

## ADVERTISEMENT FOR BIDS

Public notice is hereby given that sealed bids are to be received at [www.bidexpress.com](http://www.bidexpress.com) or by mail or hand delivered in the office of Clerk of Council of the City of Lake Charles, located on the 4<sup>th</sup> Floor of City Hall at 326 Pujoe Street, 4<sup>th</sup> Floor, Lake Charles, Louisiana, 70601 until two forty five p.m. (2:45 p.m.) central standard time on the **5<sup>th</sup> day of December 2023**, and will be publicly opened and read aloud in the City Council Chambers on the 1<sup>st</sup> Floor of City Hall at 326 Pujoe Street, Lake Charles, Louisiana 70601 at three p.m. (3:00 p.m) central standard time. For the following Project:

**City of Lake Charles, Louisiana  
Anita Drive Park Development  
CP3382**

All bids must be submitted on the proper bid form or electronic bid form. The Contractor shall display his Contractor's license number prominently on the outside of the envelope on paper bids. Bids received after the above specified time for opening shall not be considered and shall be returned unopened to the sender.

Contract Documents, including drawings and technical specifications, may be obtained from the Architect via email: [Jeff.Bell@csrsinc.com](mailto:Jeff.Bell@csrsinc.com) . CSRS,LLC telephone number is **(833) 523-2526**. Plans and specifications will be available until twenty-four (24) hours before the bid opening.

All bids shall be accompanied by a certified check, cashier's check, or bid bond payable to the City of Lake Charles, the amount of which shall be five percent (5%) of the base bid and all alternates. If a bid bond is used, it shall be written by a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A- Rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent of policyholders' surplus as shown in the A.M. Best's Key Rating Guide, or by an insurance company in good standing licensed to write bid bonds which is either domiciled in Louisiana or owned by Louisiana residents. The bid bond shall be issued by a company licensed to do business in Louisiana and who is under contract with the surety company or bond issuer as a licensed agent in this state and residing in this state. The certified check, cashier's check or bid bond shall be given as a guarantee that the bidder shall execute the contract, should it be awarded to him, in conformity with the contract documents within fifteen (15) days of the Notice of Award.

No Bidder may withdraw his bid within forty-five (45) days after the actual date of the opening thereof; except as prescribed in LA R.S. 38:2215 A. Bids and Bid Bonds shall be submitted only on the forms provided with the specifications.

Each bidder must deposit with his/her bid, security in the amount, form, and subject to the conditions provided in the Information for Bidders. Sureties used for obtaining bonds must appear as acceptable on the U.S. Department of Treasury Circular 570.

The public shall incur no obligation to the Contractor until the contract between the City and the Contractor is fully executed.

Contractors or contracting firms doing work which is classed as "Hazardous Materials" or any sub classification, shall be properly licensed when the work to be performed is \$1.00 or more. Contractors or contracting firms submitting bids for work besides Hazardous Materials, shall be properly licensed for any work in the amount of \$50,000.00 or more. All such bidders shall certify that they are licensed Contractors under Chapter 24 of Title 37 of the Louisiana Revised Statutes.

As a requirement under LA R.S. 37:2163, this project is classified by the Architect. The Contractor shall reference Section 00200 – Instructions to Bidders Part 3.6.1 for the required licensure classification.

Bids will be evaluated by the City of Lake Charles based on the lowest responsible bid submitted which is also in compliance with the specifications. The City of Lake Charles reserves the right to reject any and all bids in accordance with the provisions of LA R.S. 38.2211, et seq. Bids in the amounts specified above which have not bid in accordance with the requirements, shall be rejected and shall not be read. Additional information relative to licensing may be obtained from the Louisiana State Licensing Board for Contractors, Baton Rouge, Louisiana.

Each bidder must have an active Unique Entity ID Number (UEI), as verified on [www.sam.gov](http://www.sam.gov), prior to the beginning of construction.

The Contractor shall begin mobilization and procurement of materials within ten (10) working days of the receipt of the Notice to Proceed.

The Attention of Bidders is called particularly to the requirements for conditions of employment to be observed and minimum wage rates to be paid under the Contract, Section 3, Segregated Facilities, Executive Order 11246, and all applicable laws and regulations of the Federal government and State of Louisiana and bonding and insurance requirements.

Any person with disabilities requiring special accommodations must contact the City of Lake Charles no later than seven (7) days prior to bid opening.

IN PARTICULAR, BIDDERS SHOULD NOTE THE REQUIRED ATTACHEMENTS AND CERTIFICATIONS TO BE EXECUTED AND SUBMITTED WITH THE BID PROPOSAL.

Attention is called to the fact that the Contractor must ensure that employees and applicants for employment are not discriminated against because of race, creed, color, or national origin. The City of Lake Charles fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act, and related statutes, executive orders, and regulations in all programs and activities. The City operates without regard to race, color, national origin, income, gender, age, and disability. Any person who believes him/herself or any specific class of persons, to be subjected to discrimination prohibited by Title VI/Americans with Disabilities Act may by him/herself or by representative file a written complaint with the City of Lake Charles. The City's Title VI Coordinator/ADA Coordinator may be reached by phone at (337) 491-1440, the Mayor's Action Line at (337) 491-1346, or contact the appropriate Department Head.

**A pre-bid conference will be held at the Department of Public Works, 326 Pujo Street, 7<sup>th</sup> Floor, Lake Charles, Louisiana, 70601, phone: 337-491-1308 on November 15, 2023 at 2:00 p.m.** Attendance at this conference is **NON-MANDATORY**. Bidders are advised that they will be required to state on the bid form that they have personally inspected and are familiar with the project site.

PUBLISH DATES:  
**November 3, 2023**  
**November 10, 2023**  
**November 17, 2023**

CITY OF LAKE CHARLES, LOUISIANA

By: s/Nicholas E. Hunter  
NICHOLAS E. HUNTER, Mayor

ATTEST:  
s/Lynn F. Thibodeaux  
CLERK OF THE COUNCIL