

## ADVERTISEMENT

PUBLIC NOTICE is hereby given that the City of Lake Charles, Louisiana, will receive sealed qualification statements until **2:45 P.M., February 19, 2025,** in the Clerk of the Council, City Hall, 326 Pujo Street, 4th Floor, Lake Charles, Louisiana: they subsequently will be opened and read for the following:

Request for Qualifications for Designer Services in Response to TRANSIT FACILITY BACK UP-POWER IMPRVEMENTS  
(RFQ #2025-01).

All statements will be evaluated on criteria such as demonstrated and documented understanding of the scope of work, compliance with submittal requirements, firm and personnel experience on similar projects, location of DESIGNER's office and proposed software/system for assessment and documentation process as specifically defined in the RFQ document. The maximum total points for each proposal are set at 100 points.

All of the above according to specifications on file in the Clerk of Council , City Hall, 4<sup>th</sup> floor, 326 Pujo St., Lake Charles, Louisiana 70601. To request a copy of the package, please email [acomeaux@cityoflc.us](mailto:acomeaux@cityoflc.us) or [caitlin.smith@cityoflc.us](mailto:caitlin.smith@cityoflc.us) . Access to electronic bidding is available through [www.bidexpress.com](http://www.bidexpress.com).

All statements must be submitted as outlined in the RFQ document. All statements **MUST** be plainly marked on the outside of the sealed envelope with the appropriate proposal numbers: "QUALIFICATION STATEMENT FOR RFQ #2025-01." Statements can be submitted via email to [acomeaux@cityoflc.us](mailto:acomeaux@cityoflc.us), or online through Bid Express ([www.bidexpress.com](http://www.bidexpress.com)), or delivered by hand. No statements will be accepted after the above time and date.

The City of Lake Charles reserves the right to accept or reject any and all of statements for just cause and to waive formalities and technicalities. In the event any two or more of the proposals submitted are equal, the City in its discretion may select the party to whom the contract shall be granted. The City shall incur no obligation to the DESIGNER until the contract between the City of Lake Charles and the DESIGNER is fully executed.

The City of Lake Charles fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see the City of Lake Charles' website – [www.cityoflakecharles.com](http://www.cityoflakecharles.com) or call the Title VI Coordinator at (337) 491-1440, the Mayor's Action Line at (337) 491-1346, or the appropriate Department Head. Minority owned firms and small businesses are encouraged to participate. Any person with disabilities requiring special accommodations should contact the City of Lake Charles.

s/Nicholas E. Hunter

NICHOLAS E. HUNTER, Mayor

ATTEST:

s/Renee P. Deville

CLERK OF THE COUNCIL