

City of Lake Charles

Louisiana Love Outdoors

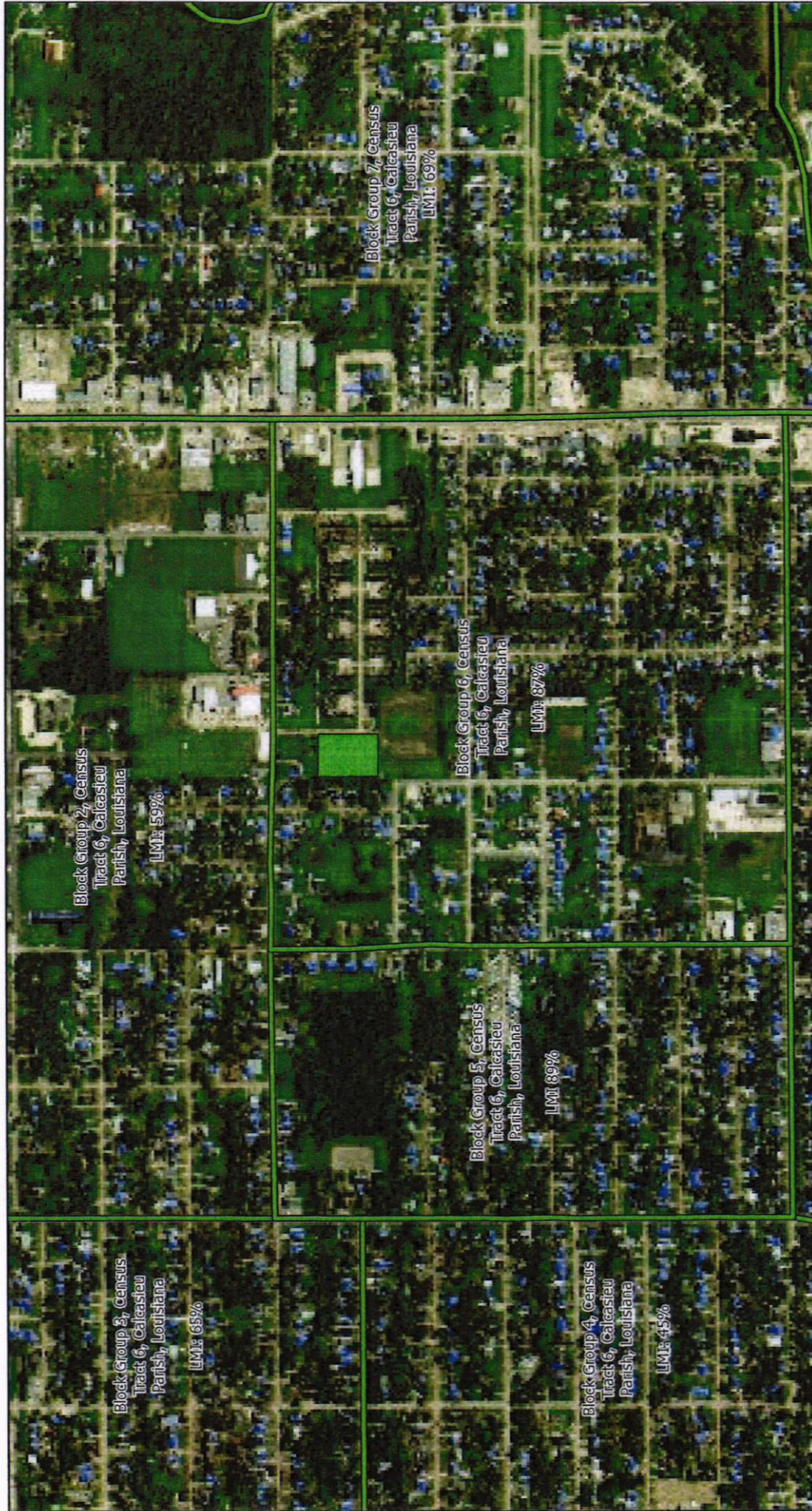
Program Application

LA Community Development Block Grant Coronavirus (CDBG-CV) Public Facilities – Love Louisiana Outdoors Program (LLOP) General Information Form			1. Applicant Name City of Lake Charles	
2. Mailing Address 326 Pujo Street Lake Charles, LA 70601			3. Physical Address 326 Pujo Street Lake Charles, LA 70601	
4. Name of Contact Person Mark Tizano			5. Contact Email Address mark.tizano@cityoflc.us	
6. Name and Phone Number of Administrative Consultant Preparing Application Not Applicable			7. Name and Phone Number of Engineering/ Architectural Firm Preparing Application CSRS, LLC 337-274-0484	
8. Administrative Consultant Email Address Not Applicable			9. Engineering Firm Email Address donald.brinkman@csrsinc.com	
10. Legislative Districts: State Senate: <u>27</u> State Rep.: <u>34</u> U.S. Congress: <u>3</u>				
11. Funds	Amount	Source of Funds	Fund Status	State Use Only
CDBG-CV	\$ 400,000		Applied	
Local Funds	\$ 662,014		Committed	
Private Funds	\$			
State Funds	\$			
Federal Funds	\$			
Other Funds	\$			
TOTAL COST	\$1,062,014			
12. Signature (Chief Elected Official) By signing, you are attesting that all information contained in this application is true and correct.			13. Date	
14. Typed Name/Title Nicholas E. Hunter / Mayor, City of Lake Charles			15. Telephone Number 337-491-1280	
16. Email Address nhunter@cityoflc.us				

CDBG-CV Love Louisiana Outdoors Program				
Budget/Cost Summary Form		Applicant Name: City of Lake Charles		
I. Costs by Activity (Read Instructions Before Completing)				
Activity (A)	CDBG-CV (B)	Other (C)	Total (D)	Source of Other Funds ** (E)
1. Public Facilities	400,000	662,014	1,062,014	City of Lake Charles
2. Acquisition				
3. Clearance & Demolition				
4. Administration				
TOTAL				
**Attach documentation supporting availability of all "Other" sources of funds. See capital budget				
II. Line Item Budget – CDBG-CV Funds Only				For State Use Only
1. Public Facilities (24 CFR 570.201(c)) – Outdoor Facility (Total)			\$ 400,000	\$
a. Construction Costs			\$ 400,000	\$
b. Engineering Costs			\$ -	\$
2. Acquisition Costs (24 CFR 570.201(a))			\$ -	\$
3. Clearance & Demolition Costs (24 CFR 570.201(d))			\$ -	\$
4. Administration (24 CFR 570.206)			\$ -	\$
5. TOTAL			\$ 400,000	\$
III. Contract Execution Dates (only if scheduled to be paid using CDBG-CV funds)				
Not Applicable				
Name of Administrative/Engineering/ Architectural Firm	Contract Execution Date		Contract Amount	

JURISDICTIONAL MAP

A map indicating the location(s) of concentrations of minorities and concentrations of low- and moderate- income persons, showing number and percent for both groups by jurisdiction is needed (if minorities and/or low- and moderate-income persons are evenly disbursed throughout the jurisdiction then the applicant must include such a statement on the map). All proposed project locations must be indicated on the map as well.



