



**LAKE CHARLES MUNICIPAL
Fire & Police Civil Service Board
P.O. Box 1564
Lake Charles, Louisiana 70602**

**NOTICE
COMPETITIVE CIVIL SERVICE EXAMINATION
FIREFIGHTER**

CLASS:

A written examination will be given in approximately ninety (90) days, on a competitive basis to approved applicants for the purpose of placing names on the promotional employment list in accordance with provisions of the Municipal Fire and Police Civil Service Law and the rules of the Lake Charles Municipal Fire and Police Civil Service Board.

Application forms may be obtained from Ashley Miano or her representative at the Fire Department Administrative Office, 4200 Kirkman Street, Lake Charles, LA, beginning January 15, 2020 through February 13, 2020, between the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday. **Completed applications must be received by the above-mentioned person or her representative at the address given by February 13, 2020 at 3:30 p.m.** Approved applicants will be notified of the exact date, time and place of the examination at least five days prior to the examination date.

QUALIFICATION REQUIREMENTS

- Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.
- Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States.
- Must possess a valid driver's license. Must be at least eighteen (18) years of age.
- Prior to beginning work in this class, must obtain and maintain a valid Louisiana driver's license.
- Applicant must possess one of the following high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. Any Louisiana applicant who presents a home study diploma shall submit necessary documentation indicating Louisiana Board of Elementary and Secondary Education (BESE) approval of the home study curriculum. Non-Louisiana applicants shall be required to present proof of completion of a high school curriculum which has been accredited by the applicant's state, or its state-approved agency. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.
- After offer of employment, but before beginning work in this class, must pass a medical examination and/or a physical agility test prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

APPLICANT: TO BE CONSIDERED FOR ADMISSION TO THIS EXAMINATION, YOU MUST ATTACH A COPY OF THE FOLLOWING DOCUMENTS TO YOUR APPLICATION BEFORE YOU RETURN IT TO THIS CIVIL SERVICE BOARD:

1. Valid Driver's License
2. Copy of Birth Certificate
3. Copy of High School Diploma

By Direction of the Chairman:

Kristi Miller

**Kristi Miller, Secretary
Lake Charles Municipal Fire and
Police Civil Service Board**

Post this notice from January 15, 2020 through February 13, 2020
The City of Lake Charles is an Equal Opportunity Employer

DO NOT REMOVE BY ORDER OF THE LAKE CHARLES MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD