services Division which maintains City Hall, 1911 Arts & Cultural Center, and Central School Arts & Humanities Center. Building Maintenance is in charge of installing and removing of the Holiday Décor in the City. Material costs are charged to various departments; personnel and other operational costs are funded through the Building Maintenance Division's budget.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Work orders completed	1,089	1,050	1,100

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	13	13	13	13

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 06 BUILDING MAINTENANCE							
Salaries/ Wages/ OT	\$ 364,249	\$ 421,309	\$ 421,309	\$ 283,590	15.7%	\$ 427,700	1.5%
Fringe Benefits	148,460	175,360	175,360	120,335	18.1%	176,200	0.5%
General Operating Services	34	300	300	80	782.4%	300	0.0%
Insurance - Property, AL, GL, WC	12,331	12,331	12,331	9,625	0.0%	12,331	0.0%
Maintenance & Rentals	3,950	12,200	12,200	2,485	208.9%	12,200	0.0%
Utilities	5,705	6,600	6,600	4,639	15.7%	6,100	-7.6%
Contractual Services & Projects	-	1,050	1,050	-	N/A	1,050	0.0%
General Supplies	17,752	27,700	27,650	14,379	56.0%	31,200	12.6%
Automotive Supplies & Gasoline	14,497	17,200	22,000	14,068	18.6%	21,200	23.3%
Materials & Equipment	13,382	19,900	19,950	7,927	48.7%	20,900	5.0%
Major Acquisitions & Improvements	28,716	63,000	58,200	-	119.4%	-	-100.0%
Special Current Charges	634	1,000	1,000	201	57.7%	800	-20.0%
BUILDING MAINTENANCE	\$ 609,710	\$ 757,950	\$ 757,950	\$ 457,329	24.3%	\$ 709,981	-6.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 07 COMMUNICATION AND TRAFFIC**

GOAL MISSION STATEMENT:

To do the best job the division can to maintain the safety of the motoring public through the maintenance of signs, signals, and communications; to promote the City in its mission and to respond to public concerns within the scope of the division's responsibilities.

FUNCTION DESCRIPTION:

The Communication and Traffic Division installs and maintains traffic control devices and markings and maintains radio communication equipment used by other departments and divisions. (The cost of utility service to City-maintained traffic signals is also charged to this division.) Its functions consist of maintaining, replacing, and adding traffic signs and signals in the City; maintaining, replacing, and adding traffic signals; street striping; and hanging banners for holidays and special events.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Communications/work orders completed	859	860	870
Traffic/sign work completed	4,625	4,700	4,750
Traffic/signal work completed	830	850	860

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	8	8	8	8

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 07 COMMUNICATION & TRAFFIC							
Salaries/ Wages/ OT	\$ 349,888	\$ 340,690	\$ 340,690	\$ 262,544	-2.6%	\$ 332,500	-2.4%
Fringe Benefits	115,397	129,765	129,765	93,000	12.5%	123,200	-5.1%
General Operating Services	483	1,070	1,070	258	121.5%	1,070	0.0%
Insurance - Property, AL, GL, WC	143,315	143,315	143,315	107,486	0.0%	143,315	0.0%
Maintenance & Rentals	9,391	15,100	15,100	4,178	60.8%	15,100	0.0%
Utilities	29,301	35,600	35,600	22,080	21.5%	35,500	-0.3%
Contractual Services & Projects	3,379	3,200	3,200	2,698	-5.3%	3,200	0.0%
General Supplies	86,596	127,000	124,200	47,065	46.7%	127,650	0.5%
Automotive Supplies & Gasoline	17,072	17,300	20,100	12,819	1.3%	21,300	23.1%
Materials & Equipment	3,292	16,800	16,800	2,703	410.3%	16,800	0.0%
Major Acquisitions & Improvements	-	-	-	-	N/A	399,500	N/A
Special Current Charges	514	500	500	518	-2.7%	700	40.0%
COMMUNICATION & TRAFFIC	\$ 758,628	\$ 830,340	\$ 830,340	\$ 555,349	9.5%	\$ 1,219,835	46.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 14 GROUNDS MAINTENANCE

GOAL MISSION STATEMENT:

To provide and maintain the aesthetic quality of the City. The Drainage area of the Division is to maintain the City's infrastructure drainage system.

FUNCTION DESCRIPTION:

The Grounds Maintenance/Beautification Division performs grounds maintenance functions such as mowing and landscape management. Its functions include seeding, fertilizing, mowing, grooming, trimming, flower beds, and grass cutting on medians, neutral grounds, city right of ways, boulevards, city owned facilities and two (2) city-owned cemeteries. The Drainage system, consisting of approximately 425 miles includes underground drainage, surface drainage, and open ditch drainage. These drainage systems are inspected on an annual basis. The City's Litter Abatement Program is accounted for in this division also.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Work orders completed	1,100	1,400	1,450

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	30	30	30	30
Part-Time	5	5	5	5

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 14 GROUNDS MAINTENANCE							
Salaries/ Wages/ OT	\$ 799,940	\$ 997,700	\$ 964,700	\$ 646,186	24.7%	\$ 983,200	-1.5%
Fringe Benefits	343,902	447,500	447,500	285,502	30.1%	445,800	-0.4%
General Operating Services	190	2,000	2,000	935	952.6%	1,500	-25.0%
Insurance - Property, AL, GL, WC	459,958	459,958	459,958	344,969	0.0%	459,958	0.0%
Maintenance & Rentals	110,258	148,100	148,100	48,731	34.3%	148,750	0.4%
Utilities	4,191	4,200	7,700	8,748	0.2%	6,000	42.9%
Contractual Services & Projects	118,194	135,400	135,400	68,241	14.6%	135,400	0.0%
General Supplies	56,257	69,900	69,900	44,750	24.3%	70,900	1.4%
Automotive Supplies & Gasoline	270,428	261,000	292,000	231,891	-3.5%	312,300	19.7%
Materials & Equipment	64,286	77,000	75,500	36,421	19.8%	80,000	3.9%
Major Acquisitions & Improvements	802,750	530,750	530,750	395,342	-33.9%	301,820	-43.1%
Special Current Charges	4,536	5,000	5,000	3,869	10.2%	5,000	0.0%
GROUNDS MAINTENANCE	\$ 3,034,890	\$ 3,138,508	\$ 3,138,508	\$ 2,115,585	3.4%	\$ 2,950,628	-6.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 15 ENGINEERING**

GOAL MISSION STATEMENT:

To provide the residents of the City of Lake Charles, as well as other departments of the City, technical services in the design, development and maintenance of city-wide infrastructure, capital improvement projects and subdivision developments with the highest level of expertise in a timely and efficient manner.

FUNCTION DESCRIPTION

Design, assist, supervise and check designs of proposed projects; prepare engineering plans, cost estimates and specifications for construction projects; review designs by private professional engineers; review plans for City paving and storm drainage projects to determine work adjustment or relocation of utilities; interpret plans and specifications of contract work; review and make bid recommendations; direct studies of existing and proposed storm drainage, water, sewer, and road capabilities; provide information concerning location of existing utilities; supervise the utility permit program; perform preconstruction estimates on proposed City projects and maintain cost records during construction; maintain as-built plans; supervise maintenance of City maps, construction plans and related information; attend City Council and other public meetings to explain services and requirements, to solve problems, or to dispose of complaints; maintain records; prepare periodic and progress reports, summaries, and recommendations and annual budget.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Projects Completed	47	60	60
Active A&E's* / Task Orders	70	75	85

* Architectural and Engineering Agreements

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	0	0	0	3

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 06 PUBLIC WORKS							
DIV: 15 ENGINEERING							
Salaries/ Wages/ OT	\$ -	\$ -	\$ -	\$ -	N/A	\$ 158,800	N/A
Fringe Benefits	-	-	-	-	N/A	67,700	N/A
ENGINEERING	-	-	-	-		226,500	
PUBLIC WORKS DEPARTMENT	\$ 16,829,777	\$ 18,057,116	\$ 18,057,116	\$ 12,306,369	7.3%	\$ 18,398,162	1.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION:**

GOAL MISSION STATEMENT:

To strive to administer safe, balanced, aesthetically pleasing and sustainable physical development to Lake Charles while protecting the larger public interest and improving quality.

Through the Planning Commission, the Planning Department is tasked with the principle authority to evaluate, formulate, plan, and execute the basic ingredients of the "City's Urban Policy."

FUNCTION DESCRIPTION:

The Planning and Development Department administers programs that influence the quality of life within the City of Lake Charles. These include zoning and land use enforcement, subdivision administration, and floodplain management. The planning department monitors current trends and has several community plans to foster development in all areas of the City. Partnering with the SWLA Economic Development Alliance, the City of Lake Charles is dedicated to improving the economic reinvestment of the Lake Charles community.

Planning and Development Department Divisions:

- Administration
- Permit Center
- Downtown/Lakefront Development

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	20	20	20	21
Part-Time	4	4	4	4

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 FUND: 001 GENERAL FUND								
DEPT: 07 PLANNING & DEVELOPMENT								
Salaries/ Wages/ OT	\$ 1,015,383	\$ 1,138,120	\$ 1,138,120	\$ 914,522	\$ 1,126,739	12.1%	\$ 1,202,500	5.7%
Fringe Benefits	336,013	411,555	410,055	322,852	405,954	22.5%	461,960	12.2%
General Operating Services	111,204	150,850	155,350	78,293	124,280	35.7%	197,200	30.7%
Insurance - Property, AL, GL, WC	80,623	80,623	80,623	60,470	80,623	0.0%	80,623	0.0%
Maintenance & Rentals	25,945	43,000	45,750	26,433	35,685	65.7%	100,500	133.7%
Utilities	14,283	26,650	26,650	9,509	15,990	86.6%	26,500	-0.6%
Contractual Services & Projects	251,570	399,860	389,435	203,514	358,280	58.9%	342,360	-14.4%
General Supplies	14,877	24,250	30,100	14,098	24,080	63.0%	42,950	77.1%
Automotive Supplies & Gasoline	18,590	21,800	22,450	16,026	22,450	17.3%	28,700	31.7%
Materials & Equipment	5,509	11,300	12,250	1,719	6,125	105.1%	17,800	57.5%
Major Acquisitions & Improvements	57,388	21,000	21,750	21,677	21,750	-63.4%	66,000	214.3%
Special Current Charges	44,344	137,350	133,825	18,667	80,295	209.7%	135,650	-1.2%
PLANNING & DEVELOPMENT DEPT	\$ 1,975,729	\$ 2,466,358	\$ 2,466,358	\$ 1,687,780	\$ 2,302,251	24.8%	\$ 2,702,743	9.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 01 ADMINISTRATION**

GOAL MISSION STATEMENT:

To provide for the overall planning and coordination of the City's planning needs through customer service, prompt and adequate responses to telephone inquiries, efficient handling and resolution of zoning disputes and complaints; handling comprehensive planning, zoning, site plan development questions.

FUNCTION DESCRIPTION:

This division performs general City planning activities, administers zoning and other land development regulations, and carries out economic development programs. It processes zoning compliance, site plans, annexation request, subdivision plans, and planned developments. It oversees and administers programs that directly influence the quality of life within the City. Other functions include historic preservation, downtown development, subdivision management, and floodplain management.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Annexations	7	11	10
Subdivisions	65	51	50
Planning Commission			
Major Conditional Use Permits	12	19	15
Minor Conditional Use Permits	30	38	35
Special Exception or Variance Permits	66	45	50

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	5	5	5	5

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 311,082	\$ 327,600	\$ 327,600	\$ 299,397	5.3%	\$ 337,400	3.0%
Fringe Benefits	95,047	111,240	111,240	95,574	17.0%	122,760	10.4%
General Operating Services	69,507	77,500	77,000	48,165	11.5%	112,500	45.2%
Insurance - Property, AL, GL, WC	18,380	18,380	18,380	13,788	0.0%	18,380	0.0%
Maintenance & Rentals	7,807	10,700	13,450	9,319	37.1%	64,200	500.0%
Utilities	2,926	5,000	5,000	2,133	70.9%	5,000	0.0%
Contractual Services & Projects	-	150	3,300	3,150	N/A	10,150	6667%
General Supplies	2,215	2,950	2,800	928	33.2%	12,650	328.8%
Automotive Supplies & Gasoline	1,562	1,700	2,350	2,073	8.8%	2,600	52.9%
Materials & Equipment	410	1,500	1,500	-	265.9%	5,000	233.3%
Major Acquisitions & Improvements	-	21,000	21,750	21,677	N/A	22,000	4.8%
Special Current Charges	10,297	59,200	52,550	123	474.9%	65,000	9.8%
ADMINISTRATION	\$ 519,233	\$ 636,920	\$ 636,920	\$ 496,327	22.7%	\$ 777,640	22.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 02 PERMIT CENTER**

GOAL MISSION STATEMENT:

To provide information to the public and contractors; review development and single structure designs; conduct plan reviews and inspections; manage the structure demolition process; and preserve health, safety, and welfare of the City.

FUNCTION DESCRIPTION:

The Permit Center is a centralized location for obtaining development permits and for acquiring information on all construction, zoning, and land-use requirements for the City of Lake Charles. It establishes rules and regulations for construction, alteration, repair, removal, relocation, demolition, and the use and occupancy of buildings, structures, and premises. It is also responsible for the following: review plans for compliance of new construction and alteration of existing structures; issue building, electrical plumbing, gas, and mechanical permits; perform inspections of various trades on new and altered buildings to assure compliance with codes; license various construction trades such as building, electrical, plumbing, gas, and mechanical contractors; investigate all complaints dealing with building, electrical, plumbing, gas, mechanical, zoning or property standards, such as junk vehicles, junk materials, garbage and trash, or tall grass on private property; and handle condemnation procedures.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Building permits	1,568	1,444	1,500
Electrical permits	1,170	988	1,000
Mechanical permits	662	688	675
Plumbing permits	1,067	1,028	1,050
Total Building Inspections	14,192	13,820	14,000
Property Standards Inspections	5,638	5,876	6,500

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	13	13	13	14
Part-Time	4	4	4	4

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 02 PERMIT CENTER							
Salaries/ Wages/ OT	\$ 613,973	\$ 713,580	\$ 713,580	\$ 536,082	16.2%	\$ 765,000	7.2%
Fringe Benefits	211,341	263,185	263,185	199,637	24.5%	301,100	14.4%
General Operating Services	39,803	69,500	74,500	28,457	74.6%	80,800	16.3%
Insurance - Property, AL, GL, WC	55,043	55,043	55,043	41,282	0.0%	55,043	0.0%
Maintenance & Rentals	18,138	32,300	32,300	17,114	78.1%	36,300	12.4%
Utilities	11,064	21,000	21,000	7,179	89.8%	21,000	0.0%
Contractual Services & Projects	249,336	391,210	377,635	200,364	56.9%	326,210	-16.6%
General Supplies	11,205	12,300	18,300	12,986	9.8%	23,000	87.0%
Automotive Supplies & Gasoline	17,028	20,100	20,100	13,953	18.0%	26,100	29.9%
Materials & Equipment	5,099	9,300	10,250	1,719	82.4%	12,800	37.6%
Major Acquisitions & Improvements	57,388	-	-	-	-100.0%	44,000	N/A
Special Current Charges	12,769	22,000	23,625	12,329	72.3%	23,000	4.5%
PERMIT CENTER	\$ 1,302,187	\$ 1,609,518	\$ 1,609,518	\$ 1,071,102	23.6%	\$ 1,714,353	6.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 13 DOWNTOWN/LAKEFRONT DEVELOPMENT

GOAL MISSION STATEMENT:

To define the parameters, characteristics, aesthetics, and mission of the Downtown Development District with focus on customer and stakeholder needs. The Lakefront Development Sub-district, established in 2007 by Ordinance Number 14114, was created to create a special taxing district and political subdivision of the state to provide for the commercial and/or residential development of designated areas along the lakefront in accordance with a comprehensive plan for development of property within the boundaries of the downtown development district in accordance with the provisions of R.S. 33:9038.57. Two Historic Districts are adjacent to Downtown. The "Charpentier Historic District" encases a 50-block area of homes dating back to the late 1800's and 1900's. This district encompasses some of the finest renovated architecture in Louisiana which was included in the 1990 National Historic Register.

FUNCTION DESCRIPTION:

This division was established in the 2010-2011 fiscal year to perform the planning and development function for the downtown and lakefront districts of the City. Its functions include beautification/aesthetics; budget, funding, operations; economic development; historic preservation; planning and coordination; transportation; and safety and security, including management of the capital improvement program (LDAP) within the district. In addition to the Downtown Lakefront division's specific duties, the division coordinates several other city wide planning and implementation functions.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Development reviews	18	27	30
Historic preservation Projects	20	25	25

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	2	2	2	2

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 13 DOWNTOWN/LAKEFRONT DEVLPMNT							
Salaries/ Wages/ OT	\$ 90,329	\$ 96,940	\$ 96,940	\$ 79,043	7.3%	\$ 100,100	3.3%
Fringe Benefits	29,625	37,130	35,630	27,641	25.3%	38,100	2.6%
General Operating Services	1,894	3,850	3,850	1,671	103.3%	3,900	1.3%
Insurance - Property, AL, GL, WC	7,200	7,200	7,200	5,400	0.0%	7,200	0.0%
Utilities	293	650	650	197	121.8%	500	-23.1%
Contractual Services & Projects	2,233	8,500	8,500	-	280.7%	6,000	-29.4%
General Supplies	1,457	9,000	9,000	184	517.7%	7,300	-18.9%
Materials & Equipment	-	500	500	-	N/A	-	-100.0%
Special Current Charges	21,278	56,150	57,650	6,215	163.9%	47,650	-15.1%
DOWNTOWN/LAKEFRONT PLAN	<u>154,309</u>	<u>219,920</u>	<u>219,920</u>	<u>120,351</u>	42.5%	<u>210,750</u>	-4.2%
PLANNING & DEVELOPMENT DEPT.	<u>\$ 1,975,729</u>	<u>\$ 2,466,358</u>	<u>\$ 2,466,358</u>	<u>\$ 1,687,780</u>	24.8%	<u>\$ 2,702,743</u>	9.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION:

GOAL MISSION STATEMENT:

To give the highest quality of service to fellow employees and the community of Lake Charles.

FUNCTION DESCRIPTION:

General Services Department Divisions:

Administration
 Building Services
 Printing Services

Information Technology
 1911 Arts & Cultural Center
 Community Service Grants

AUTHORIZED PERSONNEL:

	Actual Fiscal Year	Adopted Budget	Adjusted Budget	Budget
Total Personnel Count	2016-2017	2017-2018	2017-2018	2018-2019
Full-Time	20	20	20	20
Part-Time	5	5	5	6

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Expenditures FY 2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND								
DEPT: 10 GENERAL SERVICES								
Salaries/ Wages/ OT	\$ 1,099,071	\$ 1,288,790	\$ 1,288,790	\$ 884,298	\$ 1,224,351	17.3%	\$ 1,318,180	2.3%
Fringe Benefits	307,164	394,085	394,085	259,751	354,677	28.3%	427,950	8.6%
General Operating Services	52,426	72,670	86,170	52,020	77,553	38.6%	106,820	47.0%
Insurance - Property, AL, GL, WC	231,275	241,275	233,275	173,456	233,275	4.3%	241,275	0.0%
Maintenance & Rentals	222,730	409,250	411,400	247,952	370,260	83.7%	469,550	14.7%
Utilities	179,970	191,700	191,700	131,056	187,866	6.5%	198,300	3.4%
Contractual Services & Projects	541,350	691,600	721,600	565,984	692,736	27.8%	804,300	16.3%
General Supplies	99,657	115,000	121,800	76,980	115,710	15.4%	121,500	5.7%
Automotive Supplies & Gasoline	5,456	7,700	7,700	4,111	6,930	41.1%	8,500	10.4%
Materials & Equipment	453,529	364,800	353,700	187,174	336,015	-19.6%	453,500	24.3%
Major Acquisitions & Improvements	27,580	-	-	-	-	-100.0%	-	N/A
Special Current Charges	1,568,678	2,023,775	1,990,425	1,023,569	1,910,808	29.0%	2,083,600	3.0%
GENERAL SERVICES DEPARTMENT	4,788,886	5,800,645	5,800,645	3,606,351	\$ 5,510,180	21.1%	6,233,475	7.5%
OPERATING EXPENDITURES	\$ 64,389,196	\$ 70,305,647	\$ 70,305,647	\$ 51,599,211	\$ 67,617,326	9.2%	\$ 72,411,135	3.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 01 ADMINISTRATION

GOAL MISSION STATEMENT:

To give the highest quality of service to fellow employees and the community of Lake Charles.

FUNCTION DESCRIPTION:

This division serves as a cost center for general administrative support and non-departmental charges, operational payments to other agencies pursuant to statutes or agreements, and incidental expenses of boards and commissions. It also provides for education costs and write-offs of uncollectible receivables for the entire General Fund.

This division also oversees the following annual special events: Vietnam Veterans Honor Day, Patriot's Ball, Leaders Against Litter, Shed the Bias and Codofil, all facilitated through the Mayor's Office, with support from a specified Mayor's Commission. Events relative to the City's Sesquicentennial Celebrations and the Louisiana Municipal Association 2018 Annual Conference hosted by the City of Lake Charles, are not included in the 2018-2019 demand performance indicators as these events are not reoccurring annual events.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Elections	2	0	0
CPPJ agreements	5	5	5
Special Events*	4	7	5

* Events associated with the City's Sesquicentennial celebrations occurred in FY16-17 & FY17-18; the Louisiana Municipal Association event is not an annual event; therefore, is only represented in 2017-2018.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	6	6	6	6
Part-Time	0	0	0	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 01 ADMINISTRATION							
Salaries/ Wages/ OT	\$ 251,456	\$ 317,150	\$ 317,150	\$ 174,491	26.1%	\$ 322,680	1.7%
Fringe Benefits	75,933	112,040	112,040	58,970	47.6%	123,700	10.4%
General Operating Services	45,339	55,000	69,000	47,338	21.3%	92,300	67.8%
Insurance - Property, AL, GL, WC	120,081	130,081	122,081	90,061	8.3%	130,081	0.0%
Maintenance & Rentals	16,973	26,050	26,050	16,489	53.5%	28,050	7.7%
Utilities	41,491	49,400	49,400	34,213	19.1%	47,000	-4.9%
Contractual Services & Projects	4,369	13,150	44,000	33,662	201.0%	32,850	149.8%
General Supplies	19,227	30,700	29,700	18,100	59.7%	38,000	23.8%
Automotive Supplies & Gasoline	2,171	2,950	2,950	1,334	35.9%	3,250	10.2%
Materials & Equipment	-	3,800	1,300	-	N/A	3,800	0.0%
Special Current Charges	1,567,828	2,021,900	1,988,550	1,022,020	29.0%	2,081,700	3.0%
GENERAL ADMINISTRATION	\$ 2,144,868	\$ 2,762,221	\$ 2,762,221	\$ 1,496,678	28.8%	\$ 2,903,411	5.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 02 BUILDING SERVICES

GOAL MISSION STATEMENT:

To provide maintenance, custodial and security for City Hall, 1911 Arts & Cultural Center, and Central School; Arts & Humanities Center so that each can operate efficiently and safely.

FUNCTION DESCRIPTION:

This division is a branch of the Public Works Building Maintenance Division. It maintains and oversees the janitorial services, security, and supplies for City Hall, 1911 Arts & Cultural Center, and Central School Arts & Humanities Center.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Floors to maintain	16	16	16

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	3	3	3	3
Part-Time	3	3	3	3

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 02 BUILDING SERVICES							
Salaries/ Wages/ OT	\$ 247,554	\$ 296,900	\$ 296,900	\$ 212,285	19.9%	\$ 319,100	7.5%
Fringe Benefits	48,601	68,480	68,480	40,798	40.9%	79,200	15.7%
General Operating Services	195	320	320	50	64.1%	320	0.0%
Insurance - Property, AL, GL, WC	53,331	53,331	53,331	39,998	0.0%	53,331	0.0%
Maintenance & Rentals	78,470	213,100	181,100	74,755	171.6%	213,100	0.0%
Utilities	96,329	98,000	98,000	66,034	1.7%	104,000	6.1%
Contractual Services & Projects	33,348	75,250	75,250	40,911	125.7%	68,250	-9.3%
General Supplies	42,221	39,200	39,200	22,391	-7.2%	40,400	3.1%
Automotive Supplies & Gasoline	2,014	2,850	2,850	2,183	41.5%	3,250	14.0%
Materials & Equipment	12,092	13,200	13,200	5,173	9.2%	13,200	0.0%
Special Current Charges	723	1,200	1,200	1,227	66.0%	1,200	0.0%
BUILDING SERVICES	\$ 614,878	\$ 861,831	\$ 829,831	\$ 505,805	40.2%	\$ 895,351	3.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 03 PRINTING SERVICES**

GOAL MISSION STATEMENT:

To provide timely and efficient handling of the City's printing needs and mail delivery services for all City departments.

To provide communication services that help promote City activities/successes in the most effective means possible.

FUNCTION DESCRIPTION:

This division provides for the various printing needs of all City departments including stationery, envelopes, and forms; works with departments/divisions on printing projects such as the annual budget, certificates, brochures, booklets; maintains a supply of paper for copy machines; and picks up mail from the Post Office and City offices and distributes it to all City divisions. Material and postage costs are charged to the receiving departments/divisions.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Pages printed	892,837	975,000	1,000,000
Mail metered	61,768	65,000	70,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	3	3	3	3

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual	Adopted	Amended	Y-T-D	% Change	Adopted	% Change
	Fiscal Year 2016 - 2017	Budget 2017 - 2018	Budget 2017 - 2018	FY 2018 7/31/2018	Adopted '18 from Actual '17	Budget 2018 - 2019	Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 03 PRINTING SERVICES							
Salaries/ Wages/ OT	\$ 87,837	\$ 96,970	\$ 96,970	\$ 66,639	10.4%	\$ 90,600	-6.6%
Fringe Benefits	35,941	38,250	38,250	27,292	6.4%	39,500	3.3%
General Operating Services	4,728	13,000	12,500	3,383	175.0%	10,000	-23.1%
Insurance - Property, AL, GL, WC	13,638	13,638	13,638	10,229	0.0%	13,638	0.0%
Maintenance & Rentals	75,438	84,900	84,900	59,101	12.5%	74,850	-11.8%
Utilities	989	2,400	2,400	758	142.7%	1,200	-50.0%
General Supplies	1,282	3,700	3,700	240	188.6%	2,200	-40.5%
Automotive Supplies & Gasoline	867	1,200	1,200	561	38.4%	1,500	25.0%
Materials & Equipment	2,491	5,300	5,800	1,661	112.8%	5,000	-5.7%
Major Acquisitions & Improvements	8,375	-	-	-	-100.0%	-	N/A
Special Current Charges	35	250	250	78	614.3%	200	-20.0%
PRINTING SERVICES	\$ 231,621	\$ 259,608	\$ 259,608	\$ 169,942	12.1%	\$ 238,688	-8.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 04 INFORMATION TECHNOLOGY**

GOAL MISSION STATEMENT:

To provide all City employees with the hardware, software, and network resources needed to perform their jobs effectively and efficiently and to provide citizens with the electronic services needed to conduct business with the City.

FUNCTION DESCRIPTION:

Functions of the Information Technology Division include application support for ten or more enterprise-class systems used by all City employees or by specific departments; hardware, operating system, and software support for desktop computers and laptops used by approximately 600 employees across all City departments; and management of fifty or more servers housed in a 24x7x365 data center and in other City facilities.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Number of computers in use	650	650	650
Work orders completed	1,526	1,350	1,350

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	4	4	4	4
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 04 INFORMATION TECHNOLOGY							
Salaries/ Wages/ OT	\$ 300,386	\$ 325,110	\$ 325,110	\$ 260,817	8.2%	\$ 339,000	4.3%
Fringe Benefits	91,898	104,745	104,745	81,787	14.0%	108,400	3.5%
General Operating Services	357	1,350	1,350	42	278.2%	1,200	-11.1%
Insurance - Property, AL, GL, WC	23,647	23,647	23,647	17,735	0.0%	23,647	0.0%
Maintenance & Rentals	33,454	51,000	51,000	31,168	52.4%	85,250	67.2%
Utilities	14,023	13,300	13,300	12,749	-5.2%	15,600	17.3%
Contractual Services & Projects	502,558	600,000	600,000	490,399	19.4%	700,000	16.7%
General Supplies	25,768	26,500	35,000	28,538	2.8%	25,400	-4.2%
Automotive Supplies & Gasoline	227	700	700	33	208.4%	500	-28.6%
Materials & Equipment	438,800	340,000	331,500	180,340	-22.5%	430,500	26.6%
Special Current Charges	35	125	125	-	257.1%	100	-20.0%
INFORMATION TECHNOLOGY	\$ 1,431,153	\$ 1,486,477	\$ 1,486,477	\$ 1,103,608	3.9%	\$ 1,729,597	16.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 09 1911 CITY HALL**

GOAL MISSION STATEMENT:

To provide for the operation and maintenance of the restored 1911 City Hall building, now the 1911 Arts & Cultural Center.

FUNCTION DESCRIPTION:

This division accounts for the operation and maintenance costs of 1911 Arts & Cultural Center, including wages for temporary employees. The exhibit and event costs at this building are separately budgeted through the Arts/Special Events Fund.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 09 1911 CITY HALL							
Salaries/ Wages/ OT	\$ 30,251	\$ 50,900	\$ 50,900	\$ 21,491	68.3%	\$ 50,600	-0.6%
Fringe Benefits	1,789	4,090	4,090	1,702	128.6%	4,050	-1.0%
General Operating Services	47	300	300	-	538.3%	300	0.0%
Insurance - Property, AL, GL, WC	13,331	13,331	13,331	9,998	0.0%	13,331	0.0%
Maintenance & Rentals	16,051	31,500	65,550	64,570	96.2%	65,500	107.9%
Utilities	26,495	27,600	27,600	16,854	4.2%	29,500	6.9%
Contractual Services & Projects	1,075	2,700	1,850	1,012	151.2%	2,700	0.0%
General Supplies	10,795	13,500	12,800	7,397	25.1%	14,000	3.7%
Materials & Equipment	-	1,000	500	-	N/A	1,000	0.0%
Special Current Charges	-	200	200	81	N/A	200	0.0%
1911 CITY HALL	<u>\$ 99,834</u>	<u>\$ 145,121</u>	<u>\$ 177,121</u>	<u>\$ 123,105</u>	45.4%	<u>\$ 181,181</u>	24.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 11 COMMUNITY SERVICE GRANTS**

GOAL MISSION STATEMENT:

To administer federally-assisted programs efficiently and timely to help citizens of the city/community, especially lower-income families. It is our goal to ensure that DBEs (Disadvantaged Business Enterprises) have an equal opportunity to receive and participate in DOT (Department of Transportation) assisted contracts.

FUNCTION DESCRIPTION:

This division provides administrative support for federally-assisted programs budgeted through other divisions and fund accounts such as AmeriCorps, Summer Food Service Program, the Community Development Block Grant and HOME Programs. See the individual details on these programs at their respective budget sites. Additional areas administered by this division are as follows:

Mayor's Commission on Disability (MCOD): Was formed in 1983 to expand the opportunities of persons with physical or mental disabilities and thus enhance their contribution to society.

Human Relations Commission: Operates as an advisory board in all matters involving any department of the City, City officials, employees, and agents and their relationships and/or contacts with the citizens of the City.

Leadership Team for Community and Race Relations: The mission is to develop and implement programs, events, and activities and to produce materials in the community that have significant impact on promoting racial equality, respect, and harmony among all members in the City and its surrounding communities.

Keep Greater Lake Charles Beautiful-Team Green: Is a Mayor's Commission whose mission is to develop and sponsor projects which will enhance the appearance and quality of the environment in Southwest Louisiana. Keep Greater Lake Charles Beautiful-Team Green is an affiliate of Keep America Beautiful and Keep Louisiana Beautiful and participates in the annual Great American Clean-up. The group is made up of citizens appointed by the mayor to serve on a voluntary basis and also includes a junior division, Jr. Team Green, consisting of youth ranging in ages 12-18.

Mayor's Youth Partnership: Consists of a group of young people, ages ranging from 12 to 18, to service in an advisory capacity to the Mayor of Lake Charles on youth issues and needs along with recommendations, administered by the Mayor's Office.

DBE/SBOP: To assist small and small economically and/or socially disadvantaged businesses seeking to do business with the City of Lake Charles. This program provides small businesses with the opportunity to participate with prime contractors on City contracts and procurements by competing with other businesses. Prime contractors, are encouraged to provide good faith efforts of twenty-five (25) percent of their subcontracted work to socially and economically disadvantaged businesses or small businesses.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Multicultural dinners attendance	50	50	100
MCOD Conferences *	0	0	1
MCOD Attendees*	0	0	200
Keep Greater Lake Charles Beautiful-Team Green activities	10	10	10
Human Relations Cases	50	50	50
Mayor's Youth Partnership	6	6	10
DBE/SBOP Educational Outreach/Trainings	15	15	10
Number of DBE/SBOP Businesses Enrolled	144	83	150

* Data not available for 2016-2017 and 2017-2018, as these functions were carried out by Mayor's Office.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	4	4	4	4

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19
FUND: 001 GENERAL FUND							
DEPT: 10 GENERAL SERVICES							
DIV: 11 COMMUNITY SERV GRANTS							
Salaries/ Wages/ OT	\$ 181,591	\$ 201,760	\$ 201,760	\$ 148,575	11.1%	\$ 196,200	-2.8%
Fringe Benefits	53,002	66,480	66,480	49,202	25.4%	73,100	10.0%
General Operating Services	1,760	2,700	2,700	1,207	53.4%	2,700	0.0%
Insurance - Property, AL, GL, WC	7,247	7,247	7,247	5,435	0.0%	7,247	0.0%
Maintenance & Rentals	2,344	2,700	2,800	1,869	15.2%	2,800	3.7%
Utilities	643	1,000	1,000	448	55.5%	1,000	0.0%
Contractual Services & Projects	-	500	500	-	N/A	500	0.0%
General Supplies	364	1,400	1,400	314	284.6%	1,500	7.1%
Automotive Supplies & Gasoline	177	-	-	-	-100.0%	-	N/A
Materials & Equipment	146	1,500	1,400	-	927.4%	-	-100.0%
Major Acquisitions & Improvements	19,205	-	-	-	-100.0%	-	N/A
Special Current Charges	53	100	100	163	88.7%	200	100.0%
COMMUNITY SERVICE/GRANTS	<u>266,532</u>	<u>285,387</u>	<u>285,387</u>	<u>207,213</u>	7.1%	<u>285,247</u>	0.0%
GENERAL SERVICES DEPARTMENT	<u>4,788,886</u>	<u>5,800,645</u>	<u>5,800,645</u>	<u>3,606,351</u>	21.1%	<u>6,233,475</u>	7.5%
GENERAL FUND OPERATING EXP	<u>\$ 64,389,196</u>	<u>\$ 70,305,647</u>	<u>\$ 70,305,647</u>	<u>\$ 51,599,211</u>	9.2%	<u>\$ 72,411,135</u>	3.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 001 GENERAL FUND
DEPARTMENT: 21 TRANSFERS
DIVISION: 01 OPERATING TRANSFERS**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This cost center accounts for transfers from General Fund which are not included in departmental operating budgets. The majority of these transfers are made on a recurring basis to supplement revenues received by Special Revenue and Enterprise Funds which would otherwise experience cash deficits. Transfers to Capital Projects may also be made to supplement or match other authorized fund sources for major or multi-year capital acquisitions and improvements.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

Department / Division	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Amended Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 001 GENERAL FUND							
DEPT: 21 TRANSFERS							
DIV: 01 OPERATING TRANSFERS							
Interfund transfer Americorps Grant	\$ 121,878	\$ 140,254	\$ 140,254	\$ 98,567	15.1%	\$ 138,211	-1.5%
Interfund transfer HOME Program	23,573	31,273	31,273	23,865	32.7%	69,944	123.7%
Interfund transfer Recreation	501,749	1,215,893	1,215,893	607,946	142.3%	1,233,241	1.4%
Interfund transfer Special Revenue	<u>647,200</u>	<u>1,387,420</u>	<u>1,387,420</u>	<u>730,378</u>	114.4%	<u>1,441,396</u>	3.9%
Interfund trsf School Board STX Dist. 3	<u>260,637</u>	<u>350,000</u>	<u>350,000</u>	<u>216,266</u>	34.3%	<u>350,000</u>	0.0%
Interfund transfer - Debt Service	<u>260,637</u>	<u>350,000</u>	<u>350,000</u>	<u>216,266</u>	34.3%	<u>350,000</u>	0.0%
Interfund transfer Transit Operations	1,023,303	1,138,115	1,138,115	853,585	11.2%	1,171,183	2.9%
Interfund transfer Civic Center Operations	639,668	780,334	780,334	390,167	22.0%	599,864	-23.1%
Interfund transfer Golf Course Operations	428,396	649,133	649,133	324,566	51.5%	691,513	6.5%
Interfund transfer Proprietary Funds	<u>2,091,367</u>	<u>2,567,582</u>	<u>2,567,582</u>	<u>1,568,318</u>	22.8%	<u>2,462,560</u>	-4.1%
Interfund transfer sales tax to Wastewater	357,141	316,000	316,000	237,000	-11.5%	322,000	1.9%
Interfund transfer sales tax to Water	350,326	309,500	309,500	232,125	-11.7%	325,000	5.0%
Interfund transfer sales tax for salaries	<u>707,467</u>	<u>625,500</u>	<u>625,500</u>	<u>469,125</u>	-11.6%	<u>647,000</u>	3.4%
DIV: CAPITAL & OTHER TRANSFERS							
Interfund transfer Wastewater basin repairs	1,500,000	2,000,000	2,000,000	1,500,000	33.3%	2,000,000	0.0%
Interfund transfer Drainage improvements	-	2,000,000	2,000,000	1,500,000	N/A	2,500,000	25.0%
Interfund transfer Capital projects	1,325,000	-	890,000	667,500	-100.0%	500,000	N/A
Interfund transfer Golf Course Fund	-	-	-	-	N/A	500,000	N/A
Interfund transfer Transit Capital	-	100,000	100,000	75,000	N/A	8,500	-91.5%
Interfund transfer - Capital	<u>2,825,000</u>	<u>4,100,000</u>	<u>4,990,000</u>	<u>3,742,500</u>	45.1%	<u>5,508,500</u>	34.4%
Total transfers	<u>6,531,671</u>	<u>9,030,502</u>	<u>9,920,502</u>	<u>6,726,587</u>	38.3%	<u>10,409,456</u>	15.3%
FUND: 001 GENERAL FUND	<u><u>\$ 70,920,867</u></u>	<u><u>\$ 79,336,149</u></u>	<u><u>\$ 80,226,149</u></u>	<u><u>\$ 58,325,798</u></u>	11.9%	<u><u>\$ 82,820,591</u></u>	4.4%

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SPECIAL REVENUE FUNDS

**WASTE WATER
RIVERBOAT GAMING
DEBT RESERVE FUND – .25% SALES TAX 2016
RECREATION
CENTRAL SCHOOL
SPECIAL EVENTS
COMMUNITY DEVELOPMENT
HUD HOUSING PROGRAMS
SUMMER FEEDING GRANT
AMERICORPS GRANT
PUBLIC SAFETY GRANTS
D.A.R.E. GRANT
COPS HIRING GRANT
DISASTER RECOVERY
FACILITY RENEWAL
MORGANFIELD ECONOMIC DEVELOPMENT DIST**

Special Revenue Funds are used to account for various restricted revenues and related expenditures which are not readily accountable in another fund type.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

SPECIAL REVENUE FUND SUMMARY

	<u>Waste Water</u>	<u>Riverboat Gaming</u>	<u>Reserve 2016 STX Levy</u>	<u>Recreation Fund</u>	<u>Central School</u>	<u>Special Event</u>	<u>Community Development</u>
Revenues:							
Property taxes	\$ -	\$ -	\$ -	\$ 1,205,662	\$ -	\$ -	\$ -
Additional sales tax levy portions	4,336,000	-	1,693,750	2,168,000	-	-	-
Franchise and license taxes	-	10,500,000	-	-	-	-	-
Intergovernmental	-	-	-	60,000	-	-	322,564
Charges for services	13,889,800	-	-	-	-	-	-
Use of money and property	227,000	33,000	10,000	158,000	94,050	58,800	-
Total operating revenues	<u>18,452,800</u>	<u>10,533,000</u>	<u>1,703,750</u>	<u>3,591,662</u>	<u>94,050</u>	<u>58,800</u>	<u>322,564</u>
Operating transfers in	<u>322,000</u>	<u>-</u>	<u>-</u>	<u>1,918,491</u>	<u>25,000</u>	<u>175,000</u>	<u>-</u>
Expenditures:							
Police Department	-	-	-	-	-	-	-
Public Works	12,110,445	-	-	-	-	-	-
Planning & Development	-	-	-	-	-	-	322,564
Community Services	-	-	-	5,510,153	163,363	293,263	-
Total operating expenditures	<u>12,110,445</u>	<u>-</u>	<u>-</u>	<u>5,510,153</u>	<u>163,363</u>	<u>293,263</u>	<u>322,564</u>
Other financing uses:							
Operating transfers out	-	885,250	-	-	-	-	-
Transfer to Debt Service accounts	3,390,000	3,138,380	-	-	-	-	-
Capital transfers-General Capital Projects	5,000,000	6,200,000	1,690,500	-	-	-	-
Capital transfers-Enterprise Funds	-	500,000	-	-	-	-	-
Total transfers	<u>8,390,000</u>	<u>10,723,630</u>	<u>1,690,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>20,500,445</u>	<u>10,723,630</u>	<u>1,690,500</u>	<u>5,510,153</u>	<u>163,363</u>	<u>293,263</u>	<u>322,564</u>
Net Income (loss)	<u>\$ (1,725,645)</u>	<u>\$ (190,630)</u>	<u>\$ 13,250</u>	<u>\$ -</u>	<u>\$ (44,313)</u>	<u>\$ (59,463)</u>	<u>\$ -</u>
Projected beginning fund balance	\$ 5,801,651	\$ 1,203,210	\$ 1,693,328	\$ 308,136	\$ 77,614	\$ 128,661	\$ -
Fund balance (used) added operations	3,274,355	-	-	-	(44,313)	(59,463)	-
Fund balance used for capital transfers	(5,000,000)	(190,630)	13,250	-	-	-	-
Total fund balance (used) added	<u>(1,725,645)</u>	<u>(190,630)</u>	<u>13,250</u>	<u>-</u>	<u>(44,313)</u>	<u>(59,463)</u>	<u>-</u>
Ending fund balance	\$ 4,076,006	\$ 1,012,580	\$ 1,706,578	\$ 308,136	\$ 33,301	\$ 69,198	\$ -

HUD Housing Programs	Summer Feeding	Americorps Grant	Public Safety Grants	D.A.R.E. Grant	COPS Hiring Grant	Disaster Recovery	Facility Renewal	Morganfield Econmc Dist	Total Special Revenue
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,205,662
-	-	-	-	-	-	-	-	1,000	8,198,750
-	-	-	-	-	-	-	-	-	10,500,000
408,216	771,401	150,018	360,371	-	356,625	1,184,179	-	-	3,613,374
-	-	-	-	-	-	-	-	-	13,889,800
-	-	-	-	-	-	394,726	28,000	-	1,003,576
408,216	771,401	150,018	360,371	-	356,625	1,578,905	28,000	1,000	38,411,162
69,944	-	138,211	65,092	-	-	-	-	-	2,713,738
-	-	-	425,463	-	475,500	-	-	-	900,963
-	-	-	-	-	-	-	-	-	12,110,445
-	-	-	-	-	-	-	-	-	322,564
478,160	771,401	288,229	-	-	-	1,578,905	-	-	9,083,474
478,160	771,401	288,229	425,463	-	475,500	1,578,905	-	-	22,417,446
-	-	-	-	-	-	-	-	-	885,250
-	-	-	-	-	-	-	-	-	6,528,380
-	-	-	-	-	-	-	-	-	12,890,500
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	20,804,130
478,160	771,401	288,229	425,463	-	475,500	1,578,905	-	-	43,221,576
\$ -	\$ -	\$ -	\$ -	\$ -	\$ (118,875)	\$ -	\$ 28,000	\$ 1,000	\$ (2,096,676)
\$ 174,027	\$ 155,599	\$ -	\$ 20,642	\$ 226,218	\$ 495,308	\$ 3,002,670	\$ 2,900,844	\$ 56	\$ 16,187,964
-	-	-	-	-	(118,875)	-	28,000	1,000	3,080,704
-	-	-	-	-	-	-	-	-	(5,177,380)
-	-	-	-	-	(118,875)	-	28,000	1,000	(2,096,676)
\$ 174,027	\$ 155,599	\$ -	\$ 20,642	\$ 226,218	\$ 376,433	\$ 3,002,670	\$ 2,928,844	\$ 1,056	\$ 14,091,288

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 117 WASTEWATER
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 08 WASTEWATER**

GOAL MISSION STATEMENT:

To keep the existing sewer system in repair and condition to meet various standards and to insure the production of quality water to be released to the receiving water bodies of the State of Louisiana.