	<h1>Anita Park Jurisdictional Map</h1>	
<p>CONANP, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS, Esri, CGIAR, USGS, Maxar</p>	<h2>2021</h2>	<p>Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere</p>

CDBG-CV LLOP Facility Form			
1.	Facility Type: Recreation		
2.	Facility Physical Address: 1600 Ryder Avenue, Lake Charles, LA 70601		
3.	National Objective (Choose One): Low/Mod Area <input checked="" type="checkbox"/> or Limited Clientele <input type="checkbox"/> <u>2844</u> Total Beneficiaries <u>2242</u> # of LMI Individuals <u>79</u> LMI %		
4.	Census Tracts 6 6 6 _____	Block Groups 6 2 5 _____	Zip Codes 70601
5.	Facility Owner: City of Lake Charles		
6.	Facility Operator: City of Lake Charles		
7.	If the applicant is not the facility owner and will not acquire the property, either a long term lease agreement or in the case of the owner being a political subdivision, an intergovernmental agreement must be attached.		
8.	Facility Contact Person: Mark Tizano		
9.	Contact Phone Number: 337-491-1280		
10.	Contact Email Address: mark.tizano@cityoflc.us		
11.	Project Description: Attach separate narrative.		
12.	Attach documentation of ownership. See attached		
13.	Engineer/Architect Cost Estimate: Attach separate cost estimate.		

Anita Drive Park

CDBG-CV

Love Louisiana Outdoors Program (LLOP)

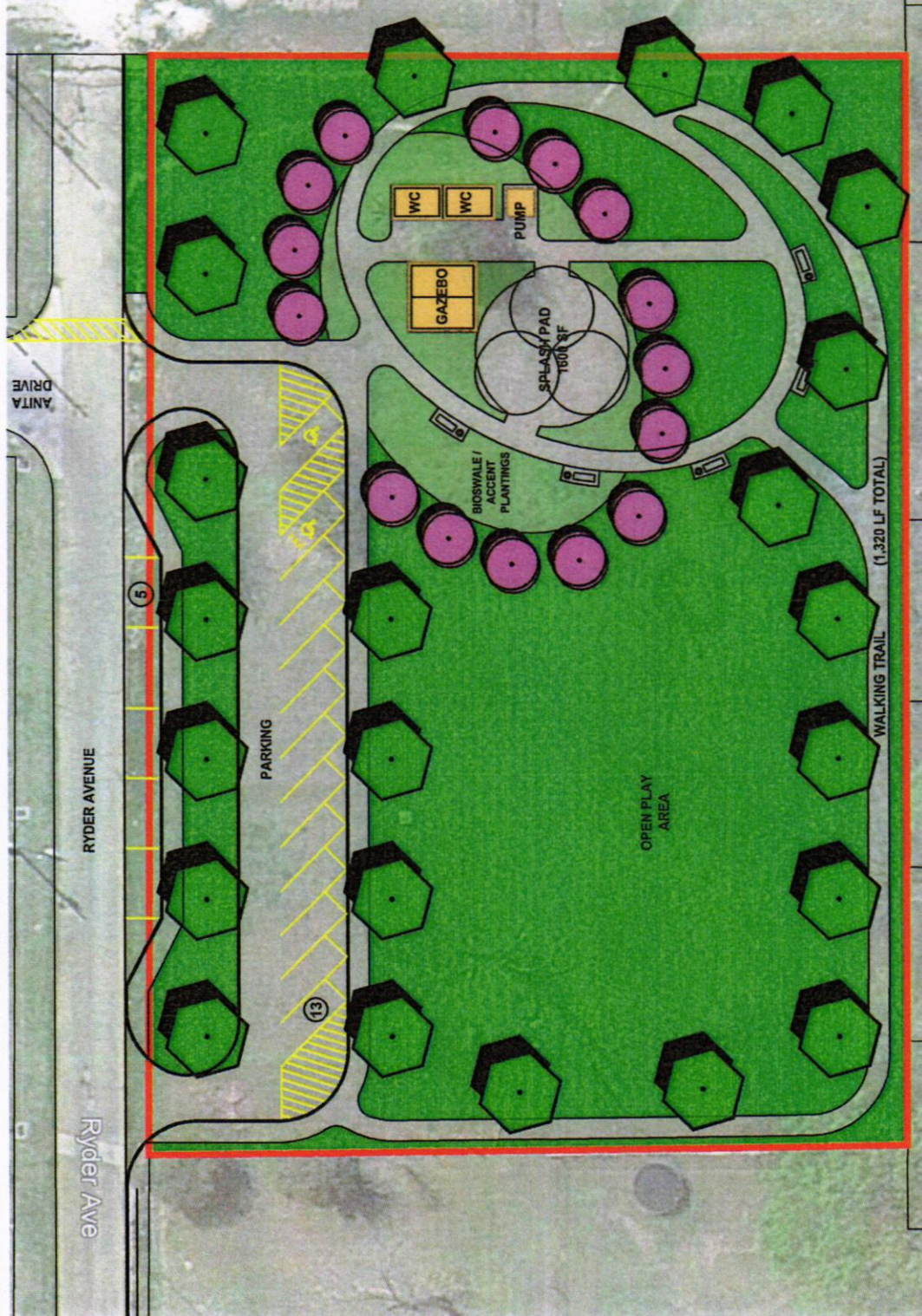
Project Narrative

The facilities proposed for this project involve taking a 1.56 acre vacant tract of land owned by the City of Lake Charles and creating a neighborhood park that includes a lighted-walking path, fields, splashpad, trees, shade structure, picnic/resting areas, landscaped areas, restrooms, and parking. All facilities will be handicap accessible including parking and path access. The park will be located at 1600 Ryder Ave.

The new facility will be owned, operated, and maintained by the City of Lake Charles. They have an existing parks and recreation department, and the facility will be incorporated into the system. The department has an annual operating budget that will address the day to day needs of utilities and maintenance. Therefore, no user fees will be charged. Incorporating this facility into the parks and recreation department portfolio, provides a sustainable plan for a fixed asset that has it's functional and maintenance needs addressed. Longer term, any capital maintenance that may be necessary longer term through the capital budget process in a 5 year window.

See attached concept drawing.

CONCEPT #1



NOTE: ILLUSTRATION IS CONCEPTUAL ONLY AND IS SUBJECT TO CHANGE BASED UPON FURTHER DETAILED ANALYSIS, ENGINEERING DESIGN, AND FINAL APPROVAL. CSRS IS NOT LIABLE FOR THE USE OR MISUSE, MISINTERPRETATION, OR ERRORS IN ANY CALCULATIONS DERIVED FROM ILLUSTRATED CONCEPTUAL LAYOUT.

