

**MyPermitNow.org**

Permits, Plan Review, and Inspections

## Create Your Customer Account Today!

Your MyPermitNow Customer Portal account gives you access to your permit information, your original and revised building documents, the ability to post questions to your plans examiner.

The Customer Portal Account relies on your phone number to match your identity to a permit. When you create your account you will be asked to enter a phone number. This is the key to your permit. MyPermitNow will match your phone number with any permit that has your phone number associated with it.



### Please follow these instructions to create your account:

1. Open your web browser (*For example, Internet Explorer or Firefox*) and enter [www.mypermitnow.org](http://www.mypermitnow.org) in the address bar.
2. Click on the green Customer Portal button.
3. Click on the green New Account button.
4. You will see a few important notes concerning the phone number you wish to use for your account. Please read these carefully and Click Next.
5. Complete the New Account form and Click Submit. MyPermitNow will schedule a confirmation call to the phone number entered on the New Account form.
6. Read the confirmation page carefully, as it gives further information on the account verification process. Click done to return to the Customer Portal Homepage.

For support with your account creation, please contact toll-free support line at  
**1-866-95-PERMIT**

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