FUNCTION DESCRIPTION:

This division accounts for the operating costs of the sanitary sewerage collection, treatment system, and repair systems and provides partial support of system improvements. Its functions include operating 24-hour seven-day-a-week for the collection and treatment of wastewater; installing service taps; building manholes; laying extensions; and maintaining approximately 140 lift stations and 4 treatment facilities. The construction crews maintain and repair existing service lines while laboratory personnel collect daily samples at all facilities to ensure environmental standards are met.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Work orders completed (includes Dottie one-call)	10,500	10,500	10,500
Sanitary sewers (miles)	600	600	600
Storm sewers (miles)	425	425	425
Maximum daily treatment capacity (daily m. gal.)	20	18	18

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	65	65	65	68
Full-Time Engineering	0	0	0	1
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 117 WASTE WATER							
Revenues:							
Ten Year Sales Tax - 0.16%	\$ 4,111,259	\$ 4,161,600	\$ 3,226,000	\$ 4,224,000	1.2%	\$ 4,336,000	4.2%
Taxes and special assessments	4,111,259	4,161,600	3,226,000	4,224,000	1.2%	4,336,000	4.2%
Physical Environment - Charges for Services	4,686	4,500	4,609	4,609	-4.0%	4,800	6.7%
Sewer extension charges	134,932	125,000	60,506	78,506	-7.4%	85,000	-32.0%
Sewer user charges	13,221,450	13,000,000	11,104,089	13,645,089	-1.7%	13,800,000	6.2%
Charges for services	13,361,068	13,129,500	11,169,204	13,728,204	-1.7%	13,889,800	5.8%
Interest earnings	30,226	24,000	72,930	97,530	-20.6%	66,000	175.0%
Miscellaneous revenue	91,377	60,300	198,099	235,799	-34.0%	161,000	167.0%
Use of money and property	121,603	84,300	271,029	333,329	-30.7%	227,000	169.3%
Total operating revenues	17,593,930	17,375,400	14,666,233	18,285,533	-1.2%	18,452,800	6.2%
Expenditures:							
Salaries/ Wages/ OT	2,650,175	2,843,450	2,154,884	2,664,444	7.3%	3,038,600	6.9%
Fringe Benefits	922,701	1,044,520	770,848	930,612	13.2%	1,157,050	10.8%
General Operating Services	9,977	13,650	8,451	10,701	36.8%	14,650	7.3%
Insurance - Property, AL, GL, WC	426,668	426,445	320,617	428,978	-0.1%	423,445	-0.7%
Maintenance & Rentals	1,556,221	1,416,700	986,678	1,345,119	-9.0%	1,255,500	-11.4%
Utilities	1,106,126	1,160,300	780,113	1,043,963	4.9%	1,058,700	-8.8%
Contractual Services & Projects	568,365	545,500	360,468	525,668	-4.0%	748,500	37.2%
General Supplies	576,827	658,600	417,465	538,840	14.2%	651,900	-1.0%
Automotive Supplies & Gasoline	178,877	167,200	126,950	167,150	-6.5%	177,000	5.9%
Materials & Equipment	273,444	452,100	168,293	241,593	65.3%	515,600	14.0%
Major Acquisitions & Improvements	441,205	1,105,000	657,879	1,128,718	150.5%	1,393,000	26.1%
Special Current Charges	1,322,427	1,429,500	604,501	1,325,301	8.1%	1,676,500	17.3%
Wastewater operating expenditures	10,033,013	11,262,965	7,357,147	10,351,087	12.3%	12,110,445	7.5%
Interfund transfer-sales tax rev from General F	357,141	316,000	237,000	316,000	-11.5%	322,000	1.9%
Interfund transfers - capital	3,500,000	3,500,000	2,625,000	3,500,000	0.0%	5,000,000	42.9%
Interfund transfers - debt service	3,320,000	3,323,246	3,034,935	3,323,246	0.1%	3,390,000	2.0%
Wastewater transfers to other funds	6,820,000	6,823,246	5,659,935	6,823,246	0.0%	8,390,000	23.0%
Total expenditures	16,853,013	18,086,211	13,017,082	17,174,333	7.3%	20,500,445	13.3%
Net change in fund balance	1,098,058	(394,811)		1,427,200	-136.0%	(1,725,645)	-337.1%
Beginning fund balance	3,276,393	4,374,451		4,374,451	33.5%	5,801,651	32.6%
Ending fund balance	\$ 4,374,451	\$ 3,979,640		\$ 5,801,651	-9.0%	\$ 4,076,006	2.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 119 RIVERBOAT GAMING FUND
DEPARTMENT: 21 TRANSFERS
DIVISION: 01 OPERATING TRANSFERS**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The Riverboat Gaming Fund accounts for the revenue received from casino riverboat admission payments. These funds are allocated for designated purposes by interfund transfers primarily for capital projects and debt service payments. The budget reflects revenues from the Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury which established pooling of parish-wide gaming revenues. The only expenses recorded in this fund are the transfers to other City funds for capital and debt service expenses.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 119 RIVERBOAT GAMING FUND							
Revenues:							
Riverboat Admission Taxes	\$ 10,657,944	\$ 10,800,000	\$ 8,930,533	\$ 10,730,533	1.3%	\$ 10,500,000	-2.8%
Taxes and special assessments	10,657,944	10,800,000	8,930,533	10,730,533	1.3%	10,500,000	-2.8%
Interest earnings	19,332	13,000	55,088	73,088	-32.8%	33,000	153.8%
Use of money and property	19,332	13,000	55,088	73,088	-32.8%	33,000	153.8%
Total operating revenues	10,677,276	10,813,000	8,985,621	10,803,621	1.3%	10,533,000	-2.6%
Other financing uses							
DEPT: 21 TRANSFERS							
DIV: 01 TRANSFERS							
Interfund transfer Arts/Special Events Fund	250,000	200,000	150,000	200,000	-20.0%	175,000	-12.5%
Interfund transfer Central School fund	25,000	10,000	7,500	10,000	-60.0%	25,000	150.0%
Interfund transfer Recreation Fund	443,753	598,725	299,362	455,086	34.9%	685,250	14.5%
Interfund transfer - Special Revenue Funds	718,753	808,725	456,862	665,086	12.5%	885,250	9.5%
Interfund transfer 2007 Public Improvmt Bond	896,941	-	-	-	-100.0%	-	N/A
Interfund transfer 2010 Public Improvmt Bond	2,082,965	1,467,395	1,467,395	1,467,395	-29.6%	1,430,530	-2.5%
Interfund transfer 2014 Refunding Bonds PI	469,433	1,078,000	1,078,000	1,078,000	129.6%	1,047,000	-2.9%
Interfund transfer 2017 Refunding Bonds PI	-	634,845	634,845	634,845	N/A	660,850	4.1%
Interfund transfer - Debt Service	3,449,339	3,180,240	3,180,240	3,180,240	-7.8%	3,138,380	-1.3%
Interfund transfer Capital Projects	6,650,000	6,300,000	1,575,000	6,300,000	-5.3%	6,200,000	-1.6%
Interfund transfer Golf Course	200,000	-	-	-	-100.0%	300,000	N/A
Interfund transfer Civic Center Capital	-	200,000	150,000	200,000	N/A	200,000	0.0%
Interfund transfer Transit Capital	44,212	-	-	-	-100.0%	-	N/A
Interfund transfers - Capital	6,894,212	6,500,000	1,725,000	6,500,000	-5.7%	6,700,000	3.1%
Total transfers to other funds	11,062,304	10,488,965	5,362,102	10,345,326	-5.2%	10,723,630	2.2%
Net change in fund balance	(385,028)	324,035		458,295	184.2%	(190,630)	-158.8%
Beginning fund balance	1,129,943	744,915		744,915	-34.1%	1,203,210	61.5%
Ending fund balance	\$ 744,915	\$ 1,068,950		\$ 1,203,210	43.5%	\$ 1,012,580	-5.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 105 - .25% SALES TAX 2016
DEPARTMENT: DEBT RESERVE FUND
DIVISION: .25% SALES TAX 2016

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This Fund is to account for the collection of a sales tax levy effective January 1, 2016. The City's covenant resolution authorized at least 25 percent of the taxes collected to be placed in a reserve fund to be used if needed to cover annual debt service payments. These funds can be authorized for transfer to the Capital Project Fund in the subsequent fiscal year. Proposed revenues are budgeted at 25 percent of total tax collections.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 105 RESERVE FUND - 2016 SALES TAX 1/4% LEVY							
Revenues:							
Sales tax	\$ 1,593,028	\$ 1,625,625	\$ 1,245,995	\$ 1,635,839	2.0%	\$ 1,693,750	4.2%
Taxes and special assessments	<u>1,593,028</u>	<u>1,625,625</u>	<u>1,245,995</u>	<u>1,635,839</u>	2.0%	<u>1,693,750</u>	4.2%
Interest earnings	18,251	5,000	25,806	31,806	-72.6%	10,000	100.0%
Use of money and property	<u>18,251</u>	<u>5,000</u>	<u>25,806</u>	<u>31,806</u>	-72.6%	<u>10,000</u>	100.0%
Total operating revenues	<u>1,611,279</u>	<u>1,630,625</u>	<u>1,271,801</u>	<u>1,667,645</u>	1.2%	<u>1,703,750</u>	4.5%
Other financing uses							
DEPT: 21 TRANSFERS							
DIV: 01 TRANSFERS							
Interfund transfer Capital Projects	2,273,000	1,600,000	1,200,000	1,600,000	-29.6%	1,690,500	5.7%
Total transfers to other funds	<u>2,273,000</u>	<u>1,600,000</u>	<u>1,200,000</u>	<u>1,600,000</u>	-29.6%	<u>1,690,500</u>	5.7%
Net change in fund balance	(661,721)	30,625		67,645	104.6%	13,250	-56.7%
Beginning fund balance	2,287,404	1,625,683		1,625,683	-28.9%	1,693,328	4.2%
Ending fund balance	<u>\$ 1,625,683</u>	<u>\$ 1,656,308</u>		<u>\$ 1,693,328</u>	1.9%	<u>\$ 1,706,578</u>	3.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 127 RECREATION
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION:

GOAL MISSION STATEMENT:

To strive to offer the people of Lake Charles a wide variety of activities through team and individual athletic programs, classes, and activities, as well as the individual and family enjoyment of playgrounds, picnics and nature.

FUNCTION DESCRIPTION:

This department provides for the operation of the City's parks and recreation programs and facilities, which are partially supported by dedicated revenues and sales tax transfers, and maintains playgrounds, ball parks, and other recreational facilities.

Recreation Department Divisions:

- Recreation
- Lakefront/Downtown

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	38	38	38	37
Part-Time	18	18	18	18

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 127 RECREATION FUND							
Revenues:							
1.70 Mills Property Tax Special Rec District	\$ 1,174,156	\$ 1,185,057	\$ 1,197,159	\$ 1,197,559	0.9%	\$ 1,205,662	1.7%
Ten Year Sales Tax - 0.08%	2,055,630	2,080,800	1,613,000	2,112,000	1.2%	2,168,000	4.2%
Tax revenue	<u>3,229,786</u>	<u>3,265,857</u>	<u>2,810,159</u>	<u>3,309,559</u>	1.1%	<u>3,373,662</u>	3.3%
Miscellaneous Reimbursement	59,233	50,000	60,351	60,351	-15.6%	60,000	20.0%
Intergovernmental revenue	<u>59,233</u>	<u>50,000</u>	<u>60,351</u>	<u>60,351</u>	-15.6%	<u>60,000</u>	20.0%
Interest Earnings	10,725	2,000	9,107	11,607	-81.4%	10,000	400.0%
Recreation Program revenues	119,777	104,000	91,763	105,963	-13.2%	116,000	11.5%
Promenade Revenues	17,487	18,200	20,775	21,375	4.1%	22,000	20.9%
Recreation Donations	2,197	2,000	10,836	10,836	-9.0%	1,000	-50.0%
Sale of Property / Equipment	21,523	-	24,124	29,124	-100.0%	8,000	N/A
Miscellaneous revenues	450	1,100	295	295	144.4%	-	-100.0%
Miscellaneous insurance revenues	1,992	-	3,605	3,605	-100.0%	1,000	N/A
Use of money and property	174,151	127,300	160,505	182,805	-26.9%	158,000	24.1%
Total operating revenues	<u>3,463,170</u>	<u>3,443,157</u>	<u>3,031,015</u>	<u>3,552,715</u>	-0.6%	<u>3,591,662</u>	4.3%
Recreation Fund total operating expenditures	<u>4,408,672</u>	<u>5,257,775</u>	<u>3,591,711</u>	<u>4,576,682</u>	19.3%	<u>5,510,153</u>	4.8%
* details on following pages							
Other financing sources							
Interfund transfer from General Fund	501,749	1,215,893	607,946	568,881	142.3%	1,233,241	1.4%
Interfund transfer from Riverboat Gaming Fund	443,753	598,725	299,362	455,086	34.9%	685,250	14.5%
Interfund transfer to Capital Project Fund	-	-	(400,000)	(400,000)		-	N/A
Total transfers from other funds	<u>945,502</u>	<u>1,814,618</u>	<u>507,308</u>	<u>623,967</u>	91.9%	<u>1,918,491</u>	5.7%
Net change in fund balance	-	-		(400,000)	N/A	-	N/A
Beginning fund balance	708,136	708,136		708,136	0.0%	308,136	-56.5%
Ending fund balance	<u>\$ 708,136</u>	<u>\$ 708,136</u>		<u>\$ 308,136</u>	0.0%	<u>\$ 308,136</u>	-56.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 127 RECREATION
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 01 RECREATION

GOAL MISSION STATEMENT:

To strive to offer the people of Lake Charles a wide variety of activities through team and individual athletic programs, classes, and activities, as well as the individual and family enjoyment of playgrounds, picnics and nature.

FUNCTION DESCRIPTION:

This division provides for the operation of the City's parks and recreation programs and facilities, which is partially supported by dedicated property tax and sales tax revenues, as well as an annual subsidy from the City's General Fund. Its function is to provide, develop, and maintain recreational and athletic facilities, parks and activities for the community. These activities include but are not limited to athletic programs, camps, public parks, senior activities, youth activities, family structured activities, playground equipment, rental facilities, and instructional activities. It performs all the necessary tasks to provide citizens the recreation needs to meet the public demand. During the last several years a number of recreation centers and ballfields have become the responsibility of Recreation District No. One of Ward 3 of Calcasieu Parish who manage these properties on behalf of the City; hence, the decrease in the projected attendance at City-managed recreation centers.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Total athletic teams/visiting teams	940	951	808
Total participants in athletic teams	18,202	18,460	16,684
Total summer paid day camp attendance	2,000	2,075	2,840
Total summer attendance at recreation centers*	125,000	175,000	128,780

*See explanation in narrative

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	37	37	37	36
Part-Time	14	14	14	14

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 127 RECREATION FUND							
DEPT: 09 COMMUNITY SERVICES							
DIV: 01 RECREATION							
Salaries/ Wages/ OT	\$ 1,870,462	\$ 2,055,202	\$ 1,536,692	\$ 1,878,685	9.9%	\$ 2,082,500	1.3%
Fringe Benefits	550,899	670,855	460,106	549,379	21.8%	672,360	0.2%
General Operating Services	4,282	5,350	2,668	4,118	24.9%	5,100	-4.7%
Insurance - Property, AL, GL, WC	305,544	309,293	236,604	312,602	1.2%	311,293	0.6%
Maintenance & Rentals	277,906	296,200	387,002	485,752	6.6%	519,300	75.3%
Utilities	258,283	265,000	177,254	240,054	2.6%	265,200	0.1%
Contractual Services & Projects	47,726	67,650	37,966	46,416	41.7%	62,650	-7.4%
General Supplies	232,303	225,300	150,698	225,798	-3.0%	219,600	-2.5%
Automotive Supplies & Gasoline	89,670	109,000	73,553	99,453	21.6%	118,000	8.3%
Materials & Equipment	67,606	101,200	53,412	67,812	49.7%	97,900	-3.3%
Major Acquisitions & Improvements	240,398	537,500	144,062	204,038	123.6%	454,500	-15.4%
Special Current Charges	19,841	16,500	5,489	7,489	-16.8%	16,500	0.0%
Recreation Division	<u>\$ 3,964,920</u>	<u>\$ 4,659,050</u>	<u>\$ 3,265,506</u>	<u>\$ 4,121,596</u>	17.5%	<u>\$ 4,824,903</u>	3.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 127 RECREATION
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 31 LAKEFRONT/DOWNTOWN

GOAL MISSION STATEMENT:

To enhance the lakefront edge by providing decorative lighting, shade, seating structures, land forms and landscaping, irrigation, educational interpretive signage, viewing devices, a widened promenade of special paving and connecting of this area to downtown in an effort to increase resident and visitor usage.

FUNCTION DESCRIPTION:

This division serves as the cost center for the Lakefront Promenade which provides for general public use and enjoyment as a lakefront destination. It furnishes additional amenities for annual festivals and other events. It includes a walking path along the water, the Louisiana Landing Fountain, and the Bord du Lac Marina which has 38 boat slips available for rental. A variety of activities can be held at one time.

The expenditures of this division are funded by a transfer from the Riverboat Gaming Fund.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Promenade vendor rentals	13	12	12
Marina Boat Slip rentals	3,120	3,150	3,320

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	1	1	1	1
Part-Time	4	4	4	4

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 127 RECREATION FUND							
DEPT: 09 COMMUNITY SERVICES							
DIV: 31 LAKEFRONT/DOWNTOWN							
Salaries/ Wages/ OT	\$ 103,844	\$ 138,340	\$ 82,687	\$ 97,605	33.2%	\$ 129,500	-6.4%
Fringe Benefits	18,162	40,185	18,916	23,791	121.3%	40,800	1.5%
General Operating Services	-	200	205	205	N/A	200	0.0%
Insurance - Property, AL, GL, WC	1,413	3,000	1,423	1,748	112.3%	3,000	0.0%
Maintenance & Rentals	43,128	79,500	52,742	64,742	84.3%	69,500	-12.6%
Utilities	51,720	75,300	31,099	40,499	45.6%	65,350	-13.2%
Contractual Services & Projects	37,500	40,000	68,421	111,871	6.7%	100,000	150.0%
General Supplies	60,617	68,600	31,707	47,007	13.2%	70,600	2.9%
Automotive Supplies & Gasoline	28,014	25,500	23,118	28,218	-9.0%	30,300	18.8%
Materials & Equipment	3,120	29,100	8,903	10,353	832.7%	30,500	4.8%
Major Acquisitions & Improvements	95,771	95,500	6,607	28,670	-0.3%	142,000	48.7%
Special Current Charges	463	3,500	377	377	655.9%	3,500	0.0%
Lakefront/Downtown Maintenance	443,752	598,725	326,205	455,086	34.9%	685,250	14.5%
Recreation Fund total operating expenditures	<u>\$ 4,408,672</u>	<u>\$ 5,257,775</u>	<u>\$ 3,591,711</u>	<u>\$ 4,576,682</u>	19.3%	<u>\$ 5,510,153</u>	4.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 107 CENTRAL SCHOOL
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 07 CENTRAL SCHOOL

GOAL MISSION STATEMENT:

Central School Arts & Humanities Center was established to enrich the cultural, educational, and informational environment of the City of Lake Charles.

FUNCTION DESCRIPTION:

This division serves as the cost center for the operation and maintenance of Central School as an arts and cultural center. Central School also serves as a platform for exhibits and performances by regional, national, and international artists. It houses the Mardi Gras Museum of Southwest Louisiana, two art galleries along with numerous performing arts organizations. The building is managed by the Arts Council of SWLA through a cooperative endeavor agreement with the City.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Alcove (reception area adjacent to Theatre) Rentals	93	115	107
Theatre Rentals	147	204	175
Room 106 (Meeting Space) Rentals	161	180	205
Room 108 (Meeting Space) Rentals	230	190	240

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 107 CENTRAL SCHOOL FUND							
Revenues:							
Interest earnings	\$ 891	\$ 350	\$ 958	\$ 1,258	-60.7%	\$ 550	57.1%
Rents and royalties	99,385	86,500	96,758	117,758	-13.0%	93,500	8.1%
General concessions	30	100	28	28	233.3%	-	-100.0%
Use of money and property	100,306	86,950	97,744	119,044	-13.3%	94,050	8.2%
Total operating revenue	<u>100,306</u>	<u>86,950</u>	<u>97,744</u>	<u>119,044</u>	-13.3%	<u>94,050</u>	8.2%
Expenditures:							
DEPT: 09 COMMUNITY SERVICES							
DIV: 07 CENTRAL SCHOOL							
Insurance - Property, AL, GL, WC	11,963	11,963	8,972	11,963	0.0%	11,963	0.0%
Maintenance & Rentals	29,180	48,000	36,003	43,356	64.5%	50,000	4.2%
Utilities	33,506	45,400	25,526	34,396	35.5%	38,400	-15.4%
Contractual Services & Projects	2,155	11,500	3,510	4,010	433.6%	8,500	-26.1%
General Supplies	21,122	23,000	11,992	22,261	8.9%	23,500	2.2%
Materials & Equipment	705	3,000	599	599	325.5%	1,000	-66.7%
Special Current Charges	29,476	30,500	29,404	30,004	3.5%	30,000	-1.6%
Total operating expenditures	<u>128,107</u>	<u>173,363</u>	<u>116,006</u>	<u>146,589</u>	35.3%	<u>163,363</u>	-5.8%
Transfer from Riverboat Gaming Fund	<u>25,000</u>	<u>10,000</u>	<u>7,500</u>	<u>10,000</u>	-60.0%	<u>25,000</u>	150.0%
Net change in fund balance	(2,801)	(76,413)		(17,545)	-2628.1%	(44,313)	42.0%
Beginning fund balance	97,960	95,159		95,159	-2.9%	77,614	-18.4%
Ending fund balance	<u>\$ 95,159</u>	<u>\$ 18,746</u>		<u>\$ 77,614</u>	-80.3%	<u>\$ 33,301</u>	77.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 104 SPECIAL EVENTS
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 22 ARTS/SPECIAL EVENTS

GOAL MISSION STATEMENT:

To provide quality arts and cultural events for the citizens of Lake Charles.

FUNCTION DESCRIPTION:

This division provides for the arts and cultural activities of the City which include: exhibits at the 1911 Arts & Cultural Center; Downtown at Sundown (May-June); Catch a Concert Series (June); Red, White, Blue and You activities which include fireworks (July) and Light up the Lake Christmas activities (December).

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Traveling and local exhibits in gallery	16	18	15
Concerts/events	23	23	23
CEAs art related	10	10	8

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 104 SPECIAL EVENTS FUND							
Revenues:							
Rents and Royalties	\$ 2,068	\$ 2,000	\$ 1,690	\$ 2,115	-3.3%	\$ 2,000	0.0%
Interest earnings	979	200	1,015	1,315	-79.6%	800	300.0%
Miscellaneous Donations	51,000	20,000	67,150	70,150	-60.8%	50,000	150.0%
Donations - LMA Convention	-	-	30,750	50,750	N/A	-	N/A
Special Event Revenue	6,894	5,500	7,408	9,008	-20.2%	6,000	9.1%
Total operating revenue	60,941	27,700	108,013	133,338	-54.5%	58,800	112.3%
Expenditures:							
DIV: 22 ARTS/SPECIAL EVENTS							
General Operating Services	25,193	26,050	15,119	19,619	3.4%	26,050	0.0%
Insurance - Property, AL, GL, WC	27,413	28,413	20,560	27,663	3.6%	28,413	0.0%
Maintenance & Rentals	3,213	3,000	1,453	2,453	-6.6%	3,000	0.0%
Contractual Services & Projects	154,104	165,500	132,315	152,315	7.4%	165,500	0.0%
General Supplies	6,783	8,100	6,615	6,865	19.4%	8,800	8.6%
Materials & Equipment	198	500	240	240	152.5%	500	0.0%
Special Current Charges	48,500	48,500	48,500	52,500	0.0%	61,000	25.8%
LMA Convention	-	-	32,796	75,000	N/A	-	N/A
Total operating expenditures	265,404	280,063	257,598	336,655	5.5%	293,263	4.7%
Transfer from Riverboat Gaming Fund	250,000	200,000	150,000	200,000	-20.0%	175,000	-12.5%
Net change in fund balance	45,537	(52,363)		(3,317)	-215.0%	(59,463)	-13.6%
Beginning fund balance	86,441	131,978		131,978	52.7%	128,661	-2.5%
Ending fund balance	\$ 131,978	\$ 79,615		\$ 128,661	-39.7%	\$ 69,198	-13.1%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 110 COMMUNITY DEVELOPMENT
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 04 COMMUNITY DEVELOPMENT**

GOAL MISSION STATEMENT:

To administer the Community Development Block Grant (CDBG) and the HOME Partnership Grant throughout the City of Lake Charles.

FUNCTION DESCRIPTION:

This division is responsible for the day-to-day operations and all federal funds received through the Community Development Block Grant Program and the HOME Programs, which are principally restricted to capital investment activities in targeting low to moderate income areas of the City. It assures that these funded activities are kept in compliance with program requirements. This budget is subject to grant terms and conditions, including adjustments to carry over prior year funds which remain available for authorized purposes until expended. This includes the Community Development Block Grant Program, capital infrastructural projects, capital park projects, public service, and down payment/closing costs assistance programs.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Down payment assistance	15	15	7
Capital Projects	2	2	1
Public Service Projects	6	8	6

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	2	2	2	2

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 110 COMMUNITY DEVELOPMENT FUND							
Revenues:							
Community Development	\$ 310,731	\$ 293,605	\$ 217,751	\$ 292,119	-5.5%	\$ 322,564	9.9%
Intergovernmental Revenues	310,731	293,605	217,751	292,119	-5.5%	322,564	9.9%
Total operating revenues	310,731	293,605	217,751	292,119	-5.5%	322,564	9.9%
Expenditures:							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 04 COMMUNITY DEVELOPMENT							
Salaries/ Wages/ OT	82,454	84,450	69,453	84,633	2.4%	88,000	4.2%
Fringe Benefits	28,068	30,495	24,723	30,017	8.6%	31,700	4.0%
General Operating Services	6,130	15,070	3,570	6,750	145.8%	9,550	-36.6%
Insurance - Property, AL, GL, WC	3,131	3,300	2,348	3,300	5.4%	3,131	-5.1%
Maintenance & Rentals	104	1,050	126	201	909.6%	650	-38.1%
Utilities	293	840	197	297	186.7%	500	-40.5%
Contractual Services & Projects	2,273	-	-	5,000	-100.0%	-	N/A
General Supplies	989	1,630	1,504	1,654	64.8%	1,600	-1.8%
Automotive Supplies & Gasoline	1,483	5,400	1,454	1,854	264.1%	2,000	-63.0%
Special Current Charges	185,806	151,370	116,919	158,413	-18.5%	185,433	22.5%
Total Community Development	310,731	293,605	220,294	292,119	-5.5%	322,564	9.9%
Total expenditures	310,731	293,605	220,294	292,119	-5.5%	322,564	9.9%
Net change in fund balance	-	-	-	-	N/A	-	N/A
Beginning fund balance	-	-	-	-	N/A	-	N/A
Ending fund balance	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 126 HUD-HOUSING PROGRAMS
DEPARTMENT: 07 PLANNING AND DEVELOPMENT
DIVISION: 05 HUD EMERGENCY GRANT SOLUTIONS
 06 HOME OWNER GRANTS
 07 HOME/CHDOS GRANTS

GOAL MISSION STATEMENT:

To improve the condition and availability of affordable housing in the City of Lake Charles; to facilitate an expansion of housing and services offered to homeless families and individuals in Lake Charles; to provide support to non-profit agencies that deliver services to non-homeless special needs populations; to increase the inventory of lead-safe housing units under the Rehabilitation Program.

FUNCTION DESCRIPTION:

This division account for certain housing assistance programs administered or carried out by the City with funds originating from the U. S. Department of Housing and Urban Development. Revenue sources consist of categorical grant funds and transfers of required local matching funds. Budget levels and fund availability are subject to modification to reflect required carry-overs of unexpended year end balances, and may also be reduced by federal action at any time. Although separated for budget presentation purposes, the HUD Housing Programs Fund and the Community Development Fund are combined into a single Special Revenue Fund for financial reporting purposes. It includes the HUD Emergency Grants, Homeowner Grants and HOME/CHDOS Grants.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
CHDO	2	2	2
Reconstruction	6	5	4
Emergency Solutions Grants	3	4	2

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	1	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 126 HUD-HOUSING PROGRAMS							
Revenues:							
Home Program - Federal Funds	\$ 219,577	\$ 276,860	\$ 167,804	\$ 233,662	26.1%	\$ 356,716	28.8%
HUD Emergency Shelter - State Funds	70,480	86,520	40,051	40,051	22.8%	51,500	-40.5%
Intergovernmental revenues	290,057	363,380	207,855	273,713	25.3%	408,216	12.3%
Miscellaneous Revenue	19,334	-	10,000	12,200	-100.0%	-	N/A
Total operating revenues	309,391	363,380	217,855	285,913	17.5%	408,216	12.3%
Expenditures:							
DEPT: 07 PLANNING & DEVELOPMENT							
DIV: 05 HUD EMERGENCY SHELTER GRANT							
Special Current Charges	70,479	86,520	40,051	40,051	22.8%	51,500	-40.5%
DIV: 06 HOME OWNER GRANTS							
Salaries/ Wages/ OT	35,829	37,760	30,037	37,537	5.4%	39,000	3.3%
Fringe Benefits	13,187	14,410	11,280	13,959	9.3%	15,000	4.1%
Contractual Services & Projects	195,145	214,266	155,990	221,940	9.8%	311,509	45.4%
Special Current Charges	176	-	30,991	30,991	-100.0%	-	N/A
Home Owner Grants	244,337	266,436	228,298	304,427	9.0%	365,509	37.2%
DIV: 07 HOME/CHDOS GRANTS							
Contractual Services & Projects	10,000	41,697	-	9,387	317.0%	61,151	46.7%
Total operating expenditures	324,816	394,653	268,349	353,865	21.5%	478,160	21.2%
Other financing sources							
Interfund transfer from General Fund	23,574	31,273	23,865	49,161	32.7%	69,944	123.7%
Total transfers from other funds	23,574	31,273	23,865	49,161	32.7%	69,944	123.7%
Net change in fund balance	8,149	-		(18,791)	-100.0%	-	N/A
Beginning fund balance	184,669	192,818		192,818	4.4%	174,027	-9.7%
Ending fund balance	\$ 192,818	\$ 192,818		\$ 174,027	0.0%	\$ 174,027	-9.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 122 SUMMER FOOD SERVICE PROGRAM
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 09 SUMMER FOOD SERVICE PROGRAM

GOAL MISSION STATEMENT:

This division implements and provides administrative oversight to twenty-plus feeding sites within the City of Lake Charles.

FUNCTION DESCRIPTION:

The Summer Food Service Program provides nutritious meals to eligible children 18 years of age or younger or any person over 18 who has been determined by a state education agency or local public educational agency of a state to be mentally or physically handicapped and is enrolled in a public or private nonprofit school program during the summer months when schools are normally closed and the National School Lunch and School Breakfast Programs are not in operation.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Feeding locations	22	21	21
Meals served	158,587	157,776	200,000

AUTHORIZED PERSONNEL:

Temporary employees only are charged to the division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 122 SUMMER FOOD SERVICE PROGRAM							
Revenues:							
Department of Education	\$ 491,442	\$ 755,983	\$ 282,266	\$ 499,677	53.8%	\$ 771,401	2.0%
Intergovernmental revenues	491,442	755,983	282,266	499,677	53.8%	771,401	2.0%
Miscellaneous revenue	20,628	-	-	-	-100.0%	-	N/A
Total operating revenues	512,070	755,983	282,266	499,677	47.6%	771,401	2.0%
Expenditures:							
DEPT: 09 COMMUNITY SERVICES							
DIV: 09 SUMMER FOOD SERVICE PROGRAM							
Salaries/ Wages/ OT	198,666	201,000	184,301	215,101	1.2%	210,000	4.5%
Fringe Benefits	17,244	20,400	15,952	18,308	18.3%	20,200	-1.0%
General Operating Services	2,214	2,550	1,621	1,721	15.2%	2,600	2.0%
Insurance - Property, AL, GL, WC	8,778	8,828	6,639	8,834	0.6%	8,778	-0.6%
Maintenance & Rentals	21,459	22,150	14,005	22,205	3.2%	25,650	15.8%
Utilities	1,259	45,100	1,030	1,240	3482.2%	1,400	-96.9%
Contractual Services & Projects	22,398	20,000	14,590	29,190	-10.7%	30,000	50.0%
General Supplies	167,956	380,500	168,813	197,413	126.5%	426,273	12.0%
Automotive Supplies & Gasoline	1,814	5,000	1,722	2,322	175.6%	5,000	0.0%
Materials & Equipment	-	1,100	-	-	N/A	1,000	-9.1%
Contingency	-	9,105	-	-	N/A	-	-100.0%
Special Current Charges	39,381	40,250	30,906	34,906	2.2%	40,500	0.6%
Total operating expenditures	481,169	755,983	439,579	531,240	57.1%	771,401	2.0%
Net change in fund balance	30,901	-		(31,563)	-100.0%	-	N/A
Beginning fund balance	156,261	187,162		187,162	19.8%	155,599	-16.9%
Ending fund balance	<u>\$ 187,162</u>	<u>\$ 187,162</u>		<u>\$ 155,599</u>	0.0%	<u>\$ 155,599</u>	-16.9%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 123 AMERICORPS GRANT
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 44 AMERICORPS GRANTS 2017-2018
 43 AMERICORPS VISTA 2017-2018

GOAL MISSION STATEMENT:

Impact Lake Charles AmeriCorps (ILCA) is a service learning program that gives its members an opportunity to make a positive difference in their lives and the lives of those that they serve. Members of Impact Lake Charles AmeriCorps have an opportunity to assist with meeting the critical needs of our community by educating individuals on various health and safety topics and providing much needed assistance with community service projects.

FUNCTION DESCRIPTION:

Impact Lake Charles is supported by a grant from the Corporation for National and Community Service, a federal agency, Volunteer Louisiana in the Office of the Lieutenant Governor Billy Nungesser and the City of Lake Charles.

This program aims to reduce the risk of injury and death by raising awareness, skills and creating good practices in regards to health and safety. Providing education and resources to children and families allows them to make informed decisions regarding their personal safety. Education is provided to 6 Calcasieu Parish Elementary Schools, recreation centers and clients of community partners using 44 members, one Executive Director and one Assistant Director. Additional areas administered by this division are as follows:

AmeriCorps VISTA: A national service program that was established by the Corporation for National and Community service to fight poverty in America. Members make a year-long commitment to serve on a specific project at a non-profit or public agency.

AmeriCorps VISTA Summer Associates: This program offers a short-term opportunity to supplement the VISTA sponsored anti-poverty activities with an infusion of “hands-on” volunteers. It is a prime opportunity to introduce individuals to national service, perhaps leading to their participation in year-long programs.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Members	4 reduced half-time/ 40 minimum time	10 half-time/ 30 minute time	44
Service projects	30	50	50
Education facilities served	1	6	8

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	2	2	2	2
Part-Time	0	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 123 AMERICORPS GRANT							
Revenues:							
Department of Treasury-Americorps	\$ 127,566	\$ 180,860	\$ 117,576	\$ 174,105	41.8%	\$ 150,018	-17.1%
State - Misc Revenue	1,340	-	-	-	-100.0%	-	N/A
Intergovernmental revenues	<u>128,906</u>	<u>180,860</u>	<u>117,576</u>	<u>174,105</u>	40.3%	<u>150,018</u>	-17.1%
Miscellaneous Revenue - General	<u>3,434</u>	<u>-</u>	<u>9,287</u>	<u>9,287</u>	-100.0%	<u>-</u>	N/A
Total operating revenues	<u>132,340</u>	<u>180,860</u>	<u>126,863</u>	<u>183,392</u>	36.7%	<u>150,018</u>	-17.1%
Expenditures:							
DEPT: 09 COMMUNITY SERVICES							
DIV: AMERICORPS GRANT							
Salaries/ Wages/ OT	152,539	187,550	155,138	185,688	23.0%	191,700	2.2%
Fringe Benefits	35,904	52,326	40,921	48,789	45.7%	50,800	-2.9%
General Operating Services	1,703	1,752	9,416	11,096	2.9%	4,452	154.1%
Insurance - Property, AL, GL, WC	19,399	19,399	14,549	19,399	0.0%	19,399	0.0%
Utilities	1,056	1,680	771	891	59.1%	1,680	0.0%
Contractual Services & Projects	13,657	8,509	9,981	11,906	-37.7%	6,950	-18.3%
General Supplies	8,900	18,004	10,453	14,778	102.3%	5,976	-66.8%
Materials & Equipment	3,299	4,478	4,782	5,782	35.7%	3,400	-24.1%
Special Current Charges	<u>16,405</u>	<u>27,416</u>	<u>13,016</u>	<u>15,496</u>	67.1%	<u>3,872</u>	-85.9%
Total operating expenditures	<u>252,862</u>	<u>321,114</u>	<u>259,027</u>	<u>313,825</u>	27.0%	<u>288,229</u>	-10.2%
Other financing sources							
Interfund transfer from General Fund	<u>120,522</u>	<u>140,254</u>	<u>98,567</u>	<u>130,433</u>	16.4%	<u>138,211</u>	-1.5%
Total transfers from other funds	<u>120,522</u>	<u>140,254</u>	<u>98,567</u>	<u>130,433</u>	16.4%	<u>138,211</u>	-1.5%
Net change in fund balance	-	-	-	-	N/A	-	N/A
Beginning fund balance	-	-	-	-	N/A	-	N/A
Ending fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A	<u>\$ -</u>	N/A

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: PUBLIC SAFETY GRANTS
DEPARTMENT: 05 POLICE DEPARTMENT
DIVISION: POLICE GRANTS**

GOAL MISSION STATEMENT:

The presented information covers all law enforcement grants which are individually accounted for in special revenue funds but combined for financial reporting purposes.

FUNCTION DESCRIPTION:

A combined budget total is proposed for these grants due to the uncertain frequency, size, and terms of potential grant awards. The City has applied to the Department of Justice, Louisiana Highway Safety Commission, United States Treasury, United States Department of Homeland Security, and Louisiana Commission on Law Enforcement, United States Marshal, Calcasieu Parish District Attorney/LACE (Local Agency Compensation Enforcement) Program, and Calcasieu Parish Sheriff's Office/HIDTA (High Intensity Drug Trafficking Area) for funding of overtime, communications, and other equipment purchases.

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
PUBLIC SAFETY GRANTS							
Revenues:							
US Dept Justice (Formula Grant)	\$ 48,008	\$ 53,853	\$ 9,134	\$ 22,268	12.2%	\$ 56,698	5.3%
US Treasury	-	-	-	-	N/A	-	N/A
Dept of Treasury - Homeland Security	101,419	25,000	-	22,340	-75.3%	195,273	681.1%
Federal Programs	149,427	78,853	9,134	44,608	-47.2%	251,971	219.5%
Miscellaneous Reimbursement	64,630	68,400	60,628	89,728	5.8%	68,400	0.0%
Highway Safety Commission	45,891	50,000	16,596	26,086	9.0%	30,000	-40.0%
State Revenue	110,521	118,400	77,224	115,814	7.1%	98,400	-16.9%
Miscellaneous Reimbursement	-	-	-	-	N/A	10,000	N/A
Local Revenue	-	-	-	-	N/A	10,000	N/A
Total operating revenues	259,948	197,253	86,358	160,422	-24.1%	360,371	82.7%
Expenditures:							
DEPT: 05 POLICE							
DIV: POLICE GRANTS							
Salaries/ Wages/ OT	116,315	125,000	80,058	120,384	7.5%	105,000	-16.0%
Contractual Services & Projects	-	-	-	-	N/A	10,000	N/A
Automotive Supplies & Gasoline	6,300	8,400	6,300	8,400	33.3%	8,400	0.0%
Materials & Equipment	68,576	63,853	-	13,946	-6.9%	-	-100.0%
Major Acquisitions & Improvements	99,258	-	-	17,692	-100.0%	302,063	N/A
Special Current Charges	109	-	-	-	-100.0%	-	N/A
Total Police Grants	290,558	197,253	86,358	160,422	-32.1%	425,463	115.7%
Total operating expenditures	290,558	197,253	86,358	160,422	-32.1%	425,463	115.7%
Other financing sources							
Interfund transfer from General Fund	30,610	-	-	-	-100.0%	65,092	N/A
Total transfers from other funds	30,610	-	-	-	-100.0%	65,092	N/A
Net change in fund balance	-	-	-	-	N/A	-	N/A
Beginning fund balance	20,642	20,642		20,642	0.0%	20,642	0.0%
Ending fund balance	\$ 20,642	\$ 20,642		\$ 20,642	0.0%	\$ 20,642	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 131 D.A.R.E. GRANT
DEPARTMENT: 05 POLICE
DIVISION: 06 DARE GRANT

GOAL MISSION STATEMENT:

To provide Drug Abuse Resistance Education.

FUNCTION DESCRIPTION:

The Drug Abuse Resistance Education (D.A.R.E.) Program was a program administered by the Lake Charles Police Department. It was funded entirely by state grant funds and dedicated court costs, and consisted principally of D.A.R.E. educational supplies and the reimbursement of personnel costs.

Although funding is received from the District Court office, this program has not been active by the City Police Department since fiscal years 2012-2013.

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division. Various employees' payroll costs are recorded in this division as they are incurred.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 131 D.A.R.E. GRANT							
Revenues:							
Miscellaneous Local Revenue	\$ 13,588	\$ -	\$ 13,128	\$ 16,128	-100.0%	\$ -	N/A
Intergovernmental revenue	13,588	-	13,128	16,128	-100.0%	-	N/A
Interest earnings	1,847	-	2,489	3,039	-100.0%	-	N/A
Use of money and property	1,847	-	2,489	3,039	-100.0%	-	N/A
Total operating revenues	15,435	-	15,617	19,167	-100.0%	-	N/A
Expenditures:							
DEPT: 05 POLICE							
DIV: 06 DARE GRANT							
General Supplies	-	-	-	-	N/A	-	N/A
Total operating expenditures	-	-	-	-	N/A	-	N/A
Net change in fund balance	15,435	-		19,167	-100.0%	-	N/A
Beginning fund balance	191,616	207,051		207,051	8.1%	226,218	9.3%
Ending fund balance	\$ 207,051	\$ 207,051		\$ 226,218	0.0%	\$ 226,218	9.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 133 COPS HIRING GRANT
DEPARTMENT: 05 POLICE
DIVISION: 25 COPS HIRING GRANT 2011
 45 COPS HIRING GRANT 2014

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The COPS funding from the United States Department of Justice is designed to facilitate local law enforcement agencies with their Community Policing efforts. While many different programs fall under the umbrella of the COPS program, the City of Lake Charles grant participation is directly related to hiring new police officers. We have been awarded seven (7) positions to be funded at 25 percent match over the next two years with a possible grant extension until February 2019.

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	9	9	9	7

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 133 COPS HIRING GRANT							
Revenues:							
US Dept Justice Hiring Grant	\$ 57,819	\$ 313,781	\$ 110,972	\$ 163,424	442.7%	\$ 356,625	13.7%
Intergovernmental revenue	57,819	313,781	110,972	163,424	442.7%	356,625	13.7%
Total operating revenues	57,819	313,781	110,972	163,424	442.7%	356,625	13.7%
Expenditures:							
DEPT: 05 POLICE							
DIV: 25 COPS HIRING GRANT 2011							
Salaries/ Wages/ OT	92,254	94,650	81,194	103,194	2.6%	-	-100.0%
Fringe Benefits	52,318	52,200	42,111	52,430	-0.2%	-	-100.0%
Materials & Equipment	800	800	800	800	0.0%	-	-100.0%
Special Current Charges	336	-	35	35	-100.0%	-	N/A
Cops Hiring Grant 2011	145,708	147,650	124,140	156,459	1.3%	-	-100.0%
DEPT: 05 POLICE							
DIV: 45 COPS HIRING GRANT 2014							
Salaries/ Wages/ OT	46,689	281,175	109,551	141,601	502.2%	316,500	12.6%
Fringe Benefits	30,402	137,200	57,343	76,008	351.3%	158,500	15.5%
Special Current Charges	-	-	291	291	N/A	500	N/A
Cops Hiring Grant 2014	77,091	418,375	167,185	217,900	442.7%	475,500	13.7%
Total operating expenditures	222,799	566,025	291,325	374,359	154.1%	475,500	-16.0%
Other financing sources							
Interfund transfer from General Fund	320,706	161,100	286,239	331,460	-49.8%	-	-100.0%
Total transfers from other funds	320,706	161,100	286,239	331,460	-49.8%	-	-100.0%
Net change in fund balance	155,726	(91,144)		120,525	-158.5%	(118,875)	-30.4%
Beginning fund balance	219,057	374,791		374,783	71.1%	495,308	32.2%
Ending fund balance	\$ 374,783	\$ 283,647		\$ 495,308	-24.3%	\$ 376,433	32.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: DISASTER RECOVERY FUND
DEPARTMENT: PUBLIC ASSISTANCE
DIVISION: DISASTER FUND**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This fund was initially established to account for recovery and repair costs resulting from Hurricane Rita, and it will continue to be used to fund any future disasters. Current year expenses are the result of inclement weather experienced during a snow/ice event in December 2017 and January 2018. Fund balance reserves are retained in this fund for use during any future disaster.

Also included in the current and proposed budgets are the revenues and expenditures for Hazard Mitigation Grants for a Home Elevation Program to mitigate repetitive loss due to flooding. Several properties have been identified and approved. Grant funds will be reauthorized as needed until all homes are completed. The City does not incur any cost for this program.

AUTHORIZED PERSONNEL:

There are no personnel that are directly charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted '18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
DISASTER RECOVERY FUNDS							
Revenues:							
Dept of Treasury - Homeland Security	\$ 467,634	\$ -	\$ -	\$ -	-100.0%	\$ -	N/A
Dept of Military Affairs	125,843	1,184,179	6,132	14,122	841.0%	1,184,179	0.0%
CDBG-Ike/Gustav Recovery funds	-	-	-	-	N/A	-	N/A
Intergovernmental revenue	<u>593,477</u>	<u>1,184,179</u>	<u>6,132</u>	<u>14,122</u>	99.5%	<u>1,184,179</u>	0.0%
Interest earnings	8,500	-	-	-	-100.0%	-	N/A
Miscellaneous revenue	43,945	394,726	-	-	798.2%	394,726	0.0%
Use of money and property	<u>52,445</u>	<u>394,726</u>	<u>-</u>	<u>-</u>	652.6%	<u>394,726</u>	0.0%
Total operating revenue	<u>645,922</u>	<u>1,578,905</u>	<u>6,132</u>	<u>14,122</u>	144.4%	<u>1,578,905</u>	0.0%
Expenditures:							
DEPT: PUBLIC ASSISTANCE							
DIV: DISASTER FUND							
Salaries & fringe benefits	294,394	-	21,196	21,196	-100.0%	-	N/A
Public Assistance	<u>294,394</u>	<u>-</u>	<u>21,196</u>	<u>21,196</u>	-100.0%	<u>-</u>	N/A
HAZARD MITIGATION PROGRAM							
Contractual Services & Projects	167,790	1,578,905	6,132	14,122	841.0%	1,578,905	0.0%
Hazard Mitigation Program	<u>167,790</u>	<u>1,578,905</u>	<u>6,132</u>	<u>14,122</u>	841.0%	<u>1,578,905</u>	0.0%
Total operating expenditures	<u>462,184</u>	<u>1,578,905</u>	<u>27,328</u>	<u>35,318</u>	241.6%	<u>1,578,905</u>	0.0%
Other financing sources (uses)							
Interfund transfer from General Fund	-	-	-	-	N/A	-	N/A
Interfund transfer to Capital Projects Fund	(195,000)	-	-	-	100.0%	-	N/A
Total transfers from other funds	<u>(195,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	100.0%	<u>-</u>	N/A
Net change in fund balance	(11,262)	-	-	(21,196)	100.0%	-	N/A
Beginning fund balance	3,035,128	3,023,866	-	3,023,866	-0.4%	3,002,670	-0.7%
Ending fund balance	<u>\$ 3,023,866</u>	<u>\$ 3,023,866</u>	<u>-</u>	<u>\$ 3,002,670</u>	0.0%	<u>\$ 3,002,670</u>	-0.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 120 FACILITY RENEWAL FUND
DEPARTMENT: 21 TRANSFERS
DIVISION: 02 CAPITAL TRANSFERS**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This fund was established in fiscal year 1997 with an initial transfer of \$1.6 million which was previously accumulated as a reserve from Riverboat Gaming revenues. The purpose of this fund is to accumulate resources for future repairs and replacement of the City's public facilities. As capital project funding is reduced, this fund will be considered when major repairs and improvements are needed for City facilities.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 120 FACILITY RENEWAL FUND							
Revenues:							
Interest earnings	\$ 29,762	\$ 15,000	\$ 36,231	\$ 48,231	-49.6%	\$ 28,000	86.7%
Use of money and property	29,762	15,000	36,231	48,231	-49.6%	28,000	86.7%
Total operating revenues	<u>29,762</u>	<u>15,000</u>	<u>36,231</u>	<u>48,231</u>	-49.6%	<u>28,000</u>	86.7%
Other financing uses							
DEPT: 21 TRANSFERS							
DIV: 01 TRANSFERS							
Interfund transfers - Capital Project Fund	-	-	350,000	350,000	N/A	-	N/A
Total transfers to other funds	-	-	350,000	350,000	N/A	-	N/A
Net change in fund balance	29,762	15,000		(301,769)	-49.6%	28,000	86.7%
Beginning fund balance	3,172,851	3,202,613		3,202,613	0.9%	2,900,844	-9.4%
Ending fund balance	<u>\$ 3,202,613</u>	<u>\$ 3,217,613</u>		<u>\$ 2,900,844</u>	0.5%	<u>\$ 2,928,844</u>	-9.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 141 MORGANFIELD ECONOMIC DEVELOPMENT DISTRICT
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 14 MISCELLANEOUS**

FUNCTION DESCRIPTION:

State law authorizes the City of Lake Charles to create special economic development districts and political subdivisions of the State to be designated by an ordinance which shall designate the boundaries of the district. The district may levy new sales taxes that can be used to fund a portion of the costs of an economic development project within the defined district.

Pursuant to this state statute, the MorganField Economic Development District was created by Ordinance 17866, adopted June 7, 2018 by the Lake Charles City Council.

The owners of the property within the district intend to develop the project as identified as property within the district as a mixed use project, which includes a Traditional Neighborhood Development, other residential communities and commercial developments within the MorganField development generally consisting of residential units, office, commercial space, civic and institutional space and open space.

The District is empowered to levy ad valorem taxes, sales taxes or hotel occupancy taxes within the District up to five mills of ad valorem taxes, up to two percent (2%) of sales taxes, or up to two percent (2%) of hotel occupancy taxes, or any combination of such taxes, above and in addition to any other ad valorem taxes, sales taxes, or hotel occupancy taxes, or combination of such taxes, then in existence or permitted to be in existence in the EDD District

Owners of the property within the district requested that the Board of the MorganField District authorize (a) the levy of one (1%) percent of sales and use taxes upon the sale at retail, the use, the lease or rental, the consumption and storage for use or consumption of tangible personal property and on sales of services in the MorganField District and one (1%) percent of hotel occupancy taxes within the MorganField District commencing January 1, 2018; and (b) the pledge and the disbursement of the new tax for the benefit of the Owners in completing operating the project..

Any funds collected by the City as a result of the new tax will be dedicated to the MorganField Economic Development District to assist in the construction, development and operation of the project.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016-2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	Projected Actual Results EOY	% Change Adopted'18 to Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to Adopted '19
FUND: 141 MORGANFIELD ECONOMIC DEVELOPMENT DISTRICT							
Revenues:							
Sales tax	\$ -	\$ -	\$ 571	\$ 671	N/A	\$ 1,000	N/A
Taxes and special assessments	-	-	571	671	N/A	1,000	N/A
Total operating revenues	-	-	571	671	N/A	1,000	N/A
Expenditures:							
DEPT: 10 GENERAL SERVICES							
DIV: 14 MISCELLANEOUS							
Special Activities and Programs	-	-	9,315	9,315	N/A	-	N/A
Total operating expenditures	-	-	9,315	9,315	N/A	-	N/A
Other financing sources							
Interfund loan from General Fund	-	-	-	8,700		-	
Total financing from other funds	-	-	-	8,700		-	
Net change in fund balance	-	-		56	N/A	1,000	N/A
Beginning fund balance	-	-		-	N/A	56	N/A
Ending fund balance	<u>\$ -</u>	<u>\$ -</u>		<u>\$ 56</u>	N/A	<u>\$ 1,056</u>	N/A

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DEBT SERVICE

Debt Service Funds account for the accumulation of resources for, and the retirement of, general long-term debt principal and interest.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

DEBT SERVICE SUMMARY

	<u>Sewer Bond</u>	<u>2015 \$15.825M Public Improvement Refunding Bond</u>	<u>2010 \$45M Public Improvement Bond</u>
Revenues:			
Intergovernmental	\$ -	\$ -	\$ -
Use of money and property	3,000	2,000	3,000
Total operating revenues	<u>3,000</u>	<u>2,000</u>	<u>3,000</u>
Expenditures:			
Debt service principal	1,615,000	1,785,000	2,235,000
Debt service interest & fiscal charge	204,000	501,880	206,440
Total operating expenditures	<u>1,819,000</u>	<u>2,286,880</u>	<u>2,441,440</u>
Other financing sources:			
Transfers from other funds	1,690,000	2,286,880	2,441,435
Total transfers	<u>1,690,000</u>	<u>2,286,880</u>	<u>2,441,435</u>
Net Income (loss)	<u>\$ (126,000)</u>	<u>\$ 2,000</u>	<u>\$ 2,995</u>
Adopted ending fund balance	\$ 399,887	\$ 821,665	\$ 1,066,130
Fund balance (used) added operations	<u>(126,000)</u>	<u>2,000</u>	<u>2,995</u>
Ending fund balance	<u>\$ 273,887</u>	<u>\$ 823,665</u>	<u>\$ 1,069,125</u>

2017 \$24M Public Improvement Refunding Bond	2011 \$21M Wastewater DEQ Loan	School Board Sales Tax Dist 3	2011 \$3M City Court CPPTA	Total
\$ -	\$ -	\$ -	\$ 212,100	\$ 212,100
500	5,000	-	-	13,500
<u>500</u>	<u>5,000</u>	<u>-</u>	<u>212,100</u>	<u>225,600</u>
-	1,024,000	350,000	130,000	7,139,000
1,127,850	148,000	-	84,600	2,272,770
<u>1,127,850</u>	<u>1,172,000</u>	<u>350,000</u>	<u>214,600</u>	<u>9,411,770</u>
1,127,230	1,200,000	350,000	-	9,095,545
<u>1,127,230</u>	<u>1,200,000</u>	<u>350,000</u>	<u>-</u>	<u>9,095,545</u>
<u>\$ (120)</u>	<u>\$ 33,000</u>	<u>\$ -</u>	<u>\$ (2,500)</u>	<u>\$ (90,625)</u>
\$ 314,122	\$ 2,353,377	\$ -	\$ 117,000	\$ 5,072,181
(120)	33,000	-	(2,500)	(90,625)
<u>\$ 314,002</u>	<u>\$ 2,386,377</u>	<u>\$ -</u>	<u>\$ 114,500</u>	<u>\$ 4,981,556</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 210 LCDA SEWER BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

Part of the City's long-term debt, the \$17,735,000 proceeds of the Series 2009 Revenue Refunding Bonds, were used by the City to refund the Revenue Bonds-Capital Projects and Equipment Acquisition Program Series 2003A Bonds (the "Refunded Bonds). Those bonds were originally issued in the amount of \$25,000,000 for the purpose of funding the construction, acquisition and installation of the City's wastewater treatment facility improvements. Amounts due for the Refunding Bonds will range from \$1,270,000 to \$1,750,000 through 2021 with interest rates ranging from 2 percent to 4 percent. The current debt as of August 1, 2018 is \$5,045,000.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted ' 18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 210 SEWER BOND FUND						
Revenues:						
Interest on investments	\$ 200	\$ -	\$ 272	-100.0%	\$ -	N/A
Interest on demand deposit accounts	542	-	4,682	-100.0%	3,000	N/A
Interest earnings	742	-	4,954	-100.0%	3,000	N/A
Total operating revenues	742	-	4,954	-100.0%	3,000	N/A
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	1,500,000	1,555,000	1,555,000	3.7%	1,615,000	3.9%
Interest payment	324,000	264,000	264,000	-18.5%	201,800	-23.6%
Fiscal agent fees	2,200	2,200	2,200	0.0%	2,200	0.0%
Total expenditures	1,826,200	1,821,200	1,821,200	-0.3%	1,819,000	-0.1%
Other financing sources:						
Interfund transfers from Wastewater Fund	1,820,000	1,670,000	1,670,000	-8.2%	1,690,000	1.2%
Total transfers from other funds	1,820,000	1,670,000	1,670,000	-8.2%	1,690,000	1.2%
Net change in fund balance	(5,458)	(151,200)			(126,000)	16.7%
Beginning fund balance	556,545	551,087			399,887	-27.4%
Ending fund balance	\$ 551,087	\$ 399,887			\$ 273,887	-31.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 212 2007 \$35M LCDA PUBLIC IMPROVEMENT BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This issue is the first (or one of two issues) issue authorized as part of a \$90,000,000 bond issue approved in 2006. The purpose of this issue of Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series 2007 for \$35,000,000 was for the acquiring, constructing, or improvement of streets and roads, parks and recreation facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. It is due in annual amounts of \$1,110,000 to \$2,115,000 through 2023 with an interest rate of 4 percent. The revised current debt as of August 1, 2018 is \$0. The City refunded the remaining outstanding bonds May 24, 2017.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 212 2007 \$35M PUBLIC IMPROVEMENT BONDS						
Revenues:						
Interest on demand deposit accounts	\$ 2,418	\$ -	\$ 136	-100.0%	\$ -	N/A
Interest earnings	2,418	-	136	-100.0%	-	N/A
Total operating revenues	2,418	-	136	-100.0%	-	N/A
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	1,610,000	-	-	-100.0%	-	N/A
Interest payment	322,588	-	-	-100.0%	-	N/A
Fiscal agent fees	2,200	-	-	-100.0%	-	N/A
Total expenditures	1,934,788	-	-	-100.0%	-	N/A
Other financing sources:						
Interfund transfers from Riverboat Fund	896,941	-	-	-100.0%	-	N/A
Interfund transfers from Wastewater Fund	500,000	-	-	-100.0%	-	N/A
Interfund transfers from Capital Project Fund	537,847	-	-	-100.0%	-	N/A
Interfund transfers to other DS Fund	(806,629)	-	(26,633)	100.0%	-	N/A
Total transfers from other funds	1,128,159	-	(26,633)	-100.0%	-	N/A
Net change in fund balance	(804,211)	-	(26,497)		-	N/A
Beginning fund balance	830,707	26,497	26,497		-	-100.0%
Ending fund balance	\$ 26,497	\$ 26,497	\$ -		\$ -	-100.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 213 2014 \$15.825M REFUNDING PUBLIC IMPROVEMENT BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The proceeds of the Series 2014 Bonds are to be used for the purpose of (i) advance refunding the LCDA's \$34,480,000 Revenue Bonds (City of Lake Charles Public Improvement Projects) Series 2007 maturing May 1, 2018; May 1, 2019; May 1, 2022; May 1, 2024; and May 1, 2027; and (II); paying the costs of issuance of the Series 2014 Bonds. The Series 2007 Bonds were issued for the purpose of providing funds to the City to (i) acquire, construct, or improve streets and roads, parks and recreational facilities, water and waste water systems, downtown and/or lakefront development infrastructure and economic development facilities within the City and pursuant to cooperative endeavor agreements with Calcasieu Parish; (ii) purchase a reserve fund surety bond; and (iii) pay the costs of issuance of the Series 2007 Bonds, including the premium for a bond insurance policy insuring the Series 2007 Bonds. The current debt as of August 1, 2018 is \$13,710,000 with interest rates of 4 percent to 3 percent.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 213 2014 \$15.825M REFUNDING PUBLIC IMPROVEMENT BONDS						
Revenues:						
Interest on demand deposit accounts	\$ 440	\$ -	\$ 6,244	-100.0%	\$ 2,000	N/A
Interest earnings	440	-	6,244	-100.0%	2,000	N/A
Total operating revenues	440	-	6,244	-100.0%	2,000	N/A
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	175,000	1,720,000	1,720,000	882.9%	1,785,000	3.8%
Interest payment	571,925	566,680	566,680	-0.9%	497,880	-12.1%
Fiscal agent fees	2,750	4,000	4,000	45.5%	4,000	0.0%
Total expenditures	749,675	2,290,680	2,290,680	205.6%	2,286,880	-0.2%
Other financing sources:						
Interfund transfers from Wastewater Fund	-	500,000	500,000	N/A	500,000	0.0%
Interfund transfers from Riverboat Fund	469,433	1,078,000	1,078,000	129.6%	1,047,000	-2.9%
Interfund transfers from Capital Project Fund	281,493	712,680	712,680	153.2%	739,880	3.8%
Interfund transfer from other DS fund	500,110	-	26,633	-100.0%	-	N/A
Total transfers from other funds	1,251,036	2,290,680	2,317,313	83.1%	2,286,880	-0.2%
Net change in fund balance	501,801	-			2,000	N/A
Beginning fund balance	319,864	821,665			821,665	0.0%
Ending fund balance	<u>\$ 821,665</u>	<u>\$ 821,665</u>			<u>\$ 823,665</u>	0.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 214 2010 \$40M LCDA PUBLIC IMPROVEMENT BONDS
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This issue is the second (two of two issues) issue authorized as part of a \$90,000,000 bond issue approved in 2006. The proceeds of this Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series 2010 for \$40,000,000 will provide phase two funding for the purpose of acquiring, constructing, or improving streets and roads, parks and recreational facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. It is due in amounts of \$1,575,000 to \$3,200,000 through 2027, and interest rates range from 2 percent to 4.125 percent. The City refunded all bonds except for the years 2018, 2019, 2020 and the current debt as of August 1, 2018 is \$4,550,000.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted ' 18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 214 2010 \$40M PUBLIC IMPROVEMENT BONDS						
Revenues:						
Interest on demand deposit accounts	\$ 4,526	\$ -	\$ 10,746	-100.0%	\$ 3,000	N/A
Interest earnings	4,525	-	10,746	-100.0%	3,000	N/A
Total operating revenues	4,525	-	10,746	-100.0%	3,000	N/A
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	2,040,000	2,135,000	2,135,000	4.7%	2,235,000	4.7%
Interest payment	1,288,006	298,506	298,506	-76.8%	202,440	-32.2%
Fiscal agent fees	2,500	4,000	2,500	60.0%	4,000	0.0%
Total expenditures	3,330,506	2,437,506	2,436,006	-26.8%	2,441,440	0.2%
Other financing sources:						
Interfund transfers from Riverboat Fund	2,082,965	1,467,395	1,467,395	-29.6%	1,430,530	-2.5%
Interfund transfers from Capital Project Fund	1,249,041	970,111	970,111	-22.3%	1,010,905	4.2%
Total transfers from other funds	3,332,006	2,437,506	2,437,506	-26.8%	2,441,435	0.2%
Net change in fund balance	6,025	-			2,995	N/A
Beginning fund balance	1,060,105	1,066,130			1,066,130	0.0%
Ending fund balance	<u>\$ 1,066,130</u>	<u>\$ 1,066,130</u>			<u>\$ 1,069,125</u>	0.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 215 REFUNDING '07 & '10 LCDA BONDS – 2017 \$24M
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This issue is the refunding of the remaining balance (\$5,920,000) of 2007 and refunding portions of 2010 outstanding balance (\$19,720,000). The proceeds of this Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds Series will provide phase two funding for the purpose of acquiring, constructing, or improving streets and roads, parks and recreational facilities, water and wastewater systems, downtown and/or lakefront development infrastructure and economic development facilities within the City. The current debt as of August 1, 2018 is \$24,140,000.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted ' 18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 215 2017 \$24M REFUNDING PUBLIC IMPROVEMENT BONDS						
Revenues:						
Interest on demand deposit accounts	\$ 206	\$ -	\$ 1,923	-100.0%	\$ 500	N/A
Interest earnings	206	-	1,923	-100.0%	500	N/A
Total operating revenues	<u>206</u>	<u>-</u>	<u>1,923</u>	-100.0%	<u>500</u>	N/A
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal refunding payment	27,441,605	-	-	-100.0%	-	N/A
Cost of issuance	378,726	-	-	-100.0%	-	N/A
Interest payment	-	1,052,048	1,052,048	N/A	1,123,850	6.8%
Fiscal agent fees	-	2,500	6,500	N/A	4,000	60.0%
Total expenditures	<u>27,820,331</u>	<u>1,054,548</u>	<u>1,058,548</u>	-96.2%	<u>1,127,850</u>	7.0%
Other financing sources:						
Proceeds from bond issue	27,827,728	-	-	-100.0%	-	N/A
Interfund transfers from Riverboat Fund	-	634,845	634,845	N/A	660,850	4.1%
Interfund transfers from Capital Project Fund	-	419,703	419,703	N/A	466,380	11.1%
Interfund transfer from other DS fund	306,519	-	-	-	-	N/A
Total transfers from other funds	<u>28,134,247</u>	<u>1,054,548</u>	<u>1,054,548</u>	-96.3%	<u>1,127,230</u>	6.9%
Net change in fund balance	314,122	-	-	-	(120)	N/A
Beginning fund balance	-	314,122	-	-	314,122	0.0%
Ending fund balance	<u>\$ 314,122</u>	<u>\$ 314,122</u>	-	-	<u>\$ 314,002</u>	0.0%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 216 2011 \$21M DEQ SEWER LOAN
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This Department of Environmental Quality \$21,000,000 sewer loan was used for wastewater system improvements. Phase I included improvements to Wastewater Treatment Plant A involving headworks improvements, preliminary treatment improvement, final clarification improvements, digester improvements, electrical system upgrades and automation of process equipment and vales and miscellaneous structural rehabilitation and improvements. Phase II of DEQ spending was for the Rebuild of Wastewater Treatment Plant B/C, with a total cost of \$42 million. The entirety of this loan was drawn down in fiscal year 2018. The first annual interest cost of \$199,500 was due December 1, 2011, and the interest rate per annum is 0.95%. The current debt as of August 1, 2018 is \$16,553,182.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 216 2011 \$21M WASTEWATER DEQ LOAN						
Revenues:						
Interest on demand deposit accounts	\$ 24,034	\$ -	\$ 25,609	-100.0%	\$ 5,000	N/A
Interest earnings	24,034	-	25,609	-100.0%	5,000	N/A
Total operating revenues	24,034	-	25,609	-100.0%	5,000	N/A
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	964,000	1,005,000	1,005,000	4.3%	1,024,000	1.9%
Interest payment	51,919	70,222	78,549	35.3%	70,000	-0.3%
Administrative fee	57,688	78,024	87,275	35.3%	78,000	0.0%
Total expenditures	1,073,607	1,153,246	1,170,824	7.4%	1,172,000	1.6%
Other financing sources:						
Interfund transfers from Wastewater Fund	1,000,000	1,153,246	864,935	15.3%	1,200,000	4.1%
Total transfers from other funds	1,000,000	1,153,246	864,935	15.3%	1,200,000	4.1%
Net change in fund balance	(49,573)	-			33,000	N/A
Beginning fund balance	2,402,950	2,353,377			2,353,377	0.0%
Ending fund balance	<u>\$ 2,353,377</u>	<u>\$ 2,353,377</u>			<u>\$ 2,386,377</u>	1.4%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 225 SCHOOL BOARD SALES TAX DISTRICT 3
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

An October 1, 2001 a cooperative endeavor agreement among the City of Lake Charles, Sales Tax District No. Three of Calcasieu Parish, Louisiana, and Wai-Mart Stores, Inc., was signed to ensure that the Sales Tax District did not sustain a sudden and significant loss of tax revenues as a result of the relocation of the Wai-Mart Super Center to the City of Lake Charles. The District issued its Public School Improvement Sales Tax Revenue Bonds based on a 20 year 1.5 percent sales and use tax for schools and school related facilities to begin October 1, 2000. Since the acquisition and construction of the new Wai-Mart in the City would result in the closure of the existing Wai-Mart facility within the District, there would therefore be a loss of revenue. Therefore the agreement was done to replace the loss of sales tax revenues occasioned by the closure of the existing Wai-Mart store and the potential financial difficulties relative to the District's bonds arising from the closure of the existing Wai-Mart located in the District. It was therefore agreed to have the City of Lake Charles remit to the Sales Tax District an amount equal to 25 percent of the sales taxes collected for Wai-Mart attributable to this project, not to exceed \$350,000 in any one calendar year. The City would not be liable for payments after November 23, 2020 (which follows the expiration of the Sales Tax District's 1.5 percent tax). The current debt as of August 1, 2018 is \$614,492.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted ' 18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 225 SCHOOL BOARD SALES TAX DIST 3						
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	\$ 260,637	\$ 350,000	\$ 216,266	34.3%	\$ 350,000	0.0%
Total expenditures	<u>260,637</u>	<u>350,000</u>	<u>216,266</u>	34.3%	<u>350,000</u>	0.0%
Other financing sources:						
Interfund transfers from General Fund	<u>260,637</u>	<u>350,000</u>	<u>216,266</u>	34.3%	<u>350,000</u>	0.0%
Total transfers from other funds	<u>260,637</u>	<u>350,000</u>	<u>216,266</u>	34.3%	<u>350,000</u>	0.0%
Net change in fund balance	-	-			-	N/A
Beginning fund balance	-	-			-	N/A
Ending fund balance	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>			<u><u>\$ -</u></u>	N/A

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 232 2011 \$3M CPTA CITY COURT COMPLEX
DEPARTMENT: 16 OTHER DEBT
DIVISION: 01 OTHER DEBT

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

The Series 2011 Calcasieu Parish Public Trust Authority Revenue Bonds (Lake Charles City Court Project) are for the purpose of financing the acquisition and construction of a new Lake Charles City Court/Ward Three Judicial Complex ("City Court") and infrastructure, improvements, including all furniture, fixtures, equipment, and other improvements incidental or necessary in connection therewith, to be located at 100 Mill Street, Lake Charles, Louisiana. The payment amounts through 2031 will range from \$95,000 to \$220,000 with an interest rate of 3.783 percent. The current debt as of August 1, 2018 is \$2,235,000.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted ' 18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 232 2011 \$3M CITY COURT CPPTA						
Revenues:						
City Court building fund	\$ 215,366	\$ 217,780	\$ 98,970	1.1%	\$ 212,100	-2.6%
Intergovernmental revenue	215,366	217,780	98,970	1.1%	212,100	-2.6%
Interest on demand deposit accounts	-	-	-	N/A	-	N/A
Total operating revenues	215,366	217,780	98,970	1.1%	212,100	-2.6%
Expenditures:						
DEPT: 16 OTHER DEBT						
DIV: 01 OTHER DEBT						
Principal payment	115,000	125,000	125,000	8.7%	130,000	4.0%
Interest payment	91,454	89,280	86,914	-2.4%	82,100	-8.0%
Fiscal agent fees	2,500	3,500	2,083	40.0%	2,500	-28.6%
Total expenditures	208,954	217,780	213,997	4.2%	214,600	-1.5%
Net change in fund balance	6,412	-			(2,500)	N/A
Beginning fund balance	110,588	117,000			117,000	0.0%
Ending fund balance	\$ 117,000	\$ 117,000			\$ 114,500	-2.1%

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ENTERPRISE FUNDS

TRANSIT

WATER UTILITY

CIVIC CENTER

GOLF COURSE

Enterprise Funds are used for public services which are similar in nature to business enterprises or are required to be accounted for in a similar manner.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

ENTERPRISE FUNDS SUMMARY

	<u>Transit</u>	<u>Water</u>	<u>Civic Center</u>	<u>Golf Course</u>	<u>Total</u>
Revenues:					
Intergovernmental	\$ 2,221,284	\$ -	\$ 1,100,000	\$ -	\$ 3,321,284
Charges for services	182,000	13,213,900	1,113,600	955,750	15,465,250
Use of money and property	-	353,000	28,700	5,300	387,000
Total operating revenues	<u>2,403,284</u>	<u>13,566,900</u>	<u>2,242,300</u>	<u>961,050</u>	<u>19,173,534</u>
Operating Expenditures:					
Finance	-	1,405,459	-	-	1,405,459
Public Works	3,360,467	11,657,183	-	-	15,017,650
Community Services	-	-	2,962,164	1,652,563	4,614,727
Total operating expenditures	<u>3,360,467</u>	<u>13,062,642</u>	<u>2,962,164</u>	<u>1,652,563</u>	<u>21,037,836</u>
Capital Expenditures:					
Public Works	267,500	10,500,000	-	-	10,767,500
Community Services	-	-	700,000	800,000	1,500,000
Total capital expenditures	<u>267,500</u>	<u>10,500,000</u>	<u>700,000</u>	<u>800,000</u>	<u>12,267,500</u>
Total expenditures	<u>3,627,967</u>	<u>23,562,642</u>	<u>3,662,164</u>	<u>2,452,563</u>	<u>33,305,336</u>
Other financing sources:					
Operating transfers from other funds	1,171,183	-	599,864	691,513	2,462,560
Operating transfers sales tax for salaries	-	325,000	-	-	325,000
Capital transfers from other funds	8,500	-	200,000	800,000	1,008,500
Total transfers	<u>1,179,683</u>	<u>325,000</u>	<u>799,864</u>	<u>1,491,513</u>	<u>3,796,060</u>
Issuance of debt	-	5,000,000	-	-	5,000,000
Net Income (loss)	<u>\$ (45,000)</u>	<u>\$ (4,670,742)</u>	<u>\$ (620,000)</u>	<u>\$ -</u>	<u>\$ (5,335,742)</u>

Note: Capital revenues, expenditures and transfer are included in above totals.

All capital expenses are detailed in the Capital Budget.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 401 TRANSIT
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 09 TRANSIT-OPERATION**

GOAL MISSION STATEMENT:

To provide dependable means of transportation to the general public.

FUNCTION DESCRIPTION:

This division includes the administrative and operations segment of Transit. Major capital acquisition costs are budgeted separately for purposes of federal capital grant funds. Depreciation expense is recorded in this fund but excluded for budget presentation and control purposes. Operating expenses other than depreciation are normally eligible for fifty percent federal reimbursement from FTA and are included in this division. This division provides bus transportation for residents within the City of Lake Charles. There are currently five fixed routes operating within the City which run Monday through Friday from 5:45 a.m. through 5:45 p.m. except on City holidays. The Para Transit service offers a special mode of transportation to disabled persons who have met federal eligibility guidelines. The transit system is equipped with vans with wheelchair access and can transport passengers from origin to destination, such as hospital clinics, doctor's offices, medical centers, grocery stores, pharmacies, and more.

Future milestones include extending weekday hours and providing service on weekends.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Bus riders	262,603	265,210	278,471
Number of Special Needs Passengers Served		6,248	6,038

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	18	18	18	18
Part-Time	1	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 401 TRANSIT
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 10 TRANSIT-PLANNING/MAINTENANCE

GOAL MISSION STATEMENT:

To provide dependable means of transportation to the general public.

FUNCTION DESCRIPTION:

This division functions as the planning and maintenance arm of the Transit operation. Expenses in this division are reimbursed by FTA at 80 percent.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Number of Public Buses	5	6	6
Number of Para-Transit Buses	4	4	4
Number of Trolley Buses	1	1	1

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	1	1	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 401 TRANSIT FUND REVENUES						
FEDERAL TRANSIT-OPERATION	\$ 1,024,254	\$ 1,126,124	\$ 686,944	9.9%	\$ 1,182,484	5.0%
FEDERAL TRANSIT-PLAN/MAIN	687,258	667,962	222,543	-2.8%	714,800	7.0%
FEDERAL PROGRAMS	<u>1,711,512</u>	<u>1,794,086</u>	<u>909,487</u>	4.8%	<u>1,897,284</u>	5.8%
DEPT OF TRANSPORTATION	100,434	110,000	102,276	9.5%	110,000	0.0%
STATE REVENUE	<u>100,434</u>	<u>110,000</u>	<u>102,276</u>	9.5%	<u>110,000</u>	0.0%
INTERGOVERNMENTAL	<u>1,811,946</u>	<u>1,904,086</u>	<u>1,011,763</u>	5.1%	<u>2,007,284</u>	5.4%
DEMAND DEPOSIT ACCOUNTS	856	-	15	-100.0%	-	N/A
INTEREST	<u>856</u>	<u>-</u>	<u>15</u>	-100.0%	<u>-</u>	N/A
RENTALS/LEASES	<u>42,481</u>	<u>45,000</u>	<u>54,336</u>	5.9%	<u>80,000</u>	77.8%
SALE OF OLD EQUIPMENT	-	-	2,070	N/A	-	N/A
BUS FARES	93,158	95,000	68,039	2.0%	88,000	-7.4%
TRANSIT ADVERTISING	1,500	-	-	-100.0%	-	N/A
PARA-TRANSIT FARES	6,377	7,000	4,479	9.8%	6,000	-14.3%
WASH RACK FEES	2,635	2,400	2,755	-8.9%	3,000	25.0%
TRANSIT	<u>103,670</u>	<u>104,400</u>	<u>77,343</u>	0.7%	<u>97,000</u>	-7.1%
MISC INSURANCE CLAIMS	24,862	-	5,122	-100.0%	5,000	N/A
INSURANCE REVENUES	<u>24,862</u>	<u>-</u>	<u>5,122</u>	-100.0%	<u>5,000</u>	N/A
NON-EMPLOYER PENSION CONTRIBUTION	20,813	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	<u>20,813</u>	<u>-</u>	<u>-</u>	-100.0%	<u>-</u>	N/A
USE OF MONEY & PROPERTY	<u>192,682</u>	<u>149,400</u>	<u>136,816</u>	-22.5%	<u>182,000</u>	21.8%
IF TRSF GENERAL FUND	1,023,303	1,138,115	853,586	11.2%	1,171,183	2.9%
INTERFUND TRSF - GENERAL FUND	<u>1,023,303</u>	<u>1,138,115</u>	<u>853,586</u>	11.2%	<u>1,171,183</u>	2.9%
NONREVENUE RECEIPTS	<u>1,023,303</u>	<u>1,138,115</u>	<u>853,586</u>	11.2%	<u>1,171,183</u>	2.9%
EXCESS OF REV OVER/UNDER EXP	474,863	-	-	-100.0%	-	N/A
NON-OPERATING REVENUE	<u>474,863</u>	<u>-</u>	<u>-</u>	-100.0%	<u>-</u>	N/A
TRANSIT FUND	<u>\$ 3,502,794</u>	<u>\$ 3,191,601</u>	<u>\$ 2,002,165</u>	-8.9%	<u>\$ 3,360,467</u>	5.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 401 TRANSIT						
DEPT: 06 PUBLIC WORKS						
DIV: 09 TRANSIT-OPERATION						
Salaries/ Wages/ OT	\$ 684,754	\$ 749,745	\$ 584,410	9.5%	\$ 777,400	3.7%
Fringe Benefits	331,134	345,190	197,269	4.2%	367,900	6.6%
General Operating Services	4,832	7,800	4,624	61.4%	7,500	-3.8%
Insurance - Property, AL, GL, WC	713,611	713,717	535,703	0.0%	713,717	0.0%
Maintenance & Rentals	27,220	31,450	35,405	15.5%	45,950	46.1%
Utilities	36,864	53,500	31,836	45.1%	48,000	-10.3%
Contractual Services & Projects	3,261	11,150	4,056	241.9%	12,150	9.0%
General Supplies	10,904	15,450	15,596	41.7%	19,950	29.1%
Gasoline	130,546	130,500	118,987	0.0%	175,000	34.1%
Materials & Equipment	24,065	29,050	13,425	20.7%	29,400	1.2%
Special Current Charges	269,371	269,097	201,584	-0.1%	270,000	0.3%
TRANSIT OPERATIONS	<u>2,236,562</u>	<u>2,356,649</u>	<u>1,742,895</u>	5.4%	<u>2,466,967</u>	4.7%
DIV: 10 TRANST-PLANNING/MAINTENANCE						
Salaries/ Wages/ OT	40,665	44,660	16,168	9.8%	37,000	-17.2%
Fringe Benefits	14,519	15,800	7,060	8.8%	17,100	8.2%
Maintenance & Rentals	228,966	200,000	164,244	-12.7%	250,000	25.0%
Contractual Services & Projects	-	2,000	-	N/A	2,000	0.0%
General Supplies	6,635	12,000	251	80.9%	12,000	0.0%
Automotive Supplies	121,601	135,000	58,574	11.0%	125,000	-7.4%
Materials & Equipment	-	300	-	N/A	300	0.0%
Special Current Charges	446,687	425,192	387,575	-4.8%	450,100	5.9%
TRANSIT PLANNING/MAINTENANCE	<u>859,073</u>	<u>834,952</u>	<u>633,872</u>	-2.8%	<u>893,500</u>	7.0%
TRANSIT OPERATIONS & PLAN & MAINT	<u>3,095,635</u>	<u>3,191,601</u>	<u>2,376,767</u>	3.1%	<u>3,360,467</u>	5.3%
Capitalization of Fixed Assets	(58,664)	-	-	100.0%	-	N/A
Depreciation Expense	465,823	-	-	-100.0%	-	N/A
TRANSIT OPERATING FUND	<u>\$ 3,502,794</u>	<u>\$ 3,191,601</u>	<u>\$ 2,376,767</u>	-8.9%	<u>\$ 3,360,467</u>	5.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 411 TRANSIT CAPITAL
DEPARTMENT: 15 CAPITAL GENERAL GOVERNMENT
DIVISION: 05 TRANSIT CAPITAL GRANTS**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

This fund is used for budget control purposes to account for Transit capital contributions from the Federal Transit Authority (FTA) and City sources. The current and proposed 2019 fiscal year revenues and expenditures include the construction of a new bus storage facility, purchase of several new buses, passenger shelters, and other miscellaneous equipment.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 411 TRANSIT - CAPITAL REVENUES						
FEDERAL TRANSIT-CAPITAL	\$ 46,931	\$ 907,567	\$ 968,059	1833.8%	\$ 214,000	-76.4%
FEDERAL PROGRAMS	46,931	907,567	968,059	1833.8%	214,000	-76.4%
INTERGOVERNMENTAL	46,931	907,567	968,059	1833.8%	214,000	-76.4%
INTEREST ON INVESTMENTS	315	-	430	-100.0%	-	N/A
DEMAND DEPOSIT ACCOUNTS	3,962	-	4,051	-100.0%	-	N/A
INTEREST	4,277	-	4,481	-100.0%	-	N/A
USE OF MONEY & PROPERTY	4,277	-	4,481	-100.0%	-	N/A
IF TRSF GENERAL FUND	-	100,000	75,000	N/A	8,500	-91.5%
IF TRSF RIVERBOAT GAMING FUND	44,212	-	-	-100.0%	-	N/A
IF TRSF CAPITAL PROJECT FUND	250,000	-	-	-100.0%	-	N/A
NONREVENUE RECEIPTS	294,212	100,000	75,000	-66.0%	8,500	-91.5%
EXCESS OF REV OVER/UNDER EXP	(267,655)	94,392	-	135.3%	45,000	-52.3%
NON-OPERATING REVENUE	(267,655)	94,392	-	135.3%	45,000	-52.3%
TRANSIT - CAPITAL	\$ 77,765	\$ 1,101,959	\$ 1,047,540	1317.0%	\$ 267,500	-75.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 411 TRANSIT CAPITAL						
DEPT: 15 CAPITAL-GENERAL GOVERNMENT						
DIV: 05 TRANSIT CAPITAL GRANTS						
Contractual Services & Projects	\$ 21,456	\$ -	\$ 124,246	-100.0%	\$ -	N/A
Materials & Equipment	4,234	113,209	66,169	2573.8%	-	-100.0%
Major Acquisitions & Improvements	39,561	988,750	1,093,787	2399.3%	267,500	-72.9%
Special Current Charges	12,514	-		-100.0%	-	N/A
TRANSIT CAPITAL	\$ 77,765	\$ 1,101,959	\$ 1,284,202	1317.0%	\$ 267,500	-75.7%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 405 WATER UTILITY FUND REVENUES						
VENDOR'S COMPENSATION	\$ 1,230	\$ 900	\$ 986	-26.8%	\$ 900	0.0%
WATER SERVICE	10,821,434	10,500,000	9,220,985	-3.0%	11,200,000	6.7%
TAPPING FEES	279,229	270,000	246,206	-3.3%	280,000	3.7%
RECONNECT FEES	34,840	25,000	22,319	-28.2%	29,000	16.0%
SERVICE CHARGES	252,351	95,000	89,128	-62.4%	100,000	5.3%
WATER MAIN EXTENSIONS	13,890	20,000	3,560	44.0%	9,000	-55.0%
MISCELLANEOUS	28,824	25,000	23,945	-13.3%	25,000	0.0%
SAFE DRINKING WATER ADMIN FEE	307,129	336,000	314,075	9.4%	345,000	2.7%
LATE FEES	205,620	200,000	173,225	-2.7%	200,000	0.0%
CAPITAL IMPROVEMENT FEES	597,159	580,000	522,142	-2.9%	600,000	3.4%
LAB FEES	125	2,000	-	1500.0%	-	-100.0%
CHARGES FOR SERVICES	12,540,601	12,053,000	10,615,585	-3.9%	12,788,000	6.1%
SERVICES PROVIDED BILLING SERVICES	360,000	400,000	-	11.1%	425,000	6.3%
INTEREST ON INVESTMENTS	173,525	75,000	212,192	-56.8%	125,000	66.7%
DEMAND DEPOSIT ACCOUNTS	76,769	40,000	76,618	-47.9%	60,000	50.0%
UNREALIZED GAIN/LOSS INVEST	(49,970)	-	-	100.0%	-	N/A
INTEREST	200,324	115,000	288,810	-42.6%	185,000	60.9%
PENALTY-WATER UTILITY	146,381	120,000	123,568	-18.0%	140,000	16.7%
GENERAL MISCELLANEOUS REVENUE	8,105	10,000	5,745	23.4%	8,000	-20.0%
MISC INSURANCE CLAIMS	22,010	-	874	-100.0%	-	N/A
SALE OF OLD EQUIPMENT	63,270	-	22,590	-100.0%	20,000	N/A
MISCELLANEOUS REVENUE	239,766	130,000	152,777	-45.8%	168,000	29.2%
NON-EMPLOYER PENSION CONTRIBUTION	74,289	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	74,289	-	-	-100.0%	-	N/A
USE OF MONEY & PROPERTY	514,379	245,000	441,587	-52.4%	353,000	44.1%
IF TRSF GENERAL FUND	350,326	309,500	232,125	-11.7%	325,000	5.0%
OPERATING TRANSFERS	350,326	309,500	232,125	-11.7%	325,000	5.0%
ISSUANCE OF DEBT - DHH LOAN	-	-	-	N/A	5,000,000	N/A
NONREVENUE RECEIPTS	350,326	309,500	232,125	-11.7%	5,325,000	1620.5%
EXCESS OF REV OVER/UNDER EXP	(2,562,475)	5,468,367	-	313.4%	4,670,742	-14.6%
FUND 405 WATER UTILITY FUND	\$ 11,204,061	\$ 18,476,767	\$ 11,290,283	64.9%	\$ 23,562,642	27.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 405 WATER FUND
DEPARTMENT: 02 FINANCE
DIVISION: 04 WATER BUSINESS OFFICE

GOAL MISSION STATEMENT:

To provide customers with a clean, safe, and dependable supply of drinking water at a reasonable rate; to provide services relative to meter reading, billing, and payment options in the most efficient manner possible utilizing technology to the extent available and affordable; and to provide the highest quality customer service when interacting with the public.

FUNCTION DESCRIPTION:

The Water Business Office is responsible for the reading of the water meters, monthly billing of the water and sewer customers, and the collection of those fees. The Water Utility Fund accounts for the operation and improvement of the public water system. All expenses and outlays are funded entirely by water system revenues or specifically authorized capital contributions for specified improvements. The Water Utility Fund includes the Water Business Office, Water Production and Distribution, and capital expenditures.

The Water Business Office provides citizens with online account access and several bill payment options. Customers can pay their water bills via online, telephone, and automatic bank draft. Additionally, both City Hall and the Transit Center on Clarence Street have walk-up kiosks located inside of each building. The City has recently sent out Request for Proposals for Automatic Meter Reading which will reduce the time required to collect data from water meters. Currently, this is accomplished through a third party contractor who provides personnel to manually inspect and read water meters. The automatic meter reading initiative will be phased in over the next several years.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Water customers	30,000	32,258	32,500

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	12	12	12	12

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 405 WATER FUND						
DEPT: 02 FINANCE						
DIV: 04 WATER BUSINESS OFFICE						
Salaries/ Wages/ OT	\$ 414,789	\$ 481,525	\$ 352,499	16.1%	\$ 493,200	2.4%
Fringe Benefits	149,848	189,310	128,434	26.3%	196,500	3.8%
General Operating Services	219,068	240,550	170,048	9.8%	255,550	6.2%
Insurance - Property, AL, GL, WC	62,759	62,759	47,069	0.0%	62,759	0.0%
Maintenance & Rentals	4,027	26,700	3,500	563.0%	8,700	-67.4%
Utilities	2,674	3,500	2,018	30.9%	3,500	0.0%
Contractual Services & Projects	89,465	102,500	101,907	14.6%	108,500	5.9%
General Supplies	5,802	7,750	3,556	33.6%	8,750	12.9%
Materials & Equipment	4,794	12,500	5,015	160.7%	12,500	0.0%
Special Current Charges	203,966	300,500	106,230	47.3%	255,500	-15.0%
WATER BUSINESS OFFICE	<u>\$ 1,157,192</u>	<u>\$ 1,427,594</u>	<u>\$ 920,276</u>	23.4%	<u>\$ 1,405,459</u>	-1.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 405 WATER FUND
DEPARTMENT: 06 PUBLIC WORKS
DIVISION: 11 WATER PRODUCTION AND DISTRIBUTION

GOAL MISSION STATEMENT:

To provide our customers with a clean, safe, and dependable supply of drinking water at a reasonable rate; to provide the highest standard of customer service when dealing with the public; to ensure compliance with all governmental standards; to provide a safe and rewarding work environment for all City of Lake Charles employees.

FUNCTION DESCRIPTION:

The Water Production and Distribution areas are responsible for operation and maintenance of the six water treatment plants, distribution of all water to our citizens, and repair of water mains, hydrants, and services. There are approximately 480 miles of water mains, 3,200 fire hydrants, and 16 wells currently in use. Water is provided to approximately 30,000 households and businesses.

The Water Services and East McNeese Water Lab areas perform meter reading, repairs to water services, and monitor the water quality on a daily basis.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Work Orders/Service Orders completed	30,000	30,000	30,000
Water mains (miles)	465	480	485
Fire hydrants	3,000	3,200	3,250
Maximum daily capacity (million gallons per day)	22	22	22

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	55	55	55	55
Full-Time Engineering	0	0	0	2
Part-Time	7	7	7	7

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 405 WATER FUND						
DEPT: 06 PUBLIC WORKS						
DIV: 11 WATER PRODUCTION&DIST						
Salaries/ Wages/ OT	\$ 2,026,806	\$ 2,256,935	\$ 1,718,769	11.4%	\$ 2,427,900	7.6%
Fringe Benefits	1,040,549	992,455	625,317	-4.6%	1,073,000	8.1%
General Operating Services	20,263	27,950	20,197	37.9%	27,050	-3.2%
Insurance - Property, AL, GL, WC	888,062	893,233	655,503	0.6%	888,233	-0.6%
Maintenance & Rentals	569,353	939,000	359,345	64.9%	925,500	-1.4%
Utilities	923,826	984,500	693,585	6.6%	966,000	-1.9%
Contractual Services & Projects	635,001	1,053,700	399,805	65.9%	972,200	-7.7%
General Supplies	909,011	1,114,500	796,608	22.6%	1,116,500	0.2%
Automotive Supplies & Gasoline	110,781	136,400	93,563	23.1%	161,300	18.3%
Materials & Equipment	333,097	1,034,500	111,798	210.6%	846,500	-18.2%
Major Acquisitions & Improvements	-	1,129,000	1,004,236	N/A	1,273,000	12.8%
Special Current Charges	890,745	887,000	538,794	-0.4%	980,000	10.5%
WATER PRODUCTION&DISTRIBUTION	<u>8,347,494</u>	<u>11,449,173</u>	<u>7,017,520</u>	37.2%	<u>11,657,183</u>	1.8%
WATER OPERATIONS	<u>9,504,686</u>	<u>12,876,767</u>	<u>7,937,796</u>	35.5%	<u>13,062,642</u>	1.4%
CAPITAL EXPENDITURES						
Capital Project Expenses	2,733,699	5,600,000	3,392,478	104.9%	10,500,000	87.5%
Capitalization of Fixed Assets	(2,714,199)	-	-	100.0%	-	N/A
Depreciation Expense	1,679,875	-	-	-100.0%	-	N/A
TOTAL WATER FUND	<u>\$ 11,204,061</u>	<u>\$ 18,476,767</u>	<u>\$ 11,330,274</u>	64.9%	<u>\$ 23,562,642</u>	27.5%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 402 CIVIC CENTER
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 02 CIVIC CENTER

GOAL MISSION STATEMENT:

To increase revenue; to increase the number of quality acts; to provide a clean, pleasant, safe, well maintained, and accessible atmosphere for all visitors; ensure each and every event is successful by working to accomplish the needs of all our customers in a friendly yet professional manner.

The mission of the Lake Charles Civic Center is to expand the cultural environment of Southwest Louisiana by providing a multi-purpose entertainment, meeting, and convention complex.

FUNCTION DESCRIPTION:

This division accounts for the operational costs of the Civic Center. Capital acquisitions and improvements are funded by capital contributions from other sources. Depreciation expense and accounting entries necessary for capitalization of fixed assets are recorded in the Civic Center Fund.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Rentals	\$469,344	\$490,000	\$500,000
Events	347	392	400
Event Days	577	590	600

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	21	21	21	21
Part-Time	8	8	8	8

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 402 CIVIC CENTER FUND REVENUES						
VENDOR'S COMPENSATION	\$ 583	\$ 700	\$ 703	20.1%	\$ 700	0.0%
VENDOR'S COMPENSATION	583	700	703	20.1%	700	0.0%
GEN APPR-SALES TAX DED TO LCCC-STAT	940,000	950,000	1,158,003	1.1%	1,100,000	15.8%
INTERGOVERNMENTAL	940,000	950,000	1,158,003	1.1%	1,100,000	15.8%
DEMAND DEPOSIT ACCOUNTS	12,722	1,000	13,317	-92.1%	8,000	700.0%
INTEREST	12,722	1,000	13,317	-92.1%	8,000	700.0%
SALE OF OLD EQUIPMENT	1,576	-	172	-100.0%	-	N/A
RENTALS	469,344	500,000	408,483	6.5%	500,000	0.0%
FOOD CONCESSIONS	53,238	75,000	73,356	40.9%	90,000	20.0%
EQUIPMENT RENTALS	63,128	62,000	47,616	-1.8%	62,000	0.0%
FOOD CATERER	33,267	36,000	22,645	8.2%	32,000	-11.1%
SOUVENIRS - NON FOOD ITEM	5,303	10,000	9,079	88.6%	9,000	-10.0%
COMMISSIONS	2,949	3,000	2,167	1.7%	2,500	-16.7%
SIGN RENTAL	2,550	4,000	1,400	56.9%	2,000	-50.0%
PARKING FEES - MONTHLY	1,005	1,200	-	19.4%	-	-100.0%
TICKET SALES COMMISSIONS	6,246	12,000	7,289	92.1%	10,000	-16.7%
BEER CONCESSIONS	60,825	70,000	57,410	15.1%	80,000	14.3%
LIQUOR CONCESSIONS	104,654	125,000	95,975	19.4%	125,000	0.0%
SOFT DRINK CONCESSIONS	60,472	75,000	76,588	24.0%	90,000	20.0%
CORKAGE FEE	48,213	48,000	46,177	-0.4%	58,000	20.8%
FREE-POUR LABOR	5,685	5,200	5,065	-8.5%	5,600	7.7%
MISCELLANEOUS	2,587	3,000	4,906	16.0%	4,500	50.0%
SPECTATOR'S INSURANCE	-	-	-	N/A	-	N/A
ADVERTISING	550	-	-	-100.0%	-	N/A
FACILITY FEE-TICKET SALES	23,303	40,000	39,141	71.7%	43,000	7.5%
CIVIC CENTER	944,895	1,069,400	897,469	13.2%	1,113,600	4.1%
NON-EMPLOYER PENSION CONTRIBUTION	25,883	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	25,883	-	-	-100.0%	-	N/A
USE OF MONEY & PROPERTY	983,500	1,070,400	910,786	8.8%	1,121,600	4.8%
IF TRSF GENERAL FUND	639,668	780,334	390,167	22.0%	599,864	-23.1%
IF TRSF CIVIC CENTER CAPITAL FUND	151,250	178,000	-	17.7%	140,000	-21.3%
NONREVENUE RECEIPTS	790,918	958,334	390,167	21.2%	739,864	-22.8%
EXCESS OF REV OVER/UNDER EXP	228,356	-	-	-100.0%	-	N/A
NON-OPERATING REVENUE	228,356	-	-	-100.0%	-	N/A
CIVIC CENTER FUND	\$ 2,943,357	\$ 2,979,434	\$ 2,459,659	1.2%	\$ 2,962,164	-0.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 402 CIVIC CENTER						
DEPT: 09 COMMUNITY SERVICES						
DIV: 02 CIVIC CENTER						
Salaries/ Wages/ OT	\$ 894,763	\$ 1,046,345	\$ 774,885	16.9%	\$ 1,039,300	-0.7%
Fringe Benefits	413,471	389,175	256,475	-5.9%	378,400	-2.8%
General Operating Services	6,418	9,800	3,643	52.7%	8,800	-10.2%
Insurance - Property, AL, GL, WC	134,569	134,214	106,905	-0.3%	134,214	0.0%
Maintenance & Rentals	202,605	234,850	153,289	15.9%	235,350	0.2%
Utilities	487,797	476,000	387,784	-2.4%	492,000	3.4%
Contractual Services & Projects	71,269	108,000	82,898	51.5%	104,500	-3.2%
General Supplies	97,054	117,600	108,576	21.2%	141,000	19.9%
Automotive Supplies & Gasoline	2,531	2,850	1,592	12.6%	3,650	28.1%
Materials & Equipment	203,288	189,900	116,658	-6.6%	192,250	1.2%
Major Acquisitions & Improvements	-	178,000	-	N/A	140,000	-21.3%
Special Current Charges	82,799	92,700	54,469	12.0%	92,700	0.0%
CIVIC CENTER OPERATIONS	<u>2,596,564</u>	<u>2,979,434</u>	<u>2,047,174</u>	14.7%	<u>2,962,164</u>	-0.6%
Capitalization of Fixed Assets	(915,968)	-	-	100.0%	-	N/A
Depreciation Expense	1,262,761	-	-	-100.0%	-	N/A
CIVIC CENTER FUND	<u>\$ 2,943,357</u>	<u>\$ 2,979,434</u>	<u>\$ 2,047,174</u>	1.2%	<u>\$ 2,962,164</u>	-0.6%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 410 CIVIC CENTER CAPITAL
DEPARTMENT: 15 CAPITAL-GENERAL GOVERNMENT
DIVISION:**

GOAL MISSION STATEMENT:

FUNCTION DESCRIPTION:

Civic Center Capital is utilized for budget control purposes to account for Civic Center capital contributions and the related improvements. The City received \$4.5 million in accumulated hotel taxes in fiscal year 2014 from the State of Louisiana. The projects completed since that time have been funded primarily from those funds and include the replacement of all seats in the coliseum and the replacement of the boilers in fiscal year 2016. Renovations to the second floor meeting space and the coliseum dressing rooms account for the expenses in fiscal year 2017. The elevators are currently being replaced and account for fiscal year 2018 expenses. Additional projects are planned in the near future.

AUTHORIZED PERSONNEL:

There are no personnel that are charged to this division.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 410 CIVIC CENTER CAPITAL FUND REVENUES						
INTEREST ON INVESTMENTS	\$ 20,267	\$ -	\$ 32,544	-100.0%	\$ 20,000	N/A
DEMAND DEPOSIT ACCOUNTS	7,349	-	2,650	-100.0%	-	N/A
INTEREST	<u>27,616</u>	<u>-</u>	<u>35,194</u>	-100.0%	<u>20,000</u>	N/A
USE OF MONEY & PROPERTY	<u>27,616</u>	<u>-</u>	<u>35,194</u>	-100.0%	<u>20,000</u>	N/A
RIVERBOAT GAMING FUND	200,000	200,000	150,000	0.0%	200,000	0.0%
FACILITY RENEWAL FUND	-	-	-	N/A	-	N/A
INTERFUND TRSF - SPECIAL REVENUE	<u>200,000</u>	<u>200,000</u>	<u>150,000</u>	0.0%	<u>200,000</u>	0.0%
NONREVENUE RECEIPTS	<u>200,000</u>	<u>200,000</u>	<u>150,000</u>	0.0%	<u>200,000</u>	0.0%
EXCESS OF REV OVER/UNDER EXP	839,601	178,000	-	-78.8%	620,000	248.3%
NON-OPERATING REVENUE	<u>839,601</u>	<u>178,000</u>	<u>-</u>	-78.8%	<u>620,000</u>	248.3%
CIVIC CENTER CAPITAL PROJECTS	<u>\$ 1,067,217</u>	<u>\$ 378,000</u>	<u>\$ 185,194</u>	-64.6%	<u>\$ 840,000</u>	122.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 410 CIVIC CENTER CAPITAL						
DEPT: 15 CAPITAL-GENERAL GOVERNMENT						
Contractual Services & Projects	\$ 572,146	\$ 200,000	\$ 105	-65.0%	\$ 700,000	250.0%
Major Acquisitions & Improvements	310,500	-	322,498	-100.0%	-	N/A
Special Current Charges	33,321	-	-	-100.0%	-	N/A
Capital expenses	<u>915,967</u>	<u>200,000</u>	<u>322,603</u>	-78.2%	<u>700,000</u>	250.0%
Interfund transfers - Civic Center operations	<u>151,250</u>	<u>178,000</u>		17.7%	<u>140,000</u>	-21.3%
CIVIC CENTER CAPITAL	<u><u>\$ 1,067,217</u></u>	<u><u>\$ 378,000</u></u>	<u><u>\$ 322,603</u></u>	-64.6%	<u><u>\$ 840,000</u></u>	122.2%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

FUND: 403 MALLARD COVE
DEPARTMENT: 09 COMMUNITY SERVICES
DIVISION: 03 GOLF COURSE

GOAL MISSION STATEMENT:

To provide the citizens of the Lake Area and visitors the best possible facility and services needed to enjoy the game of golf at the most reasonable cost to the players

FUNCTION DESCRIPTION:

Mallard Cove Golf Course serves its citizens and visitors with a value-oriented recreation experience for those who enjoy the game of golf. The fees are designed for public access and affordability. To satisfy the demands of typical golfers, major emphasis is put on the condition of the golf course. A commitment has been made to provide this recreation option to citizens and guests for a long time in the future. Mallard Cove Golf Course consistently provides a golf experience that exceeds the expectations for the cost. The budget includes the operation and maintenance of Mallard Cove which is a municipally-owned golf course. Capital acquisitions and major improvements that are funded from facility revenues as well as from other sources are also listed as capital expenditures and are identified in the Capital Budget.

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Rounds of golf	30,500	32,500	34,000
Full Service Dining	\$130,000	\$135,000	\$138,000
Fully Stocked Pro Shop	\$85,000	\$90,000	\$95,000

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	10	10	10	10
Part-Time	6	6	6	6

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 403 GOLF COURSE REVENUES						
VENDOR'S COMPENSATION	\$ 843	\$ 800	\$ 651	-5.1%	\$ 800	0.0%
DEMAND DEPOSIT ACCOUNTS	6,197	2,000	2,952	-67.7%	3,000	50.0%
INTEREST EARNINGS	6,197	2,000	2,952	-67.7%	3,000	50.0%
SALE OF OLD EQUIPMENT	952	-	2,770	-100.0%	1,500	N/A
GREEN FEES	240,463	257,500	228,001	7.1%	260,000	1.0%
TOBACCO SALES	4,284	3,500	4,155	-18.3%	4,400	25.7%
VENDING CONCESSIONS	1,204	2,500	580	107.6%	2,000	-20.0%
CART RENTALS	278,648	300,000	250,220	7.7%	295,000	-1.7%
FOOD - BEVERAGES	65,927	78,000	54,309	18.3%	65,000	-16.7%
BEER	59,264	70,000	57,831	18.1%	67,000	-4.3%
ANNUAL MEMBERSHIP FEE	86,337	100,000	63,745	15.8%	90,000	-10.0%
DRIVING RANGE	28,628	30,000	24,682	4.8%	32,000	6.7%
GOLF ACCESSORIES	86,169	95,000	81,665	10.2%	100,000	5.3%
PULL CART RENTALS	712	800	190	12.4%	250	-68.8%
TOURNAMENT FEES	20	-	-	-100.0%	-	N/A
CITY CHAMPIONSHIP TOURNAMENT	17,125	18,000	19,535	5.1%	20,000	11.1%
LOCKER RENTAL & CLUB STORAGE	334	400	388	19.8%	400	0.0%
GOLF CLUB RENTAL	981	1,300	1,243	32.5%	1,500	15.4%
MISCELLANEOUS	374	200	-	-46.5%	200	0.0%
CONCESSION CART REVENUE	18,806	28,000	12,455	48.9%	18,000	-35.7%
* GOLF COURSE	889,276	985,200	798,999	10.8%	955,750	-3.0%
MISCELLANEOUS REVENUE	-	-	-	N/A	-	N/A
* INSURANCE REVENUES	-	-	-	N/A	-	N/A
GOLF COURSE	896,425	987,200	804,721	10.1%	960,250	-2.7%
NON-EMPLOYER PENSION CONTRIBUTION	11,969	-	-	-100.0%	-	N/A
NON-EMPLOYER REVENUES	11,969	-	-	-100.0%	-	N/A
IF TRSF GENERAL FUND - OPERATIONS	428,396	649,133	324,566	51.5%	691,513	6.5%
IF TRSF GENERAL FUND - CAPITAL	-	-	-	N/A	500,000	N/A
IF TRSF RIVERBOAT FUND	-	-	-	N/A	300,000	N/A
TOTAL TRANSFERS	428,396	649,133	324,566	51.5%	1,491,513	129.8%
NONREVENUE RECEIPTS	428,396	649,133	324,566	51.5%	1,491,513	129.8%
EXCESS OF REV OVER/UNDER EXP	408,165	-	-	-100.0%	-	N/A
NON-OPERATING REVENUE	408,165	-	-	-100.0%	-	N/A
GOLF COURSE FUND	\$ 1,745,798	\$ 1,637,133	\$ 1,129,938	-6.2%	\$ 2,452,563	49.8%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY 2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 403 MALLARD COVE						
DEPT: 09 COMMUNITY SERVICES						
DIV: 03 GOLF COURSE						
Salaries/ Wages/ OT	\$ 581,129	\$ 642,445	\$ 462,580	10.6%	\$ 627,200	-2.4%
Fringe Benefits	194,707	167,725	119,522	-13.9%	190,600	13.6%
General Operating Services	9,663	11,900	6,186	23.2%	9,900	-16.8%
Insurance - Property, AL, GL, WC	42,009	44,113	32,269	5.0%	42,013	-4.8%
Maintenance & Rentals	193,733	196,900	152,461	1.6%	193,100	-1.9%
Utilities	42,616	50,500	33,782	18.5%	48,000	-5.0%
Contractual Services & Projects	36,655	38,700	28,902	5.6%	42,100	8.8%
General Supplies	174,478	181,950	180,004	4.3%	191,250	5.1%
Automotive Supplies & Gasoline	14,301	21,000	15,184	46.8%	22,200	5.7%
Materials & Equipment	148,490	188,400	149,697	26.9%	181,900	-3.5%
Major Acquisitions & Improvements	-	21,000	21,677	N/A	35,000	66.7%
Special Current Charges	64,865	72,500	53,464	11.8%	69,300	-4.4%
Total operating expenses	<u>1,502,646</u>	<u>1,637,133</u>	<u>1,255,728</u>	9.0%	<u>1,652,563</u>	0.9%
Capital Expenses	154,706	-	55,216	-100.0%	800,000	N/A
Capitalization of Fixed Assets	(149,120)	-	-	100.0%	-	N/A
Depreciation Expense	237,566	-	-	-100.0%	-	N/A
MALLARD COVE	<u>\$ 1,745,798</u>	<u>\$ 1,637,133</u>	<u>\$ 1,310,944</u>	-6.2%	<u>\$ 2,452,563</u>	49.8%

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INTERNAL SERVICE FUNDS

RISK MANAGEMENT

EMPLOYEE GROUP INSURANCE

Internal Service Funds provide a means for internal financing and cost distribution for services which the City furnishes to itself. The resources of these funds consist of internal service charges which are received from other departments and included in those departments' expenditures. Internal Service Funds therefore represents a revolving of other budgeted funds rather than a net increase in the City's total budget.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

INTERNAL SERVICE FUND SUMMARY

	<u>Risk Management</u>	<u>Employee Health</u>	<u>Total</u>
Revenues:			
Charges for services	\$ 7,514,376	\$ 9,220,000	\$ 16,734,376
Use of money and property	90,000	370,000	460,000
Total operating revenues	<u>7,604,376</u>	<u>9,590,000</u>	<u>17,194,376</u>
Expenditures:			
General Services	<u>6,818,700</u>	<u>8,858,900</u>	<u>15,677,600</u>
Total operating expenditures	<u>6,818,700</u>	<u>8,858,900</u>	<u>15,677,600</u>
 Net Income (loss)	 <u>\$ 785,676</u>	 <u>\$ 731,100</u>	 <u>\$ 1,516,776</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 501 RISK MANAGEMENT FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 06 RISK MANAGEMENT**

GOAL MISSION STATEMENT:

The Risk Management Division strives to create a safe working environment for all city employees and the public while eliminating, reducing, or minimizing risk exposure through the use of innovative risk control, claims management, and a variety of strategic programs designed to provide a safe, healthy, and environmentally-sound working environment.

FUNCTION DESCRIPTION:

The Risk Management Division handles all Workers' Compensation claims along with all property and liability claims. This division functions to minimize the financial burden incurred by the citizens and taxpayers as a result of fortuitous or accidental losses to which the City is exposed and to protect the assets, operations, and employees of the city. In 2017 this division performed the following:

- Investigated and processed 480 Accident/Incident reports or
- Investigated and processed 279 Liability Claims
- Conducted 25 New Driver Driving Assessments
- Conducted 15 Safe Driving Training Session

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Accident reports/investigations	553	560	480
Claims	273	279	220

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Full-Time	6	6	6	6
Part-Time	2	2	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 501 RISK MANAGEMENT FUND						
Operating Revenues:						
Services Provided	\$ 7,514,376	\$ 7,514,376	\$ 5,635,782	0.0%	\$ 7,514,376	0.0%
Internal Services	7,514,376	7,514,376	5,635,782	0.0%	7,514,376	0.0%
Miscellaneous revenue	196	-	1,215	-100.0%	-	N/A
Subrogation	16,868	10,000	-	-40.7%	-	-100.0%
Insurance revenue	17,064	10,000	1,215	-41.4%	-	-100.0%
Total Use of Money and Property	17,064	10,000	1,215	-41.4%	-	-100.0%
Total Operating Revenue	7,531,440	7,524,376	5,636,997	-0.1%	7,514,376	-0.1%
Expenses:						
DEPT: 10 GENERAL SERVICES						
DIV: 06 RISK MANAGEMENT						
Salaries/ Wages/ OT	432,612	498,200	373,264	15.2%	498,700	0.1%
Fringe Benefits	216,768	200,475	127,822	-7.5%	227,000	13.2%
General Operating Services	3,899	6,050	2,461	55.2%	5,700	-5.8%
Insurance - Property, AL, GL, WC	1,195,737	1,107,000	1,171,785	-7.4%	1,357,000	22.6%
Maintenance & Rentals	2,229	3,550	558	59.3%	1,650	-53.5%
Utilities	3,247	4,500	2,333	38.6%	4,500	0.0%
General Supplies	2,426	2,800	1,298	15.4%	3,300	17.9%
Automotive Supplies & Gasoline	3,333	3,450	2,710	3.5%	4,350	26.1%
Materials & Equipment	912	8,000	771	777.2%	6,500	-18.8%
Major Acquisitions & Improvements	-	-	-	N/A	22,000	N/A
Special Current Charges	3,124,517	5,178,000	670,039	65.7%	4,688,000	-9.5%
Total operating expenses	4,985,680	7,012,025	2,353,041	40.6%	6,818,700	-2.8%
Operating income	2,545,760	512,351	3,283,956	-79.9%	695,676	35.8%
Nonoperating Revenues:						
Interest on Investments	80,492	30,000	75,501	-62.7%	40,000	33.3%
Demand Deposit Accounts	87,856	25,000	116,401	-71.5%	50,000	100.0%
Unrealized Gain/Loss on Investments	(16,882)	-	-	100.0%	-	N/A
Interest earnings	151,466	55,000	191,902	-63.7%	90,000	63.6%
Non-employer pension contributions	13,796	-	-	-100.0%	-	N/A
Non-employer revenues	13,796	-	-	-100.0%	-	N/A
Change in net assets	2,711,022	567,351	-	-79.1%	785,676	38.5%
Net assets - beginning of fiscal year	9,231,385	11,942,407	-	29.4%	12,509,758	4.8%
Net assets - ending of fiscal year	\$ 11,942,407	\$ 12,509,758	-	4.8%	\$ 13,295,434	6.3%

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**FUND: 503 EMPLOYEE GROUP INSURANCE FUND
DEPARTMENT: 10 GENERAL SERVICES
DIVISION: 08 EMPLOYEE GROUP INSURANCE**

GOAL MISSION STATEMENT:

The Wellness Division strives to promote health and wellness to the employees of the City by encouraging habits of wellness, increasing awareness of factors and resources contributing to wellness, and inspiring and empowering employees to take responsibility for their own wellness.

FUNCTION DESCRIPTION:

The goal of the Wellness Division is to increase the employees' awareness of a healthy lifestyle.

- Employee Health Fair 2017 participation 402 employees

DEMAND PERFORMANCE INDICATORS:

Description	2016 – 2017 Actual	2017 – 2018 Estimated	2018 – 2019 Estimated
Employee health fair participation	354	402	400
Health Seminars Held (2x per month)	40	46	24
Wellness Program	75	310	150
Health Insurance- Avg. # of Member Enrollment	1,306	858	900

AUTHORIZED PERSONNEL:

Total Personnel Count	Actual Fiscal Year 2016-2017	Adopted Budget 2017-2018	Adjusted Budget 2017-2018	Budget 2018-2019
Part-Time	0	0	1	1

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

	Actual Fiscal Year 2016 - 2017	Adopted Budget 2017 - 2018	Y-T-D FY2018 7/31/2018	% Change Adopted '18 from Actual '17	Adopted Budget 2018 - 2019	% Change Adopted '18 to '19 Adopted
FUND: 503 EMPLOYEE GROUP INSURANCE FUND						
Operating Revenues:						
Employee Share - Group Health	\$ 1,425,906	\$ 1,500,000	\$ 1,229,142	5.2%	\$ 1,500,000	0.0%
Employer Share - Group Health	6,301,256	7,300,000	5,306,735	15.8%	7,350,000	0.7%
Retiree Share - Group Health	320,989	335,000	295,654	4.4%	330,000	-1.5%
COBRA Share - Group Health	38,125	40,000	49,835	4.9%	40,000	0.0%
Retiree Medicare - Group Health	4,637	-	-	-100.0%	-	N/A
Internal Service Charges	8,090,913	9,175,000	6,881,366	13.4%	9,220,000	0.5%
Misc Insurance Refunds	344,193	275,000	309,339	-20.1%	300,000	9.1%
Total operating Revenue	8,435,106	9,450,000	7,190,705	12.0%	9,520,000	0.7%
Expenses:						
DEPT: 10 GENERAL SERVICES						
DIV: 08 EMPLOYEE GROUP INSURANCE						
Salaries/ Wages/ OT	33,955	57,000	35,177	67.9%	101,200	77.5%
Fringe Benefits	49,509	60,480	48,803	22.2%	73,050	20.8%
General Operating Services	406	1,100	583	170.9%	1,100	0.0%
Insurance - Stop Loss Coverage	617,188	677,250	575,606	9.7%	750,250	10.8%
Maintenance & Rentals	2,981	4,000	2,484	34.2%	4,000	0.0%
Utilities	-	-	102	N/A	-	N/A
Contractual Services	20,113	25,000	21,843	24.3%	25,000	0.0%
General Supplies	7,742	9,300	5,601	20.1%	9,300	0.0%
Material & Supplies	4,278	2,000	1,203	-53.2%	2,000	0.0%
Special Current Charges	6,609,230	7,813,000	4,961,315	18.2%	7,893,000	1.0%
Total operating expenses	7,345,402	8,649,130	5,652,717	17.7%	8,858,900	2.4%
Operating income	1,089,704	800,870	1,537,988	-26.5%	661,100	-17.5%
Nonoperating Revenues/Expenses:						
Interest on Investments	55,385	30,000	45,727	-45.8%	30,000	0.0%
Demand Deposit Accounts	26,518	15,000	74,865	-43.4%	40,000	166.7%
Unrealized Gain/Loss on investments	(9,842)	-	-	100.0%	-	N/A
Interest earnings	72,061	45,000	120,592	-37.6%	70,000	55.6%
Change in net assets	1,161,765	845,870		-27.2%	731,100	-13.6%
Net assets - beginning of fiscal year	6,584,436	7,746,201		17.6%	8,592,071	10.9%
Net assets - ending of fiscal year	\$ 7,746,201	\$ 8,592,071		10.9%	\$ 9,323,171	8.5%

CAPITAL BUDGET

SCHEDULE OF CAPITAL PROJECTS AUTHORIZATIONS

ADDITIONAL SCHEDULES

SCHEDULE OF FINANCING SOURCES

IMPACT OF CAPITAL IMPROVEMENTS ON OPERATION BUDGET

CAPITAL IMPROVEMENT PROGRAM 2018-2024

The Capital Budget is used for budgeting of contract construction projects and capital acquisitions having a cost of \$100,000 or more and an expected life of ten (10) or more years.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

CAPITAL BUDGET

The City of Lake Charles Capital Budget section includes the fiscal year 2019 Annual Appropriations Budget, the Schedule of Financing Sources, the Project Reauthorization Schedule, Description of Major Financing Sources, the Impact of Capital Improvements on Operating Budget Statement, and the Five Year Capital Improvement Plan. These plans set forth proposed expenditures for constructing, maintaining, upgrading, expanding and replacing the city's facilities, equipment and infrastructure.

Projects included are typically major expenditures. They can be either infrequent projects or systematic improvements, such as street overlays. Regular street maintenance is not considered a capital improvement nor is routine maintenance of city facilities. These and other maintenance items will not be found in this section, rather they are funded, scheduled and completed within the Operating Budget section of this budget document.

Five Year Capital Improvement Plan

The Five Year Capital Improvement Plan identifies current as well as long term plans for the City of Lake Charles. Rather than a schedule of expenditures, it serves as a planning document and a tool to accomplish the adopted goals and policies of the City Council and current administration.

Projects are developed through the course of the fiscal year. The process involves council, citizens, and staff proposing needed projects. Staff then coordinates the project with other related projects, conducts reviews for compatibility with the City's goals, identifies funding sources and develops a project schedule. Projects are reviewed and graded. Completed projects are removed, new projects are proposed, and scheduled projects move forward in the plan or out to later years. The timing of the project is dependent upon the current conditions, need/use of the facility (or infrastructure) and funding availability.

After the plan has been reviewed and developed by staff, the next step is to submit it to the Planning Commission by June 15 of each year. The plan must be approved by the Commission by July 15. The plan is then included in the annual Operating and Capital Budget and is approved by the City Council along with the entire budget contained in this document.

Capital Budget Authorization Schedule, Capital Project Funds and Related Sources

The Capital Budget Authorization Schedule is the annual appropriations of funds for capital projects. This schedule is developed based on the Category A projects that have been identified in the Five Year Capital Improvement Plan. Category A includes projects that will be funded in the first or second year of the plan.

The Category A projects are prioritized by each of the responsible departments. The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. Projects can be funded by city, state or federal funds and other inter-agency agreements. City funds legally restricted for capital projects include sales tax

CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET

and property tax. Portions of gaming funds are also dedicated, depending on annual allocations.

Many projects are on a pay-as-you-go basis and require that funding be accumulated over several years before sufficient funds are available. Most projects are also multi-year projects, with design and construction taking place over several fiscal years. Construction contracts are not entered into unless all funds are available for the project.

The City has issued bonds to pay for voter-approved projects. They include road, water and sewer projects as well as downtown development projects. Most of these projects have been completed. The bonds have a maximum of 20 year term; therefore all will be repaid by 2027. Gaming revenue and sales tax revenues are the primary sources to repay the debt.

The City maintains “contingency” funds within the Capital Project Fund to cover any emergency projects that arise during the year. There are also “unallocated” funds within the Capital Project Fund, which is an accumulation of annual interest earnings, sales and property tax revenues that exceed budget forecast and other unbudgeted revenues, as well as funds from projects that have balances remaining at the completion of the project. Unallocated funds can be used to cover budget shortfalls in project allocations. If the fund has built up substantial reserves, a portion may be allocated in the proposed budget.

The City also has a Facility Renewal Special Revenue Fund. This fund was created by council authority in 1996 and holds funds that can be used to rehabilitate and renovate current city facilities. This fund has been used in the past to replace fire stations and recreation facilities.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**CAPITAL BUDGET AUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2018 - 2019	CUMULATIVE TOTAL	REMARKS
<u>STREETS</u>				
Enterprise Blvd Extension	\$ 300,000	\$ (200,000)	\$ 100,000	Continuing accumulation
Goos Blvd (Harless Street to Fitzenreiter Road)	100,000	200,000	300,000	Continuing accumulation
Fitzenreiter Road (Simmons Street to Goos Blvd)	3,200,000	600,000	3,800,000	Continuing accumulation
Sallier Street (Lake Street to Marine Street)	8,940,000	200,000	9,140,000	Continuing accumulation
Prien Lake Road (Cove Lane to Sale Road)	6,500,000	11,500,000	18,000,000	Continuing accumulation
Ihles Road (Prien to Country Club)	375,000	150,000	525,000	Continuing accumulation
Sale Road (Common - Lake)	50,000	150,000	200,000	Continuing accumulation
2nd Street (6th Avenue to 8th Avenue)	800,000	100,000	900,000	Continuing accumulation
Highway Street (Hwy 171 to N. Grace) drainage	320,000	100,000	420,000	Continuing accumulation
Enterprise Blvd Resurface (12th Street to Broad Street)	600,000	600,000	1,200,000	Continuing accumulation
River Road	-	200,000	200,000	New authorization
6th Avenue (3rd Street - 6th Street)	600,000	800,000	1,400,000	Continuing accumulation
Rosteet Street (4th to 6th Street)	-	100,000	100,000	New authorization
Asphalt Overlay Program	200,000	1,300,000	1,500,000	Continuing program
City Wide Striping	500,000	500,000	1,000,000	Continuing program
Sidewalk Repair	-	400,000	400,000	Continuing program
Sidewalk Construction	420,000	100,000	520,000	Continuing program
Intersection Improvements	650,000	(100,000)	550,000	Continuing program - reallocation
Kirkman Street and Opelousas Street Intersection	400,000	50,000	450,000	Continuing accumulation
Opelousas Street at Bank Street Intersection	175,000	50,000	225,000	Continuing accumulation
Bridge Replacement/Repairs	415,000	(200,000)	215,000	Continuing program - reallocation
Bridge Repairs LA Avenue at Contraband Bayou	-	500,000	500,000	New authorization
Bridge Repairs Kirkman Street at Contraband Bayou	-	300,000	300,000	New authorization
Shattuck Street Overpass	-	400,000	400,000	New authorization
Subtotal Streets		<u>17,800,000</u>		
<u>DRAINAGE</u>				
Miscellaneous Drainage Improvements	1,180,000	1,500,000	2,680,000	Continuing program
Open Lateral Maintenance	1,375,000	1,000,000	2,375,000	Continuing accumulation
Citywide CCTV Work	-	1,000,000	1,000,000	New authorization
Enterprise Blvd Drainage	900,000	100,000	1,000,000	Continuing accumulation
South Roosevelt Street Drainage Phase II	-	550,000	550,000	Continuing accumulation
Legendre Drainage Phase II	90,000	800,000	890,000	Continuing accumulation
Mid-town Drainage	200,000	200,000	400,000	Continuing accumulation
North Kirkman and Opelousas Intersection Drainage	-	450,000	450,000	New authorization
3rd Street Drainage	-	100,000	100,000	New authorization
Subtotal Drainage		<u>5,700,000</u>		

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**CAPITAL BUDGET AUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2018 - 2019	CUMULATIVE TOTAL	REMARKS
<u>WASTEWATER SYSTEMS</u>				
Sewer Collection System Rehabilitation	250,000	1,415,000	1,665,000	Continuing program
Wastewater System Improvement	1,600,000	500,000	2,100,000	Continuing program
Wastewater System Improvement - Capital Improvement Fee	-	530,000	530,000	New Authorization
Wastewater Plant A Basins	300,000	200,000	500,000	Continuing accumulation
Wastewater Basin A4	400,000	(200,000)	200,000	Continuing accumulation
Wastewater Basin A3	-	2,000,000	2,000,000	Continuing accumulation
Contraband Lift Station and Force Main	700,000	(700,000)	-	Reallocate authorizations
WWTP A Influent Wetwell and Pump Rehabilitation	100,000	100,000	200,000	Continuing accumulation
Wastewater Plant D Expansion	900,000	200,000	1,100,000	Continuing accumulation
Morganfield Development	280,000	700,000	980,000	Continuing accumulation
Sarver Street Lift Station and Transport Lines	1,000,000	2,000,000	3,000,000	Continuing accumulation
Esplanade Street Lift Station and Sewer Lines	855,000	400,000	1,255,000	Continuing accumulation
University Place Line Rehabilitation	380,000	500,000	880,000	Continuing accumulation
Hollyhill Line Rehabilitation	115,000	700,000	815,000	Continuing accumulation
18th Street Line Rehabilitation (Sewer Plant East)	50,000	50,000	100,000	Continuing accumulation
Lake Street Sewer Rehabilitation (College Street north)	50,000	50,000	100,000	Continuing accumulation
Prien Lake Road/ Cove Lane to Ihles Road	100,000	400,000	500,000	Continuing accumulation
Ham Reid Road Sewer Ext. (Elliott Road to Big Lake Road)	-	185,000	185,000	New authorization
Mallard Cove New Golf Course Sewer Extension	-	400,000	400,000	New authorization
Nelson Road Lift Station and Force Main Enlargement	-	400,000	400,000	New authorization
Subtotal Wastewater Systems		9,830,000		
<u>WATER SYSTEMS</u>				
Water System Improvements	4,400,000	(1,900,000)	2,500,000	Continuing accumulation - reallocation
New 6 MGD Water Treatment Plant Southeast LC	3,000,000	5,000,000	8,000,000	Continuing accumulation
New 6 MGD Water Distribution Lines	300,000	2,700,000	3,000,000	Continuing accumulation
George West Plant - Replace Transmission Lines	-	100,000	100,000	New authorization
Center Plant - Property Acquisition for Expansion	170,000	(170,000)	-	Reallocate authorizations
McNeese Plant- Sedimentation Basin and Controls	1,200,000	300,000	1,500,000	Continuing accumulation
SW Plant - Construction of Second Ground Storage Tank	100,000	657,500	757,500	Continuing accumulation
SW Ground Storage Tank	340,000	(200,000)	140,000	Continuing accumulation
SW Treatment Facility Backflush System Rehabilitation	-	1,650,000	1,650,000	New authorization
Chennault Water Plant Expansion	-	100,000	100,000	New authorization
Ham Reid Road Water Ext. (Elliott Road to Big Lake Road)	-	362,500	362,500	New authorization
Prien Lake Road (Cove Lane to Sale Road)	100,000	600,000	700,000	Continuing accumulation
Mallard Cove New Golf Course Water Extension	-	400,000	400,000	New Authorization
W Prien Lake Road Water Loop	-	300,000	300,000	New authorization
Automated Meter Reading System Phase I	-	600,000	600,000	New authorization
Subtotal Water Systems		10,500,000		

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**CAPITAL BUDGET AUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2018 - 2019	CUMULATIVE TOTAL	REMARKS
<u>COMMUNITY SERVICES AND RECREATION</u>				
Improvements of Various Recreation Sites	80,000	500,000	580,000	Continuing accumulation
College Oaks Restrooms	20,000	250,000	270,000	Continuing accumulation
Partners in Parks	-	200,000	200,000	New authorization
Lakefront/Downtown Improvements	2,700,000	3,839,300	6,539,300	Continuing accumulation
Economic Development - Casino Area	2,000,000	(2,000,000)	-	Continuing accumulation - reallocation
National Hurricane Museum	1,800,000	(1,000,000)	800,000	Continuing accumulation - reallocation
Lakefront Drive Traffic Calming	339,300	(339,300)	-	Continuing accumulation - reallocation
Civic Center Major Improvements	400,000	700,000	1,100,000	Continuing accumulation
Mallard Cove	500,000	800,000	1,300,000	Continuing accumulation
Transit Bus Storage Facility	166,022	200,000	366,022	Continuing accumulation
Transit Surveillance & Security Equipment	103,438	37,500	140,938	Continuing accumulation
Transit Passenger Shelters	53,240	30,000	83,240	Continuing accumulation
Subtotal Community Services and Recreation		<u>3,217,500</u>		
<u>GENERAL GOVERNMENT AND OTHER</u>				
Public Works Facility	2,235,000	(500,000)	1,735,000	Continuing accumulation
Fire Truck Acquisition	-	700,000	700,000	Continuing program
City Wide Alarm System Improvements	265,000	(100,000)	165,000	Continuing accumulation - reallocation
Fire Station Expansion - Enterprise Blvd Land Purchase	-	200,000	200,000	New authorization
Economic Development Districts: I-10 and Enterprise Blvd	-	300,000	300,000	New authorization
Economic Development Hotel Tax	-	712,000	712,000	New authorization
Interstate Corridor Beautification	170,000	150,000	320,000	Continuing program
Technology Upgrades	475,000	900,000	1,375,000	Continuing program
Subtotal General Government and Others		<u>2,362,000</u>		
Total all Projects		<u>49,409,500</u>		
<u>DEBT SERVICE REQUIREMENTS</u>				
2010 Bond Issue debt service requirement		1,010,910		
2014 Bond Refunding of portions of 2007 issue		739,880		
2017 Bond Refunding of 2007 & portions of 2010 issue		467,000		
Total all Debt Service Requirements		<u>2,217,790</u>		
Total 2018-19 authorization		<u>\$ 51,627,290</u>		

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**CAPITAL BUDGET SCHEDULE OF FINANCING SOURCES
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND FINANCING SOURCE	TOTAL 2018-2019 AUTHORIZATIONS
<u>Streets</u>	
Transfer from Riverboat Gaming Fund:	
General Capital Projects	\$ 2,555,510
Ten-Year Sales Tax - 0.28%	5,370,210
Interest Earnings	300,000
General Fund Transfer	500,000
Capital Project Fund Balance	574,280
Calcasieu Parish Police Jury	8,000,000
Parish Transportation Fund	500,000
Subtotal	<u>17,800,000</u>
<u>Drainage</u>	
Transfer from Riverboat Gaming Fund:	
General Capital Projects	1,144,490
2016 Sales Tax Levy - 1/4% Transfer	1,690,500
Community Development Block Grant	365,010
General Fund Transfer	2,500,000
	<u>5,700,000</u>
<u>Wastewater Systems</u>	
Transfer from Waste Water Fund	5,000,000
Capital Project Fund Balance	300,000
Capital Improvement Fee - Wastewater	530,000
General Fund Transfer	2,000,000
Department of Environmental Quality	2,000,000
Subtotal	<u>9,830,000</u>
<u>Water Systems</u>	
Water Fund Balance	4,900,000
Capital Improvement Fee - Water	600,000
Department of Health & Hospitals	5,000,000
Subtotal	<u>10,500,000</u>
<u>Community Services and Recreation</u>	
Transfer from Riverboat Gaming Fund:	
Civic Center Capital contribution	200,000
Mallard Cove Capital contribution	300,000
General Capital Projects	850,000
General Fund Transfer - Transit	8,500
General Fund Transfer - Mallard Cove	500,000
Civic Center Fund Balance	500,000
Transit Fund Balance	45,000
Federal Transit Administration	214,000
Donations - Partners in Parks	100,000
State revenue - video poker taxes	500,000
Subtotal	<u>3,217,500</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**CAPITAL BUDGET SCHEDULE OF FINANCING SOURCES
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND FINANCING SOURCE	TOTAL 2018-2019 AUTHORIZATIONS
<u>General Government and Other</u>	
Transfer from Riverboat Gaming Fund	1,650,000
Hotel Tax	712,000
Subtotal	2,362,000
<u>Debt Service Requirements</u>	
Ten-Year Sales Tax - 0.28%	2,217,790
Subtotal	2,217,790
TOTAL FINANCING SOURCES	\$ 51,627,290

SUMMARIZED TOTAL FINANCING SOURCES

Ten-Year Sales Tax - 0.28%	\$ 7,588,000
2016 Sales Tax Levy - 1/4% Transfer	1,690,500
Hotel Occupancy Tax	712,000
Interest Earnings	300,000
Riverboat Gaming transfers Capital	6,200,000
Riverboat Gaming transfers Mallard Cove	300,000
Riverboat Gaming transfers Civic Center	200,000
Capital Project Fund Balance	874,280
Wastewater transfer	5,000,000
General Fund Transfer	5,000,000
General Fund Transfer - Transit	8,500
General Fund Transfer - Mallard Cove	500,000
Water Fund Balance	4,900,000
Capital Improvement Fee - Water	600,000
Capital Improvement Fee - Wastewater	530,000
Civic Center Fund Balance	500,000
Transit Fund Balance	45,000
Federal Transit Administration	214,000
Community Development Block Grant	365,010
Department of Health & Hospitals	5,000,000
Department of Environmental Quality	2,000,000
Parish Transportation Fund	500,000
Calcasieu Parish Police Jury	8,000,000
State Revenue - video poker	500,000
Donations - Partners in Parks	100,000
TOTAL FINANCING SOURCES	\$ 51,627,290

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**CAPITAL BUDGET ADDITIONAL SCHEDULES AND EXHIBITS
PROJECT REAUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUND AND RELATED SOURCES**

The following schedule lists additional previously authorized capital projects which are reauthorized and continued for the 2018-2019 fiscal year. Enterprise Fund projects are subject to separate accounting treatment and are therefore excluded from this schedule. Projects currently committed for completion by awarded contracts are also excluded from this listing, as no budgetary reauthorization is required to fulfill such commitments.

- City Wide Street Paving/Reconstruction (Lisle Peters Road, Common Street, Arterial Street Accumulation, Miscellaneous Minor Streets, Lakeshore Drive Traffic Calming, Gill Street, Ann Street, Sale Road, Comeaux Street, Sally Mae Street, 12th Street Corridor, Broad Street, CDBG Asphalt Overlays)
- Various Intersection Improvements – (unexpended balance, including 12th Street, Goos & Mill Streets)
- Various Drainage Improvements – (unexpended balances, including Fairway Lane & Muirfield Street, River Road, Detention Pond, Missouri Pacific Lateral)
- Bridge Replacements/Repairs
- Sidewalk Construction – (unexpended balances, including Sale Road, Lisle Peters Road, Lake Street)
- Wastewater System Line and Facility Improvements (unexpended balances)
- W Prien Lake Road Utilities
- Wastewater Improvements – (Basins, Various Improvements, Country Club, Lift Station Rehabilitation)
- Highway 385 Pedestrian and Bike Trail
- 1st Avenue Multi-Use Trail
- School Zone Improvements, Safe Routes to School, and Bike Path Striping
- City Wide Utility Specifications
- Ryan Street Entergy Pole Improvements
- Lakefront/Downtown Area Improvements
- North Beach Area Improvements
- Christmas Lighting
- City Park Improvements (Huber Park, Riverside Park, Tuten Park)
- Recreation Storage Facility
- New Fire Station and Station Renovations
- City Hall Improvements
- Central School Repairs/Renovations
- 1911 City Hall Improvements
- North Lake Charles Seed Center Satellite Office

Enterprise Fund Capital Projects

Previously authorized capital contributions to the Transit, Golf Course and Civic Center funds will remain available for the authorized purposes until expended. All water system revenues in excess of the system's operating cash flow requirements are available for system improvements as authorized by contract awards.

Bond Issue Projects

The following projects have current and/or previous authorizations that will be retained in the Capital Project Fund and can be used in addition to bond proceeds for completion of the project.

- Economic Development

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

**ADDITIONAL SCHEDULES AND EXHIBITS – CAPITAL BUDGET
Description of Major Financing Sources – Capital Projects Fund
And Related Sources**

TEN-YEAR SALES TAX REVENUE

Revenue consists of a 28 percent portion of collections from a one percent sales tax levy originally approved in 1986. This tax was reauthorized in 2016 for an additional ten years through 2026. Previously, this 28 percent portion has been designated for street and drainage improvement projects within the Capital Budget. Beginning with fiscal year 2007, up to 60 percent of these revenues can be used to repay the debt of the \$90 million bond issue approved by voter referendum in November, 2006.

2016 1/4 PERCENT SALES TAX LEVY TRANSFERS

Funds transferred from the 2016 1/4 Percent Sales Tax Levy Fund to the Capital Projects fund for infrastructure improvements. The City's covenant resolution authorized at least 25 percent of the taxes collected to be placed in a reserve fund to be used if needed to cover annual debt service payments. These funds can be authorized for transfer to the Capital Projects Fund in the subsequent fiscal year.

HOTEL OCCUPANCY TAX

Collected through the Convention and Visitors Bureau, revenue consists of a 1 percent hotel occupancy tax levy effective October 1, 2018. The revenue generated by this tax has been designated for infrastructure improvements which are of vital importance for the continued support and expansion of tourism and economic development for the City.

RIVERBOAT GAMING TRANSFERS

Funds transferred from the Riverboat Gaming Fund to the Capital Projects fund or other capital outlay budgets (such as Recreation, Transit and Civic Center) for construction of public improvements and acquisition of long-term capital assets. City Policy requires that riverboat gaming revenues be used for primarily for capital investment rather than recurring operational costs.

COMMUNITY DEVELOPMENT BLOCK GRANT REVENUE

This revenue accounts for federally-funded improvement activities undertaken by the City in targeted areas. The program consists principally of neighborhood-oriented capital improvements.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

WASTEWATER TRANSFERS

Funds provided by the Wastewater Special Revenue Fund for specified sewer system improvement projects in the Capital Budget.

GENERAL FUND TRANSFERS

Such transfers may be budgeted for specific capital projects which support general government operations, or for which other sources of capital funding are inadequate or unavailable. The General Fund supports the major portion of on-going City operations, and has relatively limited capacity to provide additional funding for capital projects.

CAPITAL IMPROVEMENT FEE

A rate schedule went into effect on January 1, 2010 allowing for the collection of a Capital Improvement Fee. This is a fee based on monthly water consumption. Beginning July 1, 2018, the City increased the fee and the revenue generated can be used for either water or wastewater system improvements.

STATE REVENUE – VIDEO POKER

A portion of state tax collections from video poker gaming devices is distributed to local governments, based on gaming device locations and revenue volumes. As a matter of policy, all revenue which the City receives from this source is credited to the Capital Projects Fund and used solely for public improvements. Although not formally restricted to any particular improvement category, these funds have been allocated primarily for improvements to the parks and recreation system.

FEDERAL TRANSIT ADMINISTRATION

This consists of federal funds awarded for capital expenditures by the Federal Transit Administration (FTA). FTA covers capital expenditures at 80%.

DEPARTMENT OF HEALTH AND HOSPITALS

This consists of a low interest loan from the Drinking Water Revolving Loan Fund program. The issuance amount is not to exceed \$20,000,000 for a 22-year period. Loan proceeds have been dedicated for the additions and improvements to the City's current water system.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

DEPARTMENT OF ENVIRONMENTAL QUALITY

This consists of a low interest loan from the Clean Water State Revolving Loan Fund program. The issuance amount is not to exceed \$15,000,000 for a 22-year period. Loan proceeds have been dedicated for infrastructure improvements to the City's current wastewater system.

CAPITAL PROJECTS FUND BALANCE

This consists of previous years' Capital Projects Fund revenues which may be utilized for new or increased project authorizations in the Proposed Capital Budget. Such revenues consist primarily of interest earnings, which are not utilized for new capital project authorizations until the fiscal year following their receipt. Unexpended balances remaining from completed or closed project authorizations may also be retained within the Capital Projects Fund and utilized for new projects in subsequent years.

OTHER INTERGOVERNMENTAL REVENUE SOURCES

These may include a variety of project grants or funding commitments which may be obtained from other governments for specific City projects. Such sources are usually restricted to funding a portion of specified project costs, and their inclusion as Capital Budget financing sources is dependent on approved grants or likely approvals of pending requests.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

IMPACT OF CAPITAL IMPROVEMENTS ON OPERATING BUDGET

When a new capital improvement project is undertaken, consideration is given to the fiscal or operational impact of the project, which includes additional cost for staff, maintenance, debt and other expenses. The fiscal or operational impact depends on the nature of the capital improvement. These costs must be funded in the appropriate operating budget and factored into the total cost of the project.

Below is the operational impact of each category of projects outlined in the Capital Budget Authorization Schedule:

- **Streets and Drainage**

Projects are funded through annual sales tax allocation, gaming funds, Community Development grants and other intergovernmental funding.

The maintenance costs for the streets and drainage improvements included in the 2019 authorization will have very little operational impact because most are existing roads in need of repair. The maintenance costs for these roads are currently budgeted through the Department of Public Works operating budget, and these improvements should reduce the maintenance needs in the Street Division. The improvements to the striping of streets, intersection improvements and sidewalk repairs and construction should make the streets safer.

- **Sewerage and Water Systems**

Projects are funded primarily through annual allocations from the Water and Wastewater Funds. A LDEQ low interest loan in the amount of \$15 million has been authorized for wastewater infrastructure improvements along with a \$20 million DHH low interest loan for water system improvements.

The annual appropriation for sewer collection line repairs is needed to minimize the maintenance cost of such lines, which are accounted for in the Wastewater Fund. A minimum of \$1 million is appropriated from the operating funds of the Wastewater Fund each year to pay for larger project. An additional \$1 million is allocated annually to fund needed repairs to the City's lift stations. The proposed budget includes a transfer from the General Fund for the basin rehabilitation program.

The LDEQ loan will be used in phases as needed. The first allocation of funds will be used for the Sarver Street lift station improvements and transport lines. It is anticipated that these enhancements will increase the efficiency of the wastewater system and will have minimal impact on operational expenses recorded in the Wastewater Fund.

The construction of a new SE Water Plant is needed to adequately provide water service to the existing, planned, and future commercial and residential developments in the area. The City has received authorization from DHH for a \$20 million low interest loan from the Drinking Water Revolving Loan Fund

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

(DWRLF) to help fund the project. This project was just approved for design so the impact on the operational expenses of the Water Fund have not yet been determined.

- **Community Services and Recreation**

Projects are funded primarily through gaming funds.

The annual appropriation for the various recreation sites is needed to cover major repairs and improvements and generally does not have an economic impact on the operational budget of the Recreation Fund.

The annual appropriation for the Lakefront/Downtown Streetscape area improvements are needed as the City aggressively pursues the development of the lakefront and is not expected to have an economic impact on the operational budget of the Recreation and/or General Fund.

The annual appropriations for the Civic Center are needed to cover major repairs and improvements and generally have a minimal impact of each of their operational budgets.

The construction of a new bus storage facility for the transit department will have minimal operational impact to the Transit Fund.

- **General Government and Others**

These projects are funded primarily through gaming funds.

Fire truck acquisitions are funded on an annual basis with the goal of replacing units in a manner that funds them within a useful life cycle. The maintenance costs for fire trucks are accounted for in the Fire Department of the General Fund. The truck included in the current budget is a replacement of an older truck.

All other projects listed in this category could be classified as major improvements/maintenance to city facilities that are larger in nature than is customarily accounted for as maintenance within the operating funds.

**FIVE YEAR
CAPITAL
IMPROVEMENT
PROGRAM**

CITY OF LAKE CHARLES



CAPITAL IMPROVEMENT PROGRAM

2018-2024

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Asphalt Overlay Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing Program - \$1,500,000				
Ongoing	\$250,000	Preventive maintenance of asphalt streets		
Ongoing	\$110,000	Junior Street	Knapp Street	Theriot Street
Ongoing	\$52,480	Brinlee Street	Sale Road	Dead End
Ongoing	\$34,160	Opelousas	N. Louisiana Ave	Enterprise
Ongoing	\$90,546	Edgewood Lane	W. Prien Lake Road	End
Ongoing	\$25,200	Timberline	Shasta	Dead End
Ongoing	\$140,160	Ponderosa	Lisle Peters Road	Dead End
Ongoing	\$84,400	Walker Street	Poe Street	Medora Street
Ongoing	\$106,640	Nicholas Street	Nelson Road	Dead End
Ongoing	\$97,200	N. Adams Street	Ray Street	Knapp Street
Ongoing	\$76,400	Melvin Street	Alma Lane	Nelson Road
Ongoing	\$89,440	Mt. Talbot	Fruge Road	McNabb Street
Ongoing	\$37,760	Tuten Drive	Cappy Drive	Charles Drive
Ongoing	\$58,000	Charles Drive	Lela Drive	Nelson Road
Ongoing	\$53,600	Lela Drive	Sale Road	Cappy Drive
Ongoing	\$133,280	Cappy Drive	Nelson Road	Sale Road
Ongoing	\$44,080	Bay Drive	Sallier Street	Short Lane
Ongoing	\$48,240	Central Parkway	McNeese Street	Contour Drive
A	\$40,000	Highway Street	Highway 171/MLK	N. Grace Street
A	\$40,535	Channel Street	N. Simmons Street	N. Booker Street
A	\$45,360	N. Adams St.	Cessford St	Gieffers
A	\$493,200	Broad Street	East of 1-210	City Line
A	\$88,720	N. Cherry Street	Moeling St.	Dead End
A	\$50,160	N. Cherry Street	Katherine Street	See Street
A	\$78,240	Booker Street	Opelousas Street	RR Track Dead End
A	\$92,820	Rosteet Street	4th Street	6th Street
A	\$48,400	Woodring Street	N. Booker Street	N. Simmons Street
A	\$26,800	Adams Street	See Street	Channel Street
A	\$105,760	Lawrence Lane	Big Lake Road	Dead End
A	\$105,760	Salene Road	Big Lake Road	Dead End
A	\$52,320	A Miller Road	Big Lake Road	Dead End
A	\$220,000	Goos Boulevard	Knapp Street	Fitzenreiter Road
A	\$78,240	N. Grace Street	Medora Street	S. to Dead End
B	\$132,000	Riverside Drive	Shell Beach Drive	Sallier Street
B	\$83,440	Coffax	Hwy 171	Dead End
B	\$84,880	Kinder St.	Hwy 171	Dead End
B	\$38,400	Belle Alee Lane	Hollyhill	Dead End

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

2018 - 2024 Asphalt Overlay Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
B	\$248,000	Mill Street	Kirkman Street	Enterprise Boulevard
B	\$1,024,000	River Road	Ryan Street	Dead End
B	\$36,400	Pear Street	Opelousas Street North	Dead End
B	\$64,320	9th Avenue	3rd Street North	Dead End
B	\$64,320	Crockett Street	Highway 171	Ory Street
B	\$108,000	S. Prien Lake Road	Country Club Road	Dead End
B	\$283,200	Central Parkway - East and West	University Drive	South to Dead Ends
B	\$250,000	Plant B/C WW - overlay interior roads		
B	\$97,600	Ford Street	Pine Street	Drew Street
B	\$72,000	S. Division Street	Kirkman Street	Bank Street
B	\$120,000	Fernwood Drive	Lisle Peters Road	Dead End
B	\$32,000	Lucas Lane	Fernwood Drive	Dead End
B	\$120,000	N. Adams Street	Woodard Street	Medora Street
B	\$54,000	Maynard Street	N. Cherry Street	N. Booker Street
B	\$144,000	Pear Street	Commercial Street	Gieffers Street
B	\$208,000	Whispering Woods Drive and Lane	Dead Ends	
C	\$51,760	Commercial Street	Lincoln Street	N. Malcolm Street
C	\$70,240	Booker Street	Opelousas Street	Jackson Street
C	\$63,280	Opelousas Street	Bank Street	Kirkman Street
C	\$44,352	Bank Street	Bauer Street	Opelousas Street
C	\$100,386	Kirkman Street	Fournet Street	Dead End
C	\$48,720	N. Lincoln Street	Channel Street	Dead End
C	\$55,000	Plant B/C WW - parking for employees		
C	\$680,000	Kirkman Street	Opelousas Street	7th Street

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Street and Road Improvement Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
Ongoing	\$75,000	Ongoing: Citywide striping - bike paths									X						
Ongoing	\$750,000	Ongoing: Citywide street striping															
Ongoing	\$100,000	Ongoing: Citywide misc. Intersection Improvements			X					X							
Ongoing	\$100,000	Ongoing: Misc. Bridge Replacements and Repairs					X										
Ongoing	\$250,000	Preventive maintenance of streets															
Ongoing	\$75,000	Upgrade Traffic Signal Sensor Systems															
Ongoing	\$240,000	12th Street	2nd Avenue	4th Avenue													
Ongoing	\$2,000,000	Lake Street	Westmoreland	Waverly	X				X		X						
Ongoing	\$3,200,000	Lake Street at McNeese Street	Intersection	Westmoreland						X							
Ongoing	\$22,000,000	W. Prien Lake Road (Parish Participation)	Cove Lane	Ihles Road	X											X	X
Ongoing	\$2,200,000	Sale Road	Rue Chan Ann	Prien Lake Road	X						X						
Ongoing	\$420,000	6th Avenue	Broad Street	3rd Street			X										
Ongoing	\$425,000	Sally Mae Street	Medora Street	Dead End				X									
Ongoing	\$325,000	Kirkman Street at Opelousas Street	Intersection	Intersection						X							
A	\$750,000	Comeaux	N. Grace Street	Dead End													
A	\$1,200,000	2nd Street	6th Avenue	8th Avenue													
A	\$2,000,000	Enterprise Boulevard	12th Street	Broad Street													
A	\$1,000,000	City major corridor beautification program	6th Avenue	3rd Street													
A	\$350,000	Re-time all traffic signals in the city	Ryan, Broad, 14, Prien														
A	\$500,000	Repair LA Ave bridge at Contraband Bayou															
A	\$400,000	Repair Shattuck Street Overpass bridge															
A	\$360,000	CDBG 2018 (District B)	Program Work														
A	\$2,204,782	Legendre Street Phase 2 Reconstruction	McNeese Street	Contraband Bayou													
B	\$11,000,000	Sailer Street	Lake Street	Marine Street													
B	\$1,647,459	12th Street	Ryan Street	1st Avenue												X	
B	\$178,147	N. Adams Street	Moelling Street	Commercial Street													
B	\$172,298	N. Adams Street	Opelousas Street	Dead End													
B	\$384,479	N. Grace Street	Medora Street	Poe Street													
B	\$945,588	Sale Road	Lake Street	Common Street													
B	\$1,000,000	N. Lyons Street	Jackson Street	St. Johns Street													

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

2018 - 2024 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Stip-walks-Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
B	\$320,760	Shellbeach Drive	Lake Street	Marine Street									X				
B	\$385,200	Sallier Street at Lake Street Intersection	Intersection							X							
B	\$134,000	Ann St connection to I-10 service road	Intersection							X							
B	\$357,890	Commercial St	Lincoln	N. Malcolm				X	X								
B	\$150,000	Commercial	Enterprise Blvd	1st Avenue				X	X								
B	\$4,233,600	W. Prien Lake Road	Cove Lane	Nelson Road	X			X	X							X	X
B	\$364,420	Hagan Street	Highway 171/MLK	Graham Street				X	X								
B	\$325,000	Blackwell Street	N. Grace Street	Highway 171/MLK				X	X								
B	\$309,498	Harless Street	Goos Blvd	Dead End				X	X								
B	\$248,000	Mill Street	Kirkman Street	Louisiana Avenue				X									
B	\$500,000	Opelousas Street @ Bank Street	Intersection							X							
B	\$175,000	Bauer Street @ Bank Street	Intersection							X							
B	\$230,000	Kirkman Street	Opelousas Street	Fourmet Street				X									
B	\$685,975	10th Street	Common Street	Bilbo				X	X								
B	\$200,000	Realign 1st Ave. at 12th Street	Intersection							X							
B	\$2,400,000	Barbe Street	Sallier Street	Shell Beach Drive				X	X						X		
B	\$500,000	Install right-turn lane on Sale Road at Nelson	Intersection														
B	\$1,516,275	Orchid Street	4th Avenue	7th Avenue				X									
B	\$755,550	15th Street	5th Avenue	7th Avenue				X									
B	\$738,875	18th Street	4th Avenue	7th Avenue				X									
B	\$232,478	7th Avenue	2nd Street	Dead End				X	X								
B	\$174,358	4th Street	Rosteel	Dead End				X	X								
B	\$316,250	10th Street	Hodges Street	Bilbo Street				X									
B	\$8,372,000	Prien Lake Road	Kirkman Street	5th Avenue				X									
B	\$141,200	Riverridge Drive	Liste Peters Road	Dead End				X									
B	\$765,063	1st Avenue	See Street	Dead End				X									
B	\$747,500	Kirkman Street	Opelousas Street	N. Railroad Avenue				X									
B	\$6,000,000	Fitzenreiter Road widening	Highway 171	Goos Boulevard	X				X								
B	\$488,750	Legion Street	4th Avenue	Dead End													
B	\$1,500,000	River Road	Ryan Street	West to End				X	X								
B	\$8,000,000	Sallier Street	Lake Street	Ryan Street				X	X		X						
BD	\$2,000,000	Ryan Street at Sallier/12th Street	Intersection						X	X							
BD	\$1,250,000	Sale Road at Ryan Street	Intersection						X	X							
BD	\$12,000,000	Inles Road (Parish Participation)	Inles Road	Country Club Road (384)	X				X							X	X
C	\$690,000	Orrin Street	Opelousas Street south	Dead End				X	X								
C	\$474,375	13th Street	2nd Avenue	3rd Avenue				X									
C	\$473,800	13th Street	3rd Avenue	4th Avenue				X									

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

2018 - 2024 Street and Road Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	Widen	New	Re-build	Asphalt	Drainage	Inter-section	Side-walks - Bikes	Signals	Overlay	Road Base	Drainage	Water Lines	Sewer Lines
C	\$691,318	Griffin Street	Highway 171/MLK	N. Lincoln Street				X	X								
C	\$770,500	13 th Street	4th Avenue	5th Avenue			X										
C	\$366,930	Courtny Street	North Goos Blvd	Prater Street				X	X								
C	\$534,442	N. Adams Street	Gieffers Street North	Dead End				X	X								
C	\$215,372	N. Adams Street	Gieffers Street South	Dead End				X	X								
C	\$678,023	Commercial Street	Booker Street	Lincoln Street				X	X								
C	\$722,161	Commercial Street	Prater Street	Booker Street				X	X								
C	\$1,200,000	Fitzenreiter Road	Highway 171/MLK East	Dead End				X	X				X				
C	\$366,930	Hagan Street	N. Goos Blvd	Prater Street				X	X								
C	\$492,200	Ernest Street	Glen Street	W. 18th Street			X										
C	\$768,426	Woodard Street	N. Goos Blvd	Pear Street				X	X								
C	\$9,500,000	Goos Boulevard	Hartless Street	Fitzenreiter Road		X					X					X	X
C	\$543,482	N. Booker Street	Ray Street	Dead End				X	X								
C	\$290,781	Donaleil Street	Cathy Street	Dead End				X	X								
C	\$1,297,775	St. Mary Drive (Loop)	Shattuck	Shattuck			X										
C	\$307,800	Boston Alley	Broad Street	Mill Street			X	X									
C	\$626,750	Winnie St	Sallier St	Louie St			X										
C	\$189,750	6th Street	Ford Street	Kirkman Street			X										
C	\$1,076,975	Common Street	Prien Lake	Alamo			X				X						
C	\$900,000	Ford Street	Pine Street	Division Street			X		X	X							
C	\$508,875	Draw	Kirkman Street	Moss Street			X										
C	\$691,318	Hagan Street	Prater Street	Shattuck Street				X	X								
C	\$575,399	N. Grace Street	Highway Street	Medora Street				X	X								
C	\$787,039	Guinn Street	N. Grace Street	Carney Street				X	X								
C	\$219,095	Tasca Street	Guinn Street	Medora Street				X	X								
C	\$167,512	Carney Street	Carney Street	pnateil to Guinn Street				X	X								
C	\$7,000,000	5th Avenue	McNeese Street	Prien Lake Road			X										
CD	\$25,000,000	Country Club Road	Big Lake Road	Ihles Road		X			X		X					X	X
CD	\$15,000,000	Country Club Road	Ihles Road	Weaver Road		X			X		X					X	X
CD	\$30,000,000	Country Club Road	Nelson Road	Lake Street		X			X		X					X	X
CD	\$30,000,000	Big Lake Rd	Country Club Road	Gauthier Road		X			X		X					X	X
CD	\$10,000,000	W. Prien Lake Road Bridge	Contraband Bayou	Holly Hill Traffic Circle		X					X						
CD	\$15,500,000	Enterprise Boulevard	Katherine Street	Goos Blvd		X					X					X	X
CD	\$15,500,000	Elliott Road	Country Club Road	Ham Reid Road		X			X		X						
CD	\$16,000,000	Lake Street	Country Club Road	Ham Reid Road		X			X		X						X
CD	\$14,010,450	E. Prien Lake St.	Ryan St	Hwy 14			X		X	X	X						