CSRS BUILDING STRONGER, SMARTER COMMUNITIES TOGETHER.
 6717 Dwyer Road Suite 200 Baton Rouge, LA 70805
 504.796.1100 Fax: 504.796.1101
 www.csrslouisiana.com

Anita Drive Park Layouts Lake Charles, Louisiana | August 2021

C:\Users\bell\Box\CSRS Projects\Lake Charles, City Of\210264 - City of Lake Charles PSA\Anita Park\Anita Park Base - Concept 1.rdwg Aug 17, 2021 - 11:15am



PARCEL LOCATION(S)

No Parcel Address listed in LTC Table

PARCEL OWNER(S)

LAKE CHARLES CITY OF

CONTACT INFORMATION

LAKE CHARLES CITY OF
P O BOX 3706
LAKE CHARLES LA 70602-0000

ASSESSED VALUES AND STATUS

ASSESSMENT STATUS: EXEMPT/TAX FREE

ASSESSED VALUE	2,770.00
HOMESTEAD EXEMPTION	0.00
TAXABLE VALUE	0.00

VALUATIONS

DESCRIPTION	TOTAL VALUE	TAXABLE VALUE
RESIDENTIAL SUBDIVISION LOT	2,770.00	0.00
TOTALS	2,770.00	0.00

PARISH TAXES

TAX DISTRICT	MILLAGE	TAX DUE
003 PARTXMT(3L4S4W6D7V)	2.06	\$0.00
004 CONSTSCHOOL MT(ALL)	5.06	\$0.00
005 SPECIAL SCHOOL (ALL)	11.94	\$0.00
008 ROAD MAINT MT (ALL)	3.83	\$0.00
009 CAL-LC HEALTH MT(ALL)	2.34	\$0.00
010 JUV DET MT (ALL)	3.29	\$0.00
012 MOSQ CONT MT(ALL)	2.07	\$0.00
013 ASSESSOR MT (ALL)	1.25	\$0.00
017 CRIMINAL JUST MT(ALL)	2.98	\$0.00
035 GRAV 4 MT (3,3L)	5.71	\$0.00
042 LIBRARY MT (ALL)	5.99	\$0.00
045 AIRPORT MT (3,3L,*4)	0.59	\$0.00
047 LCHT(*13,3L*4*4S4W*6)	2.48	\$0.00
061 SCHOOL #31 (*3,*3L)	37	\$0.00
062 LAW ENF #1 MT(ALL)	5.23	\$0.00



PARISH TAXES		
TAX DISTRICT	MILLAGE	TAX DUE
067 COLISEUM MT (ALL)	1.41	\$0.00
072 REC DIST#1 WD3 (3,3L)	7.82	\$0.00
086 CHENLT AUTH MT(ALL)	5.38	\$0.00
087 CRTHSE JAIL MT(ALL)	3.27	\$0.00
090 LAW ENF #2 MT(ALL)	4.62	\$0.00
TOTALS		\$0.00

CITY TAXES		
TAX DISTRICT	MILLAGE	TAX DUE
101 L.C. CITY TAXES EXC	15.05	\$0.00
TOTAL		\$0.00

FIRM PANEL AND EFF DATE	
VALUE	DESCRIPTION
Panel and Date	FIRM PANEL: 22019C0485F, EFF DATE: 2/18/2011

FLOOD ZONES	
VALUE	DESCRIPTION
Zone X	AREAS OUTSIDE THE 0.2% ANNUAL CHANCE (OR 500-YEAR FLOOD) FLOOD.

PARISH ZONES	
VALUE	DESCRIPTION
CITY	(CITY) ZONED BY LOCAL MUNICIPALITY

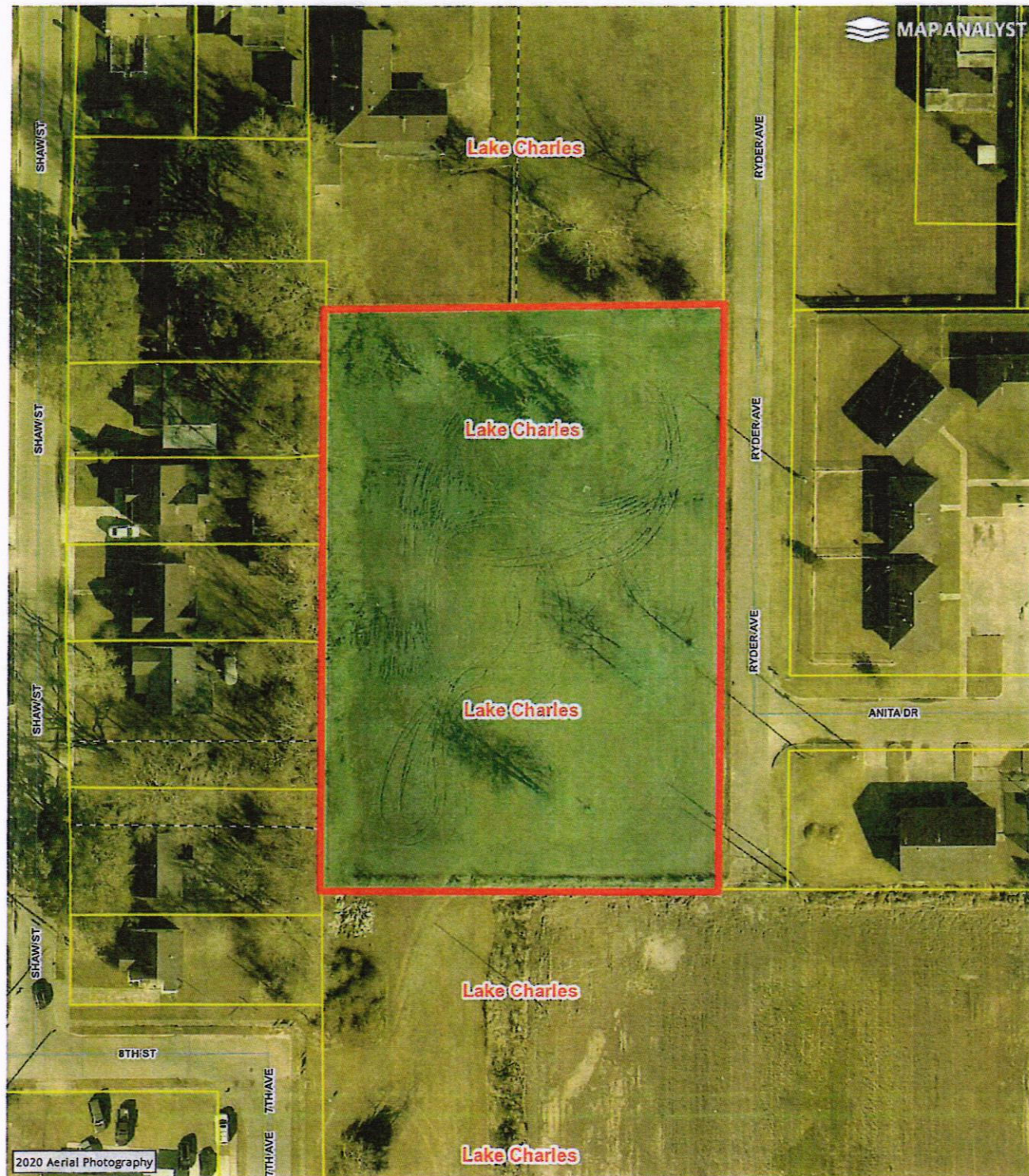
POLICE JURY DISTRICTS	
VALUE	DESCRIPTION
District 4	JUROR: TONY GUILLORY, ADDRESS: 128 KINGLSEY, LAKE CHARLES, LA 70601, PHONE: 337-794-8566

LEGAL DESCRIPTION	
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@041008-0000-2400002 0000 COM 271 FT W AND 230 FT S OF NE COR NW SE 4.10.8 W 221 FT S 306.6 FT ETC. REF1- JOSEPH E CARNAHAN AND WANDA B 1389 P 373-77



SHAPEFILE ATTRIBUTES	
FIELD	VALUE
ASSESSMENT	00534382
NAME	LAKE CHARLES CITY OF
ADDRESS1	P O BOX 3706
ADDRESS2	LAKE CHARLES LA 70602-0000
SHAPE.STAREA()	8498.714844
SHAPE.STLENGTH()	374.957521
WARD	3L
_PINS	041008-0000-240-0002



Anita Drive Park Concept 1 - Proposed Improvements
City of Lake Charles



December 29, 2021

Rough-Order-Magnitude (ROM) Cost Estimate

ITEM NO.	DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	COST
DEMOLITION					
1	Clearing and Grubbing	Lump	1	\$ 15,000.00	\$ 15,000
				Subtotal:	\$ 15,000
UTILITIES					
2	Water	Lump	1	\$ 15,000.00	\$ 15,000
3	Electric	Lump	1	\$ 12,500.00	\$ 12,500
4	8" Sanitary Sewer Pipe	L.F.	175	\$ 60.00	\$ 10,500
5	Sanitary Sewer Manhole	Each	2	\$ 6,000.00	\$ 12,000
				Subtotal:	\$ 50,000
STORM DRAINAGE					
6	15" Drainage Pipe (A2000)	L.F.	433	\$ 40.00	\$ 17,320
7	24" Drainage Pipe (A2000)	L.F.	209	\$ 60.00	\$ 12,540
8	36" Drainage Pipe (A2000)	L.F.	137	\$ 80.00	\$ 10,960
9	Curb Inlet (CB-06)	Each	4	\$ 5,500.00	\$ 22,000
10	Grate Inlet (CB-01)	Each	8	\$ 5,500.00	\$ 44,000
11	Ryder Drive Excavation for Drainage	Lump	1	\$ 15,000.00	\$ 15,000
				Subtotal:	\$ 121,820
EARTHWORK					
12	Site Grading for New Parking Lot	C.Y.	110	\$ 5.80	\$ 638
13	Site Grading New Trails and Sidewalks (4" cut/fill)	C.Y.	122	\$ 5.75	\$ 702
14	Overall Site Grading	C.Y.	800	\$ 5.75	\$ 4,600
				Subtotal:	\$ 5,940
NEW PARKING LOT CONSTRUCTION					
15	Asphaltic Concrete Wearing Course	Tons	112	\$ 130.00	\$ 14,560
16	Compacted Limestone Aggregate Base Course (6" Thick)	S.Y.	1,010	\$ 30.00	\$ 30,300
17	6" Concrete Curb	L.F.	780	\$ 20.00	\$ 15,600
18	Pavement Striping 4" White	L.F.	600	\$ 2.00	\$ 1,200
19	Pavement Striping 4" Blue	L.F.	300	\$ 2.05	\$ 615
20	Plastic Pavement Legends and Symbols (Handicap Markings) (4" Width - Blue)	Each	2	\$ 200.00	\$ 400
21	Handicap Signs/Sign Posts	Each	2	\$ 500.00	\$ 1,000
22	Anta Drive Crosswalk	Lump	1	\$ 1,000.00	\$ 1,000
				Subtotal:	\$ 64,675
SIDEWALKS					
23	4" Concrete Sidewalk	S.Y.	1,115	\$ 60.00	\$ 66,900
24	New Litter Receptacles	Each	5	\$ 1,000.00	\$ 5,000
25	New Park Benches	Each	5	\$ 1,600.00	\$ 8,000
				Subtotal:	\$ 79,900
SPLASH PAD					
26	Kids Splash Pad	Lump	1	\$ 175,000.00	\$ 175,000
				Subtotal:	\$ 175,000
SITE ELECTRICAL SYSTEM AND DISTRIBUTION					
27	Site Electrical Site Service, Electrical Equipment Rack, Meter, Panelboards, and Grounding Apparatuses	Lump	1	\$30,000.00	\$ 30,000
28	Improved Park Security Lighting	Lump	1	\$20,000.00	\$ 20,000
29	Site Lighting (Approximately every 100'). Includes poles, fixtures, foundations, electrical service from electrical panel board and pro-rata share of site electrical service.	Each	10	\$9,000.00	\$ 90,000
				Subtotal:	\$ 140,000

Anita Drive Park Concept 1 - Proposed Improvements
City of Lake Charles



December 29, 2021

Rough-Order-Magnitude (ROM) Cost Estimate

ITEM NO.	DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	COST
EROSION CONTROL					
30	NPDES Permitting/SWPPP/Erosion Control	Lump	1	\$ 11,000.00	\$ 11,000
31	Seeding and Fertilizing	Acres	1.1	\$ 635.00	\$ 699
32	Silt Fencing	L.F.	1,080	\$ 3.50	\$ 3,780
				Subtotal:	\$ 15,479
STRUCTURES					
33	Shade Structure	Lump	1	\$ 63,000.00	\$ 63,000
34	Restrooms	Lump	1	\$ 65,000.00	\$ 65,000
				Subtotal:	\$ 128,000
LANDSCAPING					
35	Shade Trees	Each	23	\$ 225.00	\$ 5,175
36	Flowering Trees	Each	15	\$ 135.00	\$ 2,025
37	Bioswales	Lump	1	\$ 23,400.00	\$ 23,400
				Subtotal:	\$ 30,600
GENERAL					
38	Contractor Mobilization	Lump	1	\$ 35,100	\$ 35,100
39	Construction Layout	Lump	1	\$ 12,500	\$ 12,500
40	Permitting	Lump	1	\$ 1,000	\$ 1,000
				Subtotal:	\$ 48,600
Subtotal Construction Cost Estimate:					\$ 875,013
10% Contingency:					\$ 87,501
ROM Construction Cost Estimate:					\$ 962,514
SOFT COSTS					
1**	Construction Testing	Lump	1	\$ 11,500	\$ 11,500
2**	Engineering Fee	Lump	1	\$ 70,000	\$ 70,000
3**	Site Surveying (Site existing topographic survey. Boundary, deed and title research is not included.)	Lump	1	\$ 10,000	\$ 10,000
4**	Geotechnical (Required for the structure design related to the lightpole foundations and structures)	Lump	1	\$ 8,000	\$ 8,000
				Soft Costs Total:	\$ 99,500
TOTAL PROJECT COST					\$ 1,062,014

NOTES:

1. Quantities are based on conceptual layouts. Relative order of magnitude (ROM) cost estimate is to be used for establishing a construction budget only.
1. ROM construction cost are subject to change based upon final engineering and development of construction drawings.
- ** Actual proposals to be developed prior to start of the preliminary engineering phase.

APPLICATION CERTIFICATION – LOVE LOUISIANA OUTDOORS PROJECT

I certify, to the best of my knowledge and belief, that (check all that apply):

- ☒ The funds requested herein for the proposed outdoor recreation facility development or improvement are to reduce and/or respond to COVID-19.
- ☒ The proposed facilities will be open and available for public use by all residents of the jurisdiction.
- ☒ No undisclosed federal funds have been or will be received by our local government for the proposed project.
- ☒ All "Other" funding, as disclosed on the Budget/Cost Summary Form, are available for use. Documentation of availability of funds is attached.
- ☒ Excessive fees, which will have the effect of precluding low and moderate income persons from using the facilities, will not be charged.

Signature of Chief Elected Official

Date

PERFORMANCE THRESHOLD CRITERIA VERIFICATION FORM

Applicant must meet the following performance threshold criteria in order to be eligible for funding.

Select all that apply:

- ☒ In compliance with financial requirements (not included on Louisiana Legislative Auditor's Non-Compliance list or list of Fiscally Distressed Municipalities).
- ☒ Current on year-end financial audit reports.
- ☒ Auditor of most recent year-end financial report was able to obtain sufficient and appropriate evidence to provide a basis for their audit opinions.
- ☒ In good standing with the LCDBG Program (not included on OCD-LGA Sanction List).

SCORING CRITERIA VERIFICATION FORM

Select all that apply:

- ☒ Applicant currently owns all property to be developed.
- ☐ Blighted structures currently located on property to be developed.
- ☐ Applicant currently has no public recreation parks or facilities.
- ☒ Administration costs to be paid by the applicant.
- ☒ All design and construction administration costs to be paid by the applicant.

Attach documentation to support each of the selections made above. Points will only be awarded for documented selections.

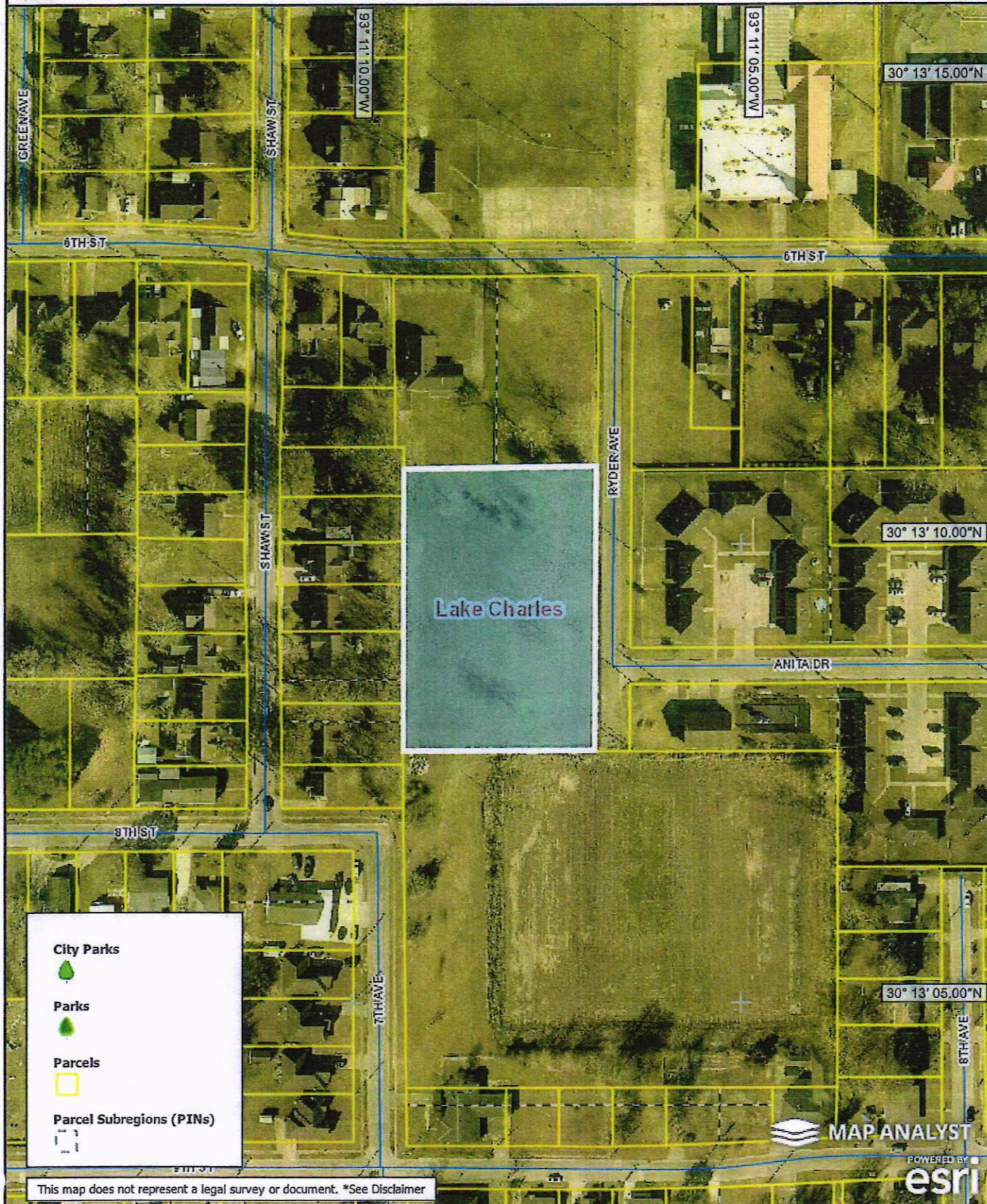
Please also note that if the application deviates from the selections made on the Eligibility Form to the extent of having an effect on scoring, the application may be disqualified.

SCORING CRITERIA VERIFICATION FORM DOCUMENTATION

1. Applicant currently owns all property to be developed.
 - a. See parcel data from tax assessor in CDBG-CV LLOP Facility Form attachment for item #12. Map attached.
2. Blighted structures currently located on property to be developed.
 - a. NA
3. Applicant currently has no public recreation or facilities.
 - a. NA
4. Administration costs to be paid by the applicant.
 - a. Copy of the City of Lake Charles Capital Budget is attached showing that \$650,000 is available.
5. All design and construction administration costs to be paid by the applicant.
 - a. Budget form for CDBG-CV LLOP shows that only CDBG funds will be used for construction. All other costs such as design and administration will be paid by the applicant using budgeted funds. See budget from item above.