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Water and Wastewater Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Water Projects				
Ongoing	\$1,000,000	Ongoing: Citywide Water System Improvements		
Ongoing	\$1,640,000	McN - Sedimentation Basin and controls		
Ongoing	\$1,050,000	SW: Overhaul water filters		
Ongoing	\$2,600,000	GW: Overhaul/replace water filters		
Ongoing	\$650,000	SW - Chlorine Containment		
Ongoing	\$21,202,000	SE - New 6.0 MGD Water Plant		
	\$8,090,000	SE - New 6.0 MGD Water Plant Distribution Lines		
A	\$943,106	GW - Enlarge Transmission Lines Leaving Site		
A	\$1,200,000	SW: Overhaul filter backflush system		
A	\$300,000	Install water loop on W. Prien Lake Road	Burton Lane	Swanson Street
B	\$1,900,000	Water Improvements Nelson Rd/ Casino area		
B	\$750,000	SW - Replace water well		
B	\$650,000	GW - Chlorine Containment		
B	\$780,000	GW - Replace transmission lines near HSPS and WTP		
B	\$400,000	GW - Install new Distribution office building and facilities		
B	\$450,000	GW - Install Generator		
B	\$410,000	CenterW - Starter and Controls upgrade		
B	\$2,000,000	McN - MCC/Pump and Cl2 buildings and chlorine containment		
B	\$2,230,000	CH - Sedimentation Basin and Filters		
B	\$11,550,000	CH - New 6 mgd plant		
B	\$755,000	SW - Rehab existing ground storage tank		
C	\$450,000	GW - Demolition of abandoned clearwell and HSPS		
C	\$10,220,000	Center - Combine both plants		
C	\$650,000	McN - Install Generator		
C	\$200,000	SW - Install ATS on generator and SCADA signal (2)		
Wastewater Projects				
Ongoing	\$1,000,000	Ongoing: Citywide sewer collection rehab		
Ongoing	\$1,000,000	Ongoing: Citywide wastewater system improvements		
Ongoing	\$2,000,000	Basin A-4 rehab		
Ongoing	\$4,000,000	University Place: sewer line rehabs		
Ongoing	\$1,400,000	Esplanade LS: re-build/expand		

Ongoing: Design, bid, or construction
A-1st or 2nd year
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D-contingent on external funding

2018 - 2024 Water and Wastewater Projects

Ongoing	\$3,300,000	Power Center Lift Station and Force Main		
Ongoing	\$320,000	Pecan Acres LS: Install Nelson Road Transfer Line	Country Club Road South	
Ongoing	\$1,300,000	Holly Hill: Line 48 inch to Contraband LS	Traffic Circle	Contraband Lift Station
Ongoing	\$750,000	Sunset Lift Station Rebuild		
A	\$1,000,000	Morganfield sewage extensions		
A	\$3,500,000	WWTP A Influent wetwell and Pump Rehab		
A	\$2,000,000	Basin A-3 rehab		
A	\$190,000	Install sewerage: Salene, Lawrence, and A Miller roads		
A	\$300,000	Enlarge Nelson Road LS forcemain	Ham Reid LS	30 inch force main
A	\$900,000	Morganfield lift station upgrade		
A	\$500,000	Plant A - rebuild clarifier chain and flights		
AD	\$19,250,000	Install "interloop" WW extension		
AD	\$900,000	Install lift station system near Prien Lake and Heard Roads		
B	\$4,180,000	Sarver Street LS: rebuild/expand		
	\$10,000,000	Sarver Street LS: incoming transport lines		
B	\$1,000,000	Install sewerage: along Country Club Road	Nelson Road	Prien Lake Road
B	\$500,000	Install sewage lines on W. Prien Lake Road	Nelson Road	Burton Lane
B	\$2,250,000	WWTP A Final Clarifier Upgrade		
B	\$5,000,000	Oak Park area: sewer line rehab		
B	\$1,500,000	St. Pat's area: sewer line rehab		
B	\$250,000	Timberly Terrace sewage improvements	Raintree Cove	Carriage Lane
B	\$1,340,000	Lake Street - Line sewerage trunk	College Street	18th Street
B	\$660,000	18th Street - Line sewerage trunk	Lake Street	BC Treatment Plant
B	\$1,400,000	Line Holly Hill LS WW Line	Holly Hill LS	Holly Hill Traffic Circle
BD	\$6,120,000	Sarver Street LS: Install second 30 inch force main to WWTP D		
BD	\$10,000,000	Install sewer along Red Davis Road	Highway 14	Common Street
C	\$20,000,000	Basins: A-1 through A-11, minus A-4 and A-3		
C	\$2,000,000	Sewage in District E	Where none exists	
C	\$10,000,000	WWTP A Wet Weather storage tanks		
C	\$10,000,000	WWTP D Wet Weather storage tanks		
C	\$500,000	Extend sewerage: River Road housing	Ryan Street	Dead End
C	\$10,000,000	Plant A - Install circular clarifiers		
CD	\$21,000,000	Plant D - Phase 2 to enlarge capacity to ease other plants		
Water/Wastewater Projects				
Ongoing	\$2,565,500	W. Prien Lake Road extension Alt 5/21B	W. Prien Lake Road	Lauberge Drive
A	\$1,100,000	Ham Reid Road Utilites Extension	Elliott Road	Big Lake Road
A	\$1,600,000	Extend McNeese Street utilities to new golf course	East of Corbina Road	Golf Course

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

2018 - 2024 Water and Wastewater Projects

CD	\$5,000,000	Extend utilities to serve Chennault mega-sites		
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Ongoing: Design, bid, or construction
 A-1st or 2nd year
 B-3rd to 5th year
 C- 6th or later year
 D-contingent on external funding

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Drainage Improvement Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$1,000,000	Ongoing: Citywide misc. drainage improvements		
Ongoing	\$1,000,000	Ongoing: Citywide Ditch and Drainage Lateral Maintenance		
Ongoing	\$1,000,000	Ongoing: Detention Ponds, Drainage Initiatives		
Ongoing	\$500,000	Ongoing: Citywide CCTV work on stormwater drains		
Ongoing	\$900,000	Enterprise Blvd	5th Street	7th Street
Ongoing	\$700,000	N. Grace Street	Medora Street	Highway Street
Ongoing	\$375,000	South Roosevelt	Greinwich Blvd	East Roosevelt
Ongoing	\$460,000	Muirfield Subdivision Drainage Enhancement	Turnberry Subdivision	River Outfall
Ongoing	\$220,000	River Road drainage	Ryan Street west	
A	\$300,000	Goos Blvd and Mill Street	Intersection	
A	\$300,000	Broadmoor Street	South Broadmoor Loop	9th Avenue
A	\$433,000	Replace Kirkman Street drainage outfall	Kirkman/Opelousas Intersection	River
A	\$150,000	Reroute N. Ford drain to N. Moss outfall		
A	\$350,000	S. Roosevelt Street Outfall - catch basins upstream		
B	\$2,000,000	4th Avenue - replace drainage lateral	1st Street	6th Street
B	\$250,000	7th Avenue	2nd Street	Dead End
B	\$1,250,000	Common Street	College Street	Prien Lake Road
B	\$1,418,797	3rd Street	Rosteet Street	6th Avenue
B	\$100,000	Kirkman Street	Pine	Pryce
B	\$200,000	Improve drainage at Ryan Street and I-210 ramps	Intersection	
B	\$250,000	Improve drainage near Opelousas and Jake Streets	Opelousas Street Interchange	Jake Street
B	\$250,000	Improve drainage at Enterprise Boulevard and Mill Street		
B	\$350,000	Michael Debakey Drive at Griffith Coulee lateral crossing		
B	\$400,000	Opelousas Outfall	Jackson Street	Kirkman/Opelousas Intersection
BD	\$350,000	Install detention pond at Louisiana Avenue		
C	\$1,000,000	Foster Street	Michael Debakey Drive	Shell Beach Drive
C	\$500,000	Louisiana Avenue	McNeese Street	Dead End
C	\$473,800	Morgan & Shaw Street	Grein	8th Street
CD	\$750,000	Repair Missouri-Pacific Lateral Erosion	Highway 14	Russell Street
C	Unknown	Jackson Street and Moss Street		

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

2018 - 2024 Drainage Improvement Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
C	Unknown	Lyon Street and Moeling Street		
C	Unknown	1st Avenue and Commercial Street		
C	Unknown	Moss Street and Church Street		
C	Unknown	Moss Street and N. Railroad Ave		
C	Unknown	Pack Road and South Pack		
C	Unknown	Conoco Street (Eastside)		
C	Unknown	Johanna Street and 2nd Street		
C	Unknown	Kirkman Street and Pine Street		
C	Unknown	Kirkman Street and Pryce Street		
C	Unknown	Kirkman Street and Pujoe Street		
C	Unknown	Kirkman Street and Broad Street		
C	Unknown	Kirkman Street and Beldon Street		
C	Unknown	Broad Street and Enterprise Blvd (SE Corner)		
C	Unknown	Pryce Street and Hodges Street		
C	Unknown	4th Avenue and 6th Street		
C	Unknown	Chandler Street and Mill Street		
C	Unknown	3rd Avenue and 2nd Street - 11th Street		
C	Unknown	Enterprise Blvd and Division Street		
C	Unknown	Enterprise Blvd and 13th Street - 15th Street		
C	Unknown	16th Street (Dead End)		
C	Unknown	Admiral King Street and General Collins Street		
C	Unknown	Admiral King Street and General Marshall Street		
C	Unknown	6th Avenue and Evelyn Street		
C	Unknown	The Terrace Area		
C	Unknown	Kirkman Street and 7th Street		
C	Unknown	St. Anthony Street and Barbe Street		
C	Unknown	Penn Street (Dead End)		
C	Unknown	Barbe Street and Norben Drive		
C	Unknown	Alamo Street and Common Street		
C	Unknown	Alamo Street and Kirkman Street		
C	Unknown	Brundrette Street (Dead End)		
C	Unknown	University Area		
C	Unknown	End of 1st Avenue off Mitchell Street		
C	Unknown	Gulf Gates Subdivision		
C	Unknown	Benoit Road and S. Prien Lake Road		
C	Unknown	Mary Ann and Sale Road		
C	Unknown	Pecan Acres Drive		
C	Unknown	Meadow Lane and McNeese Street		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Downtown and Lakefront Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Civic Center Area Projects				
Ongoing	\$500,000	Ongoing: Civic Center facility improvements		
Ongoing	\$500,000	Replacement of Civic Center elevators		
A	\$440,000	Replace Rosa Hart Theatre rigging systems and fire curtain		
B	\$500,000	Civic Center Eastside Entrance - lighting, landscaping, fountain upgrade, irrigation		
B	\$3,300,000	Civic Center Westside Festival Plaza -Bord du Lac Blvd.		
B	\$20,000,000	Parking Garage for the DT/Civic Center area		
B	\$250,000	Upgrade Rosa Hart Theatre lighting to LED		
B	\$3,500,000	Bord du Lac Park Amphitheatre		
Road and Pedestrian Projects				
Ongoing	\$1,300,000	LA 385 Pedestrian & Bike Trail (TEP funds)	Ryan to Clarence	Lakeshore to Broad Street
Ongoing	\$250,000	Clarence Street - utilities & landscaping augment LA 385 project	Lakeshore Drive	Ryan Street
B	\$350,000	Lakeshore Drive Traffic Calming (Phase 1): Re-striping, signals	Clarence Street	Broad Street
B	\$100,000	Gill Street	Ryan Street	Lakeshore Drive
B	\$2,200,000	Lakeshore Drive Calming (Phase 2): Beautification - medians, turn lanes, lights	Clarence Street	Broad Street
C	\$1,500,000	East Civic Center Dr. - connector	Lakeshore Drive	Bord du Lac
C	\$1,500,000	North Civic Center Dr. - connector	Lakeshore Drive	Bord du Lac
C	\$1,500,000	Tract One A: South Civic Center Dr./ Kirby St. connector	Kirby Street	Civic Center
C	\$2,500,000	Pine St. and Pryce St. connector including storm drainage	Veteran's Memorial	Lakefront
C	\$1,250,000	Pithon Coulee Walking Trail	Common Street	Ryan Street
C	\$1,500,000	North Bord du Lac Dr. reconfigure		
Other Downtown/Lakefront Projects				
Ongoing	\$250,000	Ongoing: Beautification of Interstate Exchanges	Cove Lane, Holly Hill, I-10 Ryan St off-ramp	
A	\$5,000,000	Pinnacle Site Work		
A	\$5,000,000	Additional Downtown Streetscaping Projects		
A	\$200,000	Christmas lighting for Downtown		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

2018 - 2024 Downtown and Lakefront Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
A	\$120,000	North Beach - Repair Restrooms		
A	\$300,000	Econ. Dev. - I-10 Corridor		
A	\$300,000	Econ. Dev. - Enterprise Boulevard		
A	\$250,000	Promenade Erosion Repairs		
AD	\$400,000	Community Incubator in NLC		
B	\$5,000,000	Shoreline Stabilization and Boardwalk Extension	End of Existing Seawall	Pinnacle Site
C	\$20,000,000	Harbor/Marina		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Pedestrian Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
Trail Projects					
Ongoing	\$500,000	1st Avenue Multi Use Trail - Phase 2 (includes state funds)	Broad Street	7th Street	
B	\$600,000	1st Avenue Trail - Phase 3	Broad St	Winterhalter	
B	\$2,000,000	Pedestrian & Bike Trail - Phase 2 Citywide			
Sidewalk Projects					
Ongoing	\$750,000	Ongoing: Sidewalks new construction - citywide			
Ongoing	\$400,000	Ongoing: Sidewalk repairs - citywide			
Ongoing	\$50,000	Ongoing: Install, restripe street pedestrian crossings			
Ongoing	\$350,000	Safe Routes Program	Barbe Elementary		
Ongoing	\$720,000	McNeese Street	Nelson Road	Weaver Road	
Ongoing	\$410,000	5th Ave. Ph II - East side (CDBG 2016)	Contraband Bayou	College Drive	x
Ongoing	\$283,642	Lisle Peters Rd.	Big Lake Rd	E. Saint Charles	
Ongoing	\$114,240	Sallier Street	Lake Street	Riverside Street	
A	\$13,578	VE Washington Ave West Side	I-10 Service Road	Belden St	
A	\$58,950	Madeline St South Side	Common Street	Kirkman Street	
A	\$55,000	Drozan Street	Sale Road	OLQH Entrance	
A	\$250,000	E. McNeese Street (North Side)	Corbina Road	Lake Crest Blvd	
A	\$124,425	Canal Street	Sale Road	W. McNeese Street	
A	\$54,000	Mitchell Street	Texas Street	1st Avenue	
B	\$20,025	Pear St. East Side	Knapp St	Harless	
B	\$196,470	Sale Road	Lake Street	Ryan Street	
B	\$135,000	Rebuild sidewalks as necessary on Broad Street	Enterprise Blvd	Highway 14	
B	\$150,000	Bilbo Street	Broad Street	Belden Street	
B	\$75,000	Bilbo Street	Clarence Street	Kirby Street	
B	\$529,403	Lisle Peters Road	E. Saint Charles	Riverview Lane	
B	\$308,595	Lake Street	Country Club Road South (east side)	South to City Limits	
B	\$31,500	Sidewalk Extension	Anita Drive	6th Street	
B	\$45,000	Nelson Road (west side)	McNeese south	Apartment Complex	
BD	\$241,617	Weaver Rd. West Side	McNeese St	Country Club Rd	
BD	\$54,000	Rock trail south of Crest Subdivision	Corbina Road	E. approx. 1200 feet	
C	\$117,000	Nelson Rd - north	Prien Lake Road	Contraband Bayou	
C	\$119,351	N. Simmons St. East Side 2	Medora St.	Fitzenreiter	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

2018 - 2024 Pedestrian Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
C	\$26,775	Woodring St North Side	N Booker St	N. Simmons	
C	\$26,775	Woodring St South Side	N Booker St	N. Simmons	
C	\$58,268	Medora St. North Side	N. Prater St.	N. Booker	
C	\$85,255	N. Blake St. East Side	Moeling St	Gieffers	
C	\$126,000	N. Booker St. East Side	Moeling St.	Knapp St	
C	\$59,265	Katherine St South Side	N Prater St	N. Booker	
C	\$60,660	N. Blake St. West Side	Commercial St	Gieffers	
C	\$26,010	N. Shattuck St. East Side	Moeling St.	Martha	
C	\$117,316	N. Simmons St. West Side	Moeling	Opelousas	
C	\$117,465	N. Simmons St. East Side	Moeling	Opelousas	
C	\$46,350	Griffin St South Side	N. MLK Hwy	Sally Mae	
C	\$17,767	Pine St. South Side	Bank St	Louisiana Ave	
C	\$3,737	Connecting Pedestrian Path	N. Shattuck	Fournet	
C	\$26,730	N. Ryan St East Side	S Railroad Ave	Jackon	
C	\$19,305	Church St. North	Ford St	Kirkman	
C	\$47,221	Fitzenreiter Rd South Side	N. Lincoln	Hwy 171	
C	\$28,466	Courtney St. South Side	N. Goos Blvd	N. Prater	
C	\$57,956	N. Goos Blvd. East Side	Courtney St	Existing Sidewalk	
C	\$96,165	Fournet St North Side	N. Enterprise Blvd	N. Shattuck	
C	\$134,595	Jackson St South Side	N. Bank	N. Ryan	
C	\$237,600	1st Ave. East Side 2	Broad St	12th Street	
C	\$60,300	Evans St South Side	S Shattuck St.	Prater St	
C	\$41,811	12th St. North Side	1st Ave	2nd Ave	
C	\$121,500	Winterhalter St. South Side	S. Shattuck St	Albert	
C	\$9,029	I-10 Srv. Rd North	Belden St	Albert	
C	\$33,570	Cline St South Side	Holmes St	S MLK Hwy	
C	\$29,102	6th St. North Side 2	5th Ave	6th Ave	
C	\$22,947	Frugé St. South Side	Malcolm St	Hwy 14	
C	\$65,295	Mt Talbot St South Side	McNabb St	Ball Fields	
C	\$99,120	S Shattuck St East Side	Belden St	Carter St	
C	\$12,243	Broad St. North Side	VE Washington	1st Ave	
C	\$9,429	Broad St. North Side 2	S Lyon	Existing Sidewalk	
C	\$241,626	1st Ave. West Side	12th St	E. Prien Lake	
C	\$241,277	1st Ave. East Side	12th St	E. Prien Lake	
C	\$53,150	12th St. North Side 2	Gerstner Memorial Dr	Russell St	
C	\$51,317	12th St. South Side	Gerstner Memorial Dr	Russell St	
C	\$47,618	6th Ave. East Side	6th St	9th St	
C	\$56,241	6th Ave. East Side 2	Legion St	12th Street	
C	\$117,847	3rd St. North Side	6th Ave	Gerstner Memorial	
C	\$118,074	3rd St. South Side 2	6th Ave	Gerstner Memorial	
C	\$56,070	3rd St South Side 3	Gerstner Memorial Dr	McNabb St	
C	\$339,153	5th Ave West Side	College St	E. McNeese	
C	\$270,540	Hwy 14 West Side 2	Rail Road Tracks	Taylor	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

2018 - 2024 Pedestrian Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
C	\$274,800	Gerstner Memorial Dr East Side 2	E. Prien	McNeese Farm	
C	\$165,240	E Prien Lake Rd North Side 4	5th Ave	Hwy 14	
C	\$232,076	Hwy 14 West Side	Coolidge	McNeese St	
C	\$115,466	Gerstner Memorial Dr. East Side	Broad St	4th St	
C	\$179,746	Gerstner Memorial Dr. West Side	Broad St	Existing Sidewalk	
C	\$317,847	E McNeese St. North Side	Gerstner Memorial Dr	Existing Sidewalk	
C	\$28,980	Louisiana Ave West Side	Division St	Clements St	
C	\$18,900	Division St South Side	Bank St	Louisiana Ave	
C	\$8,328	5th St. South Side	Louisiana Ave	Existing Sidewalk	
C	\$267,440	Common St. West Side	Clarence St	17th St	
C	\$75,600	2nd St South Side	Enterprise Blvd	2nd Ave	
C	\$14,524	4th St. South Side	Louisiana Ave	Enterprise Blvd	
C	\$19,314	6th St North Side	Bank St	Louisiana Ave	
C	\$35,902	6th St South Side	Bank St	Enterprise Blvd	
C	\$226,695	Common St. East Side	6th St	17th St	
C	\$186,647	W. Sallier St. North Side	Lake St	Ryan St	
C	\$129,076	E. Sallier St. North Side	Ryan St	Kirkman St	
C	\$113,101	3rd St. South Side	Enterprise Blvd	3rd Ave	
C	\$42,882	E. Sallier St. North Side 2	Bank St	Enterprise Blvd	
C	\$176,967	Burton Ln. West Side	W. Prien	W. Sale Rd	
C	\$177,191	Burton Ln. East Side	W. Prien	W. Sale Rd	
C	\$16,811	Enterprise Blvd. East	Broad St	Existing Sidewalk	
C	\$92,820	Cypress St West Side	Louie St	18th St	
C	\$92,820	Cypress St East Side	Louie St	18th St	
C	\$11,467	Enterprise Blvd. West Side 2	Broad St	Existing Sidewalk	
C	\$45,300	Hazel St West Side	W. 18th St	Penn St	
C	\$45,300	Hazel St East Side	W. 18th St	Penn St	
C	\$73,934	Broad St. South Side	1st Ave	Louisiana Ave	
C	\$254,940	Prien Lake Rd. North Side	Lake St	Ryan St	
C	\$317,340	W. Prien Lake Rd. South Side 2	Lake St	Nelson Rd	
C	\$235,753	W. Prien Lake Rd. East Side	W. Prien	W. Sale Rd	
C	\$313,558	W. Prien Lake Rd South Side	Nelson Rd	W. Prien Lake	
C	\$247,620	Lake St. East Side	W. Hale	Sallier	
C	\$556,250	Nelson Rd. West Side	W. Prien	Country Club Rd	
C	\$66,050	Nelson Rd. East Side	W. Prien	W. Prien Lake	
C	\$172,821	Bank St. West Side	Gulf St	12th Street	
C	\$62,271	Moss St. East Side	12th St	15th Street	
C	\$172,341	Bank St. East Side	Gulf St	12th Street	
C	\$63,423	18th St. South Side	Ryan St	Common St	
C	\$63,277	18th St. North Side	Ryan St	Common St	
C	\$62,368	Moss St. West Side	12th St	15th Street	
C	\$106,423	13th St. North Side	Enterprise Blvd	Moss St	
C	\$106,322	13th St South Side	Moss	Enterprise Blvd	

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

2018 - 2024 Pedestrian Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two	CS - CDBG
C	\$58,500	Azalea St South	Kirkman St to Existing Sidev	Louisiana Ave	
C	\$118,684	15th St. North Side	Hodges St	Bank St	
C	\$118,860	15th St. South Side	Hodges St	Bank St	
C	\$196,470	W. Sale Rd. North Side 2	Lake St	Ryan St	
C	\$43,980	14th St North Side	Bank St	Enterprise Blvd	
C	\$43,787	14th St South Side	Bank St	Enterprise Blvd	
C	\$48,953	Creole St. East Side	W. College	Julius St	
C	\$62,274	W. LaGrange St. North Side	Lake St	Creole St	
C	\$281,880	Kirkman St East Side	Prien Lake	Madeline St	
C	\$41,700	E Prien Lake Rd North Side 2	Kirkman St.	Existing Sidewalk	
C	\$321,480	Kirkman St West Side	Prien Lake	Walters Street	
C	\$46,712	Illinois St. South Side	Brentwood	Walton	
C	\$155,220	E Prien Lake Rd North Side 3	Buston	2nd Ave	
C	\$72,780	Kirkman St East Side 2	Walters	McCall St	
C	\$92,820	Kirkman St West Side 2	Gayle	McCall St	
C	\$81,756	E. McNeese St South Side	Ryan St	Common St	
C	\$312,125	W. McNeese St. North Side 3	Lake St	Ryan St	
C	\$255,805	W. McNeese St South Side 4	Lake St	Ryan St	
C	\$35,505	Overhill Dr North Side	Central Pkwy	Existing Sidewalk	
C	\$35,505	Overhill Dr South Side	Central Pkwy	Existing Sidewalk	
C	\$30,825	Jefferson Dr North Side	Existing Sidewalk to Nelson	University Dr	
C	\$20,389	University Dr. West Side	McNeese St	Existing Sidewalk	
C	\$145,319	University Dr South Side	Lake St	Jefferson Dr	
C	\$241,827	Weaver Rd. East Side	McNeese Street	Country Club Rd	
C	\$102,639	W. Sale Rd North Side	W. Prien	Existing Sidewalk	
C	\$111,749	W. Sale Rd South Side	W. Prien	Existing Sidewalk	
C	\$244,909	Ihles Rd. East Side	W. Sale	Country Club Rd	
C	\$126,459	W. McNeese St. North 2	Eileen St	Nelson Rd	
C	\$1,155,582	Country Club Rd. North Side	Jefferson Dr.	Big Lake Rd	

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Recreation Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$450,000	Ongoing: Recreation facility renovations & improvements		
Ongoing	\$100,000	Huber Park community center (Ward 3)		
A	\$200,000	Storage facility/ maintenance barn on Goodman Road		
A	\$750,000	Install artificial turf at OD Johnson fields		
A	\$200,000	Upgrade College Oaks bathrooms		
AD	\$100,000	McMillian Park Improvements		
B	\$950,000	City Park Program - bond proceeds North Beach (includes \$450,000 Capital funds)		
B	\$100,000	Goosport Center - Install parking		
B	\$75,000	General Moore Park - Install new restrooms		
B	\$400,000	Henry Heights - Lighting, concession, restrooms		
B	\$150,000	College Oaks - Renovate concession		
BD	\$400,000	New park near Anita Drive, partner with Ward 3		
C	\$500,000	New park for SW LC		

2018 - 2024 Bike Path Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
B	\$10,000	Install bike lanes on Mill Street	Veteran's Memorial Dr	Highway 171/MLK
B	\$5,000	Install bike lanes on Hodges Street	Alamo Street	Belden Street
B	\$50,000	Install bike lanes on Kirby Street	Ryan Street	Louisiana Avenue
B	\$300,000	Install bike lanes on 7th Street	Ryan Street	4th Avenue
B	\$5,000	Install bike lanes on 11th Street	Ryan Street	4th Avenue
B	\$10,000	Install bike lanes on 18th Street	Common Street	Highway 14

2018 - 2024 City Building Projects

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
Ongoing	\$150,000	Misc. City Hall Improvements		
Ongoing	\$1,000,000	City technology upgrades		
A	\$280,000	Historic City Hall waterproofing/repairs		
AD	\$2,250,000	Fire Station - Ham Reid Road		
B	\$3,200,000	Public Works complex improvements		

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

2018 - 2024 City Building Projects

B	\$600,000	Replace City Hall Elevators		
B	\$750,000	Fire Station Expansion - Enterprise Blvd		
C	\$15,000,000	New City Hall		
C	\$2,250,000	Fire Station - New Building		

Ongoing: Design, bid, or construction

A-1st or 2nd year

B-3rd to 5th year

C- 6th or later year

D-contingent on external funding

**CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PLAN
2018 - 2024 Major Projects**

CIP Category	Estimated Project Cost	Project	Limit One	Limit Two
> \$5 Million CIP Long-term Projects				
CD	\$30,000,000	Country Club Road	Nelson Road	Lake Street
CD	\$30,000,000	Big Lake Rd	Country Club Road	Gauthier Road
CD	\$25,000,000	Country Club Road	Big Lake Road	Ihles Road
Ongoing	\$21,202,000	SE - New 6.0 MGD Water Plant		
CD	\$21,000,000	Plant D - Phase 2 to enlarge capacity to ease other plants		
B	\$20,000,000	Parking Garage for the DT/Civic Center area		
C	\$20,000,000	Basins: A-1 through A-11, minus A-4 and A-3		
C	\$20,000,000	Harbor/Marina		
Ongoing	\$19,537,176	W. Prien Lake Road (Parish Participation)	Cove Lane	Ihles Road
A	\$19,250,000	Install "interloop" WW extension		
CD	\$16,000,000	Lake Street	Country Club Road	Ham Reid Road
CD	\$15,500,000	Enterprise Boulevard	Katherine Street	Goos Blvd
CD	\$15,500,000	Elliott Road	Country Club Road	Ham Reid Road
C	\$15,000,000	New City Hall		
CD	\$15,000,000	Country Club Road	Ihles Road	Weaver Road
CD	\$14,010,450	E. Prien Lake St.	Ryan St.	Hwy 14
BD	\$12,000,000	Ihles Road (Parish Participation)	Ihles Road	Country Club Road (384)
B	\$11,550,000	CH - New 6 mgd plant		
B	\$11,000,000	Sallier Street	Lake Street	Marine Street
C	\$10,220,000	Center - Combine both plants		
B	\$10,000,000	Sarver Street LS: incoming transport lines		
BD	\$10,000,000	Install sewer along Red Davis Road	Highway 14	Common Street
C	\$10,000,000	WWTP A Wet Weather storage tanks		
C	\$10,000,000	WWTP D Wet Weather storage tanks		
C	\$10,000,000	Plant A - Install circular clarifiers		
CD	\$10,000,000	W. Prien Lake Road Bridge	Contraband Bayou	Holly Hill Traffic Circle
C	\$9,500,000	Goos Boulevard	Harless Street	Fitzenreiter Road
B	\$8,372,000	Prien Lake Road	Kirkman Street	5th Avenue
Ongoing	\$8,090,000	SE - New 6.0 MGD Water Plant Distribution Lines		
B	\$8,000,000	Sallier Street	Lake Street	Ryan Street
C	\$7,000,000	5th Avenue	McNeese Street	Prien Lake Road

Ongoing: Design, bid, or construction
A-1st or 2nd year
B-3rd to 5th year
C- 6th or later year
D-contingent on external funding

2018 - 2024 Major Projects

AD	\$6,120,000	Sarver Street LS: Install second 30 inch force main to WWTP D		
B	\$6,000,000	Fitzenreiter Road widening	Highway 171	Goos Boulevard
A	\$5,000,000	Pinnacle Site Work		
A	\$5,000,000	Additional Downtown Streetscaping Projects		
B	\$5,000,000	Oak Park area: sewer line rehab		
C	\$5,000,000	Shoreline Stabilization and Boardwalk Extension	End of Existing Seawall	Pinnacle Site
CD	\$5,000,000	Extend utilities to serve Chennault mega-sites		

Ongoing: Design, bid, or construction

A- 1st or 2nd year

B- 3rd to 5th year

C- 6th or later year

D- contingent on external funding

CITY OF LAKE CHARLES
CAPITAL IMPROVEMENT PROGRAM
PROJECTED AVAILABLE FUNDS

Description	Projected Available	Subsequent Years Projections					
		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Sales tax .28% revenue	\$ 7,282,800	\$ 7,646,940	\$ 7,799,879	\$ 7,955,876	\$ 8,114,994	\$ 8,277,294	\$ 8,442,840
2016 Sales tax levy - 1/4%	1,600,000	1,680,000	1,713,600	1,747,872	1,782,829	1,818,486	1,854,856
Hotel tax	-	712,000	726,240	740,765	755,580	770,692	786,106
Riverboat gaming tax available for Capital Projects	6,500,000	6,500,000	6,380,000	7,713,500	7,790,635	7,868,541	7,947,227
Interest earnings	-	300,000	300,000	300,000	300,000	300,000	300,000
General Fund transfer	4,100,000	4,500,000	3,500,000	3,500,000	2,500,000	2,500,000	3,500,000
Wastewater Fund transfer	3,500,000	3,500,000	3,000,000	3,900,000	4,000,000	4,200,000	4,200,000
Facility Renewal Fund	-	-	-	-	-	-	-
Capital Improvement Fee - current	600,000	675,000	700,000	724,000	748,000	772,000	779,720
Capital Improvement Fee - new	-	530,000	550,000	570,000	588,000	607,000	613,070
Water Fund	5,000,000	7,500,000	5,000,000	4,000,000	3,000,000	1,500,000	1,500,000
Civic Center Capital Fund	-	500,000	500,000	-	-	-	-
Capital Project fund balance reserves	2,208,694	1,000,000	-	-	-	-	-
Transit Fund Reserves	94,392	-	-	-	-	-	-
Community Development Block Grant Funds	367,364	375,000	300,000	300,000	300,000	300,000	300,000
LA - Video Poker revenue	550,000	500,000	500,000	500,000	500,000	500,000	500,000
LA Department of Transportation (LTAP Funding)	-	-	4,500,000	-	-	-	-
Federal Transit Administration	907,567	-	-	-	-	-	-
Parish Transportation Fund	-	500,000	-	500,000	500,000	-	500,000
Calcasieu Parish Police Jury	-	8,000,000	3,000,000	-	-	-	-
Department of Health & Hospitals	-	5,000,000	10,000,000	5,000,000	-	-	-
Bond Proceeds - Department Environmental Qualit	-	2,000,000	10,000,000	3,000,000	-	-	-
Total	\$ 32,710,817	\$ 51,418,940	\$ 58,669,719	\$ 40,452,013	\$ 30,880,038	\$ 29,414,013	\$ 31,223,818

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EXHIBITS

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

**SUMMARY OF BUDGETED PERSONNEL AND
POSITION TOTALS**

GLOSSARY OF TERMS

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 – 2019 ANNUAL BUDGET**

DEPARTMENT CAPITAL OUTLAY SUMMARY

The Department Capital Outlay Summary is the list of vehicle and equipment purchases that were approved for the fiscal year. It also lists major repairs and improvements that are smaller in nature and do not meet the threshold to be considered a capital project. These funds are included in the operating budget of the department, division or fund as listed in the summary.

All items on this list have been specifically justified in writing during the budget process. Rolling stock must identify if it is a new piece of equipment or a replacement. If a replacement, the unit number, age, mileage and other pertinent information is required. This list is used during the year to verify prior to purchasing.

IMPACT OF DEPARTMENTAL CAPITAL OUTLAY ON OPERATING BUDGET

As part of the annual budget process, each department is required to submit a list of needed capital equipment acquisitions (items in excess of \$5,000) and major repairs and improvements for facilities.

Vehicles and equipment purchases must indicate if the item is an additional item or the replacement of existing equipment. If it is an addition, justification is required along with a cost estimate. If it is a replacement, the unit number, age of the unit and the current mileage must be provided along with the justification. Nearly all equipment and vehicles are replacements of older units rather than an increase to the current fleet. When vehicles are not replaced timely within their useful life, maintenance cost can become cost prohibitive.

The City operates a Vehicle Maintenance Garage that is a separate division which is budgeted in the General Fund Public Works Department. Charges are allocated on a monthly basis to the various city departments for the cost of automotive supplies. Costs that are incurred for automotive maintenance that is done by outside vendors are charged directly to the department when the cost is incurred. A Cost Allocation Plan is done annually, and the indirect costs that are identified for this service are charged to the various funds, primarily the Enterprise Funds.

For the proposed fiscal year 2019 budget, the Finance Department and the Vehicle Maintenance Division collaborated to update the City's existing vehicle replacement plan. The objective of this plan is to reduce, over time, the average age and mileage of the City's fleet of vehicles; which will ultimately increase fuel efficiency, reduce maintenance cost and increase resale values.

The City entered into an agreement in 2012 with the Calcasieu Parish Sheriff's Office that provides for the maintenance of the Police Department's fleet. The City reimburses the Sheriff's Office for the cost of parts and pays an annual amount of \$63,500 for the cost of a mechanic.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

GENERAL FUND	Budgeted Amount
<u>FIRE DEPARTMENT</u>	
2 3/4 Ton 4 door Pickup Trucks (camper & ext. cab)	\$ 80,000
350' Tower Refurbishment	42,000
Demo 706 Enterprise Blvd Station	150,000
Remodel 1806 Moeling St. Station	180,000
Station 7 Repairs	170,000
Total Fire Department	622,000
<u>POLICE DEPARTMENT</u>	
5 Full Size SUVs	160,000
14 Mid Size SUVs	392,000
1 Compact SUV	22,000
1 Commercial Van	55,000
1 3/4 Ton Pickup Truck	36,000
1 1/2 Ton Pickup Truck	30,000
1 Motorcycle	28,000
Videoscope	12,000
10 Radios	72,500
Storage Buliding - SWAT Office	15,000
Total Police Department	822,500
<u>PUBLIC WORKS</u>	
<u>GENERAL FUND DIVISIONS</u>	
Streets:	
1 BC Style Planer	24,500
1 Skid Steer	55,000
Total Streets	79,500
Trash Collection:	
1 Rear End Loader	169,000
1 Dump Truck	92,000
Total Solid Waste-Trash	261,000
Solid Waste-General:	
1 3/4 Ton Pickup Truck	30,000
1 1 Ton Dually Pickup Truck	40,000
1 Side Loader Garbage Truck 30 yards	201,000
Total Solid Waste-General	271,000

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

	Budgeted Amount
Vehicle Maintenance:	
1 Tire Machine	\$ 6,500
Security System	10,000
GPS Vehicle Tracking System	75,000
1 Generator	100,000
Total Vehicle Maintenance	191,500
 Communications & Traffic:	
1 1 Ton Pickup Truck w/ Chassis, Utility Bed	99,500
Signal Controllers Replacement	300,000
Total Communication & Traffic	399,500
 Grounds Maintenance:	
2 20 Foot Trailers	12,300
3 Propane Riding Lawnmowers	40,020
1 Sweeper	249,500
Total Grounds Maintenance	301,820
Total Public Works	1,504,320
 <u>PLANNING AND DEVELOPMENT</u>	
Planning Admin:	
1 1/2 Ton Pickup Truck	22,000
Total Planning Admin	22,000
 Permit Center:	
2 Compact SUVs	44,000
Total Planning - Permit Center	44,000
Total Planning and Development	66,000
 TOTAL GENERAL FUND	 \$ 3,014,820

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

SPECIAL REVENUE FUNDS	Budgeted Amount
<u>WASTEWATER FUND</u>	
1 Single Cab SWB Pickup Truck	\$ 20,000
2 3/4 Ton Crew Cab Pickup Trucks	60,000
2 Zero Turn lawnmowers	21,000
1 6" Movable Hydraulic Pump	60,000
Muffle Furnace	7,000
1 BC Style Excavator	75,000
1 Industrial Backhoe w/ Forklift	88,000
Misc Wastewater System Improvements	760,000
Refurbish Control Building (WWTP A)	125,000
Flat Weirs Replacement (WWTP A)	100,000
1 Ice Maker (WWTP B/C)	12,000
Storage Shop (WWTP B/C)	65,000
Total Wastewater Fund	1,393,000
<u>RECREATION FUND</u>	
Recreation Division:	
1 3/4 Ton Panel Truck	40,000
2 1/2 Ton Pickup Trucks	44,000
2 3/4 Ton Pickup Trucks	60,000
4 Riding Mowers w/ Canopy	48,000
1 Stand Behind Mower	7,500
5 Bleachers (5 rows, 5 ft)	25,000
3 Metal Shade Systems	36,000
Playground Equipment	66,000
2 10' x 12' Trailers	12,000
2 Space Jump Water Slides	16,000
Miscellaneous Improvements to Parks	100,000
Total Recreation Division	454,500
Lakefront/Downtown Development Division:	
1 Riding Sweeper/Vacuum	18,000
1 4WD Tractor	73,000
1 Rotary Boom Mower	51,000
Total Lakefront/Downtown Development Division	142,000
Total Recreation Fund	596,500
<u>POLICE GRANTS</u>	
Critical Incident Communication Enhancement	41,698
Communication Equipment - Radios	260,365
	302,063

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

DEPARTMENTAL CAPITAL OUTLAY SUMMARY

ENTERPRISE FUNDS	Budgeted Amount
<u>TRANSIT FUND</u>	
Bus Storage Facility	\$ 200,000
Transit Surveillance & Security Equipment	37,500
Transit Passenger Shelters	30,000
Total Transit Fund	267,500
<u>WATER FUND</u>	
Water Production and Distribution:	
3 1/2 Ton Regular Cab Pickup Trucks, SWB, Tool Box	66,000
1 1 Ton Crew Cab Pickup Truck w/ Utility Bed	40,000
1 Backhoe/Loader	72,000
Filter Inspections & Filter Media Replacements - Various Plants	300,000
Structural Repairs & Painting at Remote Plants	300,000
Replace Pump & Motor Starters at Center West	125,000
Equipment - Boring Tools, Ditch Pumps, Pavement Breakers	50,000
Replace Portable Chemical Buildings at Remote Plants	30,000
Large Meter Replacements	40,000
Various Plant Improvements	250,000
Total Water Fund	1,273,000
<u>CIVIC CENTER FUND</u>	
Orchestra Pit Cover	60,000
Stairwell Door Renovations	80,000
Total Civic Center Fund	140,000
<u>GOLF COURSE FUND</u>	
1 60HP Tractor	35,000
Total Golf Course Fund	35,000
INTERNAL SERVICE FUNDS	
<u>RISK MANAGEMENT FUND</u>	
1 Compact SUV	22,000
Total Risk Management Fund	22,000
TOTAL ALL FUNDS	\$ 7,043,883

**BUDGETED PERSONNEL
AND POSITION TOTALS**

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**SUMMARY BUDGETED PERSONNEL AND POSITION TOTALS
ALL DEPARTMENTS AND FUNDS**

	BUDGETED 2009-2010		BUDGETED 2010-2011		BUDGETED 2011-2012		BUDGETED 2012-2013		BUDGETED 2013-2014		BUDGETED 2014-2015		BUDGETED 2015-2016		BUDGETED 2016-2017		BUDGETED 2017-2018		ADOPTED 2018-2019			
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT		
GENERAL FUND																						
GENERAL GOVERNMENT																						
Mayor's Office	6	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0
City Council	1	8	1	8	1	8	1	8	1	8	1	8	1	8	1	8	1	8	1	8	1	8
City Marshal	13	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0
City Court	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2	16	2
Legal Services	6	3	6	3	6	3	6	3	6	3	6	3	6	3	6	3	6	3	6	3	6	3
General Government	42	13	40	13	40	13	40	13	40	13	40	13	40	13	40	13	40	13	40	13	40	13
FINANCE																						
Administration Services	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0
Accounting	11	0	11	0	11	0	11	0	11	0	11	0	11	0	11	0	11	0	11	0	11	0
Purchasing	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0	5	0
Finance	18	0	18	0	18	0	18	0	18	0	18	0	18	0	18	0	18	0	18	0	18	0
HUMAN RESOURCES-TOTAL	5	0	4	0	4	0	4	0	4	0	4	0	4	0	4	0	4	0	4	0	4	1
FIRE - TOTAL	190	0	182	0	182	0	182	0	182	0	182	0	182	0	182	0	182	0	182	0	182	0
POLICE - TOTAL	192	0	187	0	187	0	187	0	187	0	187	0	187	0	187	0	187	0	187	0	188	0
PUBLIC WORKS																						
Administration	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	11	0
Streets	26	0	25	0	25	0	25	0	25	0	25	0	25	0	25	0	25	0	25	0	25	3
Recycling/Trash Collection	34	0	29	0	29	0	29	0	29	0	29	0	29	0	29	0	29	0	29	0	29	9
Solid Waste - General	16	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0	14	0
Vehicle Maintenance	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0	24	0
Building Maintenance	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0	13	0
Communication & Traffic	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0	8	0
Grounds Maintenance	32	0	30	0	30	0	30	0	30	0	30	0	30	0	30	0	30	0	30	0	30	5
Engineering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Public Works	167	0	157	0	157	0	157	0	157	0	157	0	157	0	157	0	157	0	157	17	157	17
PLANNING & DEVELOPMENT																						
Planning Administration	5	0	5	0	6	0	6	0	6	0	6	0	6	0	5	0	5	0	5	0	5	0
Permit Center	13	2	12	2	11	2	11	2	12	2	12	2	13	4	13	4	13	4	13	4	14	4
Downtown Development	3	0	3	0	3	0	3	0	3	0	2	0	2	0	2	0	2	0	2	0	2	0
Planning & Development	21	2	20	2	20	2	20	2	20	2	20	2	20	4	20	4	20	4	20	4	21	4

FT= Full-time PT = Regular Part-Time Positions

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

**SUMMARY BUDGETED PERSONNEL AND POSITION TOTALS
ALL DEPARTMENTS AND FUNDS**

	BUDGETED 2009-2010		BUDGETED 2010-2011		BUDGETED 2011-2012		BUDGETED 2012-2013		BUDGETED 2013-2014		BUDGETED 2014-2015		BUDGETED 2015-2016		BUDGETED 2016-2017		BUDGETED 2017-2018		ADOPTED 2018-2019		
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	
GENERAL FUND CONTINUED																					
GENERAL SERVICES																					
Administration	6	0	6	0	6	0	6	0	4	0	4	0	6	0	6	0	6	0	6	1	
Building Services	6	2	3	2	3	2	3	2	3	2	3	2	3	3	3	3	3	3	3	3	
Printing Services	3	0	3	0	3	0	3	0	5	0	5	0	3	0	3	0	3	0	3	0	
Information Systems	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	
Downtown Dev. District	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Community Service Grants	3	0	3	0	3	0	3	0	3	0	3	0	3	0	4	0	4	0	4	0	
	22	3	19	3	19	3	19	3	19	3	19	3	19	5	20	5	20	5	20	6	
SUBTOTAL-GENERAL FUND	667	18	627	18	627	18	627	18	627	18	627	18	627	39	628	39	628	39	630	41	
OTHER FUNDS																					
Wastewater (Public Works)	65	0	65	0	65	0	65	0	65	0	65	0	65	1	65	1	65	1	68	1	
Wastewater Engineering (Public Works)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	
Recreation (Comm. Services)	38	0	37	0	37	0	37	0	37	0	37	0	37	14	37	14	37	14	36	14	
Recreation (Lakeloft/Downtown)	0	0	1	0	1	0	1	0	1	0	1	0	1	4	1	4	1	4	1	4	
Police Grants	0	0	0	0	2	0	2	0	2	0	2	0	9	0	9	0	9	0	7	0	
Community Development (Planning)	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	
AmeriCorps Grant (Comm. Services)	2	0	1	0	1	0	1	0	1	0	1	0	1	1	2	0	2	1	2	1	
Transit (Public Works)	19	0	19	0	19	0	19	0	19	0	19	0	19	1	19	1	19	1	19	1	
Civic Center (Comm. Services)	21	0	21	0	21	0	21	0	21	0	21	0	21	8	21	8	21	8	21	8	
Golf Course (Comm. Services)	15	2	11	2	10	2	10	2	10	2	10	2	10	6	10	6	10	6	10	6	
Water Utility (Public Works)	55	2	55	2	55	2	55	2	55	2	55	2	55	7	55	7	55	7	55	7	
Water Engineering (Public Works)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	
Water Business Office (Finance)	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	
Risk Management (General Services)	7	0	7	0	7	0	7	0	7	0	7	0	7	1	7	1	7	1	6	1	
Employee Group Ins (General Services)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
	237	4	233	4	233	4	233	4	233	4	233	4	240	43	241	42	241	43	243	44	
SUBTOTAL - OTHER FUNDS	894	22	860	22	860	22	860	22	860	22	860	22	867	82	869	81	869	82	873	85	
TOTAL																					

NOTE: Personnel counts exclude temporary and seasonal employees
FT = Full-time PT = Regular Part-time Positions

**CITY OF LAKE CHARLES
FISCAL YEAR 2018-2019 ANNUAL BUDGET**

GLOSSARY OF TERMS

ACCOUNTING SYSTEM: The total structure of records and procedures that record, classify, and report information on the financial position and operations of the City of Lake Charles.

AL: Auto Liability (relating to insurance)

APPROPRIATION: An amount placed in the budget to be expended for a particular project or category of expenditure.

ARRA: American Recovery and Reinvestment Act

AUDIT: An investigation of the accuracy and correct operation of an agency's accounting system, including validation of inventories and existing equipment, documentation of proper legal authority to carry out agency activities, adequacy of controls on fraud, waste, and mismanagement, and the effectiveness of the agency's programs.

BALANCED BUDGET: A budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund.

BEGINNING FUND BALANCE: The excess assets of a fund over its liabilities and reserves at the beginning of the fiscal year.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

CAPITAL BUDGET: The Capital Budget is used for the budgeting of contract construction projects and capital acquisitions having a cost of \$100,000 or more and an expected life of ten (10) or more years.

CAPITAL BUDGET AUTHORIZATION SCHEDULE: This form shows the annual appropriation of funds for capital projects.

CAPITAL PROJECTS FUND: This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

CDBG: This is the Community Development Block Grant program that is a source of federal funds used by the City for projects such as infrastructure improvements and housing rehabilitation.

D.A.R.E.: This stands for the Drug Abuse Resistance Education Program which provides drug abuse education to local schools.

DEBT SERVICE FUND: This fund accounts for the accumulation of resources and the payments made for principal, interest, and related costs on long-term debt obligations of governmental funds.

DEPARTMENT CAPITAL OUTLAY SUMMARY: This is a list of vehicle and equipment purchases that was approved for the fiscal year. It also lists major repairs and improvements that are smaller in nature and do not meet the threshold to be considered as a capital project.

DHH-DWRLF: Department of Health and Hospitals – Drinking Water Revolving Loan Fund

EMPLOYEE (FRINGE) BENEFITS: Amounts paid in behalf of employees; these amounts are included in the gross salary, but are in addition to that amount. Such payments are fringe benefit payments and, while not paid directly to employees, nevertheless are parts of the cost of personnel services.

ENDING FUND BALANCE: The excess assets of a fund over its liabilities and reserves at the end of the budget or fiscal year.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018-2019 ANNUAL BUDGET**

GLOSSARY OF TERMS

ENTERPRISE FUNDS: These funds are used to account for operations that are financed and operated in a manner similar to private business enterprise, in that costs for providing goods or services to the general public are financed through user charges.

EXPENDITURES: Decreases in net financial resources

FACILITY RENEWAL SPECIAL REVENUE FUND: This fund holds money that can be used to rehabilitate and renovate current City facilities. This fund was created by City Council authority in 1996.

FISCAL YEAR: For the City of Lake Charles, the period of time from October 1 through September 30 of each year. This is a twelve month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operation.

FRS: Firefighters Retirement System (also noted as SFRS)

FTA: This is the Federal Transit Administration, the primary funding source for the City's transit system.

FUND: A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources. (e.g., General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund)

FUND BALANCE: This is the excess of expenditures over revenues (the difference between assets and liabilities) reported in a governmental fund.

GAAP: This is generally accepted accounting principles.

GASB: Governmental Accounting Standards Board

GENERAL FUND: The General Fund is the principal operating fund of the City and accounts for most major tax revenues and public services. All activities which are not required to be included in other specific funds are accounted for in the General Fund.

GFOA: Government Finance Officers Association

GL: General Liability (relating to insurance)

HUD: U.S. Department of Housing and Urban Development

INDIRECT COSTS: The transfer of funds from federally assisted programs to the General Fund for those indirect costs that are not readily identifiable but are nevertheless incurred for the joint benefit of those activities and other activities and programs of the organization.

INTEREST: Money paid for the use of money that is borrowed.

INTERNAL SERVICE FUNDS: These funds are used to account for the insurance needs provided to other departments of the City, or to other governments, on a cost reimbursement basis.

LINE ITEM BUDGET: A budget format that presents the exact amount to be spent for every separate good or service purchased.

LONG-TERM DEBT: A financial obligation maturing more than one year after the date of issuance.

LDEQ-CWSRF: Louisiana Department of Environmental Quality – Clean Water State Revolving Fund

MERS: Municipal Employees Retirement System

**CITY OF LAKE CHARLES
FISCAL YEAR 2018-2019 ANNUAL BUDGET**

GLOSSARY OF TERMS

MILL: The thousandth part of a dollar used in calculating property taxes.

MILLAGE: A sum or total number of mills.

MPERS: Municipal Police Employee Retirement System

MSA: Metropolitan Statistical Areas

OPERATING TRANSFERS: Transfers from the General Fund which are not included in departmental operating budgets. The majority of these transfers are made on a recurring basis to supplement revenues received by Special Revenue and Enterprise funds which would otherwise experience cash deficits. Transfers to Capital Projects may also be made to supplement or match other authorized fund sources for major or multi-year capital acquisitions and improvements.

PROPRIETARY FUNDS: These are funds used to account for activities similar to those found in the private sector, where the determination of net income is necessary and useful for sound financial administration.

RESERVE (FUND BALANCE): This represents the portion of a governmental fund's net assets that is not available for appropriation.

RESERVED FUND BALANCE: Those portions of a fund balance that are not appropriated for expenditure or that are legally segregated for a specific future use.

REVENUES: An item or source of income

SALARIES: Amounts paid to both permanent and temporary employees, including personnel substituting for those in permanent positions.

SALES TAX REVENUES: This is a source of income derived from City sales taxes.

SPECIAL REVENUE FUND: Special Revenue Funds are used to account for the proceeds of specific revenue sources which by law are designated to finance particular functions or activities of government.

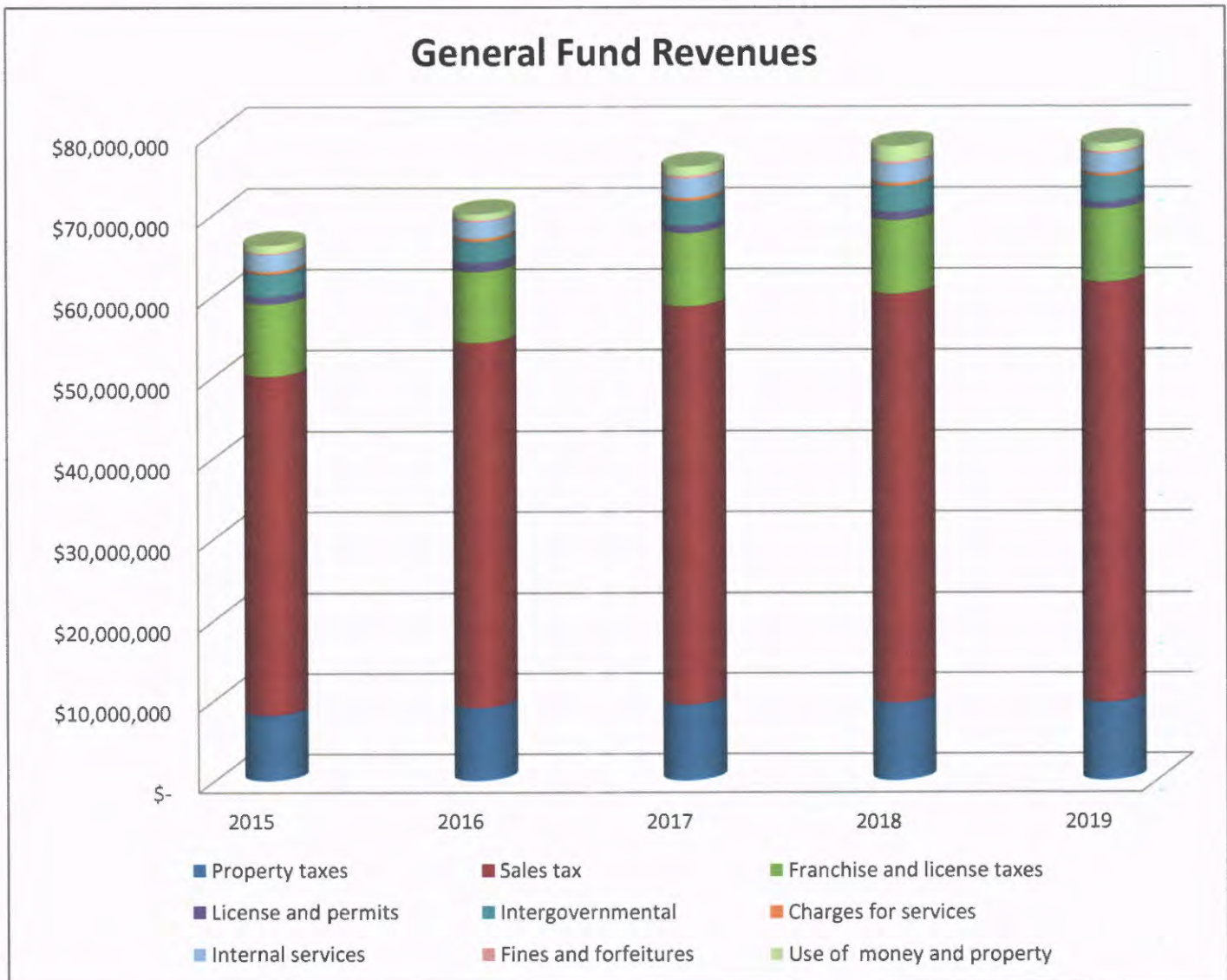
WC: Workmen's Compensation

MISCELLANEOUS STATISTICS

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

GENERAL FUND REVENUE COMPARISON

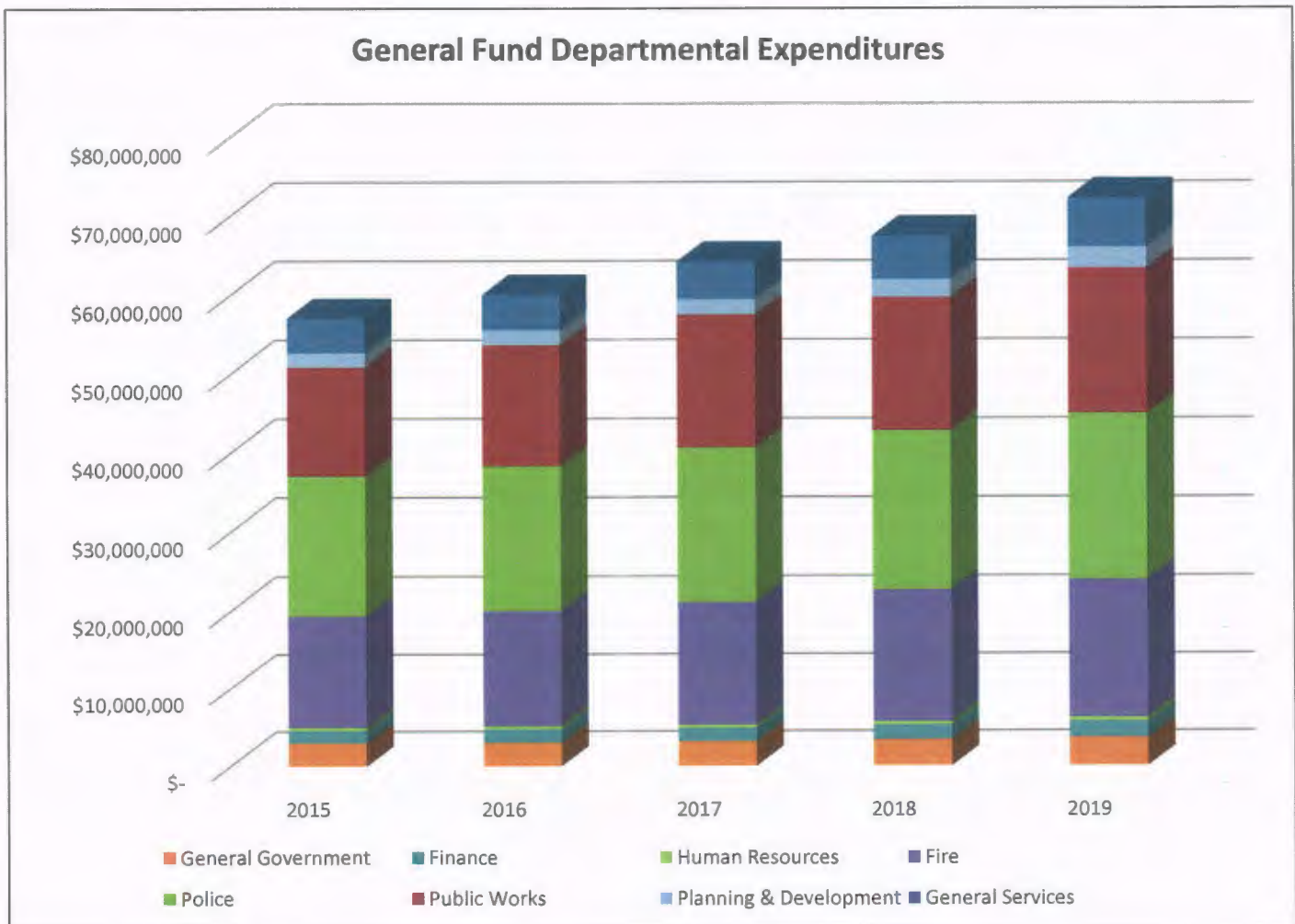
Revenue	Actual Fiscal Year 2014-2015	Actual Fiscal Year 2015-2016	Actual Fiscal Year 2016-2017	Projected Results EOY 2017-2018	Adopted Budget 2018-2019
Property taxes	\$ 8,129,581	\$ 9,070,483	\$ 9,421,274	\$ 9,610,544	\$ 9,674,567
Sales tax	41,924,375	45,119,832	49,232,079	50,579,517	51,964,250
Franchise and license taxes	8,982,214	8,806,384	9,108,941	9,128,065	9,030,000
License and permits	920,264	1,134,377	874,751	1,029,177	876,400
Intergovernmental	2,742,913	2,590,423	3,082,862	3,133,754	3,123,090
Charges for services	359,344	382,717	399,047	393,054	370,800
Internal services	2,092,647	2,092,647	2,363,399	2,345,189	2,371,500
Fines and forfeitures	195,139	186,042	301,103	280,134	263,000
Use of money and property	921,564	765,057	1,121,681	1,897,267	1,001,350
Total operating revenues	<u>\$ 66,268,041</u>	<u>\$ 70,147,962</u>	<u>\$ 75,905,137</u>	<u>\$ 78,396,701</u>	<u>\$ 78,674,957</u>



**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

GENERAL FUND EXPENDITURE COMPARISON BY DEPARTMENT

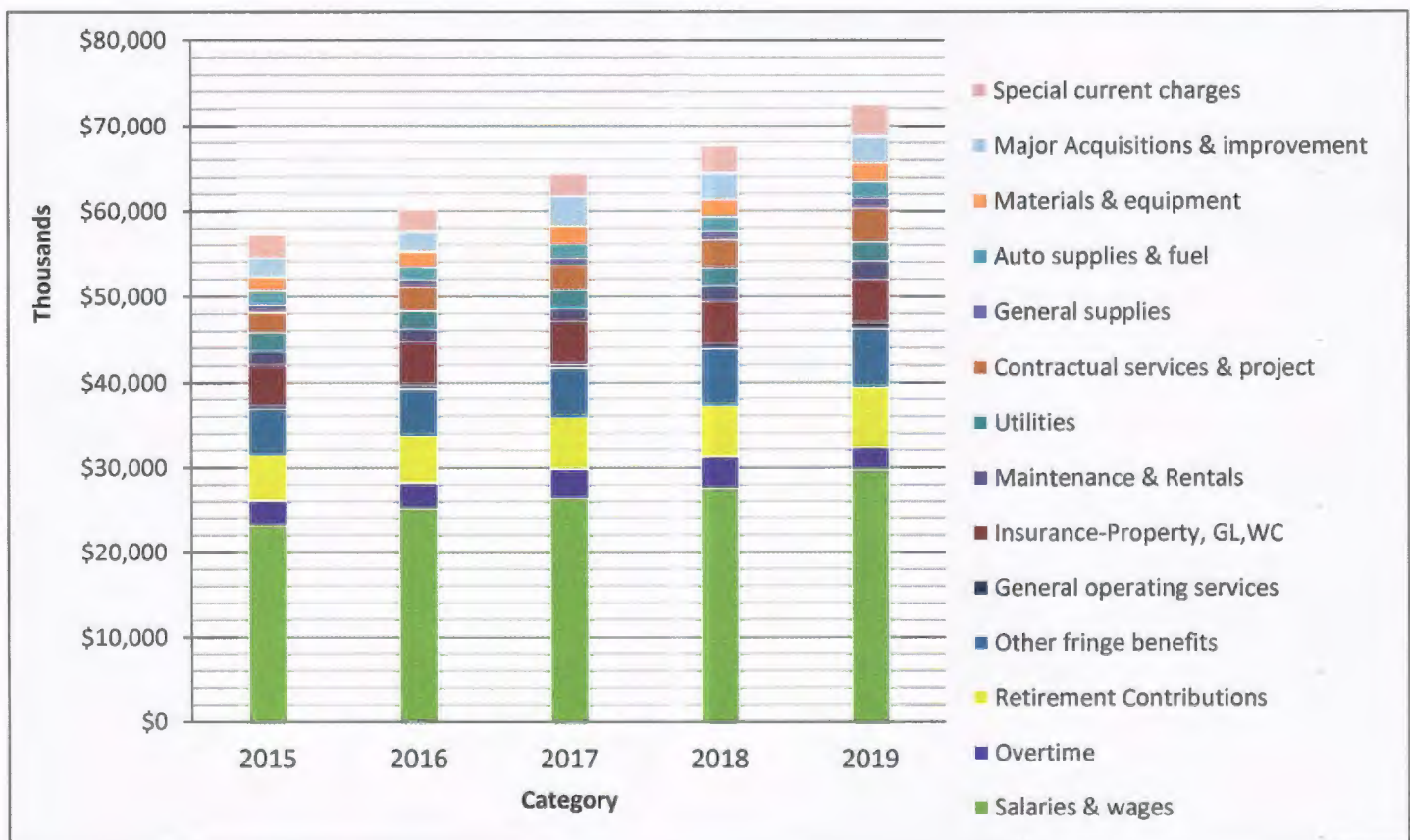
Department	Actual Fiscal Year 2014-2015	Actual Fiscal Year 2015-2016	Actual Fiscal Year 2016-2017	Projected Results EOY 2017-2018	Adopted Budget 2018-2019
General Government	\$ 3,016,207	\$ 3,059,233	\$ 3,204,360	\$ 3,430,459	\$ 3,666,917
Finance	1,610,407	1,739,594	1,714,273	1,845,350	2,064,545
Human Resources	367,152	374,721	397,613	412,436	468,062
Fire	14,500,180	14,938,379	15,870,090	17,026,386	17,780,468
Police	17,734,455	18,386,598	19,608,468	20,242,641	21,096,763
Public Works	13,825,071	15,280,579	16,829,777	16,847,623	18,398,162
Planning & Development	1,760,153	1,927,503	1,975,729	2,302,251	2,702,743
General Services	4,415,871	4,520,982	4,788,886	5,510,180	6,233,475
Operating expenses	57,229,496	60,227,589	64,389,196	67,617,326	72,411,135
Transfers * not included below	7,040,146	11,283,724	6,531,671	9,920,502	10,409,456
Total expenditures	\$ 64,269,642	\$ 71,511,313	\$ 70,920,867	\$ 77,537,828	\$ 82,820,591



CITY OF LAKE CHARLES FISCAL YEAR 2018 - 2019 ANNUAL BUDGET

GENERAL FUND EXPENDITURE COMPARISON BY CATEGORY

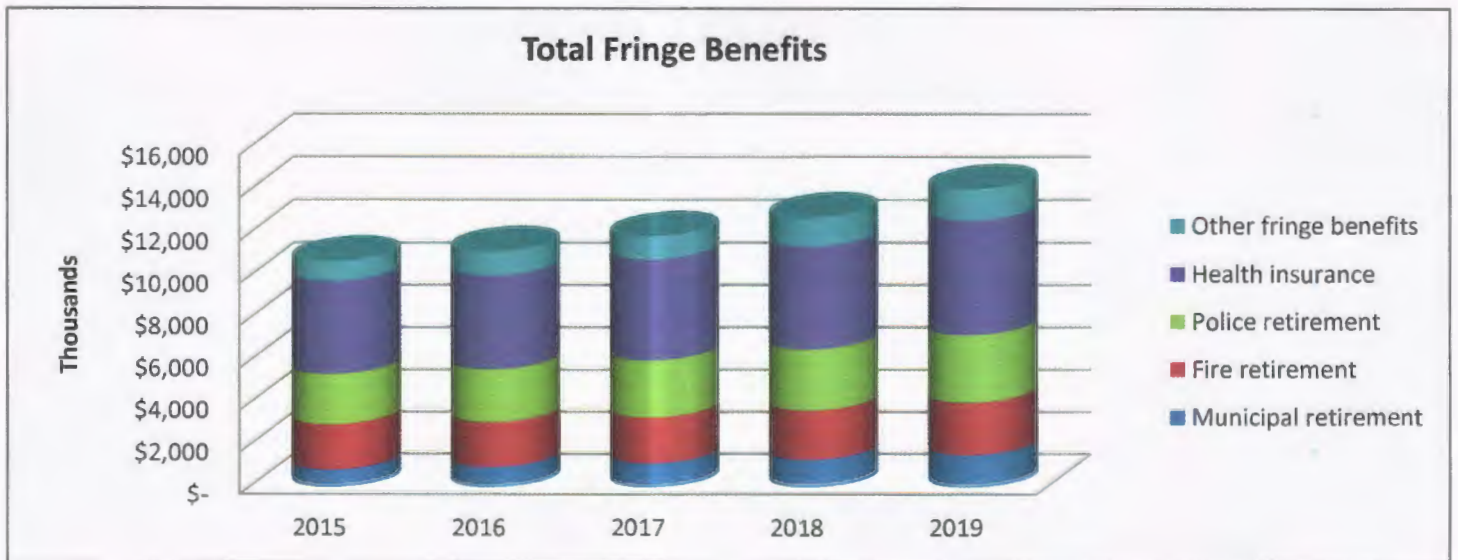
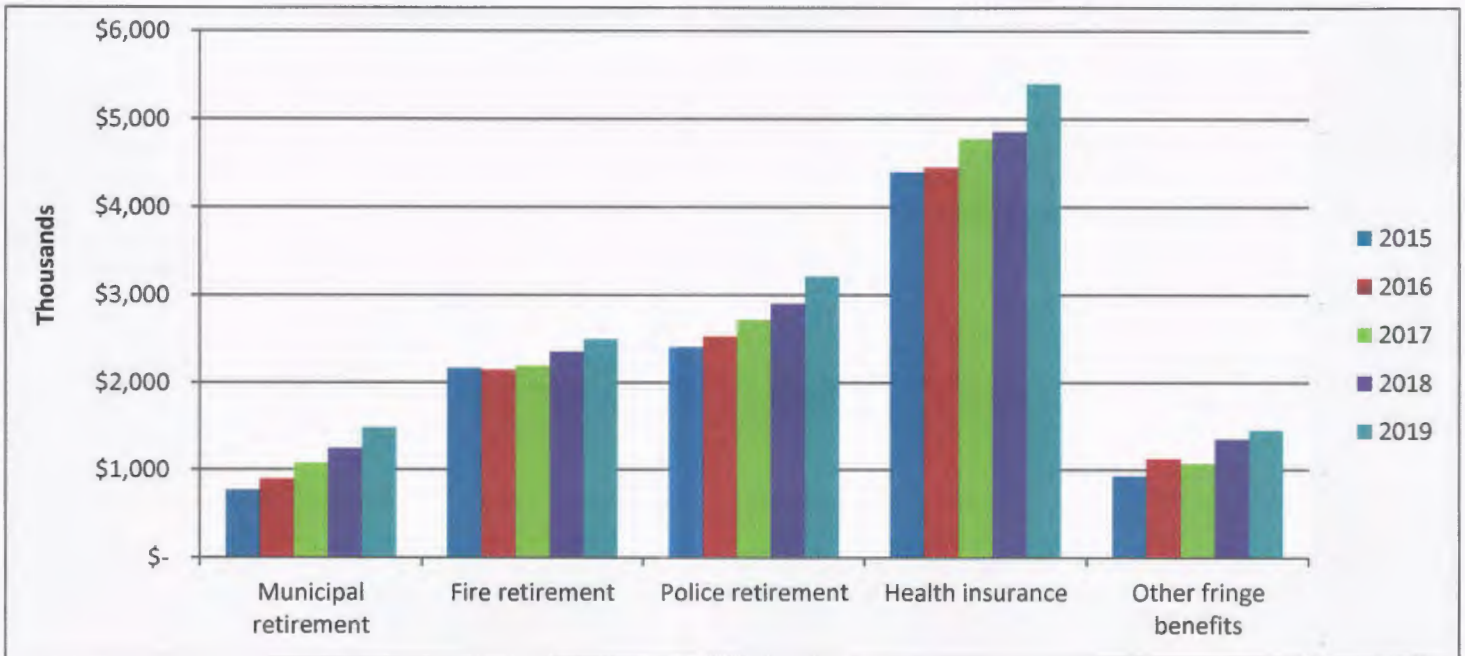
Expenditure Category	Actual Fiscal Year 2014-2015	Actual Fiscal Year 2015-2016	Actual Fiscal Year 2016-2017	Projected Results EOY 2017-2018	Adopted Budget 2018-2019
Salaries & wages	\$ 23,200,135	\$ 25,195,942	\$ 26,480,752	\$ 27,631,605	\$ 29,719,172
Overtime	2,929,511	3,022,621	3,352,305	3,619,112	2,522,700
Retirement Contributions	5,330,957	5,570,733	5,995,652	5,905,437	7,190,675
Other fringe benefits	5,400,420	5,557,003	5,910,618	6,797,914	6,838,310
General operating services	355,890	372,906	394,958	442,155	613,510
Insurance-Property, GL, WC	4,786,093	5,012,669	5,006,130	5,034,668	5,038,868
Maintenance & Rentals	1,605,333	1,493,435	1,503,961	1,803,490	2,179,435
Utilities	2,162,884	2,148,701	2,122,801	2,104,409	2,224,000
Contractual services & project	2,411,753	2,789,071	2,849,622	3,282,554	3,990,295
General supplies	865,500	815,824	816,634	1,018,046	1,149,825
Auto supplies & fuel	1,648,066	1,454,933	1,632,004	1,702,363	2,016,275
Materials & equipment	1,586,469	1,797,165	2,196,330	1,963,753	2,182,350
Major Acquisitions & improvement	2,172,383	2,394,281	3,454,752	3,159,373	3,014,820
Special current charges	2,774,102	2,602,305	2,672,677	3,152,447	3,730,900
Operating expenses	<u>57,229,496</u>	<u>60,227,589</u>	<u>64,389,196</u>	<u>67,617,326</u>	<u>72,411,135</u>
Transfers * not included below	7,040,146	11,283,724	6,531,671	9,920,502	10,409,456
Total expenditures	<u><u>\$ 64,269,642</u></u>	<u><u>\$ 71,511,313</u></u>	<u><u>\$ 70,920,867</u></u>	<u><u>\$ 77,537,828</u></u>	<u><u>\$ 82,820,591</u></u>



CITY OF LAKE CHARLES FISCAL YEAR 2018 - 2019 ANNUAL BUDGET

GENERAL FUND EXPENDITURE FRINGE BENEFIT COSTS

Fringe Benefits	Actual Fiscal Year 2014-2015	Actual Fiscal Year 2015-2016	Actual Fiscal Year 2016-2017	Projected Fiscal Year 2017-2018	Adopted Budget 2018-2019
Municipal retirement	\$ 767,703	\$ 891,402	\$ 1,073,930	\$ 1,242,300	\$ 1,476,700
Fire retirement	2,162,229	2,142,833	2,190,891	2,351,090	2,492,775
Police retirement	2,401,025	2,521,751	2,718,092	2,902,342	3,207,500
Health insurance	4,399,640	4,448,679	4,777,331	4,857,500	5,399,200
Other fringe benefits	929,135	1,123,071	1,069,668	1,350,119	1,452,810
Total fringe benefit costs	\$ 10,659,732	\$ 11,127,736	\$ 11,829,912	\$ 12,703,351	\$ 14,028,985



CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET

CITY OF LAKE CHARLES, LOUISIANA
 Net Position by Component
 Last Ten Fiscal Years
 (accrual basis of accounting)
 (amounts expressed in thousands)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Governmental activities				
Net investment in capital assets	\$ 200,193	\$ 204,550	\$ 216,618	\$ 223,583
Restricted	42,220	30,622	60,553	51,978
Unrestricted	48,188	62,216	31,362	44,864
Total governmental activities net assets	<u>\$ 290,601</u>	<u>\$ 297,388</u>	<u>\$ 308,533</u>	<u>\$ 320,425</u>
Net investment in capital assets	\$ 66,241	\$ 67,502	\$ 68,319	\$ 66,627
Assigned	555	2,363	2,851	5,584
Total governmental activities net assets	<u>\$ 66,796</u>	<u>\$ 69,865</u>	<u>\$ 71,170</u>	<u>\$ 72,211</u>
Primary Government				
Net investment in capital assets	\$ 266,434	\$ 272,052	\$ 284,937	\$ 290,210
Restricted	42,220	30,622	60,553	51,978
Unrestricted	48,743	64,579	34,213	50,448
Total governmental activities net assets	<u>\$ 357,397</u>	<u>\$ 367,253</u>	<u>\$ 379,703</u>	<u>\$ 392,636</u>

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
\$ 228,301	\$ 230,614	\$ 240,382	\$ 243,940	\$ 259,977	\$ 294,028
31,734	23,169	22,757	24,596	31,273	33,409
72,112	90,900	54,000	72,792	77,180	61,863
<u>\$ 332,147</u>	<u>\$ 344,683</u>	<u>\$ 317,139</u>	<u>\$ 341,328</u>	<u>\$ 368,430</u>	<u>\$ 389,300</u>
\$ 68,959	\$ 68,562	\$ 70,785	\$ 69,095	\$ 68,622	\$ 69,202
7,909	11,729	17,502	22,049	24,166	25,356
<u>\$ 76,868</u>	<u>\$ 80,291</u>	<u>\$ 88,287</u>	<u>\$ 91,144</u>	<u>\$ 92,788</u>	<u>\$ 94,558</u>
\$ 297,260	\$ 299,176	\$ 311,167	\$ 313,035	\$ 328,599	\$ 363,230
31,734	23,169	22,757	24,596	31,273	33,409
80,021	102,629	71,502	94,841	101,346	87,219
<u>\$ 409,015</u>	<u>\$ 424,974</u>	<u>\$ 405,426</u>	<u>\$ 432,472</u>	<u>\$ 461,218</u>	<u>\$ 483,858</u>

CITY OF LAKE CHARLES, LOUISIANA

Change in Net Position

(accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Expenses										
Governmental activities:										
General government	\$ 4,158,299	\$ 4,428,106	\$ 4,565,486	\$ 4,585,082	\$ 4,644,212	\$ 4,567,288	\$ 4,778,135	\$ 5,316,267	\$ 5,612,894	\$ 5,812,852
Public safety	28,400,481	30,691,441	29,211,079	28,681,562	30,667,312	31,412,865	32,257,586	33,401,455	36,589,474	37,722,822
Public works	26,341,091	26,204,810	24,948,706	30,294,422	29,047,659	28,841,269	30,295,303	32,980,130	34,279,219	42,253,530
Planning and development	3,011,317	2,420,483	2,855,462	3,195,533	2,981,902	2,991,321	2,663,000	2,672,381	2,521,348	2,656,677
General services	5,201,297	7,819,930	7,327,977	4,384,287	5,428,845	5,687,941	5,659,656	6,021,391	5,838,645	6,507,033
Community services	5,658,398	6,101,747	5,699,264	6,936,038	6,730,143	6,174,061	6,350,062	6,668,047	7,191,241	6,158,706
Interest in long-term debt	2,850,831	2,703,667	3,396,559	3,935,479	4,053,332	3,409,036	3,203,842	3,138,628	2,703,865	3,149,772
Total governmental activities	75,621,714	80,370,184	78,004,533	82,012,403	83,553,405	83,083,781	85,207,584	90,198,299	94,736,686	104,261,392
Business-type activities										
Civic center	3,274,154	3,265,481	3,734,478	3,575,028	3,356,078	3,014,670	3,091,611	3,365,531	3,949,094	3,788,824
Golf course	1,247,986	1,480,511	1,432,343	1,495,425	1,489,217	1,539,186	1,612,629	1,648,783	1,680,137	1,718,210
Transit	2,540,820	2,359,228	2,038,547	2,215,223	2,298,862	2,354,540	2,714,383	2,917,813	3,066,511	3,361,381
Water	8,829,630	9,139,256	8,645,421	8,948,287	8,980,994	9,181,423	9,622,826	9,890,095	10,173,955	10,845,330
Total business-type activities	15,892,590	16,244,476	15,850,789	16,233,963	16,125,151	16,089,819	17,041,449	17,822,222	18,869,697	19,713,745
Total primary government	\$ 91,514,304	\$ 96,614,660	\$ 93,855,322	\$ 98,246,366	\$ 99,678,556	\$ 99,173,600	\$ 102,249,033	\$ 108,020,521	\$ 113,606,383	\$ 123,975,137
Program Revenues										
Governmental activities:										
Charges for services:										
General government	\$ 4,855,947	\$ 5,126,923	\$ 5,091,090	\$ 5,432,955	\$ 5,067,281	\$ 5,497,834	\$ 5,423,120	\$ 5,730,156	\$ 5,997,403	\$ 6,195,338
Public works	8,066,296	8,215,969	9,006,678	10,317,926	11,146,171	11,767,500	12,706,586	13,459,995	13,438,315	13,486,598
Other activities	1,165,914	911,091	1,030,878	1,123,347	1,106,880	1,108,756	996,480	744,123	751,477	753,544
Operating grants and contributions	5,920,889	3,801,382	4,426,140	4,505,960	5,037,836	5,237,139	4,428,311	4,675,984	4,002,036	5,142,923
Capital grants and contributions	2,917,678	4,913,193	5,685,329	5,843,875	2,991,355	3,949,165	7,243,043	5,516,540	8,346,684	4,838,875
Total govmtl activity prgm revenues	22,926,724	22,968,558	25,240,115	27,224,063	25,349,523	27,560,394	30,797,540	30,126,798	32,535,915	30,417,278
Business-type activities:										
Charges for services:										
Civic center	915,970	1,047,163	930,113	968,296	975,050	941,963	968,322	1,000,078	1,138,735	971,360
Golf course	985,883	1,126,764	905,153	928,512	844,392	974,094	1,046,272	1,012,359	992,086	903,040
Transit	83,792	62,810	81,418	98,804	115,597	111,750	189,754	184,332	189,931	191,826
Water	6,936,227	7,586,073	8,925,396	10,333,108	10,657,748	11,327,208	12,066,695	12,687,985	12,300,282	13,215,887
Operating grants and contributions	1,157,412	1,198,730	1,307,484	1,411,923	1,422,853	1,515,747	1,647,581	2,303,705	2,834,655	2,751,946
Capital grants and contributions	1,213,667	1,510,505	1,698,748	736,314	3,184,780	541,173	7,795,194	801,268	266,752	261,931
Total busnss-type prgm revens	11,292,951	12,532,045	13,848,312	14,476,957	17,200,420	15,411,935	23,713,818	17,989,727	17,722,441	18,295,990
Total primary government program	\$ 34,219,675	\$ 35,500,603	\$ 39,088,427	\$ 41,701,020	\$ 42,549,943	\$ 42,972,329	\$ 54,511,358	\$ 48,116,525	\$ 50,258,356	\$ 48,713,268

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Net (expense)/revenue										
Governmental activities	\$ (52,694,990)	\$ (57,401,626)	\$ (52,764,418)	\$ (54,788,340)	\$ (58,203,882)	\$ (55,523,387)	\$ (54,410,044)	\$ (60,071,501)	\$ (62,200,771)	\$ (73,844,114)
Business-type activities	(4,599,639)	(3,712,431)	(2,002,477)	(1,757,006)	1,075,269	(677,884)	6,672,369	167,505	(1,147,256)	(1,417,755)
Total primary government net expenses	\$ (57,294,629)	\$ (61,114,057)	\$ (54,766,895)	\$ (56,545,346)	\$ (57,128,613)	\$ (56,201,271)	\$ (47,737,675)	\$ (59,903,996)	\$ (63,348,027)	\$ (75,261,869)
General Revenues and Other Changes in Net Assets										
Governmental activities										
Taxes										
Property taxes	\$ 6,612,603	\$ 7,348,241	\$ 7,489,471	\$ 7,923,348	\$ 7,707,653	\$ 8,176,273	\$ 8,631,895	\$ 9,163,826	\$ 10,217,089	\$ 10,616,469
Sales taxes	45,584,783	45,149,671	41,685,781	43,127,692	45,659,894	46,717,755	50,519,838	54,786,123	60,570,243	64,596,373
Franchise taxes	6,842,265	5,446,301	5,702,863	5,787,057	4,873,591	5,420,601	5,952,906	5,736,856	5,472,965	5,722,675
Riverboat taxes	8,399,666	9,099,020	8,959,034	9,113,904	9,713,282	9,691,942	9,664,375	11,054,210	10,799,768	10,657,944
Grants and contributions not restricted to specific programs	195,018	201,846	198,471	190,806	3,462,831	181,836	185,172	180,867	194,470	227,691
Interest and investment earnings	4,781,799	2,638,358	1,728,068	1,089,127	575,503	62,044	671,283	965,038	834,331	1,162,105
Miscellaneous	3,717,359	859,064	1,206,950	2,194,144	1,479,307	1,922,170	3,024,050	4,722,125	3,730,355	4,666,850
Gain (loss) on sales of capital assets	67,296	-	-	-	-	-	-	-	-	-
Transfers	(6,378,347)	(6,554,391)	(3,060,758)	(2,746,015)	(3,545,790)	(4,113,925)	(3,645,582)	(2,348,768)	(2,515,786)	(2,935,905)
Total governmental activities	69,822,442	64,188,110	63,909,880	66,680,063	69,926,271	68,058,696	75,003,937	84,260,277	89,303,435	94,714,202
Business-type activities:										
Grants and contributions not restricted to specific programs	200,000	200,000	200,000	-	-	-	-	-	-	-
Interest and investment earnings	181,262	26,597	46,565	52,549	35,695	(12,505)	81,712	227,141	133,929	251,993
Miscellaneous	252,500	-	-	-	-	-	-	113,376	141,451	-
Gain (loss) on sales of capital assets	(497,393)	-	-	-	-	-	-	-	-	-
Transfers	6,378,347	6,554,391	3,060,758	2,746,015	3,545,790	4,113,925	3,645,582	2,348,768	2,515,786	2,935,905
Total business type activities	6,514,716	6,780,988	3,307,323	2,798,564	3,581,485	4,101,420	3,727,294	2,689,285	2,791,166	3,187,898
Total primary government	\$ 76,337,158	\$ 70,969,098	\$ 67,217,203	\$ 69,478,627	\$ 73,507,756	\$ 72,160,116	\$ 78,731,231	\$ 86,949,562	\$ 92,094,601	\$ 97,902,100
Change in Net Assets										
Governmental activities	\$ 17,127,452	\$ 6,786,484	\$ 11,145,462	\$ 11,891,723	\$ 11,722,389	\$ 12,535,309	\$ 20,593,893	\$ 24,188,776	\$ 27,102,664	\$ 20,870,088
Business-type activities	1,915,077	3,068,557	1,304,846	1,041,558	4,656,754	3,423,536	10,399,663	2,856,790	1,643,910	1,770,143
Total primary government	\$ 19,042,529	\$ 9,855,041	\$ 12,450,308	\$ 12,933,281	\$ 16,379,143	\$ 15,958,845	\$ 30,993,556	\$ 27,045,566	\$ 28,746,574	\$ 22,640,231

CITY OF LAKE CHARLES, LOUISIANA
 Governmental Activities Tax and Other Revenues by Source
 Last Ten Fiscal Years
 (accrual basis of accounting)

Fiscal Year	Property Tax	One Percent Sales Tax (1965)	* Additional One Percent Sales Tax (1987)	Employee's Pay Quarter cent Sales Tax (1995)	One-Quarter Cent Sales Tax Debt Reserve Fund	Riverboat Gaming Tax	Electric Utility Franchise		Gas Utility Franchise		Cable Television Franchise		Charges for Services User Fees Wastewater
							Utility Franchise	Franchise	Utility Franchise	Franchise	Utility Franchise	Franchise	
2008	\$ 6,612,603	\$ 20,048,716	\$ 20,048,779	\$ 5,012,194	\$ -	\$ 8,399,666	\$ 5,215,659	\$ 632,849	\$ 993,758	\$ 7,953,166			
2009	7,348,241	19,767,418	19,767,417	4,932,015	-	9,099,020	3,964,234	588,931	893,136	8,149,099			
2010	7,489,471	18,382,454	18,382,454	4,595,619	-	8,959,034	4,183,356	590,275	929,232	8,934,311			
2011	7,923,348	18,994,509	18,994,509	4,750,340	-	9,113,904	4,346,623	483,307	957,127	10,191,203			
2012	7,707,653	19,940,426	19,940,425	4,985,113	-	9,713,282	3,463,387	405,302	1,004,902	11,001,880			
2013	8,176,273	20,638,460	20,638,461	5,159,621	-	9,691,942	4,009,040	396,650	1,014,911	11,601,657			
2014	8,631,895	22,309,909	22,309,909	5,577,484	-	9,664,375	4,442,183	474,212	1,036,511	12,519,677			
2015	9,163,826	24,233,672	24,233,672	6,058,418	-	11,054,210	4,339,524	420,979	976,353	13,323,763			
2016	10,217,089	24,759,696	24,759,696	6,189,924	4,571,836	10,799,768	4,098,903	360,464	1,013,598	13,281,720			
2017	10,616,469	25,695,368	25,695,368	6,423,849	6,372,113	10,657,944	4,295,722	406,840	1,020,114	13,221,450			

* Sales tax levy above dedicates 28 percent of collections to Capital Projects of which 60 percent can be used for debt service

Notes: Beginning fiscal year 2007, the City has entered into a Cooperative Endeavor Agreement with

the Calcasieu Parish Policy Jury to pool gaming on a parish-wide basis.

Golden Nugget Casino opened in December 2014.

2009 property tax revenues reflect the reassessment of property in 2008.

2013 property tax revenues reflect the reassessment of property in 2012.

2017 property tax revenues reflect the reassessment of property in 2016.

2016 15 year quarter cent sales tax began January 2016

Monthly Sales Tax Receipts 28% Dedicated to Capital Projects (included in above)

Collection Month	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
November	\$ 457,279	\$ 455,770	\$ 392,024	\$ 426,589	\$ 405,728	\$ 439,768	\$ 451,838	\$ 529,736	\$ 535,012	\$ 544,564
December	451,762	465,968	411,697	420,851	393,645	446,902	523,949	541,692	533,725	564,660
January	598,144	622,484	542,866	553,457	588,320	580,761	609,804	702,020	694,329	730,672
February	424,821	418,689	369,537	386,115	511,944	424,817	425,861	500,766	512,445	527,052
March	431,582	409,673	413,601	420,739	436,991	447,863	474,515	514,014	519,495	520,045
April	508,343	545,560	476,895	478,140	498,970	521,802	528,496	617,823	652,316	665,259
May	444,422	437,274	411,099	438,799	438,287	470,869	529,857	540,169	548,264	591,265
June	460,165	425,190	418,131	423,997	466,481	493,820	526,757	547,963	565,631	597,337
July	489,610	467,518	454,755	467,521	478,381	497,303	538,256	598,577	611,634	686,415
August	486,688	424,589	411,539	426,331	443,114	487,062	519,849	577,527	611,509	571,248
September	416,796	428,762	417,784	443,151	467,114	487,685	513,189	549,074	557,614	583,584
October	444,037	433,399	427,158	432,773	454,344	480,117	604,404	566,067	590,743	612,602
Total	\$ 5,613,650	\$ 5,534,877	\$ 5,147,087	\$ 5,318,463	\$ 5,583,319	\$ 5,778,769	\$ 6,246,775	\$ 6,785,428	\$ 6,932,717	\$ 7,194,703

CITY OF LAKE CHARLES, LOUISIANA

Fund Balances of Governmental Funds

Last Ten Fiscal Years

(modified accrual basis of accounting)
(amounts expressed in thousands)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
General Fund										
Reserved	\$ 3,289,392	\$ 230,186	\$ 297,834							
Unreserved	28,820,688	28,007,800	25,483,998							
Nonspendable				\$ 486,580	\$ 543,389	\$ 478,983	\$ 525,480	\$ 621,486	\$ 666,530	\$ 684,120
Committed				2,895,603	2,567,929	2,363,360	2,853,169	2,413,358	2,061,843	3,561,194
Unassigned				21,932,680	22,245,646	23,053,203	25,996,329	28,338,533	27,297,165	30,764,493
Total General Fund	32,110,080	28,237,986	25,781,832	25,314,863	25,356,964	25,895,546	29,374,978	31,373,377	30,025,538	35,009,807
All other governmental funds										
Reserved	23,285,955	19,013,569	16,022,853							
Unreserved, reported in:										
Special revenue funds	8,778,666	12,922,418	14,598,101							
Capital projects funds	51,085,939	43,174,593	77,320,653							
Nonspendable				27,460	51,623	50,925	30,840	46,917	48,896	62,165
Restricted				44,338,979	31,731,731	23,962,211	22,754,774	24,595,560	31,272,991	33,409,232
Committed				51,269,454	50,934,223	57,358,834	57,603,158	65,108,250	72,116,986	55,063,188
Assigned				8,388,325	12,033,195	7,674,979	10,491,959	13,392,519	9,851,745	8,994,330
Total all other governmental funds	83,150,560	75,110,580	107,941,607	104,024,218	94,750,772	89,046,949	90,880,731	103,143,246	113,290,618	97,528,915
Total all governmental funds	\$ 115,260,640	\$ 103,348,566	\$ 133,723,439	\$ 129,339,081	\$ 120,107,736	\$ 114,942,495	\$ 120,255,709	\$ 134,516,623	\$ 143,316,156	\$ 132,538,722

* The increases in fund balance in fiscal year 2010 are due primarily to unspent bond proceeds received during the period for capital projects and spent in future years.

* Note GASB 54 adopted in 2011.

* GASB 68 adopted in 2015

CITY OF LAKE CHARLES, LOUISIANA
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Revenues:										
Taxes	\$ 62,863,828	\$ 63,906,886	\$ 60,681,304	\$ 62,638,371	\$ 65,208,410	\$ 67,508,949	\$ 71,638,915	\$ 77,964,674	\$ 81,278,866	\$ 88,826,340
Licenses and permits	7,635,503	6,104,766	6,357,695	6,633,096	5,526,807	6,349,383	6,686,060	6,657,120	9,940,761	6,597,424
Intergovernmental	9,417,429	8,851,035	10,830,886	10,759,547	8,264,523	9,752,774	12,275,671	10,364,017	12,965,781	10,603,497
Charges for services	10,232,457	10,440,834	11,300,612	13,134,106	13,680,453	14,375,194	15,290,879	16,016,725	16,050,508	16,286,940
Fines and forfeitures	306,694	322,461	338,073	383,267	311,388	247,061	253,920	195,139	186,042	301,103
Miscellaneous	6,600,618	4,582,043	2,708,846	2,826,993	2,351,245	1,888,663	1,695,540	3,064,934	1,632,574	2,154,234
Total revenues	97,056,529	94,208,025	92,217,416	96,375,380	95,342,826	100,122,024	107,840,985	114,262,609	122,054,532	124,769,538
Expenditures:										
Current operating:										
General government	2,449,791	2,598,746	2,727,390	2,857,662	2,876,353	2,892,999	2,945,962	3,016,207	3,059,233	3,204,360
Finance	1,352,358	1,389,805	1,496,010	1,488,859	1,498,360	1,524,491	1,594,704	1,610,407	1,739,594	1,714,273
Human Resources	288,724	317,809	352,726	313,428	312,168	309,113	339,091	367,152	374,721	397,613
Fire	12,634,153	13,074,636	12,729,943	12,940,071	13,293,542	13,523,625	14,481,544	14,493,469	14,938,379	15,870,091
Police	14,094,524	14,196,539	15,775,008	16,200,141	17,108,345	18,311,542	17,911,230	18,096,917	18,530,921	19,770,508
Public works	20,648,106	20,039,183	20,272,640	20,324,226	21,183,964	21,449,006	22,045,127	22,093,947	23,986,800	26,421,585
Planning and development	2,805,009	2,305,258	2,596,371	3,028,735	2,785,459	2,793,690	2,535,761	2,679,361	2,521,354	2,611,276
Community services	4,662,889	4,545,957	4,780,142	4,721,208	4,913,007	5,516,244	5,343,835	5,389,074	5,509,270	5,998,397
General services	5,554,769	4,254,079	4,096,854	4,168,195	4,127,074	4,453,969	4,253,097	4,415,871	4,629,048	4,788,886
Capital projects	19,136,059	28,093,724	24,458,504	25,022,530	27,249,392	21,031,285	18,090,669	14,829,729	33,685,525	50,470,051
Debt service:										
Principal retirement	3,637,281	3,991,176	6,427,242	5,449,519	5,836,224	6,947,090	6,790,771	5,405,386	5,722,670	6,664,637
Bond issuance costs	-	-	1,414,680	147,128	-	-	-	-	-	-
Interest and fiscal charges	2,905,960	2,758,796	2,109,632	3,982,945	4,247,927	3,603,630	3,398,436	4,591,559	2,854,289	2,719,730
Total expenditures	90,169,623	97,565,708	99,237,142	100,644,647	105,431,815	102,356,684	99,730,227	96,989,079	117,551,804	140,631,407
Excess (deficiency) of revenues over expenditures	6,886,906	(3,357,683)	(7,019,726)	(4,269,267)	(10,088,989)	(2,234,660)	8,110,758	17,273,530	4,502,728	(15,861,869)
Other financing sources (uses):										
Transfers in	17,610,913	17,216,245	14,552,013	15,153,082	19,551,176	21,967,386	21,798,979	21,876,158	41,585,711	26,615,768
Transfers out	(24,489,260)	(25,770,636)	(18,612,300)	(18,982,135)	(22,915,600)	(25,731,311)	(24,694,561)	(26,354,532)	(44,101,497)	(29,551,673)
Issuance of debt - refunding bonds	-	-	-	-	-	-	-	15,825,000	-	24,140,000
Issuance of debt	-	-	57,015,000	3,713,962	4,222,067	833,344	98,037	-	6,812,591	8,012,943
Premium on debt issuance	-	-	2,174,886	-	-	-	-	906,376	-	3,687,728
Bond refunding-cost of issuance	-	-	-	-	-	-	-	(270,617)	-	(378,726)
Pymnt refunded bond escrw-current	-	-	-	-	-	-	-	-	-	(5,920,000)
Pymnt refunded bond escrw-advance	-	-	(17,735,000)	-	-	-	-	(14,995,000)	-	(19,720,000)
Pymnt refunded bond escrw-interest	-	-	-	-	-	-	-	-	-	(1,801,605)
Total other financing sources(uses)	(6,878,347)	(8,554,391)	37,394,599	(115,091)	857,643	(2,930,581)	(2,797,545)	(3,012,615)	4,296,805	5,084,435
Net change in fund balances	\$ 8,559	\$ (11,912,074)	\$ 30,374,873	\$ (4,384,358)	\$ (9,231,346)	\$ (5,165,241)	\$ 5,313,213	\$ 14,260,915	\$ 8,799,533	\$ (10,777,434)
Debt service as a percentage of noncapital expenditures	9.59%	9.37%	11.18%	12.29%	13.53%	13.24%	12.90%	12.29%	10.47%	10.23%

Governmental Activities Tax Revenues by Source

Fiscal Year	Last Ten Fiscal Years						
	Additional One Percent Sales Tax (87)	Employee's Pay Quarter cent Sales Tax (.95)	Riverboat Gaming Tax	Electric Utility Franchise	Gas Utility Franchise	Cable Television Franchise	
2008	\$ 20,048,716	\$ 5,012,194	\$ 8,399,666	\$ 5,215,659	\$ 632,849	\$ 993,758	
2009	19,767,418	4,932,012	9,099,020	3,964,234	588,931	893,136	
2010	18,382,454	4,595,619	8,959,034	4,183,356	590,275	929,232	
2011	18,994,509	4,750,340	9,113,904	4,346,623	483,307	957,127	
2012	19,940,425	4,985,113	9,713,282	3,463,387	405,302	1,004,902	
2013	20,638,460	5,159,621	9,691,942	4,009,040	396,650	1,014,911	
2014	22,309,909	5,577,484	9,664,375	4,442,183	474,212	1,036,511	
2015	24,233,672	6,058,418	11,054,210	4,339,524	420,979	976,353	
2016	24,759,696	6,189,924	10,799,768	4,098,903	360,464	1,013,598	
2017	25,695,368	6,423,849	10,657,944	4,295,722	406,840	1,020,114	

CITY OF LAKE CHARLES, LOUISIANA
Assessed and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended	Tax Year	Real Property and Mobile		Personal, Business		Public Utilities		Total all Property		Total Direct Tax Rate	Assessed Value as a Percentage of Actual Value
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value		
2008	2007	\$ 295,823,700	\$ 2,958,237,000	\$ 114,102,720	\$ 760,684,800	\$ 18,450,920	\$ 73,803,680	\$ 428,377,340	\$ 3,792,725,480	16.09	11.29%
2009	2008	352,041,171	3,520,411,710	116,471,700	776,478,000	18,738,980	74,955,920	487,251,851	4,371,845,630	15.35	11.00%
2010	2009	362,072,150	3,620,721,500	109,775,460	731,836,400	18,833,580	75,334,320	490,681,190	4,427,892,220	15.35	11.08%
2011	2010	368,075,460	3,680,756,600	113,615,250	757,435,000	19,094,820	76,379,280	500,785,530	4,514,570,880	15.35	11.09%
2012	2011	371,813,160	3,718,131,600	111,831,890	745,545,933	16,539,480	66,157,920	500,184,530	4,529,835,453	15.35	11.04%
2013	2012	408,917,100	4,089,171,000	106,665,010	711,100,067	17,706,110	70,824,440	533,288,220	4,871,095,507	15.35	10.95%
2014	2013	432,041,780	4,320,417,800	148,418,710	989,458,067	18,114,470	72,457,880	598,574,960	5,382,333,747	15.35	11.12%
2015	2014	483,192,030	4,831,920,800	168,282,760	1,121,835,067	17,272,840	71,272,840	669,293,050	6,025,078,707	15.35	11.11%
2016	2015	516,842,790	5,168,427,900	164,358,110	1,095,720,733	19,543,930	78,175,720	700,744,830	6,342,324,353	15.35	11.05%
2017	2016	541,069,351	5,410,693,510	159,795,020	1,065,300,133	19,986,390	79,945,560	720,850,761	6,555,939,203	15.23	11.00%

Note:

(1) Ratios of assessed valuation to actual value are established by state law. Assessment ratios currently applicable to various classes of property are as follows:

- 10% - Land and residential improvements
- 15% - Commercial improvements
- 15% - Personal property
- 25% - Public Utilities

(2) All property assessments are made by the Calcasieu Parish Assessor or the Louisiana Tax Commission. Required reassessments of all properties were made in 2008, 2012 and 2016.

Source: Calcasieu Parish Sheriff & Tax Collector

CITY OF LAKE CHARLES, LOUISIANA

Property Tax Millage Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Calendar Year	City of Lake Charles		Calcasieu Parish School Board				Calcasieu Parish							Parish Total
	Fiscal Year	General and Special Revenue Funds	Total	General Fund	Debt Service Funds	Total	Police Jury	Road Districts	Gravity Drainage	Recreation and Com Centers	Fire Protection	Airport Harbor & Terminal	Water & Sewer	
2007		16.09	16.09	18.72	27.50	46.22	41.5	3.88	5.79	7.00	11.54	8.80	18.14	96.95
2008	2008	15.35	15.35	18.72	24.00	42.72	39.28	3.67	5.29	7.00	11.08	8.34	18.46	93.12
2009	2009	15.35	15.35	18.72	24.00	42.72	33.02	3.67	5.79	5.65	11.08	8.34	15.59	83.14
2010	2010	15.35	15.35	18.72	24.00	42.72	33.02	3.67	5.79	4.79	11.08	8.34	15.59	82.28
2011	2011	15.35	15.35	18.72	24.00	42.04	33.82	3.53	5.57	5.77	10.85	8.14	15.37	83.05
2012	2012	15.35	15.35	18.04	22.60	40.64	34.01	3.53	5.57	5.77	10.85	8.14	15.37	83.24
2013	2013	15.35	15.35	18.04	22.20	40.24	34.78	4.06	5.57	5.32	10.85	8.14	15.37	84.09
2014	2014	15.35	15.35	18.04	22.20	40.24	35.46	4.06	5.57	7.40	10.85	8.19	15.37	86.90
2015	2015	15.23	15.23	17.23	21.00	38.23	32.86	3.88	5.79	7.93	11.54	8.58	12.51	83.09
2016	2016	15.23	15.23	17.23	21.00	38.23	34.29	3.88	5.79	7.59	11.54	8.58	12.43	84.10

Source: Information obtained from Calcasieu Parish Tax Assessor

Note: Overlapping rates are those of local governmental entities that apply to property owners within the City of Lake Charles. Not all overlapping rates apply to all property owners.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

CITY OF LAKE CHARLES, LOUISIANA

Principal Property Taxpayers

Tax Year December 31, 2016 and December 31, 2007

for Fiscal Year Ended September 30, 2017 and September 30, 2008

Taxpayer	Type of Business	2017			2008		
		Assessed Valuation 2016	Rank	Percentage of Total Valuation	Assessed Valuation 2007	Rank	Percentage of Total Valuation
Golden Nugget Lake Charles LLC	Hotel/Casino	\$54,725,790	1	7.59 %			
PNK (Lake Charles) LLC	Hotel/Casino	44,004,940	2	6.10 %	35,946,860	1	7.37 %
Entergy Gulf States Louisiana LLC	Electric Utility	11,322,620	3	0.87 %	6,492,560	4	1.33 %
IFG Port Holdings, LLC	Warehousing and Storage	6,243,470	4	0.65 %			
JP Morgan Chase Bank NA	Bank	4,700,180	5	1.57 %	3,332,480	9	0.68 %
Wal-Mart Real Esttæe Business Trust	Retail	4,380,130	6	0.61 %	8,345,010	3	1.71 %
Women & Children's Hospital LLC	Hospital	3,529,150	7	0.49 %	4,456,090	6	0.91 %
Bolton Ford LLC	Automotive Dealership	3,282,320	8	0.46 %			
Carboline CO	Petrochemical Manufacturing	2,955,690	9	0.41 %			
Crowley Marine Services	Facilities Support Services	2,911,090	10	0.40 %			
Bell South Telecommunications	Telephone	-			9,015,720	2	1.85 %
Capital One NA * Hibernia in 2002	Bank	-			5,643,400	5	1.16 %
Harrah's Entertainment Inc * Players in 1998	Riverboat Casino	-			3,511,760	7	0.72 %
Cameron State Bank	Bank	-			3,415,940	8	0.70 %
Firestone Synthetic Rubber	Petrochemical Manufacturing	-			3,316,970	10	0.68 %
		<u>\$138,055,380</u>		<u>19.15%</u>	<u>\$83,476,790</u>		<u>17.11%</u>

2017 Total city valuation: \$ 720,850,761

2008 Total city valuation: \$ 487,519,852

Source: Calcasieu Parish Tax Collector

CITY OF LAKE CHARLES, LOUISIANA

Sales Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Calendar Year	City of Lake Charles										Calcasieu Parish			State of Louisiana					
	Dedicated 1%					Employee's					School Board			Law			Tourism		
	Fiscal Year	General Fund	Public Safety	Public Works	Waste Water	Recreation	Capital Project	Pay	General	Salaries	Enforcement	General	Enforcement	General	Enforcement	General	Enforcement	General	Enforcement
2008	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2009	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2010	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2011	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2012	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2013	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2014	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2015	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	0.25%	1.50%	0.50%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.00%
2016	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	*0.25%	1.50%	*1.00%	0.75%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	3.97%	0.03%	9.25%
2017	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	†0.50%	1.50%	1.00%	0.75%	**4.97%	0.03%	**4.97%	0.03%	**4.97%	0.03%	**4.97%	0.03%	10.75%
2018	1.00%	0.20%	0.28%	0.16%	0.08%	0.28%	†0.50%	1.50%	1.00%	0.75%	**4.97%	0.03%	**4.97%	0.03%	**4.97%	0.03%	**4.97%	0.03%	10.75%

*Rate increased from 0.50% to 1.00% July 1, 2015
†Rate increased from 0.25% to 0.50% January 1, 2016
**Rate increased from 3.97% to 4.97% April 1, 2016

Source: Information obtained from Calcasieu Parish Sales and Use Tax office.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

CITY OF LAKE CHARLES, LOUISIANA

Principal Sales Taxpayers

Tax Year June 30, 2016 and June 30, 2007

for Fiscal Year Ended September 30, 2017 and September 30, 2008

Type of Business	2017			2008		
	Tax Paid	Rank	Percentage of Total Valuation	Tax Paid	Rank	Percentage of Total Valuation
Retail	\$5,844,570	1	9.10%	\$6,423,577	1	14.29%
Government	3,060,502	2	4.76%	2,706,770	2	6.02%
Hotel and Casino	1,850,107	3	2.88%	-	-	-
Hotel and Casino	1,309,336	4	2.04%	1,130,368	3	2.52%
Grocery	1,055,333	5	1.64%	848,971	5	1.89%
Health Care	929,775	6	1.45%	618,965	8	1.38%
Building Supply	898,679	7	1.40%	968,283	4	2.15%
Building Supply	628,982	8	0.98%	740,079	7	1.65%
Retail	586,831	9	0.91%	768,557.64	6	1.71%
Grocery	574,103	10	0.89%	618,849.98	9	1.38%
Retail	-	-	-	464,367	10	1.03%
	<u>\$ 16,738,218</u>		<u>26.06%</u>	<u>\$ 15,288,788</u>		<u>34.02%</u>

2017 Total sales tax: \$ 64,231,599

2008 Total sales tax: \$ 44,942,517

CITY OF LAKE CHARLES, LOUISIANA

Ratios of Outstanding Debt
Last Ten Fiscal Years

Fiscal Year	Bounded Debt										Loans				Total of All Debt	Percentage of Personal Income	Per Capita	
	Pension Refunding Bonds	LCDAs Sewer Refunding Bonds	LCDAs Sewer Refunding Bonds	2007 LCDAs Public Improvement Bonds	2007 LCDAs Public Improvement Bonds	2010 LCDAs Public Improvement Bonds	2010 LCDAs Public Improvement Bonds	2014 LCDAs Public Improvement Refinancing Bonds	2014 LCDAs Public Improvement Refinancing Bonds	2017 LCDAs Public Improvement Refinancing Bonds	2017 LCDAs Public Improvement Refinancing Bonds	Deferred Amount LCDA Public Improvement 2017 Bonds	Deferred Amount LCDA Public Improvement 2014 Bonds	DEQ Loan				Lake Charles City Court Building
2008	\$5,915,000	\$21,010,000	\$-	\$33,370,000	\$1,029,081	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$61,324,081	\$-	\$-	\$61,324,081	2.59%	\$855
2009	5,005,000	20,100,000	-	32,195,000	973,952	-	-	-	-	-	-	-	58,273,952	-	-	58,273,952	2.46%	812
2010	4,035,000	-	16,175,000	30,970,000	918,823	39,280,000	1,671,027	-	-	-	-	-	93,481,084	-	-	93,481,084	3.65%	1,298
2011	3,005,000	-	14,905,000	29,695,000	863,694	37,705,000	1,570,765	-	-	-	-	-	88,136,490	918,201	3,918,201	92,054,691	3.60%	1,279
2012	1,930,000	-	13,610,000	28,370,000	808,565	35,960,000	1,470,503	-	-	-	-	-	82,501,896	5,140,268	2,905,000	90,547,164	3.45%	1,255
2013	805,000	-	12,290,000	26,995,000	753,436	34,165,000	1,370,241	-	-	-	-	-	76,692,302	5,015,612	2,805,000	84,512,914	3.17%	1,150
2014	-	-	10,930,000	25,565,000	698,307	32,315,000	1,269,979	-	-	-	-	-	71,052,708	4,146,649	2,700,000	77,899,357	2.92%	1,060
2015	-	-	9,535,000	9,080,000	256,639	30,410,000	1,169,717	15,775,000	854,085	-	-	-	67,315,660	3,934,648	2,590,000	73,840,308	2.75%	986
2016	-	-	8,100,000	7,530,000	224,560	28,445,000	1,069,455	15,605,000	784,364	-	-	-	61,954,395	10,509,239	2,475,000	74,938,634	2.68%	985
2017	-	-	6,600,000	-	-	6,685,000	259,273	15,430,000	714,643	24,140,000	3,087,728	-	57,673,457	17,558,182	2,360,000	77,591,639	2.69%	1,010

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.
None of this debt is General Obligation Debt.

See the Schedule of Demographics and Economic Statistics for personal income and population data.

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

CITY OF LAKE CHARLES, LOUISIANA

Computation of Legal Debt Margin
Last Ten Fiscal Years
(amounts expressed in thousands)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Debt limit	\$ 51,710	\$ 56,732	\$ 49,305	\$ 50,314	\$ 50,258	\$ 53,554	\$ 60,093	\$ 67,169	\$ 70,314	\$ 72,330
Total net debt applicable to limit	0	0	0	0	0	0	0	0	0	0
Legal debt margin	<u>\$ 51,710</u>	<u>\$ 56,732</u>	<u>\$ 49,305</u>	<u>\$ 50,314</u>	<u>\$ 50,258</u>	<u>\$ 53,554</u>	<u>\$ 60,093</u>	<u>\$ 67,169</u>	<u>\$ 70,314</u>	<u>\$ 72,330</u>
Total net debt applicable to the limit as a percentage of debt limit	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Legal Debt Margin Calculation for Fiscal Year 2017

(amounts expressed in thousands)

Assessed value	\$ 720,851
Add back: exempt real property	<u>2,459</u>
Total assessed value	<u>\$ 723,310</u>
Debt limit (10% of total assessed value)	\$ 72,330
Total outstanding General Obligation Bonds of City of Lake Charles	<u>-</u>
Legal capacity of City of Lake Charles for General Obligation Bonds	<u>\$ 72,330</u>

Note:

Under state finance law, the City of Lake Charles' outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds. The City of Lake Charles had \$73,372,761 outstanding bonded debt at September 30, 2015. None of this debt is General Obligation Debt secured by ad valorem taxes, and the amount applicable to the legal debt limitation is therefore zero. All City of Lake Charles general obligation debt was paid in fiscal year 1997.

CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET

CITY OF LAKE CHARLES, LOUISIANA

Demographic and Economic Statistics
 Last Ten Calendar Years

Calendar Year	Population	Personal Income (amts in thousands)	Per Capita Personal Income (1)	Median Age	Public City School Enrollment (K-12 Grades)	Private City School Enrollment (K-12 Grades)	Total City School Enrollment (K-12 Grades)	Unemployment Percentage Rate
2008	71,757	\$ 2,371,425	\$ 33,048	34.5	12,783	2,741	15,524	5.9 %
2009	71,757	2,371,425	33,048	35.3	12,566	2,575	15,141	7.3 %
2010	71,993	2,558,631	35,540	35.3	12,034	2,465	14,499	6.3 %
2011	72,177	2,621,757	36,324	35.9	12,399	3,482	15,881	6.8 %
2012	73,474	2,668,282	36,316	35.0	13,375	3,099	16,474	6.1 %
2013	74,024	2,663,458	35,981	35.0	13,539	3,974	17,513	5.6 %
2014	74,889	2,683,273	35,830	34.1	13,333	4,435	17,768	5.8 %
2015	76,070	2,795,649	36,751	31.8	13,357	4,430	17,787	4.2 %
2016	76,848	2,879,110	37,465	34.1	13,451	3,998	17,449	4.2 %

Notes:

- (1) Estimates for population, income, age and unemployment provided by the Bureau of Labor Statistics and the US Census Bureau
- (2) School enrollment includes public and state approved private schools only as provided by the Calcasieu Parish School Board and the Louisiana Department of Education

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

CITY OF LAKE CHARLES, LOUISIANA

Principal Employers in the MSA
Calendar Year 2017 and 2008

Employer	Type of Business	2017			2008		
		Number of Employees	Rank	Percentage of Total MSA	Number of Employees	Rank	Percentage of Total MSA
Calcasieu Parish School Board	Education	4,899	1	4.5%	4,850	1	5.4%
Lake Charles Memorial Hospital	Health Care	2,148	2	2.0%	1,039	9	1.2%
Turner Industries Group	Contractor	1,650	3	1.5%			
Golden Nugget	Gaming	1,413	4	1.3%			
L'Auberge Du Lac	Gaming	1,300	5	1.2%	2,400	2	2.7%
Citgo Petroleum	Oil Products	1,113	6	1.0%	1,275	5	1.4%
Christus St. Patrick's Hospital	Health Care	915	7	0.8%	1,085	8	1.2%
Calcasieu Parish Sheriff's Office	Law Enforcement	869	8	0.8%			-
City of Lake Charles	Government	810	9	0.7%	906	10	0.01
Northrop Grumman	Aircraft Maintenance/Repair	721	10	0.7%			
Turner Industries	Fabrication	-	-	-	2,250	3	2.5%
Axiall Corporation (formerly PPG)	Basic Chemical	-	-	-	1,296	4	1.4%
Calcasieu Parish Police Jury	Government	-	-	-	1,173	6	1.3%
Isle of Capri Casino	Gaming	-	-	-	1,171	7	1.3%
		<u>15,838</u>		<u>14.4%</u>	<u>17,445</u>		<u>19.5%</u>

Source: SWLA Economic Development Alliance and Imperial Calcasieu Regional Planning and Development (Major Employers in Southwest Louisiana with 100+ full-time, non-contract employees)

MSA: Metropolitan Statistical Area includes all of Calcasieu and Cameron Parish. All top ten employers are in Calcasieu Parish

	2017	2008
Total employment: Calcasieu Parish	109,856	89,499

CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET

CITY OF LAKE CHARLES, LOUISIANA

Operating Indicators by Function
Last Ten Fiscal Years

Function	Fiscal Year									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
General government										
* Legal: request for legal action		239	199	90	51	96	102	103	87	75
Printing/communication:										
* Number of mail pieces metered		67,550	72,701	130,336	175,019	100,651	121,273	85,851	79,967	61,347
Risk Management										
Accident reports/investigations	626	544	632	443	377	415	457	503	553	558
Claims	277	178	289	208	186	205	226	249	273	322
Finance/includes Water Business										
Checks issued	15,356	15,543	14,760	14,927	23,699	19,750	12,025	11,652	13,520	11,412
Occupational licenses processed	5,431	6,273	6,031	6,027	5,845	5,382	5,134	5,193	5,206	5,206
Purchase orders processed	3,738	3,290	2,881	2,785	2,800	2,825	2,653	2,694	2,938	2,840
Water: number of customers	28,147	28,124	28,886	28,775	28,926	29,704	30,042	29,980	30,226	30,862
Water: Average daily consumption (millions of gallons per day)	10.79	9.33	8.87	9.05	9.03	8.65	8.42	8.75	8.68	10.73
Human Resources										
Applications received	711	961	1,000	1,327	1,250	1,328	1,100	971	1,011	956
New hires	483	462	425	432	364	436	325	416	412	417
Employee Health Fair Participator	268	285	300	320	325	375	450	530	450	405
Public safety										
Fire: Calls for service	2,571	2,588	2,790	2,863	2,768	2,807	2,996	3,299	3,619	3,979
* Fire: Code inspections	2,775	3,594	4,465	7,305	4,000	7,386	2,929	2,929	2,929	2,929
Police: Calls for service	93,886	90,995	96,732	107,100	108,064	125,161	121,384	106,110	130,060	128,351
Public works										
Solid Waste										
* Tons garbage collected	26,324	26,320	25,814	24,515	23,951	25,018	25,563	25,855	26,782	27,048
* Tons incinerated	3,338	2,322	2,905	4,857	4,163	4,340	8,343	4,920	4,761	4,351
* Tons trash collected	10,682	9,583	7,930	5,957	6,208	6,212	7,053	7,032	7,295	7,557
* Streets: Work orders	647	1,289	1,863	2,708	1,234	1,370	1,734	1,556	2,054	2,054
* Transit: Bus riders	178,889	175,875	190,834	219,802	223,407	228,068	267,126	265,459	258,442	262,603
* Vehicle Maintenance: Work orders	3,530	4,291	5,867	5,689	5,841	5,877	5,498	6,078	6,598	6,444
* Waste water: Work orders	3,337	9,508	11,100	5,490	6,000	12,371	11,898	11,787	13,823	11,195
Planning and development										
Building permits issued	6,287	4,162	6,395	6,073	4,356	4,762	4,122	4,603	4,840	4,331
Community Development										
* Down Payment Assistance	22	17	22	15	24	17	14	17	11	3
* Rehab/Reconstruction	8	8	9	12	13	12	8	5	3	6
* Street Projects	6	3	0	1	2	2	1	0	0	2
Community Services										
Recreation and parks										
* Athletic teams		279	292	311	313	877 ⁺	913 ⁺	823	808	808
* Summer camp attendance	470	219	480	472	447	425	430	355	355	355
* Civic Center: Events	356	377	358	368	353	352	340	356	344	332
Golf Course: Rounds of golf	32,969	36,464	23,852	31,900	30,318	36,317	36,641	33,000	32,780	30,439
Art Center/museum										
* Art exhibits	13	9	11	16	16	15	15	16	15	16
* Concerts/Events	43	35	100	119	25	24	19	28	26	16

Source: Various city departments

* Prior year statistics not available.
+ Includes tournament teams

**CITY OF LAKE CHARLES
FISCAL YEAR 2018 - 2019 ANNUAL BUDGET**

CITY OF LAKE CHARLES, LOUISIANA
Capital Assets Statistics by Function
Last Ten Fiscal Years

Function	Fiscal Year									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Public safety										
Fire Stations in City limits	8	8	8	8	8	8	8	8	8	8
Fire Stations outside City limits			2	2	2	2	2	2	2	2
Police:										
Stations	4	4	4	4	4	4	4	3	4	7
Patrol Units	92	92	92	92	98	94	111	87	114	154
Public works										
Solid Waste/Recycling										
Collection trucks	32	30	34	32	32	32	33	33	33	33
Streets										
Streets (miles)	460	460	460	460	503	534	534	535	549	553
* Streetlights	9,285	9,285	9,285	9,285	14,000	10,000	10,000	11,000	11,000	11,000
* Traffic Signals	66	66	66	66	68	66	62	64	66	64
Transit										
Public Buses	7	7	7	7	4	5	4	4	5	5
Para-transit buses	2	4	4	4	2	2	2	2	2	2
Trolley	-	-	1	1	1	1	1	1	1	1
Waste water										
Sanitary sewers (miles)	600	600	600	600	600	600	600	600	600	600
Storm sewers (miles)	425	425	425	425	425	425	425	425	425	425
* Maximum daily treatment capaci (millions of gallons per day)	13	13	18	18	18	18	18	18	18	18
Water utility										
* Water mains (miles)	455	458	458	460	465	430	470	473	480	480
* Fire hydrants	2,820	2,850	2,850	2,900	2,954	3,000	3,000	3,050	3100	3150
* Maximum daily capacity (millions of gallons per day)	22	22	22	22	22	22	22	22	22	22
Community Services										
Recreation and parks										
** Park acreage	256	466	466	466	465	502	502	502	502	502
Parks	34	34	34	34	33	33	33	33	33	33
Swimming Pools	2	2	2	2	2	2	2	2	2	2
*** Spray parks	1	3	2	2	2	2	2	2	2	2
Tennis courts	17	17	17	17	15	11	11	11	11	11
Community Centers	12	12	12	12	12	13	13	13	13	13
Civic Center	1	1	1	1	1	1	1	1	1	1
Golf Course	1	1	1	1	1	1	1	1	1	1
Art Center/museum	2	2	2	2	2	2	2	2	2	2

Source: Various city departments

* Prior year statistics not available.

**In 2009 the addition of Riverside Park increased total acreage to 466.

***One spray park donated to Ward 3 Recreation District.

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