Anita Park Location



City Parks



Parks



Parcels

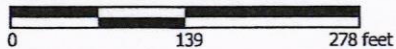


Parcel Subregions (PINs)



This map does not represent a legal survey or document. *See Disclaimer

Parcel Pin 041008-0000-240-0002



Scalebar accurate at map center

**CITY OF LAKE CHARLES
FISCAL YEAR 2021 - 2022 ANNUAL BUDGET**

**CAPITAL BUDGET AUTHORIZATION SCHEDULE
CAPITAL PROJECTS FUNDS AND RELATED SOURCES**

PROJECT TYPE AND DESCRIPTION	BALANCE OF PREVIOUS AUTHORIZATION	NEW AUTHORIZATION 2021 - 2022	CUMULATIVE TOTAL	REMARKS
<u>COMMUNITY SERVICES AND RECREATION</u>				
Anita Park	350,000	300,000	650,000	Continuing accumulation
Parking Garage Renovations & Area Improvements	2,200,000	1,250,000	3,450,000	Continuing accumulation
Lakefront Boardwalk - Phase II	1,850,000	800,000 *	2,650,000	Continuing accumulation
Civic Center Major Improvements	635,000	200,000	835,000	Continuing accumulation
Transit Bus Purchase	-	1,500,000 *	1,500,000	Continuing program
New Muni. Golf Course: Club House, Cart Barn & Other Ame	1,345,000	1,500,000	2,845,000	Continuing accumulation
Goosport Center Parking	-	100,000	100,000	New authorization
Subtotal Community Services and Recreation		<u>5,650,000</u>		
<u>GENERAL GOVERNMENT AND OTHER</u>				
Infrastructure Improvements- Economic Development & Tourism	1,640,000	450,000	2,090,000	Continuing program
Technology Upgrades	1,735,000	350,000	2,085,000	Continuing program
Historic City Hall Waterproofing	-	200,000	200,000	New authorization
McNeese LNG Center for Excellence	-	250,000	250,000	New authorization
Subtotal General Government and Others		<u>1,250,000</u>		
Total all Projects		<u>52,385,335</u>		
<u>DEBT SERVICE REQUIREMENTS</u>				
2014 Bond Refunding of portions of 2007 issue		875,035		
2017 Bond Refunding of 2007 & portions of 2010 issue		1,474,630		
Total all Debt Service Requirements		<u>2,349,665</u>		
Total 2020-2021 authorization		<u>\$ 54,735,000</u>		

* Indicates that authorization includes funds from one or more outside funding sources.



City of Lake Charles

326 Pujo Street
P.O. Box 1178
Lake Charles, LA
70602-1178

Signature Copy

Ordinance: 18958

File Number: 320-21

Enactment Number: 18958

An ordinance adopting the Operating and Capital Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE CHARLES, LOUISIANA, in regular session convened, that:

SECTION 1: The presented detailed estimate of Revenues for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022 be and the same is hereby adopted to serve as an Operating Budget of Revenues for the City of Lake Charles, Louisiana, during the said period.

SECTION 2: The presented lump sum estimate of expenditures by department for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022, be and the same is hereby adopted to serve as a Budget of Expenditures for the City of Lake Charles, Louisiana, during the said period.

SECTION 3: The adoption of this Operating Budget of Expenditures be, and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: The presented information setting forth the estimated Revenues for the Capital Budget for the Fiscal Year 2021-2022 and Expenditures for the Capital Budget for the Fiscal Year 2021-2022, and said Budget of Capital Revenues and Expenditures for the Fiscal Year 2021-2022, is hereby adopted.

SECTION 5: Expenditures are legally restricted to budgetary appropriations at the department level within the General Fund and at the fund level for Special Revenue Funds, which are not departmentalized. Revisions, which alter the total expenditures of any such department or fund, must be approved by budget amendment ordinance adopted by the City Council at the request of the Mayor. Transfers of budgeted amounts between expenditure objects or programs within the same department and fund are authorized to be made administratively by the Director of Finance.

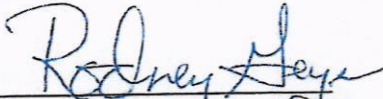
At a meeting of the City Council on 9/1/2021, this Ordinance was adopted by the following vote.

For: 7 Mark Eckard, Rodney Geyen, John Ieyoub, Craig Marks, Marshall Simien Jr., Stuart Weatherford, and Luvertha August

Against: 0


Absent: 0

Passed and Adopted


Rodney Geyen, President or Presiding Officer

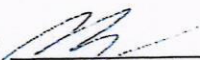
Date 9-1-21

Attest


Lynn F. Thibodeaux, Clerk of the Council

Date 9-1-21

Approved by


Nicholas E. Hunter, Mayor
City of Lake Charles, Louisiana

Date 9-2-21

ENGINEERING/ARCHITECTURAL COSTS CERTIFICATION

I certify that our local government will pay all of the engineering/architectural costs associated with the implementation of this CDBG-CV program. These costs will include but not be limited to basic design, resident inspection, testing, staking, etc.

A resolution adopted by our local government is attached which identifies the firm hired and the proposed amount of their contract.

Signature of Chief Elected Official

Date

ADMINISTRATIVE COSTS CERTIFICATION

I certify that our local government will pay all of the administrative costs associated with the implementation of this CDBG-CV program; such costs will include, but not be limited to audit fees, advertising and publication fees, local staff time, workshop expenses, and/or administrative consultant fees. I have marked the following box which indicates who will be responsible for administering the CDBG-CV program. The documentation to support this is included in this application in accordance with the instructions.

_____ The local government will utilize an administrative consultant to administer the CDBG-CV Program. The proposed consultant is _____. Attached is a copy of the required resolution by the local government.

 ✓ The local government will utilize its own staff for the purpose of administering the CDBG-CV Program. Attached are a resolution and a sheet containing the required documentation requested in the instructions.

Signature of Chief Elected Official

Date

PROOFS OF PUBLICATION

Attach the two required public notices and proofs of publication.

Community Development Staff

The City of Lake Charles' Community Development has a full-time staff that administers the City's state and federally funded programs. The City of Lake Charles is an entitlement community, has been receiving CDBG funding since the program's inception in 1974 and will be responsible for administering this particular project.

The Department is led by its' Director, Mark Tizano, who has twenty-seven (27) years of experience is managing entitlement programs as well as disaster recovery programs. Mr. Tizano is a CDBG subject matter expert and has managed over one hundred (100) major infrastructure projects in his career and has served as either, a Labor Compliance Officer (LCO) or a supervisor of LCOs on many of those projects responsible for handling Davis-Bacon and Section 3 compliance. Mr. Tizano is also experienced in conducting Environmental Reviews for all types of projects funded by state and federal programming.

Tarsha Williams serves as the City's Assistant Director of Community Development. Mrs. Williams has six (6) years of experience in managing and implementing CDBG funded projects.

Regarding specific CDBG-CV funding, these two individuals have been responsible for implementing the City's \$1.05M CDBG-CV allocation, which includes a Small Business Stabilization Program and managing funding for three (3) public service projects via non-profits including a mental health program, a rental assistance program and a mortgage assistance program.

LOUISIANA CDBG-CV PROGRAM

STATEMENT OF ASSURANCES

This applicant hereby assures and certifies that:

1. It possesses legal authority to apply for the grant and to execute the proposed program.
2. Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
3. It has facilitated citizen participation (in accordance with 42 U.S.C. 5304[a]) by:
 - a. Providing adequate notices that provide the information specified on the Office of Community Development's website.
 - b. Holding a hearing to obtain citizens' views on housing and community development needs and to provide citizens with the information specified on the Office of Community Development's website.
4. It has adopted a detailed written citizen participation plan that:
 - a. Provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
 - b. Provides citizens with reasonable and timely access to local meetings, information, and records relating to the State's proposed method of distribution, as required by regulations of the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended, and the unit of local government's proposed and actual use of CDBG funds;
 - c. Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee;
 - d. Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodations for the disabled;
 - e. Provides for a timely written answer to written complaints and grievances, within fifteen working days where practicable, and; Identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.
5. Its chief executive officer, chief elected official, or other officer of applicant approved by the State will consent to assume the status of a responsible entity as defined by 24 CFR 58.2(a)(7) in compliance with the National Environmental Policy Act of 1969 insofar as the provisions of such Act apply to the Louisiana Community Development Block Grant Program.

6. The applicant's Community Development Block Grant program has been developed so as to give maximum feasible priority to activities that will benefit low and moderate income households, will aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency.
7. It will comply with the regulations of 2 CFR Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
 - a. That it will conduct all procurement activities utilizing Federal funds in a manner consistent with the procurement requirements of 2 CFR 200.318-326. In particular it assures that it will exclude from competition any contractor or vendor who assists the applicant in the development or drafting of specifications or scopes of work for such solicitations or any other actions that would confer an unfair competitive advantage in accordance with the requirements of 2 CFR 200.319(a) and (b).
 - b. That it has the ability to comply with the Financial Management requirements in Subpart D, the Cost Principles requirements in Subpart E and the Audit requirements in Subpart F. In particular it assures it will be responsible for the preparation of appropriate financial statements in accordance with the requirements of 2 CFR 200.508.
8. It will require every building or facility (other than a privately owned residential structure) designed, constructed, or altered with funds provided under this part to comply with the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) and the Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218 and 225).
9. It will comply with:
 - a. Title VI of the Civil Rights Acts of 1964 (Pub. L. 88-252) (42 U.S.C. 2000d) as amended, and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the property or structure is used for another purpose involving the provision of similar services or benefits.
 - b. The Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations (24 CFR Subtitle B, Subchapter A). And further it will comply with section 104(b)(2) of Housing and Community Development Act of 1974, as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing.
 - c. Section 109 of the Housing and Community Development Act of 1974, and the regulations issued pursuant thereto (24 CFR Part 570.602), which provides that no person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to

discrimination under, any program or activity funded in whole or in part with funds provided under this Part. Section 109 further prohibits discrimination to an otherwise qualified individual with handicap as provided under Section 504 of the Rehabilitation Act of 1973, as amended, and prohibits discrimination based on age as provided under the Age Discrimination Act of 1975. The policies and procedures necessary to ensure enforcement of section 109 are codified in 24 CFR part 6.

10. It will comply with Section 3 of the Housing and Urban Development Act of 1968 (24 CFR part 75), as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project area and contracts for work in connection with the project be awarded to eligible Section 3 business concerns.
11. It will:
 - a. To the greatest extent practicable under State law, comply with the acquisition and relocation requirements Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and will comply with the HUD implementing regulations at 24 CFR Part 42 the DOT implementing regulations at 49 CFR 24; and
 - b. Follow a residential anti-displacement and relocation assistance plan and it will comply with the acquisition and relocation requirements in connection with any activity assisted with funding under the CDBG program; and
 - c. Minimize displacement of persons as a result of activities assisted with such CDBG-CV funds.
12. It will provide access to (1) the State, Representatives of HUD, the Inspector General, and the General Accounting Office shall have access to all books, accounts, records, reports, files, and other papers, or property pertaining to the administration, receipt and use of CDBG funds and necessary to facilitate such reviews and audits, and (2) It shall provide citizens with reasonable access to records regarding the past use of CDBG funds and ensure that units of general local government provide citizens with reasonable access to records regarding the past use of CDBG funds consistent with State or local requirements concerning the privacy of personal records.
13. It will not attempt to recover any capital costs for public improvements financed in whole or in part with CDBG-CV funds, through assessments against properties owned and occupied by low and moderate income persons including any fees charged or assessed made as a condition of obtaining access to such public improvements.
14. It will, as necessary, devise, adopt and carry out procedures with respect to CDBG assistance that fulfill the objectives and requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at 24 CFR Part 35, subparts A, B, J, K, and R of this title.
15. It has determined that the proposed activity will meet the identified community development needs of its jurisdiction and will carry out its proposed activity in a manner that will significantly benefit the residents of its jurisdiction. Any CDBG

expenditures that serve beneficiaries outside the jurisdiction will not be unreasonably disproportionate to the benefits to its residents.

16. It will adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent Civil Rights demonstrations in accordance with 42 U.S.C. 5304 (l).
17. It certifies that no federally appropriated funds will be paid for any lobbying purposes regardless of the level of government.

Signing these assurances means that the municipality/parish agrees to implement its program in accordance with these provisions. Applicant further acknowledges in addition to the previous cited provisions that if it is awarded funds it will be responsible for compliance and enforcement of applicable Federal laws (42 U.S.C. 5301-5320) and regulations (24 CFR Part 570) including the Subpart K requirements (24 CFR 570.601-614) of the Community Development Block Grant program and such provisions for the proper administration of the program made by this Office of Community Development, Division of Administration as allowed by 24 CFR 570.480(f).

Failure to comply can result in serious audit and/or monitoring findings that require repayment of funds to the State or expending municipality/parish funds to correct deficiencies. A training session will be held to describe these requirements to all funded applicants. Municipality/parish staff attendance will be mandatory. Failure to attend this session, as required, will result in a monetary penalty assessed against the municipality/parish.

SIGNATURE OF CHIEF ELECTED OFFICIAL OR CHIEF EXECUTIVE OFFICER

Nicholas E. Hunter / Mayor, City of Lake Charles

TYPED/NAME AND TITLE OF CHIEF ELECTED OFFICIAL OR CHIEF
EXECUTIVE OFFICER

DATE

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Approval No. 2506-0214 (exp. 2/29/2002)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report ☐ or an Update Report ☐

1. Applicant/Recipient Name, Address, and Phone (include area code):

City of Lake Charles

2. Amount of HUD Assistance
Requested/Received

\$ 400,000

3. HUD Program Name

CDBG-CV

5. State the name and location (street address, City and State) of the project or activity:

326 Pujo Street, Lake Charles, LA 70601

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

☒ Yes ☐ No

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.3

☒ Yes ☐ No

If you answered "No" to either question 1 or 2, Stop! You do not need to complete the remainder of this form. However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds
N/A			

(Note: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

- All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Type of Participation in Project/Activity	Financial Interest in Project/Activity (\$ and %)
N/A		

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

Signature:	Date: (mm/dd/yyyy)
X	

Public reporting burden for this collection of information is estimated to average 2.0 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number.

Privacy Act Statement. Except for Social Security Numbers (SSNs) and Employer Identification Numbers (EINs), the Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under section 102 of the Department of Housing and Urban Development Reform Act of 1980, 42 U.S.C. 3531. Disclosure of SSNs and EINs is voluntary. HUD is authorized to collect this information under the Housing and Community Development Act of 1987 42 U.S.C. 3543 (a). The SSN or EIN is used as a unique identifier. The information you provide will enable HUD to carry out its responsibilities under Sections 102(b), (c), and (d) of the Department of Housing and Urban Development Reform Act of 1980, Pub. L. 101-235, approved December 15, 1986. These provisions will help ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. They will also help ensure that HUD assistance for a specific housing project under Section 102(d) is not more than is necessary to make the project feasible after taking account of other government assistance. HUD will make available to the public all applicant disclosure reports for five years in the case of applications for competitive assistance, and for generally three years in the case of other applications. Update reports will be made available along with the disclosure reports, but in no case for a period generally less than three years. All reports, both initial reports and update reports, will be made available in accordance with the Freedom of Information Act (5 U.S.C. §552) and HUD's implementing regulations at 24 CFR Part 15. HUD will use the information in evaluating individual assistance applications and in performing internal administrative analyses to assist in the management of specific HUD programs. The information will also be used in making the determination under Section 102(d) whether HUD assistance for a specific housing project is more than is necessary to make the project feasible after taking account of other government assistance. You must provide all the required information. Failure to provide any required information may delay the processing of your application, and may result in sanctions and penalties, including imposition of the administrative and civil money penalties specified under 24 CFR §4.38.

Note: This form only covers assistance made available by the Department. States and units of general local government that carry out responsibilities under Sections 102(b) and (c) of the Reform Act must develop their own procedures for complying with the Act.

Instructions

Overview.

A. Coverage. You must complete this report if:

- (1) You are applying for assistance from HUD for a specific project or activity and you have received, or expect to receive, assistance from HUD in excess of \$200,000 during the fiscal year;
- (2) You are updating a prior report as discussed below; or
- (3) You are submitting an application for assistance to an entity other than HUD, a State or local government if the application is required by statute or regulation to be submitted to HUD for approval or for any other purpose.

B. Update reports (filed by "Recipients" of HUD Assistance):

General. All recipients of covered assistance must submit update reports to the Department to reflect substantial changes to the initial applicant disclosure reports.

Line-by-Line Instructions.

Applicant/Recipient Information.

All applicants for HUD competitive assistance, must complete the information required in blocks 1-5 of form HUD-2880:

1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered.
2. Applicants enter the HUD program name under which the assistance is being requested.
3. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. **NOTE:** In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.
4. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant announcement No.; or contract, grant, or loan No.) Include prefixes.

Part I. Threshold Determinations - Applicants Only

Part I contains information to help the applicant determine whether the remainder of the form must be completed. Recipients filing Update Reports should not complete this Part.

If the answer to either questions 1 or 2 is No, the applicant need not complete Parts II and III of the report, but must sign the certification at the end of the form.

Part II. Other Government Assistance and Expected Sources and Uses of Funds.

A. Other Government Assistance. This Part is to be completed by both applicants and recipients for assistance and recipients filing update reports. Applicants and recipients must report any other government assistance involved in the project or activity for which assistance is sought. Applicants and recipients must report any other government assistance involved in the project or activity. Other government assistance is defined in note 4 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

The following information must be provided:

1. Enter the name and address, city, State, and zip code of the government agency making the assistance available.
2. State the type of other government assistance (e.g., loan, grant, loan insurance).
3. Enter the dollar amount of the other government assistance that is, or is expected to be, made available with respect to the project or activities for which the HUD assistance is sought (applicants) or has been provided (recipients).
4. Uses of funds. Each reportable use of funds must clearly identify the purpose to which they are to be put. Reasonable aggregations may be used, such as "total structure" to include a number of structural costs, such as roof, elevators, exterior masonry, etc.

B. Non-Government Assistance. Note that the applicant and recipient disclosure report must specify all expected sources and uses of funds - both from HUD and any other source - that have been or are to be, made available for the project or activity. Non-government sources of

funds typically include (but are not limited to) foundations and private contributors.

Part III. Interested Parties.

This Part is to be completed by both applicants and recipients filing update reports. Applicants must provide information on:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Note: A financial interest means any financial involvement in the project or activity, including (but not limited to) situations in which an individual or entity has an equity interest in the project or activity, shares in any profit on resale or any distribution of surplus cash or other assets of the project or activity, or receives compensation for any goods or services provided in connection with the project or activity. Residency of an individual in housing for which assistance is being sought is not, by itself, considered a covered financial interest.

The information required below must be provided.

1. Enter the full names and addresses. If the person is an entity, the listing must include the full name and address of the entity as well as the CEO. Please list all names alphabetically.
2. Enter the type of participation in the project or activity for each person listed: i.e., the person's specific role in the project (e.g., contractor, consultant, planner, investor).
3. Enter the financial interest in the project or activity for each person listed. The interest must be expressed both as a dollar amount and as a percentage of the amount of the HUD assistance involved.

Note that if any of the source/use information required by this report has been provided elsewhere in this application package, the applicant need

not repeat the information, but need only refer to the form and location to incorporate it into this report. (It is likely that some of the information required by this report has been provided on SF 424A, and on various budget forms accompanying the application.) If this report requires information beyond that provided elsewhere in the application package, the applicant must include in this report all the additional information required.

Recipients must submit an update report for any change in previously disclosed sources and uses of funds as provided in Section I.D.5., above.

Notes:

1. All citations are to 24 CFR Part 4, which was published in the Federal Register, [April 1, 1998, at 63 Fed. Reg. 14448.]
2. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as procurements contracts, that are subject to the Fed. Acquisition Regulation (FAR) (48 CFR Chapter 1).
3. See 24 CFR §4.6 for detailed guidance on how the threshold is calculated.
4. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available with respect to the project or activities for which the assistance is sought.
5. For the purpose of this form and 24 CFR Part 4, "person" means an individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State; unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.